

Table of Contents

	Page		Page
I. Manager's Message	i	VII. Community Services	
		Cooperative Extension	97
II. Overview		Soil & Water	101
Budget Schedule	1	Youth Services	105
Fund Structure	3	Outside Agencies	107
Basis of Budgeting	5	Economic Development	109
Financial Policies	7	Planning	111
III. Pay and Classification Plan		VIII. Education	
Summary of Authorized Positions	13	Beaufort County Schools	113
Pay & Classification Schedule	15	Beaufort Community College	121
IV. Budget Summary		IX. Public Safety	
General Fund Revenues	19	Sheriff	129
- Appropriated Fund Balance	23	Jail	131
General Fund Expenses	24	E-911 Communications	133
Other Funds Rev. & Exp.	25	Emergency Medical Services	137
V. General Government		Emergency Management	139
Organizational Chart	27	Animal Control	141
Governing Board	29	Forestry Services	143
Administration	31	Other Emergency Services	145
Finance	33	X. Special Revenues	
Human Resources	35	Fire/Rescue Tax Districts	148
Tax Assessor	37	Tax Revaluation Reserve Fund	148
Tax Collector	39	Capital Reserve Fund	148
Court Facilities	41	E-911 Telephone System	151
Elections	43	State/Federal Seized Funds	155
Register of Deeds	45	HCCBG-Aging	157
Maintenance, Buildings, & Grounds	47	XI. Enterprise Funds	
Debt Service	49	Water Fund	159
Non-Departmental	53	Solid Waste Fund	165
Transfers to Other Funds	55	XII. Appendixes	
Contingency	57	Fee Schedule	171
VI. Human Services			
Social Services	59		
Public Health	71		
Veterans' Services	93		
Area Mental Health & Transportation	95		

Manager's Budget Message
Fiscal Year 2020-2021
Final Budget

To: The Beaufort County Board of Commissioners

Date: June 8, 2020

The Manager's Recommended Budget was presented on May 14, 2020, budget workshops were held during the weeks of May 18th and 25th. A public hearing on the budget was held at the Board's regular meeting on June 1st. This document reflects the adjustments made to the Manager's Recommended Budget during the Board of Commissioners' budget workshops and after the public hearing. A summary of these adjustments is below with the budget ordinance following:

General Fund

Revenue:

Increase Health Revenues (recurring)		<u>\$ 143,614</u>
	Total	\$ 143,614

Expansion:

Health Department Expansion (recurring)		\$ 126,760
Economic Development Personnel Change (recurring)		\$ 0
Decrease Schools Current Expense (recurring)		(\$ 180,000)
Increase Contingency		<u>\$ 196,854</u>
	Total	\$ 143,614

Solid Waste Fund

Revenue:

Increase annual fee by \$5.00 to \$165.00 (recurring)		<u>\$ 116,750</u>
	Total	\$ 116,750

Expansion:

Increase SW tonnage processing (recurring)		<u>\$ 116,750</u>
	Total	\$ 116,750

This page left blank intentionally.

**COUNTY OF BEAUFORT, NORTH CAROLINA
FY 2020-2021 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Beaufort County, North Carolina as follows:

SECTION 1. Appropriations and estimated revenues in the amount of \$59,370,676 are hereby adopted in the General Fund for the operation of the county government and all governmental activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

The adoption of the General Fund Budget in the amount of \$59,370,676 is hereby distributed amongst the following Functional Areas as indicated below:

• General Government	\$ 6,084,327
• Human Services	\$15,921,912
• Community Services	\$ 1,697,275
• Education	\$18,639,953
• Public Safety	\$13,153,008
• Debt Service	\$ 2,780,297
• Transfers	\$ 872,050
• Contingency	\$ 221,854

SECTION 2. The Sheriff's Office portion of the General Fund Public Safety Functional Area (\$9,501,954) is hereby further restricted to the following Functional Operating Areas.

Personnel/Salaries/Benefits	\$ 7,213,521
Operating Expenditures	2,088,433
Capital Expenditures	200,000

SECTION 3. The total authorized full-time positions for FY 20-21 are 382 and are authorized as follows.

Animal Control	4	Human Resources	3
Building Maintenance	3	Planning	3
County Manager	4	Register of Deeds	5
Economic Development	2	Sheriff	102
Elections	3	Social Services	115
Emergency Management	3	Soil & Water Conservation	2
Emergency Medical Services	34	Tax Assessor	13
Finance	7	Tax Collector	6
Health Department	45	Veterans	1
		Water Department	27

SECTION 4. There is hereby levied a tax at the rate of sixty-three and one half cents (\$0.635) per one hundred dollars (\$100) valuation with \$.01 of it designated to be transferred to a Facility/Capital Improvements Fund on property as listed for taxes on January 1, 2020 for the purpose of raising the revenue listed as "Ad-valorem taxes-2020" in the General Fund. This rate is based on an estimated total valuation of \$5,883,107,343 and a collection rate of 98.0 percent for real property and 100 percent for motor vehicles.

SECTION 5. A residential solid waste fee of \$165 per year is imposed under NCGS 153A-292 for the fiscal year beginning July 1, 2020 and ending June 30, 2021, on all residences, including mobile homes, single and multi-family dwellings, churches and other non-profit organizations, located in Beaufort County on January 1, 2020. Such fee, to be added to the 2020 property tax bill, is payable in the same manner as property taxes, and, in the case of nonpayment, may be collected in any manner by which delinquent personal or real property taxes can be collected.

SECTION 6. Certain increases in fees and rates are hereby levied for the fiscal year beginning July 1, 2020 and ending June 30, 2021 as shown in the Fee Schedule portion of the appendix contained within the "2020-2021 Beaufort County Annual Budget" document.

SECTION 7. There is also levied a tax of 4.3 cents (\$0.043) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Chocowinity Township Fire Protection District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$873,279,544 and an estimated collection rate of 98.0 percent. There is appropriated to the Chocowinity Township Fire District the estimated sum of \$368,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Chocowinity Fire District.

SECTION 8. There is also levied a tax of 6.35 cents (\$0.0635) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Richland Fire and Rescue District for fire and rescue protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$1,430,178,371 and an estimated collection rate of 98.0 percent. There is appropriated to the Richland Township Fire and Rescue District the estimated sum of \$890,000 for use by the Fire and Rescue District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Richland Township Fire and Rescue District.

SECTION 9. There is also levied a tax of 4.1 cents (\$0.041) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Northside Fire Service District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$2,359,382,778 and an estimated collection rate of 98.0 percent. There is appropriated to the Northside Fire Service District the estimated sum of \$948,000 for use by the Fire District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Northside Fire Service District.

SECTION 10. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Bath Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of \$789,795,918 and an estimated collection rate of 98.0 percent for purpose of taxation. There is appropriated to the EMS Service District the estimated sum of \$387,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Bath Township EMS Service District.

SECTION 11. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Beaufort County Washington Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$408,163,265 and an estimated collection rate of 98.0 percent. There is appropriated to the Beaufort County Washington Township EMS Service District the estimated sum of \$200,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Washington Township EMS Service District.

SECTION 12. There is also levied a tax of 3.5 cents (\$0.035) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Beaufort County Long Acre Township EMS Service District for Emergency Medical Services (*includes Broad Creek and Pinetown EMS*). This rate is based on an estimated total valuation of property for purpose of taxation of \$860,058,309 and an estimated collection rate of 98.0 percent. There is appropriated to the Beaufort County Long Acre Township EMS Service District the estimated sum of \$295,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Beaufort County Long Acre Township EMS Service District.

SECTION 13. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in Chocowinity Township and within the municipal areas of the Town of Chocowinity. The rate of 5.0 cents is based on an estimated total valuation of property for purpose of taxation of \$971,428,571 (Chocowinity Twsp \$873,469,388 and Town of Chocowinity \$97,959,184) and an estimated collection rate of 98.0%. There is appropriated to the Chocowinity Township Rescue District the estimated sum of \$476,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Chocowinity Rescue.

SECTION 14. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2020 on all property in the Pantego Township EMS Service District and within the municipal areas of the Town of Pantego for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$340,816,327 (Pantego Township \$310,204,082 and Town of Pantego \$30,612,245) and an estimated collection rate of 98.0 percent. There is appropriated to the Pantego Township EMS Service District the sum of \$167,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Pantego Township EMS Service District.

SECTION 15. Appropriations and estimated revenues in the amount of \$304,189 are included in the E-911 Services Fund for the operation of E911 activities for the fiscal year.

SECTION 16. Appropriations and estimated revenues in the amount of \$100,000 are included in the Drug Seizure Fund for the restricted spending needs of law enforcement support.

SECTION 17. Appropriations and estimated revenues in the amount of \$162,050 are included in the Tax Revaluation Fund for setting aside annual appropriations for the octennial revaluation.

SECTION 18. Appropriations and estimated revenues in the amount of \$80,000 are included in the Economic Development Fund to pay obligations related to industrial and economic development.

SECTION 19. Appropriations and estimated revenues in the amount of \$55,000 are included in the Capital Reserve Fund to set aside funds for the future purchase of new voting machines.

SECTION 20. Appropriations and estimated revenues in the amount of \$15,575 are included in the HCCBG-Aging Fund to pay obligations related to the Home and Community Care Block Grant for eligible Beaufort County seniors.

SECTION 21. Appropriations and estimated revenues in the amount of \$371,541 are included in the Healthcare Reserve Fund to account for loan payments being received from the General Fund.

SECTION 22. Appropriations and estimated revenues in the amount of \$575,000 are included in the Facility/Capital Improvements Fund to account for transfers from the General Fund for the purpose of facility and capital improvements.


SECTION 23. Appropriations and estimated revenues in the amount of \$7,570,091 are hereby adopted for the consolidated County Water System for the operations and activities for the fiscal year beginning July 1, 2020.

SECTION 24. Appropriations and estimated revenues in the amount of \$3,946,161 are hereby adopted for the County Solid Waste Fund for operations and activities for the fiscal year beginning July 1, 2020.

SECTION 25. Appropriations may be amended throughout the year as follows. The Finance Officer is hereby authorized to move money within a single department between lines items. The Finance Officer, with the approval of the County Manager, may move money between Functional Areas that does not increase the overall budget. Transfers between Functional Areas must be reported to the Board at their next regularly scheduled meeting. Only the Board may transfer monies between funds, and the Functional Operating Areas within the Sheriff's Office budget or increase the overall total budget amount.

NORTH CAROLINA
BEAUFORT COUNTY

I, Katie Mosher, Clerk to the Board of Commissioners, do hereby certify that the above is a true and verified copy of a resolution adopted by said Board in session on Monday, June 8, 2020.



Katie Mosher
Clerk to the Board

Proposed Budget Schedule 2020-2021

Scheduled Week Of	Status	Budget Task
01/20/20		Budget packets distributed to Management Team
01/20/20		Outside Agency budget requests distributed
01/27/20		Budgetary & strategic planning retreat with Board (1/30/20 & 1/31/20)
03/02/20		Preliminary revenue estimates
03/02/20		Outside Agency budget requests submitted to Finance
03/02/20		Continuation budgets submitted to Finance
03/02/20		Expansion budgets submitted to Finance
03/09/20		Budget compiled by Finance
03/23/20		Budget review with Manager (scheduled over 2 weeks)
04/13/20		Finalize revenue estimates - Finance
05/14/20		Manager's recommended budget presented to Board (special meeting on 05/14/20)
05/14/20		Budget available for public viewing at Clerk's office and posted on web site
05/18/20		Budget workshops with Board (scheduled over 2 weeks, see below)
05/22/20		Advertise public hearing for budget
06/01/20		Public hearing- budget (regular meeting on 06/1/20)
06/08/20		Budget adopted (special called meeting on 06/8/20)
06/08/20		Budget posted to web site

Budget workshop meetings with Board

May 19, 2020 General Fund
 May 21, 2020 General Fund and Enterprise Funds
 May 26, 2020 Service Expansion - County & Outside Agencies
 May 28, 2020 Finalize Budget

This page left blank intentionally.

BEAUFORT COUNTY FUND STRUCTURE

Governmental funds are used to account for Beaufort County's general governmental activities. Governmental funds include:

General Fund- The General Fund is the general operating fund of the County. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue resources are ad valorem taxes, sales taxes, Federal and State grants and various other taxes and licenses. The primary expenditures are for education, human services, public safety and general government services.

Special Revenue Fund- Special Revenue Funds account for specific revenue sources (other than expendable trusts or major capital projects), that are legally restricted to expenditures for specified purposes. The County has the following Special Revenue Funds: Tax Revaluation Fund, Emergency Telephone System, Fire & Rescue Tax Districts, Economic Development Fund, State/Federal Seized Funds, Capital Reserve, HCCBG-Aging and Healthcare Reserve Fund.

Capital Projects Funds- Capital Projects Funds account for financial resources to be used for the acquisition and construction of major capital assets (other than those financed by enterprise funds and trust funds). Currently, the County maintains multiple Capital Project Funds: Hazard Mitigation, Economic/Industrial Development, Courthouse Capital Improvements, Radio System Project, FEMA Flood Mitigation Funds, CDBG Grant Funds, Stream Debris Removal Fund, One NC Grant Fund, NCHFA 2019 ESFRLP Grant, and Improvements Capital Project Fund.

Enterprise Funds- Enterprise Funds account for those operations financed and operated in a manner similar to a private business where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Beaufort County has two enterprise funds, the County Water System and the Solid Waste Operations.

This page left blank intentionally.

BASIS OF BUDGETING

During the year, all funds of the County are accounted for on the budgetary basis, which is the "modified accrual" basis of accounting. Revenues are recognized when they become measurable and available as net current assets to be used to pay liabilities of the current period. Primary revenue sources treated as susceptible to accrual under the modified accrual basis include sales taxes which are considered "measurable" when both due and in the hands of the County or intermediary collecting governments; interest, and federal and state financial assistance.

Expenditures are generally recognized when the related fund liability is incurred. Capital outlays and payments of principal on long-term debt are considered to be expenditures. Depreciation is not considered to be an expenditure, and interest on long-term debt is recognized only when paid.

All Enterprise Funds are converted to the accrual basis of accounting at year-end. Under the accrual basis, revenues are recognized when they are earned, regardless of the measurement and availability criteria used in the modified accrual basis. Expenses are recognized when they are incurred. The conversion generally involves the accrual of interest expense and compensated absences, the provision for depreciation expense, and adjusting capital outlays and debt service outlays, including issue costs, to the accrual basis. Agency Fund assets and liabilities are accounted for on a modified accrual basis.

AMENDMENTS TO THE BUDGET ORDINANCE

Except as otherwise restricted by law, the governing board may amend the budget ordinance at any time after the ordinance's adoption in any manner, so long as the ordinance, as amended, continues to satisfy the requirements of G.S. 159-8 and 159-13. However, no amendment may increase or reduce a property tax levy or in any manner alter a property taxpayer's liability unless the board is ordered to do so by a court of competent jurisdiction or by a State agency having the power to compel the levy of taxes by the Board.

According to state statute, the governing board by appropriate resolution or ordinance may authorize the budget officer to transfer moneys from one appropriation to another within the same fund subject to such limitations and procedures as it may prescribe. Any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes (G.S. 159-15). Beaufort County's budget is adopted on the functional level. Intra-departmental transfers (from one line item to another within the same department) are submitted by departments to the Finance Officer or the County Manager for approval. The Finance Officer or County Manager are allowed to approve transfers between departments that do not increase the overall budget and must report them to the Board at the next meeting. Appropriations that revise the total expenditures for the fund or that change the functional appropriations must be approved by the governing board.

This page left blank intentionally.



Beaufort County Financial Policies

The following financial guidelines are recommended for adoption by the Board of Commissioners. These guidelines were developed based on previous actions the Board has communicated to staff as well as what the County has tried to informally operate within over the past ten years. At no time can the current Board of Commissioners bind a future Board with guidelines, but these below will provide staff with a guide in planning for the financial health of the county. Policies such as these also show financial foresight on the part of the staff and the elected body and often help maintain or strengthen our bond rating as well comfort potential purchasers of bonds we may sell for future capital projects.

A. Fund Balance Management Policy:

The Fund Balance Management Policy is intended to address the needs of Beaufort County, in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's General Fund Balance to provide the capacity to:

- 1) Provide sufficient cash flow for daily financial needs,
- 2) Secure and maintain investment grade bond ratings,
- 3) Offset significant economic downturns or revenue shortfalls, and
- 4) Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's Governmental Funds will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted - amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed - amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned - amounts that are not reported in any other classification.

Available Fund Balance used to calculate the comparison as a percentage of expenditures uses Restricted, Committed, Assigned and Unassigned in the equation. Only Nonspendable is removed from total fund balance at year end for the calculation.

Unassigned Fund Balance - General Fund-

Beaufort County adopts a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than Aa3 (Moody's Investor Services) and A+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Beaufort County therefore adopts a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **available** fund balance in the General Fund of 35% percent of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties.
2. To the extent that the General Fund **available** fund balance exceeds 35% percent, the balances may be utilized with Board's approval to fund approved capital projects or pay down outstanding County debt.
3. The County adopts a budget and revenue spending policy providing for programs with multiple revenue sources. The County Manager will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The County Manager has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.
4. Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance, if a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.

B. Investment Policy

This policy applies to all investments of Beaufort County except authorized petty cash accounts and trust funds administered by the Chief Financial Officer. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Annual Audited Financial Statement. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Annual Audited Financial Statement.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Chief Financial Officer is charged with the responsibility of cash management and investment. The Chief Financial Officer is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies. The standard of prudence to be used by the Chief Financial Officer shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." This standard of prudence shall be applied in the context of managing the overall portfolio. The Chief Financial Officer, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Chief Financial Officer or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments that can be utilized by Beaufort County:

1. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
2. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks,
3. Obligations of the State of North Carolina.
4. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
5. Deposits at interest or purchase of certificates of deposit with any bank in North Carolina, Provided such deposits or certificates of deposit are fully collateralized.
6. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Chief Financial Officer at anytime should be make available a portfolio report showing investments. The report should include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report should also show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the investments.

C. Debt Management Policy

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's other financial policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

Purpose and Type of Debt

1. incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a) Construction of new School and County facilities
 - b) Renovation and repair of existing School and County facilities
 - c) Acquisition of real property (land and/or buildings)
 - d) Construction or expansion of Public Utilities.
 - e) Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a) General Obligation Bonds
 - b) Bond Anticipation Notes
 - c) Installment Purchase Agreements (private placement)
 - d) Limited Obligation Bonds
 - e) Revenue Bonds (when applicable)

Terms and Limits

1. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
2. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
3. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
4. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.
5. The County will not issue tax or revenue anticipation notes.

6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.
7. The County will maintain its debt at no greater than 2% of the assessed valuation of taxable property.
8. The County's annual debt service will always be equal to or less than 15% of General Fund expenditures.

D. Fees and User Charges

1. As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.
2. The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.
3. Factors to consider in deciding whether a subsidy is appropriate include the burden on property taxpayers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

E. Tax Rate

1. In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures so that long term planning will prevent sudden unplanned increases to the rate.
2. The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.
3. The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

F. Competitive Employment

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

This page left blank intentionally.

BEAUFORT COUNTY
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
Animal Control	4	4	4	4	4	4	4
Building Maintenance	2	3	3	3	3	3	3
Communications	13	18	18	18	18	18	18
County Manager	4	4	4	4	4	4	4
Economic Development	2	2	2	2	2	2	2
Elections	3	3	3	3	3	3	3
Emergency Management	2	2	3	3	3	3	3
Emergency Medical Services	27	27	34	34	34	34	34
Finance	6	7	7	7	7	7**	7**
Health Department	41	41	44	44	44	43 (-1)	45*
Human Resources	3	3	3	3	3	3	3
Inspections	-	-	-	-	-	-	-
Jail	20	20	20	24	24	24	24
Land Records	-	-	-	-	-	-	-
Planning	7	7	7	3	3	3	3
Register of Deeds	5	5	5	5	5	5	5
Sheriff	59	59	59	65	65	60 (-5)	60*
Social Services	115	117	118	115	115	115	115
Soil & Water Conservation	2	2	2	2	2	2	2
Tax Assessor	10	10	10	13	13	13	13
Tax Collector	7	7	7	6	6	6	6
Veterans	1	1	1	1	1	1	1
Water Department	27	28	28	28	28	27**	27**
Grand Total	360	370	382	387	387	380	382

***As of June 1, 2020**

- 5 Sheriff's Office positions frozen (between 3 divisions)
- 1 Health Department WIC position was eliminated; 1 Public Health Nurse III was added (Expansion Request), and 1 part-time Processing Assistant III was made full time (Expansion Request)

**The Customer Service division of the Water Department is now part of the Finance Department; however, the salary and benefit expenses for these positions are cost allocated directly to the Water Fund. The positions are listed on this summary under the Water Fund.

This page left blank intentionally.

**BEAUFORT COUNTY SALARY PLAN
2020 - 2021**

GRADE	NEW MIN	NEW MID	NEW MAX	POSITION TITLE	DEPARTMENT
5	20,715	24,859	29,006	CHORE PROVIDER	SOCIAL SERVICES
				NUTRITION SITE PROGRAM SUPERVISOR	SOCIAL SERVICES
8	25,586	30,702	35,820	COMMUNITY HEALTH ASSISTANT	HEALTH
				COMMUNITY SOCIAL SERVICE ASSISTANT	SOCIAL SERVICES
				HOUSEKEEPER	SOCIAL SERVICES
				MEDICAL RECORDS ASSISTANT III	HEALTH
				PROCESSING ASSISTANT III	HEALTH
9	27,209	32,648	38,090	ADVANCED EMERGENCY MEDICAL TECHNICIAN	EMERGENCY MEDICAL
				FOREIGN LANGUAGE INTERPRETER	HEALTH
10	28,830	34,595	40,362	ACCOUNTING CLERK IV	HEALTH
				ACCOUNTING CLERK IV	SOCIAL SERVICES
				ADMINISTRATIVE SUPPORT SPECIALIST	SHERIFF
				ANIMAL CONTROL OFFICER	ANIMAL CONTROL
				DEPUTY REGISTER OF DEEDS	REGISTER OF DEEDS
				DISTRIBUTION MECHANIC	WATER
				INCOME MAINTENANCE CASEWORKER I	SOCIAL SERVICES
				MEDICAL RECORDS ASSISTANT IV	HEALTH
				METER READER	WATER
				PROCESSING ASSISTANT IV	SOCIAL SERVICES
				PROCESSING ASSISTANT IV	HEALTH
11	30,453	36,543	42,634	ADMINISTRATIVE SECRETARY II	COUNTY MANAGER
				ELECTIONS SPECIALIST	ELECTIONS
				HUMAN RESOURCES ASSISTANT	HUMAN RESOURCES
				LEAD METER READER	WATER
				MAINTENANCE TECHNICIAN	PUBLIC BUILDINGS
				MEDICAL OFFICE ASSISTANT	HEALTH
				PLANNING CUSTOMER SERVICE REPRESENTATIVE	TAX ADMINISTRATION
				PRACTICAL NURSE I	HEALTH
				SENIOR DISTRIBUTION MECHANIC	WATER
				SR UTILITY CUSTOMER SERVICE REPRESENTATIVE	WATER
				TAX CUSTOMER SERVICE REPRESENTATIVE	TAX ADMINISTRATION
				TAX CUSTOMER SERVICE REPRESENTATIVE	TAX COLLECTIONS
				WATER TREATMENT PLANT OPERATOR	WATER
12	32,075	38,489	44,907	ACCOUNTING/PERMIT TECHNICIAN	PLANNING
				ACCOUNTING/PERMIT TECHNICIAN	PUBLIC BUILDINGS
				ACCOUNTING TECHNICIAN II	SOCIAL SERVICES
				ACCOUNTING TECHNICIAN II	WATER
				ACCOUNTING/PERMIT TECHNICIAN	PLANNING
				ADMINISTRATIVE ASSISTANT I	ECON DEVELOPMENT
				ADMINISTRATIVE ASSISTANT I	EMERGENCY MEDICAL
				ADMINISTRATIVE ASSISTANT I	SHERIFF
				COMPUTER SUPPORT TECHNICIAN II	SOCIAL SERVICES
				DEPUTY TAX COLLECTOR II	TAX COLLECTIONS
				EMERGENCY MGMT PLANNING & MITIGATION SPEC.	EMERGENCY MGMT
				FOREIGN LANGUAGE INTERPRETER II	SOCIAL SERVICES
				FOREIGN LANGUAGE INTERPRETER II	HEALTH
				INCOME MAINTENANCE CASEWORKER II	SOCIAL SERVICES
SENIOR TAX CUSTOMER SERVICE REP.	TAX ADMINISTRATION				
TELECOMMUNICATOR	COMMUNICATIONS				
13	33,700	40,438	47,178	ACCOUNTS PAYABLE TECHNICIAN	FINANCE
				HUMAN RESOURCES TECHNICIAN	HUMAN RESOURCES

**BEAUFORT COUNTY SALARY PLAN
2020 - 2021**

GRADE	NEW MIN	NEW MID	NEW MAX	POSITION TITLE	DEPARTMENT
				DEPUTY DIRECTOR OF ELECTIONS	ELECTIONS
				PAYROLL TECHNICIAN	FINANCE
				PRACTICAL NURSE II	HEALTH
				TELECOMMUNICATOR SHIFT SUPERVISOR	COMMUNICATIONS
14	35,322	42,385	49,450		
				ACCOUNTING TECHNICIAN III	HEALTH
				ADMINISTRATIVE ASSISTANT II	SOCIAL SERVICES
				ASSISTANT REGISTER OF DEEDS	REGISTER OF DEEDS
				COMMUNITY EMPLOYMENT CASE MANAGER	SOCIAL SERVICES
				DETENTION OFFICER	JAIL
				DETENTION OFFICER SUPERVISOR	JAIL
				ECONOMIC DEVELOPMENT SPECIALIST	ECONOMIC DEVELOPMENT
				INCOME MAINTENANCE CASEWORKER III	SOCIAL SERVICES
				INCOME MAINTENANCE INVESTIGATOR II	SOCIAL SERVICES
				INCOME MAINTENANCE SUPERVISOR I	SOCIAL SERVICES
				LAND RECORDS SPECIALIST	TAX ADMINISTRATION
				MAINTENANCE TECHNICIAN/TREATMENT OPERATOR	WATER
				NUTRITIONIST I	HEALTH
				PARAMEDIC	EMERGENCY MEDICAL
				PUBLIC HEALTH EDUCATOR I	HEALTH
				SOCIAL WORKER I	SOCIAL SERVICES
				WATER QUALITY TECHNICIAN	WATER
15	36,943	44,331	51,720		
				APPRAISER	TAX ADMINISTRATION
				BUSINESS PERSONAL PROPERTY APPR	TAX ADMINISTRATION
				DEPUTY BAILIFF	SHERIFF
				DEPUTY	SHERIFF
				DEPUTY SRO	SHERIFF
				DEPUTY (CIVIL PROCESS)	SHERIFF
				DEPUTY- ELECTRONIC HOUSE ARREST	SHERIFF
				DISTRICT RESOURCE SPECIALIST	SOIL CONSERVATION
				FIRE MARSHALL/INSPECTOR PT	EMERGENCY MGMT.
16	38,567	46,279	53,994		
				ADMINISTRATIVE ASSISTANT III	SOCIAL SERVICES
				ADMINISTRATIVE ASSISTANT III	HEALTH
				CORPORAL	SHERIFF
				CORPORAL BAILIFF	SHERIFF
				CORPORAL SRO	SHERIFF
				DISTRIBUTION SYSTEM SUPERVISOR	WATER
				INCOME MAINTENANCE SUPERVISOR II	SOCIAL SERVICES
				INVESTIGATOR	SHERIFF
				CAPTAIN PARAMEDIC	EMERGENCY MEDICAL
				MEDICAL LABORATORY TECHNICIAN II	HEALTH
				PARALEGAL	SOCIAL SERVICES
				PUBLIC HEALTH EDUCATION SPECIALIST	HEALTH
				VETERANS SERVICE OFFICER	VETERANS
				WATER TREATMENT PLANT SUPERVISOR	WATER
17	40,188	48,226	56,263		
				BUILDING CODES INSPECTOR I	PLANNING
				CHIEF ANIMAL CONTROL OFFICER	ANIMAL CONTROL
				COMPUTER SYSTEM ADMINISTRATOR I	SOCIAL SERVICES
				EMERGENCY SERVICES SPECIALIST	EMERGENCY MGMT.
				NUTRITIONIST II	HEALTH
				OFFICE MANAGER	SHERIFF
				OFFICE MANAGER	SOIL CONSERVATION
18	41,812	50,173	58,535		
				DIRECTOR OF COMMUNICATION & 911 SERVICES	COMMUNICATIONS
				HUMAN RESOURCES MANAGER	SHERIFF

**BEAUFORT COUNTY SALARY PLAN
2020 - 2021**

GRADE	NEW MIN	NEW MID	NEW MAX	POSITION TITLE	DEPARTMENT
				INCOME MAINTENANCE SUPERVISOR III	SOCIAL SERVICES
				SOCIAL WORKER II	SOCIAL SERVICES
				SOCIAL WORKER II	HEALTH
				SR. LAND RECORDS SPECIALIST	TAX ADMINISTRATION
				TELECOMMUNICATIONS SUPERVISOR	COMMUNICATIONS
19	43,435	52,120	60,807		
				ADMINISTRATIVE OFFICER II	SOCIAL SERVICES
				COMPUTER SYSTEMS ADMINISTRATOR II	SOCIAL SERVICES
				LEAD BUILDING INSPECTOR	PLANNING
				MAINTENANCE COORDINATOR	MAINTENANCE
				NUTRITIONIST III	HEALTH
				SERGEANT	SHERIFF
				SERGEANT INVESTIGATIONS	SHERIFF
20	45,054	54,066	63,012		
				ASSISTANT TAX COLLECTOR	TAX COLLECTIONS
				SOCIAL WORKER III	SOCIAL SERVICES
				SOCIAL WORKER III	HEALTH
21	46,680	56,013	65,348		
				DEPUTY TAX ASSESSOR	TAX ADMINISTRATION
				HUMAN SERVICES PLANNER/EVALUATOR III	HEALTH
				INCOME MAINTENANCE ADMINISTRATOR I	SOCIAL SERVICES
				NUTRITIONIST PROGRAM DIRECTOR I	HEALTH
				PUBLIC HEALTH NURSE I	HEALTH
				SOCIAL WORKER INVESTIGATION & TREATMENT	SOCIAL SERVICES
22	48,302	57,962	67,621		
				ACCOUNTING SPECIALIST II	FINANCE
				EDUCATION COORDINATOR	SOIL CONSERVATION
				ENVIRONMENTAL HEALTH SPECIALIST	HEALTH
				FISCAL UTILITIES MANAGER	WATER
				FIRST SERGEANT INVESTIGATIONS	SHERIFF
				FIRST SERGEANT NARCOTICS	SHERIFF
				FIRST SERGEANT SCHOOL RESOURCES	SHERIFF
				PURCHASING AGENT	FINANCE
				STAFF ACCOUNTANT	FINANCE
23	49,924	59,909	69,893		
				PUBLIC HEALTH NURSE II	HEALTH
				HUMAN RESOURCE PLANNER IV	HUMAN RESOURCES
24	51,546	61,855	72,164		
				CHIEF DETENTION OFFICER	JAIL
				ENVIRONMENTAL HEALTH PROGRAM SPECIALIST	HEALTH
				LIEUTENANT DEPUTY SHERIFF	SHERIFF
				LIEUTENANT DETENTION CENTER	JAIL
				LIEUTENANT INVESTIGATIONS	SHERIFF
				PUBLIC HEALTH NURSE III	HEALTH
				SOCIAL WORK SUPERVISOR III	SOCIAL SERVICES
				WATER SYSTEM MANAGER	WATER
25	53,169	63,802	74,437		
				CAPTAIN	JAIL
				CAPTAIN INVESTIGATIONS	SHERIFF
				CAPTAIN PATROL	SHERIFF
				CLERK TO BOARD/ADMIN ASST TO COUNTY MANAGER	COUNTY MANAGER
				DIRECTOR OF ELECTIONS	ELECTIONS
				EMERGENCY MEDICAL SERVICES OPERATIONS CHIEF	EMERGENCY MEDICAL
				FIRE EMERGENCY MANAGEMENT OPERATIONS CHIEF	EMERGENCY MGMT.
				PUBLIC HEALTH NURSE SUPERVISOR I	HEALTH
				TECHNOLOGY SPECIALIST	SHERIFF

**BEAUFORT COUNTY SALARY PLAN
2020 - 2021**

GRADE	NEW MIN	NEW MID	NEW MAX	POSITION TITLE	DEPARTMENT
26	54,791	65,750	76,708	SOCIAL WORK PROGRAM ADMINISTRATOR I	SOCIAL SERVICES
27	56,414	67,695	78,980	BUSINESS OFFICER I	HEALTH
				PUBLIC HEALTH NURSE SUPERVISOR II	HEALTH
28	58,036	69,645	81,251	COUNTY SOC SERVICES PROGRAM ADMINISTRATOR II	SOCIAL SERVICES
				ENVIRONMENTAL HEALTH SUPERVISOR II	HEALTH
				MAJOR	SHERIFF
				PUBLIC HEALTH NURSE DIRECTOR I	HEALTH
30	61,281	73,538	85,793	DEPUTY FINANCE DIRECTOR	FINANCE
				HUMAN RESOURCES DIRECTOR	HUMAN RESOURCES
				HUMAN SERVICES DEPUTY DIRECTOR	SOCIAL SERVICES
				REGISTER OF DEEDS	REG DEEDS
				TAX COLLECTOR	TAX COLLECTIONS
33	66,150	79,380	92,611	ATTORNEY I	SOCIAL SERVICES
35	69,395	83,274	97,154	CHIEF DEPUTY SHERIFF	SHERIFF
				EMERGENCY SERVICES DIRECTOR	EMERGENCY MGMT.
				RISK MANAGER	COUNTY MANAGER
				PHYSICIAN EXTENDER II	HEALTH
38	74,262	89,116	103,968	COUNTY SOCIAL SERVICES DIRECTOR	SOCIAL SERVICES
				LOCAL HEALTH DIRECTOR	HEALTH DEPARTMENT
40	77,509	93,010	108,511	TAX ASSESSOR	TAX ADMINISTRATION
45	85,622	102,744	119,869	FINANCE DIRECTOR	FINANCE
				SHERIFF	SHERIFF
49	92,115	110,534	126,426	PUBLIC WORKS DIRECTOR	WATER
				ECONOMIC DEVELOPMENT DIRECTOR	ECON DEVELOPMENT
73	131,067	157,280	188,736	COUNTY MANAGER	COUNTY MANAGER

**SUMMARY OF REVENUES
GENERAL FUND**

REVENUES BY MAJOR FUND SOURCE	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21
	Actual	Original	Amended	Recommended	Approved
Property Taxes	\$ 35,500,043	\$ 36,761,076	36,761,076	37,329,197	37,329,197
Sales and Other Taxes	9,983,102	9,710,056	9,710,056	8,620,226	8,620,226
Restricted & Intergovernmental Revenues	10,488,917	10,028,475	10,147,713	10,300,627	10,357,127
Licenses, Fees and Other Revenues	3,307,196	2,298,354	2,395,956	2,433,236	2,520,350
Investment Income & Transfers In	539,552	400,000	400,000	200,000	200,000
Administrative Charge from Other Funds	304,387	304,387	304,387	343,776	343,776
Appropriated Fund Balance	-	136,395	197,406	-	-
Total Revenues	\$ 60,123,197	\$ 59,638,743	\$ 59,916,594	\$ 59,227,062	\$ 59,370,676

Property Taxes:

Counties in North Carolina are prohibited from imposing taxes unless specifically authorized by the General Assembly. State lawmakers have allowed counties to raise revenue through the property tax, which generates approximately 60% of the revenue for Beaufort County government.

The formula for expected revenue is based on the underlying value of the property taxed. The estimated value for fiscal year 2020-2021 is based on a total taxable valuation of \$5,883,107,343.

Assumptions: The estimated net taxable value for 2020-2021 including motor vehicles is \$5,883,107,343. With a tax rate of 63.5¢ and a collection rate of 98% for real/personal property and a collection rate of 100% for motor vehicles, the projected current year total property tax revenue is \$36,676,947 using the following formula:

Real/Personal - \$5,415,627,029 multiplied by .635 multiplied by .98 multiplied by .01 equals \$33,708,447
Registered Motor Vehicles - \$467,480,314 multiplied by .635 multiplied by .01 equals \$2,968,500

PROPERTY TAXES	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21
	Actual	Original	Amended	Recommended	Approved
Current Year	\$ 34,654,466	\$ 35,970,683	\$ 35,970,683	\$ 36,676,947	\$36,676,947
Prior Years	653,880	586,269	586,269	475,500	475,500
Penalties & Interest	191,697	204,124	204,124	176,750	176,750
Total	\$ 35,500,043	\$ 36,761,076	\$ 36,761,076	\$ 37,329,197	\$ 37,329,197

Sales and Other Taxes:

Sales tax revenues are received by the County from the State of North Carolina based on per capita or point of sale distributions. The County’s Article 39 (1%) local sales tax is utilized in its entirety for general fund operations. Article 40 (commonly known as “school’s ½ cent”) sales taxes were initiated in part to help fund local school capital projects, with a mandatory transfer of 30% of these revenues to the schools restricted capital fund. Article 42, (commonly known as “schools additional ½ cent”) sales taxes were also initiated in part to help fund local school capital outlay projects, with a mandatory transfer of 60% of these revenues to the schools for capital. Sales tax revenues for FY 20-21 are uncertain due to the economic impacts of COVID-19. A decrease of \$1,053,106 or 11.1% is recommended for sales tax compared to the 19-20 fiscal year budget. As we move along in the fiscal year and actual sales tax receipts come in, it may be necessary to adjust the sales tax numbers.

Other taxes include register of deeds state excise tax and rental vehicle tax.

SALES & OTHER TAXES & LICENSES	FY 18/19 Actual	FY 19/20 Original	FY 19/20 Amended	FY 20/21 Recommended	FY 20/21 Approved
County 1% (Article 39)	\$ 4,198,063	\$ 4,042,096	\$ 4,042,096	\$ 3,593,397	\$ 3,593,397
Article 40	3,047,556	2,990,709	2,990,709	2,658,721	2,658,721
Article 42	2,406,206	2,325,377	2,325,377	2,067,246	2,067,246
Article 44 (GS 105-524)	127,469	128,714	128,714	114,426	114,426
Beer and Wine Licenses	2,871	3,401	3,401	4,436	4,436
State Excise- Register of Deeds	171,439	189,040	189,040	160,000	160,000
Rental Vehicle Receipts	29,498	30,719	30,719	22,000	22,000
Total	\$ 9,983,102	\$ 9,710,056	\$ 9,710,056	\$ 8,620,226	\$ 8,620,226

Intergovernmental Revenues:

Restricted and Unrestricted Intergovernmental revenues consist of funds from state and federal sources. Grant funds are received for general fund operations such as emergency management, soil and water, and public safety. Separate funds are received by the Department of Social Services and Department of Health from both state and federal Sources, detailed in the department’s expenditure budget.

Intergovernmental revenues are difficult to project from year to year. Grantee agencies, such as the state and federal government, often tie funding to a certain match, or reduce funding levels in subsequent years in hopes that local governments will assume funding of the program.

RESTRICTED & INTERGOVERNMENTAL REVENUES	FY 18/19 Actual	FY 19/20 Original	FY 19/20 Amended	FY 20/21 Recommended	FY 20/21 Approved
Beer & Wine Tax	\$ 148,230	\$ 150,000	\$ 150,000	\$ 148,000	\$ 148,000
FEMA-Disaster Payment	501,802	-	-	-	-
ABC Tax Distributions	158,473	179,078	179,078	155,000	155,000
DWI Fines - State Roads Act	6,058	5,000	5,000	4,000	4,000
Federal and State Grants	8,303,563	8,365,379	8,484,617	8,492,127	8,548,627
Court Costs	59,709	61,848	61,848	42,000	42,000
Lottery Proceeds	490,000	484,000	484,000	477,000	477,000
EMS Medicaid Cost Reimb.	-	-	-	215,000	215,000
EMS GF Tax Revenues	821,082	783,170	783,170	767,500	767,500
Total	\$ 10,488,917	\$ 10,028,475	\$ 10,147,713	\$ 10,300,627	\$ 10,357,127

Licenses, Fees, and Other General Fund Revenues:

Revenues in the licenses, fees, and other category encompass a wide range of non-tax revenue sources. This category is important to the overall financial strength of the County because it includes revenue from self-supporting general governmental activities, such as building inspections, register of deeds fees, animal control fees, EMS service fees, etc. Fees appropriately fund some functions of Beaufort County government since they apply to a certain group of citizens, such as development-related services (building permits, planning fees, etc.). Ideally, the fees should fund the direct cost of the service.

LICENSES, FEES AND OTHER REVENUES	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21
	Actual	Original	Amended	Recommended	Approved
Ad valorem Tax Collection Fees	\$ 110,961	\$ 110,000	\$ 110,000	109,000	109,000
Animal Control Fees	42,623	42,000	42,000	25,000	25,000
Building & Inspection Fees	173,095	107,220	107,220	78,800	78,800
Cable Franchise Fees	118,183	118,364	118,364	110,300	110,300
Deputy Travel Reimbursement	28,817	-	-	-	-
Donations/Contributions	10,877	13,500	13,500	14,000	14,000
DSS Aging/Disability Determination	3,749	2,000	2,000	2,120	2,120
DSS Repayments	32,123	19,000	19,000	24,000	24,000
Election/Candidate Fees	15	5,000	5,000	3,000	3,000
Election Cost Reimbursement	-	15,700	15,700	-	-
EMS Franchise Fees	2,400	1,200	1,200	-	-
EMS Rescue Fees	630,230	535,000	535,000	500,800	500,800
Environmental Health Fees	68,156	55,275	55,835	66,125	66,125
Health Fees	200,404	271,129	271,129	233,700	310,700
Misc. Health Grant	130,808	138,504	145,546	158,848	168,962
Hospital Share of Service	12,642	11,200	11,200	12,100	12,100
Insurance Proceeds	25,601	35,000	35,000	35,000	35,000
Land Records Fees	477	500	500	200	200
Miscellaneous	18,989	25,135	100,135	25,125	25,125
NC Health Choice	7,100	14,200	14,200	10,000	10,000
Public Safety Grant	-	-	15,000	-	-
Register of Deeds - Miscellaneous	224,164	238,500	238,500	186,000	186,000
Rents	293,616	294,950	294,950	258,821	258,821
Sale of Fixed Assets	100,719	35,000	35,000	20,000	20,000
School Resource Officer	765,362	-	-	-	-
Sheriff's Fees	88,188	90,800	90,800	78,600	78,600
SRO Grant-BCS	133,333	60,000	60,000	428,197	428,197
Tax Department Fees	64,921	39,177	39,177	33,500	33,500
Refunding Proceeds	-	-	-	-	-
Vending Concessions	19,643	20,000	20,000	20,000	20,000
Installment Note Proceeds	-	-	-	-	-
Total Licenses, Fees & Other	\$ 3,307,196	\$ 2,298,354	2,395,956	\$ 2,433,236	\$ 2,520,350

Investment Earnings and Transfers In:

Investment Earnings are projected to decrease by \$200,000 in FY 20/21 due to much lower market interest rates.

INVESTMENT EARNINGS & TRANSFERS FROM OTHER FUNDS	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21
	Actual	Original	Amended	Recommended	Approved
Investment Earnings	\$ 523,246	\$ 400,000	\$ 400,000	\$ 200,000	\$ 200,000
Transfer from Capital Project Funds	16,306	-	-	-	-
Transfer from Courthouse	-	-	-	-	-
Total Investment Earnings and Transfers In	<u>\$ 539,552</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>

GENERAL FUND APPROPRIATED FUND BALANCE

In FY 2020-2021, no fund balance is recommended for appropriation to fund services. The necessity of having a fund balance is to provide adequate cash flow given the erratic revenue cycle of the County's operations. According to the North Carolina Local Government Commission, a local government entering a fiscal year with less than 8% unassigned fund balance available will not have adequate resources to meet its obligations until it begins receiving property taxes.

In March 2013, the Beaufort County Board of Commissioners adopted a fund balance management policy. That policy was established to ensure that the County maintained an adequate fund balance in the County's General Fund to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

The policy reads that the "County will strive to maintain an available fund balance in the General Fund of 35% of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties."

In May 2020 Moody's Investor's Service assigned an "Aa3" rating to Beaufort County. In December 2015 Standard & Poor's Ratings Services raised its rating on the County's general obligation debt to "AA-" from "A+" and listed the outlook as stable.

Fiscal Year Ending	Unassigned Fund Balance	Percentage of Expenditures	Fund Balance Target Policy
Estimated June 30, 2021	17,765,406	29.96%	35%
Estimated June 30, 2020	17,765,406	29.96%	35%
June 30, 2019	15,979,428	27.18%	35%
June 30, 2018	14,920,124	26.99%	35%
June 30, 2017	16,898,251	26.95%	35%
June 30, 2016	18,195,534	31.29%	35%
June 30, 2015	19,318,500	35.85%	35%
June 30, 2014	19,120,857	37.01%	35%
June 30, 2013	15,962,287	30.80%	35%
June 30, 2012	12,705,818	25.11%	20%

Assumptions: The County estimated the fund balance available for appropriation using the audited financial statements for FY ended June 30, 2019 and estimated operating results of FY 2019-20. Based on the estimate, the County will exceed the minimum 8% requirement and will have sufficient resources to meet obligations prior to receiving the property tax revenues in December 2020.

Actual FY 18-19	Original FY 19-20	Amended FY 19-20	Recommended FY 20-21	Approved FY 20-21
\$0	\$136,395	\$244,457	\$0	\$0

SUMMARY OF GENERAL FUND EXPENDITURES

GENERAL FUND	FY 2018/2019	FY 2019-2020	BUDGET	BUDGET	BUDGET	BUDGET	FY 19-20 ORIGINAL	FY 19-20 ORIGINAL	BUDGET	Notes (changes of +/- 2%)
	ACTUAL	ESTIMATE	FY 2019-2020 ORIGINAL	FY 2019-2020 REVISED	FY 2020-2021 REQUESTED	FY 2020-21 RECOMMENDED	vs. FY 20-21 RECOMMENDED	vs. FY 20-21 RECOMMENDED	FY 2020-2021 APPROVED	
Governing Body	417,753	337,226	337,543	337,543	341,084	341,934	4,391	1.30%	341,934	
County Administration	455,990	467,887	480,882	480,882	515,019	480,741	-141	-0.03%	480,741	
Finance	606,166	638,365	639,162	639,162	644,804	639,106	-56	-0.01%	639,352	
Human Resources	189,607	215,448	219,004	219,004	218,717	220,422	1,418	0.65%	220,422	
Tax Assessor	893,393	915,032	933,818	933,818	948,940	943,640	9,822	1.05%	943,640	
Tax Collector	541,272	594,307	580,861	580,861	577,219	581,019	158	0.03%	581,019	
Court Facilities	273,170	259,480	283,650	283,650	278,600	278,600	-5,050	-1.78%	278,600	
Elections	361,956	451,171	496,987	496,987	414,950	381,369	-115,618	-23.26%	381,369	Part time/Poll Workers down due to election cycle
Register of Deeds	375,610	363,395	399,882	399,882	388,820	389,320	-10,562	-2.64%	389,320	Change in software support
Maintenance, Buildings, & Grounds	1,300,841	1,272,968	1,322,020	1,340,271	1,418,792	1,321,792	-228	-0.02%	1,321,792	
Debt Service	2,564,008	2,841,077	2,841,077	2,841,077	2,780,297	2,780,297	-60,780	-2.14%	2,780,297	Bond payments decrease
Non-Departmental	733,323	543,285	561,838	586,838	446,138	506,138	-55,700	-9.91%	506,138	Hurricane Florence expenses in prior year
Transfers to Other Funds	2,129,291	1,072,050	1,072,050	1,072,050	872,050	872,050	-200,000	-18.66%	872,050	Payroll Change in prior year
Contingency	0	0	215,000	215,000	25,000	25,000	-190,000	-88.37%	221,854	Change in contingency amount
Social Services	10,098,104	10,137,427	10,832,521	10,850,618	10,950,586	10,950,586	118,065	1.09%	10,950,586	County dollars flat compared to FY 20-21
Health Department	3,960,740	3,945,096	4,123,658	4,155,917	4,113,308	4,113,308	-10,350	-0.25%	4,240,068	Froze position to get County dollar flat to FY 20-21
Veteran's Assistance	60,439	63,270	62,670	62,670	64,820	64,820	2,150	3.43%	64,820	Training/Professional Development for new employee
Area Mental Health & Transportation	609,651	666,438	596,729	596,729	666,438	666,438	69,709	11.68%	666,438	100% of ROAP funds moved here (portion previously in DSS)
Cooperative Extension	235,786	254,549	255,129	255,129	261,903	255,129	0	0.00%	255,129	
Soil/Water Conservation	127,928	147,024	154,825	154,825	159,751	154,209	-616	-0.40%	154,209	
Youth Services	208,029	232,101	209,628	232,101	246,187	246,187	36,559	17.44%	246,187	Increase in JCPC programs
Outside Agencies	454,070	434,401	445,201	445,201	477,201	445,201	0	0.00%	445,201	
Economic Development	274,581	306,321	305,023	305,023	307,081	304,498	-525	-0.17%	304,498	
Planning	272,553	322,084	292,367	327,805	292,451	292,051	-316	-0.11%	292,051	
Beaufort County Public Schools	16,273,197	15,915,435	15,882,835	15,915,435	15,882,835	15,882,835	0	0.00%	15,702,835	Difference of \$32,600 in Revised and Original Budget is study
Beaufort County Community College	2,852,500	2,937,118	2,937,118	2,937,118	3,015,420	2,937,118	0	0.00%	2,937,118	
Sheriff	5,688,323	5,755,417	5,995,117	5,995,117	6,003,620	6,003,620	8,503	0.14%	6,003,620	
Jail	2,264,864	2,470,612	2,183,715	2,183,715	2,205,869	2,205,869	22,154	1.01%	2,205,869	
E-911 Communications	1,032,672	1,068,445	1,323,122	1,323,122	1,292,465	1,292,465	-30,657	-2.32%	1,292,465	Sheriff's Office is flat overall among 3 divisions
Emergency Medical Services	2,670,612	2,570,031	2,635,836	2,635,836	2,876,727	2,665,056	29,220	1.11%	2,665,056	
Emergency Management	431,890	467,774	416,228	509,961	433,749	393,549	-22,679	-5.45%	393,549	Vehicle purchase in FY 19-20
Animal Control	370,157	373,762	369,907	369,907	417,409	364,109	-5,798	-1.57%	364,109	
Forestry Services	120,333	130,000	159,840	159,840	166,008	159,840	0	0.00%	159,840	
Other Emergency Services	68,850	48,500	73,500	73,500	68,500	68,500	-5,000	-6.80%	68,500	Medical Examiner budget down
TOTAL GENERAL FUND	\$ 58,917,658	\$ 58,217,495	\$ 59,638,743	\$ 59,916,594	\$ 59,772,758	\$ 59,226,816	\$ (411,927)		\$ 59,370,676	

SUMMARY - OTHER GOVERNMENTAL FUNDS

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
E-911 Telephone System Fund						
Revenues	\$ 230,051	\$ 229,000	\$ 229,000	\$ 304,189	\$ 304,189	\$ 304,189
Expenditures	\$ 222,101	\$ 229,000	\$ 229,000	\$ 304,189	\$ 304,189	\$ 304,189

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Seized Drug Fund						
Revenues	\$ 35,683	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000
Expenditures	\$ 115	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Fire/Rescue Tax Fund						
Revenues	\$ 2,195,997	\$ 2,135,000	\$ 2,135,000	\$ 2,206,000	\$ 2,206,000	\$ 2,206,000
Expenditures	\$ 2,195,997	\$ 2,135,000	\$ 2,135,000	\$ 2,206,000	\$ 2,206,000	\$ 2,206,000

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
EMS Tax Fund						
Revenues	\$ 1,548,770	\$ 1,480,400	\$ 1,480,400	\$ 1,525,085	\$ 1,525,085	\$ 1,525,085
Expenditures	\$ 1,548,770	\$ 1,480,400	\$ 1,480,400	\$ 1,525,085	\$ 1,525,085	\$ 1,525,085

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Tax Revaluation Fund						
Revenues	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050
Expenditures	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Economic Development Fund						
Revenues	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Expenditures	\$ 74,799	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Capital Reserve Fund						
Revenues	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
Expenditures	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000

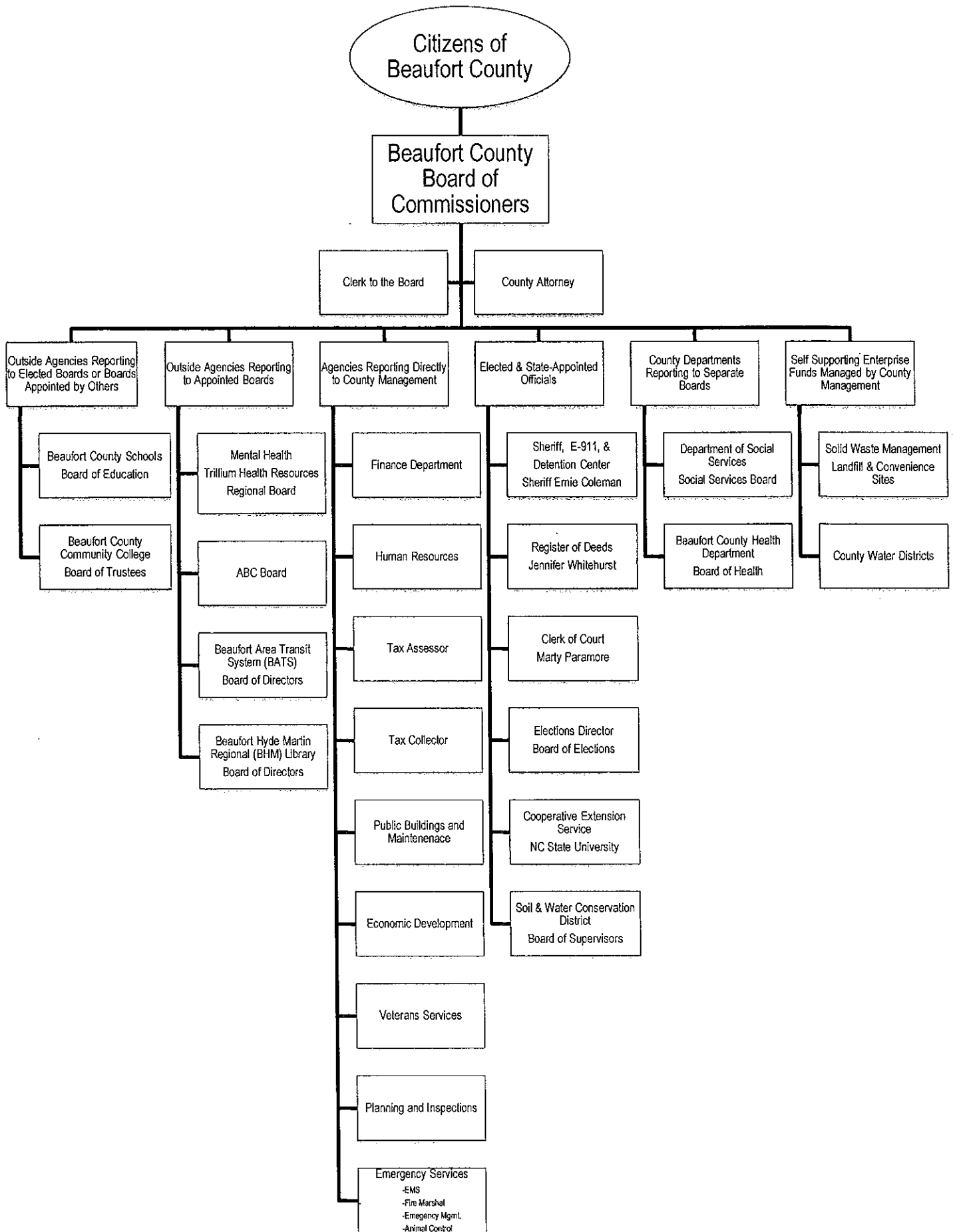
	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
HCCBG-Aging						
Revenues	\$ 3,441	\$ 36,000	\$ 36,000	\$ 15,575	\$ 15,575	\$ 15,575
Expenditures	\$ 29,778	\$ 36,000	\$ 36,000	\$ 15,575	\$ 15,575	\$ 15,575

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Healthcare Reserve Fund						
Revenues	\$ 371,540	\$ 371,541	\$ 371,541	\$ 371,541	\$ 371,541	\$ 371,541
Expenditures	\$ 371,540	\$ 371,541	\$ 371,541	\$ 371,541	\$ 371,541	\$ 371,541

	BUDGET		BUDGET		BUDGET	
	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Facility/Capital Improvements Fund						
Revenues	\$ -	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000
Expenditures	\$ -	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000

This page left blank intentionally.

Beaufort County Government Organizational Chart



This page left blank intentionally.

GOVERNING BODY – BOARD OF COUNTY COMMISSIONERS

The seven (7) member Board of County Commissioners is the official policy-making body for Beaufort County Government. The Chairman, presiding officer of the Board, serves as the official and ceremonial leader of the County and as a voting member of the Board. The Chairman, Jerry Evans, and the Vice-Chairman, Jerry Langley, were selected by the other Board members at the December 2019 regular meeting and will serve one (1) year terms in these capacities. The Board selects a new Chairman and Vice-Chairman each year. Each Board member is elected at-large under a limited-voting election process for a term of four (4) years. Partisan elections are held in even-numbered years and terms of office are staggered so that every two (2) years either three (3) or four (4) seats are up for election. All official actions of the Board are made at public meetings, generally held on the first Monday of each month beginning at 5:30 PM in the County Commissioners' meeting room located in the Beaufort County Financial Services Center. Each meeting has an agenda and the public is allowed an opportunity to make comments to the Board. The Board also conducts special meetings and work sessions on the County's budget and other issues of special interest.

Jerry Evans, Chairman of the Board
Katie Mosher, Clerk to the Board

Beaufort County Administration
121 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-0079
Fax: (252) 946-7722
Email: katie.mosher@co.beaufort.nc.us

Current Members of the Board

Term Expires

Jerry Evans, Chairman	December 2020
Jerry Langley, Vice-Chairman	December 2020
Ed Booth, Commissioner	December 2022
Stan Deatherage, Commissioner	December 2022
John Rebholz, Commissioner	December 2020
Hood Richardson, Commissioner	December 2020
Frankie Waters, Commissioner	December 2022

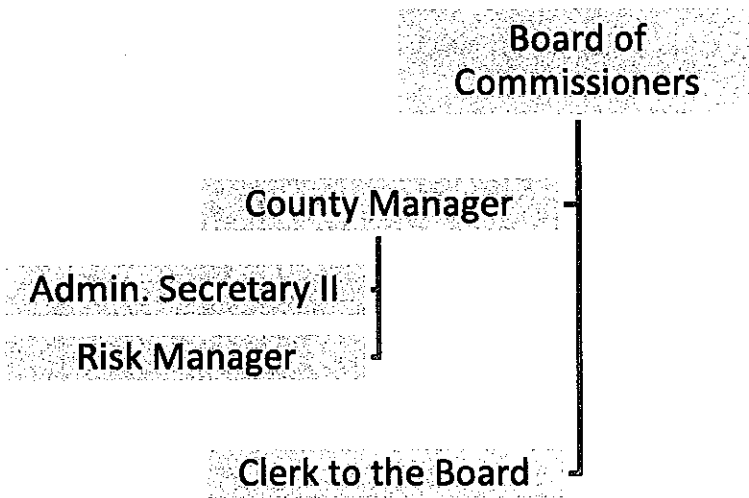
GOVERNING BOARD	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 131,770	\$ 132,250	\$ 132,250	\$ 135,114	\$ 135,114
Benefits	\$ 14,616	\$ 18,118	\$ 18,118	\$ 18,795	\$ 18,795
Operating	\$ 271,367	\$ 187,175	\$ 187,175	\$ 188,025	\$ 188,025
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 417,753	\$ 337,543	\$ 337,543	\$ 341,934	\$ 341,934

GOVERNING BOARD

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
BOARD SALARY	\$ 115,495	\$ 118,483	\$ 117,970	\$ 67,044	\$ 118,450	\$ 118,450	\$ 118,156	\$ 121,314	\$ 121,314	\$ 121,314
BOARD TRAVEL ALLOWANCE	13800	13800	13800	7956	13800	13800	13800	13800	13800	13800
FICA 6.2%	7943	8064	7648	4205	8199	8199	8181	8377	8377	8377
HOSPITALIZATION-EMPLOYEE	0	0	3630	3658	6349	6349	6349	6793	6793	6793
MEDICARE 1.45%	1857	1886	1789	984	1918	1918	1913	1959	1959	1959
LIFE INSURANCE-EMPLOYEE	182	117	98	53	182	182	182	196	196	196
WORKERS COMPENSATION INSURANCE	766	1320	1451	1058	1470	1470	1470	1470	1470	1470
PROFESSIONAL SERVICE-LEGAL	105563	113135	108991	91000	94000	94000	94000	94000	84000	84000
PROF. SERVICES-ADMINISTRATIVE	47156	51548	46191	1463	6800	6800	6800	6800	6800	6800
VIDEO/AUDIO SERVICES	28715	28605	26200	0	0	0	0	0	0	0
FOOD AND PROVISIONS	2396	2977	2592	903	2500	2500	2500	2500	2500	2500
OFFICE SUPPLIES	7268	293	707	328	1000	1000	1000	1000	800	800
PROFESSIONAL DEVELOPMENT	35998	33779	36116	21166	33000	33000	33000	33000	33000	33000
COMPUTER SOFTWARE/SUPPORT	584	672	716	0	675	675	675	675	10675	10675
LEGAL ADVERTISING	1720	9616	2829	2110	2000	2000	2000	2000	2000	2000
EQUIPMENT PURCHASE	0	0	0	1341	1200	1200	1200	1200	1200	1200
CONTRACT SERVICES	0	6986	6843	4681	6500	6500	6500	6500	6500	6500
DUES & SUBSCRIPTIONS	36154	39250	40182	40318	39500	39500	39500	39500	40550	40550
TOTAL	\$ 405,597	\$ 430,531	\$ 417,753	\$ 248,268	\$ 337,543	\$ 337,543	\$ 337,226	\$ 341,084	\$ 341,934	\$ 341,934

COUNTY ADMINISTRATION

County Administration includes the County Manager, the Clerk to the Board, the Administrative Secretary II and the Risk Manager. The County Manager and the Clerk to the Board are both appointed directly by the Board of Commissioners and serve at their discretion. The major duties of the department include supervising and coordinating the activities of the County-funded departments and agencies. This role differs based on the reporting relationships between the department or agency and the Board of Commissioners. For example, departments or agencies may report to separately appointed boards, the department manager may be elected, or the department manager may be appointed by the State. The organizational chart in the Governing Body section of the budget document lists these agencies and describes the relationships. The County Manager is generally responsible for the following functions: ensuring that all ordinances and policies of the Board are implemented; making recommendations on business matters; recommending an annual budget and keeping the Board informed on the County's financial condition.



Brian M. Alligood, County Manager
 Katie Mosher, Clerk to the Board

Beaufort County Administration
 121 W. 3rd Street
 Washington, North Carolina 27889

Phone: (252) 946-0079
 Fax: (252) 946-7722
 Email: brian.alligood@co.beaufort.nc.us
katie.mosher@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
4	4	4	4	4	4

COUNTY MANAGER	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 333,698	\$ 340,952	\$ 333,452	\$ 340,950	\$ 340,950
Benefits	\$ 80,251	\$ 89,110	\$ 89,110	\$ 95,041	\$ 95,041
Operating	\$ 42,041	\$ 50,820	\$ 58,320	\$ 44,750	\$ 44,750
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 455,990	\$ 480,882	\$ 480,882	\$ 480,741	\$ 480,741

COUNTY MANAGER

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 297,854	\$ 314,466	\$ 325,412	\$ 178,127	\$ 332,952	\$ 325,452	\$ 306,598	\$ 332,950	\$ 332,950	\$ 332,950
SALARIES-OVERTIME	2,458	1,148	2,286	1,118	2,000	2,000	2,000	2,000	2,000	2,000
TRAVEL ALLOWANCE (CO. MANAGER)	6,000	6,000	6,000	3,900	6,000	6,000	6,000	6,000	6,000	6,000
FICA 6.2%	16,089	17,465	17,966	8,953	21,139	21,139	19,505	21,139	21,139	21,139
LOC. GOV. EMP. RETIREMENT	22,013	23,861	25,560	16,132	29,978	29,978	28,313	34,165	34,165	34,165
HOSPITALIZATION-EMPLOYEE	21,812	22,503	24,496	10,974	25,396	25,396	21,404	27,172	27,172	27,172
MEDICARE 1.45%	4,328	4,570	4,746	2,623	4,944	4,944	4,562	4,944	4,944	4,944
LIFE INSURANCE-EMPLOYEE	104	97	100	46	104	104	104	112	112	112
WORKERS COMPENSATION INSURANCE	1,422	754	829	2,038	850	850	850	850	850	850
401(K) EMPLOYER CONTRIBUTION	5,983	6,312	6,554	3,585	6,699	6,699	6,293	6,659	6,659	6,659
PROF. SERVICES-ADMINISTRATIVE	6,765	4,030	3,864	0	10,000	10,000	5,000	10,000	5,000	5,000
OFFICE SUPPLIES	2,781	1,641	1,287	467	2,000	2,000	1,500	2,000	1,500	1,500
PROFESSIONAL DEVELOPMENT	8,813	10,106	8,804	3,471	8,000	8,000	7,000	8,000	8,000	8,000
TRAVEL-FUEL	181	189	344	316	600	600	600	600	600	600
TELEPHONE	10,753	12,696	11,619	5,851	11,000	11,000	11,000	11,000	11,000	11,000
POSTAGE	117	0	0	38	0	0	0	0	0	0
PRINTING	0	159	287	0	300	300	300	300	300	300
MAINT/REPAIR-EQUIPMENT	455	752	334	433	750	750	750	750	750	750
COMPUTER SOFTWARE/SUPPORT	858	1,387	1,104	0	1,400	1,400	1,400	1,400	1,200	1,200
TEMPORARY EMP.SERVICES	3,673	2,894	0	23,032	0	7,500	28,208	28,208	0	0
EQUIPMENT PURCHASE	2,087	2,763	1,579	1,297	1,500	1,500	1,500	1,500	1,500	1,500
CONTRACT SERVICES	4,224	3,774	3,727	2,473	3,750	3,750	3,750	3,750	3,750	3,750
DUES & SUBSCRIPTIONS	2,833	2,509	2,597	2,400	3,000	3,000	3,000	3,000	3,000	3,000
SAFETY SUPPLIES	0	0	221	0	770	770	500	770	500	500
SAFETY TESTING	0	2,000	1,898	0	2,000	2,000	2,000	2,000	2,000	2,000
SAFETY TRAINING	0	1,872	3,099	950	5,100	5,100	5,100	5,100	5,000	5,000
SAFETY EQUIPMENT	0	0	647	390	0	0	0	0	0	0
SAFETY DUES	0	660	630	255	650	650	650	650	650	650
TOTAL	\$ 421,603	\$ 444,605	\$ 455,990	\$ 268,469	\$ 480,882	\$ 480,882	\$ 467,887	\$ 515,019	\$ 480,741	\$ 480,741

FINANCE

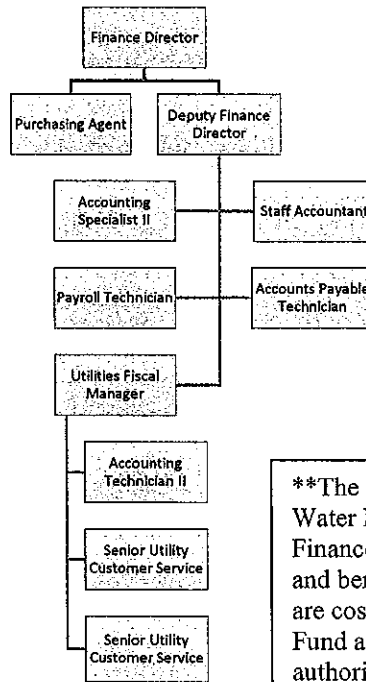
The County Finance Department is committed to efficiently and effectively administering the fiscal affairs of the County in compliance with Federal, State, and Local regulations, policies, and practices while adhering to generally accepted accounting principles. The Department provides management with fiscal information and analysis so the local government can make prudent financial decisions.

Finance is responsible for issuing all of the county's disbursements in strict compliance with budget ordinances adopted by the governing board, maintaining all records concerning bonded debt and other obligations of the County, supervising the investment of public funds, and maintaining internal controls.

Anita C. Radcliffe, Finance Director
 Sharon Rose, Deputy Finance Director

Beaufort County Financial Services
 132 W. 2nd Street
 Washington, North Carolina 27889

Phone: (252) 946-7721
 Fax: (252) 631-0806
 Email: anita.radcliffe@co.beaufort.nc.us
sharon.rose@co.beaufort.nc.us



****The Customer Service division of the Water Department is now part of the Finance Department, however the salary and benefit expenses for these positions are cost allocated directly to the Water Fund and are included in the total authorized positions for Water Department.**

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
7	7	7	7	7	7

FINANCE	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 412,333	\$ 430,829	\$ 430,829	\$ 433,417	\$ 430,518
Benefits	\$ 119,341	\$ 132,583	\$ 132,583	\$ 131,681	137,659
Operating	\$ 74,493	\$ 75,750	\$ 75,750	\$ 74,008	71,175
Capital	\$ -	\$ -	\$ -	\$ -	-
Totals	\$ 606,166	\$ 639,162	\$ 639,162	\$ 639,106	\$ 639,352

FINANCE DEPARTMENT

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 331,878	\$ 402,906	\$ 411,866	\$ 246,939	\$ 428,729	\$ 428,729	\$ 431,617	\$ 428,718	\$ 431,617	\$ 428,718
SALARIES-OVERTIME	5,645	1,884	467	961	2,100	2,100	1,800	1,800	1,800	1,800
SALARIES-PART TIME	51,674	24,809	0	0	0	0	0	0	0	0
FICA 6.2%	22,514	24,178	22,947	13,913	26,711	26,711	26,890	26,890	26,890	24,660
LOC. GOV. EMP. RETIREMENT	24,740	30,602	32,162	22,911	38,559	38,559	38,853	43,943	38,853	43,943
HOSPITALIZATION-EMPLOYEE	36,135	47,380	48,991	29,258	50,792	50,792	50,792	54,344	50,792	54,344
MEDICARE 1.45%	5,265	5,655	5,367	3,254	6,247	6,247	6,289	6,247	6,289	5,900
LIFE INSURANCE-EMPLOYEE	263	176	176	102	182	182	182	196	182	196
WORKERS COMPENSATION INSURANCE	1,799	1,319	1,451	1,058	1,475	1,475	1,058	1,100	1,058	1,100
401(K) EMPLOYER CONTRIBUTION	6,751	8,096	8,247	4,958	8,617	8,617	8,675	8,616	8,675	8,616
PROF.SERVICE-AUDIT/ACCOUNTING	55,000	55,000	55,000	53,750	55,000	55,000	55,000	55,000	55,000	53,750
OFFICE SUPPLIES	8,314	2,683	3,878	875	4,000	4,000	3,000	3,000	3,000	3,000
PROFESSIONAL DEVELOPMENT	4,299	1,768	3,436	971	4,000	4,000	3,000	4,000	4,000	4,000
TELEPHONE	2,160	2,560	1,868	797	2,500	2,500	1,500	1,500	1,500	1,500
POSTAGE	36	0	0	0	0	0	0	0	0	0
PRINTING	154	1,988	1,249	1,259	1,200	1,200	1,259	1,200	1,200	1,275
MAINT/REPAIR-EQUIPMENT	23	0	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	2,542	4,438	1,967	0	1,500	1,500	1,500	1,500	1,500	1,500
LEGAL ADVERTISING	0	96	0	0	0	0	0	0	0	0
TEMPORARY EMP.SERVICES	2,335	0	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	5,872	1,406	2,784	160	3,000	3,000	3,000	2,800	2,800	1,500
CONTRACT SERVICES	3,641	5,100	4,260	4,822	4,500	4,500	3,900	3,900	3,900	3,500
DUES & SUBSCRIPTIONS	50	50	50	0	50	50	50	50	50	50
TOTAL	\$ 571,090	\$ 622,092	\$ 606,166	\$ 385,388	\$ 639,162	\$ 639,162	\$ 638,365	\$ 644,804	\$ 639,106	\$ 639,352

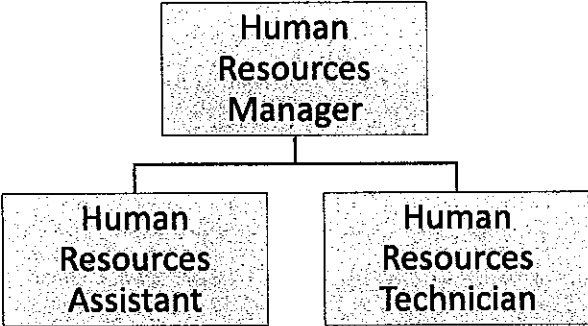
HUMAN RESOURCES

The Human Resources Department provides comprehensive Human Resources services and guidance to County departments in the development, implementation and administration of policies and procedures. Human Resources is responsible for promoting equal employment opportunities, recruitment, selection and screening of potential employees, maintaining employee personnel records, administering employee benefit programs, employee relations, maintaining classification and compensation systems; ensuring adherence to personnel policies, procedures and laws, training and development and position control.

Deloris Creasman, Human Resources Manager

Beaufort County
 121 West Third Street
 Washington, North Carolina

Phone: (252) 946-0079
 Fax: (252) 946-7722
 Email: deloris.creasman@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
3	3	3	3	3	3

HUMAN RESOURCES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 130,734	\$ 141,698	\$ 141,698	\$ 139,281	\$ 139,281
Benefits	\$ 39,666	\$ 46,111	\$ 45,935	\$ 48,741	\$ 48,741
Operating	\$ 19,206	\$ 31,195	\$ 31,371	\$ 32,400	\$ 32,400
Capital					-
Totals	\$ 189,607	\$ 219,004	\$ 219,004	\$ 220,422	\$ 220,422

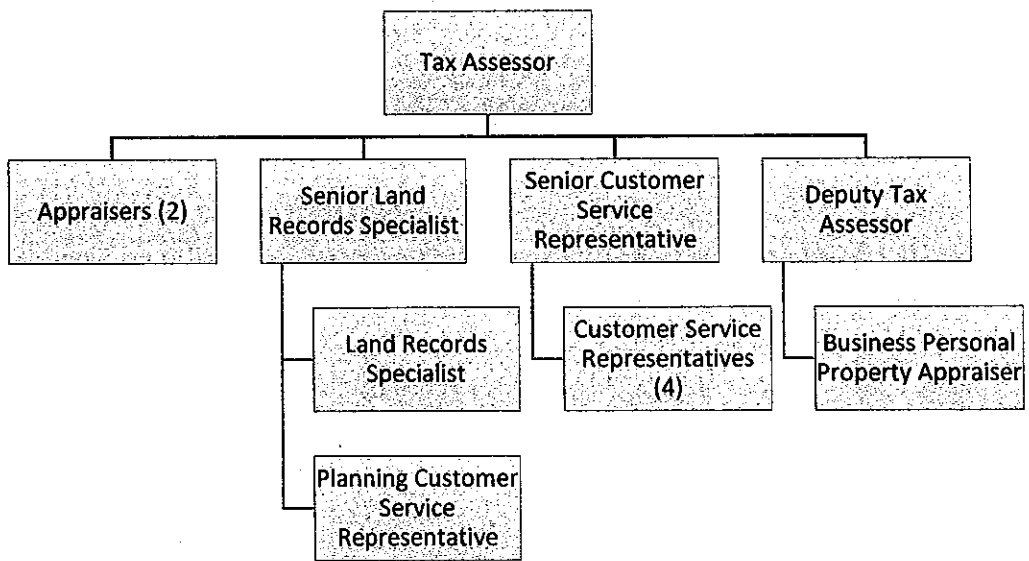
HUMAN RESOURCES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 96,684	\$ 104,831	\$ 130,734	\$ 79,317	\$ 141,198	\$ 141,198	\$ 139,099	\$ 138,781	\$ 138,781	\$ 138,781
SALARIES-OVERTIME	318	176	0	0	500	500	0	500	500	500
FICA 6.2%	5,777	6,208	7,578	4,629	8,785	8,785	8,619	8,635	8,635	8,635
LOC. GOV. EMP. RETIREMENT	7,110	7,939	10,197	7,139	12,682	12,682	12,519	14,207	14,207	14,207
HOSPITALIZATION-EMPLOYEE	12,109	12,275	16,816	10,974	19,047	19,047	18,960	20,379	20,379	20,379
MEDICARE 1.45%	1,351	1,452	1,772	1,083	2,055	2,055	2,017	2,020	2,020	2,020
LIFE INSURANCE-EMPLOYEE	78	50	67	40	78	78	78	84	84	84
WORKERS COMPENSATION INSURANCE	598	565	622	453	630	454	453	630	630	630
401(K) EMPLOYER CONTRIBUTION	1,940	2,100	2,615	1,586	2,834	2,834	2,782	2,786	2,786	2,786
PROFESSIONAL SERVICE-MEDICAL	4,710	4,746	3,154	3,390	8,000	8,000	7,350	7,500	7,500	7,500
PROFESSIONAL SERVICES	4,038	6,459	8,191	10,343	15,000	15,000	15,000	15,000	15,000	15,000
OFFICE SUPPLIES	961	1,235	1,835	600	1,200	1,200	1,200	1,200	2,655	2,655
SERVICE AWARDS/EMPLOYEE FAIRS	2,694	2,330	1,612	1,011	2,400	2,200	2,400	2,400	2,400	2,400
PROFESSIONAL DEVELOPMENT	203	159	1,322	296	1,000	1,000	1,000	1,000	1,000	1,000
TELEPHONE	1,090	1,360	918	447	900	900	900	900	900	900
ADVERTISING	2,228	0	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	408	480	720	0	720	720	720	720	970	970
EQUIPMENT PURCHASE	993	2,932	0	0	500	876	876	500	500	500
CONTRACT SERVICES	1,017	1,273	1,265	877	1,225	1,225	1,225	1,225	1,225	1,225
DUES & SUBSCRIPTIONS	199	209	189	0	250	250	250	250	250	250
TOTAL	\$ 144,505	\$ 156,779	\$ 189,607	\$ 122,183	\$ 219,004	\$ 219,004	\$ 215,448	\$ 218,717	\$ 220,422	\$ 220,422

TAX ASSESSOR

The Tax Assessor Department exists for the listing, appraisal and assessment of taxes on real and personal property as required by North Carolina General Statutes. This generates the primary source of revenue to fund general county services. The department also determines in which municipal district property is found and assesses the value. The tax assessor is responsible for placing a value on all property and keeping a list of current owners. Digital property maps are maintained in the department. During FY 17-18, Land Records was moved from Planning to Tax Assessor and is reflected new for FY 18-19. No new positions were added.

Bobby R. Parker, Tax Assessor
 Beaufort County Tax Assessor
 220 North Market Street
 Post Office Box 160
 Washington, North Carolina 27889
 Phone: (252) 946 7981
 Fax: (252) 940-6151
 Email: bobby.parker@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
10	10	13	13	13	13

TAX ASSESSOR	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 536,179	\$ 563,526	\$ 563,526	\$ 561,007	\$ 561,007
Benefits	\$ 164,915	\$ 190,492	\$ 190,492	\$ 203,533	\$ 203,533
Operating	\$ 175,600	\$ 179,800	\$ 179,800	\$ 179,100	\$ 179,100
Capital	\$ 16,699	\$ -	\$ -	\$ -	\$ -
Totals	\$ 893,393	\$ 933,818	\$ 933,818	\$ 943,640	\$ 943,640

TAX ASSESSOR

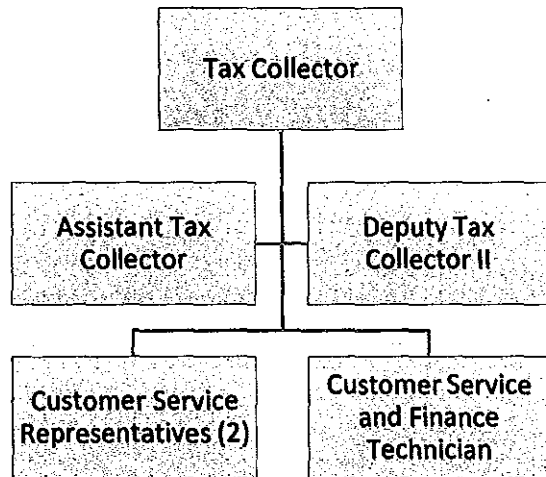
	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 396,218	\$ 382,197	\$ 528,363	\$ 308,512	\$ 553,526	\$ 553,526	\$ 543,189	\$ 551,007	\$ 551,007	\$ 551,007
SALARIES-OVERTIME	9,975	7,379	6,641	2,902	10,000	10,000	6,500	10,000	10,000	10,000
SALARIES-PART TIME	1,350	1,925	1,175	0	0	0	0	0	0	0
FICA 6.2%	24,297	23,080	31,252	18,218	34,939	34,939	34,081	34,782	34,782	34,782
LOC. GOV. EMP. RETIREMENT	29,774	29,451	41,730	28,027	50,436	50,436	49,472	57,223	57,223	57,223
HOSPITALIZATION-EMPLOYEE	57,030	53,991	70,933	43,895	82,537	82,537	80,096	88,309	88,309	88,309
MEDICARE 1.45%	5,682	5,398	7,309	4,261	8,171	8,171	7,970	8,135	8,135	8,135
LIFE INSURANCE-EMPLOYEE	260	208	295	170	338	338	301	364	364	364
WORKERS COMPENSATION INSURANCE	1,818	1,884	2,695	3,329	2,800	2,800	3,329	3,500	3,500	3,500
401(K) EMPLOYER CONTRIBUTION	7,907	7,771	10,700	6,228	11,271	11,271	10,994	11,220	11,220	11,220
AUDIT RECOVERY SERVICES	26	8	21	38	0	0	0	0	0	0
REAPPRAISAL SERVICES	50	0	0	0	0	0	0	0	0	0
DEBT SETOFF PROGRAM IMPLEMENT.	0	2,006	0	0	0	0	0	0	0	0
OFFICE SUPPLIES	3,155	2,792	5,357	913	6,000	6,000	5,000	6,000	3,000	3,000
PROFESSIONAL DEVELOPMENT	11,159	9,495	12,006	10,903	13,000	13,000	13,000	13,000	13,000	13,000
TRAVEL-FUEL	635	765	999	786	600	600	900	1,000	1,000	1,000
TELEPHONE	1,752	1,983	1,357	983	2,000	2,000	2,000	2,000	2,000	2,000
POSTAGE	17,845	18,601	19,146	18,985	20,000	20,000	20,000	20,000	20,000	20,000
PRINTING	9,818	9,367	11,455	10,138	12,000	12,000	12,000	12,000	10,500	10,500
MAINT/REPAIR-EQUIPMENT	185	0	121	0	100	100	100	200	100	100
MAINT/REPAIR-VEHICLE	1,736	210	1,217	639	1,000	1,000	1,000	1,500	1,000	1,000
FREIGHT	0	0	0	13	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	147,116	86,550	104,873	102,515	113,500	113,500	113,500	115,000	115,000	115,000
LEGAL ADVERTISING	3,468	3,188	3,923	612	3,000	3,000	3,000	3,600	3,600	3,600
EQUIPMENT PURCHASE	0	220	1,966	0	3,000	3,000	3,000	4,500	4,500	4,500
CONTRACT SERVICES	5,225	6,123	6,340	3,293	5,000	5,000	5,000	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	455	255	330	240	600	600	600	600	400	400
TAX REFUNDS-BCBC APPROVAL	0	0	6,489	2,855	0	0	0	0	0	0
CAPITAL OUTLAY-EQUIPMENT	0	11,866	0	0	0	0	0	0	0	0
CAPITAL OUTLAY-VEHICLES	0	0	16,699	0	0	0	0	0	0	0
TOTAL	\$ 736,935	\$ 666,712	\$ 893,393	\$ 568,455	\$ 933,818	\$ 933,818	\$ 915,032	\$ 948,940	\$ 943,640	\$ 943,640

TAX COLLECTOR

The Beaufort County Tax Collections Office is dedicated to serving the citizens with the utmost respect while delivering outstanding service and providing accurate information. We are committed to collecting revenue on all taxable property located in Beaufort County as governed by the North Carolina Machinery Act. We strive to collect all outstanding taxes using the remedies available under the general statutes.

The Beaufort County Tax Office is responsible for the collection of all property taxes levied by Beaufort County and the municipalities of Aurora, Bath, Belhaven, Chocowinity, Pantego, Washington, and Washington Park. Also collected are taxes for multiple County Fire and Rescue Districts along with Fire Districts for Northside, Chocowinity, and Richlands.

The Tax Collectors Office is solely responsible for the collection of taxes and fees. Also, included in this group are: beer and wine licenses, drainage taxes, and solid waste fees. Any questions regarding listing, billing, and assessed values are directed to the Tax Assessor's Office. The Tax Collector's Office maintains a high collection rate. At the close of the year June 30, 2019 the combined collection rate for all taxes was 98.0%.



Wyndele H. Kinion, Tax Collector

Beaufort County Tax Collector
 220 Market Street
 Post Office Box 633
 Washington, North Carolina 27889

Phone: (252) 946-2922
 Fax: (252) 940-6153
 Email: wyn.kinion@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
7	7	6	6	6	6

TAX COLLECTOR	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 244,853	\$ 251,190	\$ 251,190	\$ 251,183	\$ 251,183
Benefits	\$ 79,014	\$ 86,421	\$ 86,421	\$ 91,786	\$ 91,786
Operating	\$ 217,405	\$ 243,250	\$ 243,250	\$ 238,050	\$ 238,050
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 541,272	\$ 580,861	\$ 580,861	\$ 581,019	\$ 581,019

TAX COLLECTOR

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	Approved
SALARIES	\$ 258,922	\$ 257,324	\$ 244,794	\$ 142,663	\$ 249,690	\$ 249,690	\$ 250,219	\$ 249,683	\$ 249,683	\$ 249,683
SALARIES-OVERTIME	679	1,598	59	93	1,500	1,500	750	1,500	1,500	1,500
FICA 6.2%	14,782	14,675	13,681	7,906	15,574	15,574	15,560	15,573	15,573	15,573
LOC. GOV. EMP. RETIREMENT	19,029	19,574	19,099	12,848	22,481	22,481	22,570	25,621	25,621	25,621
HOSPITALIZATION-EMPLOYEE	39,777	38,724	36,743	21,948	38,094	38,094	38,094	40,758	40,758	40,758
MEDICARE 1.45%	3,457	3,432	3,200	1,849	3,642	3,642	3,639	3,642	3,642	3,642
LIFE INSURANCE-EMPLOYEE	176	167	150	88	156	156	156	168	168	168
WORKERS COMPENSATION INSURANCE	1,151	1,319	1,244	907	1,450	1,450	1,450	1,000	1,000	1,000
401(K) EMPLOYER CONTRIBUTION	4,904	4,995	4,897	2,731	5,024	5,024	5,019	5,024	5,024	5,024
DMV COLLECTION FEES	110,843	105,147	113,329	60,026	105,000	105,000	105,000	105,000	115,000	115,000
ADMINISTRATIVE SERVICES	50	0	0	0	0	0	0	0	0	0
TAX-FORECLOSURES	135,092	97,921	56,074	65,230	75,000	75,000	90,000	75,000	75,000	75,000
OFFICE SUPPLIES	2,973	2,358	3,572	1,867	3,500	3,500	3,500	3,500	3,000	3,000
PROFESSIONAL DEVELOPMENT	4,222	4,983	2,229	0	4,000	4,000	4,000	4,000	3,000	3,000
TRAVEL-FUEL	78	0	0	0	100	100	100	100	100	100
TELEPHONE	1,368	1,423	935	386	1,400	1,400	1,400	1,400	1,000	1,000
POSTAGE	516	772	1,052	69	400	400	400	400	500	500
PRINTING	3,811	4,306	3,860	0	3,800	3,800	3,800	3,800	3,800	3,800
COMPUTER SOFTWARE/SUPPORT	1,428	6,782	2,229	0	3,450	3,450	3,450	3,450	2,050	2,050
LEGAL ADVERTISING	25,704	25,704	25,704	0	27,500	27,500	27,500	27,500	25,500	25,500
EQUIPMENT PURCHASE	0	220	0	8,656	10,000	10,000	9,000	1,000	0	0
CONTRACT SERVICES	10,950	8,638	8,421	5,792	9,000	9,000	9,000	9,000	9,000	9,000
DUES & SUBSCRIPTIONS	0	0	0	75	100	100	100	100	100	100
TOTAL	\$ 639,912	\$ 600,062	\$ 541,272	\$ 333,134	\$ 580,861	\$ 580,861	\$ 594,307	\$ 577,219	\$ 581,019	\$ 581,019

COURT FACILITIES

The Court Facilities budget provides funds for certain expenses of court operations. Facility fees are collected by the courts as part of the court fees and distributed to the counties. Beaufort County receives approximately \$125,000 annually to help offset the cost of providing court facilities. In accordance with the North Carolina General Statutes, "funds derived from the facilities fees shall be used exclusively by the county for providing, maintaining, and constructing adequate courtroom and related judicial facilities, including: adequate space and furniture for judges, district attorneys, public defenders and other personnel of the Office of Indigent Defense Services, magistrates, juries, and other court related personnel; office space, furniture and vaults for the clerk; jail and juvenile detention facilities; free parking for jurors; and a law library (including books) if one has heretofore been established or if the governing body hereafter decides to establish one."

Brian M. Alligood, County Manager
Anita Radcliffe, Finance Director

121 West Third Street
Washington, North Carolina 27889

Phone: (252) 946-0079

Fax: (252) 946-7722

Email: brian.alligood@co.beaufort.nc.us

This budget includes \$12,500 to be managed by the Clerk of Court for minor maintenance and furniture/fixture needs. This will allow the Clerk to work with the judges and other court personnel to determine small purchasing priorities. The Clerk will comply with the County's Purchasing Policy and submit requests directly to the Finance Director. The ongoing maintenance and repair of the building structure will continue to be managed and paid from the Public Buildings budget.

COURT FACILITIES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	-	-	-	-	-
Benefits	-	-	-	-	-
Operating	\$ 273,170	\$ 283,650	\$ 283,650	\$ 278,600	\$ 278,600
Capital	-	-	-	-	-
Totals	\$ 273,170	\$ 283,650	\$ 283,650	\$ 278,600	\$ 278,600

COURT FACILITIES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
JURY COMMISSION	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 3,000	\$ 3,000	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950
OFFICE SUPPLIES	0	71	47	0	0	0	0	0	0	0
COURTHOUSE OPERATIONS	12,181	13,239	4,661	1,462	12,500	12,500	12,500	12,500	12,500	12,500
UTILITIES-COURTHOUSE	84,075	101,474	105,097	68,342	108,150	108,150	94,000	108,150	108,150	108,150
MAINT/REPAIR-COURTHOUSE	11,278	2,733	6,000	3,293	10,000	10,000	10,000	10,000	10,000	10,000
OFFICE RENT	32,400	32,700	16,500	0	0	0	0	0	0	0
CONTRACT SERVICES	132,131	131,937	137,915	150,000	150,000	150,000	140,000	145,000	145,000	145,000
CAPITAL OUTLAY-EQUIPMENT	93,974	0	0	0	0	0	30	0	0	0
TOTAL	\$ 368,989	\$ 285,104	\$ 273,170	\$ 226,047	\$ 283,650	\$ 283,650	\$ 259,480	\$ 278,600	\$ 278,600	\$ 278,600

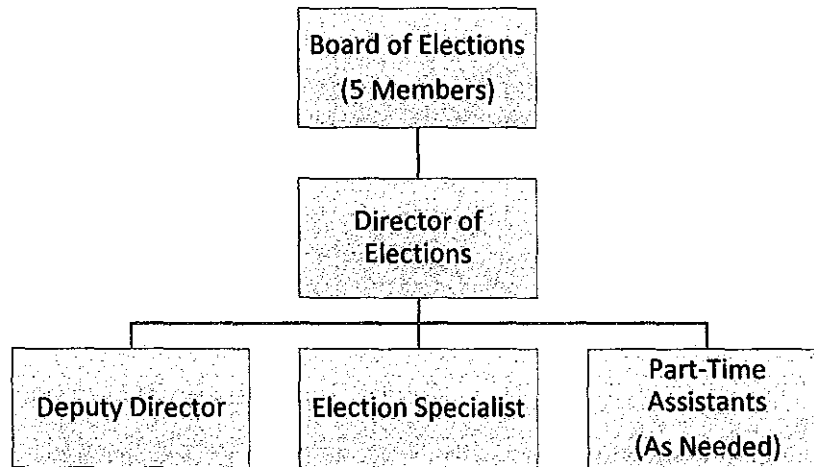
BOARD OF ELECTIONS

The Beaufort County Board of Elections is responsible for conducting all elections held in Beaufort County. Locally, the office administers State election laws. The Board's principal functions include establishing election precincts and voting sites, appointing and training precinct officials, preparing and distributing ballots, voting equipment, canvassing and certifying the ballots cast in elections, and investigating any voting irregularities. The office maintains voter registration for Beaufort County and provides public information on voters and elections. The office is also responsible for campaign reporting for county candidates and audits those reports. Each County in North Carolina has a Board of Elections. It is a five-person board which is appointed every two years by the State Board of Elections. The Director is recommended by the County Board for appointment by the State Board of Elections.

Thomas S. Payne III, Chairman
 John B. Tate III, Secretary
 Watsi Sutton, Member
 Ranee Singleton, Member
 Jason Williams, Member
 Kellie Harris Hopkins, Director
 Anita Bullock Branch, Deputy Director
 Josh Jobe, Elections Specialist

Beaufort County Board of Elections
 1308 Highland Drive, Suite 104
 Post Office Box 1016
 Washington, North Carolina 27889

Phone: (252) 946-2321
 Fax: (252) 974-2962
 Email: Beaufort.boe@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
3	3	3	3	3	3

ELECTIONS	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 175,062	\$ 222,332	\$ 222,332	\$ 203,161	\$ 203,161
Benefits	\$ 44,892	\$ 52,953	\$ 52,953	\$ 54,463	\$ 54,463
Operating	\$ 142,002	\$ 221,702	\$ 221,702	\$ 123,745	\$ 123,745
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 361,956	\$ 496,987	\$ 496,987	\$ 381,369	\$ 381,369

ELECTIONS

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL REQUEST	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 125,939	\$ 126,436	\$ 127,899	\$ 78,001	\$ 135,202	\$ 135,202	\$ 136,244	\$ 155,959	\$ 135,199	\$ 135,199
SALARIES-OVERTIME	9,894	6,340	11,124	5,074	12,000	12,000	12,000	12,000	12,000	12,000
SALARIES-PART TIME	5,167	9,621	36,039	7,858	75,130	75,130	40,000	55,962	55,962	55,962
FICA 6.2%	8,263	8,339	10,862	6,034	13,785	13,785	11,671	13,883	12,596	12,596
LOC. GOV. EMP. RETIREMENT	9,957	9,969	10,685	7,470	13,175	13,175	13,342	17,132	15,014	15,014
HOSPITALIZATION-EMPLOYEE	17,024	17,166	17,374	10,974	19,047	19,047	18,959	20,379	20,379	20,379
MEDICARE 1.45%	1,932	1,950	2,540	1,411	3,224	3,224	2,730	3,247	2,946	2,946
LIFE INSURANCE-EMPLOYEE	75	71	69	44	78	78	78	84	84	84
WORKERS COMPENSATION INSURANCE	679	565	622	453	700	700	453	700	500	500
401(K) EMPLOYER CONTRIBUTION	2,717	2,637	2,740	1,839	2,944	2,944	2,965	3,359	2,944	2,944
PROFESSIONAL SERVICE-LEGAL	26,851	33,303	13,598	2,380	2,500	2,500	2,500	2,500	2,500	2,500
ELECTION WORKERS/POLL HOLDERS	43,851	29,048	36,013	39,733	78,950	78,950	78,000	21,525	21,525	21,525
OFFICE SUPPLIES	6,073	2,850	6,209	4,880	7,000	7,000	7,000	7,000	7,000	7,000
PROFESSIONAL DEVELOPMENT	14,007	11,601	16,055	8,827	20,500	20,500	20,000	18,500	18,500	18,500
TRAVEL-FUEL	60	115	176	199	500	500	450	100	100	100
TELEPHONE	4,063	4,748	5,104	3,852	6,834	6,834	6,834	4,764	4,764	4,764
POSTAGE	720	412	612	523	1,000	1,000	1,000	1,000	1,000	1,000
PRINTING	11,220	5,912	14,242	15,670	28,273	28,273	26,000	12,080	12,080	12,080
MAINT/REPAIR-EQUIPMENT	6,671	3,016	1,242	53	2,500	2,500	500	5,000	2,500	2,500
COMPUTER SOFTWARE/SUPPORT	28,748	33,410	31,348	36,399	40,450	40,450	40,000	34,550	34,550	34,550
LEGAL ADVERTISING	900	3,335	1,787	4,152	10,430	10,430	8,000	3,500	3,500	3,500
EQUIPMENT PURCHASE	12,899	0	4,543	940	6,000	6,000	6,000	12,000	6,000	6,000
RENT-OFFICE SPACE	2,296	1,720	4,055	4,965	7,020	7,020	7,200	3,550	3,550	3,550
RENTAL EQUIPMENT	0	1,895	2,022	4,234	5,000	5,000	4,500	1,200	1,200	1,200
CONTRACT SERVICES	0	4,401	4,661	3,080	4,320	4,320	4,320	4,536	4,536	4,536
DUES & SUBSCRIPTIONS	280	220	335	435	425	425	425	440	440	440
TOTAL	\$ 340,286	\$ 319,080	\$ 361,956	\$ 249,480	\$ 496,987	\$ 496,987	\$ 451,171	\$ 414,950	\$ 381,369	\$ 381,369

* Board of Elections recommends the following changes in salaries for Elections employees:
 Josh – from \$33,660 to \$39,241 (Option 2 of pay study recommends salary of \$33,970 or increase of \$312)
 Anita – from \$37,741 to \$47,779 (Option 2 of the pay plan recommends \$44,522 or increase of \$6,782)
 Kellie – from \$63,801 to \$68,939 (Option 2 of the pay plan recommends \$63,801; increase of \$0)

REGISTER OF DEEDS OFFICE

The Register of Deeds Office is the official custodian of all records presented to the office for recording. The scope of records encompasses all real estate, vital records, military discharges, and notary public. The office compiles and maintains an index of recorded instruments for inspection. Staff members are responsible for issuing certified and non-certified copies of all instruments contained in the office, such as birth, delayed birth, death, marriage, military discharge, and real estate records. Staff assists the general public in locating such records and helps them navigate the online system. Other responsibilities include administering the oath of office to Beaufort County Notary Publics as well as issuance of marriage licenses. Employees are cross-trained to complete the four (4) major jobs performed each day with each having individual tasks assigned. All policies, procedures, and fees for this office are governed by a number of North Carolina General Statutes.

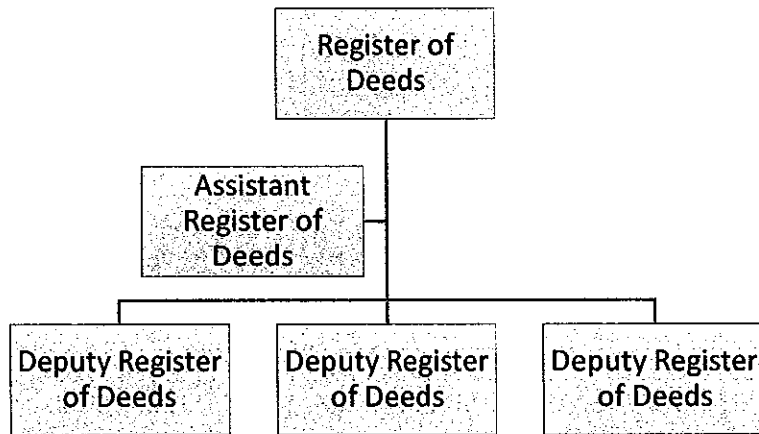
Jennifer Leggett Whitehurst, Register of Deeds

Beaufort Co. Register of Deeds,
Beaufort Co. Courthouse
Rm. 101, 112 East Second St
Post Office Box 514
Washington, North Carolina 27889

Phone: (252) 946-2323

Fax: (252) 976-7938

Email: Jennifer.Whitehurst@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
5	5	5	5	5	5

REGISTER OF DEEDS

	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 197,292	\$ 201,201	\$ 201,201	\$ 201,195	\$ 201,195
Benefits	\$ 69,229	\$ 74,148	\$ 74,148	\$ 79,092	\$ 79,092
Operating	\$ 109,089	\$ 124,533	\$ 124,533	\$ 109,033	\$ 109,033
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 375,610	\$ 399,882	\$ 399,882	\$ 389,320	\$ 389,320

REGISTER OF DEEDS

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 189,409	\$ 191,067	\$ 197,060	\$ 115,174	\$ 201,001	\$ 201,001	\$ 201,756	\$ 200,995	\$ 200,995	\$ 200,995
SALARIES-OVERTIME	241	199	232	118	200	200	200	200	200	200
R.O.D.-SUPP. RET.- GS 161-50.2	3,955	3,928	3,849	2,029	3,800	3,800	3,991	4,000	4,000	4,000
FICA 6.2%	10,984	11,205	11,563	6,733	12,474	12,474	12,521	12,474	12,474	12,474
LOC. GOV. EMP. RETIREMENT	13,902	14,460	15,389	10,376	18,008	18,008	18,176	20,522	20,522	20,522
HOSPITALIZATION-EMPLOYEE	28,374	28,463	30,619	18,290	31,745	31,745	31,354	33,965	33,965	33,965
MEDICARE 1.45%	2,569	2,620	2,704	1,575	2,917	2,917	2,928	2,917	2,917	2,917
LIFE INSURANCE-EMPLOYEE	123	111	123	73	130	130	130	140	140	140
WORKERS COMPENSATION INSURANCE	840	942	1,037	756	1,050	1,050	1,050	1,050	1,050	1,050
401(K) EMPLOYER CONTRIBUTION	3,250	3,527	3,945	2,306	4,024	4,024	4,039	4,024	4,024	4,024
OFFICE SUPPLIES	11,919	14,492	10,037	7,370	14,000	14,000	12,500	12,500	12,500	12,500
PROFESSIONAL DEVELOPMENT	2,549	1,024	2,471	714	2,800	2,800	2,500	2,500	3,000	3,000
TELEPHONE	2,145	2,523	1,980	815	2,000	2,000	1,630	1,630	1,630	1,630
POSTAGE	110	112	112	0	300	300	300	300	300	300
RECORDS MANAGEMENT-MICROFILM	1,711	993	1,383	1,071	1,500	1,500	2,146	2,150	2,150	2,150
AUTOMATION/RESTORATION 10%	4,569	0	11,510	0	20,000	20,000	0	22,615	22,615	22,615
MAINT/REPAIR-EQUIPMENT	103	90	847	0	500	500	200	500	500	500
COMPUTER SOFTWARE/SUPPORT	34,111	36,404	35,225	34,134	40,724	40,724	40,724	30,613	30,613	30,613
EQUIPMENT PURCHASE	0	0	5,152	6,101	7,046	7,046	6,101	0	0	0
EQUIPMENT PURCHASE-AUTOMATION	0	0	10,866	0	21,000	21,000	6,515	21,000	21,000	21,000
CONTRACT SERVICES	10,303	11,275	13,121	8,980	14,338	14,338	14,309	14,400	14,400	14,400
DUES & SUBSCRIPTIONS	325	325	325	325	325	325	325	325	325	325
CAPITAL OUTLAY-EQUIPMENT	0	0	16,060	0	0	0	0	0	0	0
TOTAL	\$ 321,492	\$ 323,760	\$ 375,610	\$ 216,940	\$ 399,882	\$ 399,882	\$ 363,395	\$ 388,820	\$ 389,320	\$ 389,320

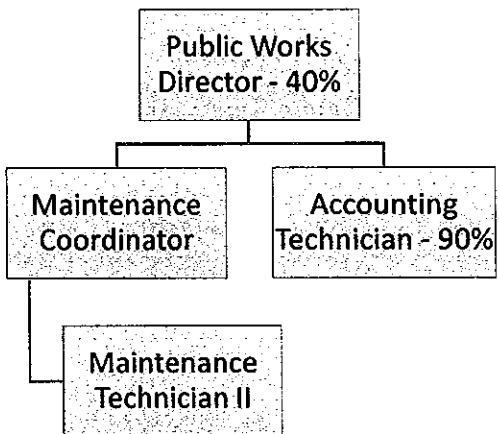
MAINTENANCE, BUILDINGS AND GROUNDS

The Maintenance, Buildings and Grounds Department is responsible for the maintenance and ground work for eighteen County owned buildings. It is the goal of the Department to provide a safe, clean working environment for fellow County employees, Beaufort County residents, and all visitors. County staff and various independent contractors are utilized to achieve this goal.

Christina Smith, Public Works Director
 Todd Taylor, Maintenance Coordinator
 Annette Clemmons, Accounting Technician
 Randy Moore, Maintenance Technician

Maintenance Shop
 123 West 3rd Street
 Washington, North Carolina 27889

Phone: (252) 946-9624
 Fax: (252) 940-6159
 E-mail: Christina.smith@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
3	3	3	3	3	3

BUILDING MAINTENANCE	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 162,861	\$ 179,959	\$ 179,959	\$ 180,274	\$ 180,274
Benefits	\$ 49,430	\$ 55,808	\$ 55,808	\$ 59,347	\$ 59,347
Operating	\$ 1,034,465	\$ 1,086,253	\$ 1,086,253	\$ 1,082,171	\$ 1,082,171
Capital	\$ 54,085	\$ -	\$ 18,251	\$ -	\$ -
Totals	\$ 1,300,841	\$ 1,322,020	\$ 1,340,271	\$ 1,321,792	\$ 1,321,792

PUBLIC BUILDINGS

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	Approved
SALARIES	\$ 141,002	\$ 154,238	\$ 153,001	\$ 63,800	\$ 156,512	\$ 156,512	\$ 134,785	\$ 156,827	\$ 156,827	\$ 156,827
SALARIES-OVERTIME	3,330	2,927	1,497	2,618	3,800	3,800	6,000	3,800	3,800	3,800
SALARIES-PART TIME	0	8,209	8,363	4,059	19,647	19,647	10,000	19,647	19,647	19,647
FICA 6.2%	8,548	9,780	9,680	4,252	11,157	11,157	9,349	11,177	11,177	11,177
LOC. GOV. EMP. RETIREMENT	10,580	11,882	12,051	6,133	14,348	14,348	12,671	16,384	16,384	16,384
HOSPITALIZATION-EMPLOYEE	17,440	20,020	19,263	9,316	20,952	20,952	17,809	22,417	22,417	22,417
MEDICARE 1.45%	1,999	2,287	2,264	994	2,609	2,609	2,186	2,614	2,614	2,614
LIFE INSURANCE-EMPLOYEE	88	85	81	35	86	86	73	92	92	92
WORKERS COMPENSATION INSURANCE	2,287	3,681	3,388	3,633	3,450	3,450	3,634	3,450	3,450	3,450
401(K) EMPLOYER CONTRIBUTION	2,514	2,764	2,703	1,135	3,206	3,206	2,816	3,213	3,213	3,213
PROFESSIONAL SERVICE-MEDICAL	11,423	10,860	0	0	0	0	0	0	0	0
ENGINEERING	7,205	24,900	1,913	3,260	18,000	18,000	5,000	10,000	10,000	10,000
JANITORIAL SUPPLIES	25,186	23,331	17,610	17,116	28,475	28,475	25,000	25,000	25,000	25,000
UNIFORMS	243	0	0	156	1,800	1,800	1,000	1,800	1,800	1,800
OFFICE SUPPLIES	680	993	671	320	1,000	1,000	1,000	1,000	1,000	1,000
SUPPLIES - SMALL TOOLS	842	726	1,872	111	5,500	5,500	5,000	5,300	5,300	5,300
PROFESSIONAL DEVELOPMENT	209	884	1,743	730	3,000	3,000	2,000	4,000	4,000	4,000
TRAVEL-FUEL	1,397	2,139	2,090	751	2,400	2,400	1,500	2,000	2,000	2,000
TELEPHONE	2,346	2,446	2,465	1,197	2,600	2,600	2,187	2,880	2,880	2,880
POSTAGE	43	0	0	48	50	50	72	50	50	50
UTILITIES-COURTHOUSE	92,537	102,783	105,159	68,342	109,570	109,570	94,000	94,000	94,000	94,000
UTILITIES-AG.BLDING (C. ANNEX)	15,483	15,432	16,247	8,466	17,435	17,435	14,411	14,411	14,411	14,411
UTILITIES-OLD JAIL	6,774	7,199	7,254	6,735	7,115	7,115	10,924	10,924	10,924	10,924
UTILITIES-OAKLAND BLDG.	23,986	23,151	23,765	16,652	25,640	25,640	25,208	25,208	25,208	25,208
UTILITIES-ADMIN.BUILDING	8,152	9,345	13,978	6,492	14,010	14,010	10,083	10,083	10,083	10,083
UTILITIES-SEABOARD BLDG.	38,317	42,186	37,861	33,768	41,093	41,093	51,109	51,109	51,109	51,109
UTILITIES-AURORA SENIOR CENTER	0	0	0	975	1,600	1,600	1,530	1,530	1,530	1,530
UTILITIES-TIDELAND BUILDING	91,683	86,550	86,778	57,563	90,425	90,425	89,610	89,610	89,610	89,610
UTILITIES-FARM SERVICES BLDG	23,984	23,915	23,751	17,219	22,395	22,395	25,828	25,828	25,828	25,828
UTILITIES-MAINT.BUILDING	5,837	6,224	6,861	3,525	5,700	5,700	5,287	5,287	5,287	5,287
UTILITIES-EMERGENCY MGT	5,571	5,776	6,005	4,614	6,055	6,055	7,054	7,054	7,054	7,054
UTILITIES-FIRST BANK BUILDING	3,881	9,137	10,675	8,010	10,460	10,460	13,682	13,682	13,682	13,682
UTILITIES-HORNE BUILDING	0	1,882	8,380	4,343	8,230	8,230	7,422	7,422	7,422	7,422
UTILITIES-BATH COMMUNITY EMS									3,500	3,500
MAINT/REPAIR-COURTHOUSE	10,518	10,802	6,932	6,627	12,000	12,000	12,000	12,000	12,000	12,000
MAINT/REPAIR-COURTHOUSE ANNEX	31,250	7,272	9,575	6,555	5,000	5,000	7,000	5,000	5,000	5,000
MAINT/REPAIR-OLD JAIL	19,093	1,610	152	236	3,000	3,000	500	3,000	3,000	3,000
MAINT/REPAIR-OAKLAND BLDG.	5,535	3,663	242	1,628	4,500	4,500	3,500	4,500	4,500	4,500
MAINT/REPAIR-ADMIN.BUILDING	4,014	1,436	1,365	150	3,000	3,000	1,000	3,000	3,000	3,000
MAINT/REPAIR-SEABOARD BLDG.	13,509	5,051	5,128	6,619	5,500	5,500	7,500	5,500	5,500	5,500
MAINT/REPAIR-TIDELAND MENTAL	84,369	70,892	79,664	62,108	87,000	87,000	85,000	92,511	92,511	92,511
MAINT/REPAIR-HEALTH DEPT.	23,399	4,626	20,751	1,302	14,000	14,000	2,500	15,500	15,500	15,500
MAINT/REPAIR-FARM SERV.BLDG	5,037	5,504	2,157	18,095	4,000	4,000	21,000	4,000	4,000	4,000
MAINT/REPAIR-DSS BUILDING	11,912	6,733	5,469	16,572	8,000	8,000	18,000	8,000	6,000	6,000
MAINT/REPAIR-MAINT. BUILDING	5,991	1,048	628	293	5,000	5,000	1,000	5,000	2,500	2,500
MAINT/REPAIR-COUNTY HOME	170,847	0	0	0	0	0	0	0	0	0
MAINT/REPAIR-EMERGENCY MGT	3,366	4,261	1,504	274	3,500	3,500	1,000	3,500	3,500	3,500
MAINT/REPAIR-ANIMAL CONTROL	5,254	9,408	7,327	982	6,000	6,000	2,000	12,500	4,500	4,500
MAINT/REPAIR-JAIL	14,604	33,434	5,606	8,202	20,000	20,000	20,000	20,000	10,000	10,000
MAINT/REPAIR-FRANCISCO BLDG	2,361	4,075	0	0	2,000	2,000	500	2,000	2,000	2,000
MAINT/REPAIR-FIRST BANK BLDG	18,070	652	28,135	22,827	4,000	4,000	22,800	4,000	4,000	4,000
MAINT/REPAIR-HORNE BUILDING	0	5,206	53,312	198	2,000	2,000	1,000	2,000	2,000	2,000
MAINT/REPAIR-BATH COMMUNITY EMS									500	500
MAINT/REPAIR-EQUIPMENT	6,496	6,908	5,614	3,073	5,000	5,000	4,756	5,000	5,000	5,000
MAINT/REPAIR-HVAC	196,224	114,626	127,196	93,907	150,000	150,000	135,000	152,500	152,500	152,500
MAINT/REPAIR-VEHICLE	400	89	1,350	492	1,200	1,200	1,000	1,800	1,800	1,800
ADVERTISING	304	0	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	0	0	960	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	0	1,497	2,000	629	3,000	3,000	3,000	5,000	5,000	5,000
CONTRACT SERVICES	278,483	270,308	294,319	243,883	316,000	316,000	324,683	324,683	325,183	325,183
CAPITAL OUTLAY-EQUIPMENT	0	26,180	54,085	0	0	0	0	80,000	0	0
CAPITAL OUTLAY-VEHICLES	23,398	0	0	0	0	0	0	0	0	0
CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0	18,251	0	0	0	0
TOTAL	\$ 1,488,004	\$ 1,211,015	\$ 1,300,841	\$ 851,018	\$ 1,322,020	\$ 1,340,271	\$ 1,272,968	\$ 1,418,792	\$ 1,321,792	\$ 1,321,792

DEBT SERVICE SUMMARY

GENERAL FUND

- **Beaufort County strictly adheres to the requirements set forth by the Local Government Bond Act (G.S. Chapter 159). G.S. 159-55 provides that the net General Obligation debt of the County not exceed 8 percent of the appraised value of property subject to taxation. As of the most recent audited financial statements dated June 30, 2019 the County had a legal debt margin of \$440,617,534.**

Percentage of tax supported debt to Appraised Value of Property is .22%
 Total G/F Debt per Capita as of June 30, 2020 **\$410**
 G/F GO Debt per Capita as of June 30, 2020 **\$263**

- **The County currently holds a rating of Aa3 from Moody's and a AA- from Standard and Poor's.**

The following table shows the budgeted principal and interest payments for fiscal year 2020-2021 for the General Fund.

Category of Debt	Principal	Interest
Schools	\$ 1,650,000	\$ 362,389
BCCC Allied Health Building	79,674	96,045
Energy Savings Equipment Installment Purchase Contracts	176,000	24,604
3rd Street Building Installment Purchase Contract	13,996	6,048
17/18 Capital Imp. Installment Financing	340,164	31,377
Total G/F Debt Service 2019-2020	\$ 2,259,834	\$ 520,463

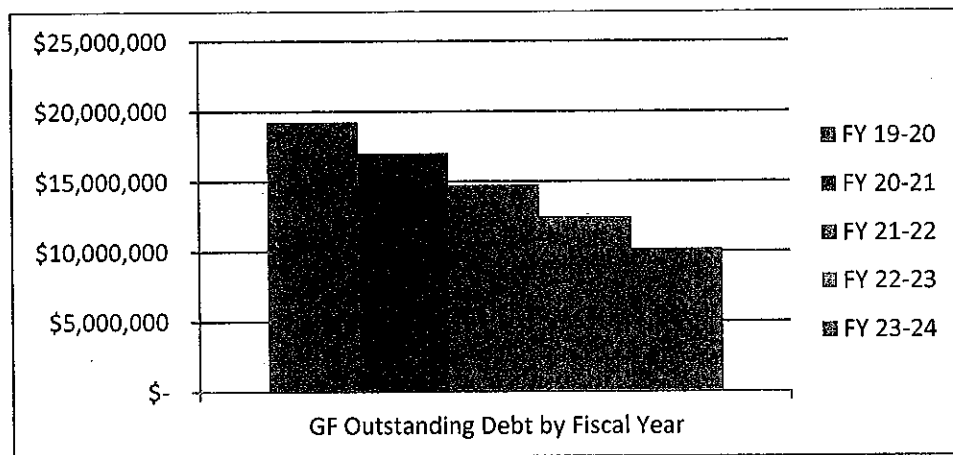
DEBT SERVICE – GENERAL FUND

Overview: Beaufort County has various sources of revenues, which are used to retire debt obligations. The current sources of revenue are restricted portions of sales tax revenues, lottery proceeds, and non-restricted intergovernmental revenues. At present, the County uses several different types of financing, including general obligation bonds, installment purchase contracts, and bond refundings.

GO or General Obligation Debt is issued by the County and pledges the full faith and credit of the County. Therefore, GO bonds must be approved by the citizens of a jurisdiction and are guaranteed by future tax revenue. The most important County obligation is for payment of GO debt. **Refunded GO bonds** represent general obligation bonds that are refinanced to obtain a lower net interest cost.

Installment Purchase (referred to as a 160A-20), is a lease purchase in which the item or items purchased serve as collateral. There is no public approval necessary and these instruments are generally used for smaller projects due to the low issuance cost. Installment purchase contracts with a term greater than 59 months require approval by the North Carolina Local Government Commission. The term of these notes is generally shorter than GO bonds.

<i>General Fund Outstanding Debt</i>	Balances At Fiscal Year End				
	As of 6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024
Refunded GO School Bonds – Series 2017	\$2,865,000	\$2,492,000	\$2,122,000	\$1,757,000	\$1,396,000
Refunded GO School Bonds – Series 2012	6,280,000	5,480,000	4,680,000	3,875,000	3,080,000
Refunded GO School Bonds – Series 2015	3,189,000	2,712,000	2,242,000	1,779,000	1,323,000
Installment Purchase – 2015 Energy Contract	1,231,000	1,055,000	870,000	675,000	470,000
USDA Installment Purchase – Health Bldg.	2,744,115	2,664,441	2,581,978	2,496,630	2,408,294
Installment Purchase – 117 W. 3 rd Street Bldg.	155,552	141,556	126,982	111,805	96,000
Installment Purchase – Major Capital	2,776,794	2,436,630	2,092,372	1,743,971	1,391,377
Total Outstanding G/F Debt	\$19,241,461	\$16,981,627	\$ 14,715,332	\$12,438,406	\$10,164,671



DEBT SERVICE REQUIRMENTS – GENERAL FUND

Debt Service Requirements

Issue Year	Final Pay Date	Debt Description	Actual Fiscal Year 2019-2020	Budget Fiscal Year 2020-2021	Budget Fiscal Year 2021-2022	Interest Rate	Type
Jul 2017	Feb 2028	Refunded GO School Bonds – Series 2017	\$ 448,972	\$ 436,603	\$ 425,322	2.22%	GO Bond
Aug 2012	April 2028	Refunded GO School Bonds – Series 2012	1,071,750	1,035,350	1,003,350	2.0%-5.0%	GO Bond
Nov 2015	Nov 2026	Refunded GO School Bonds – Series 2015	557,767	540,436	523,256	2.15%	GO Bond
Nov 2015	Aug 2026	Installment Purchase – 2015 Energy Contract	195,281	200,604	205,734	2.132%	Installment
May 2013	June 2043	USDA Installment Purchase – Health Bldg.	175,718	175,719	175,718	3.5%	Installment
Nov 2014	Oct 2029	Installment Purchase – 117 W. 3 rd Street Bldg.	20,046	20,044	20,044	4%	Installment
May 2018	Apr 2028	Installment Purchase – Major Capital	371,540	371,541	371,540	1.2%	Installment
		Total Payments by Fiscal Year	\$ 2,841,074	\$ 2,780,297	\$ 2,724,964		

DEBT SERVICE

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
DEBT ISSUANCE EXPENSE	-	\$ 81,795	-	-	-	-	-	-	-	-
PRINCIPAL-BCCC	69,431	71,861	74,377	-	76,980	76,980	76,980	79,674	79,674	79,674
PRINCIPAL-2006 SCHOOL BOND \$9	450,000	450,000	-	-	-	-	-	-	-	-
PRINCIPAL-2008 SCHOOL BOND \$7	350,000	350,000	-	-	-	-	-	-	-	-
PRINCIPAL-ENERGY STUDY	143,000	150,000	159,000	91,000	167,000	167,000	167,000	175,000	176,000	176,000
PRINCIPAL-117 W 3RD ST BLDG	11,905	12,396	12,908	8,900	13,441	13,441	13,441	13,996	13,996	13,996
PRINCIPAL-2012 REFUNDING	830,000	825,000	820,000	-	820,000	820,000	820,000	800,000	800,000	800,000
PRINCIPAL-2015 REFUNDING	41,000	42,000	490,000	484,000	484,000	484,000	484,000	477,000	477,000	477,000
PRINCIPAL-2017 REFIN-08 SCHOOL	-	67,000	379,000	377,000	377,000	377,000	377,000	373,000	373,000	373,000
PRINCIPAL-FY 17/18 CAPITAL	-	-	-	223,632	336,119	336,119	336,119	340,164	340,164	340,164
INTEREST-BCCC	106,287	103,857	101,341	-	98,739	98,739	98,739	96,045	96,045	96,045
INTEREST-2006 SCHOOL BOND \$9	25,425	8,213	-	-	-	-	-	-	-	-
INTEREST-2008 SCHOOL BOND \$7	145,600	11,200	-	-	-	-	-	-	-	-
INTEREST-ENERGY STUDY	38,133	34,986	31,651	16,901	28,281	28,281	28,281	24,604	24,604	24,604
INTEREST-117 W 3RD ST BLDG	8,142	7,651	7,139	4,465	6,605	6,605	6,605	6,048	6,048	6,048
INTEREST-2012 REFUNDING	334,200	309,300	284,550	125,875	251,750	251,750	251,750	235,350	235,350	235,350
INTEREST-2015 REFUNDING	90,848	89,956	84,237	39,485	73,767	73,767	73,767	63,436	63,436	63,436
INTEREST-2017 REF. 08 SCHOOL	-	43,211	80,385	71,972	71,973	71,973	71,973	63,603	63,603	63,603
INTEREST-FY 17/18 CAPITAL	-	6,955	39,419	24,062	35,422	35,422	35,422	31,377	31,377	31,377
	\$ 2,643,971	\$ 2,665,381	\$ 2,564,008	\$ 1,467,292	\$ 2,841,077	\$ 2,841,077	\$ 2,841,077	\$ 2,780,297	\$ 2,780,297	\$ 2,780,297

NON-DEPARTMENTAL

The Non-Departmental cost center accounts for expenditures within the General Fund that apply to all departments and that cannot be easily attributed to a specific division.

NON-DEPARTMENTAL	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
State Unemployment Insurance	\$ 10,441	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000
FLSA Law Impact	2,731	10,000	10,000	5,000	5,000
Employee Assistance Program	6,138	6,138	6,138	6,138	6,138
Insurance & Bonds	180,625	200,000	200,000	185,000	185,000
IT Support/Software	152,577	197,700	197,700	197,000	197,000
Postage	38,355	38,000	38,000	38,000	38,000
Employee Luncheon	5,904	5,000	5,000	5,000	5,000
Phone System Study	0	0	0	0	0
Broadband Study	0	25,000	50,000	0	0
Payment to Vidant			0	0	0
Land Purchase			0	0	0
Capital - Equipment	79,781	60,000	60,000	60,000	60,000
Hurricane Florence	256,771	0	0	0	0
Totals	\$ 733,323	\$ 561,838	\$ 586,838	\$ 506,138	\$ 506,138

NON-DEPARTMENTAL

	2017	2018	2019	2020	2020 REVISED	2020 PROJECTED	2021 RECOMMENDED	2021 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET			
UNEMPLOYMENT INS-NON-DEPARTMENT	\$ 44,630	\$ 11,564	\$ 10,441	\$ 8,006	\$ 20,000	\$ 8,006	\$ 10,000	\$ 10,000
FLSA LAW IMPACT	14,874	15,388	2,731	2,250	10,000	2,250	5,000	5,000
EMPLOYEE ASSISTANCE PROGRAM	6,138	6,138	6,138	6,138	6,138	6,138	6,138	6,138
APPRECIATION LUNCHEON-EMP.	4,564	5,107	5,904	4,817	5,000	4,915	5,000	5,000
POSTAGE	31,490	37,197	38,355	31,566	38,000	38,000	38,000	38,000
IT-COMPUTER SOFTWARE/SUPPORT	122,953	115,727	152,577	163,537	197,700	197,700	197,000	197,000
PHONE SYSTEM STUDY	0	13,611	0	0	0	0	0	0
BROAD BAND ENG. STUDY	0	0	0	25,000	50,000	50,000	0	0
INSURANCE AND BONDS	190,555	190,996	180,625	175,223	200,000	179,000	185,000	185,000
CAPITAL OUTLAY-EQUIPMENT	0	0	79,781	57,276	60,000	57,276	60,000	60,000
PAYMENT TO VIDANT	0	41,000	0	0	0	0	0	0
LAND PURCHASE	0	235,088	0	0	0	0	0	0
HURRICANE MATTHEW EXPENSES	46,314	0	0	0	0	0	0	0
HURRICANE FLORENCE EXPENSE	0	0	256,771	0	0	0	0	0
HURRICANE DORIAN EXPENSE	0	0	0	13,638	0	0	0	0
TOTAL	\$ 461,518	\$ 671,816	\$ 733,323	\$ 487,451	\$ 586,838	\$ 543,285	\$ 506,138	\$ 506,138

TRANSFERS TO OTHER FUNDS

Certain governmental activities are accounted for in funds other than the General Fund because of statutory requirements or because of the need for multi-year accounting. This category records transfers/contributions to these funds from the County's General Fund.

Transfer to Tax Revaluation Fund - Annual required contribution to set aside funds for tax revaluation.

Transfer to Economic Development Fund - This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities. A contribution of \$80,000 is needed for FY 20/21 which consists of \$35,000 for the Committee of 100 – Industry Ready Building Payment and \$45,000 for the Airport Tax Grant with the City of Washington.

Transfer to Capital Reserve Funds – Year 4 of 5 set aside to accumulate funds for voting machine replacement.

Transfer to Facility/Capital Improvements Fund – This fund is used to accumulate dollars for facility improvements. A county-wide facility study was completed in 2017 that identified \$28,467,221 in needed improvements over the next 20 years which is an average of \$1,423,361 per year.

TRANSFERS TO OTHER FUNDS

	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
TO REVALUATION FUND	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050
TRANSFER TO FUND 11 EDC	80,000	80,000	80,000	80,000	80,000
TRANSFER TO FAC/CAP IMPR FUND	0	575,000	575,000	575,000	575,000
TRANSFER TO FUND 27 CAP RESERV	55,000	55,000	55,000	55,000	55,000
TRANS. TO COURTHOUSE CPF-147	0	0	0	0	0
TRANSFER TO SOLID WASTE/LDFILL	160,000	0	0	0	0
TRANSFER TO CAPITAL PROJECT FD	1,535,300	0	0	0	0
TRANSFER TO SPECIAL REVENUE FD	0	0	0	0	0
TRANSFER TO DEPT(PAY CHANGE)	0	200,000	200,000	0	0
TRANSFER TO RADIO CPF	131,941	0	0	0	0
TRANSFER CPF 149	5,000	0	0	0	0
TRANSFER TO FUND 341	0	0	0	0	0
	\$ 2,129,291	\$ 1,072,050	\$ 1,072,050	\$ 872,050	\$ 872,050

TRANSFERS TO OTHER FUNDS

	2017	2018	2019	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
TO REVALUATION FUND	\$ 149,500	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050
TRANSFER TO FUND 11 EDC	0	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
TRANSFER TO FAC/CAP IMPR FUND	0	0	0	575,000	575,000	575,000	575,000	575,000	575,000
TRANSFER TO FUND 27 CAP RESERV	0	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
TRANS. TO COURTHOUSE CPF-147	376,775	0	0	0	0	0	0	0	0
TRANSFER TO SOLID WASTE/LDFILL	134,919	0	160,000	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECT FD	0	3,152,372	1,535,300	0	0	0	0	0	0
TRANSFER TO SPECIAL REVENUE FD	68,324	8,567	0	0	0	0	0	0	0
TRANSFER TO DEPT(PAY CHANGE)	0	0	0	200,000	200,000	200,000	0	0	0
TRANSFER TO RADIO CPF	1,806,469	0	131,941	0	0	0	0	0	0
TRANSFER CPF 149	0	0	5,000	0	0	0	0	0	0
TRANSFER TO FUND 341	100,606	0	0	0	0	0	0	0	0
TOTAL	\$ 2,636,593	\$ 3,457,989	\$ 2,129,291	\$ 1,072,050	\$ 1,072,050	\$ 1,072,050	\$ 872,050	\$ 872,050	\$ 872,050

CONTINGENCY

The General Fund Contingency appropriation allows for unexpected needs that change departmental, function or program budgets. The movement of funds to a department or program requires a Board approved budget ordinance amendment. North Carolina General Statute (N.C.G.S. 159-13(b)(3) restricts the “contingencies” to 5% of all other appropriations in the fund, or approximately \$2,961,353 based on the recommended budget. The amount recommended for contingency in FY 2020-2021 is well below the limit.

CONTINGENCY	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ 215,000	\$ 215,000	\$ 25,000	\$ 221,854
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ 215,000	\$ 215,000	\$ 25,000	\$ 221,854

CONTINGENCY

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ 215,000	\$ 215,000	\$ -	\$ 25,000	\$ 25,000	\$ 221,854
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 215,000	\$ 215,000	\$ -	\$ 25,000	\$ 25,000	\$ 221,854

DEPARTMENT OF SOCIAL SERVICES

The Beaufort County Department of Social Services is one of 100 county administered social service agencies. It's enabling authority lies within NCGS §108A-25, and related statutes. The agency is mandated to provide an array of human supportive services that are authorized and funded, in part, by federal and state legislatures. Social service programs enable economically disadvantaged families to meet basic survival needs and provide opportunities for families to gain self-sufficiency through employment. Other DSS programs focus on the protection, prevention, and remediation of abuse, neglect, dependency, and/or exploitation of children and adults.

Melanie B. Corprew
Director

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500

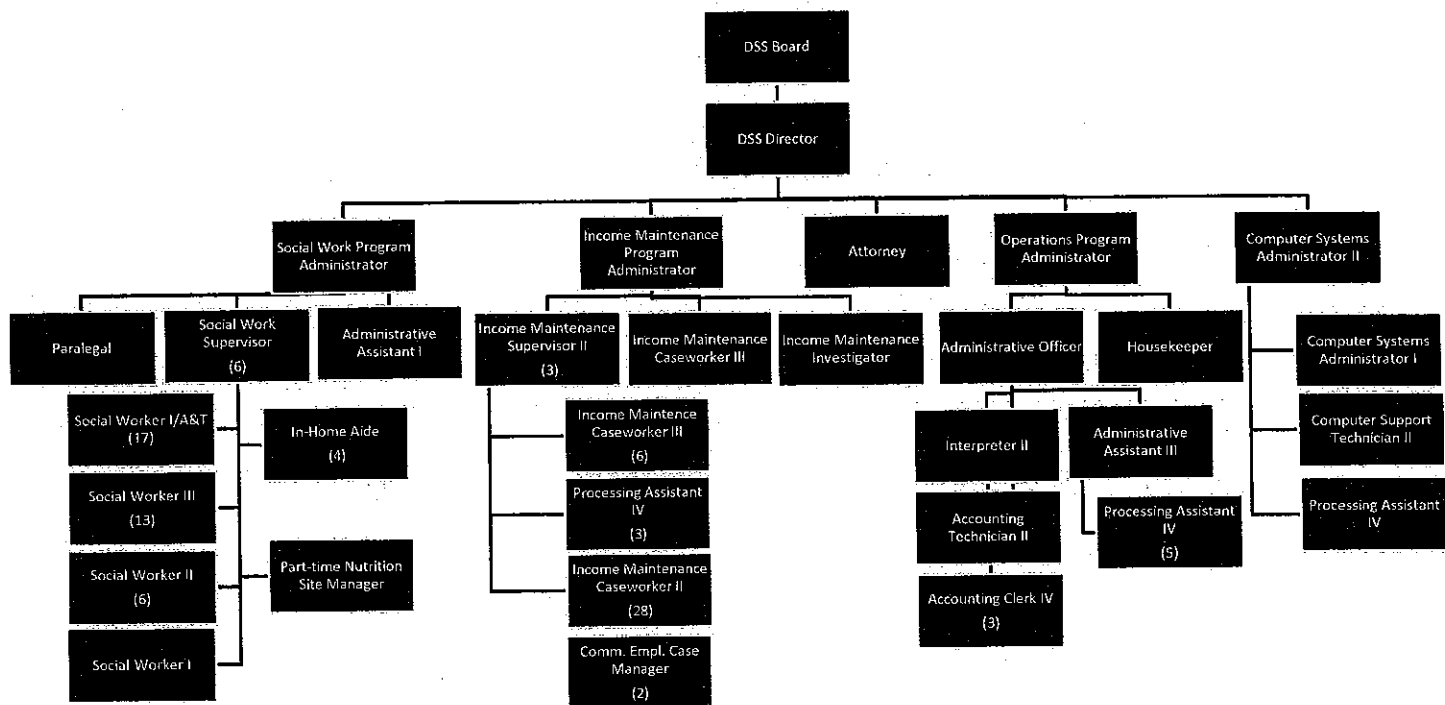
Fax: (252) 975-5555

Email: melanie.corprew@beaufordss.com

The department's services are subdivided into three primary service program areas: 1) Public Assistance Programs; 2) Family Services [Child Welfare and Adult Services]; and, 3) Child Support Enforcement. The Public Assistance (PA) programs include: Food & Nutrition Services (FNS), Family & Children (FC-MA) and Adult Medicaid (A-MA), Work First Employment (WF), Emergency Assistance (EA) and General Assistance (GA), Child Day Care (CDC) and Non-Emergency Medicaid Transportation (NEMT). Adult and Child Welfare Services include Child Protective Services (CPS), CW Foster Care, Adoptions, Adult Guardianship, Protective Payee, Personal Care Services, and Case Management. Child Support Enforcement services help establish parental responsibility and financial support obligations to ensure child support collections and disbursements. Currently all these programs are included in the operations of the Department of Social Services with the exception of Child Support Services. These services are contracted to a private company. We do include these costs in our budget to pull down federal and state reimbursement for this program.

The county dollar represents 44% of the Department of Social Services' total proposed budget of \$10,950,586. The remainder of the Department's budget is provided by billable services and State and Federal funding sources.

SOCIAL SERVICES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 4,429,831	\$ 4,712,433	\$ 4,712,433	\$ 4,661,817	\$ 4,661,817
Benefits	\$ 1,444,092	\$ 1,651,074	\$ 1,651,074	\$ 1,716,608	\$ 1,716,608
Operating	\$ 4,132,112	\$ 4,469,014	\$ 4,487,111	\$ 4,572,161	\$ 4,572,161
Capital	\$ 92,069	\$ -	\$ -	\$ -	\$ -
Totals	\$10,098,104	\$10,832,521	\$10,850,618	\$ 10,950,586	\$10,950,586



Full Time Positions Authorized

FY 17	FY 18	FY 19	FY 20	FY 21 Requested	FY 21 Approved
116	115	115	115	116	115

In fiscal year 2019 Departments of Social Services were required to enter into a Memorandum of Understanding with North Carolina Department of Health and Human Services (NC DHHS) and certain performance measures were set forth in this agreement. Failure to meet these measures may result in NC DHHS withholding state and federal funding to Beaufort County Department of Social Services.

Beaufort County DSS – Monthly Statistics – 2019/2020										
		July 2019	August 2019	Sept. 2019	Oct. 2019	Nov. 2019	Dec. 2019	Jan. 2020	Feb. 2020	Mar. 2020
Adult Services										
AS 1	The County will complete 95% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	100% Met	95% Met	73% Unmet	87% Unmet	95% Met	95% Met	92% Met	90% Unmet	100% Met
AS 2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	80% Unmet
AS 3	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	100% Met	100% Met	100% Met	100% Met	100% Met	No Info available	100% Met	100% Met	100% Met
AS 4	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	100% Met	100% Met	100% Met	n/a	100% Met	100% Met	100% Met	100% Met	100% Met
Child Care Assistance Services										
CC 1	The County will process 95% of Child Care Subsidy applications within 30 calendar days of the application date.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	95.45% Met
Child Welfare Services										
CWS 1	The County will initiate 95% of all screened-in reports within required time frames.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met
CWS 2	For all children who were victims of maltreatment during a twelve-month period, no more than 9.1% received a subsequent finding of maltreatment.	11.24% Unmet	11.19% Unmet	1.32% Met	2.4% Met	9.09% Met	6.25% Met	3.25% Met	1.63% Met	1.70% Met
CWS 3	The County will ensure that 95% of all foster youth have face-to-face visits by the social worker each month.	95.61% Met	99.12% Met	97.41% Met	96.67% Met	97.44% Met	97.41% Met	99.19% Met	96.80% Met	98.36% Met
CWS 4	The County will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.	35.62% Unmet	14.12% Unmet	14.44% Unmet	17.98% Unmet	20% Unmet	19.15% Unmet	19.42% Unmet	18.87% Unmet	18.55% Unmet

CWS 5	The County will provide leadership for ensuring that of children who enter foster care in a 12-month who were discharged within 12 months to reunification, kinship care, or guardianship, no more than 8.3% re-enter foster care within 12 months of their discharge.	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met
CWS 6	The County will provide leadership for ensuring that of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1000 days of foster care will not exceed 4.1.	4.59% Unmet	3.33% Met	3.62% Met	3.51% Met	3.28% Met	2.98% Met	2.89% Met	2.69% Met	2.77% Met	
Energy Programs											
EP 1	The County will process 95% of Crisis Intervention Program (CIP) applications within one (1) business day for applicants with no heat or cooling source.	100% Met	91.67% Unmet	80% Unmet	100% Met	100% Met	95.45% Met	100% Met	100% Met	100% Met	100% Met
EP 2	The County will process 95% of Crisis Intervention Program (CIP) applications within two (2) business days of the application date for applicants who have a heating or cooling source.	100% Met	96.67% Met	97.14% Met	100% Met	100% Met	96.59% Met	100% Met	100% Met	100% Met	100% Met
Food and Nutrition Services											
FNS 1	The County will process 95% of expedited FNS applications within 4 calendar days from the date of application.	95.24% Met	96.72% Met	96% Met	98.88% Met	92.31% Unmet	97.33% Met	97.85% Met	96.72% Met	100% Met	
FNS 2	The County will process 95% of regular FNS applications within 25 days from the date of application.	96.08% Met	93.88% Unmet	96% Met	99.12% Met	97.22% Met	98.40% Met	99.24% Met	98.13% Met	97.64% Met	
FNS 3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	97.83% Met	98.8% Met	98% Met	99.7% Met	98.94% Met	98.25% Met	97.33% Met	99.07% Met	98.43% Met	
FNS 4	The County will ensure that 90% of Program Integrity claims are established within 180 days of the date of discovery.	100% Met	83.33% Unmet	100% Met	100% Met	100% Met	n/a*	100% Met	100% Met	100% Met	
Work First Services											
WF 1	The County will collect documentation from 50% of all work-eligible individuals that demonstrates completion of the required number of hours of federally countable work activities.	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	No info available

WF 2	The County will collect documentation from 90% of two-parent families with Work Eligible individuals that verifies that they have completed the required number of hours of federally countable work activities.	100% Met	n/a	No info available	No info available	No info available	No info available	No info available	No info available	No info available
WF 3	The County will process 95% of Work First applications within 45 days of receipt.	100% Met	100% Met	100% Met	87.5% Unmet	100% Met	92.31% Unmet	100% Met	100% Met	100% Met
WF 4	The County will process 95% of Work First recertifications no later than the last day of the current recertification period.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met

This page left blank intentionally.

DSS – MANAGEMENT, ADMINISTRATIVE, LEGAL, AND FISCAL

This division is comprised of the following units. The legal unit handles all legal matters for the agency. The obligations primarily fall in the realm of adult and child protective services. The Fiscal Unit monitors and distributes finances and maintains internal controls of the agency. The Administrative unit is comprised of our processing assistants who are responsible for the dissemination of client information to staff and are also the primary contact for consumers contacting the agency.

Melanie B. Corprew
Director

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: melanie.corprew@beaufordss.com

DSS – INFORMATION AND TECHNOLOGY SERVICES

The IT department is responsible for the operation of all agency servers, computers, hardware, network systems, and applications for DSS and Child Support. IT staff provides all employees with technical assistance and access to multiple systems, local and state; as well as, provides training for staff in security and multiple computer programs. The Computer Systems Administrator I provides technical assistance to the Beaufort County Manager's Office and other county offices. IT staff assists DSS and Child Support employees in a way that will empower them to be more efficient and successful in their jobs with the use of technology. We also advocate technology needs for the benefit of our employees and the clients they serve.

Derrick Leggett, Computer Systems
Administrator II

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: derrick.leggett@beaufordss.com

DSS – PUBLIC ASSISTANCE SERVICES AND PROGRAM INTEGRITY

The Beaufort County Department of Social Services provides public assistance to low income families. Types of public assistance that are available include, Food and Nutrition Services, Medicaid, Non-Emergency Medical Transportation, Crisis intervention, Work First Family Assistance and Low-Income Energy Assistance. Public Assistance allows many of our families throughout Beaufort County to have access to nutritious foods and medical assistance, which often enables many families to become self-sufficient.

Amy Alligood, Income Maintenance
Administrator II

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: amy.alligood@beaufordss.com

DSS – ADULT, CHILD AND FAMILY SUPPORT SERVICES

The Adult, Child, and Family Support Services Section provides services to individuals and families in need of basic support to ensure the safety and well-being of all Beaufort County residents. This is accomplished by working with adults, children, and families to provide supportive services to keep families together and in their homes whenever possible. This section provides a myriad of services designed to keep adults, families, and children safe.

Lori Leggett, MSW,
Social Work Program Administrator

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: lori.leggett@beaufordss.com

SOCIAL SERVICES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SOCIAL SERVICES-ADMINISTRATION										
SALARIES	\$ 4,135,481	\$ 4,179,700	\$ 4,182,715	\$ 2,408,203	\$ 4,485,599	\$ 4,485,599	\$ 4,128,349	\$ 4,476,387	\$ 4,476,387	\$ 4,476,387
SALARIES-OVERTIME	105,586	56,989	118,628	84,497	85,000	85,000	144,853	85,000	85,000	85,000
SALARIES-OVERTIME-HURRICANE	22,959	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME	9,552	9,402	9,896	6,292	10,612	10,612	10,612	10,612	10,612	10,612
BOARD EXPENSE	2,637	3,219	3,347	2,105	5,000	5,000	3,320	5,000	5,000	5,000
FICA 6.2%	245,585	243,135	246,253	143,642	284,035	284,035	246,244	261,964	261,964	261,964
LOC. GOV. EMP. RETIREMENT	312,749	320,291	335,504	224,344	409,069	409,069	384,590	465,262	465,262	465,262
HOSPITALIZATION-EMPLOYEE	602,488	619,471	662,601	384,035	738,952	738,952	658,801	781,195	781,195	781,195
MEDICARE 1.45%	57,435	56,861	57,592	33,594	66,428	66,428	57,590	66,294	66,294	66,294
LIFE INSURANCE-EMPLOYEE	2,601	2,580	2,596	1,460	2,886	2,886	2,503	3,108	3,108	3,108
WORKERS COMPENSATION INSURANCE	59,563	53,105	52,570	43,864	53,000	53,000	43,864	43,864	43,864	43,864
401(K) EMPLOYER CONTRIBUTION	76,600	76,601	79,012	46,582	91,412	91,412	79,855	91,227	91,227	91,227
PROFESSIONAL SERVICE-LEGAL	5,774	5,842	19,970	20,370	20,000	20,000	28,000	25,000	25,000	25,000
PROFESSIONAL SERVICE-MEDICAL	788	0	0	0	0	0	0	0	0	0
ADMINISTRATIVE SERVICES	17,710	18,146	15,478	5,125	25,000	25,000	20,000	20,000	20,000	20,000
VOLUNTEER RECEPTION	1,452	1,424	1,132	0	1,500	1,500	1,500	1,500	1,500	1,500
OFFICE SUPPLIES	18,593	19,442	20,950	9,118	22,000	22,000	22,000	22,000	22,000	22,000
BSS MISC.-DONATED FUNDS	1,037	4,117	2,771	2,777	5,500	5,500	5,500	5,500	5,500	5,500
PROFESSIONAL DEVELOPMENT	32,598	33,833	19,673	9,007	33,000	33,000	25,000	33,000	33,000	33,000
TRAVEL-CLIENT TRANSPORTATION	166,125	177,197	201,585	117,166	180,000	180,000	201,000	205,000	205,000	205,000
TELEPHONE	75,779	92,401	79,869	53,418	108,595	108,595	91,000	96,980	96,980	96,980
POSTAGE	21,745	22,591	21,962	16,457	23,500	23,500	23,500	23,500	23,500	23,500
UTILITIES-SOCIAL SERVICES	52,633	56,298	60,736	36,663	65,000	65,000	63,000	65,000	65,000	65,000
PRINTING	899	1,208	646	0	1,200	1,200	1,000	1,200	1,200	1,200
RECORDS MANAGEMENT-MICROFILM	4,602	9,599	5,819	1,784	6,600	6,600	4,500	6,000	6,000	6,000
MAINT/REPAIR-BUILDINGS	3,513	72,528	27,483	3,576	25,600	25,600	25,600	20,000	20,000	20,000
MAINT/REPAIR-EQUIPMENT	744	49	550	0	1,200	1,200	500	1,200	1,200	1,200
FREIGHT	0	0	10	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	222,757	226,191	195,113	217,648	248,466	248,466	248,466	253,036	253,036	253,036
LEGAL ADVERTISING	6,475	3,515	3,356	1,970	4,500	4,500	4,500	4,500	4,500	4,500
TEMPORARY EMP. SERVICES	41,785	64,335	93,406	57,395	83,000	83,000	90,000	83,000	83,000	83,000
INTERPRETER-LANGUAGE LINE	5,029	840	0	0	0	0	0	0	0	0
TRAINING/SCHOOL COSTS	29,814	29,870	26,093	19,422	29,000	29,000	35,000	39,000	39,000	39,000
CONTRACT-EBT ISSUANCE	15,971	16,475	13,635	6,085	20,424	20,424	20,424	20,627	20,627	20,627
EQUIPMENT PURCHASE	59,688	87,633	84,578	92,598	93,841	93,841	93,841	85,186	85,186	85,186
RENTAL EQUIPMENT	19,293	19,248	17,691	12,459	19,200	19,200	19,200	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	1,874	1,879	2,609	2,249	3,014	3,014	3,014	3,014	3,014	3,014
BANK SERVICE FEES	13,142	9,170	4,563	2,792	15,000	15,000	5,000	10,000	10,000	10,000
CAPITAL OUTLAY-EQUIPMENT	0	13,207	92,069	0	0	0	0	0	0	0
SOCIAL SERVICES - ADMINISTRATION	\$ 6,453,067	\$ 6,608,394	\$ 6,762,463	\$ 4,066,701	\$ 7,267,134	\$ 7,267,134	\$ 6,792,126	\$ 7,326,156	\$ 7,326,156	\$ 7,326,156

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
STATE IN-HOME/AGING SERVICES										
SALARIES (Aging)	\$ 131,978	\$ 105,136	\$ 107,237	\$ 65,698	\$ 109,382	\$ 109,382	\$ 98,205	\$ 84,518	\$ 84,518	\$ 84,518
SALARIES-OVERTIME (Aging)	96	0	186	0	300	300	0	300	300	300
SALARIES-OVERTIME-HURR (Aging)	598	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME (Aging)	11,944	11,975	7,823	2,659	16,540	16,540	2,659	0	0	0
FICA 6.2% (Aging)	8,584	6,831	6,667	3,969	7,826	7,826	5,962	6,284	6,284	6,284
LOC. GOV. EMP. RETIRE. (Aging)	9,725	7,948	8,379	5,913	9,817	9,817	8,838	8,651	8,651	8,651
HOSPITALIZATION-EMP. (Aging)	37,326	30,400	30,619	16,758	31,745	31,745	27,405	27,172	27,172	27,172
MEDICARE 1.45% (Aging)	2,008	1,598	1,559	928	1,830	1,830	1,395	1,470	1,470	1,470
LIFE INSURANCE-EMP (Aging)	128	102	93	51	130	130	84	112	112	112
WORKERS COMP INS (Aging)	4,829	4,386	11,067	2,173	4,750	4,750	2,173	2,173	2,173	2,173
401(K) EMPLOYER CONT (Aging)	2,654	2,102	2,148	1,314	2,194	2,194	1,964	1,696	1,696	1,696
MEDICAL-CARE MGMT/AIDE IMMUN.	590	654	590	510	600	600	510	600	600	600
PROF. SERVICES MEDICAL-AGING	8,847	4,675	1,184	0	0	0	0	0	0	0
PROF. SERV/ADULT SERV GEN ASST	10,504	16,558	-5,782	7,842	25,000	25,000	20,000	25,000	25,000	25,000
PURCHASED MEALS	130,806	125,530	123,065	52,765	130,000	130,000	130,000	130,000	130,000	130,000
MEDICAL SUPPLIES	4,087	1,921	783	0	5,000	5,000	1,000	3,000	3,000	3,000
TRAVEL-CLIENT TRANSPORTATION	26,303	23,119	25,347	18,421	30,000	30,000	30,000	30,000	30,000	30,000
ELDERLY TRANSPORTATION-ETAP	56,119	56,825	44,860	0	41,974	41,974	0	0	0	0
SPECIAL PROJECTS	285	320	316	347	500	500	347	500	500	500
CONTRACT SERVICES	26,786	103,470	123,861	71,528	101,520	101,520	122,620	153,523	153,523	153,523
STATE IN-HOME/AGING SERVICES	\$ 474,197	\$ 503,550	\$ 490,003	\$ 250,875	\$ 519,108	\$ 519,108	\$ 453,162	\$ 474,999	\$ 474,999	\$ 474,999
WORK FIRST										
PROF.SERVICES DRUG/MENTAL TEST	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 500	\$ 500	\$ 500
PROFESSIONAL DEVEL/WORKFIRST	9,151	10,331	7,185	1,877	10,500	10,500	3,220	10,500	10,500	10,500
OTHER SUPP.SERV.(200% POVERTY)	3,562	968	3,060	2,202	7,500	7,500	3,775	7,500	7,500	7,500
CHILD ONLY SUPPORTIVE SERVICES	3,578	7,710	6,986	0	10,000	10,000	0	8,000	8,000	8,000
ESC CONTRACT-WORK FIRST	32,000	35,000	41,900	48,900	48,900	48,900	48,900	48,900	48,900	48,900
EMERGENCY ASSISTANCE-TANF	0	0	8,173	7,052	21,100	21,100	12,089	13,000	13,000	13,000
WORK FIRST	\$ 48,291	\$ 54,009	\$ 67,305	\$ 60,031	\$ 99,500	\$ 99,500	\$ 67,984	\$ 88,400	\$ 88,400	\$ 88,400

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
IV-D CHILD SUPPORT ENFORCEMENT										
PROF.SERVICE-IV-D CONTRACT	875,043	946,182	872,658	511,612	751,986	751,986	819,000	780,000	780,000	780,000
IV-D BLOOD TESTS	0	3,386	2,301	1,742	5,000	5,000	3,000	5,000	5,000	5,000
IV-D FILING FEES	0	0	0	0	1,000	1,000	0	1,000	1,000	1,000
IV-D CHILD SUPPORT ENFORCEMENT	\$ 875,043	\$ 949,568	\$ 874,959	\$ 513,354	\$ 757,986	\$ 757,986	\$ 822,000	\$ 786,000	\$ 786,000	\$ 786,000
SPECIAL ASSISTANCE										
CO. SHARE ASST (SPECIAL ASST)	585,334	550,421	519,785	275,191	640,000	640,000	550,000	640,000	640,000	640,000
ADOPT.ASSIST.IV-E & VENDOR PMT	0	103	0	0	0	0	0	0	0	0
SPECIAL ASSISTANCE	\$ 585,334	\$ 550,524	\$ 519,785	\$ 275,191	\$ 640,000	\$ 640,000	\$ 550,000	\$ 640,000	\$ 640,000	\$ 640,000
FOSTER CARE										
DRUG TEST	8,327	7,353	7,390	9,389	7,200	13,200	19,500	20,000	20,000	20,000
MEDICAL (FOSTER CARE)	7,495	2,274	1,161	280	6,600	6,600	2,000	6,600	6,600	6,600
GENERAL ASSISTANCE	16,434	18,410	56,293	8,435	35,000	29,000	29,000	35,000	35,000	35,000
INDEPENDENT LIVING LINKS	2,450	4,891	1,508	1,452	5,000	5,000	4,000	5,000	5,000	5,000
ADOPTION ASST IV-B& VENDOR PMT	70,729	64,834	60,982	39,943	87,500	87,500	60,000	87,500	87,500	87,500
FOSTER CARE-STATE	120,173	146,089	177,729	148,244	230,000	230,000	254,133	265,000	265,000	265,000
FOSTER CARE-IV-E	285,630	294,607	297,736	190,844	275,000	275,000	326,350	350,000	350,000	350,000
ADOPT.ASSIST.IV-E & VENDOR PMT	129,611	138,746	143,267	87,236	184,000	184,000	150,000	190,000	190,000	190,000
SPECIAL ADOPTION INCENT. FUND	26,681	39,313	29,891	22,750	5,000	22,634	22,750	0	0	0
FOSTER CARE	\$ 667,530	\$ 716,516	\$ 775,957	\$ 508,572	\$ 835,300	\$ 852,934	\$ 867,733	\$ 959,100	\$ 959,100	\$ 959,100
MEDICAL ASSISTANCE										
TRAVEL-CLIENT MEDICAID TRANS	720,283	100,651	81,243	52,961	100,000	100,000	90,500	100,000	100,000	100,000
CO SHARE ASST. PI MEDI.CLAIMS	7,757	2,653	4,225	4,335	10,000	10,000	7,430	10,000	10,000	10,000
MEDICAL ASSISTANCE	\$ 728,040	\$ 103,304	\$ 85,468	\$ 57,296	\$ 110,000	\$ 110,000	\$ 97,930	\$ 110,000	\$ 110,000	\$ 110,000
ENERGY ASSISTANCE										
CIP-CRISIS INTERVENTION PROG.	181,655	242,215	161,313	111,194	277,595	277,595	175,000	260,101	260,101	260,101
DUKE PROGRESS ENERGY NEIGHBOR	5,063	2,683	7,343	3,041	7,074	7,537	8,963	9,500	9,500	9,500
SHARE THE WARMTH	92	-	-	-	-	-	-	-	-	-
ENERGY ASSISTANCE-UEAP	221,700	243,100	311,901	281,300	277,595	277,595	281,300	260,101	260,101	260,101
ENERGY (EMERG.) ASSIST.-TANF	19,799	9,093	596	-	-	-	-	-	-	-
ENERGY ASSISTANCE	\$ 428,309	\$ 497,091	\$ 481,152	\$ 395,535	\$ 562,264	\$ 562,727	\$ 465,263	\$ 529,702	\$ 529,702	\$ 529,702

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CHILD DAY CARE										
FSA-FEDERAL CHILDCARE EXPENSE	\$ 2,846,430	\$ 264,992	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
NON-FSA MOE	\$ 55,996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SMART START DAY CARE	\$ 257,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHILD DAY CARE	\$ 3,159,805	\$ 264,992	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
ALL COUNTY FUNDS										
GEN ASST-DDS,UNBODIES,NON-NEMT	\$ 5,893	\$ 23,970	\$ 30,547	\$ 5,563	\$ 25,000	\$ 25,000	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000
ALL COUNTY FUNDS	\$ 5,893	\$ 23,970	\$ 30,547	\$ 5,563	\$ 25,000	\$ 25,000	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000
AID TO THE BLIND										
CO.SHARE ASST SW FOR THE BLIND	\$ -6,639	\$ 6,970	\$ 7,572	\$ 7,704	\$ 7,704	\$ 7,704	\$ 7,704	\$ 7,704	\$ 7,704	\$ 7,704
B.C.BLIND CENTER	3,658	2,223	2,894	2,732	3,525	3,525	3,525	3,525	3,525	3,525
AID TO THE BLIND	\$ 10,297	\$ 9,193	\$ 10,466	\$ 10,436	\$ 11,229	\$ 11,229	\$ 11,229	\$ 11,229	\$ 11,229	\$ 11,229
GENERAL FUND	\$ 13,435,807	\$ 10,281,110	\$ 10,098,104	\$ 6,143,554	\$ 10,832,521	\$ 10,850,618	\$ 10,137,427	\$ 10,950,586	\$ 10,950,586	\$ 10,950,586

PUBLIC HEALTH DEPARTMENT

Beaufort County Public Health's mission is to promote, protect, and enhance the quality of life of our population by providing accessible quality public health services and education in order to improve the wellness of the community within a healthy environment.

Services include: Prenatal Care, Communicable Disease Control, Immunizations, WIC, Family Planning, Pregnancy Care Management, Care Coordination for Children, Tuberculosis Control, Breast and Cervical Cancer Control, HIV/STD, Health Education and Promotions, Public Health Preparedness, Vital Records, Environmental Health, Jail Health, and Healthy Living Clinic.

The Public Health Department is staffed with registered nurses, social workers, nutritionists, registered sanitarians, health educators, and administrative support personnel. The Department is overseen by an eleven member Board of Health consisting of a County Commissioner, Physician, Dentist, Optometrist, Veterinarian, Registered Nurse, Engineer, Pharmacist and three members of the general public.

James Madson, RN, MPH,
Health Director

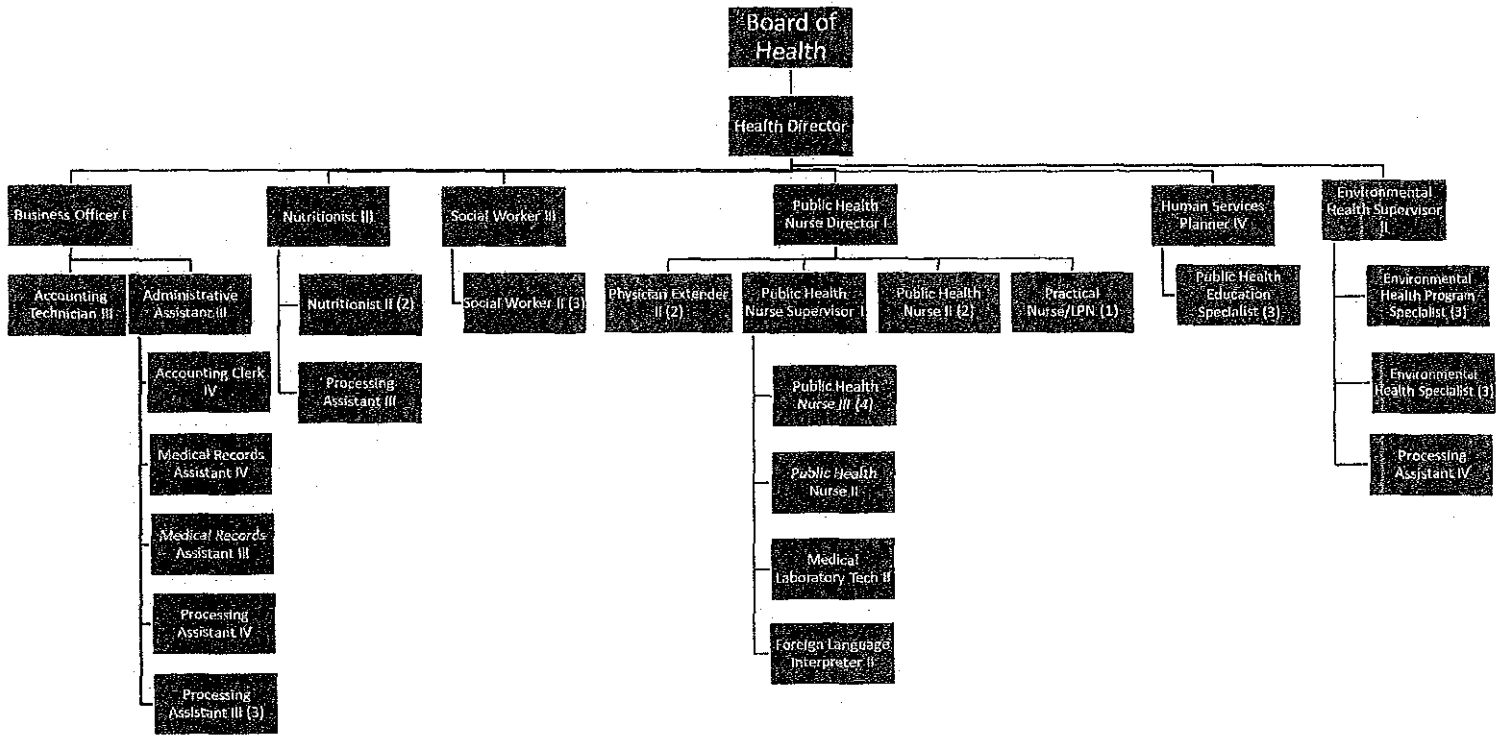
Beaufort County Health Department
1436 Highland Drive
Washington, North Carolina 27889

Phone: (252) 946-1902
Fax: (252) 946-8430
Email: James.Madson@bchd.net

Local funding comprises 42% of the Public Health Department's total proposed budget of \$4,240,068. The remainder of the Department's budget is supported by fees and insurance from billable services and State and Federal funding.

COST CENTERS

Cost Center Name	Customer Group	Revenues
General Administration	Administrative Support for Department	State
Immunizations	Entire Population	State, Fees/Insurance, Medicaid
Sexually Transmitted Diseases	Entire Population	State & Medicaid
Tuberculosis	Entire Population	State, Fees/Insurance, Medicaid
Preparedness & Response	Entire Population	State
Breast and Cervical Cancer	Women (Ages 40-64)	State
Adult Health	Adult Population	Medicaid & Fees/Insurance
Disaster	Entire Population	None
Health Promotion	Entire Population	State
Child Health	Children	State, Medicaid
Behavioral Health	Entire Population	Medicaid & Fees/Insurance
Maternal Health	Pregnant Women	State, Fees/Insurance, Medicaid
Family Planning	Women (childbearing age)	State, Fees/Insurance, Medicaid
Jail Health	Inmate Population	Fees
Healthy Living	Entire Population	Medicaid & Fees/Insurance
WIC	Women and Children	Federal
Pregnancy Care Management	Pregnant Women	Medicaid
Care Coordination for Children	Children	Medicaid
Environmental Health	Entire Population	State & Fees
AIDS Control	Entire Population	State



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
41	44	44	44	43	45

PUBLIC HEALTH REVENUES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
State Health	1,018,973	958,452	980,819	966,369	966,369
Federal Health	1,197,418	895,344	898,105	883,537	940,037
Sales and Service	267,954	326,199	326,759	299,395	376,395
Miscellaneous	130,808	138,504	145,546	158,848	168,962
County	1,345,587	1,805,159	1,804,688	1,805,159	1,788,305
Total	3,960,740	4,123,658	4,155,917	4,113,308	4,240,068

PUBLIC HEALTH EXPENDITURES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	2,095,877	2,156,983	2,157,481	2,138,762	2,235,322
Benefits	646,357	713,860	713,860	742,664	776,974
Operating	1,147,573	1,252,815	1,284,576	1,231,882	1,227,772
Capital Outlay	70,933	0	0	0	0
Total	3,960,740	4,123,658	4,155,917	4,113,308	4,240,068

HEALTH

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-GENERAL										
SALARIES	\$ 9,139	\$ 9,063	\$ 9,856	\$ 161,047	\$ 10,474	\$ 10,474	\$ 10,354	\$ 10,345	\$ 10,345	\$ 10,345
BOARD SALARY	1,250	1,100	1,175	825	2,200	2,200	1,375	2,200	2,200	2,200
FICA 6.2%	530	523	567	9325	649	649	595	641	641	641
LOC. GOV. EMP. RETIREMENT	666	681	764	14,551	937	937	925	1,055	1,055	1,055
HOSPITALIZATION-EMPLOYEE	2124	-1054	615	24,075	1400	1400	2432	1,398	1,398	1,398
MEDICARE 1.45%	124	122	133	2,181	152	152	139	150	150	150
LIFE INSURANCE-EMPLOYEE	5	5	5	92	6	6	6	6	6	6
WORKERS COMPENSATION INSURANCE	25411	21971	20999	25,877	23730	23730	25877	25,877	25,877	25,877
401(K) EMPLOYER CONTRIBUTION	161	163	176	2,963	209	209	188	207	207	207
PROFESSIONAL SERVICE-MEDICAL	9109	9291	9477	5,639	9667	9667	9667	9,860	9,860	9,860
EDUCATIONAL SUPPLIES	0	0	1062	0	0	0	0	0	0	0
MEDICAL SUPPLIES	4122	5631	4478	2,987	5095	5095	5061	5,265	5,265	5,265
OFFICE SUPPLIES	10176	8709	9289	4,685	9360	8736	8500	9,360	9,360	9,360
HEALTH ACCREDITATION	2750	2750	2750	3,250	3250	3250	3250	3,250	3,250	3,250
PROFESSIONAL DEVELOPMENT	8264	8651	7419	4,729	10875	10525	10200	8,426	8,426	8,426
TRAVEL-FUEL	457	576	642	203	1000	1000	415	500	500	500
TELEPHONE	20461	23144	23315	13,354	23998	23998	23834	23,268	23,268	23,268
POSTAGE	4500	6318	8014	4,387	5900	5900	5900	7,000	7,000	7,000
UTILITIES-HEALTH DEPT.	37963	37827	38733	26,228	38000	38000	38000	38,000	38,000	38,000
PRINTING	548	460	428	33	600	600	450	600	600	600
MAINT/REPAIR-BUILDINGS	160	0	0	0	0	0	0	0	0	0
MAINT/REPAIR-EQUIPMENT	2570	2867	1524	1,692	2575	2575	2200	2,575	2,575	2,575
MAINT/REPAIR-VEHICLE	1081	1276	1454	475	1500	1500	1278	1,000	1,000	1,000
ADVERTISING	68	0	142	440	0	517	440	200	200	200
COMPUTER SOFTWARE/SUPPORT	54384	56705	67874	55,107	63568	64132	64132	67,965	67,965	67,965
TEMPORARY EMP. SERVICES	2670	4395	2215	1,590	6000	6000	4500	4,000	4,000	0
INTERPRETER-LANGUAGE LINE	88	643	542	137	360	360	360	540	540	540
EQUIPMENT PURCHASE	0	1252	3579	0	0	0	0	0	0	0
INFRASTRUCTURE EQUIP./SUPPLIES	85420	0	0	0	0	0	0	0	0	0
RENTAL EQUIPMENT	4687	4043	3442	2,094	3665	3665	3665	3,665	3,665	3,665
CONTRACT SERVICES	924	1014	1113	612	972	1032	1032	1,044	1,044	1,044
INSURANCE AND BONDS	5586	5533	7879	8,825	8667	8825	8825	10,149	10,149	10,149
DUES & SUBSCRIPTIONS	7868	8175	9536	7,765	10030	9705	8800	9,230	9,230	9,230
TOTAL HEALTH-GENERAL	\$ 303,270	\$ 221,836	\$ 239,195	\$ 385,168	\$ 244,839	\$ 244,839	\$ 242,400	\$ 247,776	\$ 247,776	\$ 243,776

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$	\$	\$	\$	BUDGET	BUDGET				
HEALTH-IMMUNIZATION										
SALARIES	\$ 132,036	\$ 123,090	\$ 120,164	\$ 57,477	\$ 137,853	\$ 137,853	\$ 104,111	\$ 128,369	\$ 128,369	\$ 128,369
SALARIES-OVERTIME	9	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME	2,213	3,221	2,780	1,762	2,894	2,894	3,769	2,952	2,952	2,952
FICA 6.2%	7,793	7,292	7,076	3,416	8,726	8,726	6,202	8,142	8,142	8,142
LOC. GOV. EMP. RETIREMENT	9,779	9,494	9,529	5,290	12,338	12,338	9,639	13,094	13,094	13,094
HOSPITALIZATION-EMPLOYEE	17,100	16,669	15,961	7,412	18,428	18,428	14,134	16,833	16,833	16,833
MEDICARE 1.45%	1,823	1,705	1,655	799	2,041	2,041	1,450	1,904	1,904	1,904
LIFE INSURANCE-EMPLOYEE	72	67	64	30	75	75	62	73	73	73
401(K) EMPLOYER CONTRIBUTION	2,367	2,266	2,191	1,073	2,757	2,757	1,961	2,567	2,567	2,567
EDUCATIONAL SUPPLIES	0	102	102	0	118	118	118	118	118	118
MEDICAL SUPPLIES	100,738	87,148	112,487	59,888	151,938	150,026	146,000	153,890	153,890	153,890
OFFICE SUPPLIES	193	154	163	91	240	240	232	240	240	240
PROFESSIONAL DEVELOPMENT	110	319	9	647	958	958	659	1,139	1,139	1,139
EQUIPMENT PURCHASE	0	3,905	0	1,912	0	1,912	1,912	0	0	0
TOTAL	\$ 274,233	\$ 255,432	\$ 272,184	\$ 139,798	\$ 338,366	\$ 338,366	\$ 290,251	\$ 329,321	\$ 329,321	\$ 329,321

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$ 132,601	\$ 120,418	\$ 124,596	\$ 64,590	\$ 139,563	\$ 139,563	\$ 122,989	\$ 131,536	\$ 131,536	\$ 131,536
HEALTH-HIV										
SALARIES	5	0	0	6	0	0	6	0	0	0
SALARIES-OVERTIME	2,083	1,806	1,324	664	1,328	1,328	1,414	1,353	1,353	1,353
SALARIES-PART TIME	7,816	7,053	7,245	3,764	8,736	8,736	7,151	8,239	8,239	8,239
FICA 6.2%	9,809	9,187	9,761	5,826	12,491	12,491	11,114	13,417	13,417	13,417
LOC. GOV. EMP. RETIREMENT	17,177	16,142	16,363	8,182	18,799	18,799	16,355	17,775	17,775	17,775
HOSPITALIZATION-EMPLOYEE	1,828	1,649	1,694	880	2,043	2,043	1,672	1,927	1,927	1,927
MEDICARE 1.45%	73	65	66	34	78	78	72	77	77	77
LIFE INSURANCE-EMPLOYEE	2,376	2,195	2,244	1,182	2,791	2,791	2,262	2,631	2,631	2,631
401(K) EMPLOYER CONTRIBUTION	12,319	9,269	6,941	3,846	11,413	11,413	7,641	9,755	9,755	9,755
PROFESSIONAL SERVICE-MEDICAL	0	90	55	142	152	152	142	344	344	344
EDUCATIONAL SUPPLIES	7,528	8,563	7,496	4,569	10,186	10,186	10,186	9,935	9,935	9,935
MEDICAL SUPPLIES	193	154	163	91	240	240	232	240	240	240
OFFICE SUPPLIES	423	208	0	785	2,542	2,542	1,278	2,595	2,595	2,595
PROFESSIONAL DEVELOPMENT										
TOTAL	\$ 194,232	\$ 176,799	\$ 177,949	\$ 94,559	\$ 210,362	\$ 210,362	\$ 182,514	\$ 199,824	\$ 199,824	\$ 199,824

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-T.B.										
SALARIES	\$ 44,094	\$ 39,691	\$ 43,983	\$ 23,898	\$ 41,890	\$ 41,890	\$ 48,045	\$ 47,294	\$ 47,294	\$ 47,294
SALARIES-OVERTIME	5	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME	980	1,053	1,408	710	1,447	1,447	1,491	1,476	1,476	1,476
FICA 6.2%	2,615	2,352	2,612	1,419	2,687	2,687	2,847	3,024	3,024	3,024
LOC. GOV. EMP. RETIREMENT	3,283	3,062	3,518	2,197	3,749	3,749	4,426	4,824	4,824	4,824
HOSPITALIZATION-EMPLOYEE	5,750	5,377	5,891	3,084	5,600	5,600	6,529	6,391	6,391	6,391
MEDICARE 1.45%	612	550	611	332	628	628	666	707	707	707
LIFE INSURANCE-EMPLOYEE	24	22	24	13	23	23	29	28	28	28
401(K) EMPLOYER CONTRIBUTION	796	731	809	445	838	838	901	946	946	946
PROFESSIONAL SERVICE-MEDICAL	930	869	477	251	2,609	2,609	520	1,144	1,144	1,144
EDUCATIONAL SUPPLIES	0	0	81	0	151	151	0	148	148	148
MEDICAL SUPPLIES	2,609	2,085	4,844	1,469	5,101	5,101	4,860	3,750	3,750	3,750
OFFICE SUPPLIES	193	156	163	91	240	240	232	240	240	240
PROFESSIONAL DEVELOPMENT	614	904	1,984	782	2,204	2,204	1,635	1,697	1,697	1,697
DUES & SUBSCRIPTIONS	60	60	60	0	60	60	60	60	60	60
TOTAL	\$ 62,565	\$ 56,910	\$ 66,465	\$ 34,691	\$ 67,227	\$ 67,227	\$ 72,241	\$ 71,729	\$ 71,729	\$ 71,729

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH PREPAREDNESS & RESPONSE										
SALARIES	\$ 43,246	\$ 33,050	\$ 30,423	\$ 18,086	\$ 39,539	\$ 39,375	\$ 34,859	\$ 38,637	\$ 38,637	\$ 38,637
SALARIES-OVERTIME	0	0	0	200	0	164	200	0	0	0
FICA 6.2%	2,510	1,908	1,751	1,055	2,451	2,451	2,015	2,395	2,395	2,395
LOC. GOV. EMP. RETIREMENT	3,150	2,484	2,359	1,633	3,539	3,539	3,132	3,941	3,941	3,941
HOSPITALIZATION-EMPLOYEE	5,519	4,362	3,969	2,296	5,286	5,286	4,613	5,107	5,107	5,107
MEDICARE 1.45%	587	446	409	247	573	573	471	560	560	560
LIFE INSURANCE-EMPLOYEE	23	17	16	9	22	22	20	22	22	22
401(K) EMPLOYER CONTRIBUTION	763	593	542	331	791	791	638	773	773	773
EDUCATIONAL SUPPLIES	0	132	464	0	500	500	484	0	0	0
OFFICE SUPPLIES	1,223	1,247	1,248	1,968	1,300	2,003	1,994	1,300	1,300	1,300
EBOLA SUPPLIES	5,000	0	0	0	0	0	0	0	0	0
PROFESSIONAL DEVELOPMENT	188	840	797	0	703	0	0	731	731	731
TOTAL	\$ 62,209	\$ 45,080	\$ 41,979	\$ 25,824	\$ 54,704	\$ 54,704	\$ 48,427	\$ 53,466	\$ 53,466	\$ 53,466

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$ 28,972	\$ 25,943	\$ 31,815	\$ 19,241	\$ 29,708	\$ 29,708	\$ 31,098	\$ 36,948	\$ 36,948	\$ 36,948
BREAST/CERVICAL CANCER PREV SALARIES										
SALARIES-OVERTIME	2	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME	231	640	1,224	507	1,085	1,085	858	1,107	1,107	1,107
FICA 6.2%	1,695	1,534	1,900	1,139	1,909	1,909	1,838	2,360	2,360	2,360
LOC. GOV. EMP. RETIREMENT	2,127	1,998	2,561	1,763	2,659	2,659	2,854	3,769	3,769	3,769
HOSPITALIZATION-EMPLOYEE	3,737	3,512	4,319	2,485	3,971	3,971	4,171	4,993	4,993	4,993
MEDICARE 1.45%	396	359	444	266	447	447	430	552	552	552
LIFE INSURANCE-EMPLOYEE	16	14	17	10	16	16	18	22	22	22
401(K) EMPLOYER CONTRIBUTION	515	478	589	357	594	594	580	739	739	739
PROFESSIONAL SERVICE-MEDICAL	33,169	45,474	43,350	26,264	38,325	43,925	43,925	43,775	43,775	43,775
EDUCATIONAL SUPPLIES	0	300	292	0	300	300	300	300	300	300
OFFICE SUPPLIES	96	77	82	46	120	120	116	120	120	120
PROFESSIONAL DEVELOPMENT	309	133	439	203	612	612	226	533	533	533
DUES & SUBSCRIPTIONS	60	60	60	0	60	60	60	60	60	60
TOTAL	\$ 71,327	\$ 80,520	\$ 87,093	\$ 52,281	\$ 79,806	\$ 85,406	\$ 86,474	\$ 95,278	\$ 95,278	\$ 95,278

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
ADULT HEALTH SERVICES										
SALARIES	\$ 82,869	\$ 63,975	\$ 86,779	\$ 34,417	\$ 88,696	\$ 88,696	\$ 63,314	\$ 73,897	\$ 73,897	\$ 73,897
SALARIES-OVERTIME	23	401	0	236	0	0	236	0	0	0
SALARIES-PART TIME	743	712	1,288	661	1,327	1,327	1,340	1,353	1,353	1,353
FICA 6.2%	4,853	3,752	5,066	2,040	5,581	5,581	3,734	4,666	4,666	4,666
LOC. GOV. EMP. RETIREMENT	6,092	4,894	6,827	3,152	7,938	7,938	5,797	7,537	7,537	7,537
HOSPITALIZATION-EMPLOYEE	10,678	8,627	11,465	4,440	11,857	11,857	8,527	9,986	9,986	9,986
MEDICARE 1.45%	1,135	878	1,185	477	1,305	1,305	873	1,092	1,092	1,092
LIFE INSURANCE-EMPLOYEE	45	34	46	18	49	49	37	43	43	43
401(K) EMPLOYER CONTRIBUTION	1,476	1,172	1,569	638	1,774	1,774	1,178	1,478	1,478	1,478
PROFESSIONAL SERVICE-MEDICAL	637	377	252	181	590	590	434	590	590	590
PROFESSIONAL SERVICES-DSS TEST	5,720	4,796	4,746	5,592	5,750	5,750	8,050	7,860	7,860	7,860
EDUCATIONAL SUPPLIES	0	0	90	0	400	400	510	200	200	200
MEDICAL SUPPLIES	524	1,036	637	289	3,359	3,359	950	2,040	2,040	2,040
OFFICE SUPPLIES	193	155	176	46	120	120	116	120	120	120
MISC. GRANT SUPPLIES	2,078	5,568	4,782	1,791	0	3,042	3,042	2,112	2,112	2,112
GENERAL DPP EDUCATIONAL SUPPLY	0	0	726	1,587	5,480	5,230	5,503	5,265	5,265	5,265
MEDICARE DPP EDUCATIONAL SUPPLY	0	0	0	118	2,539	2,289	2,171	2,539	2,539	2,539
PROFESSIONAL DEVELOPMENT	1,205	721	425	132	1,050	1,050	531	660	660	660
TELEPHONE	0	0	0	100	600	600	100	600	600	600
DUES & SUBSCRIPTIONS	60	0	0	650	550	1,050	650	500	500	500
TOTAL	\$ 118,331	\$ 97,097	\$ 126,060	\$ 56,566	\$ 138,965	\$ 142,007	\$ 107,096	\$ 122,538	\$ 122,538	\$ 122,538

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH DISASTER										
SALARIES	\$ 7,641	\$ -	\$ 15,707	\$ 264	\$ -	\$ -	\$ 264	\$ -	\$ -	\$ -
SALARIES-OVERTIME	12,503	0	8,583	4385	0	0	4385	0	0	0
FICA 6.2%	1,172	0	1,400	268	0	0	268	0	0	0
LOC. GOV. EMP. RETIREMENT	1,465	0	1,882	415	0	0	415	0	0	0
HOSPITALIZATION-EMPLOYEE	2,427	0	3,139	568	0	0	568	0	0	0
MEDICARE 1.45%	274	0	327	63	0	0	63	0	0	0
LIFE INSURANCE-EMPLOYEE	10	0	12	2	0	0	2	0	0	0
401(K) EMPLOYER CONTRIBUTION	352	0	432	84	0	0	84	0	0	0
TOTAL	\$ 25,845	\$ -	\$ 31,482	\$ 6,049	\$ -	\$ -	\$ 6,049	\$ -	\$ -	\$ -

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$ 19,103	\$ 47,130	\$ 68,016	\$ 35,565	\$ 69,675	\$ 69,675	\$ 79,699	\$ 72,630	\$ 72,630	\$ 72,630
HEALTH PROMOTION										
SALARIES	257	1,844	191	0	0	0	0	0	0	0
SALARIES-OVERTIME	1,123	2,823	3,925	2,051	4,320	4,320	4,579	4,503	4,503	4,503
FICA 6.2%	1,410	3,683	5,287	3,176	6,236	6,236	7,122	7,408	7,408	7,408
LOC. GOV. EMP. RETIREMENT	2,473	6,494	8,853	4,460	9,314	9,314	10,559	9,815	9,815	9,815
HOSPITALIZATION-EMPLOYEE	263	660	918	480	1,010	1,010	1,071	1,053	1,053	1,053
MEDICARE 1.45%	10	26	36	18	38	38	47	42	42	42
LIFE INSURANCE-EMPLOYEE	342	883	1,216	644	1,394	1,394	1,450	1,453	1,453	1,453
401(K) EMPLOYER CONTRIBUTION	609	286	913	1,298	1,365	1,365	1,298	683	683	683
EDUCATIONAL SUPPLIES	8,783	7,532	10,067	0	11,000	5,433	5,431	4,339	4,339	4,339
MISC.GRANT-ED.SUPPLIES	0	0	0	0	0	375	375	750	750	750
MEDICAL SUPPLIES	0	0	4,097	6,011	852	6,241	6,011	0	0	0
OPIOID PREVENTION SUPPLIES	0	0	0	3,998	0	4,000	3,998	0	0	0
OPIOID MICROGRANT	324	401	797	291	330	330	330	581	581	581
OFFICE SUPPLIES	0	0	7,070	63,136	117,143	117,143	117,143	116,946	116,946	116,946
SUPPLIES-PREPARE FOR SUCCESS	205	2,027	1,452	1,347	875	2,067	1,760	1,806	1,806	1,806
PROFESSIONAL DEVELOPMENT	7,269	13,358	8,000	7,000	8,000	7,000	7,000	9,500	9,500	9,500
ADVERTISING	0	1,028	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	0	0	0	0	480	480	503	504	504	504
DUES & SUBSCRIPTIONS										
TOTAL	\$ 42,170	\$ 88,177	\$ 120,837	\$ 129,476	\$ 232,032	\$ 236,421	\$ 248,377	\$ 232,013	\$ 232,013	\$ 232,013

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$ 11,285	\$ 8,628	\$ 8,383	\$ 4,044	\$ 9,190	\$ 9,190	\$ 7,372	\$ 10,557	\$ 10,557	\$ 10,557
CHILD HEALTH										
SALARIES	0	0	0	11	0	0	11	0	0	0
SALARIES-OVERTIME	655	498	482	234	570	570	424	655	655	655
FICA 6.2%	822	649	650	362	823	823	659	1,077	1,077	1,077
LOC. GOV. EMP. RETIREMENT	1,440	1,140	1,094	508	1,229	1,229	968	1,141	1,141	1,141
HOSPITALIZATION-EMPLOYEE	153	116	113	55	133	133	99	153	153	153
MEDICARE 1.45%	6	5	4	2	5	5	4	5	5	5
LIFE INSURANCE-EMPLOYEE	199	155	149	73	184	184	134	211	211	211
401(K) EMPLOYER CONTRIBUTION	250,000	250,000	250,000	156,250	250,000	250,000	250,000	250,000	250,000	250,000
PRO SERVICES-SCHL NURSE GRANT	35,403	0	0	0	0	0	0	0	0	0
FC-PROFESSIONAL SERVICES	540	562	550	564	565	565	564	565	565	565
CHILD FATALITY PREVENTION TEAM	64,033	72,340	72,296	39,626	72,711	72,711	72,711	72,522	72,522	72,522
HEALTHY BEGINNINGS	1,794	0	0	0	0	0	0	0	0	0
FC-EDUCATIONAL SUPPLIES	36	0	0	0	0	0	0	0	0	470
MEDICAL SUPPLIES	0	0	0	0	0	0	0	0	0	150
ADVERTISING	729	0	0	0	0	0	0	0	0	0
FC-COMPUTER SOFTWARE SUPPORT	1,947	0	0	0	0	0	0	0	0	0
FC-OFFICE SUPPLIES	1,409	0	0	0	0	0	0	0	0	0
FC-TRAVEL	326	0	0	0	0	0	0	0	0	0
FC-TELEPHONE										
TOTAL	\$ 370,775	\$ 334,092	\$ 333,722	\$ 201,729	\$ 335,410	\$ 335,410	\$ 332,947	\$ 336,886	\$ 336,886	\$ 337,506

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
BEHAVIORAL HEALTH										
SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,251
FICA 6.2%	0	0	0	0	0	0	0	0	\$ -	3,921
LOC. GOV. EMP. RETIREMENT	0	0	0	0	0	0	0	0	\$ -	7,706
HOSPITALIZATION-EMPLOYEE	0	0	0	0	0	0	0	0	\$ -	10,869
MEDICARE 1.45%	0	0	0	0	0	0	0	0	\$ -	917
LIFE INSURANCE-EMPLOYEE	0	0	0	0	0	0	0	0	\$ -	45
401(K) EMPLOYER CONTRIBUTION	0	0	0	0	0	0	0	0	\$ -	1,511
PROFESSIONAL SERVICE-MEDICAL	0	0	0	0	0	0	0	0	\$ -	32,000
EDUCATIONAL SUPPLIES	0	0	0	0	0	0	0	0	\$ -	500
OFFICE SUPPLIES	0	0	0	0	0	0	0	0	\$ -	1,900
ADVERTISING	0	0	0	0	0	0	0	0	\$ -	350
COMPUTER SOFTWARE/SUPPORT	0	0	0	0	0	0	0	0	\$ -	3,000
EQUIPMENT PURCHASE	0	0	0	0	0	0	0	0	\$ -	12,400
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,370

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$	\$	\$	\$	BUDGET	BUDGET	\$	\$	\$	\$
MATERNAL HEALTH										
SALARIES	\$ 227,162	\$ 214,543	\$ 224,007	\$ 115,157	\$ 228,259	\$ 228,259	\$ 221,586	\$ 229,079	\$ 229,079	\$ 229,079
SALARIES-OVERTIME	26	48	0	0	0	0	0	0	0	0
SALARIES-PART TIME	1,713	1,382	1,363	615	1,447	1,447	1,313	1,476	1,476	1,476
FICA 6.2%	13,286	12,462	12,966	6,676	14,242	14,242	12,811	14,295	14,295	14,295
LOC. GOV. EMP. RETIREMENT	16,673	16,234	17,470	10,337	20,429	20,429	19,915	23,366	23,366	23,366
HOSPITALIZATION-EMPLOYEE	29,224	28,522	29,315	14,530	30,513	30,513	29,333	30,956	30,956	30,956
MEDICARE 1.45%	3,107	2,915	3,032	1,561	3,331	3,331	2,996	3,343	3,343	3,343
LIFE INSURANCE-EMPLOYEE	124	114	118	59	125	125	129	133	133	133
401(K) EMPLOYER CONTRIBUTION	4,037	3,879	4,017	2,095	4,565	4,565	4,053	4,582	4,582	4,582
PROFESSIONAL SERVICE-MEDICAL	26,656	26,543	29,845	15,834	30,537	30,537	28,100	30,684	30,684	30,684
EDUCATIONAL SUPPLIES	184	530	1,991	0	198	198	90	245	245	245
TARGETED INFANT MORTALITY GRNT	32,720	46,334	46,371	40,232	39,920	40,414	40,414	38,909	38,909	38,909
MEDICAL SUPPLIES	8,793	7,692	15,843	2,755	10,445	9,951	8,956	8,228	8,228	8,228
OFFICE SUPPLIES	578	463	490	274	720	720	698	720	720	720
MINI GRANT SUPPLIES /EQUIPMENT	0	0	8,909	0	0	0	0	0	0	0
PROFESSIONAL DEVELOPMENT	740	184	1,336	827	1,874	1,874	1,100	1,453	1,453	1,453
EQUIPMENT PURCHASE	752	0	0	0	0	0	0	0	0	0
DUES & SUBSCRIPTIONS	830	308	316	180	645	645	230	280	280	280
CAPITAL OUTLAY-EQUIPMENT	0	0	11,835	0	0	0	0	0	0	0
TOTAL	\$ 366,605	\$ 362,153	\$ 409,224	\$ 211,133	\$ 387,250	\$ 387,250	\$ 371,724	\$ 387,749	\$ 387,749	\$ 387,749

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-FAMILY PLANNING	\$ 211,665	\$ 217,349	\$ 222,344	\$ 116,589	\$ 228,473	\$ 228,473	\$ 223,860	\$ 231,191	\$ 231,191	\$ 231,191
SALARIES										
SALARIES-OVERTIME	21	0	229	0	0	0	0	0	0	0
SALARIES-PART TIME	2844	2084	1327	704	1447	1447	1525	1476	1476	1476
FICA 6.2%	12450	12661	12882	6764	14255	14255	12954	14424	14424	14424
LOC. GOV. EMP. RETIREMENT	15626	16495	17356	10472	20448	20448	20136	23581	23581	23581
HOSPITALIZATION-EMPLOYEE	27375	29007	29125	14715	30542	30542	29651	31241	31241	31241
MEDICARE 1.45%	2912	2961	3013	1582	3334	3334	3030	3374	3374	3374
LIFE INSURANCE-EMPLOYEE	116	116	117	60	125	125	130	134	134	134
401(K) EMPLOYER CONTRIBUTION	3785	3943	3990	2122	4569	4569	4097	4624	4624	4624
PROFESSIONAL SERVICE-MEDICAL	9822	10287	9485	5415	11128	11128	10700	11348	11348	11348
EDUCATIONAL SUPPLIES	206	0	369	9822	998	10221	10000	571	571	571
MEDICAL SUPPLIES	33612	16126	29588	27279	50979	50979	45099	50979	50979	50979
OFFICE SUPPLIES	578	462	590	304	720	756	733	720	720	720
ADVERTISING	0	0	0	5345	0	5494	5494	0	0	0
EQUIPMENT PURCHASE	2114	0	2119	1154	0	1154	1154	0	0	0
TOTAL	\$ 323,125	\$ 311,491	\$ 332,533	\$ 202,328	\$ 367,018	\$ 382,925	\$ 368,564	\$ 373,663	\$ 373,663	\$ 373,663

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-JAIL HEALTH										
SALARIES	\$ -	\$ 110,732	\$ 173,298	\$ 80,227	\$ 153,028	\$ 150,165	\$ 166,237	\$ 168,906	\$ 168,906	\$ 177,233
SALARIES-OVERTIME	0	289	1,537	1,311	0	1,312	2,130	0	0	0
SALARIES-PART TIME	0	0	0	2,048	0	2,049	2,048	0	0	0
FICA 6.2%	0	6,399	10,059	4,859	9,488	9,488	9,845	10,472	10,472	10,988
LOC. GOV. EMP. RETIREMENT	0	8,349	13,553	7,459	13,696	13,696	15,242	17,228	17,228	18,077
HOSPITALIZATION-EMPLOYEE	0	14,793	22,719	10,455	20,285	20,285	22,485	22,197	22,197	22,877
MEDICARE 1.45%	0	1,497	2,353	1,136	2,219	2,219	2,302	2,449	2,449	2,570
LIFE INSURANCE-EMPLOYEE	0	58	92	43	83	83	99	96	96	99
401(K) EMPLOYER CONTRIBUTION	0	2,006	3,116	1,514	3,061	3,061	3,105	3,378	3,378	3,545
PROFESSIONAL SERVICE-MEDICAL	0	30,186	21,064	10,337	21,616	21,616	21,616	21,616	21,616	1,936
MEDICAL SUPPLIES	0	13,544	4,932	2,285	5,000	4,220	4,220	5,000	5,000	5,000
OFFICE SUPPLIES	0	1,274	1,747	660	1,200	1,982	1,982	1,200	1,200	1,200
TELEPHONE	0	724	1,291	785	1,800	1,300	1,285	1,200	1,200	1,200
COMPUTER SOFTWARE/SUPPORT	0	752	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	0	2,152	0	0	0	0	0	0	0	0
INSURANCE AND BONDS	0	448	0	0	0	0	0	0	0	0
DUES & SUBSCRIPTIONS	0	200	0	0	0	0	0	0	0	0
TOTAL	\$ -	\$ 193,402	\$ 255,758	\$ 123,120	\$ 231,476	\$ 231,476	\$ 252,596	\$ 253,742	\$ 253,742	\$ 244,725

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
	\$	\$	\$	\$	BUDGET	BUDGET				
HEALTH-HEALTHY LIVING CLINIC										
SALARIES	0	16	33	0	0	0	0	0	0	0
SALARIES-OVERTIME	0	147	923	292	1,085	1,085	673	1,107	1,107	1,107
SALARIES-PART TIME	0	1,150	1,774	851	1,114	1,114	2,016	2,072	2,072	3,621
FICA 6.2%	0	1,501	2,390	1,317	1,511	1,511	3,137	3,295	3,295	5,843
LOC. GOV. EMP. RETIREMENT	0	2,650	4,007	1,850	2,286	2,286	4,662	4,365	4,365	6,403
HOSPITALIZATION-EMPLOYEE	0	269	415	199	261	261	472	484	484	846
MEDICARE 1.45%	0	10	16	8	9	9	21	19	19	27
LIFE INSURANCE-EMPLOYEE	0	360	550	267	338	338	639	646	646	1,146
401(K) EMPLOYER CONTRIBUTION	0	7,639	12,681	9,623	42,665	42,311	22,613	36,400	36,400	5,200
PROFESSIONAL SERVICE-MEDICAL	0	9,172	2,786	1,302	4,241	4,091	2,700	4,000	4,000	4,000
MEDICAL SUPPLIES	0	0	0	91	240	240	232	240	240	240
OFFICE SUPPLIES	0	0	4,976	1,369	1,260	1,764	1,760	0	0	0
EQUIPMENT PURCHASE	0	1,152	0	0	0	0	0	0	0	0
INSURANCE AND BONDS										
TOTAL	\$ -	\$ 43,860	\$ 60,429	\$ 31,632	\$ 71,894	\$ 71,894	\$ 73,355	\$ 84,931	\$ 84,931	\$ 85,718

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-WIC	\$ 272,030	\$ 258,566	\$ 246,350	\$ 120,626	\$ 256,471	\$ 256,333	\$ 237,358	\$ 223,801	\$ 223,801	\$ 223,801
SALARIES										
SALARIES-OVERTIME	38	176	0	137	0	138	300	0	0	0
FICA 6.2%	15,789	14,938	14,174	6,965	15,901	15,901	13,657	13,876	13,876	13,876
LOC. GOV. EMP. RETIREMENT	19,816	19,448	19,096	10,781	22,954	22,954	21,229	22,828	22,828	22,828
HOSPITALIZATION-EMPLOYEE	34,719	34,124	32,026	15,148	34,285	34,285	31,295	33,780	33,780	33,780
MEDICARE 1.45%	3,693	3,494	3,315	1,629	3,719	3,719	3,194	3,245	3,245	3,245
LIFE INSURANCE-EMPLOYEE	147	137	129	62	140	140	138	146	146	146
401(K) EMPLOYER CONTRIBUTION	4,798	4,642	4,391	2,183	5,129	5,129	4,318	4,476	4,476	4,476
BREASTFEEDING SERVICES	333	557	939	350	900	900	675	1,000	1,000	1,000
EDUCATIONAL SUPPLIES	380	412	917	2,475	1,100	3,744	2,687	1,000	1,000	1,000
MEDICAL SUPPLIES	4,330	4,382	3,813	1,522	1,500	2,500	2,500	3,300	3,300	3,300
OFFICE SUPPLIES	2,745	2,704	6,995	924	2,000	2,117	2,003	2,000	2,000	2,000
PROFESSIONAL DEVELOPMENT	2,513	513	406	785	2,600	1,420	1,176	1,000	1,000	1,000
TELEPHONE	848	922	872	524	966	966	950	950	950	950
POSTAGE	108	474	380	288	800	800	600	750	750	750
PRINTING	140	202	169	122	150	150	123	150	150	150
ADVERTISING	0	0	1,577	199	850	850	199	425	425	425
COMPUTER SOFTWARE/SUPPORT	5,829	6,166	4,805	3,067	5,119	5,119	4,887	5,160	5,160	5,160
TEMPORARY EMP.SERVICES	12,983	2,208	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	0	0	8,642	0	0	0	0	0	0	0
CONTRACT SERVICES	180	195	211	102	192	192	190	210	210	210
DUES & SUBSCRIPTIONS	354	654	354	320	400	580	554	350	350	350
TOTAL	\$ 381,771	\$ 354,914	\$ 349,559	\$ 168,207	\$ 355,176	\$ 357,937	\$ 328,032	\$ 318,447	\$ 318,447	\$ 318,447

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
PREGNANCY CARE MANAGEMENT	\$ 106,248	\$ 111,306	\$ 112,335	\$ 57,894	\$ 118,832	\$ 118,832	\$ 109,842	\$ 116,123	\$ 116,123	\$ 116,123
SALARIES										
SALARIES-OVERTIME	29	0	0	0	0	0	0	0	0	0
SALARIES-PART TIME	0	9	0	0	0	0	0	0	0	0
FICA 6.2%	6,169	6,425	6,464	3,339	7,368	7,368	6,314	7,200	7,200	7,200
LOC. GOV. EMP. RETIREMENT	7,742	8,367	8,708	5,169	10,635	10,635	9,814	11,845	11,845	11,845
HOSPITALIZATION-EMPLOYEE	13,571	14,689	14,589	7,260	15,885	15,885	14,439	15,264	15,264	15,264
MEDICARE 1.45%	1,443	1,503	1,512	781	1,723	1,723	1,477	1,684	1,684	1,684
LIFE INSURANCE-EMPLOYEE	58	59	59	30	65	65	63	66	66	66
401(K) EMPLOYER CONTRIBUTION	1,874	1,998	2,002	1,048	2,377	2,377	1,997	2,322	2,322	2,322
OFFICE SUPPLIES	157	130	212	47	200	200	197	200	200	200
PROFESSIONAL DEVELOPMENT	411	295	190	651	842	842	829	400	400	400
TRAVEL-FUEL	154	286	212	111	260	260	223	260	260	260
COMPUTER SOFTWARE/SUPPORT	4,589	1,927	2,002	1,278	2,133	2,133	2,038	2,150	2,150	2,150
EQUIPMENT PURCHASE	0	0	427	0	0	0	0	0	0	0
TOTAL	\$ 142,444	\$ 146,994	\$ 148,713	\$ 77,607	\$ 160,320	\$ 160,320	\$ 147,232	\$ 157,514	\$ 157,514	\$ 157,514

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CARE COORDINATION FOR CHILDREN	\$ 72,579	\$ 76,078	\$ 70,150	\$ 35,250	\$ 73,094	\$ 73,094	\$ 68,659	\$ 70,941	\$ 70,941	\$ 70,941
SALARIES	4,212	4,391	4,036	2,033	4,532	4,532	3,946	4,398	4,398	4,398
FICA 6.2%	5,286	5,719	5,438	3,147	6,542	6,542	6,134	7,236	7,236	7,236
LOC. GOV. EMP. RETIREMENT	9,263	10,047	9,115	4,421	9,771	9,771	9,037	9,586	9,586	9,586
HOSPITALIZATION-EMPLOYEE	985	1,027	944	475	1,060	1,060	923	1,029	1,029	1,029
MEDICARE 1.45%	39	40	37	18	40	40	40	41	41	41
LIFE INSURANCE-EMPLOYEE	1,280	1,366	1,250	638	1,462	1,462	1,248	1,419	1,419	1,419
401(K) EMPLOYER CONTRIBUTION	157	169	465	47	200	200	180	200	200	200
OFFICE SUPPLIES	70	386	0	716	1,033	1,033	868	400	400	400
PROFESSIONAL DEVELOPMENT	154	286	212	111	260	260	223	260	260	260
TRAVEL-FUEL	1,093	1,156	1,201	767	1,280	1,280	1,222	1,290	1,290	1,290
COMPUTER SOFTWARE/SUPPORT	0	0	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE										
TOTAL	\$ 95,118	\$ 100,665	\$ 92,848	\$ 47,624	\$ 99,274	\$ 99,274	\$ 92,480	\$ 96,800	\$ 96,800	\$ 96,800

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
ENVIRONMENTAL HEALTH										
SALARIES	\$ 401,260	\$ 422,796	\$ 414,990	\$ 221,659	\$ 450,962	\$ 450,962	\$ 425,003	\$ 458,382	\$ 458,382	\$ 458,382
SALARIES-OVERTIME	917	512	3,818	2,253	1,000	1,000	2,321	2,000	2,000	2,000
SALARIES-PART TIME	945	0	1,377	541	4,463	4,463	650	4,375	4,375	4,375
FICA 6.2%	23,397	24,427	24,178	13,071	28,298	28,298	24,727	28,814	28,814	28,814
LOC. GOV. EMP. RETIREMENT	29,363	31,815	32,571	20,040	40,451	40,451	38,237	46,958	46,958	46,958
HOSPITALIZATION-EMPLOYEE	51,467	55,902	54,568	28,139	60,284	60,284	56,264	59,485	59,485	59,485
MEDICARE 1.45%	5,472	5,713	5,655	3,057	6,617	6,617	5,783	6,738	6,738	6,738
LIFE INSURANCE-EMPLOYEE	218	224	220	115	247	247	247	257	257	257
WORKERS COMPENSATION INSURANCE	1,868	409	4,275	8,176	4,275	4,275	8,176	8,176	8,176	8,176
401(K) EMPLOYER CONTRIBUTION	7,108	7,599	7,490	4,063	9,039	9,039	7,781	9,207	9,207	9,207
EDUCATIONAL SUPPLIES	3,099	2,834	3,485	1,984	3,092	3,652	3,652	3,092	3,092	3,092
OFFICE SUPPLIES	5,291	4,239	2,435	890	2,439	2,439	2,439	2,439	2,439	2,439
FIELD SUPPLIES	6,916	2,660	6,776	1,068	2,674	1,889	1,800	2,674	2,674	2,674
MOSQUITO SUPPLIES	1,277	1,396	62,278	935	7,582	3,974	3,900	0	0	0
PROFESSIONAL DEVELOPMENT	3,370	2,720	1,712	1,364	4,850	4,850	3,000	4,850	4,850	4,850
TRAVEL-FUEL	5,797	5,510	6,949	3,466	7,500	7,500	6,500	7,500	7,500	7,500
TELEPHONE	6,196	5,770	5,800	3,232	6,122	6,122	6,000	5,798	5,798	5,798
POSTAGE	457	683	682	0	682	682	682	682	682	682
PRINTING	169	97	300	0	300	300	300	300	300	300
MAINT/REPAIR-EQUIPMENT	50	1,406	538	0	1,000	1,000	1,000	1,000	1,000	1,000
MAINT/REPAIR-VEHICLE	2,801	8,107	4,677	537	5,000	5,000	4,900	5,000	5,000	5,000
MOSQUITO CONTROL-OPERATING EXP	132	0	17,903	165	3,510	3,510	3,510	3,510	3,510	3,510
COMPUTER SOFTWARE/SUPPORT	25,566	25,566	27,335	15,562	27,506	27,506	27,506	27,938	27,938	27,938
EQUIPMENT PURCHASE	5,291	390	11,294	4,378	0	4,378	4,370	0	0	0
RENTAL EQUIPMENT	3,455	3,626	4,468	2,607	5,116	5,116	4,700	5,116	5,116	5,116
CONTRACT SERVICES	180	165	130	66	120	135	135	138	138	138
DUES & SUBSCRIPTIONS	550	550	550	550	550	550	550	550	550	550
CAPITAL OUTLAY-EQUIPMENT	0	0	29,325	0	0	0	0	0	0	0
CAPITAL OUTLAY-VEHICLES	20,537	20,247	29,773	0	0	0	0	0	0	0
TOTAL	\$ 613,146	\$ 635,302	\$ 765,552	\$ 337,917	\$ 683,679	\$ 684,239	\$ 644,133	\$ 694,979	\$ 694,979	\$ 694,979

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-AIDS CONTROL										
SALARIES	\$ 32,444	\$ 29,572	\$ 34,222	\$ 17,814	\$ 44,669	\$ 44,669	\$ 33,945	\$ 36,948	\$ 36,948	\$ 36,948
FICA 6.2%	1,883	1,706	1,969	1,027	2,769	2,769	1,951	2,291	2,291	2,291
LOC. GOV. EMP. RETIREMENT	2,363	2,223	2,652	1,591	3,998	3,998	3,033	3,769	3,769	3,769
HOSPITALIZATION-EMPLOYEE	4,140	3,890	4,434	2,236	5,971	5,971	4,465	4,993	4,993	4,993
MEDICARE 1.45%	440	399	461	240	648	648	456	536	536	536
LIFE INSURANCE-EMPLOYEE	18	16	18	9	24	24	20	22	22	22
401(K) EMPLOYER CONTRIBUTION	572	531	610	322	893	893	617	739	739	739
EDUCATIONAL SUPPLIES	299	1,043	1,045	134	500	500	498	595	595	595
MEDICAL SUPPLIES	1,973	3,080	2,202	2,078	5,000	4,780	3,800	4,780	4,780	4,780
OFFICE SUPPLIES	198	361	188	272	465	353	350	700	700	700
PROFESSIONAL DEVELOPMENT	413	520	102	346	452	452	446	637	637	637
COMPUTER SOFTWARE/SUPPORT	72	72	96	96	96	96	96	150	150	150
EQUIPMENT PURCHASE	0	0	1,008	215	0	215	215	0	0	0
DUES & SUBSCRIPTIONS	0	0	150	312	375	492	312	492	492	492
TOTAL	\$ 44,816	\$ 43,414	\$ 49,157	\$ 26,691	\$ 65,860	\$ 65,860	\$ 50,203	\$ 56,652	\$ 56,652	\$ 56,652
Totals	\$ 3,491,982	\$ 3,548,139	\$ 3,960,740	\$ 2,352,401	\$ 4,123,658	\$ 4,155,917	\$ 3,945,096	\$ 4,113,308	\$ 4,113,308	\$ 4,240,068

VETERANS' SERVICES

The Veteran Service Officer assists veteran residents with accessing eligibility requirements, applying, and maintenance associated with VA Programs which include Disability Compensation, Disability Pension, Dependents and Survivor's Benefits, Disability and Indemnity Compensation, Death Pension, the VA Civilian Health and Medical Program, the Montgomery GI Bill, the Veterans Educational Assistance Program, Vocational Rehabilitation and Employment, Loan Guaranty, Life Insurance, and Burial Benefits.

Karen Melton, Veteran's Services Officer

Beaufort County Veteran's Services
 1308 Highland Drive, Suite 104
 Washington, North Carolina 27889

Phone: (252) 946-8016
 Fax: (252) 975-1726
 Email: karen.melton@co.beaufort.nc.us

Veteran's Service Officer

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
1	1	1	1	1	1

VETERANS	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 45,371	\$ 46,278	\$ 46,278	\$ 46,276	\$ 46,276
Benefits	\$ 13,732	\$ 14,727	\$ 14,727	\$ 15,744	\$ 15,744
Operating	\$ 1,336	\$ 1,665	\$ 1,665	\$ 2,800	\$ 2,800
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 60,439	\$ 62,670	\$ 62,670	\$ 64,820	\$ 64,820

VETRANS

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 43,609	\$ 44,481	\$ 45,371	\$ 26,343	\$ 46,278	\$ 46,278	\$ 46,278	\$ 46,276	\$ 46,276	\$ 46,276
FICA 6.2%	2,672	2,688	2,742	1,602	2,869	2,869	2,869	2,869	2,869	2,869
LOC. GOV. EMP. RETIREMENT	3,197	3,363	3,539	2,371	4,142	4,142	4,142	4,720	4,720	4,720
HOSPITALIZATION-EMPLOYEE	5,675	5,888	6,124	3,658	6,349	6,349	6,349	6,793	6,793	6,793
MEDICARE 1.45%	625	629	641	375	671	671	671	671	671	671
LIFE INSURANCE-EMPLOYEE	25	25	25	15	26	26	26	28	28	28
WORKERS COMPENSATION INSURANCE	193	188	207	151	207	207	207	200	200	200
401(K) EMPLOYER CONTRIBUTION	436	445	454	263	463	463	463	463	463	463
OFFICE SUPPLIES	848	0	0	0	300	300	300	500	500	500
PROFESSIONAL DEVELOPMENT	0	0	0	0	100	100	700	1,000	1,000	1,000
MAINT/REPAIR-EQUIPMENT	912	78	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	0	336	336	0	300	300	300	300	300	300
CONTRACT SERVICES	0	858	1,000	660	965	965	965	1,000	1,000	1,000
TOTAL	\$ 58,192	\$ 58,979	\$ 60,439	\$ 35,438	\$ 62,670	\$ 62,670	\$ 63,270	\$ 64,820	\$ 64,820	\$ 64,820

AREA MENTAL HEALTH & TRANSPORTATION

In North Carolina public services for the treatment of mental illness, developmental disabilities, and substance abuse are a shared responsibility of the state and local governments. Both levels of government provide and fund services, and both make policies governing service provision. However, state government dominates the policy arena and allocates the majority of funds spent on services. In turn, public services are delivered primarily at the community level through a network of service providers managed and monitored by local governments or units of local government called area authorities (the short term used for area mental health, developmental disabilities, and substance abuse authorities) and county programs (the short term used for county mental health, developmental disabilities, and substance abuse programs).

Area authorities and county programs are the governance and administrative structures available to counties for carrying out their legal responsibility to provide publicly funded mental health, developmental disabilities, and substance abuse (MH/DD/SA) services. Although the North Carolina General Assembly has designated and defined these structures, determined their powers and duties, and their relationship to county government, it is up to each county to choose a particular structure, establish it either singly or jointly with other counties, approve its business plan, fund it, and monitor its performance.

Every county must provide mental health, developmental disabilities, and substance abuse services through either an area authority or county program (G.S. 122C-115(a)). Beaufort County has chosen the multi-county authority option provided by Trillium Health Resources.

Beaufort County also provides funding for the Beaufort County Developmental Center (BCDC). BCDC offers services for Beaufort County children and adults with a broad range of intellectual and developmental disabilities. The services include adult day support, day activity, vocational development and job placement services, residential programming and housing, and childcare.

BCDC also serves as the County's "lead" transportation provider. This is done through Beaufort Area Transit System (BATS) to provide specialized medical transportation for the elderly, disabled and economically disadvantaged.

MENTAL HEALTH	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operating	\$ 609,651	\$ 596,729	\$ 596,729	\$ 666,438	\$ 666,438
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 609,651	\$ 596,729	\$ 596,729	\$ 666,438	\$ 666,438

MENTAL HEALTH

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
BEAUFORT AREA TRAN.SYSTEM-BATS	\$ 88,750	\$ 141,250	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750
BC DEVELOPMENTAL CENTER	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
BCDC-NC ELDERLY/HAND.TRANS.	27,983	27,983	40,783	0	40,783	40,783	81,868	81,868	81,868	81,868
NC DOT-RURAL GENERAL PUBLIC	80,196	80,196	79,689	0	80,196	80,196	108,820	108,820	108,820	108,820
CJP - PASSAGES	48,028	48,757	62,833	31,242	50,000	50,000	50,000	50,000	50,000	50,000
E.C.B.H.-ALCOHOL TREATMENT	18,408	17,939	20,596	9,788	20,000	20,000	20,000	20,000	20,000	20,000
TRILLIUM HEALTH RESOURCES	157,000	157,000	157,000	0	157,000	157,000	157,000	157,000	157,000	157,000
TOTAL	\$ 475,365	\$ 528,125	\$ 609,651	\$ 289,780	\$ 596,729	\$ 596,729	\$ 666,438	\$ 666,438	\$ 666,438	\$ 666,438

COOPERATIVE EXTENSION

The Cooperative Extension Service is a partnership between the County, North Carolina State University and North Carolina A&T State University that exists to bring research based information to help improve the quality of life in Beaufort County. This assistance is provided through three major programming efforts: Family and Consumer Science Education, 4-H and Youth Development, and Agriculture.

Accomplishments:

Beaufort County farmers and agribusinesses receive great value from extension programs. Whether the platform involves one-on-one problem-solving, winter educational meetings, or large-scale field day events, we strive to deliver educational programs which benefit agriculture in the county and region. We work hard to educate growers and landowners about environmental stewardship, and the proper use of fertilizers and pesticides, in order to protect individual and publicly-owned properties and waters. Our on-farm demonstration program brings new technologies to light, so farmers can decide if implementation is feasible and profitable. We represent the only source of unbiased, research-based information available to growers in an industry that represents over \$120,000,000 each year to the county economy.

Homeowners in Beaufort County rely on Extension Agents for educational programs related to vegetable gardens and landscapes. With so many products available commercially, questions about product selection and use for various disease and insect issues in the yard are addressed each year with advice specific to our growing conditions and climate. In addition, variety selection for grasses, trees, and shrubs are aided through consultation with our knowledgeable staff, which includes our highly trained "Master Gardener" volunteers. The safe and environmentally-sound use of pesticides and fertilizers is a major part of our work in consumer and commercial horticulture.

As an informal educational program 4-H is open to all young people in Beaufort County between the ages of 5 through 18. Trained volunteers serve as mentors and coaches as they guide youth and develop new skills while having fun learning through over 260 areas of 4-H curriculum. The Beaufort County 4-H Program is a real asset to Beaufort County. For over 100 years, 4-H has been working to produce well-rounded, productive, and responsible citizens. 4-H embodies many program areas, including traditional community 4-H clubs and project clubs, special interest programs, 4-H camps and school enrichment curriculum.

With a renewed focus on health and nutrition, our Family and Consumer Science Agent provides educational opportunities and advice to consumers seeking to make better choices about the food they eat. Food preparation and preservation are important topics to the citizens of Beaufort County, and cooperative extension is poised to provide research based solutions and advice.

Goals, Targets, and Performance Objectives:

We hope to continue our strong Agricultural, Family and Consumer Science, and 4-H programs in the county and region. Working with our County Advisory Council, we will identify those issues most important to our clientele and county government officials, and work to address them in the best manner.

In agriculture, we will continue to host major educational field days for farmers and agribusinesses here in the county each year, as well as smaller educational events as situations arise. We are also growing our strong on-farm test program to demonstrate the newest technologies available. Along with this, we are

Rod Gurganus, Extension Director

Beaufort County Cooperative Extension
155-A Airport Road
Washington, North Carolina 27889

Phone: (252) 946-0111

Fax: (252) 975-5887

Email: rod_gurganus@ncsu.edu

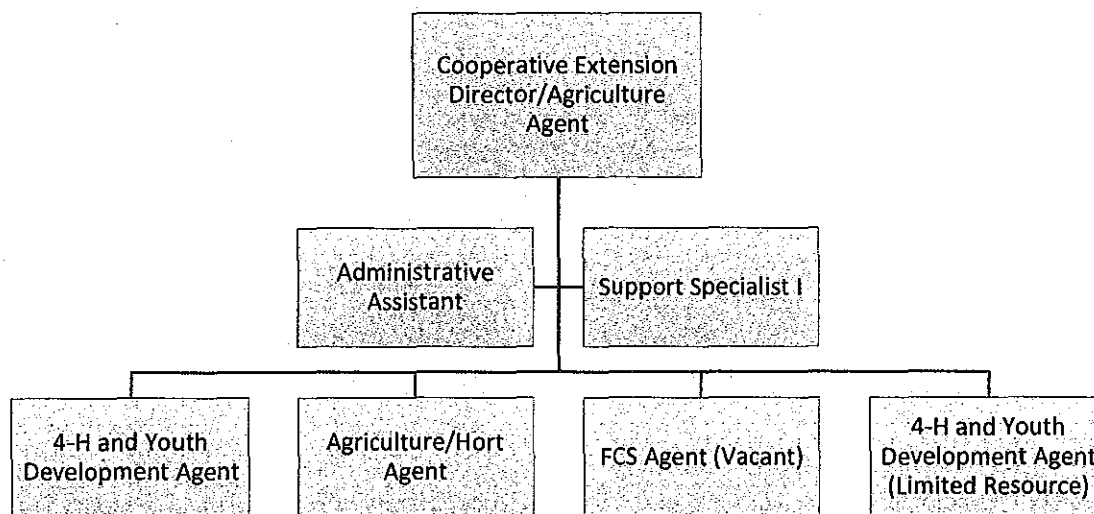
beginning a new effort this year to educate non-farming citizens about the importance of agriculture to our county economy.

Our Family and Consumer Science position has been vacant for some time, but has now been filled. Programming efforts toward “foods and nutrition” education for consumers across Beaufort County have begun, and will continue to grow as we establish our efforts.

Efforts toward consumer horticulture education will continue to grow. We will focus additional energies toward the development of educational programs and technical assistance for commercial landscapers. The Master Gardener program will be training new volunteers.

The number of backyard and small farm animal producers are increasing in Beaufort County. We are receiving more questions about animal production and pasture management. A focus for our program this year will be to add an agent position specialized in animal science. We will be working with North Carolina A&T State University to provide partial funding for this position.

The Beaufort County 4-H agent will be pushing to grow 4-H Club participation throughout the county this year. Our goals will be to help eliminate barriers to youth participation in 4-H, to engage 4-H teens to meet local programming needs, and to have an increase in youth and adult involvement in the local, county, district, state and national 4-H events and activities. In addition, our newest 4-H program, the Beaufort County 4-H Livestock Show and Sale, will continue to be emphasized and supported.



COOPERATIVE EXTENSION	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 4,031	\$ -	\$ -	\$ -	\$ -
Benefits	\$ 308	\$ -	\$ -	\$ -	\$ -
Operating	\$ 231,446	\$ 255,129	\$ 255,129	\$ 255,129	\$ 255,129
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 235,786	\$ 255,129	\$ 255,129	\$ 255,129	\$ 255,129

COOPERATIVE EXTENSION

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES-PART TIME	\$ -	\$ -	\$ 4,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA 6.2%	0	0	250	0	0	0	0	0	0	0
MEDICARE 1.45%	0	0	58	0	0	0	0	0	0	0
NCSU-PERSONNEL CONTRACT	211,720	215,908	193,350	131,622	222,679	222,679	222,679	228,533	222,719	222,719
OFFICE SUPPLIES	5,275	4,820	4,830	747	5,000	5,000	5,000	5,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	5,536	6,715	6,872	2,327	7,000	7,000	7,000	7,600	7,000	7,000
TRAVEL-FUEL	1,910	2,077	2,290	1,270	2,000	2,000	2,000	2,500	2,000	2,000
TELEPHONE	2,475	2,409	1,926	986	1,900	1,900	1,320	1,400	1,900	1,900
MAINT/REPAIR-EQUIPMENT	520	1,568	673	265	1,000	1,000	1,000	1,000	1,000	1,000
MAINT/REPAIR-VEHICLE	925	1,483	1,474	190	1,500	1,500	1,500	1,500	1,500	1,500
TEMPORARY EMP.SERVICES	192	0	0	480	360	360	360	720	360	360
VOLUNTARY AG DISTRICT	197	0	0	0	100	100	100	100	100	100
4-H PROGRAM SUPPORT	946	2,982	3,187	1,554	3,250	3,250	3,250	3,250	3,250	3,250
EQUIPMENT PURCHASE	2,048	6,000	7,506	0	0	0	0	0	0	0
RENTAL EQUIPMENT	1,500	2,300	2,460	2,460	3,000	3,000	3,000	2,460	2,460	2,460
CONTRACT SERVICES	8,043	8,295	6,249	4,363	6,400	6,400	6,400	6,900	6,900	6,900
LIAB.INS.-AGENTS	170	170	170	0	170	170	170	170	170	170
DUES & SUBSCRIPTIONS	687	752	459	427	770	770	770	770	770	770
CAPITAL OUTLAY-VEHICLES	60,903	0	0	0	0	0	0	0	0	0
TOTAL	\$ 303,045	\$ 255,478	\$ 235,786	\$ 146,690	\$ 255,129	\$ 255,129	\$ 254,549	\$ 261,903	\$ 255,129	\$ 255,129

This page left blank intentionally.

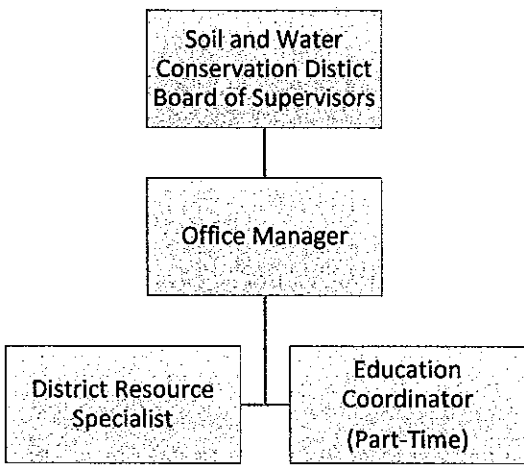
SOIL AND WATER CONSERVATION DISTRICT

The Beaufort Soil and Water Conservation District is a governmental subdivision of the State, a public body corporate and politic, organized in accordance with the provisions of Chapter 139 of the General Statutes of North Carolina. Under this law, the District has the responsibility of conserving soil, water, and related natural resources within the District's boundary. This is accomplished by assisting landowners/operators with the installation of best management practices offered through state and federal programs. The District's Board is comprised of five Supervisors; three elected by the general population and two appointed by the Soil and Water Conservation Commission on recommendation by the District's Board of Supervisors. The District's Board of Supervisors meet monthly, excluding July and August, on the third Monday at 6:00 P.M. Annual and long-range plans of conservation and development within the District's boundaries are developed and carried out with the assistance of local, state, and federal agencies. A conservation education program is coordinated and executed for Grades K-12 through local public and private schools as well as home schools. Opportunities to conduct adult education and outreach on available programs to assist landowners, farmers, and the public are also offered. District staff members consist of one Office Manager, one District Resource Specialist, and one part-time Education Coordinator.

Ann L. Williams, Office Manager

Agricultural Center
 155C Airport Road
 Washington, North Carolina 27889

Phone: (252) 946-4989, Ext. 3 or 3371
 Fax: None
 Email: ann.williams@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
2	2	2	2	2	2

SOIL/WATER CONSERVATION	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 84,297	\$ 97,850	\$ 97,850	\$ 95,336	\$ 95,336
Benefits	\$ 22,823	\$ 30,093	\$ 30,093	\$ 30,950	\$ 30,950
Operating	\$ 20,808	\$ 26,882	\$ 26,882	\$ 27,923	\$ 27,923
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 127,928	\$ 154,825	\$ 154,825	\$ 154,209	\$ 154,209

SOIL AND WATER CONSERVATION DISTRICT

For Program Year 2020:

The District was allocated \$66,010 by the Soil and Water Conservation Commission through its Agriculture Cost Share Program (ACSP). Six cover crop applications were received. One application was cancelled. Five were approved for contract by the District's Board of Supervisors. Additionally, nine applications were received for land smoothing, cropland conversion, crop residue management, water control structures, precision agrichemical application, and filter strip/erosion control. Two applications were cancelled. Seven applications were approved for contracts for water control structures, filter strip/erosion control, precision agrichemical application, land smoothing, cropland conversion, and crop residue management.

The District was allocated \$48,154 by the Soil and Water Conservation Commission through the Agricultural Water Resources Assistance Program (AgWRAP). Five applications were received requesting assistance with the installation of irrigation wells, pumps, and an agricultural pond. All five of the applications were approved by the District's Board of Supervisors.

A District supported FY 2017 project, administered through NC State University and the Agricultural Input Management Program (AIM), has been completed. The project design for a nutrient recycling trial and demonstration on a Beaufort County farm was implemented during June 2019. Funds, in the amount of \$10,815, were expended.

The District continues to work with funds provided through the Disaster Recovery Act of 2016. Phases I and II of the project were completed by Three Deuces, Inc. during the summer of 2018 at a cost of \$67,222. Phase III of the project was completed by R.D.C. Debris Removal Construction, LLC during the fall/winter of 2019 at a cost of \$119,349. Funds in the amount of \$125,338 remain to be spent. Phase IV of the project will address newly identified stream debris removal areas. This work will be accomplished prior to the project's expiration date of December 31, 2020. The District applied for additional funds following Hurricane Dorian. As a result of that application, the District was allocated an additional \$334,554 in March 2020 to continue with its stream debris removal activities.

The District's Annual Dan Windley Environmental Field Days event was held October 22-24, 2019 for the county's fifth grade students. Over 600 students were in attendance with their teachers and chaperones. Poster and Essay contests for Beaufort County's third through sixth graders were completed. The District had two Area 5 winning posters and one Area 5 essay winner. The essay winner competed on the state level and was awarded 1st place in the competition. These were the last conservation education activities held during FY 2019-2020. The Coastal Envirothon competition scheduled for March 17, 2020, the NC Envirothon competition scheduled for April 24-25, 2020, and the Resource Conservation Workshop scheduled for June 21-26, 2020 were cancelled due to the COVID-19 pandemic.

The District's FY 2021 goals and objectives will be similar to those accomplished in FY 2020. Program allocations are anticipated after July 1, 2020. Revisions to the District's annual Strategy Plan, Business Plan, and Long Range Plan have begun. Educational opportunities will be provided as well.

SOIL/WATER CONSERVATION

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 78,625	\$ 79,616	\$ 72,038	\$ 44,055	\$ 85,811	\$ 85,811	\$ 79,257	\$ 83,059	\$ 83,059	\$ 83,059
SALARIES-OVERTIME	278	360	297	251	100	100	271	100	100	100
SALARIES-PART TIME	11,475	11,728	11,962	6,844	11,939	11,939	12,177	12,177	12,177	12,177
FICA 6.2%	5,514	5,531	4,869	3,058	6,067	6,067	5,686	5,911	5,911	5,911
LOC. GOV. EMP. RETIREMENT	5,784	6,046	5,642	3,979	7,689	7,689	7,161	8,482	8,482	8,482
HOSPITALIZATION-EMPLOYEE	11,350	11,278	9,714	6,797	12,698	12,698	12,698	13,586	13,586	13,586
MEDICARE 1.45%	1,290	1,294	1,139	715	1,419	1,419	1,330	1,252	1,252	1,252
LIFE INSURANCE-EMPLOYEE	50	50	40	25	52	52	52	56	56	56
WORKERS COMPENSATION INSURANCE	399	377	415	831	450	450	831	835	835	835
401(K) EMPLOYER CONTRIBUTION	1,151	1,164	1,004	624	1,718	1,718	1,718	1,663	1,663	1,663
OFFICE SUPPLIES	1,615	1,188	937	1,092	1,500	1,500	1,500	1,600	1,500	1,500
PROFESSIONAL DEVELOPMENT	4,347	3,201	1,960	3,552	5,900	5,900	5,201	8,591	5,900	5,900
TRAVEL-FUEL	532	904	379	613	500	500	1,200	1,296	1,200	1,200
TELEPHONE	2,469	2,813	2,639	1,516	3,120	3,120	3,004	3,240	3,100	3,100
PRINTING	125	207	106	0	250	250	250	250	250	250
MAINT/REPAIR-EQUIPMENT	0	0	0	0	300	300	150	300	300	300
MAINT/REPAIR-VEHICLE	137	397	131	0	500	500	500	700	700	700
COMPUTER SOFTWARE/SUPPORT	450	528	528	0	530	530	530	530	530	530
LEGAL ADVERTISING	105	166	0	204	204	204	204	225	100	100
INFORMATION/EDUCATION COSTS	7,279	6,195	6,173	3,921	6,500	6,500	6,472	7,645	6,500	6,500
EQUIPMENT PURCHASE	1,951	1,277	2,395	1,391	1,525	1,525	1,645	1,775	1,500	1,500
CONTRACT SERVICES	2,630	2,965	3,267	2,131	3,759	3,759	3,759	3,970	3,600	3,600
DUES & SUBSCRIPTIONS	1,097	1,597	1,153	706	1,944	1,944	1,378	2,158	1,558	1,558
COUNTY BEAVER BOUNTY PROGRAM	240	120	70	50	350	350	50	350	350	350
GRANT PROJ. ADFP-15-09 EXPENSE	0	870	1,070	0	0	0	0	0	0	0
TOTAL	\$ 138,893	\$ 139,872	\$ 127,928	\$ 82,355	\$ 154,825	\$ 154,825	\$ 147,024	\$ 159,751	\$ 154,209	\$ 154,209

This page left blank intentionally.

YOUTH SERVICES

This cost center is used to account for programs geared toward Beaufort County youth. Some expenditures listed below are pass through grant funds while others are funded with general fund dollars.

JCPC Program - This program is funded by the NC Department of Public Safety, Adult Correction and Juvenile Justice. These funds pass through Beaufort County for the purpose of assessing needs of youth in the community, giving particular attention to the needs of status offenders on a continuing basis. These funds assist in planning and administering community-based alternatives to training schools and delinquency prevention programs. The following area agencies currently receive funding through JCPC: Purpose of God Annex, Cornerstone, Pamlico Pals, and 4-H. A 10% local match is required.

Boys & Girls Club - The Boys & Girls Club is a national organization of local chapters that provide after-school programs for area youth, focusing on academic success, good character & citizenship, and healthy lifestyles.

Pamlico Pals - Pamlico Pals is a local one-on-one volunteer program. It is a community mentoring initiative that matches adult mentors from the area with at-risk and court involved youth, ages 7-17. The adult and youth agree to spend at least 8 hours a month for one year participating in appropriate group activities and outings in which the youth learn group skills such as communication, problem solving and collaboration.

YOUTH SERVICES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
JCPC Program	\$ 166,029	\$ 167,628	\$ 190,101	\$ 204,187	\$ 204,187
Boys & Girls Club	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Pamlico Pals	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Totals	\$ 208,029	\$ 209,628	\$ 232,101	\$ 246,187	\$ 246,187

YOUTH SERVICES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
PAMLICO PALS	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
BOYS/GIRLS CLUB	45,000	50,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
CBA-COMMUNITY BASED ALTERN.	172,832	166,617	166,840	114,128	167,628	190,101	190,101	204,187	204,187	204,187
REPAY CBA-PRIOR YEAR	-924	868	-811	811	0	0	0	0	0	0
TOTAL	\$ 218,958	\$ 219,485	\$ 208,029	\$ 156,939	\$ 209,628	\$ 232,101	\$ 232,101	\$ 246,187	\$ 246,187	\$ 246,187

OUTSIDE AGENCIES

The Outside Agencies cost center accounts for appropriations made from the General Fund to support non-profit agencies and other appropriations authorized by the Board of Commissioners. Agencies are required to request funding annually and appropriations are reviewed annually by County staff and the Board for continued funding. New agencies can submit a funding request as part of the service expansion process each year. Similarly, existing agencies that request funds in excess of the amount they received in the prior year are required to submit a service expansion of the additional amount.

A spreadsheet listing each agency and/or appropriation is attached. The spreadsheet shows prior appropriations, current requests, and recommended appropriations for the FY 20-21.

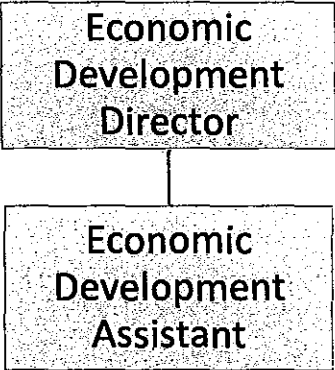
OUTSIDE AGENCIES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Appropriations	\$ 454,070	\$ 445,201	\$ 445,201	\$ 445,201	\$ 445,201

OUTSIDE AGENCIES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
AURORA RECREATION	\$ 4,500	\$ 4,500	\$ 4,500	-	\$ 4,500	\$ 4,500	\$ 4,500	\$ 7,000	\$ 4,500	\$ 4,500
BATH RECREATION	6,000	6,000	6,000	-	6,000	6,000	6,000	6,000	6,000	6,000
BELHAVEN RECREATION	-	-	-	-	10,800	10,800	-	10,800	10,800	10,800
CHOCOWINITY RECREATION	10,000	7,200	7,200	-	7,200	7,200	7,200	7,200	7,200	7,200
PANTEGO RECREATION	4,950	4,950	4,950	-	4,950	4,950	4,950	4,950	4,950	4,950
WASHINGTON RECREATION	20,000	20,000	20,000	20000	20,000	20,000	20,000	20,000	20,000	20,000
WASHINGTON PARK RECREATION	1,620	1,620	1,620	1620	1,620	1,620	1,620	1,620	1,620	1,620
BROWN LIBRARY	7,800	7,800	-	-	-	-	-	-	-	-
BELHAVEN LIBRARY (BHM)	1,000	-	-	-	-	-	-	-	-	-
AURORA FOSSIL MUSEUM	2,000	2,000	2,000	-	2,000	2,000	2,000	15,000	2,000	2,000
BELHAVEN MEMORIAL MUSEUM	1,000	1,000	1,000	1000	1,000	1,000	1,000	1,000	1,000	1,000
SOUTHERN ALBEMARLE ASSOCIATION	800	-	-	-	-	-	-	-	-	-
WASHINGTON SENIOR CENTER	20,000	20,000	20,000	20000	20,000	20,000	20,000	20,000	20,000	20,000
WASHINGTON CHAMBER OF COMMERCE	1,500	-	-	-	-	-	-	-	-	-
BELHAVEN CHAMBER OF COMMERCE	1,000	-	-	-	-	-	-	-	-	-
AURORA CHAMBER OF COMMERCE	1,000	-	-	-	-	-	-	-	-	-
8C ARTS COUNCIL	20,000	20,000	20,000	20000	20,000	20,000	20,000	20,000	20,000	20,000
B-H-M LIBRARY	202,500	208,500	216,300	221631	221,631	221,631	221,631	221,631	221,631	221,631
LITERACY VOLUNTEERS	2,500	2,500	2,500	2500	2,500	2,500	2,500	2,500	2,500	2,500
HWY 17 TRANSPORTATION ASSOC.	20,000	20,000	20,000	20000	20,000	20,000	20,000	25,000	20,000	20,000
CITIZENS ON SOUTHSIDE TOGETHER	2,000	2,000	2,000	2000	2,000	2,000	2,000	3,000	2,000	2,000
EAGLES WINGS	2,000	2,000	2,000	2000	2,000	2,000	2,000	2,000	2,000	2,000
RUTHS HOUSE	5,000	2,500	2,500	-	2,500	2,500	2,500	3,000	2,500	2,500
NC ESTUARIUM	35,000	15,000	15,000	15000	15,000	15,000	15,000	20,000	15,000	15,000
CORNERSTONE	5,000	5,000	5,000	5000	5,000	5,000	5,000	5,000	5,000	5,000
TOURISM PROMOTION	23,100	5,500	10,000	4000	15,000	15,000	15,000	15,000	15,000	15,000
PANTEGO ACADEMY HIST. MUSEUM	1,000	1,000	1,500	-	1,500	1,500	1,500	1,500	1,500	1,500
HIGHER HEIGHTS HUMAN SVS	20,000	20,000	10,000	-	-	-	-	-	-	-
Z'ION SHELTER	10,000	10,000	10,000	10000	10,000	10,000	10,000	10,000	10,000	10,000
BLACKBEARD TRICENTENNIAL	-	-	5,000	-	-	-	-	-	-	-
HISTORIC BATH FOUNDATION	-	25,000	25,000	-	-	-	-	-	-	-
INNER BANKS STEM CENTER	-	5,000	5,000	5000	5,000	5,000	5,000	5,000	5,000	5,000
AGAPE	-	25,000	25,000	25000	25,000	25,000	25,000	25,000	25,000	25,000
OPEN DOOR COMMUNITY CENTER	-	-	5,000	-	-	-	-	5,000	-	-
P.S. JONES ALUMNI PARK	-	-	5,000	-	-	-	-	-	-	-
2ND JUDICAL DIST. RECOV. COURT	-	-	-	10000	10,000	10,000	10,000	10,000	10,000	10,000
BFT/HYDE PTR FOR CHILDREN	-	-	-	10000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL	\$ 431,270	\$ 444,070	\$ 454,070	\$ 394,751	\$ 445,201	\$ 445,201	\$ 434,401	\$ 477,201	\$ 445,201	\$ 445,201

ECONOMIC DEVELOPMENT

The Economic Development Director, with the support of the Economic Development Assistant: oversees strategic planning for the economic development of Beaufort County; identifies plans, develops and markets specific projects to meet strategic economic development objectives; leads the effort to identify and recruit new industries; serves as initial contact for potential industries and businesses considering a new location or expansion; shows sites/buildings and arranges meetings with local ED allies; researches land/buildings and coordinates contacts for property; serves as liaison during plant or facility construction; investigates infrastructure and utility needs; works with various groups to ensure the availability of an adequate, well trained workforce for businesses; develops marketing tools for the economic development of the County including brochures, flyers and websites; collaborates with business, state, regional and local allies.



Martyn B. Johnson, Director
 Sharon Digness, Assistant

Skills Center
 705 Page Road
 Washington, North Carolina 27889

Phone: (252) 946-3970
 Fax: (252) 946-0849
 Email: martyn.johnson@beaufortedc.com

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
2	2	2	2	2	2

ECONOMIC DEVELOPMENT	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 137,123	\$ 139,765	\$ 139,765	\$ 139,765	\$ 144,734
Benefits	\$ 35,775	\$ 38,649	\$ 38,649	\$ 40,775	\$ 41,767
Operating	\$ 101,682	\$ 126,609	\$ 126,609	\$ 123,958	\$ 117,997
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 274,581	\$ 305,023	\$ 305,023	\$ 304,498	\$ 304,498

ECONOMIC DEVELOPMENT

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 126,993	\$ 129,533	\$ 132,123	\$ 77,749	\$ 134,765	\$ 134,765	\$ 135,802	\$ 139,484	\$ 134,765	\$ 139,734
TRAVEL ALLOWANCE	5,000	5,000	5,000	2,917	5,000	5,000	5,000	6,000	5,000	5,000
FICA 6.2%	7,901	8,038	8,200	4,849	8,665	8,665	8,730	9,020	8,665	8,974
LOC. GOV. EMP. RETIREMENT	9,309	9,793	10,306	6,998	12,062	12,062	12,222	14,227	13,746	14,258
HOSPITALIZATION-EMPLOYEE	11,350	11,776	12,248	7,316	12,698	12,698	12,698	13,586	13,586	13,586
MEDICARE 1.45%	1,848	1,880	1,918	1,134	2,027	2,027	2,042	2,110	2,027	2,099
LIFE INSURANCE-EMPLOYEE	50	50	47	24	52	52	52	56	56	56
WORKERS COMPENSATION INSURANCE	562	377	415	302	450	450	450	350	350	350
401(K) EMPLOYER CONTRIBUTION	2,540	2,591	2,643	1,555	2,695	2,695	2,716	2,790	2,695	2,794
ECONOMIC DEVELOP. RECRUITMENT	0	4,776	6,138	3,899	8,000	8,000	8,000	8,000	7,000	7,000
PROFESSIONAL SERVICES	0	4,420	4,696	1,136	6,000	6,000	6,000	0	6,000	39
OFFICE SUPPLIES	2,190	1,034	1,196	763	1,400	1,400	1,400	1,400	1,200	1,200
PROFESSIONAL DEVELOPMENT	7,524	0	0	0	0	0	0	0	0	0
PROFESSIONAL DEVELOPMENT	268	4,383	2,474	62	4,500	4,500	4,500	4,500	4,500	4,500
TELEPHONE	6,817	6,409	6,098	3,530	6,400	6,400	6,400	6,000	6,150	6,150
POSTAGE	190	203	37	55	100	100	100	100	100	100
PRINTING	690	178	150	100	200	200	200	200	100	100
MAINT/REPAIR-EQUIPMENT	760	0	0	0	0	0	0	0	0	0
ADVERTISING/PROMOTIONS	10,886	9,721	9,799	4,454	10,000	10,000	10,000	8,000	8,000	8,000
COMPUTER SOFTWARE/SUPPORT	1,102	1,331	3,755	0	1,500	1,500	1,500	1,500	1,900	1,300
CONTRACT SERVICES	47,989	15,934	14,666	24,199	29,251	29,251	29,251	30,500	30,000	30,000
DUES & SUBSCRIPTIONS	1,098	1,298	2,044	1,657	2,550	2,550	2,550	2,550	2,550	2,550
CAPITAL OUTLAY-LAND PURCHASE	17,395	0	0	0	0	0	0	0	0	0
SKILLS CENTER - RENT	21,708	21,708	21,708	12,663	21,708	21,708	21,708	21,708	21,708	21,708
SKILLS CENTER - MAINTENANCE	14,085	16,539	13,376	7,313	15,000	15,000	15,000	15,000	15,000	15,000
SKILLS CENTER - UTILITIES	19,183	17,503	15,545	10,526	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL	\$ 317,438	\$ 274,476	\$ 274,581	\$ 173,201	\$ 305,023	\$ 305,023	\$ 306,321	\$ 307,081	\$ 304,498	\$ 304,498

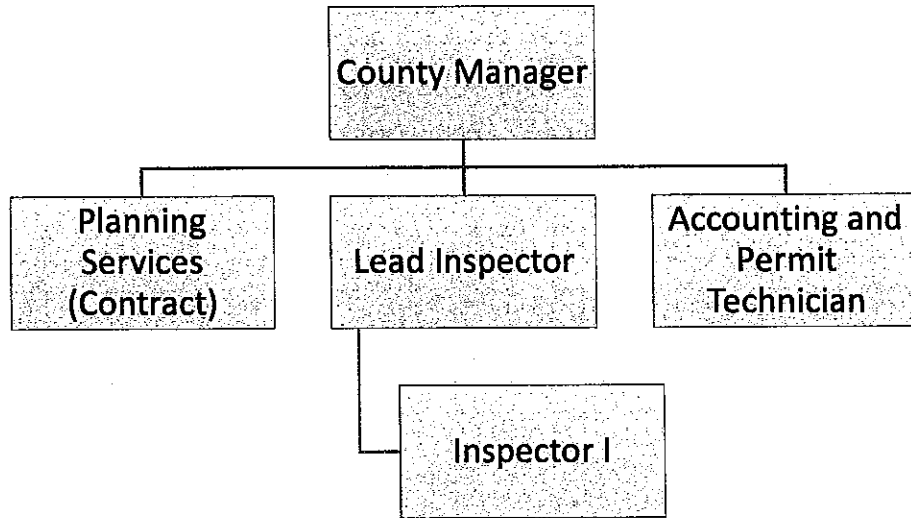
PLANNING

The Planning Department is comprised of County Planning and Building Inspections. Planning provides taxpayers with technical assistance on a wide range of planning issues including land use, subdivision and mobile home/travel trailer park developments, and environmental regulations. Staff provides advisory and administrative support to the County Commissioners and Planning Board members. Building inspection staff facilitates the permitting process of commercial and residential construction and renovation. Staff conducts field inspections of all building and structures and work therein for which a permit of any kind has been issued to compliance with N.C. State Building Codes.

Phyllis Richards, Accounting Permit Tech.
 Brandon Hayes, Lead Inspector

220 N. Market Street
 Washington, North Carolina 27889

Phone: (252) 946-7182
 Fax: (252) 940-6154
 Email: phyllis.richards@co.beaufort.nc.us
brandon.hayes@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
7	7	3	3	3	3

PLANNING	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 125,403	\$ 128,110	\$ 128,110	\$ 128,105	\$ 128,105
Benefits	\$ 39,689	\$ 43,604	\$ 43,604	\$ 45,893	\$ 45,893
Operating	\$ 107,461	\$ 120,653	\$ 156,091	\$ 118,053	\$ 118,053
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 272,553	\$ 292,367	\$ 327,805	\$ 292,051	\$ 292,051

PLANNING

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 306,821	\$ 292,984	\$ 125,108	\$ 72,005	\$ 127,610	\$ 127,610	\$ 126,973	\$ 127,605	\$ 127,605	\$ 127,605
SALARIES-OVERTIME	888	689	295	1,240	500	500	1,300	500	500	500
FICA 6.2%	17,771	16,816	7,115	4,232	7,943	7,943	7,953	7,943	7,943	7,943
LOC. GOV. EMP. RETIREMENT	22,555	22,201	9,781	6,592	11,466	11,466	11,545	13,067	13,067	13,067
HOSPITALIZATION-EMPLOYEE	39,723	35,252	18,374	9,390	19,047	19,047	19,047	20,379	20,379	20,379
MEDICARE 1.45%	4,156	3,933	1,664	990	1,858	1,858	1,860	1,858	1,858	1,858
LIFE INSURANCE-EMPLOYEE	176	169	75	43	78	78	78	84	84	84
WORKERS COMPENSATION INSURANCE	1,356	565	622	2,233	650	650	2,233	2,300	2,300	2,300
401(K) EMPLOYER CONTRIBUTION	5,717	5,427	2,058	1,195	2,562	2,562	2,565	2,562	2,562	2,562
PROFESSIONAL SERVICES	0	0	892	0	10,000	10,000	10,000	10,000	10,000	10,000
PROF SERV MIDEAST PLANNING	0	0	60,000	41,013	60,000	60,000	60,000	60,000	60,000	60,000
PROFESSIONAL SERVICE-GRANT	0	13,000	0	0	0	0	0	0	0	0
PROFESSIONAL SERVICE-BIKE PLAN	0	163	9,724	35,438	35,438	35,438	35,438	0	0	0
ADMINISTRATIVE SERVICES	1,438	0	0	0	0	0	0	0	0	0
UNIFORMS	676	284	149	257	300	300	258	300	300	300
OFFICE SUPPLIES	3,388	3,477	922	493	1,000	1,000	1,000	1,000	1,000	1,000
PROFESSIONAL DEVELOPMENT	3,895	2,487	847	96	1,500	1,500	1,000	1,500	2,000	2,000
VEHICLE FUEL	4,691	4,974	4,750	2,277	4,800	4,800	4,500	4,800	4,800	4,800
TELEPHONE	3,082	3,066	2,189	986	2,550	2,550	2,550	2,550	2,100	2,100
POSTAGE	0	0	0	0	50	50	50	50	50	50
PRINTING	0	0	0	0	100	100	100	100	100	100
MAINT/REPAIR-VEHICLE	1,290	1,415	1,503	38	2,500	2,500	2,500	3,000	2,500	2,500
COMPUTER SOFTWARE/SUPPORT	16,292	26,003	8,793	7,869	7,873	7,873	9,165	7,873	7,873	7,873
LEGAL ADVERTISING	187	442	187	0	500	500	500	500	500	500
EQUIPMENT PURCHASE	975	154	0	4,011	5,000	5,000	989	0	0	0
CONTRACT SERVICES	0	20,443	6,333	4,088	6,400	6,400	6,400	6,400	6,400	6,400
DUES & SUBSCRIPTIONS	90	210	0	0	80	80	80	80	130	130
B.C.ROAD SIGN MAINTENANCE	5,285	15,894	11,171	8,501	18,000	18,000	14,000	18,000	18,000	18,000
TOTAL	\$ 440,451	\$ 470,047	\$ 272,553	\$ 202,986	\$ 292,367	\$ 327,805	\$ 322,084	\$ 292,451	\$ 292,051	\$ 292,051

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM

Although the public school system is primarily financed by the state, the average county allocates nearly a third of its funds for the operation of the public schools. These locally raised revenues are used principally to provide, equip, and maintain the physical plants for the schools and to supplement the state's support of the operating budget.

Matthew Cheeseman, Superintendent
 Mrs. Carolyn Walker, Chairman of the Board

Beaufort County Schools Central Services
 Building 1
 321 Smaw Road
 Washington, North Carolina 27889

Phone: (252) 946-6593

Local administrative units, and thus county commissioners, are required by statute to finance some areas of school operation. The General Statutes specify several categories that must be provided for mainly from local revenues:

1. Buildings, furniture, and apparatus [G.S. 115C-521(b)]
2. Garage and maintenance equipment for school buses [G.S. 115C-249(e)]
3. Liability insurance [G.S. 115C-47(25)]
4. Maintenance of plant [G.S. 115C-521(c) to 115C-524]
5. Site acquisition (G.S. 115C-517)
6. Furnishing of superintendent's office (G.S. 115C-277)
7. School building supplies [G.S. 115C-522(c)]
8. Water supply and sewerage facilities [G.S. 115C-522(c)]

Counties may raise money for school construction through a general obligation school bond issue or through installment financing; school administrative units have no authority to issue bonds or otherwise borrow money for construction. Projects may also be paid for from current revenues, including county property taxes, local sales and use taxes, voter-approved supplemental property taxes, proceeds from the sale of capital assets, and other sources.

The county's budget ordinance should include at least two appropriations to each school administrative unit in the county: one to the local current expense fund and one to the capital outlay fund. The current expense fund includes instructional, support, and other operating expenditures of the school system. The capital outlay fund includes appropriations for site acquisition, new buildings, renovation of existing buildings, furnishings and equipment, new school buses, activity buses, and other vehicles. The board of county commissioners may make lump-sum appropriations to these two funds. Or it may allocate all or part of its appropriations to particular purposes or functions - as defined in a chart of accounts promulgated by the State Board - in the current expense funds or to specific projects in the capital outlay fund. The Beaufort County Board of Commissioners has historically provided lump-sum appropriations to the two funds. In FY 18/19 the Beaufort County Board of Commissioners approved adding six additional School Resource Officers to the existing seven already in place. The Beaufort County Public School System contracts with the Beaufort County Sheriff's Office to provide the School Resource Officers. The Schools apply for federal and state grant funds that if awarded, are remitted to Beaufort County to offset the cost of the SROs.

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Current Expense	\$ 14,300,984	\$ 14,767,140	\$ 14,767,140	\$ 14,767,140	\$ 14,587,140
SRO Funding	\$ 990,639	\$ -	\$ -	\$ -	\$ -
School Planning			\$ 32,600		
Capital Outlay - Cash	\$ 1,115,695	\$ 1,115,695	\$ 1,115,695	\$ 1,115,695	\$ 1,115,695
Capital Outlay-Financed	\$ -			\$ -	\$ -
Totals	\$ 16,407,318	\$ 15,882,835	\$ 15,915,435	\$ 15,882,835	\$ 15,702,835

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM

	2017	2018	2019	2020	2020	2020	2020	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	RECOMMENDED	APPROVED
SCHOOL PLANNING	0	0	0	32,600	0	32,600	32,600	0	0
CURRENT EXPENSE	14,300,984	14,587,005	14,392,140	9,844,760	14,767,140	14,767,140	14,767,140	14,767,140	14,587,140
SRO FUNDING	0	0	765,362	0	0	0	0	0	0
CAPITAL OUTLAY	990,639	1,115,695	1,115,695	743,797	1,115,695	1,115,695	1,115,695	1,115,695	1,115,695
TOTAL	\$ 15,291,623	\$ 15,702,700	\$ 16,273,197	\$ 10,621,157	\$ 15,882,835	\$ 15,915,435	\$ 15,915,435	\$ 15,882,835	\$ 15,702,835

2020-2021 Capital Request

1	Central Services	Replace in the existing RPZ that is located in the pit with an above RPZ and Hot Box	\$ 4,500.00	\$ 23,000.00
2	Central Services	Replace exist Marque w Brick w double sided inlay	\$ 8,500.00	
3	Central Services	Mower Rotation	\$ 10,000.00	
4	Central Office, Building 4	Hvac Upgrade in testing	\$ 5,200.00	\$ 31,200.00
5	Central Office, Building 4	Replace the carpet in the offices	\$ 14,000.00	
6	Central Office, Building 4	Replace VCT, several trip hazards	\$ 12,000.00	
7	Safety & Security	Camera Systems at: CPS, EES, NES, JSS, SWS, Transportation, Central Office, ID Access Door Locking system for SWS,BES, CMS, JCT and WHS	\$ 300,000.00	\$ 300,000.00
8	Plant Operations	Truck and Service Body Replacing 7009	\$ 33,500.00	\$ 110,650.00
9	Plant Operations	3500 Truck with Service body and dump(Playground/Landscape) To replace (7021, yr2004 134,000 miles	\$ 58,000.00	
10	Plant Operation	72" Box Blade, 3 point hitch	\$ 850.00	
11	Plant Operations	24' Flail Mower for the Mini Excavator	\$ 6,400.00	
12	Plant Operations	70/30 28' dump trailer to replace	\$ 6,900.00	
13	Plant Operations	72" Bush hog (Used for mowing the low ground behind EES)	\$ 2,400.00	
14	Plant Operations	72" finish Mower 3 point Hitch	\$ 2,600.00	
15	Transportation	New 2" water tap to provide enough water to operate pressure washer (Water Tap from City of Washington \$4,000) plumbing material and RPZ	\$ 6,500.00	\$ 114,000.00
16	Transportation	Engine Diagnostics Computer	\$ 7,500.00	
16	Transportation	Canopy over Bus Lift, Permanent Structure	\$ 80,000.00	
17	Transportation	Canopy over Refill Station	\$ 20,000.00	
18	Technology	Technology	\$ 350,000.00	\$ 370,000.00
19	Technology	Mini Van with Safety cage, for new Technician	\$ 20,000.00	
20	Bath Elementary School	Replace existing lights in the Gym with LED Bulbs	\$ 2,000.00	\$ 295,880.00
21	Bath Elementary School	Sound-proof gym	\$ 32,000.00	
22	Bath Elementary School	Renovate bathrooms in 300 Building	\$ 180,000.00	
23	Bath Elementary School	Replace windows in 300 Building	\$ 25,400.00	
24	Bath Elementary School	Replace windows in 500 Building	\$ 30,480.00	
25	Bath Elementary School	Replace windows in 600 Building	\$ 26,000.00	
26	Chocowinity Primary School	Storefront replacement to Aluminum adding a 10'X 10' glass enclosure	\$ 14,850.00	\$ 130,250.00
27	Chocowinity Primary School	Replace carpet in the 400 Building with VCT	\$ 60,000.00	
28	Chocowinity Primary School	Replace Fire and Security alarms to addressable system	\$ 45,000.00	
29	Chocowinity Primary School	Additional lighting in the teacher's parking lot	\$ 10,400.00	
30	Chocowinity Middle School	Upgrade Fire and Security Alarms with addressable system	\$ 45,000.00	\$ 219,000.00
31	Chocowinity Middle School	Replace windows - 200 Building	\$ 72,000.00	
32	Chocowinity Middle School	Replace bathroom fixtures throughout the facility	\$ 12,000.00	
33	Chocowinity Middle School	Remodel EC Building, including restroom, lead and asbestos	\$ 80,000.00	
34	Chocowinity Middle School	Remove existing bedding, install new fabric and install brick chips at the main entrance and around the Media Center	\$ 10,000.00	
35	Eastern Elementary School	Pour a new concrete with stainless rails ADA ramp to replace existing wooden ramp outside of POD 10	\$ 4,500.00	\$ 6,000.00
36	Eastern Elementary School	Awning from Multipurpose building over to existing Awning at Pod 8	\$ 6,000.00	

2020-2021 Capital Request

37	Eastern Elementary School	Awning over kitchen back door out to the freezer	\$ 5,500.00	\$ 162,500.00
38	Eastern Elementary School	Concrete walk from Mod 3 out to playground	\$ 6,500.00	
39	Eastern Elementary School	Wrap 40 existing building fascia with prefab aluminum panels to encapsulate lead paint (\$3,500 a linear section)	\$ 140,000.00	

40	John Cotten Tayloe Elementary School	Electrical service and panel upgrade in the kitchen to support new electrical cooking equipment	\$ 15,000.00	\$ 82,000.00
41	John Cotten Tayloe Elementary School	Replace existing ceiling tiles in the hall	\$ 67,000.00	
42	John Small Elementary School	Playground Drainage	\$ 5,000.00	\$ 42,500.00
43	John Small Elementary School	Upgrade Fire Alarm system to a non proprietary system and addressable.	\$ 37,500.00	

44	John Small / P.S. Jones	New Curb and Gutter to aid with the traffic flow issues	\$ 43,000.00	\$ 43,000.00
----	-------------------------	---	--------------	--------------

45	Northeast Elementary School	Replace existing Paging and Bell system, Unit is 30yrs old. It was move used from another location to NES, if done in FY '20	\$ 61,000.00	\$ 171,500.00
46	Northeast Elementary School	Building Envelope, Partially funded in 2019-20	\$ 80,000.00	
47	Northeast Elementary School	Install a Fire Window in Gym for Concessions	\$ 6,000.00	
48	Northeast Elementary School	Carpet in Office Area	\$ 24,500.00	

49	Northside High School	Building Envelope, Partially funded in 2019-20	\$ 80,000.00	\$ 320,650.00
50	Northside High School	Add handicap handrails to existing walk	\$ 2,200.00	
51	Northside High School	Student Bus Awning from building to parking lot	\$ 60,000.00	
52	Northside High School	Replace Cabinets in labs 1,2,3 and 4 (Flinn Scientific)	Requested Quote	
53	Northside High School	Refurbish cabinets in the Food Lab	\$ 32,300.00	
54	Northside High School	Replace Stage Lights	\$ 61,000.00	
55	Northside High School	Refurbish bathrooms near the Gym and Auditorium	\$ 13,300.00	
56	Northside High School	Replace Wooden Shelves in the Math Room	\$ 4,000.00	
57	Northside High School	Replace the floor in the ROTC room w new VCT	\$ 5,800.00	
58	Northside High School	Replace the cabinets in the ROTC room	\$ 9,050.00	
59	Northside High School	Replace VCT and install Versa Shield in the Auditorium	\$ 37,000.00	
60	Northside High School	Replace Exterior Doors and mechanical Room Door by ROTC out to ball fields	\$ 16,000.00	

61	P.S. Jones Middle School	Upgrade Fire Alarm to a Non-Proprietary Addressable system	\$ 52,200.00	\$ 52,200.00
----	--------------------------	--	--------------	--------------

62	Southside High School	Replace existing carpet with carpet tile in the Band Room	\$ 9,500.00	\$ 40,220.00
63	Southside High School	Replace (3) exterior light poles on the West end of the facility out by the field house and base ball entrance	\$ 3,300.00	
64	Southside High School	Replace existing Metal Halon lights with LED Bulbs	\$ 800.00	
65	Southside High School	Install concrete walk to used as a secondary exit for the EC Classroom 200' X 8' 20yds.	\$ 4,900.00	
66	Southside High School	Concrete walk from student parking over to the front walk by main entrance (210' X 8') 21 yds.	\$ 5,100.00	
67	Southside High School	Replace the sound system in the Gym	\$ 5,500.00	
68	Southside High School	Install gutter over the outside entrance by the cafeteria and corner	\$ 5,120.00	
69	Southside High School	install catch basin box and grate in front of the fieldhouse and connect to the existing drain over by the sponsor board	\$ 6,000.00	

70	S.W. Snowden Elementary School	Add Security wall and double doors in the hall at the main entrance	\$ 8,000.00	\$ 8,000.00
----	--------------------------------	---	-------------	-------------

2020-2021 Capital Request

71	Washington High School	Replace windows in Classrooms, Cafeteria and Performing Arts Building	\$ 25,000.00	\$ 54,700.00
72	Washington High School	Replace existing carpet in the Band Room with Carpet Tiles	\$ 7,500.00	
73	Washington High School	Replace the VCT around the perimeter of the basketball court	\$ 16,000.00	
74	Washington High School	Replace Lights in Parking Lot w new LED Heads, Install to be done by BCS	\$ 6,200.00	
Schools/Departments Total:			\$ 2,571,250.00	

Athletics				
75	Washington High School	Repair, resurface, and restripe Track	\$ 140,000.00	
76	Northside High School	Replace storm drain system under athletic fields.	\$ 225,000.00	
77	Washington High School	Restroom facilities at the Athletic Complex	100,000.00	
Athletics Total:			\$ 365,000.00	

HVAC, Chiller & Boiler				
78	Bath Elementary School	4 Bard Units in 100 Building (\$4,500 each)	\$ 9,000.00	
79	Bus Garage	Replacement of Office HVAC Unit	\$ 5,000.00	
80	Central Services	Upgrade Admin Assistant HVAC to a Mini Split	\$ 5,500.00	
81	Chocowinity Primary School	6 Bard Units in Main Building (\$4,500 each)	\$ 27,000.00	
82	John Cotten Tayloe Elementary School	6 bards units, school wide (\$4,500 each)	\$ 27,000.00	
83	Northeast Elementary	Chiller replacement, 2 units @ 155K each (2001) coiling cools	\$ 310,000.00	
84	Northside High School	Chiller replacement, 2 units @155k each (1989 units)	\$ 251,000.00	
85	Northside High School	Boiler Replacement (1989)	\$ 160,000.00	
86	Washington High School	Boiler Replacement (1990)	\$ 180,000.00	
HVAC, Chiller & Boiler Total:			\$ 974,500.00	

Painting				
87	Eastern Elementary	Sandblast stoops over the entrances, prime and paint (Lead Paint containment and disposal)	\$ 40,000.00	Requesting \$60,000 to paint at some of the chosen location listed on the left
88	John Cotten Tayloe Elementary School	Paint Exterior of Building on the back side of the campus		
89	Northside High School	Paint the entire interior of the school		
90	Northside High School	Scrape and paint the food lab		
91	Southside High School	Paint the floor of Field House with Epoxy Floor finish		
92	Southside High School	Sandblast and paint the campus gates safety yellow. They painted over galvanized metal and it is falling off		
93	S.W. Snowden Elementary School	Paint Office and Lobby		
94	S.W. Snowden Elementary School	Repaint the blackened windows of the Gym		
95	S.W. Snowden Elementary School	Paint the Gym Interior		
96	Washington High School	Clean and Paint Gym, last estimate 60k due to height and floor protection required		
Painting Total:			\$ 100,000.00	

Furniture Rotation				
97	System-Wide	Furniture Replacement	\$ 50,000.00	
Furniture Rotation Total:			\$ 50,000.00	

Asphalt / Paving / Parking				
98	Northeast Middle School	Phase 2 of athletic rock parking area	\$ 25,000.00	
99	Northside High School	Repair, pave and restripe the Main Entrance and parking lot	\$ 140,000.00	
100	Northside High School	Repair, resurface and restripe the Bus entrance and parking area (NCDOT should split cost due to bus usage in this area)	\$ 90,000.00	
101	Chocowinity Middle School	Repair asphalt area in front and behind school - seal and restripe (NCDOT should split cost due to bus usage in this area)	\$ 80,000.00	

2020-2021 Capital Request

102	Chocowinity Primary School	Repair and resurface asphalt in the EC loading area	\$ 25,000.00
103	Chocowinity Primary School	Add additional parking and repave existing area in front of school	\$ 45,000.00
104	John Cotten Tayloe Elementary School	Additional Parking in front of Campus	\$ 60,000.00
105	Southside High School	Repair and seal coat asphalt in main drive	\$ 25,000.00
106	Washington High School	Repair, seal, coat and restripe parking lot - Performing Arts	\$ 90,000.00
Asphalt/Paving/Parking Total:			\$ 580,000.00

Custodial Needs			
107	John Small Elementary School	Riding floor machine	\$ 14,000.00
108	Southside High School	Riding floor machine	\$ 14,000.00
Custodial Needs Total:			\$ 28,000.00

Roofing Projects			
109	Bath Elementary School	Replace the roof on 600 Building	\$ 72,200.00
110	Bath Elementary School	Replace the roof on 200 Building	\$ 52,600.00
111	Bath Elementary School	Replace the roof over the Office Area	\$ 18,500.00
112	Chocowinity Primary School	Second phase on 200 Building	\$ 60,400.00
113	Chocowinity Middle School	Replace roof on the Cafeteria and Gym locker rooms	\$ 33,200.00
114	Eastern Elementary School	Replace the Roof on Modular Classroom #3	\$ 40,000.00
115	John Cotten Tayloe Elementary School	Connecting corridor 200 Building	\$ 5,500.00
116	John Cotten Tayloe Elementary School	Replace Cafeteria roof	\$ 9,360.00
117	John Cotten Tayloe Elementary School	Replace roof on west end of Main Building	\$ 64,900.00
118	John Cotten Tayloe Elementary School	Replace the roof on 200 Building	\$ 82,000.00
119	Northeast Elementary School	Replace roof with a Metal Roof	\$ 5,000.00
120	Northside High School	Replace roof over classrooms beside the auditorium	\$ 98,000.00
121	Northside High School	Replace the roof on the ROTC Area	\$ 40,000.00
122	Washington High School	Replace the existing shingle roof with Blue metal to match the other structures.	\$ 40,000.00
Roofing Projects Total:			\$ 621,660.00

\$ 5,290,410.00

This page left blank intentionally.

BEAUFORT COUNTY COMMUNITY COLLEGE

The State and the counties served by a community college share the duty of paying for the college. By statute, the State pays for salaries and other costs of administration, instructional services, and support services (called current operations expenses). The State pays for furniture, equipment, and library books, and, when the appropriations are made by the General Assembly, provides matching funds (to be paired with local funds) to buy land and to construct buildings (collectively called the plant fund). The counties served by community colleges must pay for maintenance and repairs to buildings and equipment, rent, utilities, costs of custodians, insurance, and legal fees. In addition, acquisition of land, erection and alteration of buildings, purchase and maintenance of vehicles, and maintenance of grounds are local responsibilities.

Dr. Robert Cayton, Board of Trustees Chair
Dr. David Loope, President

Beaufort County Community College
5337 US Highway 264 East
Washington, North Carolina 27889

Phone: (252) 940-6201
Email: Dave.Loope@BeaufortCCC.edu

While the State provides the majority of the funds needed by community colleges for operating expenses, the counties in the administrative area of a community college provide the appropriations that permit the college to do the following:

- acquire land
- erect and alter buildings
- maintain buildings and grounds
- purchase and maintain vehicles
- acquire and maintain equipment necessary for the upkeep of buildings and grounds
- purchase furniture and equipment that is not provided by state funds for administrative and instructional purposes
- pay the salaries of custodians and maintenance workers; pay for fuel, water, power, and telephones
- rent land and buildings
- pay for insurance for buildings and their contents, motor vehicles, workers' compensation for employees paid by county funds, and other necessary insurance
- pay tort claims that result from the negligence of employees
- pay the cost of bonding employees for the protection of local funds and property
- pay legal fees in connection with local administration and operation of the college

Statutes permit, but do not require, the Commissioners to allocate all or part of an appropriation by purpose, function, or project, within guidelines provided by the State Board of Community Colleges through its uniform budget manual. Counties may combine all their appropriations into one lump; make one appropriation for current operations and one for capital; or allocate by purpose. If by purpose, the Board of Trustees is bound by the allocation. The Beaufort County Board of Commissioners has historically provided lump-sum appropriates to the current expense and capital funds.

COMMUNITY COLLEGE	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Current Expense	\$ 2,606,500	\$ 2,697,118	\$ 2,697,118	\$ 2,697,118	\$ 2,697,118
Capital Outlay-Cash	\$ 246,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
Capital Outlay-Financed		\$ -	\$ -	\$ -	\$ -
Totals	\$ 2,852,500	\$ 2,937,118	\$ 2,937,118	\$ 2,937,118	\$ 2,937,118

BEAUFORT COUNTY COMMUNITY COLLEGE

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CURRENT EXPENSE	\$ 2,464,126	\$ 2,515,000	\$ 2,606,500	\$ 2,022,838	\$ 2,697,118	\$ 2,697,118	\$ 2,697,118	\$ 2,775,420	\$ 2,697,118	\$ 2,697,118
CAPITAL OUTLAY	49,000	283,000	246,000	180,000	240,000	240,000	240,000	240,000	240,000	240,000
TOTAL	\$ 2,513,126	\$ 2,798,000	\$ 2,852,500	\$ 2,202,838	\$ 2,937,118	\$ 2,937,118	\$ 2,937,118	\$ 3,015,420	\$ 2,937,118	\$ 2,937,118

Beaufort County Community College

County Budget Request for Fiscal Year 2021

Summary with Prior Year Approved Budgets:

FY	Current	Capital	Total	Variance	Percent Change
2018	\$ 2,515,000	\$ 283,000	\$ 2,798,000	\$ 284,874	11.3%
2019	\$ 2,606,500	\$ 246,000	\$ 2,852,500	\$ 54,500	1.9%
2020	\$ 2,697,118	\$ 240,000	\$ 2,937,118	\$ 84,618	3.0%
2021	\$ 2,775,420	\$ 240,000	\$ 3,015,420	\$ 78,302	2.7%

- We are requesting a 2.7% increase or \$78,302 more than our previous year's approved budget. The increase is associated with \$46,302 in personnel cost and \$32,000 for roof repairs, both in Current Expenses.
- A more detailed breakdown of this projection is shown on the next three pages.

Revision Date: March 27, 2020

Current Expense Budget Request

	2020 Approved	2021 Request	Variance	Percent Change
Salaries and Benefits	\$1,433,118	\$1,479,420	\$46,302	3.23%
Contracted Services and Insurance	\$286,000	\$264,000	-\$22,000	-7.69%
Utilities	\$600,000	\$578,100	-\$21,900	-3.65%
Supplies	\$110,000	\$143,300	\$33,300	30.27%
Repairs to Facilities	\$170,000	\$212,000	\$42,000	24.71%
Miscellaneous	\$98,000	\$98,600	\$600	0.61%
Total	\$2,697,118	\$2,775,420	\$78,302	2.90%

Breakdown of the Request:

- The increase in Salaries is attributed to a 2% increase in COLA and associated benefits. We do not know at this point what the State salary rates will be. We will make adjustments as we become aware of these changes. The State did provide estimates for employer contributions to medical (\$6,647) and retirement (21.44%).
- The decrease in contracted services is attributed to rebid contracts pest control, laundry services, and waste removal.
- The decrease in utilities is attributed to the completion of the outdoor LED project.
- The increase in supplies is attributed to anticipated cost of maintenance supplies.
- The increase in repairs to facilities is attributed to anticipated cost of pavement repairs and roof repairs recommended by JFK Architecture.
- Savings from contracted services and utilities were transferred to maintenance supplies and repairs to facilities.

- **Capital Expense Budget Request**

	2020 Approved	2021 Request	Variance	Percent Change
Alterations, Add. & Improvements to Buildings				
Minor	\$145,000	\$145,000	\$0	0.00%
Major	\$0	\$0	\$0	
Land and Land Improvements	\$0	\$0	\$0	
Maintenance Equipment	\$30,000	\$30,000	\$0	0.00%
Adm. & Communications Equipment	\$3,000	\$3,000	\$0	0.00%
Motor Vehicles	\$62,000	\$62,000	\$0	0.00%
Total	\$240,000	\$240,000	\$0	0.00%

Breakdown of the Request:

We have divided the capital requests into two categories: minor maintenance items that would be capitalized (\$145,000) and major capital improvement projects this year (\$0).

The minor maintenance items include:

- Security camera system upgrades - \$10,000
- Building signage updates - \$15,000
- B12 HVAC Boiler Replacement - \$50,000
- B2 HVAC Replacement - \$20,000
- HVAC Controls Upgrade - \$15,000
Complete the upgrades for HVAC central computer controls
- LED Interior Lights Conversion - \$25,000
Complete interior light conversation to LED B5, B7, B8, B9
- Classroom Upgrades -\$10,000
Modify classroom layout in computer labs for collaborative learning; cover cost of electrical and data cable modifications.

Revision Date: March 27, 2020

The major capital items include:

- None

The maintenance equipment items include:

- Minor Equipment - \$15,000.
Includes miscellaneous equipment for maintenance and general facilities...mowers, weed eaters, trimmers, vacuums, floor machines, tools, white boards, blinds, fire extinguishers, etc.
- Maintenance Equipment - \$15,000.
New lawn mower.

The Communications Equipment includes:

- Voice over Internet Protocol Communications System hardware - \$3,000.

The Motor Vehicles include:

- Replace worn vehicles - \$62,000.
Replace 2003 Dodge Caravan with a pick-up for Maintenance - \$12,000
Replace 2010 Ford Fusion for General TMP - \$25,000
Replace 2004 Chevy Impala for General TMP - \$25,000

BEAUFORT COUNTY SHERIFF'S OFFICE

The Sheriff is the chief law enforcement officer of his or her county. The Beaufort County Sheriff's Office is the largest and most dynamic law enforcement agency in the county. Sheriff Ernie Coleman and his staff of dedicated professionals provide law enforcement services to all of Beaufort County's residents.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy

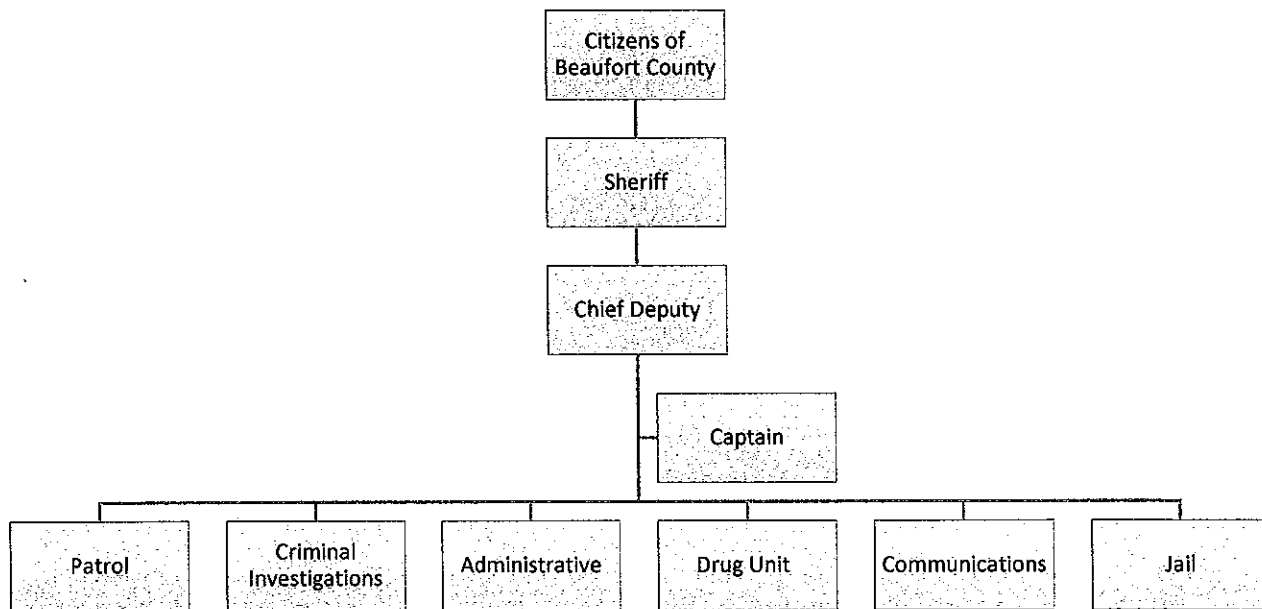
Beaufort County Sheriff's Office
 210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

Our Mission: *To be the Best Sheriff's Office in this State*

How we will accomplish this mission:

- We will serve all citizens equally and without regard to race, sex, religion or socioeconomic standing.
- We will strive for constant improvement in all areas of operation.
- We will train and prepare to meet any law enforcement need or any other need for service that may arise within our jurisdiction.
- We will be as friendly, helpful, courteous and respectful as possible in our dealings with others.
- We will never forget that we derive our strength from those we serve.



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20 -21 Recommended	FY 20-21 Approved
97	97	107	107	102*	102*

*5 Sheriff's Office positions frozen (between 3 divisions)

This page left blank intentionally.

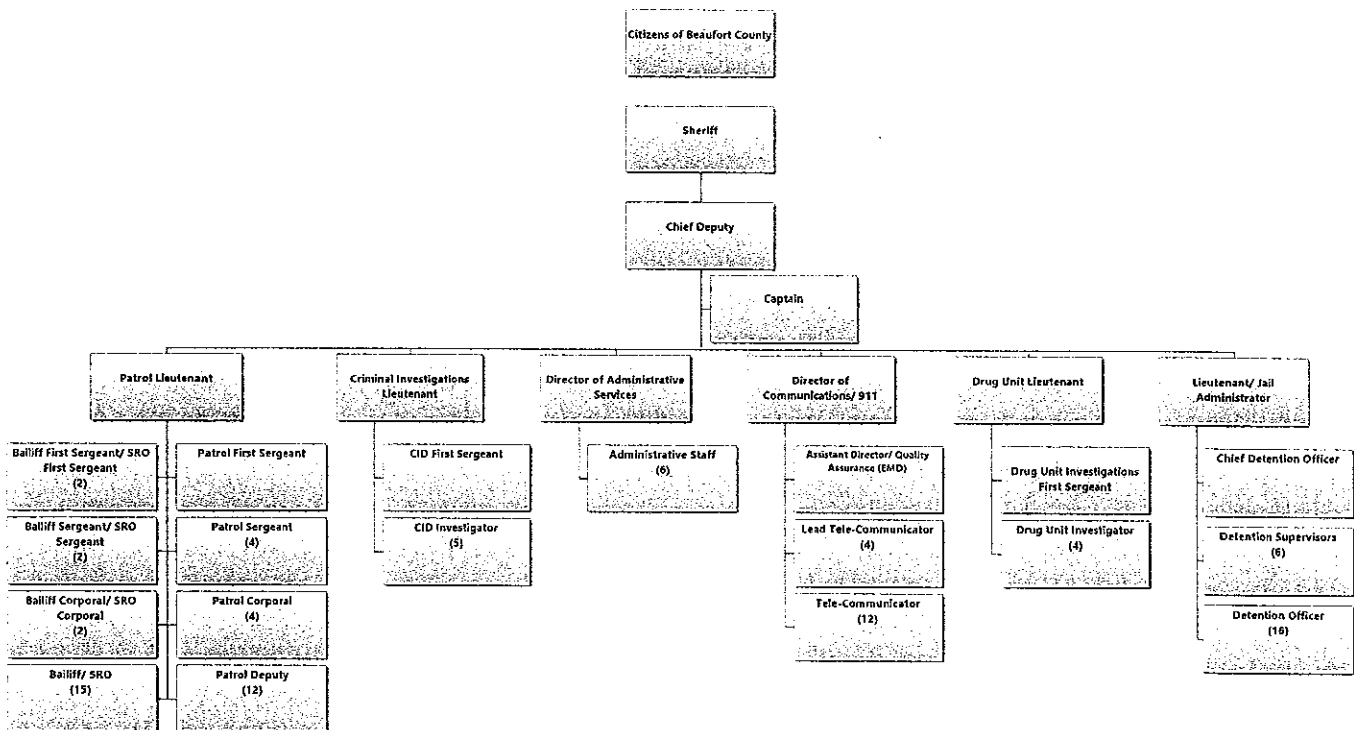
SHERIFF'S OFFICE – ADMINISTRATIVE AND OPERATIONS

The Beaufort County Sheriff's Office Administrative and Operations budget is comprised of the Administrative Office Staff and Sworn Positions that run the day-to-day functions of the office as well as the enforcement sections. Each role is different, but essential to the overall success of the Office and critical to the overall safety of our county. The Administrative Office, Patrol Division, and Investigations (Criminal and Drug Unit) make up this section.

Beaufort County Sheriff's Office
 Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
59	59	65	65	60 (-5)**	60 (-5)**

** 5 Sheriff's Office positions frozen (between 3 divisions)

SHERIFF	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 3,117,595	\$ 3,324,632	\$ 3,324,632	\$ 3,477,566	\$ 3,477,566
Benefits	\$ 1,067,334	\$ 1,241,929	\$ 1,241,929	\$ 1,321,829	\$ 1,321,829
Operating	\$ 992,316	\$ 1,028,556	\$ 1,028,556	\$ 1,004,225	\$ 1,004,225
Capital	\$ 511,078	\$ 400,000	\$ 400,000	\$ 200,000	\$ 200,000
Totals	\$ 5,688,323	\$ 5,995,117	\$ 5,995,117	\$ 6,003,620	\$ 6,003,620

SHERIFF

	2017	2018	2019	2020	2020	2020	2021	2021	2021	
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 2,525,035	\$ 2,511,188	\$ 2,740,905	\$ 1,673,384	\$ 2,994,632	\$ 2,994,632	\$ 2,850,000	\$ 3,147,566	\$ 3,147,566	\$ 3,147,566
SALARIES-OVERTIME	247,665	251,125	256,514	191,468	200,000	200,000	270,000	200,000	200,000	200,000
SALARIES-PART TIME	46,908	55,000	44,843	27,765	50,000	50,000	55,000	50,000	50,000	50,000
LEO SEPARATION ALLOWANCE	80,729	75,333	75,333	42,843	80,000	80,000	75,000	80,000	80,000	80,000
401(K) 5% LEO EMPLR SUPP. RET.	126,712	126,713	136,607	84,430	146,745	146,745	150,000	150,385	150,385	150,385
SHERIFF'S SUPPLEMENTAL PENSION	0	4,938	3,667	0	5,000	5,000	3,500	5,000	5,000	5,000
FICA 6.2%	170,134	169,970	183,605	113,564	206,127	206,127	185,000	210,649	210,649	210,649
LOC. GOV. EMP. RETIREMENT	17,479	17,201	20,685	15,863	23,246	23,246	20,000	34,666	34,666	34,666
RETIREMENT-LEO 4.78% LOC. GOV.	202,739	209,075	232,233	163,793	284,685	284,685	240,000	329,344	329,344	329,344
HOSPITALIZATION-EMPLOYEE	328,938	319,503	340,507	209,060	419,034	419,034	350,000	427,959	427,959	427,959
MEDICARE 1.45%	39,790	39,751	42,939	26,560	48,207	48,207	45,000	49,265	49,265	49,265
LIFE INSURANCE-EMPLOYEE	1,453	1,379	1,448	884	1,690	1,690	1,500	1,764	1,764	1,764
WORKERS COMPENSATION INSURANCE	102,829	93,601	100,340	77,566	102,000	102,000	77,586	102,000	102,000	102,000
401(K) EMPLOYER CONTRIBUTION	4,765	4,550	5,301	3,503	5,195	5,195	5,400	10,797	10,797	10,797
ELECTRONIC HOUSE ARREST	29,967	26,876	31,747	40,000	40,000	40,000	40,000	40,000	40,000	40,000
K-9 KENNEL CARE SUPPLIES	1,062	1,782	577	0	0	0	0	0	0	0
UNIFORMS	51,271	73,770	100,644	71,904	75,000	75,000	80,000	62,706	62,706	62,706
EDUCATION/PROMOTION	7,364	2,801	3,266	3,327	4,000	4,000	4,000	4,000	4,000	4,000
VEHICLE TAGS (RENEW/REPLACE)	156	150	384	0	156	156	156	168	168	168
OFFICE SUPPLIES	12,840	15,796	16,924	9,592	15,000	15,000	15,000	12,000	12,000	12,000
BENEVOLENT DONATIONS-EXPENSE	3,928	4,630	2,839	3,882	5,000	5,000	5,000	1,000	1,000	1,000
LAW ENFORCEMENT SUPPLIES	35,527	33,551	37,644	32,948	40,000	40,000	40,000	40,000	40,000	40,000
PROFESSIONAL DEVELOPMENT	25,437	31,741	38,045	21,093	30,000	30,000	30,000	30,000	30,000	30,000
TRAVEL-FUEL	129,357	140,598	160,865	95,103	140,000	140,000	160,000	168,000	168,000	168,000
TELEPHONE	50,579	48,658	50,129	28,331	62,000	62,000	50,000	55,000	55,000	55,000
POSTAGE	762	1,327	1,356	602	1,000	1,000	900	1,500	1,500	1,500
PRINTING	1,272	991	1,785	886	1,000	1,000	1,100	1,500	1,500	1,500
MAINT/REPAIR-EQUIPMENT	3,427	4,087	2,629	2,750	5,000	5,000	3,500	3,500	3,500	3,500
MAINT/REPAIR-VEHICLE	150,951	164,956	152,228	110,979	165,000	165,000	165,000	150,000	150,000	150,000
FREIGHT	14	0	0	0	0	0	0	0	0	0
ADVERTISING	1,662	778	536	672	1,000	1,000	800	1,000	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	41,617	82,513	150,350	110,615	125,000	125,000	125,000	160,000	160,000	160,000
TEMPORARY EMP.SERVICES	7,954	0	0	0	0	0	0	0	0	0
TRAINING/SCHOOL COSTS	75	0	0	0	0	0	0	0	0	0
FITNESS INCENTIVE	10,551	10,118	14,677	11,955	15,000	15,000	13,000	12,000	12,000	12,000
LAW ENFORCEMENT INFORMATION	70,975	95,626	82,101	53,869	125,000	125,000	100,000	100,000	100,000	100,000
EQUIPMENT PURCHASE	62,915	31,862	63,509	105,172	100,000	100,000	120,000	100,000	100,000	100,000
STORAGE RENT	20,800	22,375	22,632	22,632	23,000	23,000	22,632	23,772	23,772	23,772
RENTAL EQUIPMENT	22,149	18,134	22,573	16,209	20,000	20,000	24,000	20,000	20,000	20,000
CONTRACT SERVICES	70,892	736	18,804	24,806	35,000	35,000	36,000	16,736	16,736	16,736
INSURANCE AND BONDS	0	5,000	14,983	11,244	0	0	0	0	0	0
DUES & SUBSCRIPTIONS	1,763	1,402	1,089	828	1,400	1,400	1,343	1,343	1,343	1,343
CAPITAL OUTLAY-EQUIPMENT	40,105	6,070	0	0	0	0	0	0	0	0
CAPITAL OUTLAY-VEHICLES	271,233	354,771	511,078	384,423	400,000	400,000	390,000	200,000	200,000	200,000
TOTAL	\$ 5,021,860	\$ 5,060,424	\$ 5,688,323	\$ 3,794,564	\$ 5,995,117	\$ 5,995,117	\$ 5,755,417	\$ 6,003,620	\$ 6,003,620	\$ 6,003,620

SHERIFF'S OFFICE - JAIL

North Carolina General Statute 162-22 states "the Sheriff shall have the care and custody of the jail in his county; and shall be, or appoint, the keeper thereof." The Beaufort County Jail is integral to our government's public safety function and is an absolutely necessary element of the local criminal justice system.

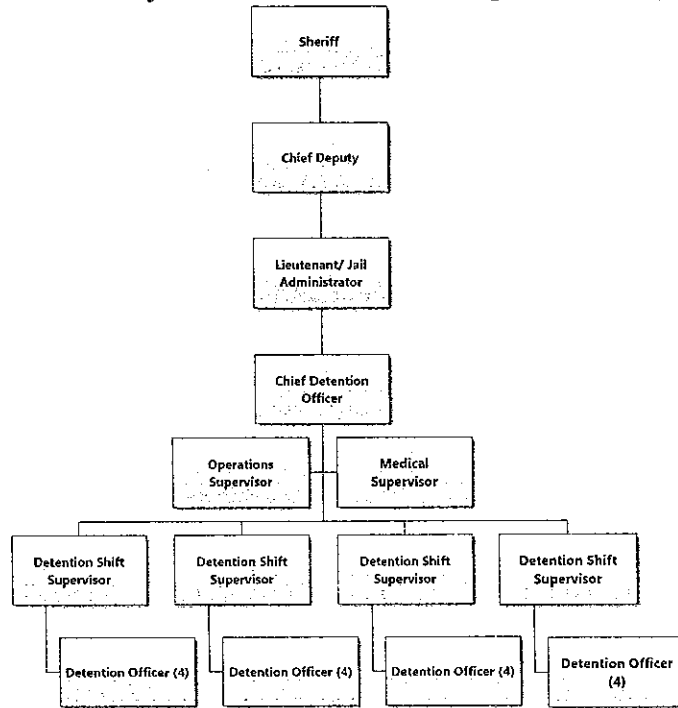
Beaufort County Sheriff's Office
 Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Kathryn Bryan, Lieutenant/ Jail Administrator

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

Our jail serves five basic purposes:

- To receive and process people arrested and taken into custody by law enforcement.
- To hold accused law violators to ensure their appearance at trial.
- To hold offenders convicted of lesser offenses- usually misdemeanor, but also low-level felonies- as a court-ordered sanction.
- To hold individuals remanded by the court for civil contempt.
- To hold offenders for other jurisdictions or those awaiting transfer to a prison or other facilities.



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
20	20	24	24	24	24

JAIL	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 908,866	\$ 1,001,576	\$ 1,001,576	\$ 961,455	\$ 961,455
Benefits	\$ 305,348	\$ 375,992	\$ 375,992	\$ 370,664	\$ 370,664
Operating	\$ 1,050,649	\$ 806,147	\$ 806,147	\$ 873,750	\$ 873,750
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 2,264,864	\$ 2,183,715	\$ 2,183,715	\$ 2,205,869	\$ 2,205,869

JAIL

	2017	2018	2019	2020	2020	2020	2020	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	RECOMMENDED	APPROVED
SALARIES	\$ 718,559	\$ 731,034	\$ 804,322	\$ 486,515	\$ 926,576	\$ 926,576	\$ 750,000	\$ 886,455	\$ 886,455
SALARIES-OVERTIME	69,762	89,230	85,152	51,300	50,000	50,000	80,000	50,000	50,000
FITNESS INCENTIVE	614	0	0	0	0	0	0	0	0
SALARIES-PART TIME	2,634	8,026	19,392	12,835	25,000	25,000	20,000	25,000	25,000
401(K) 5% LEO EMPLR SUPP. RET.	4,227	3,927	3,757	2,101	3,247	3,247	3,000	3,500	3,500
FICA 6.2%	46,176	47,954	53,019	32,477	62,098	62,098	46,000	59,610	59,610
LOC. GOV. EMP. RETIREMENT	51,579	56,060	63,519	44,462	81,591	81,591	65,000	88,378	88,378
RETIREMENT-LEO 4.78% LOC. GOV.	6,764	6,480	6,386	4,076	6,300	6,300	6,000	7,665	7,665
HOSPITALIZATION-EMPLOYEE	111,949	106,924	115,516	72,241	152,376	152,376	110,000	142,653	142,653
MEDICARE 1.45%	10,799	11,215	12,399	7,595	14,523	14,523	12,000	13,941	13,941
LIFE INSURANCE-EMPLOYEE	458	461	492	296	624	624	450	588	588
WORKERS COMPENSATION INSURANCE	33,424	31,346	36,589	28,312	37,000	37,000	28,312	37,000	37,000
401(K) EMPLOYER CONTRIBUTION	12,495	12,077	13,672	8,092	18,233	18,233	12,500	17,329	17,329
PROFESSIONAL SERVICE-MEDICAL	295,827	660,950	793	0	0	0	0	0	0
INMATE PRESCRIPTIONS	0	0	50,519	25,845	40,000	40,000	40,000	40,000	40,000
INMATE MENTAL HEALTH	0	0	24,600	12,300	25,000	25,000	25,000	25,000	25,000
INMATE OUT OF FACILITY SERVICES	0	0	227,952	120,163	200,000	200,000	180,000	200,000	200,000
MEDICAL STOP LOSS INSURANCE	0	0	31,761	34,725	32,000	32,000	35,000	35,000	35,000
JANITORIAL SUPPLIES	44,386	42,861	59,673	46,298	48,000	48,000	70,000	48,000	48,000
UNIFORMS	10,320	11,246	16,925	5,961	10,000	10,000	9,000	10,000	10,000
INMATE MEALS	197,594	170,199	173,022	115,000	115,000	115,000	135,000	225,000	225,000
SUPPLIES	20,249	23,164	25,805	17,546	30,000	30,000	27,000	20,000	20,000
PROFESSIONAL DEVELOPMENT	6,172	11,409	7,593	4,838	20,000	20,000	16,000	20,000	20,000
TELEPHONE	2,823	3,563	2,930	1,516	2,500	2,500	2,350	3,500	3,500
POSTAGE-INMATE	203	0	0	0	300	300	0	500	500
MAINT/REPAIR-JAIL	826	9,047	2,554	0	15,000	15,000	0	10,000	10,000
MAINT/REPAIR-EQUIPMENT	3,568	6,692	20,923	3,472	25,000	25,000	20,000	10,000	10,000
FITNESS INCENTIVE	3,903	1,551	4,500	756	4,500	4,500	1,000	4,500	4,500
EQUIPMENT PURCHASE	12,449	30,343	6,711	8,967	29,000	29,000	25,000	20,000	20,000
RENTAL EQUIPMENT	926	1,597	662	149	1,750	1,750	1,500	1,750	1,750
CONTRACT SERVICES	5,629	134	0	0	0	0	0	0	0
INSURANCE DEDUCTIBLES	0	0	6,596	0	0	0	0	0	0
DUES & SUBSCRIPTIONS	0	233	262	315	500	500	500	500	500
CAPITAL OUTLAY-EQUIPMENT	0	0	7,100	0	0	0	0	0	0
SAFEKEEPING	390,900	482,414	212,324	65,673	62,000	62,000	750,000	200,000	200,000
CBA-COMMUNITY BASED ALTERN.	0	0	0	12,900	35,597	35,597	0	0	0
SAFEKEEPING-CAPACITY	0	0	167,444	94,615	100,000	100,000	0	0	0
TRAVEL-INMATE TRANSFER	0	0	0	4,392	10,000	10,000	0	0	0
TOTAL	\$ 2,065,215	\$ 2,560,136	\$ 2,264,864	\$ 1,325,734	\$ 2,183,715	\$ 2,183,715	\$ 2,470,612	\$ 2,205,869	\$ 2,205,869

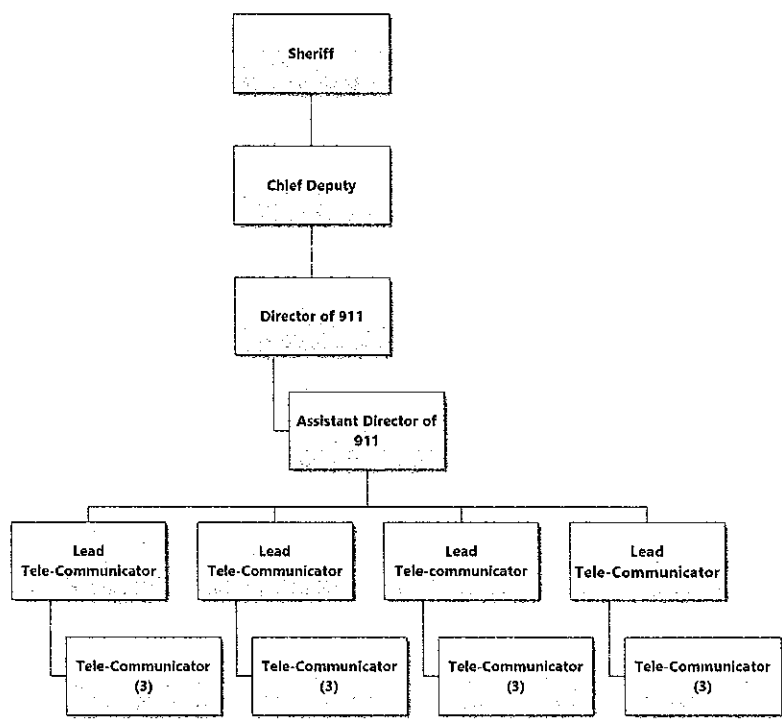
SHERIFF'S OFFICE - COMMUNICATIONS

The Beaufort County E-911 Communication Center provides Enhanced 911 services to the citizens of Beaufort County and serves as the public safety answering point (PSAP) for all emergency services calls within the County. The E-911 Center operates 24 hours a day, 7 days a week. The E-911 Center also serves as a link between the public and the various emergency services organizations. The Center provides dispatch services countywide to the Beaufort County Sheriff's Office, Aurora Police, Belhaven Police, and Chocowinity Police Departments, as well as 14 Fire Departments, 7 Rescue Squads/EMS, as well as an array of other related services.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Will Caputo, Director of E-911 Center

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
18	18	18	18	18	18

EMERGENCY COMMUNICATIONS	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 690,912	\$ 821,054	\$ 821,054	\$ 798,229	\$ 798,229
Benefits	\$ 222,522	\$ 282,868	\$ 282,868	\$ 283,778	\$ 283,778
Operating	\$ 119,237	\$ 219,200	\$ 219,200	\$ 210,458	\$ 210,458
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 1,032,672	\$ 1,323,122	\$ 1,323,122	\$ 1,292,465	\$ 1,292,465

EMERGENCY COMMUNICATIONS

	2017	2018	2019	2020	2,020	2020	2020	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	RECOMMENDED	APPROVED
SALARIES	\$ 511,648	\$ 593,521	\$ 558,884	\$ 353,641	\$ 686,054	\$ 686,054	\$ 500,000	\$ 663,229	\$ 663,229
SALARIES-OVERTIME	134,459	143,394	132,028	77,633	125,000	125,000	120,000	125,000	125,000
SALARIES-PART TIME	5,661	2,134	0	4,727	10,000	10,000	14,000	10,000	10,000
FICA 6.2%	39,071	44,583	41,263	25,953	50,905	50,905	36,000	49,490	49,490
LOC. GOV. EMP. RETIREMENT	47,329	55,665	53,891	38,803	72,589	72,589	118,000	80,399	80,399
HOSPITALIZATION-EMPLOYEE	78,971	106,113	100,226	61,149	126,980	126,980	90,000	122,274	122,274
MEDICARE 1.45%	9,138	10,427	9,650	6,070	11,905	11,905	9,000	11,574	11,574
LIFE INSURANCE-EMPLOYEE	326	393	363	215	468	468	325	476	476
WORKERS COMPENSATION INSURANCE	3,589	3,391	3,732	2,720	3,800	3,800	2,720	3,800	3,800
401(K) EMPLOYER CONTRIBUTION	12,678	13,984	13,397	8,377	16,221	16,221	13,000	15,765	15,765
UNIFORMS	6,664	4,095	279	1,768	8,000	8,000	5,000	1,000	1,000
OFFICE SUPPLIES	4,990	3,330	1,775	229	5,000	5,000	4,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	16,084	18,103	10,749	5,667	25,000	25,000	12,000	12,000	12,000
TELEPHONE	5,925	2,615	1,923	1,820	10,000	10,000	2,700	6,000	6,000
E911 SERVICES	0	-7,230	0	0	0	0	0	0	0
MAINT/REPAIR-EQUIPMENT	959	2,172	1,492	2,060	2,500	2,500	3,000	2,500	2,500
SOFTWARE MAINTENANCE	0	0	22,000	37,997	45,000	45,000	45,000	42,000	42,000
TRAINING/SCHOOL COSTS	0	0	760	0	0	0	0	0	0
FITNESS INCENTIVE	1,188	1,503	3,033	2,866	4,000	4,000	3,000	3,000	3,000
EQUIPMENT PURCHASE	0	695	0	0	0	0	0	1,600	1,600
RENTAL EQUIPMENT	794	0	2,845	0	15,000	15,000	3,000	0	0
MAINTENANCE CONTRACTS	61,690	58,584	71,730	79,379	102,000	102,000	85,000	136,258	136,258
DUES & SUBSCRIPTIONS	50	1,006	2,651	364	2,700	2,700	2,700	1,100	1,100
TOTAL	\$ 941,214	\$ 1,058,479	\$ 1,032,672	\$ 711,438	\$ 1,323,122	\$ 1,323,122	\$ 1,068,445	\$ 1,292,465	\$ 1,292,465

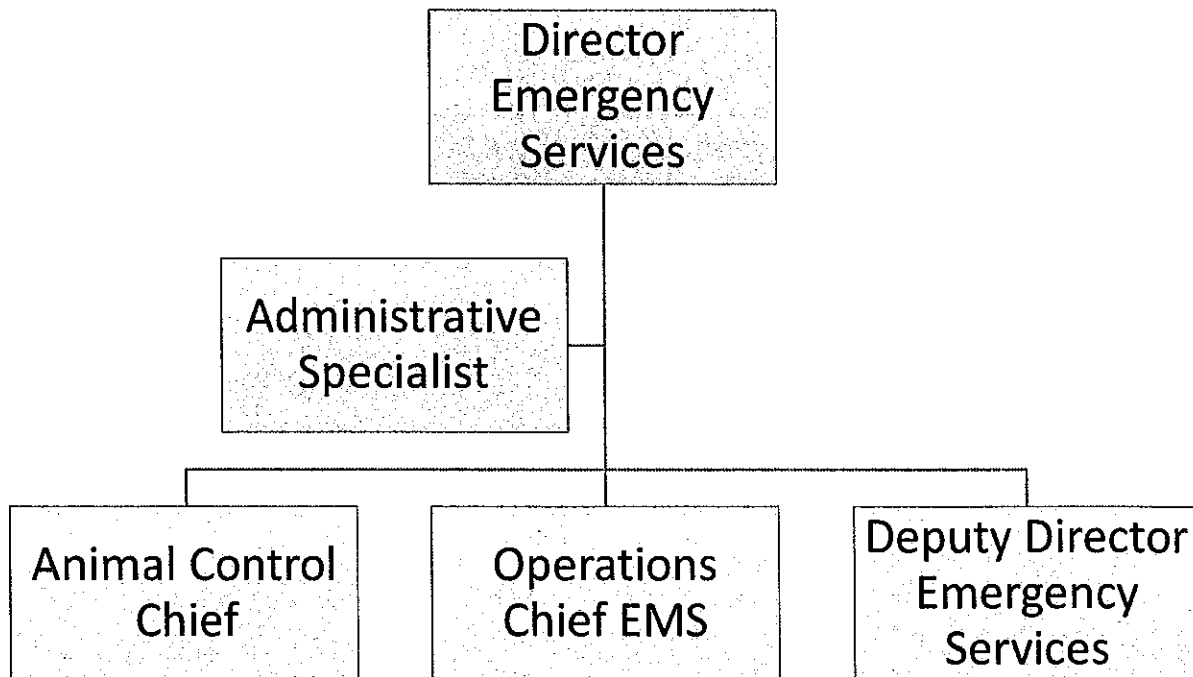
OFFICE OF EMERGENCY SERVICES

The Office of Emergency Services is comprised of Animal Control, Emergency Medical Services, and Fire/Emergency Management Divisions. It is our mission to serve the residents of Beaufort County through providing education, code enforcement, planning, coordination of emergency response to medical, natural, and manmade incidents, assistance with recovery operations, and coordinate longterm mitigation. We work closely with residents, local officials, local first responders, law enforcement, and state and federal resources to provide these services.

Carnie Hedgepeth, Director Emergency Services
Angie Chrismon, Administrative Specialist
Billy Lassiter, Animal Control Chief
Glenn Mercer, Operations Chief, EMS
Chris Newkirk, Deputy Director Emergency Services

Beaufort County Office of Emergency Services
1420 Highland Drive
Washington, NC 27889

Phone: 252-946-0079
Email: carnie.hedgepeth@co.beaufort.nc.us



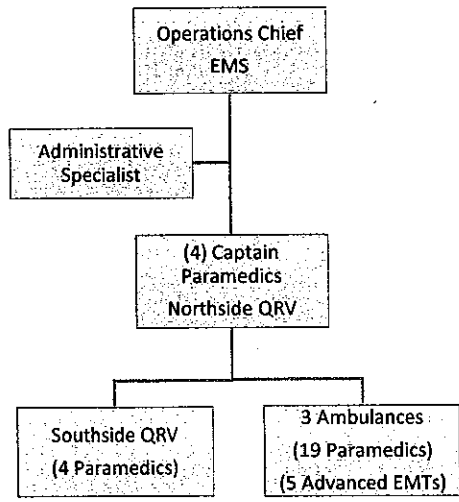
This page left blank intentionally.

EMERGENCY MEDICAL SERVICES (EMS)

Beaufort County Emergency Medical Services (EMS) strives to provide the highest level of care to the citizens and visitors of Beaufort County in a professional and caring manner. The Department operates at the Emergency Medical Technician - Paramedic (EMT-P) level. This is the highest level of pre-hospital emergency medical care available in the State of North Carolina. Technicians staff three ambulances and two Quick Response Vehicles (QRVs) to respond to E-911 calls for service and provide basic and advanced life-support treatment. Patients are transported to the closest and most appropriate definitive and/or specialized care facility corresponding to their emergency medical needs. The Department also works to promote and educate the public about access to EMS. Through the Medical Director, the EMS Peer Review Committee and the EMS System Plan Oversight Committee, the department works to ensure that the requirements of the NC Office of EMS are met for the County EMS system. EMS is a division of the Beaufort County Office of Emergency Services.

Carnie Hedgepeth, Director Emergency Services
 Chris Newkirk, Deputy Director Emergency Services
 Jeffrey Hibbard, Operations Chief, EMS
 Angie Chrismon, Administrative Specialist

1420 Highland Dr.
 Washington, North Carolina 27889
 Phone: (252) 940-6519
 Fax: (252) 975-6802



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
27	34	34	34	34	34

EMERGENCY MEDICAL SERVICES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 1,613,233	\$ 1,661,057	\$ 1,661,057	\$ 1,637,027	\$ 1,637,027
Benefits	\$ 450,618	\$ 515,718	\$ 515,718	\$ 552,529	\$ 552,529
Operating	\$ 375,399	\$ 421,061	\$ 420,361	\$ 457,500	\$ 457,500
Capital	\$ 231,362	\$ 38,000	\$ 38,700	\$ 18,000	\$ 18,000
Totals	\$ 2,670,612	\$ 2,635,836	\$ 2,635,836	\$ 2,665,056	\$ 2,665,056

EMERGENCY MEDICAL SERVICES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 856,816	\$ 1,103,102	\$ 1,171,389	\$ 693,019	\$ 1,209,845	\$ 1,209,845	\$ 1,202,938	\$ 1,160,355	\$ 1,185,815	\$ 1,185,815
SALARIES-OVERTIME	237,869	323,010	401,812	285,296	360,000	360,000	368,000	360,000	360,000	360,000
SALARIES-PART TIME	36,793	26,632	40,032	31,356	91,212	91,212	46,000	91,212	91,212	91,212
FICA 6.2%	66,765	85,912	95,045	59,768	102,985	102,985	100,250	99,917	101,496	101,496
LOC. GOV. EMP. RETIREMENT	79,873	107,771	122,587	87,628	140,501	140,501	141,384	155,076	157,673	157,673
HOSPITALIZATION-EMPLOYEE	128,538	171,303	180,133	101,749	215,866	215,866	195,462	237,755	237,755	237,755
MEDICARE 1.45%	15,615	20,092	22,228	13,978	24,085	24,085	23,446	23,368	23,737	23,737
LIFE INSURANCE-EMPLOYEE	631	798	824	452	884	884	884	952	952	952
WORKERS COMPENSATION INSURANCE	52,745	66,408	64,869	58,706	72,000	72,000	58,706	65,000	65,000	65,000
401(K) EMPLOYER CONTRIBUTION	20,838	26,906	29,801	18,674	31,397	31,397	31,420	30,407	30,916	30,916
PROFESSIONAL SERVICE	4,263	113	263	75	500	500	500	500	500	500
UNIFORMS	5,077	8,613	14,252	9,242	15,000	15,000	15,000	15,000	15,000	15,000
MEDICAL SUPPLIES	50,328	53,222	68,588	66,872	75,000	75,000	80,000	85,000	85,000	85,000
OFFICE SUPPLIES	4,576	6,662	5,176	3,054	3,500	3,500	5,000	5,500	5,500	5,500
PROFESSIONAL DEVELOPMENT	3,470	3,130	4,352	180	6,000	4,100	3,655	6,000	6,000	6,000
TRAVEL-FUEL	23,975	30,175	35,582	20,540	35,000	35,000	35,000	37,000	37,000	37,000
TELEPHONE	4,380	7,123	8,495	4,283	9,800	9,800	9,800	9,800	8,800	8,800
UTILITIES	6,237	10,502	10,650	5,731	12,100	12,100	12,100	16,000	16,000	16,000
PRINTING	1,137	2,089	2,546	1,326	2,000	2,000	2,000	4,000	3,000	3,000
MAINT/REPAIR-BUILDINGS	2,169	1,423	2,799	2,071	4,500	4,500	4,500	6,500	6,500	6,500
MAINT/REPAIR-EQUIPMENT	110	4,126	5,739	495	6,400	6,400	6,400	7,500	7,500	7,500
MAINT/REPAIR-VEHICLE	16,128	18,379	18,316	11,474	20,000	20,000	20,000	26,000	26,000	26,000
ADVERTISING	142	170	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	6,013	5,323	5,238	1,728	3,920	3,920	2,920	22,200	5,600	5,600
EQUIPMENT PURCHASE	8,093	40,931	8,336	2,233	16,056	15,356	15,356	3,500	21,500	21,500
OFFICE RENT	29,205	38,805	38,805	27,256	38,785	38,785	38,785	38,785	37,200	37,200
RENTAL EQUIPMENT	42,155	43,409	44,731	68,835	67,000	68,900	68,900	68,900	68,900	68,900
CONTRACT SERVICES	21,660	33,410	35,606	30,282	31,500	31,500	40,500	40,500	40,500	40,500
DUES & SUBSCRIPTIONS	1,773	480	1,056	125	2,000	2,000	2,000	2,000	2,000	2,000
CAPITAL OUTLAY-VEHICLES	0	101,038	231,362	38,671	38,000	38,700	39,125	240,000	0	0
CAPITAL OUTLAY-Equipment								18,000	18,000	18,000
TOTAL	\$ 1,727,374	\$ 2,341,057	\$ 2,670,612	\$ 1,645,099	\$ 2,635,836	\$ 2,635,836	\$ 2,570,031	\$ 2,876,727	\$ 2,665,056	\$ 2,665,056

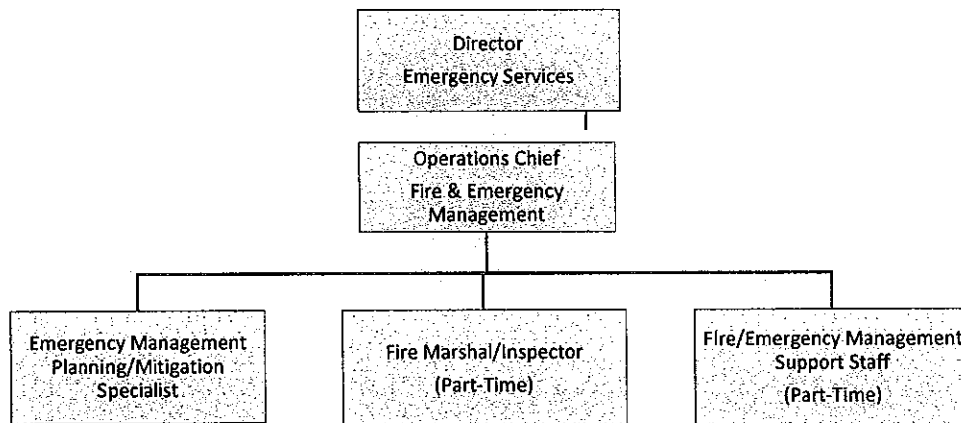
EMERGENCY MANAGEMENT

In accordance with NC GS 166A-19.15, the Operations Chief of Fire & Emergency Management performs administrative and advisory work in coordinating and directing the County's emergency management program. The Coordinator is responsible for developing and coordinating plans for disaster situations, for keeping the public informed as to what should be done in case of an emergency, and for training the community's disaster organizations in emergency services, NIMS policies and operations. He also provides technical assistance to fire departments throughout the County in areas dealing with funding, fire prevention, equipment, and training. The EM Planning & Mitigation Specialist assists in all areas listed above. The Fire Marshal/Fire Inspector is a part-time position that conducts all building fire inspections within the County's jurisdiction and is responsible for assisting fire chiefs in fire investigations. Emergency Management is a division of the Beaufort County Office of Emergency Services.

Carnie Hedgepeth, Director Emergency Services
 Chris Newkirk, Deputy Director Emergency Services
 Melissa Beacham EM Planning/Mitigation Specialist
 Curtis Avery, Fire Marshal/Inspector

Beaufort County Emergency Management
 1420 Highland Drive
 Washington, NC 27889

Phone: 252-946-2046
 Email: carnie.hedgepeth@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
2	3	3	3	3	3

EMERGENCY MANAGEMENT	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 250,044	\$ 235,664	\$ 232,570	\$ 243,246	\$ 243,246
Benefits	\$ 62,383	\$ 63,864	\$ 63,864	\$ 69,853	\$ 69,853
Operating	\$ 84,757	\$ 66,500	\$ 163,327	\$ 68,250	\$ 68,250
Capital	\$ 34,706	\$ 50,200	\$ 50,200	\$ 12,200	\$ 12,200
Totals	\$ 431,890	\$ 416,228	\$ 509,961	\$ 393,549	\$ 393,549

EMERGENCY MANAGEMENT

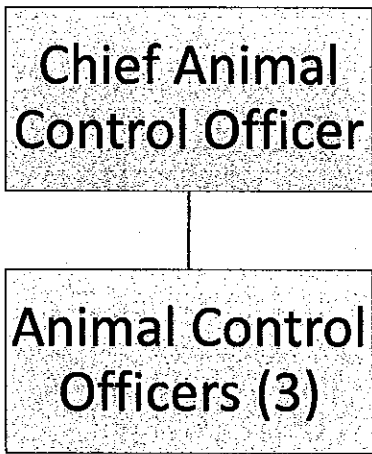
	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 109,728	\$ 201,345	\$ 221,042	\$ 121,814	\$ 211,838	\$ 211,838	\$ 224,096	\$ 222,514	\$ 222,514	\$ 222,514
SALARIES-OVERTIME	5,138	2,711	16,570	487	2,700	2,700	1,000	3,700	2,700	2,700
SALARIES-PART TIME	6,642	0	12,432	0	21,126	18,032	6,000	18,032	18,032	18,032
FICA 6.2%	6,644	10,899	13,719	6,610	14,611	14,611	14,328	15,081	15,081	15,081
LOC. GOV. EMP. RETIREMENT	6,112	13,114	14,407	8,923	16,622	16,622	16,522	20,033	20,033	20,033
HOSPITALIZATION-EMPLOYEE	11,350	23,313	23,458	12,816	25,396	25,396	25,396	27,172	27,172	27,172
MEDICARE 1.45%	1,554	2,549	3,209	1,546	3,417	3,417	3,174	3,527	3,527	3,527
LIFE INSURANCE-EMPLOYEE	68	95	98	51	104	104	104	112	112	112
WORKERS COMPENSATION INSURANCE	503	565	3,798	758	3,850	3,850	758	800	800	800
401(K) EMPLOYER CONTRIBUTION	1,668	3,469	3,694	1,983	3,714	3,714	3,652	3,928	3,928	3,928
OFFICE SUPPLIES	2,466	3,957	3,315	971	3,450	3,450	3,450	3,450	3,450	3,450
PROFESSIONAL DEVELOPMENT	1,839	2,339	3,107	2,011	4,500	4,500	4,500	4,500	4,500	4,500
TRAVEL-FUEL	3,985	7,338	17,187	5,579	8,000	8,000	12,000	8,000	8,000	8,000
TELEPHONE	6,118	6,168	8,499	3,767	5,300	5,300	6,700	6,500	7,000	7,000
POSTAGE	98	142	15	40	150	150	150	150	150	150
PRINTING	725	816	828	13	500	500	500	500	500	500
MAINT/REPAIR-BUILDINGS	83	99	29	21	1,700	1,700	1,700	1,700	500	500
MAINT/REPAIR-EQUIPMENT	6,291	8,614	5,875	1,699	4,000	4,000	5,400	7,800	7,800	7,800
MAINT/REPAIR-VEHICLE	2,461	1,509	2,064	1,615	3,000	3,000	3,500	4,000	4,000	4,000
FREIGHT	65	0	0	44	0	0	0	0	0	0
ADVERTISING	1,232	55	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	2,298	3,988	744	180	3,000	3,000	3,000	3,000	2,000	2,000
LEGAL ADVERTISING	426	0	333	0	500	500	0	0	0	0
TRAINING/SCHOOL COSTS	0	179	0	0	0	0	0	500	0	0
EQUIPMENT PURCHASE	18,979	8,933	23,287	51,588	8,000	61,094	61,094	8,000	9,000	9,000
CONTRACT SERVICES	11,357	12,461	17,682	14,495	18,550	18,550	18,550	18,550	18,550	18,550
DUES & SUBSCRIPTIONS	1,625	1,704	1,792	1,687	2,000	2,000	2,000	2,000	2,000	2,000
GRANT EXPENSES	0	0	0	0	0	43,733	0	0	0	0
CAPITAL OUTLAY-EQUIPMENT	0	0	0	0	12,200	12,200	12,200	12,200	12,200	12,200
CAPITAL OUTLAY-VEHICLES	0	33,895	34,706	37,993	38,000	38,000	38,000	38,000	0	0
TOTAL	\$ 209,455	\$ 350,257	\$ 431,890	\$ 276,691	\$ 416,228	\$ 509,961	\$ 467,774	\$ 433,749	\$ 393,549	\$ 393,549

ANIMAL CONTROL

Animal control assists the public related to animal bites, stray and injured animals, as well as dangerous and rabid animals. Staff picks up stray, sick/injured, feral, and /or unwanted and trapped domestic animals. The Officers investigate complaints from citizens concerning animal welfare and cruelty. The Department euthanizes dangerous/vicious animals in a safe, humane manner and incinerates remains for multiple agencies. Animal Control operates the County Animal Shelter. It is open six days a week for adoption services and officers are on call for emergencies at all times. Staff transports adopted animals to local veterinary offices for treatment. They also vaccinate and care for all animals located at the facility. Animal Control is a division of the Beaufort County Emergency Services Department.

Carnie Hedgepeth, Director Emergency Services
 Chris Newkirk, Deputy Director Emergency Services
 Billy Lassiter, Chief Animal Control Officer

 Beaufort County Animal Control
 3931 US Hwy 264 East
 Washington, North Carolina 27889
 Phone: (252) 946-4517
 Fax: (252) 946-6731



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
4	4	4	4	4	4

ANIMAL CONTROL	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 193,067	\$ 200,304	\$ 200,304	\$ 197,812	\$ 197,812
Benefits	\$ 57,880	\$ 58,267	\$ 58,267	\$ 61,547	\$ 61,547
Operating	\$ 119,210	\$ 111,336	\$ 111,336	\$ 104,750	\$ 104,750
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 370,157	\$ 369,907	\$ 369,907	\$ 364,109	\$ 364,109

ANIMAL CONTROL

	2017	2018	2019	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 121,140	\$ 121,426	\$ 127,832	\$ 134,304	\$ 134,304	\$ 138,970	\$ 131,812	\$ 131,812	\$ 131,812
SALARIES-OVERTIME	22,650	19,680	26,901	25,000	25,000	25,000	25,000	25,000	25,000
SALARIES-PART TIME	19,893	33,637	38,334	41,000	41,000	39,000	41,000	41,000	41,000
FICA 6.2%	10,010	10,637	11,620	12,419	12,419	12,585	12,264	12,264	12,264
LOC. GOV. EMP. RETIREMENT	10,540	10,662	12,069	14,258	14,258	14,865	15,995	15,995	15,995
HOSPITALIZATION-EMPLOYEE	17,920	21,616	23,458	25,396	25,396	25,396	27,172	27,172	27,172
MEDICARE 1.45%	2,341	2,488	2,718	2,904	2,904	2,944	2,868	2,868	2,868
LIFE INSURANCE-EMPLOYEE	90	90	96	104	104	104	112	112	112
WORKERS COMPENSATION INSURANCE	6,820	3,459	4,824	3,736	3,736	2,390	2,500	2,500	2,500
401(K) EMPLOYER CONTRIBUTION	2,559	2,644	3,095	3,186	3,186	3,308	3,136	3,136	3,136
PROFESSIONAL SERVICE-VETERINAR	993	269	118	1,500	1,500	1,500	1,500	1,500	1,500
PROFESSIONAL SERVICES - SNIP	3,043	10,534	11,488	10,000	10,000	10,000	10,000	10,000	10,000
SHELTER KENNEL CARE SUPPLIES	5,560	4,707	4,797	5,000	5,000	5,000	5,000	5,000	5,000
UNIFORMS	1,904	2,025	1,889	2,500	2,500	2,500	2,500	2,000	2,000
MEDICAL SUPPLIES	17,398	17,652	13,975	18,000	18,000	20,000	25,000	18,000	18,000
OFFICE SUPPLIES	2,130	1,520	2,360	2,500	2,500	2,500	2,500	2,500	2,500
PROFESSIONAL DEVELOPMENT	3,190	3,157	3,282	4,000	4,000	3,000	4,000	4,000	4,000
VEHICLE-FUEL	6,359	6,930	8,383	7,000	7,000	8,000	10,000	10,000	10,000
TELEPHONE	5,910	5,707	5,185	5,200	5,200	5,200	5,250	5,250	5,250
POSTAGE	29	59	340	200	200	200	200	200	200
UTILITIES-ANIMAL CONTROL	28,648	28,940	28,199	30,000	30,000	30,000	30,000	29,000	29,000
MAINT/REPAIR-BUILDINGS	847	244	577	4,500	4,500	4,500	2,500	1,000	1,000
MAINT/REPAIR-EQUIPMENT	543	729	1,657	1,400	1,400	1,400	7,500	1,400	1,400
MAINT/REPAIR-VEHICLE	2,191	2,879	1,875	2,500	2,500	2,500	2,500	2,500	2,500
ADVERTISING	0	0	0	100	100	100	100	100	100
COMPUTER SOFTWARE/SUPPORT	899	1,296	1,152	1,300	1,300	1,300	1,300	1,100	1,100
EQUIPMENT PURCHASE	4,344	8,112	28,890	6,000	6,000	6,000	4,000	2,000	2,000
DUMPSTER RENTAL	5,053	3,821	882	1,800	1,800	1,400	1,500	1,500	1,500
RENTAL EQUIPMENT	1,087	1,138	1,131	1,100	1,100	1,100	1,200	1,200	1,200
CONTRACT SERVICES	2,308	2,552	3,030	3,000	3,000	3,000	4,000	4,000	4,000
CAPITAL OUTLAY-VEHICLES	0	32,887	0	0	0	0	35,000	0	0
TOTAL	\$ 306,399	\$ 361,497	\$ 370,157	\$ 369,907	\$ 369,907	\$ 373,762	\$ 417,409	\$ 364,109	\$ 364,109

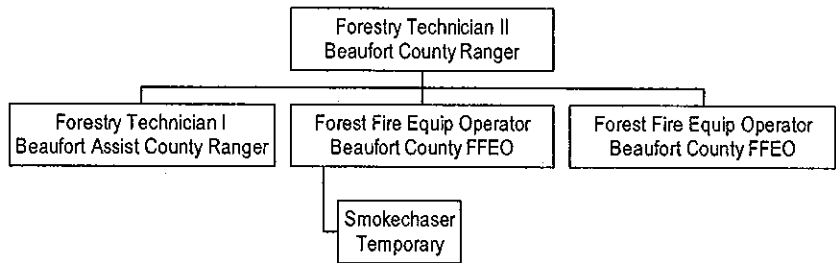
FORESTRY ADMINISTRATION

DESCRIPTION: The North Carolina Forest service mission is to protect, manage and promote forest resources for the citizens of North Carolina. We envision a county with healthy trees and forest that provide essential environmental, economic and social benefits served by a professional workforce recognized as a leader in forest protection, emergency response, resource management and environmental education. Our services are provided in three (3) basic areas: **Forest Management:** we can provide the citizens of Beaufort County with writing woodland management plans, with recommendations for timber sales, tree planting, thinning's, site preparation, insect and disease management and maintain water quality. **Forest Fire Control:** prevention of forest fires through I&E programs at local schools, conducting hazard reduction burns for landowners and fire suppression for all brush and woodland fires. **All Risk Management:** Upon request our agency is available to provide assistants to local state and county emergency management officials during hurricanes, floods, tornados, missing persons, etc.

Jim Linson, County Ranger

NC Forestry Service, Beaufort County
7542 Hwy 264 East
Washington, North Carolina 27889

Phone: (252) 946-3944
Fax: (252) 964-8644
Email: jim.linson@ncagr.gov



FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
4	4	4	4	4

All expenditures for the NC Forest Service are funded at a rate of 60% by the state of North Carolina and 40% by Beaufort County under Cooperative agreement.

FORESTRY	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Operating	\$ 120,333	\$ 159,840	\$ 159,840	\$ 159,840	\$ 159,840
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 120,333	\$ 159,840	\$ 159,840	\$ 159,840	\$ 159,840

FORESTRY

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
NC FORESTRY SERV.-COUNTY SHARE	\$ 119,210	\$ 112,577	\$ 120,333	\$ 77,918	\$ 159,840	\$ 159,840	\$ 130,000	\$ 166,008	\$ 159,840	\$ 159,840
TOTAL	\$ 119,210	\$ 112,577	\$ 120,333	\$ 77,918	\$ 159,840	\$ 159,840	\$ 130,000	\$ 166,008	\$ 159,840	\$ 159,840

OTHER EMERGENCY SERVICES

This service area represents the County's contribution to the general operating budgets of other agencies that provide emergency services within Beaufort County. An explanation of the proposed expenditures are listed:

- Sidney Dive Team – The Sidney Dive Team is a specialized technical dive team provides diving rescue and recovery operations. The Team provides services in Beaufort County but will also respond to other areas of North Carolina to provide assistance if needed. Beaufort County assists in funding the Team with \$10,000 each year.
- Volunteer Fire Department Safety House – The Fire Safety House provides a hands-on learning tool that prepares children for the unexpected and frightening experiences of a fire. Demonstrations are conducted by firefighters and experienced volunteers. The County assists in funding the House with \$3,500 each year.
- Medical Examiner – Medical examiners are charged with investigating suspicious deaths in the County. Statewide this accounts for almost 15% of all deaths. Funding in this line item is designated to pay for these services.

OTHER EMERGENCY SERVICES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
City of Washington	\$ -	\$ -	\$ -	\$ -	\$ -
Sidney Dive Team	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
VFD Fire Safety House	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Medical Examiner	\$ 55,350	\$ 60,000	\$ 60,000	\$ 55,000	\$ 55,000
Totals	\$ 68,850	\$ 73,500	\$ 73,500	\$ 68,500	\$ 68,500

OTHER EMERGENCY SERVICES

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CITY OF WASH-RESCUE CONTRACT	\$ 154,172	-	-	-	-	-	-	-	-	-
SIDNEY DIVE TEAM APPROPRIATION	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
PROFESSIONAL SERVICE-MEDICAL	65,050	56,250	55,350	8,450	60,000	60,000	35,000	55,000	55,000	55,000
VFD FIRE SAFETY HOUSE	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
TOTAL	\$ 232,722	\$ 69,750	\$ 68,850	\$ 21,950	\$ 73,500	\$ 73,500	\$ 48,500	\$ 68,500	\$ 68,500	\$ 68,500

SPECIAL REVENUES

Special Revenue Funds- Special Revenue Funds account for specific revenue sources that are legally restricted to expenditures for specified purposes.

- E-911 Telephone System – This fund is used to account for revenues and expenses associated with the County’s PSAP system.
- State/Federal Seized Funds – This fund is used to account for revenues and expenses associated with seized drug funds received from the State and Federal government.
- Fire & Rescue Tax Districts – This fund is used to account for tax collections and distributions to the County Fire and Rescue/EMS districts.
- Tax Revaluation Reserve Fund – North Carolina G.S. 153-A-150 mandates that counties set aside funds to finance the octennial reappraisal of real property. Each year a county must appropriate funds to the reappraisal reserve fund in an amount that will accumulate enough to finance the next reappraisal. Once placed in the fund, the monies are restricted for that purpose. The 2026 reappraisal cost is estimated at a total price of \$1,064,900. A contribution of \$162,050 is needed for the next eight years.
- Economic Development Fund – This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities.
- Capital Reserve Fund – This fund is used to account for transfers to the Capital Reserve Fund for future capital purchases such as Voting Machines for Elections.
- HCCBG Aging – This fund is used to account for the Home and Community Care Block Grant services, which are provided to eligible seniors in Beaufort County.
- Healthcare Reserve Fund – This fund is used to account for funds the County received when the trust accounts set up to account for trailing liabilities were closed years after the hospital was transferred to Vidant Health Systems.
- Facility/Capital Improvements Fund- This fund is used to account for transfers equal to \$.01 per \$100 tax valuation for facility/capital improvements.

SPECIAL REVENUES	FY 18-19 Actuals	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
E-911 Revenues					
E-911 Surcharge	229,761	229,000	229,000	304,189	304,189
E-911 State Grant	0	0	0	0	0
Interest Income	290	0	0	0	0
E-911 FB Appropriated	0	0	0	0	0
E-911 Total Revenues	230,051	229,000	229,000	304,189	304,189
Seized Funds Revenues					
Unauthorized Substance Tax	31,557	15,000	15,000	30,000	30,000
Miscellaneous Income	3,729	0	0	4,000	4,000
Appropriated Fund Balance	0	35,000	35,000	66,000	66,000
Seized Funds Total Revenues	35,683	50,000	50,000	100,000	100,000
Fire Tax District Revenues					
Richlands Fire/Rescue Tax	860,671	850,000	850,000	890,000	890,000
Chocowinity Fire Tax	371,550	355,000	355,000	368,000	368,000
Northside Fire Tax	963,776	930,000	930,000	948,000	948,000
Total Fire Tax Revenues	2,195,997	2,135,000	2,135,000	2,206,000	2,206,000
EMS Tax District Revenues					
Bath Township EMS Tax	394,444	383,000	383,000	387,000	387,000
Chocowinity Township EMS Tax	432,962	413,000	413,000	428,085	428,085
Chocowinity Municipal EMS Tax	47,890	42,000	42,000	48,000	48,000
Long Acre Township EMS Tax	300,456	287,100	287,100	295,000	295,000
Washington Township EMS Tax	196,538	187,000	187,000	200,000	200,000
Pantego Township EMS Tax	161,294	168,300	168,300	152,000	152,000
Pantego Municipal EMS Tax	15,186	0	0	15,000	15,000
Total EMS Tax Revenues	1,548,770	1,480,400	1,480,400	1,525,085	1,525,085
Tax Revaluation Fund Revenues					
Transfer from General Fund	162,050	162,050	162,050	162,050	162,050
Appropriated Fund Balance	0	0	0	0	0
Total Revaluation Fund Revenues	162,050	162,050	162,050	162,050	162,050
Economic Development Fund Revenues					
Transfer from General Fund	80,000	80,000	80,000	80,000	80,000
Capital Reserve Fund					
Transfer from General Fund	55,000	55,000	55,000	55,000	55,000
HCCBG - Aging					
Home Delivered Meals-Contributions	1,143	2,500	2,500	1,500	1,500
Congregate Meals-Contributions	1,556	2,500	2,500	1,500	1,500
Transportation-Contributions	163	1,000	1,000	200	200
In Home Aide Services-Contributions	293	0	0	50	50
Interest Income	286	0	0	0	0
Fund Balance-Appropriated	0	30,000	30,000	12,325	12,325
Transfer from GF	0	0	0	0	0
	3,441	36,000	36,000	15,575	15,575
Healthcare Reserve Fund					
Loan Payments from General Fund	371,540	371,541	371,541	371,541	371,541
Facility/Capital Improvements Fund					
Transfer from General Fund	0	575,000	575,000	575,000	575,000

E-911 Expenditures	FY 18-19 Actuals	FY 19-20 Original	FY 19-20 Revised	FY 20-21 Recommended	FY 20-21 Approved
Implemental Functions	33,180	60,000	55,000	60,000	60,000
E-911 Services	0	0	0	0	0
Telephone	84,079	89,000	89,000	89,000	89,000
Software Maintenance	69,183	70,000	60,000	60,000	60,000
Hardware Maintenance	3,753	7,000	17,000	20,000	20,000
Furniture	2,191	0	1,000	1,000	1,000
Capital	29,715	0	0	67,189	67,189
Back-up PSAP	0	2,000	2,000	2,000	2,000
Training	0	1,000	5,000	5,000	5,000
E-911 Total Exp.	222,101	229,000	229,000	304,189	304,189
Seized Funds Expenditures					
Seized Funds – Equipment	115	50,000	50,000	100,000	100,000
Seized Funds Total Exp.	115	50,000	50,000	100,000	100,000
Fire Tax District Expenditures					
Richlands Fire/Rescue Tax	859,951	849,400	849,400	888,800	888,800
Chocowinity Fire Tax	369,977	353,800	353,800	366,500	366,500
Northside Fire Tax	959,834	926,800	926,800	944,200	944,200
DMV Collection Fees (All Districts)	6,235	5,000	5,000	6,500	6,500
Total Fire Tax Exp.	2,195,997	2,135,000	2,135,000	2,206,000	2,206,000
EMS Tax District Expenditures					
Pamlico Beach EMS	35,000	35,000	35,000	35,000	35,000
Bath Community EMS to GF	358,868	346,550	346,550	351,000	351,000
Chocowinity Township EMS	432,962	411,300	411,300	426,500	426,500
Chocowinity Municipal EMS	47,328	41,825	41,825	47,900	47,900
Broad Creek EMS	230,077	219,880	219,880	225,000	225,000
Pinetown EMS	68,829	66,025	66,025	67,700	67,700
Washington Township EMS to GF	195,480	186,225	186,225	199,000	199,000
Pantego Township EMS to GF	160,774	167,595	167,595	151,500	151,500
Pantego Municipal EMS	15,186	0	0	14,515	14,515
DMV Collection Fees (All Districts)	4,266	6,000	6,000	6,970	6,970
Total EMS Tax Exp.	1,548,770	1,480,400	1,480,400	1,525,085	1,525,085
Tax Revaluation Fund Expenditures					
Transfer to Revaluation Project Fund	0	0	0	0	0
To Fund Balance for 2026 Reval	162,050	162,050	162,050	162,050	162,050
Total Reval Fund Exp.	162,050	162,050	162,050	162,050	162,050
Economic Development Fund Expend.					
Committee of 100 – Industry Ready Bldg. Pymt.	35,000	35,000	35,000	35,000	35,000
Airport Grant – City of Washington	39,799	45,000	45,000	45,000	45,000
Total Economic Development Exp.	74,799	80,000	80,000	80,000	80,000
Capital Reserve Fund					
Voting Machine Capital Reserve	55,0000	55,000	55,000	55,000	55,000
HCCBG - Aging					
In Home Aide Services	10,399	16,000	16,0002	6,050	6,050
Home Delivered Meals Purchases	10,071	10,500	10,500	6,500	6,500
Congregate Meal Purchases	9,308	9,500	9,500	2,825	2,825
Transportation Expenses	0	0	0	200	200
Total HCCBG - Aging	29,778	36,000	36,000	15,575	15,575
Healthcare Reserve Fund					
To Healthcare Fund Balance	371,540	371,541	371,541	371,541	371,541
Facility/Capital Improvements Fund					
Facility/Capital Improvements	0	575,000	575,000	575,000	575,000

This page left blank intentionally.

EMERGENCY TELEPHONE SYSTEM FUND (ETSF)

Description: The original intention of the Emergency Telephone System Fund was to make Enhanced 911 (E-911) services available for all Beaufort County residents and visitors. This critical service allows telecommunicators to identify the caller's location without the caller verbally explaining the location of the incident. The County E-911 Center is also Wireless Phase II compliant, which allows telecommunicators to see wireless phone caller location information by utilizing the GIS mapping system.

History: In 1989 the General Assembly authorized counties and cities to impose a charge on telephone subscribers to pay for certain costs associated with E-911 services. The charge was collected by the local telephone company and remitted to the county or city. The funds were used either for non-recurring costs of establishing an E-911 system, such as the lease or purchase of equipment, or to pay charges associated with the continued operation of fixed-end equipment and charges imposed by the telephone company for the operation of the service.

On September 25, 1998, the General Assembly approved Senate Bill 1242, establishing the Enhanced 911 Wireless Fund and the North Carolina Wireless 911 Board. The objective of the act was to provide for an enhanced wireless 911 system for the use of personal cellular communications services and other wireless telephone customers in response to the mandate by the FCC in Docket 94-102. On July 27, 2007, the General Assembly revised NCGS 62A, creating a 911 Board with responsibility for both wireline and wireless 911 in North Carolina and a single, statewide service charge per connection for any type of voice communication service provider effective January 1, 2008. The service charge was initially set at \$0.70, but as noted below, is currently \$0.60.

The proceeds from this service charge are deposited into a fund administered by the North Carolina 911 Board. The 911 Board monitors the revenues generated by the service charge. If the 911 Board determines that the rate produces revenue in excess of the amount needed, the 911 Board must reduce the rate. The reduced rate must ensure full cost recovery for voice communications service providers and for primary PSAPs over a reasonable period of time. A change in the amount of the rate becomes effective only on July 1 of any given year. During the 2010 fiscal year the 911 Board determined a reduction in the service charge from \$0.70 to \$0.60 would provide sufficient revenue, and implemented that change effective July 1, 2010.

Current and future considerations:

Back-up PSAPs – During the 2014 legislative session, S797 (911 Board/Back-up PSAPs) originated out of the Joint Legislative Oversight Committee on Information Technology following reports of several hours of 911 system outages in various counties across the state. The legislation provides that a Primary Public Safety Answering Point (PSAP) “must have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP.” Back-up PSAP is defined as “the capability to operate as part of the 911 System and all other features of its associated primary PSAP.” The term also includes a “PSAP that receives 911 calls only when they are transferred from the primary PSAP or on an alternate routing basis when calls cannot be completed to the primary PSAP.”

The back-up PSAP requirement does not mandate that each primary PSAP have a separate brick and mortar facility to serve as its back-up. The requirement may be satisfied through the use of another PSAP or simply a plan that provides some means for rerouting 911 calls. Failure to comply with this requirement may result in the 911 Board's decision to reduce, suspend or terminate 911 Fund distributions to the primary PSAP made on or after July 1, 2016. The Sheriff's Office is in the process of finalizing and submitting its back-up PSAP plan to the State.

Next Generation 911 – Next Generation 911 (NG911) is the next evolution of the E-911 system. NG911 will enhance the 911 system to create a faster, more flexible, resilient, and scalable system that allows 911 to keep up with communication technology used by the public. Put simply, NG911 is an Internet Protocol (IP)-based system that allows digital information (e.g., voice, photos, videos, text messages) to flow seamlessly from the public, through the 911 network, and on to emergency responders. While the technology to implement NG911 systems is available now, the transition to NG911 involves much more than just new computers. Implementing NG911 will include activities of many people, who will coordinate efforts to plan and deploy a continually evolving system of hardware, software, standards, policies, protocols and training.

E911 REVENUES

	2017	2018	2019	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
REVENUES									
E911 SURCHARGE	\$ 163,240	\$ 189,185	\$ 229,761	\$ 229,000	\$ 229,000	\$ 292,307	\$ 304,189	\$ 304,189	\$ 304,189
INTEREST INCOME	-	-	290	-	-	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	-	-	-	-	-	-
	\$ 163,240	\$ 189,185	\$ 230,051	\$ 229,000	\$ 229,000	\$ 292,307	\$ 304,189	\$ 304,189	\$ 304,189

EXPENDITURES									
IMPLEMENTAL FUNCTIONS	\$ -	\$ -	\$ 33,180	\$ 60,000	\$ 55,000	\$ 52,414	\$ 60,000	\$ 60,000	\$ 60,000
TELEPHONE	53,912	75,634	84,079	89,000	89,000	86,000	89,000	89,000	89,000
E911 SERVICES	3,938	8,212	-	-	-	-	-	-	-
HARDWARE MAINTENANCE	10,111	49,777	3,753	7,000	17,000	13,758	20,000	20,000	20,000
SOFTWARE MAINTENANCE	93,160	57,083	69,183	70,000	60,000	30,000	60,000	60,000	60,000
UNALLOWABLE EXPENSES	7,598	-	-	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	3,243	850	-	1,000	5,000	4,002	5,000	5,000	5,000
FURNITURE	-	-	2,191	-	1,000	-	1,000	1,000	1,000
CAPITAL OUTLAY-EQUIPMENT	192,091	267,443	29,715	-	-	-	67,189	67,189	67,189
BACK-UP PSAP	-	-	-	2,000	2,000	-	2,000	2,000	2,000
	\$ 364,053	\$ 458,999	\$ 222,101	\$ 229,000	\$ 229,000	\$ 186,174	\$ 304,189	\$ 304,189	\$ 304,189



J. ERIC BOYETTE
SECRETARY & STATE CHIEF
INFORMATION OFFICER
CHAIRMAN

David B. Bone
VICE CHAIRMAN

MEMORANDUM

TO: Brian Alligood
County Manager

FROM: L.V. Pokey Harris
Executive Director

DATE: December 13, 2019

RE: Beaufort PSAP Estimated Funding Distribution FY2021

The North Carolina 911 Board approved a funding method in December 2010 for distributing funds to primary PSAPs. The 911 Board is required to present the proposed distribution amount (base amount as defined in G.S. §143B-1406) for each primary PSAP by December 31 of each year for the upcoming fiscal year. The distribution amount is based on data collected for the most recent five years of approved eligible expenditures of your primary PSAP.

The 911 Board must consider the amount of funds carried forward for your primary PSAP in determining the distribution amount for the upcoming fiscal year. This is required by §143B-1406(a1), and the Board considered distributions remaining in the Emergency Telephone System Fund for the past two years. PSAPs may carry forward no more than 20% of the average yearly amount of the prior two years for eligible expenditures for capital outlay, capital improvements or equipment replacement. The 911 Board, however, may allow a PSAP to carry forward a greater amount.

Based on the current information on file, which may change as staff reconciles your report, the annual estimated distribution to your PSAP for fiscal year 2020-2021 is \$304,189.08.

If you feel the monthly distribution amount is not adequate to fund the eligible expenditures of your 911 center, or if you feel your agency needs to carry forward more than the 20% allowable carry-forward amount, you may request a reconsideration of the distribution amount.

Forms for requesting a funding reconsideration are available on the North Carolina 911 Board website <http://it.nc.gov/nc911board>. Eligible expenses are identified in the N.C.G.S. §143B-1406(d) and on the Board's, Approved Use of Funds List at <http://it.nc.gov/nc911board>.

Please contact Marsha Tapler for assistance at Marsha.Tapler@nc.gov. Reconsideration should be filed no later than February 28, 2020.

P O Box 17209, Raleigh, NC 27619-7209
4101 Mail Service Center, Raleigh, NC 27699-4101
Telephone: 919-754-6621
it.nc.gov/nc911board

DRUG SEIZURES

	2017	2018	2019	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
UNAUTHORIZED SUBSTANCE TAX	\$ 16,410	\$ 27,704	\$ 31,557	\$ 15,000	\$ 15,000	\$ 32,000	\$ 30,000	\$ 30,000	\$ 30,000
INVESTMENT EARNINGS	-	-	397	-	-	450	-	-	-
MISCELLANEOUS INCOME	10,290	9,637	3,729	-	-	4,200	4,000	4,000	4,000
APPROPRIATED FUND BALANCE	-	-	-	35,000	35,000	-	-	66,000	66,000
	\$ 26,700	\$ 37,341	\$ 35,683	\$ 50,000	\$ 50,000	\$ 36,650	\$ 34,000	\$ 100,000	\$ 100,000
EQUIPMENT PURCHASE	\$ 9,125	\$ 18,566	\$ 115	\$ 50,000	\$ 50,000	\$ 10,000	\$ 34,000	\$ 100,000	\$ 100,000
CAPITAL OUTLAY-EQUIPMENT TO GENERAL FUND	9,441	-	-	-	-	-	-	-	-
	\$ 18,566	\$ 18,566	\$ 115	\$ 50,000	\$ 50,000	\$ 10,000	\$ 34,000	\$ 100,000	\$ 100,000

This page left blank intentionally.

HCCBG - AGING

The Beaufort County Department of Social Services is the Lead Agency and a provider for Home and Community Care Block Grant services in Beaufort County. HCCBG services are provided to eligible seniors in Beaufort County with the goal of maintaining their independence and allowing them to remain in their own home. Recipients of HCCBG services have the opportunity to give monetary contributions for the services but are not required to do so. These contributions are used to expand HCCBG services.

HCCBG Services include:

- Congregate Nutrition and Home Delivered Meals – meal provided to an older adult, either in a group setting or to their home, that provides 1/3 of the recommended daily dietary allowance
- In-Home Aide – aide services provided to assist with essential home management, personal care and/or supervision to enable the older adult to remain in their own home
- Transportation – provides travel to and from a community resource such as medical appointments, the nutrition site, or other areas for older adults to access services and activities for daily living
- Information and Case Assistance -- information about programs and services and how to obtain those services are provided to older adults and their families

HCCBG-AGING

	2017	2018	2019	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
REVENUES									
HOME DELIVERED MEALS-CONTRIBUT	\$ 1,234	\$ 2,192	\$ 1,143	\$ 2,500	\$ 2,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
CONGREGATE MEALS-CONTRIBUTIONS	1,607	2,006	1,556	2,500	2,500	1,500	1,500	1,500	1,500
TRANSPORTATION-CONTRIBUTIONS	152	164	163	1,000	1,000	200	200	200	200
IN HOME AIDE SERVICES-CONTRIBUT	-	-	293	-	-	50	50	50	50
INVESTMENT EARNINGS	-	-	286	-	-	-	-	-	-
FUND BALANCE-APPROPRIATED	-	-	-	30,000	30,000	32,750	-	12,325	12,325
	\$ 2,993	\$ 4,362	\$ 3,441	\$ 36,000	\$ 36,000	\$ 36,000	\$ 3,250	\$ 15,575	\$ 15,575
TRANSFER FROM GENERAL FUND									
	\$ 68,324	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 68,324	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENSES									
IN HOME AIDE SERVICES	\$ -	\$ 200	\$ 10,399	\$ 16,000	\$ 16,000	\$ 16,000	\$ 6,050	\$ 6,050	\$ 6,050
HOME DELIVERED MEAL PURCHASES	-	2,500	10,071	10,500	10,500	10,500	6,500	6,500	6,500
CONGREGATE MEAL PURCHASES	(348)	2,500	9,308	9,500	9,500	9,500	2,825	2,825	2,825
TRANSPORTATION EXPENSES	1,165	1,000	-	-	-	-	200	200	200
	\$ 817	\$ 6,200	\$ 29,778	\$ 36,000	\$ 36,000	\$ 36,000	\$ 15,575	\$ 15,575	\$ 15,575

WATER

Historically, the Beaufort County Water Department (BCWD) has consisted of seven independent water districts. These Districts were formed at different times with the first created in 1989. Each District continues to be a separate legal entity. In the FY 18/19 budget, the seven districts were consolidated into one operational entity through an interlocal operating agreement. This created operational efficiencies and allows the system to charge a uniform rate. The transition to a uniform rate will occur over the next 5 years as demonstrated in the attached rate study. Additionally, a 10-year CIP has been developed to map out future large capital needs for the water system.

Christina Smith, Public Works Director
Erick Jennings, Water Systems Manager

111 West 2nd Street
Washington, North Carolina 27889

Phone: (252) 975-0720

Fax: (252) 975-0489

Email: Christina.smith@co.beaufort.nc.us
Erick.jennings@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 16-17	FY 17-18.	FY 18-19	FY 19-20	FY 20-21 Recommended	FY 20-21 Approved
28	28	28	28 **	27**	27**

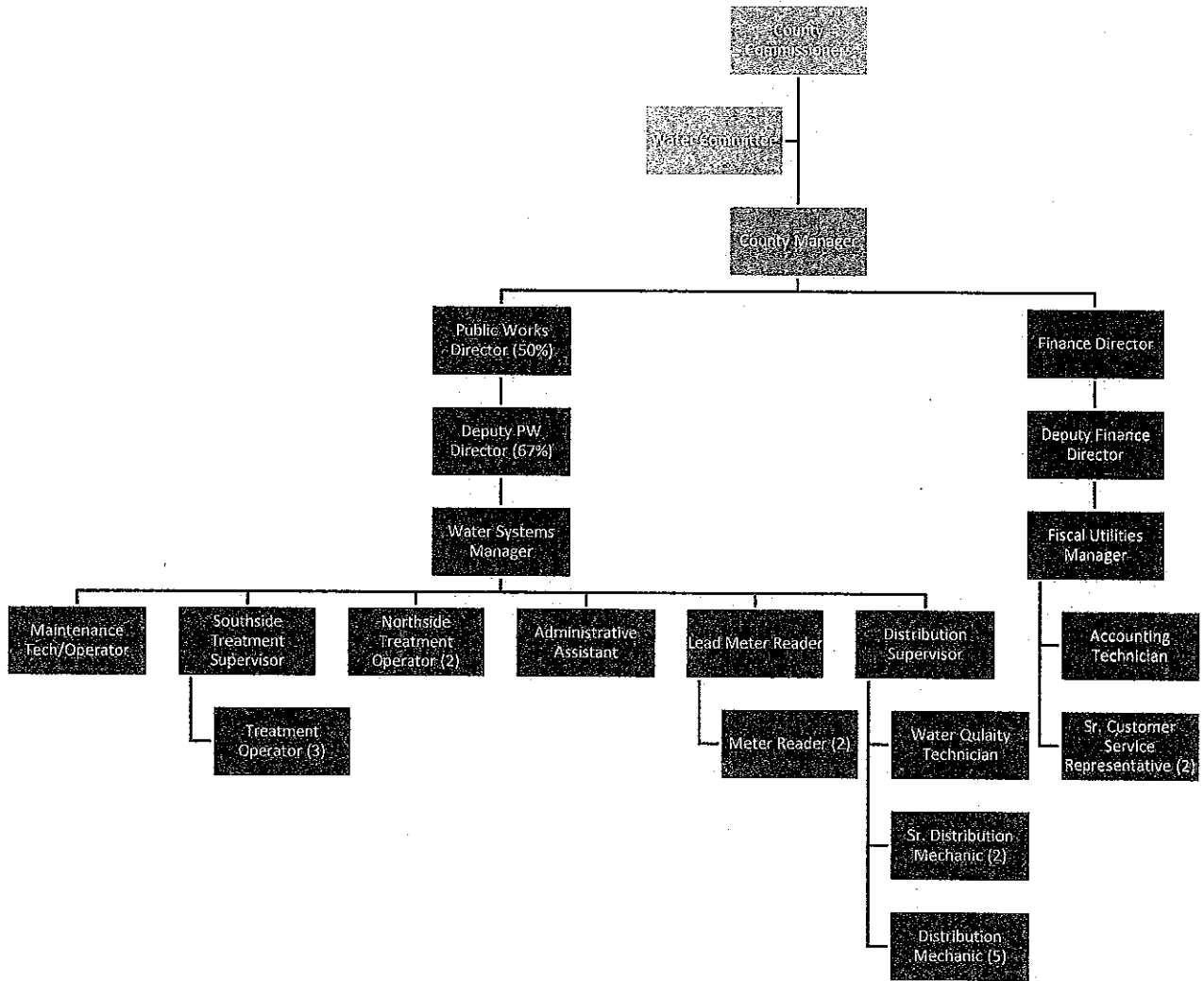
** The Customer Service division of the Water Department is now part of the Finance Department; however, the salary and benefit expenses for these positions are cost allocated directly to the Water Fund.

WATER REVENUES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Water Districts	\$7,634,519	\$7,566,185	\$7,763,608	\$7,570,091	\$7,570,091

WATER EXPENSES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 932,785	\$ 1,003,918	\$ 1,027,418	\$ 1,038,381	\$ 1,038,381
Benefits	387,864	402,212	411,235	437,519	437,519
Operating	4,776,917	2,827,194	2,805,094	2,858,621	2,858,621
Debt Service	1,517,605	3,065,500	3,065,500	3,053,302	3,053,302
Fund Balance Reserve	123,011	138,361	138,361	128,268	128,268
Capital	-	129,000	316,000	54,000	54,000
Totals	\$ 7,738,182	\$ 7,566,185	\$ 7,763,608	\$ 7,570,091	\$ 7,570,091

FY 2020 – FY2021

Beaufort County Water Department



BEAUFORT COUNTY WATER DISTRICT

	2017	2018	2019	2020	2020	2020	2020	2021	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES			\$ 854,164	\$ 500,864	\$ 904,543	\$ 938,043	\$ 875,682	\$ 904,543	\$ 948,381	\$ 948,381
SALARIES-OVERTIME	-	-	76,297	42,741	80,000	80,000	71,468	80,000	80,000	80,000
SALARIES-PART TIME	-	-	2,324	2,829	19,375	9,375	5,500	10,000	10,000	10,000
COMPENSATED ABSENCES ADJ	-	-	17,068	-	-	-	-	-	-	-
FICA 6.2%	-	-	54,217	31,871	62,243	64,320	55,385	62,243	64,341	64,341
LOC. GOV. EMP. RETIREMENT	-	-	72,410	48,924	88,117	91,115	85,243	88,117	104,895	104,895
LGERS PENSION EXPENSE	-	-	93,709	-	-	-	-	-	-	-
LGERS CY CONTRIBUTIONS	-	-	(72,410)	-	-	-	-	-	-	-
HOSPITALIZATION-EMPLOYEE	-	-	173,531	102,716	180,947	183,727	177,882	180,947	204,945	204,945
OPEB EXPENSE	-	-	104,902	-	-	-	-	-	-	-
CY PREMIUMS PAID - OPEB	-	-	(24,496)	-	-	-	-	-	-	-
MEDICARE 1.45%	-	-	12,680	7,454	14,557	15,043	12,953	14,557	15,047	15,047
LIFE INSURANCE-EMPLOYEE	-	-	619	354	637	649	640	637	733	733
WORKERS COMPENSATION INSURANCE	-	-	36,020	26,204	36,020	36,020	28,204	26,990	26,990	26,990
401(K) EMPLOYER CONTRIBUTION	-	-	17,088	9,974	19,691	20,361	17,370	19,691	20,568	20,568
PROF.SERVICE-AUDIT/ACCOUNTING	-	-	3,229	2,254	3,500	3,500	3,500	3,500	3,500	3,500
PROFESSIONAL SERVICE-ENG/TEST	-	-	4,533	4,618	27,000	28,000	25,000	27,000	27,000	27,000
ADMINISTRATIVE COST TO GF	-	-	220,086	-	220,086	220,086	220,086	220,086	256,077	256,077
UNIFORMS	-	-	15,686	15,308	20,320	20,320	20,320	20,320	20,320	20,320
SUPPLIES-MAINT./REPAIR	-	-	16,078	14,614	21,000	21,000	22,000	20,548	20,548	20,548
OFFICE SUPPLIES	-	-	3,402	2,356	2,500	2,500	3,500	3,000	3,000	3,000
SUPPLIES-TREATMENT	-	-	137,983	126,516	154,000	154,000	155,000	168,717	168,717	168,717
SUPPLIES-DISTRIBUTION	-	-	119,824	88,223	104,000	104,000	112,000	145,000	145,000	145,000
WATER PURCHASE	-	-	895,058	286,715	800,000	800,000	845,000	845,000	845,000	845,000
PROFESSIONAL DEVELOPMENT	-	-	7,333	4,634	12,000	12,000	12,000	12,000	12,000	12,000
TRAVEL-FUEL	-	-	70,623	35,786	70,000	70,000	72,000	72,000	72,000	72,000
TELEPHONE	-	-	37,791	21,357	44,000	44,400	38,000	44,000	44,000	44,000
POSTAGE	-	-	66,922	67,200	68,000	68,000	64,747	68,000	68,000	68,000
UTILITIES	-	-	181,551	97,883	155,000	155,000	163,000	167,890	167,890	167,890
PRINTING	-	-	-	-	1,000	1,000	-	-	-	-
MAINT/REPAIR-BUILDINGS	-	-	27,133	47,150	55,180	55,180	55,180	58,086	58,086	58,086
MAINT/REPAIR	-	-	109,145	7,758	90,000	90,000	75,000	110,000	110,000	110,000
MAINT/REPAIR-SCADA	-	-	8,425	18,258	20,000	20,000	30,000	40,000	40,000	40,000
MAINT/REPAIR-WATER TANKS	-	-	162,544	166,910	166,910	166,910	166,910	168,410	168,410	168,410
MAINT/REPAIR-VEHICLE	-	-	29,358	20,395	31,700	31,700	30,000	30,000	30,000	30,000
COMPUTER SOFTWARE/SUPPORT	-	-	34,367	28,930	40,000	40,000	37,770	76,940	76,940	76,940
LEGAL ADVERTISING	-	-	1,592	-	1,200	1,200	1,200	1,200	1,200	1,200
TEMPORARY EMP.SERVICES	-	-	67,038	34,988	37,500	37,500	30,000	15,000	15,000	15,000
WATER BILLING SERVICE	-	-	18,984	20,509	25,000	25,000	19,000	20,000	20,000	20,000
EQUIPMENT PURCHASE	-	-	21,894	2,954	25,000	25,500	12,000	36,102	36,102	36,102
EQUIPMENT PURCHASE-TREATMENT	-	-	-	4,461	22,500	22,500	20,000	21,902	21,902	21,902
RENTAL EQUIPMENT	-	-	28,950	25,716	35,200	35,200	25,716	35,200	35,200	35,200
CONTRACT SERVICES	-	-	39,588	31,299	56,100	56,100	44,000	64,450	64,450	64,450
CONTRACTS-LANDSCAPE	-	-	43,628	34,319	52,500	52,500	48,000	50,000	50,000	50,000
CONTRACTS-TESTING SERVICES	-	-	22,749	28,581	30,000	30,000	28,000	30,000	30,000	30,000
CONTRACTS-BORING SERVICES	-	-	13,000	14,000	14,000	14,000	9,000	12,000	12,000	12,000
PERMITS	-	-	6,485	6,581	10,000	10,000	6,581	7,100	7,100	7,100
INSURANCE AND BONDS	-	-	114,591	115,901	118,000	118,000	115,902	119,379	119,379	119,379
INSURANCE DEDUCTIBLES	-	-	1,000	-	1,000	1,000	-	-	-	-
INSURANCE DEDUCTIBLES	-	-	-	1,104	-	-	2,104	2,000	2,000	2,000
CREDIT CARD FEES (BANK CHARGE)	-	-	45,330	25,416	46,000	46,000	46,000	46,000	46,000	46,000
DEPRECIATION EXPENSE	-	-	2,161,944	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	(89,757)	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	1,940	1,987	4,000	4,000	3,130	3,800	3,800	3,800
CAPITAL OUTLAY-EQUIPMENT	-	-	-	160,000	75,000	235,000	190,000	-	-	-
CAPITAL OUTLAY-VEHICLES	-	-	-	53,145	54,000	81,000	81,000	54,000	54,000	54,000
PRINCIPAL H-LRX-F-11-1735	-	-	-	-	55,000	55,000	55,000	55,000	55,000	55,000
PRINCIPAL H-LRX-F-11-1741	-	-	-	-	55,000	55,000	55,000	55,000	55,000	55,000
PRINCIPAL BOND-WDI	-	-	-	-	140,000	140,000	140,000	140,000	140,000	140,000
PRINCIPAL BOND-WDI I	-	-	-	-	195,000	195,000	195,000	200,000	200,000	200,000
PRINCIPAL BOND-WD III	-	-	-	-	225,000	225,000	225,000	230,000	230,000	230,000
PRINCIPAL BOND-WD IV	-	-	-	-	225,000	225,000	225,000	240,000	240,000	240,000
PRINCIPAL BOND-WD V	-	-	-	-	110,000	110,000	110,000	115,000	115,000	115,000
PRINCIPAL BOND-WD VI	-	-	-	-	245,000	245,000	245,000	250,000	250,000	250,000
PRINCIPAL BOND-WD VII	-	-	-	-	165,000	165,000	165,000	170,000	170,000	170,000
PRINCIPAL-BANK OF AMERICA	-	-	-	175,000	300,000	300,000	300,000	300,000	300,000	300,000
INTEREST-BOND	-	-	117,705	(117,705)	-	-	(117,705)	-	-	-
INTEREST-BOND-WDI	-	-	185,263	90,031	180,063	180,063	180,063	174,463	174,463	174,463
INTEREST-BOND-WDII	-	-	131,800	62,100	124,200	124,200	124,200	116,400	116,400	116,400
INTEREST-BOND-WDIII	-	-	160,700	76,150	152,300	152,300	152,300	143,300	143,300	143,300
INTEREST-BOND-WDIV	-	-	259,850	125,625	251,250	251,250	251,250	242,250	242,250	242,250
INTEREST-BOND-WDV	-	-	121,331	58,566	117,131	117,131	117,131	112,732	112,732	112,732
INTEREST-BOND-WDVI	-	-	356,781	173,791	347,581	347,581	347,581	337,782	337,782	337,782
INTEREST-BOND-WDVII	-	-	184,175	88,988	177,975	177,975	177,975	171,375	171,375	171,375
INTEREST-BANK OF AMERICA	-	-	123,011	81,937	138,361	138,361	138,361	128,268	128,268	128,268
NC DOT RELOCATION/PROJECTS	-	-	-	-	8,000	8,000	8,000	8,000	8,000	8,000
TO WATER DISTRICT FUND BALANCE	-	-	-	-	209,998	209,998	-	-	-	-
TO WATER DISTRICT PROJECT FUND	-	-	23,030	-	-	-	-	-	-	-
HURRICANE FLORENCE EXPENSE	-	-	6,166	-	-	-	-	-	-	-
HURRICANE DORIAN EXPENSE	-	-	-	9,697	-	-	9,707	-	-	-

FUEL SPILL EXPENSES
CONTINGENCY
TOTAL

-	-	220	-	-	-	-	-	-	-	-
				25,000	-	-	-	50,000	50,000	
\$-	\$-	\$ 7,738,182	\$ 3,215,938	\$ 7,566,185	\$ 7,763,608	\$ 7,264,836	\$ 7,395,925	\$ 7,570,091	\$ 7,570,091	

BEAUFORT COUNTY WATER DISTRICTS

ADDITIONAL FY2021 BUDGET INFORMATION

Debt Payment Summary

Year	District I	District II	District III	District IV	District V	District VI	District VII	Total	Increase
2018	\$ 370,262.50	\$ 277,400.00	\$ 332,300.00	\$ 478,250.00	\$ 230,531.26	\$ 645,781.26	\$ 345,375.00	\$ 2,679,900.02	\$ 421,202.62
2019	\$ 413,643.67	\$ 380,288.11	\$ 431,724.58	\$ 540,499.92	\$ 252,143.61	\$ 719,889.74	\$ 379,721.28	\$ 3,117,910.91	\$ 438,010.89
2020	\$ 426,043.88	\$ 387,935.00	\$ 449,015.85	\$ 553,401.53	\$ 257,465.84	\$ 739,374.05	\$ 390,624.84	\$ 3,203,860.98	\$ 85,950.07
2021	\$ 419,270.04	\$ 383,552.38	\$ 443,364.61	\$ 557,625.13	\$ 257,367.38	\$ 732,460.52	\$ 387,927.71	\$ 3,181,567.76	\$ (22,293.22)
2022	\$ 421,096.20	\$ 371,969.77	\$ 430,213.36	\$ 553,848.72	\$ 255,918.92	\$ 732,846.99	\$ 388,330.57	\$ 3,154,224.54	\$ (27,343.22)
2023	\$ 417,422.36	\$ 360,387.16	\$ 422,062.11	\$ 549,572.32	\$ 254,220.47	\$ 727,483.48	\$ 388,233.44	\$ 3,119,381.34	\$ (34,843.20)

This page left blank intentionally.

SOLID WASTE

Beaufort County currently contracts with Republic Services to provide disposal of the County's solid waste. Republic Services handles approximately 26,000 tons of waste annually and employs approximately 45 employees in Beaufort County. Republic Services maintains eleven convenience sites throughout the County and a transfer station on Flanders Filters Road. Attendants are present at all sites to direct and maintain the sites, but all convenience centers are self-service.

Christina Smith, Public Works Director
Annette Clemmons, Accounting Technician

Solid Waste
123 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-9624
Fax: (252) 940-6159
Email: Christina.Smith@co.beaufort.nc.us

The County also maintains an active vegetative debris landfill, a scrap tire recycling area, and an inactive MSW landfill. Tar Landing Company is contracted to operate and maintain these functions.

The Public Works Director and an Accounting technician manage these contracts and issues related to Solid Waste; and a small percentage of their salaries and benefits are allocated to Solid Waste beginning in FY 18/19.

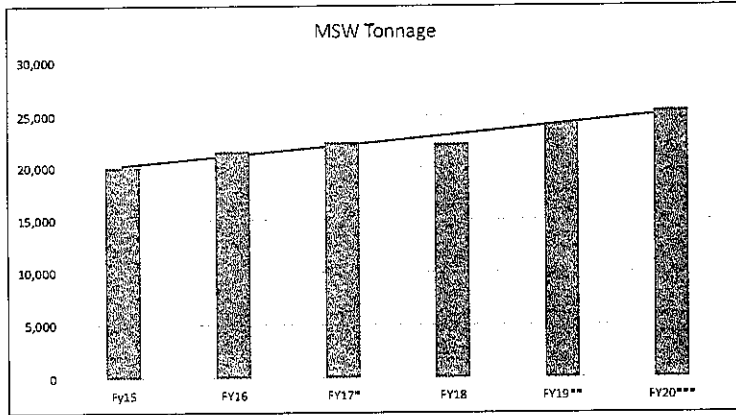
SOLID WASTE REVENUES	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Total Revenues	\$ 3,747,509	\$ 3,695,205	\$ 3,703,205	\$ 3,829,411	\$ 3,946,161

SOLID WASTE	FY 18-19 Actual	FY 19-20 Original	FY 19-20 Amended	FY 20-21 Recommended	FY 20-21 Approved
Personnel	\$ 10,375	\$ 15,085	\$ 31,585	\$ 39,834	\$ 39,834
Benefits	\$ 2,323	\$ 3,925	\$ 8,369	\$ 11,144	\$ 11,144
Operating	\$ 3,832,009	\$ 3,676,195	\$ 3,663,251	\$ 3,778,433	\$ 3,895,183
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 3,844,707	\$ 3,695,205	\$ 3,703,205	\$ 3,829,411	\$ 3,946,161

SOLID WASTE/LANDFILL

	2017	2018	2019	2020	2020	2020	2020	2021	2021
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	RECOMMENDED	APPROVED
SALARIES	\$ -	\$ -	\$ 9,526	\$ 5,531	\$ 13,660	\$ 30,160	\$ 12,995	\$ 38,409	\$ 38,409
SALARIES-PART TIME	0	0	850	480	1,425	1,425	994	1,425	1,425
FICA 6.2%	0	0	628	362	935	1,958	841	2,470	2,470
LOC. GOV. EMP. RETIREMENT	0	0	743	498	1,223	2,700	1,169	3,918	3,918
HOSPITALIZATION-EMPLOYEE	0	0	612	365	1,270	2,639	867	3,395	3,395
MEDICARE 1.45%	0	0	147	85	219	458	197	578	578
LIFE INSURANCE-EMPLOYEE	0	0	3	1	5	11	3	15	15
401(K) EMPLOYER CONTRIBUTION	0	0	191	111	273	603	260	768	768
ADMINISTRATIVE COST TO GF	0	0	84,301	0	84,301	84,301	84,301	87,699	87,699
SOLID WASTE-LANDFILL CONTRACT	64,647	48,400	54,917	48,400	48,400	48,400	48,400	58,080	58,080
PROFESSIONAL DEVELOPMENT	0	0	0	268	1,000	1,000	1,000	1,000	1,000
TELEPHONE	557	350	257	129	300	300	265	265	265
MAINT/REPAIR-BUILDINGS	0	2,883	717	0	0	0	0	115,000	115,000
MAINT/REPAIR-LANDFILL	42,964	57,713	110,109	51,854	61,100	61,100	62,100	65,000	65,000
SOLID WASTE TRANSFER/STATION	676,774	673,179	728,895	718,912	720,000	720,000	725,000	746,750	746,750
SOLID WASTE IN-COUNTY TRANSFER	673,841	708,336	769,531	713,460	713,461	713,461	709,000	730,270	730,270
SCRAP TIRE DISPOSAL	102,939	109,522	117,857	117,204	118,000	118,000	103,000	118,000	118,000
COMPUTER SOFTWARE/SUPPORT	2,266	2,000	2,463	2,000	2,000	2,000	3,500	2,500	2,500
REGIONAL LANDFILL	1,049,236	1,043,359	1,130,174	1,114,696	1,117,000	1,117,000	1,123,000	1,156,690	1,273,440
CONVENIENCE SITES	485,651	453,912	439,831	418,977	415,000	415,000	438,000	438,000	438,000
RECYCLING-AVOIDANCE FEES	142,641	180,450	236,837	199,163	250,000	250,000	194,000	199,820	199,820
WHITE GOODS DISPOSAL	6,761	6,287	8,429	8,000	8,000	8,000	8,500	8,755	8,755
CONTRACT SERVICES	0	0	94,218	8,000	0	8,000	8,000	50,000	50,000
INSURANCE AND BONDS	0	0	772	604	800	800	604	604	604
DEPRECIATION EXPENSE	1,177	1,177	1,002	0	0	0	0	0	0
DEBT SERVICE-CS IMPROVEMENTS	0	0	0	0	136,260	115,889	0	0	0
TRANSFER TO SOLID WASTE CPF	12,625	0	51,700	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	573	0	0	0	0
TOTAL	\$ 3,262,080	\$ 3,287,569	\$ 3,844,707	\$ 3,408,901	\$ 3,695,205	\$ 3,703,205	\$ 3,525,996	\$ 3,829,411	\$ 3,946,161

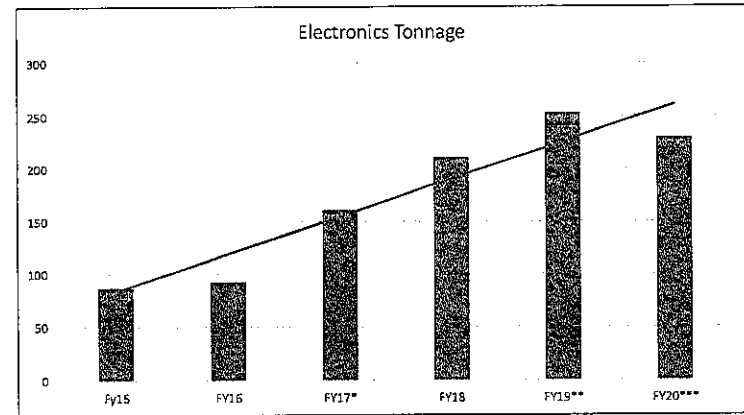
SOLID WASTE TONNAGE



MSW

Year	Tonnage	% Increase Over Prior Year	% Increase Over Without Hurricane Tonnage
Fy15	20,034		
FY16	21,624	7.94%	7.94%
FY17*	22,496	4.03%	4.03%
FY18	22,370	-0.56%	-0.56%
FY19**	24,232	8.32%	1.77%
FY20***	25,531	5.36%	9.99%

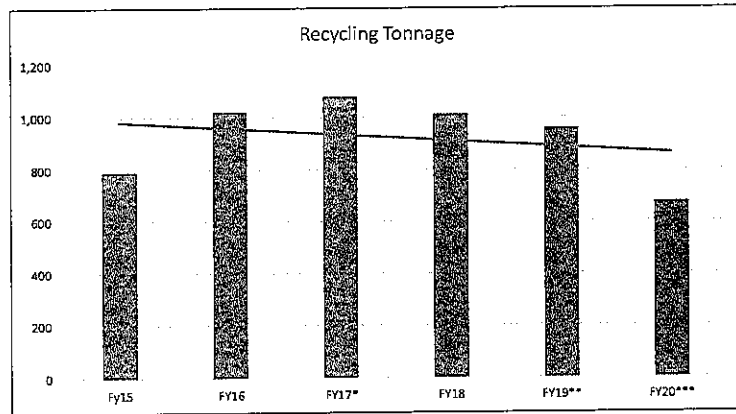
- * Hurricane Matthew (tonnage unknown)
- ** Hurricane Florence (tonnage: 1,466.5)
- *** Hurricane Dorian (tonnage 490.75)



Electronics

Year	Tonnage	% Increase Over Prior Year
Fy15	87	
FY16	93	6.90%
FY17*	161	73.12%
FY18	211	31.06%
FY19**	253	20.07%
FY20***	230	-9.21%

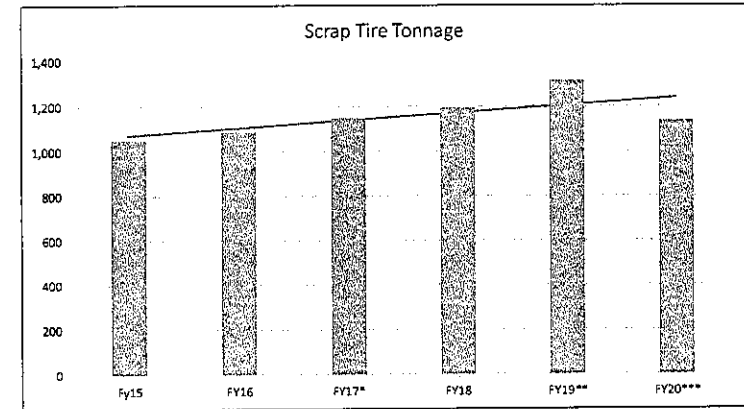
- * Hurricane Matthew
- ** Hurricane Florence
- *** Hurricane Dorian



Recycling

Year	Tonnage	% Increase Over Prior Year
Fy15	793	
FY16	1,022	28.88%
FY17*	1,080	5.68%
FY18	1,013	-6.20%
FY19**	960	-5.24%
FY20***	676	-29.57%

- * Hurricane Matthew (tonnage unknown)
- ** Hurricane Florence (tonnage: 1,466.5)
- *** Hurricane Dorian (tonnage 490.75)



Scrap Tires

Year	Tonnage	% Increase Over Prior Year
Fy15	1,052	
FY16	1,090	3.61%
FY17*	1,150	5.50%
FY18	1,196	4.00%
FY19**	1,315	9.93%
FY20***	1,138	-13.45%

- * Hurricane Matthew
- ** Hurricane Florence
- *** Hurricane Dorian

This page left blank intentionally.

Administrative Charges to General Fund
Fiscal Year 2020-2021

Basis	General	General Percent Share	Water	Water Percent Share	Solid Waste	Solid Waste Percent Share	Total
1 Board	386,422	92.50%	20,888	5.00%	10,444	2.50%	417,753
2 Administration	421,789	92.50%	22,799	5.00%	11,400	2.50%	455,988
3 Human Resources	175,709	92.67%	13,898	7.33%	-	0.00%	189,607
4 Finance	476,681	78.64%	121,233	20.00%	8,252	1.36%	606,166
5 Information Technology	133,798	87.69%	17,214	11.28%	1,565	1.03%	152,577
6 Tax/Solid Waste Bills	14,768	50%	-	0.00%	14,768	50%	29,536
7 Tax/Solid Waste Collections	21,971	50%	-	0.00%	21,971	50%	43,941
8 Rent	-		60,045		19,300		42,595
Total	\$ 1,631,137		\$ 256,077		\$ 87,699		\$ 1,938,163

1 Based on estimated time spent on governance

2 Based on estimated Manager/Clerk/Safety Risk Manager's time

3 Based on the number of employees by fund

4 Based on the number of invoices paid by fund

5 Based on the number of computers by fund

6 Based on splitting actual cost of mailing annual bills 50/50

7 Based on 50% of one tax collection position

8 Based on \$15 sq. foot/yr. for Water (Financial Services 27,870 and Courthouse Annex 27,870); SW is based on avg. of rent paid to outside vendors for other convenience sites

This page left blank intentionally.

Return Check Fee

Definition/Comments – Administration fee for processing a check that has been returned and not paid by the drawer's financial institution as in accordance with G.S. 506, 25-3-512.

Fees Charged - \$25

Revenue code – 10-0600-433100

Tax Collection Fee

Definition/Comments – Administration fee in the amount of 2% charged to municipalities and other taxing authorities for collecting and distributing real and personal taxes.

Fees Charged – 2%

Copies – Administration Office

Definition/Comments – 10 or less non-certified copies are free of charge. After 10 pages, it is \$0.10 per page.

Fees Charged – First 10 copies – free
After 10 copies - \$0.10 per copy

Revenue Code – 10-0600-489000

Elections

Data Disks (any data put on a disk)	\$10.00
Registration Lists	\$.03 per page
All other copies (except registration lists)	\$.10 per page
Reimbursement for municipal elections	Actual Costs

**Anything under \$1.00 is not charged.

Beaufort County

Emergency Management, Fire Marshal & Emergency Services

Fire Inspection Fee for Business

\$25.00 per inspection

Some require annual and some require inspections every three years as established in the Fire Code.

Revenue Code – 10-0300-433300

Beaufort County
Schedule of Emergency Medical Service Fees
Effective 5-4-2020

<u>Fee Description</u>	<u>Revised Fee</u>
ALS1 Emergency	\$ 670.00
ALS2 Emergency	\$ 975.00
BLS Emergency	\$ 472.64
Mileage	\$ 12 per mile
Specialty Care	\$ 1,150.00
BLS Non-Emergency	\$ 295.40
ALS Non-Emergency	\$ 475.00
Treat – No Transport	\$ 150.00

Beaufort County Animal Control Fee Schedule 2020-2021

<u>Description</u>		<u>Fee</u>	<u>Code</u>
Citations			
Animal Cruelty:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Abandonment:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Tethering Violation:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Teasing or Molesting Animals:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Feeding or Harboring	1 st Offense	\$ 50.00	100400-438000
Stray Animals:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Nuisance:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Collar & Identification:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Livestock at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Fowl at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Dangerous Dog	1 st Offense	\$100.00	100400-438000
Violation:	2 nd Offense	\$150.00	
	3 rd Offense	\$200.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Failure to Vaccinate	1 st Offense	\$ 50.00	100400-438000
For Rabies:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Interference:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Impoundment and Boarding

Cat or Dog	\$25.00 impoundment per animal	100400-438000
	\$ 8.00 per day boarding per animal	100400-438000

Rabies Vaccine

Cat or Dog	\$10.00 1 year vaccination only	100400-438000
------------	---------------------------------	---------------

Beaufort County Animal Control Fee Schedule 2020-2021

<u>Description</u>		<u>Fee</u>	<u>Code</u>
Adoption			
Cat	Altered	\$20.00	100400-438000
	Unaltered	\$55.00	100000-325000
Dog	Altered	\$20.00	100400-438000
	Unaltered	\$75.00	100000-325000



Beaufort County Health Department Fee Schedule FY 20/21

Definition/Comments – Fees for health department clinical and environmental health services

Clinical Service Fees:

- *Indicates Medicaid billing only; UD modifiers also indicate Medicaid billing only
- Outside labs identified with 90 modifier that have a fee associated are only billed to Self-Pay and Private Insurance clients (LabCorp bills Medicaid directly)

CPT	Description	Fee
10060	Incision & Drainage Abscess Simple/Single	\$159.00
10120	Incision & Removal Foreign Body Subcutaneous Tissue Simple	\$181.00
10121	Incision & Removal Foreign Body Subcutaneous Tissue complicated	\$302.00
10140	Incision & Drainage Hematoma Seroma/Fluid Collection	\$187.00
11055	Paring/Cutting Benign Hyperkeratotic Lesion single	\$45.00
11056	Paring/Cutting Benign Hyperkeratotic Lesion (2-4)	\$54.00
11100	Biopsy Skin Subcutaneous (including simple closure) single lesion	\$76.00
11101	Biopsy Skin Subcutaneous each additional lesion	\$25.00
11200	Removal Skin Tags Multiple Fibro- cutaneous Tags Any Area up to and including 15 lesions	\$96.00
11201	Removal Skin Tags Multiple Fibro-cutaneous Tags Any Area each additional 10 lesions	\$28.00
11300	Shaving Skin Lesion single Trunk/Arm/Leg 0.5cm or less than	\$87.00
11301	Shaving Skin Lesion single Trunk/Arm/Leg 0.6-1.0 cm	\$110.00
11302	Shaving Skin Lesion single Trunk/Arm/Leg 1.1-2.0 cm	\$124.00
11303	Shaving Skin Lesion single Trunk/Arm/Leg >2 cm	\$151.00
11305	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.5 cm or less	\$87.00
11306	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.6-1.0 cm	\$108.00
11307	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia 1.1-2.0 cm	\$124.00
11308	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia >2cm	\$132.00
11310	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/ Mucous membrane 0.5 cm or less than	\$105.00
11311	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 0.6-1.0 cm	\$116.00
11312	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 1.1-2.0 cm	\$139.00
11313	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/mucous membrane >2.0 cm	\$175.00
11730	Avulsion Nail Plate Partial Or complete Simple/Single	\$112.00
11740	Evacuation Subungual Hematoma	\$76.00
11750	Excision Nail Matrix partial or complete for Permanent Removal	\$231.00
11981	Insertion Drug Implant Device	\$226.00
11982	Remove Drug Implant Device	\$242.00
11983	Removal w// Reinsertion of Implant Device	\$354.00
12001	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.5 cm or less	\$189.00

12002	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.6-7.5 cm	\$227.00
12011	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.5cm or less	\$223.00
12013	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.6-5.0 cm	\$268.00
12031	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.5 cm or less	\$258.00
12032	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.6-7.5 Cm	\$337.00
12041	Repair Intermediate Neck/Hands/Feet/external Genitalia	\$286.00
12042	Repair Intermediate Neck/Hands/Feet/external Genitalia	\$328.00
12051	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&/Mucous membrane 2.5 cm or less	\$328.00
12052	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&/Mucous membrane 2.6-5.0 cm	\$350.00
16000	Initial Treatment 1st Degree Burn Local	\$98.00
16020	Dressing/Debridement of partial thickness burns, initial or subsequent, small less than 5% of body surface area	\$130.00
17000	Destruction Premalignant Lesion 1st	\$85.00
17003	Destruction Premalignant Lesion, second through 14 lesions	\$13.00
17110	Destruction Benign Lesions Up To 14	\$139.00
17111	Destruction Benign Lesions 15 or more lesions	\$156.00
17250	Chemical Cauterization Granulation Tissue	\$102.00
2000F	Blood Pressure Monitoring (Inc. referral & follow up)	Flat Fee \$10.00
20552	Injection Single/Multiple Trigger Point 1-2 muscles	\$93.00
20600	Arthrocentesis Aspiration and or/Injection Small Joint/Bursa without ultrasound guidance	\$81.00
20605	Arthrocentesis Aspiration/and or Injection Intermediate Joint/Bursa without ultrasound guidance	\$90.00
20610	Arthrocentesis Aspiration and or Injection Major Joint/Bursa without ultrasound guidance	\$117.00
29105	Application of Long Arm Splint Shoulder to Hand	\$167.00
29125	Application of Short Arm Splint Forearm to Hand	\$120.00
29130	Application of Finger Splint Static	\$67.00
30300	Removal Foreign Body Intranasal Office Type Procedure	\$294.00
36415	Venipuncture	\$10.00
46900	Destruction of lesion(s), anus, simple	\$161.00
46924	Destruction of lesion(s), anus, extensive	\$360.00
51701	Insertion of Non-indwelling Bladder Catheter	\$99.00
54050	Destruction of lesion(s), male genitals, simple	\$99.00
54065	Destruction of lesion(s), male genitals, extensive	\$169.00
56501	Destruction of lesion(s), female genitals, simple	\$101.00
56515	Destruction of lesion(s), female genitals, extensive	\$172.00
57150	Condylomata treatment	\$86.00
57170	Diaphragm Fitting	\$120.00
58300	IUD Insertion	\$149.00
58301	IUD Removal	\$154.00
59025	Fetal Non-Stress Test	\$82.00
59425	AntePartum Care 4-6 Visits	\$1,200.00
59426	AntePartum Care 7+	\$2,300.00

59430	Post-Partum Care	\$202.00
65205	Removal Foreign Body , eternal eye, Conjunctival Superficial	\$82.00
69200	Removal of Foreign body from external Auditor Cana without Anesthesia	\$173.00
69210	Removal Impacted Cerumen requiring Instrumentation , unilateral	\$88.00
80048-90	Basic Metabolic Panel Calcium Total	\$40.00
80050-90	General Health Panel	\$15.00
80051-90	Electrolyte Panel	\$9.00
80053-90	Comprehensive Metabolic Panel	\$6.00
80061-90	Lipid Panel	\$45.06
80069-90	Renal Function Panel	\$35.00
80074-90	Acute Hepatitis Panel	\$21.00
80076-90	Hepatic Function	\$8.00
81000	Urinalysis Dip Stick/Tablet Reagent Non-Automated with microscopy	\$10.00
81001	Urinalysis Dip Stick/Tablet Reagent Automated with Microscopy	\$18.00
81002	Urinalysis Dip Stick/Tablet Reagent Non-Automated Without microscopy	\$7.50
81003	Urinalysis w/o Microscope Automated	\$8.00
81025	Pregnancy Test - Urine	\$18.00
82040-90	Albumin Serum ,Plasma or Whole Blood	\$7.00
82043-90	Albumin Urine or other source quantitative each specimen	\$7.00
82120	Amine Test	\$10.00
82150-90	Assay Of Amylase	\$5.00
82247-90	Bilirubin Total	\$14.00
82248-90	Bilirubin Direct	\$7.00
82274	Fecal Occult Blood	\$28.00
82306-90	Vitamin D, 25 Hydroxy Includes Fractions If Performed	\$15.00
82310-90	Calcium Total	\$7.00
82374-90	Carbon Dioxide Bicarbonate	\$7.00
82435-90	Chloride, Blood	\$6.00
82465-90	Cholesterol Serum/Whole Blood ,Total	\$12.00
82550-90	Creatinine, Kinase Total	\$5.00
82565-90	Creatinine, Blood	\$7.00
82607-90	Cyanocobalamin Vitamin B-12	\$20.00
82670-90	Assay Of Estradiol	\$5.00
82672-90	Assay Of Estrogens Total	\$5.00
82677-90	Assay Of Estriol	\$5.00
82728-90	Assay Of Ferritin	\$18.00
82746-90	Assay Of Folic Acid Serum	\$19.00
82947	Glucose – Venous	\$12.00
82948	Glucose Blood Reagent Strip	\$8.74
82950	Glucose – 1HR	\$21.00
82951	Glucose Tolerance Test	\$46.00
82952	GTT 4th Specimen	\$16.00
82962	Glucose – Monitoring Device	\$10.00
83001-90	Gonadotropin Follicle Stimulating Hormone	\$6.00
83018-90	Heavy Metal Quantitative Each	\$5.00

83020-90	Hemoglobin Fractionation/Quantitation Electrophoresis	\$0.00
83036	Hemoglobin (Hb) A1c	\$6.50
83525-90	Assay Of Insulin, Total	\$5.00
83540-90	Assay Of Iron	\$9.00
83550-90	Iron Binding Capacity	\$12.00
83655	Lead Blood (Adult)	\$22.00
83690-90	Assay Of Lipase	\$4.00
83718-90	Lipoprotein Direct Measurement High Density Cholesterol	\$11.00
84075-90	Assay Of Phosphatase Alkaline	\$7.00
84132-90	Potassium Serum ,Plasma or Whole Blood	\$6.00
84144-90	Assay Of Progesterone	\$5.00
84146-90	Assay Of Prolactin	\$5.00
84152-90	Assay Of Prostate Specific Antigen (PSA)Complexed	\$5.00
84153-90	Assay Of Prostate Specific Antigen(PSA), Total	\$5.00
84155-90	Protein except Refractometry Serum Plasma or whole blood	\$5.00
84295-90	Sodium, Serum Plasma Or Whole Blood	\$7.00
84402-90	Assay Of Testosterone Free	\$30.00
84403-90	Assay Of Testosterone Total	\$30.00
84436-90	Assay Of Thyroxine Total	\$8.00
84439-90	Assay Of Free Thyroxine	\$12.00
84442-90	Assay Of Thyroxine Binding Globulin	\$5.00
84443-90	Assay Of Thyroid Stimulating Hormone (TSH)	\$21.00
84450-90	Transferase Aspartate Amino (AST) (SGOT)	\$7.28
84460-90	Transferase Alanine Amino (Alt) (SGPT)	\$7.00
84478-90	Assay Of Triglycerides	\$8.00
84479-90	Thyroid Hormone(T3 or T4) Uptake or Thyroid Hormone Binding ratio	\$8.00
84480-90	Assay Of Triiodothyronine T3 Total Tt3	\$19.00
84520-90	Assay Of Urea Nitrogen Quantitative	\$5.00
84550-90	Assay Of Blood/Uric Acid	\$3.00
84681-90	Assay Of C-Peptide	\$5.00
84702-90	Gonadotropin Chorionic Quantitative	\$12.22
84703-90	Gonadotropin Chorionic Qualitative	\$20.18
85007	Blood Count Smear Microscopic exam With /Manual Differential WBC count	\$11.00
85008	Blood Count Smear Microscopic W/O Manual Differential WBC count	\$13.00
85018	Hemoglobin	\$10.00
85025-90	CBC with Differential	\$4.00
85027	Blood Count Complete Automated	\$23.00
85045-90	Blood Count Reticulocyte Automated	\$6.00
85245-90	Clotting Factor VII VW factor, ristocetin cofactor	\$5.00
85246-90	Clotting Factor VIII VW Factor Antigen	\$5.00
85420-90	Fibrinolytic Factors &Inhibitors , plasminogen, except antigenic assay	\$5.00
85610-90	Prothrombin Time	\$6.00
85651-90	Sedimentation Rate RBC Non-Automated	\$9.42
85652-90	Sedimentation Rate RBC Automated	\$7.40
85730-90	Thromboplastin Time Partial Plasma/Whole	\$6.00

86003-90	Allergen Specific IgE Quantitative /Semiquantative each allergen	\$5.00
86038-90	Antinuclear Antibodies (ANA)	\$4.00
86140-90	C-Reactive Protein	\$5.00
86141-90	C-Reactive Protein High Sensitivity	\$5.00
86200-90	Cyclic Citrullinated Peptide(CCP) Antibody	\$5.00
86225-90	DNA Antibody Native/Double Stranded	\$32.23
86280-90	Hemagglutination Inhibition Test (HAI)	\$5.00
86308-90	Heterophile Antibodies, Screen	\$23.00
86317-90	Hepatitis B Surface Antibody (Hepatitis B Titer)	\$50.00
86336-90	Inhibin A	\$5.00
86341-90	Islet Cell Antibody	\$5.00
86376-90	Microsomal Antibodies ,Each	\$5.00
86382	Rabies Titer	\$55.00
86430-90	Rheumatoid Factor ,Qualitative	\$5.00
86431-90	Rheumatoid Factor, Quantitative	\$5.00
86580	TB Skin Test	Flat Fee \$16.00
86592	RPR	\$10.00
86593-90	Syphilis Test Quantitative	\$0.00
86615-90	Antibody Bordetella	\$5.00
86618-90	Antibody Borrelia Burgdorferi (Lyme Disease)	\$5.00
86677-90	Antibody Helicobacter Pylori	\$5.00
86695-90	Antibody Herpes Simplex Type 1	\$17.00
86696-90	Antibody Herpes Simplex Type 2	\$25.00
86704-90	Hepatitis B Core Antibody (HBcAB); Total	\$6.00
86706-90	Hepatitis B Surf Antibody (HBsAb)	\$5.00
86735-90	Mumps Titer (MMR Immunity Profile)	\$10.00
86753-90	Antibody Protozoa, not elsewhere specified	\$5.00
86762-90	Rubella Titer (MMR Immunity Profile)	\$10.00
86765-90	Measles Titer (MMR Immunity Profile)	\$10.00
86787-90	Varicella Titer	\$12.00
86800-90	Thyroglobulin Antibody	\$5.00
86803-90	Hepatitis C Antibody	\$0.00
86850-90	Antibody Screening	\$8.00
86870-90	Antibody Identification RBC antibodies each panel for each serum technique	\$0.00
86900-90	Blood Typing ABO	\$12.00
86901-90	Blood Typing Serologic Rh (D)	\$4.00
86904-90	Blood Typing antigen screening for compatible unit using patient serum, per unit screened	\$0.00
87040-90	Culture Bacterial Blood Aerobic With isolation and presumptive identification of isolates	\$5.00
87045-90	Culture Bacterial, Stool Aerobic with isolation and preliminary examination , salmonella and shigella species	\$5.00
87046-90	Culture Bacteria Stool Aerobic additional pathogens, isolation and presumptive identification of isolates, each plate	\$5.00
87070-90	Culture Bacteria , any other source except urine,blood or stool with isolation and presumptive identification of isolates	\$17.00
87081-90	Culture Presumptive Pathogenic Organisms Screening only	\$18.16

87086-90	Urine Culture	\$10.00
87088-90	Culture bacterial, with isolation and presumptive identification of each isolate,urine	\$23.00
87110-90	Culture Chlamydia Any Source	\$0.00
87150-90	GroupB Beta Strep	\$47.00
87164-90	Dark Field Exam Any Source, includes specimen collection	\$9.00
87177-90	Ova & Parasites Direct Smears Concentration	\$5.00
87184-90	Susceptibility Study Antimicrobial Disk per plate	\$19.00
87205-90	Smear Primary Source with interpretation Gram/Giemsa Stain for bacteria, fungi or cell types	\$17.00
87209-90	Smear Primary Source Complex Special Stain Ova & Parasite	\$5.00
87210	Wet Mount	\$12.00
87220	Tissue examination by KOH Slide from sample of skin, hair nails for fungi or ectoparasite ova or mites (scabies)	\$16.00
87329-90	Infectious agent antigen detection by immunoassay technique EIA Giardia	\$5.00
87340-90	Infectious agent antigen detection by immunoassay technique EIA Hep B surface antigen (HBeAg)	\$4.00
87389-90	Infectious agent antigen detection by immunoassay technique EIA W/Hiv-1 & Hiv-2 Antibody	\$0.00
87420-90	Infectious agent antigen detection by immunoassay technique EIA Respiratory Syncytial Virus	\$32.96
87427-90	Infectious agent antigen detection by immunoassay technique EIA Shiga-Like Toxin	\$5.00
87491-90	Infectious Agent detection by nucleic acid Chlamydia Trachomatis Amplified Probe technique	\$0.00
87522-90	Infectious Agent detection by nucleic acid Hepatitis C Quantification includes Reverse Transcription when performed	\$100.00
87528-90	Infectious Agent detection by nucleic acid Herpes Simplx Virus Direct Probe T	\$0.00
87591-90	Infectious Agent detection by nucleic acid Neisseria Gonorrhoeae Amplified Probe	\$0.00
87624-90	HPV High Risk Strain	\$30.00
87635	COVID-19 Testing	\$51.35
87801	Infectious Agent detection by nucleic acid Multiple Organisms Amplified Probe	\$74.00
87804	Infectious Agent detection by immunoassay with direct optical observation Influenza	\$22.00
87850-90	Infectious Agent detection by immunoassay with direct optical observation Neisseria Gonorrhoeae	\$14.00
87880	Infectious Agent detection by immunoassay with direct optical observation Streptococcus Group A	\$32.96
87902-90	Infectious agent genotype analysis by nucleic acid; Hepatitis C Virus	\$112.00
88175-90	Pap Smear (Non-Medicaid Only)	\$22.00
90378	Respiratory Syncytial Virus, monoclonal antibody recombinant intramuscular use 50 Mg	\$1,832.00
90460	Immunization first component, with counseling	\$21.00
90461	Immunization additional components, with coun.	\$11.00
90471	Immunization Update 1 Unit	\$22.50
90471EP	Immunization Update 1 Unit (Children)	\$22.50
90472	Immunization Update 2+ Units (use w/ 90471)	\$15.00
90472EP	Immunization Update 2+ Units (use w/90471) Children	\$15.00
90473 EP	Immunization Administration - Oral Vaccine	*\$12.00

90474 EP	Immunization Administration - Oral & Injectable	*\$8.00
90633	Hepatitis A	\$33.00
90636	Twinrix (Hepatitis A / Hepatitis B)	\$102.00
90648	HIB	\$30.00
90649	Gardasil/HPV	\$215.00
90651	Gardasil 9	\$220.00
90657	Influenza	\$12.50
90658	Influenza - (3yr and above)	\$12.50
90662	Influenza High Dose	\$43.00
90670	Pneumococcal Prevnar	\$215.00
90675	Rabies - Intramuscular (pre/post)	\$268.00
90680	Rotavirus	\$110.00
90685	Influenza	\$12.50
90686	Influenza	\$12.50
90687	Influenza	\$12.50
90688	Influenza	\$12.50
90696	Kinrix (Dtap/IPV)	\$55.00
90698	Pentacel (Dtap/IPV/Hib)	\$90.00
90700	DTaP	\$28.00
90707	MMR (Mumps, Measles, Rubella)	\$80.00
90710	MMRV (Mumps, Measles, Rubella, Varicella)	\$125.00
90713	IPV	\$33.00
90714	Td (Tetanus)	\$35.00
90715	Tdap	\$45.00
90716	Varicella	\$138.00
90732	Pneumococcal	\$115.00
90734	Meningococcal	\$130.00
90744	Hepatitis B Pediatric	\$25.00
90746	Hepatitis B (Adult)	\$65.00
90772	Therapeutic Prop Diaj Injec	\$39.73
90782	Injection	\$20.00
90785	Interactive Add on	\$18.00
90791	Psychiatric Evaluation	\$129.00
90792	Psychiatric Evaluation with medical services	\$248.00
90832	Psychotherapy 16-37 min	\$95.00
90834	Psychotherapy 38-52 min	\$110.00
90837	Psychotherapy 53+ min	\$125.00
90839	Psychotherapy for crisis 30-74 min	\$145.00
90840	Psychotherapy for crisis, each additional 30 minutes beyond 74 min	\$95.00
90846	Family therapy without client	\$114.00
90847	Family therapy with client	\$125.00
90849	Group therapy (multi-family)	\$95.00
90853	Group therapy (other than of a multi-family group)	\$46.00
92002	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment program, intermediate new patient	\$81.00

92012	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment , Intermediate Established patient	\$81.00
92551	Screening Test Pure Tone Air Only	\$22.00
92567	Tympanometry	\$35.00
92587	Distortion Product Evoked Otoacoustic Emissions, limited evaluation with interpretation and report	\$74.00
93000	Electrocardiogram Routine Ecg W/Least 12 Leads with interpretation and report	\$37.00
93040	Rhythm ECG 1-3 Leads With Interpretation and report	\$28.00
93041	Rhythm ECG 1-3 Leads tracing only without interpretation and report	\$40.00
94010	Spirometry expiratory flow rate measurements, with or without maximal voluntary ventilation	\$47.00
94060	Bronchodilation Responsiveness Spirometry Pre & Post-Bronchodilator Administration	\$82.00
94640	Pressurized/ Non-pressurized Inhalation Treatment	\$31.00
94664	Demo&/Evaluation Of Patient Utilization of Generator/Nebulizer/Inhaler	\$39.00
94760	Noninvasive Ear/Pulse Oximetry, for oxygen saturation Single Determination	\$8.00
95115	Professional services for allergen immunotherapy ,not including provision of allergenic extracts, single injection	\$17.00
95117	Professional services for allergen immunotherapy ,not including provision of allergenic extracts,2 or more injections	\$23.00
96101	Psychological Testing Per hour , includes administration interpret and report	\$81.00
96110	Developmental Screen With/Scoring & Documentation, per standardized instrument	\$19.00
96111	Developmental Testing W/Interpretation & Report	\$121.00
96127	Brief emotional or behavior assessment	\$8.00
96160	Administration Of Patient-Focused Health	\$19.00
96372	Injection - 17P	*22.50
97802	Medical Nutrition, Initial Assess. & Intervention	\$38.00
97803	Medical Nutrition, Individual, Subsequent	\$34.00
97804	Medical Nutrition, Group 2 or more	\$25.00
98960	Education & Training Self-Management non-physician, using standardized curriculum face to face , each 30 minutes individual patient	\$25.00
98961	Education & Training Self-Management Non physician 2-4 patients	\$24.00
99000	Specimen Collection & Handling	\$14.00
99024	Postop Follow Up Visit Related To Origin	\$73.65
99058	Service Provided Emergency Basis In Office , which disrupts other scheduled office services, in addition to basic service	\$41.00
99070	Supplies & Materials Provided By the physician or QHP over and above those usually included with the office visit or other services related	\$10.00
99080	Special Reports such as insurance forms, more than the information conveyed in the usual communications or standard reporting form	\$36.05
99173	Screening Test of Visual Acuity Quantitative bilateral	\$21.00
99201	Office Visit I	\$72.00
99202	Office Visit II	\$110.00
99203	Office Visit III	\$161.00
99204	Office Visit IV	\$241.00
99205	Office Visit V	\$307.00

99211	Office Visit I	\$40.00
99212	Office Visit II	\$68.00
99213	Office Visit III	\$100.00
99214	Office Visit IV	\$153.00
99215	Office Visit V	\$224.00
99241	Office Consultation Level 1	\$110.00
99242	Office Consultation Level 2	\$178.00
99243	Office Consultation Level 3	\$230.00
99244	Office Consultation Level 4	\$331.00
99245	Office Consultation Level 5	\$414.00
99354	Prolong Svc Office O/P Dir Contact 1st Hr	\$116.00
99381	Initial Preventive Medicine New Patient age younger than 1 year	\$148.00
99382	Initial Preventive Medicine New Pt Age 1- 4 years	\$153.00
99383	Initial Preventive Medicine New Pt Age 5-11 years	\$153.00
99384	Office Visit 12-17 YR	\$195.00
99385	Office Visit 18-39 YR	\$199.00
99386	Office Visit 40-64 YR	\$230.00
99387	Office Visit 64+ YR	\$247.00
99391	Periodic Preventive Med Established Patient age younger than 1 year	\$140.00
99392	Periodic Preventive Med Est Patient 1-4years	\$142.00
99393	Periodic Preventive Med Est Patient 5-11 years	\$142.00
99394	Office Visit 12-17 YR	\$168.00
99395	Office Visit 18-39 YR	\$170.00
99396	Office Visit 40-64 YR	\$186.00
99397	Office Visit 64+ YR	\$202.00
99401	Preventive Med. Counseling 15 Minutes	\$45.00
99402	Preventive Med Counseling 30 Minutes	\$79.00
99406	Tobacco Cessation Counseling (3-10 min)	\$19.00
99407	Tobacco Cessation Counseling (10+ min)	\$37.00
99408	Alcohol/Substance Screen & Intervention 15-30 minutes	\$36.00
99409	Alcohol/Substance Screen & Intervention greater than 30 minutes	\$79.00
99411	Preventive Medicine Counseling Group 30 min	\$27.00
99412	Preventive Medicine Counseling Group 60 min	\$33.00
99455	Work Related or medical disability examination by the treating physician	\$118.00
99499	CDL Exam	\$90.00
99501	Maternal Assessment Home Visit	*70.00
99502	Newborn Assessment Home Visit	*\$65.00
90471EP	Immunization Update 1 Unit (Children)	\$22.50
90472EP	Immunization Update 2+ Units (use w/90471) Children	\$15.00
D0145	Oral Evaluation for a patient under 3 years of age and counseling with primary caregiver	\$35.62
D1206	Topical application of fluoride varnish	\$15.72
G0008	Medicare/BCBS Influenza Admin Fee	\$22.50
G0009	Medicare/BCBS Pneum. Admin Fee	\$22.50
G0010	Medicare/BCBS Hepatitis B Admin Fee	\$22.50

G0103	Prostate cancer Screening (PSA) prostate specific antigen test	\$55.69
G0108	Diabetes Outpatient Self-Management Individual	\$55.00
G0109	Diabetes Outpatient Self-Management Group 2 or more	\$25.00
G0179	Physician Recertification for Medicare covered home health services	\$0.00
G0180	Physician Certification for Medicare home health services	\$0.00
G0270	Medical Nutrition Therapy; Reassess Individual	\$35.00
G0271	Medical Nutrition Therapy; Reassess Group	\$20.00
G0402	Initial Preventive physical Exam face to face	\$239.00
G0438	Annual wellness visit includes personalized prevention plan of service , Initial Visit	\$239.00
G0439	Annual wellness visit includes personalized prevention plan of service , subsequent Visit	\$175.00
G9873	1ST MDPP core session	\$27.50
G9874	4 MDPP core sessions attended	\$55.00
G9875	9 MDPP core sessions attended	\$99.00
G9876	2 MDPP core maintenance sessions attended in months 7-9; no weight loss	\$16.50
G9877	2 MDPP core maintenance sessions attended in months 10-12; no weight loss	\$16.50
G9878	2 MDPP core maintenance sessions attended in months 7-9; 5% weight loss	\$66.00
G9879	2 MDPP core maintenance sessions attended in months 10-12; 5% weight loss	\$66.00
G9880	5% weight loss in months 1-12	\$176.00
G9881	9% weight loss in months 1-24	\$27.50
G9882	2 MDPP ongoing maintenance sessions attended in months 13-15; maintained weight loss	\$55.00
G9883	2 MDPP ongoing maintenance sessions attended in months 16-18; maintained weight loss	\$55.00
G9884	2 MDPP ongoing maintenance sessions attended in months 19-21; maintained weight loss	\$55.00
G9885	2 MDPP ongoing maintenance sessions attended in months 22-24; maintained weight loss	\$55.00
G9890	Bridge payment	\$27.50
J0561	Penicillin G Benzathine Injection	\$4.00
J0696	Ceftriaxone Sodium Injection	\$20.00
J0702	Betamethasone Acetate & Sod Phosphate	\$1.13
J1020	Methylprednisolone 20 Mg Injection	\$2.50
J1030	Methylprednisolone 40 Mg Injection	\$4.50
J1040	Methylprednisolone 80 Mg Injection	\$9.50
J1050	Depo Provera	\$0.43/unit
J1050UD	Depo Provera	Acquisition
J1094	Injection Dexamethasone Acetate	\$1.16
J1100	Dexamethasone Sodium Phosphate	\$0.45
J1200	Diphenhydramine Hcl Injection	\$1.00
J1725	17P	*\$20/unit
J1885	Ketorolac Tromethamine Injection	\$0.50
J2001	Lidocaine Injection	\$0.50
J2550	Promethazine Hcl Injection	\$1.50
J2790	Rhogram Injection	\$114.00
J2930	Methylprednisolone Injection	\$3.00
J3250	Trimethobenzamide Hcl Injection	\$4.50
J3301	Triamcinolone Acet Injection Not otherwise specified	\$1.50
J3410	Hydroxyzine Hcl Injection	\$1.14
J3420	Vitamin B12 Injection	\$0.50

J7298	Mirena	\$744.00
J7298UD	Mirena	Acquisition
J7300	Paraguard	\$430.00
J7300UD	Paraguard	Acquisition
J7307	Nexplanon	\$714.00
J7307UD	Nexplanon	Acquisition
J7613	Albuterol Non-Comp Unit	\$32.00
LU102	Completion of Record of Tuberculosis Screening	N/C
LU201	Repeat Pap (Report Only)	N/C
LU402	Medicaid Co-Pay for Adult Immunizations	Flat Fee \$3.00
S0280	Completion Pregnancy Risk Screening (Pregnancy Medical Home)	\$50.00
S0281	Postpartum Clinic Visit (Pregnancy Medical Home)	\$150.00
S4993	Birth Control Pills (per pack)	\$6.00
S4993UD	Birth Control Pills (per pack)	Acquisition
S9442	Childbirth Education Class	\$10.00/Hour
S9455	Diabetic Management Program	\$40.00
S9465	Diabetic Management Program, Dietitian Visit	\$40.00
S9470	Nutritional Counseling, Dietitian Visit	\$40.00
T1001	MC Skilled Nurse Home Visit (15 minutes per unit)	*\$40/Unit
T1002	TB Control Treatment (15 minutes per unit)	*\$93.00/Unit
T1002	STD Control Treatment (15 minutes per unit)	*\$93.00/Unit
N/A	RabPak	\$70.00
N/A	Minority Diabetes Prevention Program Fee	\$10.00
N/A	Return Check Fee	\$25.00
N/A	Urine Drug Screen	\$30.00
N/A	Oral Fluid Drug Screen	\$25.00
N/A	Hair Drug Screen	\$75.00
N/A	PPD Reading, Skin Test Performed by Other Facility	\$8.00

Environmental Health Service Fees

Description	Fee
Site Evaluation for Wastewater System (Improvements Permit or Denial for new sites, 1 acre or less)	\$125.00
Revisit for Site not ready for inspection (new or existing lot evaluations)	\$25.00
Construction Authorization/ Operation Permit for new installation	\$125.00
Permit Revision (If site plan or design flow changes)	\$100.00
Wastewater System Repair Permit (requested by owner)	\$50.00
Wastewater System Repair Permit (by complaint Investigation)	\$75.00
Existing System Re-use Inspection	\$75.00
Letter of Authorization for Mobile Home Park Site	\$30.00
Operation Permits for systems under Management Entity	
Less than 480 gallons per day	\$60.00
Greater than 480 gallons per day (valid for 5yrs)	\$120.00
Contractor Re-Inspection for Denied Installations	\$50.00

Water Samples	
Bacteriological (required well inspection)	\$40.00
Chemical	\$75.00
Pesticide	\$75.00
Petroleum	\$75.00
Lead	\$75.00
Nitrates	\$75.00
New Private Drinking Water Well Permit (includes sampling and inspections required)	\$250.00
Swimming Pool Annual Permit (per pool)	\$100.00
Swimming Pool Plan Review (for new or remodel)	\$150.00
Swimming Pool Revisit (for failure at initial permitting annually)	\$50.00
Swimming Pool Lighting Evaluation (annually for pools with night swimming)	\$50.00
Tattoo Artist (Annual Fee)	\$200.00
Limited Food Service Establishment Permit (Annual Fee - calendar year)	\$75.00
Temporary Food Establishment (per event)	\$75.00
Food Safety Manager's Course: Class Instruction, Textbook, and Exam	\$140.00
Food Safety Manager's Course: Class Instruction & Exam (No Textbook)	\$110.00
Food Safety Manager's Course: Review & Exam Only	\$75.00
Establishment Plan Review (new construction)	\$250.00
Establishment Plan Review (existing establishment with changes to facility or changes to establishments in transitional permitting requiring review)	\$150.00
Engineered Option Permit Fee	30% of Cumulative total for Improvements Permit, Construction Authorization, and Operation Permits

Reference – NC GS §130A-39; Consolidated Agreement

Revenue Codes – Clinical Services have various revenue codes based on source and program (Restricted Federal Health 100221-XXXXXX and Sales and Service 100400-XXXX). Environmental Health fees utilize revenue codes 100400-447510 and 100400-447530.

BEAUFORT COUNTY PLANNING AND INSPECTIONS

220 N MARKET STREET
WASHINGTON, NC 27889

Phone 252/946-7182
Fax 252/940-6154

Public Notice

Effective January 6, 1998, Beaufort County implemented the following changes in the Building Inspections Department:

1. Construction Permits may now be paid in full or in part by each contractor.
2. Building Permit/Inspection Fee Schedule will be as follows:

New Building Inspection Fee Schedule

Residential & Commercial -New and Additions

	Heated	Unheated
Building & Insulation	.09	.05
Electrical	.03	.02
Plumbing	.03	.02
HVAC	.03	.02
Open Sheds	.05	.05

Home Owner Recovery Fee \$10.00

Other Permits:

Mobile Homes

Singlewides	\$75.00
Doublewides	\$100.00
Triplewides & Modulars	same as per stick built
Fema Setup(Flood Zone)	\$25.00 in addition to regular permit

Solar Farms	\$ 0.25 per panel
Insulation only	\$30.00
Open Sheds, Piers	\$30.00
Signs	\$30.00
Temp. or Pole Service	\$30.00
Change of Service	\$30.00
Large Agricultural Bldgs	Electrical Permit only: .03 x sq.ft.
Building & Fire Inspect Combined	\$75.00
Minimum Fee	\$30.00

Re-inspection fee- Additional inspections made necessary due to failure to comply with code requirements or the job not being ready when an inspection is requested will be charged a fee of \$30.00 payable prior to the final inspection being made.

Subdivision Fees

	Preliminary	Final
Major subdivision: <i>Greater than 10 lots</i>	\$50.00	\$50.00
<i>Greater than 50 lots</i>	\$50.00	\$100.00
Minor subdivision	Preliminary	Final
	\$25.00	\$50.00

Mobile Home Park/Travel Trailer Fees

Major MHP or Travel Trailer Park:	\$50.00
Minor MHP or Travel Trailer Park:	\$75.00

Printing Fees

25" x "25 or larger:	\$5.00
8 ½" x 11"	\$1.00

Any questions please call the Beaufort County Department of Building Inspections at
252/946-7182 between the hours of 7:30am and 4:30pm

REGISTER OF DEEDS

FEES SCHEDULE – EFFECTIVE OCTOBER 1, 2011 as set by State of North Carolina

Recording Real Estate Instruments

- Instruments except deeds of trust and mortgages \$26.00 first 15 pages /\$4 each add'l page
- Deeds of trust and mortgages \$64.00 first 35 pages / \$4 each add'l page
- Plats \$21.00 each sheet
- Nonstandard document \$25.00
- Multiple instruments as one, each \$10.00
- Satisfaction instruments No fee
- Add'l subsequent instrument index reference for assignments, each \$10.00

UCC Records

- One or two pages in writing \$38.00
- More than two pages in writing \$45.00 up to 10 pages / \$2 each page over 10
- Response to written request for information \$38.00
- Copy of statement \$ 2.00 each page

Vital Records (Birth/Death/DD214/Notary/Marriages)

- Marriage license \$60.00
- Delayed marriage certificate, with one certified copy \$30.00
- Application or license correction w/one certified copy \$20.00
- Marriage license certified copy \$10.00
- Recording military discharge No fee
- Military discharge certified copy as authorized No fee
- Birth certificate certified copy \$10.00
- Death certificate certified copy \$10.00
- Notary public oath \$10.00
- Delayed Birth certificate (after one year or more) \$20.00
- Birth record amendment \$10.00
- Death record amendment \$10.00
- Legitimations \$10.00

Other Services

- Comparing copy for certification \$ 5.00
- Certified copies unless statute otherwise provides \$ 5.00 first page, \$2 each add'l page
- Uncertified copies \$.25 - \$ 1.00 depending on the size of paper used.

This page left blank intentionally.

BEAUFORT COUNTY WATER DEPT

RATE SCHEDULE

Effective: July 1, 2020

DISTRICT I - WASHINGTON TOWNSHIP

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$37.85 Minimum |
| All over 2,000 | \$6.75/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|----------------------|
| First 2,000 | \$45.73 Minimum |
| All over 2,000 | \$6.75/1,000 Gallons |

DISTRICT IV - BATH TOWNSHIP

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$38.37 Minimum |
| All over 2,000 | \$6.83/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|----------------------|
| First 2,000 | \$46.40 Minimum |
| All over 2,000 | \$6.99/1,000 Gallons |

DISTRICT II - LONG ACRE EAST

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$34.40 Minimum |
| All over 2,000 | \$6.75/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|-----------------------|
| First 2,000 | \$40.18 Minimum |
| All over 2,000 | \$7.18 /1,000 Gallons |

DISTRICT V - PANTEGO TOWNSHIP

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$39.14 Minimum |
| All over 2,000 | \$6.94/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|----------------------|
| First 2,000 | \$47.28 Minimum |
| All over 2,000 | \$7.12/1,000 Gallons |

- C. Washington Park Residential
- All Washington Park Customers receive a \$4.75 credit on minimum bill.

DISTRICT VI - CHOCOWINITY TOWNSHIP

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$35.90 Minimum |
| All over 2,000 | \$6.49/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|----------------------|
| First 2,000 | \$43.21 Minimum |
| All over 2,000 | \$6.54/1,000 Gallons |

DISTRICT III - LONG ACRE EAST

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$35.90 Minimum |
| All Over 2,000 | \$6.44/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|-----------------------|
| First 2,000 | \$43.21 Minimum |
| All over 2,000 | \$6.54 /1,000 Gallons |

DISTRICT VII - RICHLAND TOWNSHIP

- A. Rural Residential
- | | |
|----------------|----------------------|
| First 2,000 | \$37.54 Minimum |
| All Over 2,000 | \$6.75/1,000 Gallons |
- B. Rural Commercial
- | | |
|----------------|----------------------|
| First 2,000 | \$45.37 Minimum |
| All over 2,000 | \$6.75/1,000 Gallons |

BEAUFORT COUNTY WATER DEPT

Effective : February 11, 2020

Tap-On Fee

¾" Meter (Short Service – 60 LF or less)	\$1,100.00
¾" Meter (Long Service – 61 LF or more)	\$1,900.00
1" Meter (Short Service – 60 LF or less)	\$1,300.00
1" Meter (Long Service – 61 LF or more)	\$2,100.00

Meters larger than one inch-cost plus 20% with a Minimum of \$3,000.00

Deposit

¾" Meter	\$ 100.00
1" Meter	\$ 100.00
2" Meter	\$ 200.00

Change of Occupancy Fee \$ 50.00

Reconnect Fee \$ 50.00

Late Fee outstanding greater of \$4.00 or 4% of Balance

Meter Test

¾" Meter	\$ 50.00
1"Meter	\$ 100.00

Tampering Fee

1 st Occurrence	Based upon actual physical damage:
• MXU Cover	\$85
• MXU	\$225
• MXU & Meter	\$400
• Entire Meter Assembly	\$600
• Other damage	\$600 + cost + 20%
2 nd Occurrence	
• MXU Cover	\$135
• MXU	\$275
• All others	Current Tap Fee

Move Meter

Existing tap re-used \$ 400.00 + cost of service line greater than 20LF feet plus 20%

New tap required

¾" Meter (Short Service – 60 LF or less)	\$ 550.00
¾" Meter (Long Service – 61 LF or more)	\$ 1,650.00

Returned Check Fee	\$ 25.00
Hydrant Meter	\$ 32.00/month \$6.70 per 1,000 gallons
Hydrant Meter Replacement (whole meter or part of meter or damage)	Replacement cost plus 20%
Copies \$0.10	(1-10 copies free) then



Beaufort County Sheriff's Office Fee Schedule

Service Description	Amount
Civil Paper Service	\$30
Pistol Purchase Permit Application	\$5
Additional Purchase Permits	\$5/each
Concealed Weapons Permit	
	New \$80
	Renewal \$75
Fingerprinting	\$10

This page left blank intentionally.