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Manager's Budget Message

Fiscal Year 2021-2022

Final Budget

To: The Beaufort County Board of Commissioners

Date: June 10, 2021

The Manager's Recommended Budget was presented on May 17, 2021, budget workshops were held on May 20th, May 25th, May 27th, and June 1st. A public hearing on the budget was held at the Board's regular meeting on June 7th. This document reflects the adjustments made to the Manager's Recommended Budget during the Board of Commissioners' budget workshops and after the public hearing on June 7th. A summary of these adjustments is below:

General Fund

Revenue:

State/Federal Revenue for DSS Supervisor III Position (recurring)	\$ 42,168
Appropriate fund balance for BCCC Boating Building (one-time)	\$ 450,000
Revenue offset for Tax Exemption Specialist (recurring)	\$ 100,000
Reduce tax rate by 1 cent per \$100 of valuation (recurring)	(\$ 601,543)
Fund balance appropriated to balance budget (recurring)	<u>\$ 318,719</u>
Total	\$ 309,344

Expansion:

Cooperative Extension Program Support (recurring)	\$ 6,000
Longevity (recurring)	\$ 195,000
2% Cost of Living Adjustment (recurring)	\$ 436,542
Reclassification of Maintenance Position (recurring)	\$ 0
5 Sheriff's Office Deputy Positions (recurring)	\$ 275,000
DSS Supervisor III Position (recurring)	\$ 84,336
Cost of Living Adjustment for BHM Library System (recurring)	\$ 2,721
Sydney Dive Team Equipment (one-time)	\$ 12,500
Economic Development Personnel Change (recurring)	\$ 13,309
Delete NC East Contract (recurring)	(\$ 14,250)
Switch SO Vehicle Funding to Radio Funding (one-time)	\$ 0
Remove County Storage Building (one-time)	(\$ 500,000)
USDA Loan (recurring)	\$ 76,414
Reduce DSS Contract Services (recurring)	(\$ 10,000)
Chief Real Property Appraiser (recurring)	\$ 103,908
Tax Exemption Specialist (recurring)	\$ 66,129
Cooperative Extension shared position with Martin County	\$ 13,777
Soil and Water salary adjustments	\$ 3,000
Reduce Contingency to \$0 (recurring)	<u>(\$ 455,042)</u>
Total	\$ 309,344

Water Fund

Revenue:

Increase Use of Fund Balance (recurring) \$ 74,108

Total \$ 74,108

Expansion:

2% Cost of Living Adjustment (recurring) \$ 28,848

Longevity (recurring) \$ 20,260

Work Order System (one-time) \$ 25,000

Total \$ 74,108

Solid Waste Fund

Revenue:

Increase Use of Fund Balance (recurring) \$ 219,179

Total \$ 219,179

Expansion:

2% Cost of Living Adjustment (recurring) \$ 823

Longevity (recurring) \$ 680

Mega Collection Sites Planning (one-time) \$ 50,000

Phase I Collection Site Improvements (one-time) \$ 167,676

Total \$ 219,179

**COUNTY OF BEAUFORT, NORTH CAROLINA
FY 2021-2022 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Beaufort County, North Carolina as follows:

SECTION 1. Appropriations and estimated revenues in the amount of \$63,131,711 are hereby adopted in the General Fund for the operation of the county government and all governmental activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

The adoption of the General Fund Budget in the amount of \$63,131,711 is hereby distributed amongst the following Functional Areas as indicated below:

• General Government	\$ 6,882,627
• Human Services	\$17,371,061
• Community Services	\$ 1,763,233
• Education	\$19,806,578
• Public Safety	\$13,720,171
• Debt Service	\$ 2,750,991
• Transfers	\$ 837,050
• Contingency	\$ 0

SECTION 2. The Sheriff's Office portion of the General Fund Public Safety Functional Area (\$9,432,974) is hereby further restricted to the following Functional Operating Areas.

Personnel/Salaries/Benefits	\$ 7,114,062
Operating Expenditures	\$ 2,198,926
Capital Expenditures	\$ 230,000

SECTION 3. The total authorized full-time positions for FY 21-22 is 373 as shown below.

Animal Control	4	Human Resources	3
Building Maintenance	3	Planning	3
County Manager	4	Register of Deeds	5
Economic Development	2	Sheriff	94
Elections	3	Social Services	112
Emergency Management	3	Soil & Water Conservation	2
Emergency Medical Services	34	Tax Assessor	13
Finance	7	Tax Collector	6
Health Department	47	Veterans	1
		Water Department	27

SECTION 4. There is hereby levied a tax at the rate of sixty-two- and one-half cents (\$0.625) per one hundred dollars (\$100) valuation with \$.01 of it designated to be transferred to a Facility/Capital Improvements Fund on property as listed for taxes on January 1, 2021 for the

purpose of raising the revenue listed as “Ad-valorem taxes-2021” in the General Fund. This rate is based on an estimated total valuation of \$6,015,427,039 and a collection rate of 98.0 percent for real property and 100 percent for motor vehicles.

SECTION 5. A residential solid waste fee of \$170 per year is imposed under NCGS 153A-292 for the fiscal year beginning July 1, 2021 and ending June 30, 2022, on all residences, including mobile homes, single and multi-family dwellings, churches and other non-profit organizations, located in Beaufort County on January 1, 2021. Such fee, to be added to the 2021 property tax bill, is payable in the same manner as property taxes, and, in the case of nonpayment, may be collected in any manner by which delinquent personal or real property taxes can be collected.

SECTION 6. Certain increases in fees and rates are hereby levied for the fiscal year beginning July 1, 2021 and ending June 30, 2022 as shown in the Fee Schedule portion of the appendix contained within the “2021-2022 Beaufort County Annual Budget” document.

SECTION 7. There is also levied a tax of 4.3 cents (\$0.043) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Chocowinity Township Fire Protection District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$892,265,000 and an estimated collection rate of 98.0 percent. There is appropriated to the Chocowinity Township Fire District the estimated sum of \$376,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Chocowinity Fire District.

SECTION 8. There is also levied a tax of 6 cents (\$0.0600) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Richland Fire and Rescue District for fire and rescue protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$1,422,144 and an estimated collection rate of 98.0 percent. There is appropriated to the Richland Township Fire and Rescue District the estimated sum of \$836,221 for use by the Fire and Rescue District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Richland Township Fire and Rescue District.

SECTION 9. There is also levied a tax of 4.1 cents (\$0.041) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Northside Fire Service District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$2,434,046,734 and an estimated collection rate of 98.0 percent. There is appropriated to the Northside Fire Service District the estimated sum of \$978,000 for use by the Fire District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Northside Fire Service District.

SECTION 10. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Bath Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of \$806,122,449 and an estimated collection rate of 98.0 percent for purpose of taxation. There is appropriated to the EMS Service District the estimated sum of \$395,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Bath Township EMS Service District.

SECTION 11. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Beaufort County Washington Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$408,163,265 and an estimated collection rate of 98.0 percent. There is appropriated to the Beaufort County Washington Township EMS Service

District the estimated sum of \$200,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Washington Township EMS Service District.

SECTION 12. There is also levied a tax of 3.5 cents (\$0.035) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Beaufort County Long Acre Township EMS Service District for Emergency Medical Services (*includes Broad Creek and Pinetown EMS*). This rate is based on an estimated total valuation of property for purpose of taxation of \$871,720,116 and an estimated collection rate of 98.0 percent. There is appropriated to the Beaufort County Long Acre Township EMS Service District the estimated sum of \$299,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Beaufort County Long Acre Township EMS Service District.

SECTION 13. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in Chocowinity Township and within the municipal areas of the Town of Chocowinity. The rate of 5.0 cents is based on an estimated total valuation of property for purpose of taxation of \$963,265,306 (Chocowinity Twsp \$891,836,735 and Town of Chocowinity \$71,428,571) and an estimated collection rate of 98.0%. There is appropriated to the Chocowinity Township Rescue District the estimated sum of \$472,000 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Chocowinity Rescue.

SECTION 14. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2021 on all property in the Pantego Township EMS Service District and within the municipal areas of the Town of Pantego for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$374,081,632 (Pantego Township \$357,142,857 and Town of Pantego \$16,938,775) and an estimated collection rate of 98.0 percent. There is appropriated to the Pantego Township EMS Service District the sum of \$183,300 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Pantego Township EMS Service District.

SECTION 15. Appropriations and estimated revenues in the amount of \$209,672 are included in the E-911 Services Fund for the operation of E911 activities for the fiscal year.

SECTION 16. Appropriations and estimated revenues in the amount of \$65,000 are included in the Drug Seizure Fund for the restricted spending needs of law enforcement support.

SECTION 17. Appropriations and estimated revenues in the amount of \$162,050 are included in the Tax Revaluation Fund for setting aside annual appropriations for the octennial revaluation.

SECTION 18. Appropriations and estimated revenues in the amount of \$45,000 are included in the Economic Development Fund to pay obligations related to industrial and economic development.

SECTION 19. Appropriations and estimated revenues in the amount of \$55,000 are included in the Capital Reserve Fund to set aside funds for the future purchase of new voting machines.

SECTION 20. Appropriations and estimated revenues in the amount of \$15,917 are included in the HCCBG-Aging Fund to pay obligations related to the Home and Community Care Block Grant for eligible Beaufort County seniors.

SECTION 21. Appropriations and estimated revenues in the amount of \$371,540 are included in the Healthcare Reserve Fund to account for loan payments being received from the General Fund.

SECTION 22. Appropriations and estimated revenues in the amount of \$575,000 are included in the Facility/Capital Improvements Fund to account for transfers from the General Fund for the purpose of facility and capital improvements.

SECTION 23. Appropriations and estimated revenues in the amount of \$2,146,529 are included in the EMS Special Revenue Fund to account for EMS billing related revenue and expenditures.

SECTION 24. Appropriations and estimated revenues in the amount \$33,723 are included in the 4-H Special Revenue Fund to account for Beaufort County Cooperative Extension programs operated out of these accounts include the (1) Beaufort County 4-H Livestock Show and Sale, (2) Summer Camping, (3) 4-H Clubs, and (4) 4-H Programming.

SECTION 25. Appropriations and estimated revenues in the amount \$37,798 are included in the Cooperative Extension Special Revenue Fund to account for Beaufort County Cooperative Extension programs operated out of this account include (1) Agriculture Programming, (2) Horticulture Programming, (3) Master Gardeners, (4) Family and Consumer Science Programming.

SECTION 26. Appropriations and estimated revenues in the amount of \$149,452 are included in the DSS Representative Payee Special Revenue Fund to be the representative payee for our wards, Special Assistance In-Home clients, and foster children.

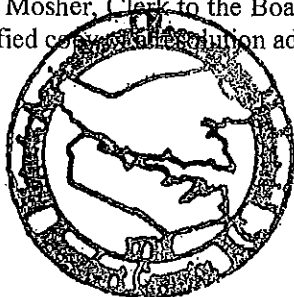
SECTION 27. Appropriations and estimated revenues in the amount of \$8,085,108 are hereby adopted for the consolidated County Water System for the operations and activities for the fiscal year beginning July 1, 2021.

SECTION 24. Appropriations and estimated revenues in the amount of \$4,302,912 are hereby adopted for the County Solid Waste Fund for operations and activities for the fiscal year beginning July 1, 2021.

SECTION 25. Appropriations may be amended throughout the year as follows. The Finance Officer is hereby authorized to move money within a single department between lines items. The Finance Officer, with the approval of the County Manager, may move money between Functional Areas that does not increase the overall budget. Transfers between Functional Areas must be reported to the Board at their next regularly scheduled meeting. Only the Board may transfer monies between funds, and the Functional Operating Areas within the Sheriff's Office budget or increase the overall total budget amount.

NORTH CAROLINA
BEAUFORT COUNTY

I, Katie Mosher, Clerk to the Board of Commissioners, do hereby certify that the above is a true and verified copy of the resolution adopted by said Board in session on Thursday, June 10, 2021.



Katie Mosher

Katie Mosher
Clerk to the Board

Proposed Budget Schedule 2021-2022

Scheduled Week Of	Actual Date	Budget Task
	1/28/21 & 1/29/21	Budgetary & strategic planning retreat with Board (1/28/21 and 1/29/21)
02/15/21		Budget packets distributed to Management Team
02/15/21		Outside Agency budget requests distributed
03/22/21		Preliminary revenue estimates
03/22/21		Outside Agency budget requests submitted to Finance
03/22/21		Continuation budgets submitted to Finance
03/22/21		Expansion budgets submitted to Finance
03/22/21		Budget compiled by Finance
04/05/21		Budget review with Manager (scheduled over 2 weeks)
04/19/21		Finalize revenue estimates - Finance
05/17/21		Manager's recommended budget presented to Board (special meeting on 05/17/21)
05/17/21		Budget available for public viewing at Clerk's office and posted on web site
		Budget workshops with Board (scheduled over 2 weeks, see below)
05/24/21		Advertise public hearing for budget
	6/7/2021	Public hearing- budget (regular meeting on 06/7/21)
	6/10/2021	Budget adopted (special called meeting on 06/10/21)
	6/11/2021	Budget posted to web site (06/11/21)

Budget workshop meetings with Board

May 20, 2021 General Fund
May 25, 2021 General Fund and Enterprise Funds
May 27, 2021 Service Expansion - County & Outside Agencies
June 1, 2021 Finalize Budget

BEAUFORT COUNTY FUND STRUCTURE

Governmental funds are used to account for Beaufort County's general governmental activities. Governmental funds include:

General Fund- The General Fund is the general operating fund of the County. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue resources are ad valorem taxes, sales taxes, Federal and State grants and various other taxes and licenses. The primary expenditures are for education, human services, public safety and general government services.

Special Revenue Fund- Special Revenue Funds account for specific revenue sources (other than expendable trusts or major capital projects), that are legally restricted to expenditures for specified purposes. The County has the following Special Revenue Funds: Tax Revaluation Fund, Emergency Telephone System, Fire & Rescue Tax Districts, Economic Development Fund, State/Federal Seized Funds, Capital Reserve, and HCCBG-Aging.

Capital Projects Funds- Capital Projects Funds account for financial resources to be used for the acquisition and construction of major capital assets (other than those financed by enterprise funds and trust funds). Currently, the County maintains multiple Capital Project Funds: Hazard Mitigation, Economic/Industrial Development, Courthouse Capital Improvements, and the Radio System Project.

Enterprise Funds- Enterprise Funds account for those operations financed and operated in a manner similar to a private business where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Beaufort County has two enterprise funds, the County Water System and the Solid Waste Operations.

BASIS OF BUDGETING

During the year, all funds of the County are accounted for on the budgetary basis, which is the "modified accrual" basis of accounting. Revenues are recognized when they become measurable and available as net current assets to be used to pay liabilities of the current period. Primary revenue sources treated as susceptible to accrual under the modified accrual basis include sales taxes which are considered "measurable" when both due and in the hands of the County or intermediary collecting governments; interest, and federal and state financial assistance.

Expenditures are generally recognized when the related fund liability is incurred. Capital outlays and payments of principal on long-term debt are considered to be expenditures. Depreciation is not considered to be an expenditure, and interest on long-term debt is recognized only when paid.

All Enterprise Funds are converted to the accrual basis of accounting at year-end. Under the accrual basis, revenues are recognized when they are earned, regardless of the measurement and availability criteria used in the modified accrual basis. Expenses are recognized when they are incurred. The conversion generally involves the accrual of interest expense and compensated absences, the provision for depreciation expense, and adjusting capital outlays and debt service outlays, including issue costs, to the accrual basis. Agency Fund assets and liabilities are accounted for on a modified accrual basis.

AMENDMENTS TO THE BUDGET ORDINANCE

Except as otherwise restricted by law, the governing board may amend the budget ordinance at any time after the ordinance's adoption in any manner, so long as the ordinance, as amended, continues to satisfy the requirements of G.S. 159-8 and 159-13. However, no amendment may increase or reduce a property tax levy or in any manner alter a property taxpayer's liability unless the board is ordered to do so by a court of competent jurisdiction or by a State agency having the power to compel the levy of taxes by the Board.

According to state statute, the governing board by appropriate resolution or ordinance may authorize the budget officer to transfer moneys from one appropriation to another within the same fund subject to such limitations and procedures as it may prescribe. Any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes (G.S. 159-15). Beaufort County's budget is adopted on the functional level. Intra-departmental transfers (from one line item to another within the same department) are submitted by departments to the Finance Officer or the County Manager for approval. The Finance Officer or County Manager are allowed to approve transfers between departments that do not increase the overall budget and must report them to the Board at the next meeting. Appropriations that revise the total expenditures for the fund or that change the functional appropriations must be approved by the governing board.



Beaufort County Financial Policies

The following financial guidelines are recommended for adoption by the Board of Commissioners. These guidelines were developed based on previous actions the Board has communicated to staff as well as what the County has tried to informally operate within over the past ten years. At no time can the current Board of Commissioners bind a future Board with guidelines, but these below will provide staff with a guide in planning for the financial health of the county. Policies such as these also show financial foresight on the part of the staff and the elected body and often help maintain or strengthen our bond rating as well comfort potential purchasers of bonds we may sell for future capital projects.

A. Fund Balance Management Policy:

The Fund Balance Management Policy is intended to address the needs of Beaufort County, in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's General Fund Balance to provide the capacity to:

- 1) Provide sufficient cash flow for daily financial needs,
- 2) Secure and maintain investment grade bond ratings,
- 3) Offset significant economic downturns or revenue shortfalls, and
- 4) Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's Governmental Funds will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted - amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed - amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned - amounts that are not reported in any other classification.

Available Fund Balance used to calculate the comparison as a percentage of expenditures uses Restricted, Committed, Assigned and Unassigned in the equation. Only Nonspendable is removed from total fund balance at year end for the calculation.

Unassigned Fund Balance - General Fund-

Beaufort County adopts a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than Aa3 (Moody's Investor Services) and A+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Beaufort County therefore adopts a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **available** fund balance in the General Fund of 35% percent of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties.
2. To the extent that the General Fund **available** fund balance exceeds 35% percent, the balances may be utilized with Board's approval to fund approved capital projects or pay down outstanding County debt.
3. The County adopts a budget and revenue spending policy providing for programs with multiple revenue sources. The County Manager will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The County Manager has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.
4. Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance, if a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.

B. Investment Policy

This policy applies to all investments of Beaufort County except authorized petty cash accounts and trust funds administered by the Chief Financial Officer. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Annual Audited Financial Statement. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Annual Audited Financial Statement.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Chief Financial Officer is charged with the responsibility of cash management and investment. The Chief Financial Officer is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies. The standard of prudence to be used by the Chief Financial Officer shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." This standard of prudence shall be applied in the context of managing the overall portfolio. The Chief Financial Officer, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Chief Financial Officer or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments that can be utilized by Beaufort County:

1. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
2. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks,
3. Obligations of the State of North Carolina.
4. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
5. Deposits at interest or purchase of certificates of deposit with any bank in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
6. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Chief Financial Officer at anytime should be make available a portfolio report showing investments. The report should include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report should also show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the investments.

C. Debt Management Policy

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's other financial policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

Purpose and Type of Debt

1. incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a) Construction of new School and County facilities
 - b) Renovation and repair of existing School and County facilities
 - c) Acquisition of real property (land and/or buildings)
 - d) Construction or expansion of Public Utilities.
 - e) Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a) General Obligation Bonds
 - b) Bond Anticipation Notes
 - c) Installment Purchase Agreements (private placement)
 - d) Limited Obligation Bonds
 - e) Revenue Bonds (when applicable)

Terms and Limits

1. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
2. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
3. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
4. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.
5. The County will not issue tax or revenue anticipation notes.

6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.
7. The County will maintain its debt at no greater than 2% of the assessed valuation of taxable property.
8. The County's annual debt service will always be equal to or less than 15% of General Fund expenditures.

D. Fees and User Charges

1. As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.
2. The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.
3. Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

E. Tax Rate

1. In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures so that long term planning will prevent sudden unplanned increases to the rate.
2. The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.
3. The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

F. Competitive Employment

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price

BEAUFORT COUNTY
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
Animal Control	4	4	4	4	4	4	4
Building Maintenance	3	3	3	3	3	3	3
County Manager	4	4	4	4	4	4	4
Economic Development	2	2	2	2	2	2	2
Elections	3	3	3	3	3	3	3
Emergency Management	2	3	3	3	3	3	3
Emergency Medical Services	27	34	34	34	34	34	34
Finance	7	7	7	7	7	7	7**
Health Department	41	44	44	44	45	47	47*
Human Resources	3	3	3	3	3	3	3
Inspections	-	-	-	-	-	-	-
Land Records	-	-	-	-	-	-	-
Planning	7	7	3	3	3	3	3
Register of Deeds	5	5	5	5	5	5	5
Sheriff's Office:						89	94*
Sheriff's Operations	59	59	65	65	60		
Jail	20	20	24	24	24		
Communications	18	18	18	18	18		
Social Services	117	118	115	115	115	111	112*
Soil & Water Conservation	2	2	2	2	2	2	2
Tax Assessor	10	10	13	13	13	13	15*
Tax Collector	7	7	6	6	6	6	6
Veterans	1	1	1	1	1	1	1
Water Department	28	28	28	28	27	27	27**
Grand Total	370	382	387	387	382	367	375

***FY 2021-2022**

- 94 Sheriff's Office positions among his 3 divisions (102 less 13 SROs plus 5 additional deputy positions)
- Health Department abolished 1 position; 2 new positions were added, and 1 part-time position went to full time
- Social Services abolished 4 Chore Worker Positions (these services are now being contracted); SWIII added by BOC
- Tax Exemption Specialist and Chief Real Property Appraiser positions added by BOC

**The Customer Service division of the Water Department is part of the Finance Department; however, the salary and benefit expenses for these positions are cost allocated directly to the Water Fund. The positions are listed on this summary under the Water Fund.

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**BEAUFORT COUNTY SALARY PLAN
2021 - 2022**

GRADE	NEW HIRE RATE	NEW MINIMUM	NEW MID POINT	NEW MAXIMUM	POSITION TITLE	PLSA	SAFETY SENSITIVE	DEPARTMENT
50	20,133	21,140	26,173	32,213				
51	21,039	22,090	27,350	33,662				
52	21,985	23,085	28,580	35,176	Chore Provider*	N	Yes	Social Services
53	22,974	24,123	29,867	36,759				
54	24,009	25,209	31,212	38,414	Nutrition Site Program Supervisor*	N	Yes	Social Services
55	25,089	26,344	32,616	40,142	Housekeeper*	N	Yes	Social Services
56	26,218	27,529	34,083	41,949				
57	27,398	28,768	35,618	43,838	Medical Records Assistant III*	N	No	Health
					Processing Assistant III*	N	No	Health
58	28,631	30,063	37,221	45,810	Practical Nurse I*	N	Yes	Health
59	29,920	31,416	38,896	47,872	Accounting Clerk IV*	N	No	Health
					Accounting Clerk IV*	N	No	Social Services
					Administrative Support Assistant	N	No	County Manager
					Administrative Support Assistant	N	N/A	Sheriff
					Deputy Register of Deeds	N	No	Register of Deeds
					EMT - Basic	N	Yes	Emergency Medical Services
					Medical Records Assistant IV*	N	No	Health
					Processing Assistant IV*	N	No	Health
					Processing Assistant IV*	N	No	Social Services
					Water Meter Reader	N	Yes	Water
60	31,266	32,830	40,646	50,026	Customer Service Representative - Land Records	N	No	Tax Administration
					Foreign Language Interpreter *	N	No	Health
					Records Specialist	N	No	Tax Administration
					Tax Customer Service Representative	N	No	Tax Administrator
					Tax Customer Service Representative	N	No	Tax Collector
					Utility Customer Service Representative	N	No	Water
					Water Distribution System Mechanic	N	Yes	Water
61	32,673	34,307	42,475	52,276	Accounting Technician II*	N	No	Social Services
					Accounting Technician II	N	No	Water
					Administrative Specialist	N	No	Emergency Medical Services
					Administrative Specialist	N	N/A	Sheriff
					Animal Control Officer	N	Yes	Animal Control
					Elections Specialist	N	No	Elections
					EMT Intermediate	N	Yes	Emergency Medical Services
					Income Maintenance Caseworker I*	N	No	Social Services

**BEAUFORT COUNTY SALARY PLAN
2021 - 2022**

GRADE	NEW HIRE RATE	NEW MINIMUM	NEW MID-POINT	NEW MAXIMUM	POSITION TITLE	FESA	SAFETY SENSITIVE	DEPARTMENT
					Maintenance Technician	N	Yes	Public Buildings
					Permit Technician	N	No	Planning
					Telecommunicator	N	N/A	Communications
62	34,142	35,850	44,385	54,628	Finance Technician	N	No	Finance
					Senior Tax Customer Service Representative	N	No	Tax Administration
					Senior Water Distribution System Mechanic	N	Yes	Water
					Utility Customer Accounts Specialist	N	No	Water
					Water Treatment Plant Operator	N	Yes	Water
63	35,679	37,463	46,382	57,085	Accounting Technician III*	N	No	Health
					Administrative Assistant I*	N	No	Social Services
					Computer Support Technician II*	N	No	Social Services
					Delinquent Tax Collections Specialist	N	No	Tax Collector
					Detention Officer	N	N/A	Jail
					Economic Development Specialist	N	No	Economic Development
					Foreign Language Interpreter II*	N	No	Health Department
					Foreign Language Interpreter II*	N	No	Social Services
					Income Maintenance Caseworker II*	N	No	Social Services
					Social Worker I*	N	Yes	Social Services
					Tax Revenue Technician	N	No	Tax Collector
					Water Quality Technician	N	Yes	Water
64	37,284	39,149	48,469	59,655	Assistant Register of Deeds	N	No	Register of Deeds
					Deputy Sheriff	N	N/A	Sheriff
					Emergency Management Specialist	N	No	Emergency Management
					Fire Marshall/Inspector PT	N	Yes	Emergency Management
					Human Resources Specialist	N	No	Human Resources
					Land Records Specialist	N	No	Tax Assessor
					Medical Laboratory Technician II*	N	Yes	Health
					Meter Services Supervisor	N	Yes	Water
					Paramedic	N	Yes	Emergency Medical Services
					Senior Elections Specialist	N	No	Elections
					Senior Water Treatment Plant Operator	N	Yes	Water
					Tax Exemption Specialist	N	Yes	Tax Assessor
65	38,962	40,910	50,651	62,339	Administrative Assistant II*	N	No	Social Services
					Business Personal Property Appraiser	N	No	Tax Administration
					Community Employment Case Manager*	N	No	Social Services
					Detention Shift Supervisor	N	N/A	Jail
					District Resource Conservation Specialist	N	Yes	Soil and Water
					Income Maintenance Caseworker III*	N	No	Social Services
					Income Maintenance Investigator II*	N	No	Social Services
					Income Maintenance Supervisor I*	N	No	Social Services
					Public Health Education Specialist*	N	No	Health
					Senior Delinquent Collections Specialist	N	No	Tax Collector
					Senior Water Quality Technician	N	Yes	Water

**BEAUFORT COUNTY SALARY PLAN
2021 - 2022**

GRADE	NEW HIRE RATE	NEW MINIMUM	NEW MIDDLE POINT	NEW MAXIMUM	POSITION/TITLE	PLSA	SAFETY SENSITIVE	DEPARTMENT
					Tax Customer Service Supervisor	N	No	Tax Administration
					Telecommunications Shift Supervisor	N	N/A	Communications
66	40,715	42,751	52,930	65,144	Benefits Coordinator	N	No	Human Resources
					Building Codes Inspector	N	Yes	Planning
					Deputy Sheriff Corporal	N	N/A	Sheriff
					Deputy Sheriff Investigator	N	N/A	Sheriff
					Finance Specialist	N	No	Finance
					Nutritionist II*	N	No	Health
					Sheriff Administrative Services Supervisor	N	N/A	Sheriff
					Veterans Service Officer	N	No	Veterans
67	42,547	44,675	55,312	68,076	Administrative Assistant III*	N	No	Health
					Administrative Assistant III*	N	No	Social Services
					EMS Shift Supervisor	N	Yes	Emergency Medical Services
					Income Maintenance Supervisor II*	E	No	Social Services
					Paralegal I*	N	No	Social Services
					Real Property Appraiser	N	Yes	Tax Administration
					Resource Conservation Office Manager	N	No	Soil and Water
					Social Worker II*	N	Yes	Health
					Social Worker II*	N	Yes	Social Services
					Water Treatment Plant Supervisor	N	Yes	Water
68	44,462	46,685	57,800	71,139	Computer Systems Administrator I*	E	No	Social Services
					Deputy Sheriff Sergeant	N	N/A	Sheriff
					Distribution System Supervisor	N	Yes	Water
					Senior Building Codes Inspector	N	Yes	Planning
69	46,463	48,787	60,402	74,341	Assistant Detention Center Administrator	N	N/A	Jail
					Assistant Tax Collector	N	No	Tax Collector
					Land Records Supervisor	N	No	Tax Administration
					Social Worker III*	N	Yes	Health
					Social Worker III*	N	Yes	Social Services
					Technology Specialist	N	N/A	Sheriff
					Utility Customer Service Supervisor	N	No	Water
70	48,554	50,982	63,121	77,686	Administrative Officer II*	N	No	Social Services
					Animal Control Manager	N	Yes	Animal Control
					Chief Real Property Appraiser	N	Yes	Tax Assessor
					Clerk to the Board/ Executive Assistant to the Manager	N	No	County Manager
					Computer Systems Administrator II*	E	No	Social Services
					Emergency Management Coordinator	E	Yes	Emergency Management
					Environmental Health Specialist*	N	Yes	Health
					Human Services Planner III*	N	No	Health
					Maintenance Supervisor	N	Yes	Public Buildings
					Nutrition Program Director I*	N	No	Health
					Public Health Nurse I*	E	Yes	Health

**BEAUFORT COUNTY SALARY PLAN
2021 - 2022**

GRADE	NEW HIRE RATE	NEW MINIMUM	NEW MID-POINT	NEW MAXIMUM	POSITION TITLE	EISA	SENSITIVE	DEPARTMENT
					Social Worker Investigation Assessment & Treatment*	N	Yes	Social Services
					911 Communications Manager	N	N/A	Communications
71	50,739	53,276	65,960	81,182	Deputy Sheriff First Sergeant	N	N/A	Sheriff
					Elections Director	E	No	Elections
					Property Valuation Manager	N	No	Tax Administration
					Purchasing Officer	N	No	Finance
72	53,022	55,673	68,929	84,834	Accountant	N	No	Finance
					911 Communications Manager	N	N/A	Communications
					Environmental Health Program Specialist*	N	Yes	Health
					Income Maintenance Administrator I*	E	No	Social Services
					Public Health Nurse II*	E	Yes	Health
73	55,407	58,178	72,030	88,652	Business Officer I*	E	No	Health
					Detention Center Administrator	N	N/A	Jail
					Public Health Nurse III*	E	Yes	Health
					Risk Management and Safety Officer	E	Yes	County Manager
					Social Work Supervisor III*	E	Yes	Social Services
74	57,900	60,795	75,271	92,640	County Social Services Program Administrator II*	E	Yes	Social Services
					Deputy Sheriff Lieutenant	N	N/A	Sheriff
					Emergency Medical Services Manager	E	Yes	Emergency Medical Services
					Human Services Planner/Evaluator IV*	N	Yes	Health
					Public Health Nursing Supervisor I*	E	Yes	Health
					Water System Manager	N	Yes	Water
75	60,505	63,531	78,657	96,808	Deputy Sheriff Captain	N	N/A	Sheriff
76	63,228	66,389	82,197	101,165	Accounting Services Manager	E	No	Finance
					Deputy Sheriff Major	N	N/A	Sheriff
					Environmental Health Supervisor II*	E	Yes	Health
					Human Services Deputy Director*	E	Yes	Social Services
					Register of Deeds	E	No	Register of Deeds
					Tax Collector	E	No	Tax Collector
77	66,073	69,376	85,894	105,716	Public Health Nursing Director I*	E	Yes	Health
78	69,046	72,499	89,760	110,473	Chief Deputy Sheriff	E	N/A	Sheriff
					Deputy Public Works Director	E	Yes	Water
					Human Resources Director	E	No	Human Resources
79	72,153	75,761	93,799	115,445	Attorney I - DSS*	E	No	Social Services
					County Assessor	E	No	Tax Administration
					Emergency Services Director	E	Yes	Emergency Medical Services
80	75,399	79,169	98,020	120,639				

**BEAUFORT COUNTY SALARY PLAN
2021 - 2022**

GRADE	NEW HIRE RATE	NEW MINIMUM	NEW MID-POINT	NEW MAXIMUM	POSITION/TITLE	IELSA	SAFETY SENSITIVE	DEPARTMENT
81	78,792	82,731	102,429	126,067	Physician Extender II*	E	Yes	Health
82	82,337	86,454	107,039	131,740	County Director of Social Services*	E	Yes	Social Services
					Economic Development Director	E	No	Economic Development
					Finance Director	E	No	Finance
					Local Health Director*	E	Yes	Health
					Public Works and Utilities Director	E	Yes	Water/Public Buildings
83	86,043	90,345	111,856	137,669	Sheriff	E	N/A	Sheriff
84	89,915	94,411	116,890	143,864				
85	93,961	98,660	122,150	150,338				
Positions listed with * are subject to the State Human Resources Act								

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**SUMMARY OF REVENUES
GENERAL FUND**

REVENUES BY MAJOR FUND SOURCE	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22
	Actual	Original	Amended	Recommended	Approved
Property Taxes	\$ 37,158,833	\$ 37,329,197	\$ 37,329,197	\$ 38,162,600	37,661,057
Sales and Other Taxes	10,461,359	8,620,226	9,032,640	10,843,800	10,843,800
Restricted & Intergovernmental Revenues	11,583,228	10,357,127	12,141,806	11,287,576	11,329,744
Licenses, Fees and Other Revenues	2,633,641	2,520,350	3,273,475	2,124,631	2,124,631
Investment Income & Transfers In	548,429	200,000	224,995	75,000	75,000
Administrative Charge from Other Funds	304,387	343,776	343,776	328,760	328,760
Appropriated Fund Balance	-	-	1,035,243	-	768,719
Total Revenues	\$ 62,689,877	\$ 59,370,676	\$ 63,381,132	\$ 62,822,367	\$63,131,711

Property Taxes:

Counties in North Carolina are prohibited from imposing taxes unless specifically authorized by the General Assembly. State lawmakers have allowed counties to raise revenue through the property tax, which generates approximately 60% of the revenue for Beaufort County government.

The formula for expected revenue is based on the underlying value of the property taxed. The estimated value for fiscal year 2021-2022 is based on a total taxable valuation of \$6,015,427,039.

Assumptions: The estimated net taxable value for 2021-2022 including motor vehicles is \$6,015,427,039. With a tax rate of 62.5¢ and a collection rate of 98.2% for real/personal property and a collection rate of 100% for motor vehicles, the projected current year total property tax revenue is \$36,979,083 using the following formula:

*Real/Personal - \$5,487,427,039 multiplied by .625 multiplied by .982 multiplied by .01 equals \$33,679,083
Registered Motor Vehicles - \$528,000,000 multiplied by .625 multiplied by .01 equals \$3,300,000*

PROPERTY TAXES	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22
	Actual	Original	Amended	Recommended	Approved
Current Year	\$ 36,447,916	\$ 36,676,947	\$ 36,676,947	\$ 37,500,000	\$ 36,979,083
Prior Years	470,735	475,500	407,500	426,000	445,374
Penalties & Interest	240,182	176,750	244,750	236,600	236,600
Total	\$ 37,158,833	\$ 37,329,197	\$ 37,329,197	\$ 38,162,000	\$ 37,661,057

Sales and Other Taxes:

Sales tax revenues are received by the County from the State of North Carolina based on per capita or point of sale distributions. The County’s Article 39 (1%) local sales tax is utilized in its entirety for general fund operations. Article 40 (commonly known as “school’s ½ cent”) sales taxes were initiated in part to help fund local school capital projects, with a mandatory transfer of 30% of these revenues to the schools restricted capital fund. Article 42, (commonly known as “schools additional ½ cent”) sales taxes were also initiated in part to help fund local school capital outlay projects, with a mandatory transfer of 60% of these revenues to the schools for capital. Sales tax revenues for FY 21-22 are uncertain due to the economic impacts of COVID-19. As we move along in the fiscal year and actual sales tax receipts come in, it may be necessary to adjust the sales tax numbers.

Other taxes include register of deeds state excise tax and rental vehicle tax.

SALES & OTHER TAXES & LICENSES	FY 19/20 Actual	FY 20/21 Original	FY 20/21 Amended	FY 21/22 Recommended	FY 21/22 Approved
County 1% (Article 39)	\$ 4,438,485	\$ 3,593,397	\$ 3,774,763	\$ 4,593,454	\$ 4,593,454
Article 40	3,146,139	2,658,721	2,786,546	3,286,146	3,286,146
Article 42	2,512,060	2,067,246	2,170,469	2,605,515	2,605,515
Article 44 (GS 105-524)	135,972	114,426	114,426	130,885	130,885
Beer and Wine Licenses	4,558	4,436	4,436	2,800	2,800
State Excise- Register of Deeds	195,639	160,000	160,000	195,000	195,000
Rental Vehicle Receipts	28,506	22,000	22,000	30,000	30,000
Total	\$ 10,461,359	\$ 8,620,226	\$ 9,032,640	\$ 10,843,800	\$ 10,843,800

Intergovernmental Revenues:

Restricted and Unrestricted Intergovernmental revenues consist of funds from state and federal sources. Grant funds are received for general fund operations such as emergency management, soil and water, and public safety. Separate funds are received by the Department of Social Services and Department of Health from both state and federal Sources, detailed in the department’s expenditure budget.

Intergovernmental revenues are difficult to project from year to year. Grantee agencies, such as the state and federal government, often tie funding to a certain match, or reduce funding levels in subsequent years in hopes that local governments will assume funding of the program.

RESTRICTED & INTERGOVERNMENTAL REVENUES	FY 19/20 Actual	FY 20/21 Original	FY 20/21 Amended	FY 21/22 Recommended	FY 21/22 Approved
Beer & Wine Tax	\$ 147,815	\$ 148,000	\$ 148,000	\$ 148,000	\$ 148,000
FEMA-Disaster Payment	-73,365	-	100,000	-	-
ABC Tax Distributions	181,264	155,000	155,000	175,000	175,000
DWI Fines - State Roads Act	4,163	4,000	4,000	4,000	4,000
Federal and State Grants	9,550,383	8,548,627	10,233,306	9,307,776	9,349,944
Court Costs	44,089	42,000	42,000	50,000	50,000
Lottery Proceeds	484,000	477,000	477,000	470,000	470,000
EMS Medicaid Cost Reimb.	420,722	215,000	215,000	285,000	285,000
EMS GF Tax Revenues	824,157	767,500	767,500	847,800	847,800
Total	\$ 11,583,228	\$ 10,357,127	\$ 12,141,806	\$ 11,287,576	\$ 11,329,744

Licenses, Fees, and Other General Fund Revenues:

Revenues in the licenses, fees, and other category encompass a wide range of non-tax revenue sources. This category is important to the overall financial strength of the County because it includes revenue from self-supporting general governmental activities, such as building inspections, register of deeds fees, animal control fees, EMS service fees, etc. Fees appropriately fund some functions of Beaufort County government since they apply to a certain group of citizens, such as development-related services (building permits, planning fees, etc.). Ideally, the fees should fund the direct cost of the service.

LICENSES, FEES AND OTHER REVENUES	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22
	Actual	Original	Amended	Recommended	Approved
Ad valorem Tax Collection Fees	\$ 110,236	\$ 109,000	\$ 109,000	\$ 115,000	\$ 115,000
Animal Control Fees	28,191	25,000	25,000	22,000	22,000
Building & Inspection Fees	107,995	78,800	78,800	107,000	107,000
Cable Franchise Fees	109,786	110,300	110,300	95,000	95,000
Deputy Travel Reimbursement	-	-	-	-	-
Donations/Contributions	9,591	14,000	14,000	6,000	6,000
DSS Aging/Disability Determination	2,461	2,120	2,120	2,120	2,120
DSS Repayments	21,091	24,000	24,000	25,000	25,000
Election/Candidate Fees	3,181	3,000	3,000	1,000	1,000
Election Cost Reimbursement	16,920	-	-	15,000	15,000
EMS Franchise Fees	-	-	-	-	-
EMS Rescue Fees	482,530	500,800	500,800	455,300	455,300
Environmental Health Fees	73,510	66,125	66,125	73,500	73,500
Health Fees	205,966	310,700	911,682	310,700	310,700
Misc. Health Grant	142,990	168,962	289,605	143,153	143,153
Hospital Share of Service	8,866	12,100	12,100	14,032	14,032
Insurance Proceeds	42,004	35,000	35,000	35,000	35,000
Land Records Fees	207	200	200	100	100
Miscellaneous	122,804	25,125	34,125	30,050	30,050
NC Health Choice	6,750	10,000	10,000	10,000	10,000
Public Safety Grant	15,000	-	22,500	-	-
Register of Deeds - Miscellaneous	229,288	186,000	186,000	246,500	246,500
Rents	301,266	258,821	258,821	253,176	253,176
Sale of Fixed Assets	36,299	20,000	20,000	35,000	35,000
School Resource Officer	-	-	-	-	-
Sheriff's Fees	82,023	78,600	78,600	81,500	81,500
SRO Grant-BCS	428,197	428,197	428,197	-	-
Tax Department Fees	35,474	33,500	33,500	30,500	30,500
Refunding Proceeds	-	-	-	-	-
Vending Concessions	11,015	20,000	20,000	18,000	18,000
Installment Note Proceeds	-	-	-	-	-
Total Licenses, Fees & Other	\$ 2,633,641	\$ 2,520,350	\$ 3,273,475	\$ 2,124,631	\$ 2,124,631

Investment Earnings and Transfers In:

Investment Earnings are projected to decrease by \$125,000 in FY 21/22 due to much lower market interest rates.

INVESTMENT EARNINGS & TRANSFERS FROM OTHER FUNDS	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22
	Actual	Original	Amended	Recommended	Approved
Investment Earnings	\$ 406,439	\$ 200,000	\$ 200,000	\$ 75,000	\$ 75,000
Transfer from Capital Project Funds	40,938	-	-	-	-
Transfer from COVID-19 Fund	-	-	24,995	-	-
Transfer from Radio System Fund	446	-	-	-	-
Transfer from Economic Development- Water Access Fund	100,606	-	-	-	-
Total Investment Earnings and Transfers In	\$ 548,429	\$ 200,000	\$ 224,995	\$ 75,000	\$ 75,000

GENERAL FUND APPROPRIATED FUND BALANCE

In FY 2021-2022, no fund balance is recommended for appropriation to fund services. The necessity of having a fund balance is to provide adequate cash flow given the erratic revenue cycle of the County's operations. According to the North Carolina Local Government Commission, a local government entering a fiscal year with less than 8% unassigned fund balance available will not have adequate resources to meet its obligations until it begins receiving property taxes.

In March 2013, the Beaufort County Board of Commissioners adopted a fund balance management policy. That policy was established to ensure that the County maintained an adequate fund balance in the County's General Fund to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

The policy reads that the "County will strive to maintain an available fund balance in the General Fund of 35% of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties."

In April 2021 Moody's Investor's Service assigned an "Aa3" rating to Beaufort County. Prior to the Standard & Poor's Ratings Services raised its rating on the County's general obligation debt to "AA-" from "A+" and listed the outlook as stable.

Fiscal Year Ending	Unassigned Fund Balance	Percentage of Expenditures	Fund Balance Target Policy
Estimated June 30, 2021	23,000,000	37.52%	35%
June 30, 2020	20,463,556	34.83%	35%
June 30, 2019	15,979,428	27.18%	35%
June 30, 2018	14,920,124	26.99%	35%
June 30, 2017	16,898,251	26.95%	35%
June 30, 2016	18,195,534	31.29%	35%
June 30, 2015	19,318,500	35.85%	35%
June 30, 2014	19,120,857	37.01%	35%
June 30, 2013	15,962,287	30.80%	35%
June 30, 2012	12,705,818	25.11%	20%

Assumptions: The County estimated the fund balance available for appropriation using the audited financial statements for FY ended June 30, 2020 and estimated operating results of FY 2020-21. Based on the estimate, the County will exceed the minimum 8% requirement and will have sufficient resources to meet obligations prior to receiving the property tax revenues in December 2021.

Actual FY 19-20	Original FY 20-21	Amended FY 20-21	Recommended FY 21-22	Approved FY 21-22
\$0	\$0	\$1,035,243	\$0	\$768,719

SUMMARY OF GENERAL FUND EXPENDITURES

	2020	AS OF	BUDGET	BUDGET	BUDGET	FY 2021-2022	FY 2021-2022	FY 2021-2022
	ACTUAL	4/30/2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	REQUESTED	RECOMMENDED	APPROVED
		ACTUAL	ORIGINAL	REVISED	PROJECTED			
GENERAL FUND								
Governing Body	317,053	294,543	341,934	361,023	323,344	358,047	358,047	360,619
County Administration	450,581	360,250	480,741	486,005	458,757	484,750	488,750	496,910
Finance	638,323	499,590	639,352	652,578	614,061	663,737	663,737	675,321
Human Resources	219,393	181,429	220,422	231,775	231,228	243,306	242,806	246,607
Tax Assessor	902,123	837,536	943,640	991,270	1,026,054	1,021,368	1,022,768	1,207,815
Tax Collector	591,558	479,565	581,019	603,695	593,085	636,824	641,624	648,559
Court Facilities	262,441	235,955	278,600	278,600	260,450	270,450	270,450	270,450
Elections	373,760	376,461	381,369	459,254	469,057	427,605	375,160	380,140
Register of Deeds	366,436	275,716	389,320	402,560	382,981	413,527	409,577	414,846
Maintenance, Buildings, & Grounds	1,340,089	1,703,517	1,321,792	1,899,339	1,850,410	1,401,611	1,354,902	1,359,326
Debt Service	2,510,257	2,499,463	2,780,297	2,780,297	2,780,297	2,674,577	2,674,577	2,750,991
Non-Departmental	638,004	655,731	506,138	686,166	1,219,394	1,014,034	1,127,034	822,034
Transfers to Other Funds	1,903,410	626,400	872,050	872,050	626,400	872,050	837,050	837,050
Contingency	0	0	221,854	213,354	455,042	455,042	455,042	0
Social Services	10,228,385	8,970,243	10,950,586	11,654,392	10,942,154	11,968,386	11,968,386	12,165,832
Health Department	4,067,979	4,362,138	4,240,068	6,008,176	5,075,075	4,411,584	4,411,584	4,470,206
Veteran's Assistance	62,285	60,241	64,820	69,846	70,211	66,535	67,585	68,585
Area Mental Health & Transportation	655,398	398,171	666,438	666,438	459,750	666,438	666,438	666,438
Cooperative Extension	254,725	219,200	255,129	255,129	263,647	266,224	269,854	289,631
Soil/Water Conservation	142,023	119,861	154,209	158,093	149,679	164,959	159,106	164,537
Youth Services	242,888	237,823	246,187	281,187	281,187	281,187	247,454	247,454
Outside Agencies	424,402	444,397	445,201	480,196	480,197	445,201	445,201	447,922
Economic Development	301,098	247,097	304,498	317,728	307,439	307,389	307,439	309,909
Planning	327,839	220,632	292,051	298,058	287,883	301,983	300,513	303,780
Beaufort County Public Schools	15,902,835	13,240,878	15,702,835	15,858,018	15,858,018	16,306,435	16,306,435	16,306,435
Beaufort County Community College	2,937,118	2,447,598	2,937,118	2,937,118	2,937,118	3,500,143	3,500,143	3,500,143
Sheriff	6,140,779	4,996,760	6,003,620	6,104,697	6,261,730	5,974,378	5,473,084	5,847,399
Jail	1,997,523	1,540,319	2,205,869	2,226,043	1,898,953	2,216,982	2,241,982	2,277,093
E-911 Communications	1,099,345	957,562	1,292,465	1,280,250	1,239,316	1,386,050	1,386,050	1,418,496
Emergency Medical Services	2,647,418	2,181,909	2,665,056	2,800,328	2,835,852	3,111,578	3,096,619	3,100,604
Emergency Management	436,252	346,619	393,549	436,473	418,981	389,785	387,815	393,672
Animal Control	348,046	287,491	364,109	402,656	371,376	426,522	427,022	432,273
Forestry Services	126,560	87,201	159,840	159,840	159,840	169,634	169,634	169,634
Other Emergency Services	42,700	42,600	68,500	68,500	68,500	68,500	68,500	81,000
TOTAL GENERAL FUND	\$ 58,899,024	\$ 50,434,898	\$ 59,370,676	\$ 63,381,132	\$ 61,657,466	\$ 63,366,820	\$ 62,822,367	\$ 63,131,711

SUMMARY - OTHER GOVERNMENTAL FUNDS

E-911 Telephone System Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 292,826	\$ 304,189	\$ 325,580	\$ 209,672	\$ 209,672	\$ 209,672	\$ 209,672	
Expenditures	\$ 14,064	\$ 304,189	\$ 325,580	\$ 209,672	\$ 209,672	\$ 209,672	\$ 209,672	

Seized Drug Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 62,622	\$ 100,000	\$ 159,058	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	
Expenditures	\$ 2,695	\$ 100,000	\$ 159,058	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	

Fire/Rescue Tax Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 2,245,918	\$ 2,206,000	\$ 2,206,000	\$ 2,239,000	\$ 2,239,000	\$ 2,190,221	\$ 2,190,221	
Expenditures	\$ 2,245,918	\$ 2,206,000	\$ 2,206,000	\$ 2,239,000	\$ 2,239,000	\$ 2,190,221	\$ 2,190,221	

EMS Tax Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 1,548,026	\$ 1,525,085	\$ 1,525,085	\$ 1,549,300	\$ 1,549,300	\$ 1,549,300	\$ 1,549,300	
Expenditures	\$ 1,548,026	\$ 1,525,085	\$ 1,525,085	\$ 1,549,300	\$ 1,549,300	\$ 1,549,300	\$ 1,549,300	

Tax Revaluation Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	
Expenditures	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	

Economic Development Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 80,000	\$ 80,000	\$ 90,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
Expenditures	\$ 67,615	\$ 80,000	\$ 90,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	

Capital Reserve Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
Expenditures	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	

HCCBG-Aging	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 1,716	\$ 15,575	\$ 72,657	\$ 15,917	\$ 15,917	\$ 15,917	\$ 15,917	
Expenditures	\$ 27,709	\$ 15,575	\$ 72,657	\$ 15,917	\$ 15,917	\$ 15,917	\$ 15,917	

Healthcare Reserve Fund	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 42,817	\$ 371,541	\$ 371,541	\$ 371,540	\$ 371,540	\$ 371,540	\$ 371,540	
Expenditures	\$ -	\$ 371,541	\$ 371,541	\$ 371,540	\$ 371,540	\$ 371,540	\$ 371,540	

Facility/Capital Reserve	BUDGET		BUDGET		BUDGET		BUDGET	
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2021-2022	
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	RECOMMENDED	APPROVED	APPROVED	
Revenues	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	
Expenditures	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	\$ 575,000	

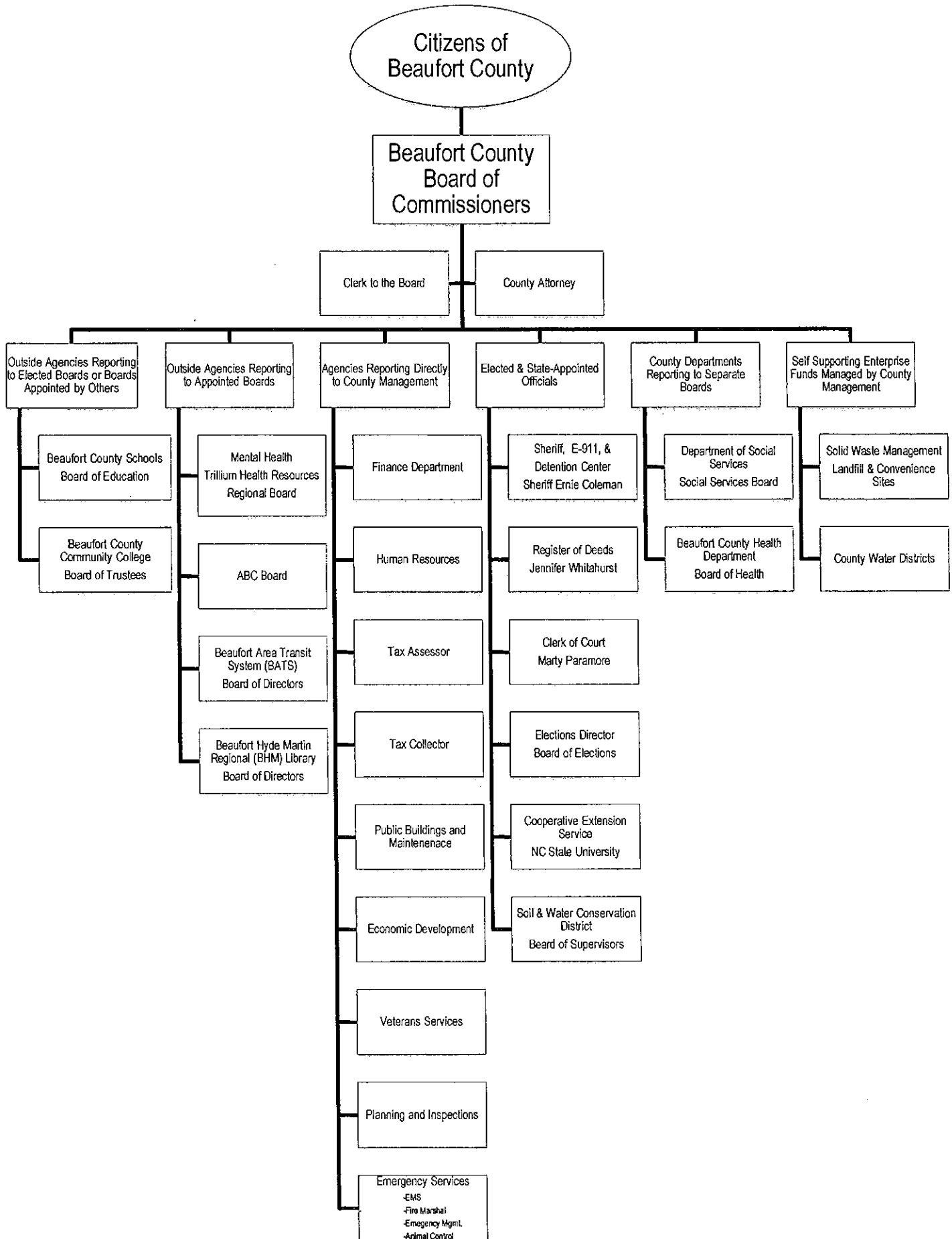
	FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2021-2022
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED
EMS Special Revenue Fund					
Revenues	\$ -	\$ -	\$ -	\$ 2,146,529	\$ 2,146,529
Expenditures	\$ -	\$ -	\$ -	\$ 2,146,529	\$ 2,146,529

	FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2021-2022
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED
4-H Special Revenue Fund					
Revenues	\$ -	\$ -	\$ -	\$ 33,723	\$ 33,723
Expenditures	\$ -	\$ -	\$ -	\$ 33,723	\$ 33,723

	FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2021-2022
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED
Cooperative Extension Special Revenue Fund					
Revenues	\$ -	\$ -	\$ -	\$ 37,798	\$ 37,798
Expenditures	\$ -	\$ -	\$ -	\$ 37,798	\$ 37,798

	FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2021-2022
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED
DSS Representative Payee Special Revenue Fund					
Revenues	\$ -	\$ -	\$ -	\$ 149,452	\$ 149,452
Expenditures	\$ -	\$ -	\$ -	\$ 149,452	\$ 149,452

Beaufort County Government Organizational Chart



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GOVERNING BODY – BOARD OF COUNTY COMMISSIONERS

The seven (7) member Board of County Commissioners is the official policy-making body for Beaufort County Government. The Chairman, presiding officer of the Board, serves as the official and ceremonial leader of the County and as a voting member of the Board. The Chairman, Frankie Waters, and the Vice-Chairman, Jerry Langley, were selected by the other Board members at the December 2020 regular meeting and will serve one (1) year terms in these capacities. The Board selects a new Chairman and Vice-Chairman each year. Each Board member is elected at-large under a limited-voting election process for a term of four (4) years. Partisan elections are held in even-numbered years and terms of office

are staggered so that every two (2) years either three (3) or four (4) seats are up for election. All official actions of the Board are made at public meetings, generally held on the first Monday of each month beginning at 5:30 PM in the County Commissioners' meeting room located in the Beaufort County Financial Services Center. Each meeting has an agenda and the public is allowed an opportunity to make comments to the Board. The Board also conducts special meetings and work sessions on the County's budget and other issues of special interest.

Frankie Waters, Chairman of the Board
Katie Mosher, Clerk to the Board

Beaufort County Administration
121 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-0079
Fax: (252) 946-7722
Email: katie.mosher@co.beaufort.nc.us

<u>Current Members of the Board</u>	<u>Term Expires</u>
Frankie Waters, Chairman	December 2022
Jerry Langley, Vice-Chairman	December 2024
Ed Booth, Commissioner	December 2022
Stan Deatherage, Commissioner	December 2022
John Rebholz, Commissioner	December 2024
Hood Richardson, Commissioner	December 2022
Randy Walker, Commissioner	December 2024

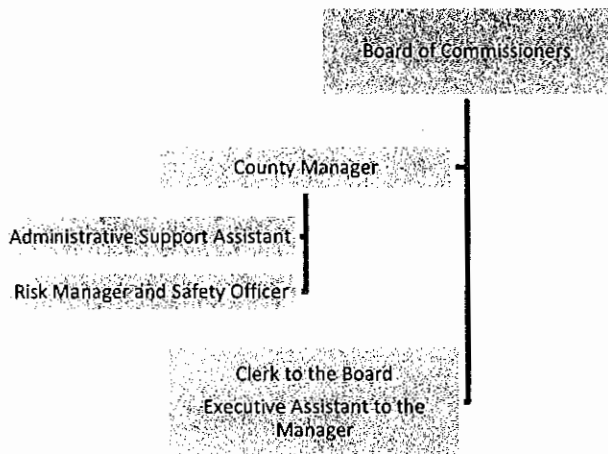
GOVERNING BOARD	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 131,862	\$ 135,114	\$ 136,963	\$ 133,265	\$ 135,654
Benefits	16,644	18,795	18,795	18,007	18,190
Operating	168,547	188,025	205,265	206,775	206,775
Capital	-	-	-	-	-
Totals	\$ 317,053	\$ 341,934	\$ 361,023	\$ 358,047	\$ 360,619

GOVERNING BOARD

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ -	\$ -	\$ -	\$ 700	\$ -	\$ 754	\$ 754	\$ -	\$ -	\$ -
BOARD SALARY	118,483	117,970	118,156	94,077	121,314	122,409	118,429	119,465	119,465	121,854
BOARD TRAVEL ALLOWANCE	13,800	13,800	13,706	12,075	13,800	13,800	15,123	13,800	13,800	13,800
FICA 6.2%	8,064	7,648	7,403	6,159	8,377	8,377	7,809	8,262	8,262	8,410
HOSPITALIZATION-EMPLOYEE	-	3,630	6,320	5,794	6,793	6,793	7,176	6,577	6,577	6,577
MEDICARE 1.45%	1,886	1,789	1,732	1,441	1,959	1,959	1,826	1,933	1,933	1,968
LIFE INSURANCE-EMPLOYEE	117	98	131	106	196	196	138	210	210	210
WORKERS COMPENSATION INSURANCE	1,320	1,451	1,058	1,025	1,470	1,470	1,025	1,025	1,025	1,025
PROFESSIONAL SERVICE-LEGAL	113,135	108,991	93,745	87,150	84,000	87,150	84,000	84,000	84,000	84,000
PROF. SERVICES-ADMINISTRATIVE	51,548	46,191	1,812	23,030	6,800	24,040	24,000	25,000	25,000	25,000
VIDEO/AUDIO SERVICES	28,605	26,200	-	-	-	-	-	-	-	-
FOOD AND PROVISIONS	2,977	2,592	1,577	1,006	2,500	2,500	1,000	2,500	2,500	2,500
OFFICE SUPPLIES	293	707	549	709	800	800	800	800	800	800
PROFESSIONAL DEVELOPMENT	33,779	36,116	18,869	1,363	33,000	29,850	1,500	33,000	33,000	33,000
COMPUTER SOFTWARE/SUPPORT	672	716	605	10,436	10,675	10,675	10,400	10,675	10,675	10,675
LEGAL ADVERTISING	9,616	2,829	1,892	1,403	2,000	2,000	1,500	2,000	2,000	2,000
EQUIPMENT PURCHASE	-	-	1,886	850	1,200	1,200	850	-	-	-
CONTRACT SERVICES	6,986	6,843	7,294	7,105	6,500	6,500	7,000	7,800	7,800	7,800
DUES & SUBSCRIPTIONS	39,250	40,182	40,318	40,114	40,550	40,550	40,014	41,000	41,000	41,000
TOTALS	\$ 430,531	\$ 417,753	\$ 317,053	\$ 294,543	\$ 341,934	\$ 361,023	\$ 323,344	\$ 358,047	\$ 358,047	\$ 360,619

COUNTY ADMINISTRATION

County Administration includes the County Manager, the Clerk to the Board/Executive Assistant to the County Manager, the Administrative Support Assistant, and the Risk Manager/Safety Officer. The County Manager and the Clerk to the Board/Executive Assistant are both appointed directly by the Board of Commissioners and serve at their discretion. The major duties of the department include supervising and coordinating the activities of the County-funded departments and agencies. This role differs based on the reporting relationships between the department or agency and the Board of Commissioners. For example, departments or agencies may report to separately appointed boards, the department manager may be elected, or the department manager may be appointed by the State. The organizational chart in the Governing Body section of the budget document lists these agencies and describes the relationships. The County Manager is generally responsible for the following functions: ensuring that all ordinances and policies of the Board are implemented; making recommendations on business matters; recommending an annual budget and keeping the Board informed on the County's financial condition.



Brian M. Alligood, County Manager
 Katie Mosher, Clerk to the Board

Beaufort County Administration
 121 W. 3rd Street
 Washington, North Carolina 27889

Phone: (252) 946-0079
 Fax: (252) 946-7722
 Email: brian.alligood@co.beaufort.nc.us
katie.mosher@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
4	4	4	4	4	4

COUNTY ADMINISTRATION	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 314,266	\$ 340,950	\$ 323,014	\$ 343,026	\$ 349,767
Benefits	76,554	95,041	95,041	98,324	99,743
Operating	59,761	44,750	67,950	47,400	47,400
Capital	-	-	-	-	-
Totals	\$ 450,581	\$ 480,741	\$ 486,005	\$ 488,750	\$ 496,910

COUNTY ADMINISTRATION

		2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
		ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
104120	512100 SALARIES	\$ 314,466	\$ 325,412	\$ 306,664	\$ 242,908	\$ 332,950	\$ 315,014	\$ 311,201	\$ 335,026	\$ 335,026	\$ 341,767
104120	512200 SALARIES-OVERTIME	1,148	2,286	1,602	3,185	2,000	2,000	2,000	2,000	2,000	2,000
104120	514000 TRAVEL ALLOWANCE (CO. MANAGER)	6,000	6,000	6,000	5,250	6,000	6,000	6,575	6,000	6,000	6,000
104120	518100 FICA 6.2%	17,465	17,966	17,027	13,223	21,139	21,139	17,479	21,268	21,268	21,686
104120	518200 LOC. GOV. EMP. RETIREMENT	23,861	25,560	27,772	25,016	34,165	34,165	31,975	38,313	38,313	39,081
104120	518300 HOSPITALIZATION-EMPLOYEE	22,503	24,496	18,959	17,381	27,172	27,172	24,297	26,308	26,308	26,308
104120	518400 MEDICARE 1.45%	4,570	4,746	4,512	3,593	4,944	4,944	4,588	4,974	4,974	5,072
104120	518600 LIFE INSURANCE-EMPLOYEE	97	100	81	71	112	112	91	120	120	120
104120	518700 WORKERS COMPENSATION INSURANCE	754	829	2,038	585	850	850	585	600	600	600
104120	518900 401(K) EMPLOYER CONTRIBUTION	6,312	6,554	6,165	4,910	6,659	6,659	6,276	6,741	6,741	6,876
104120	519500 PROF. SERVICES-ADMINISTRATIVE	4,030	3,864	-	700	5,000	5,000	1,000	5,000	5,000	5,000
104120	526000 OFFICE SUPPLIES	1,641	1,287	2,139	1,073	1,500	1,500	1,500	1,500	1,500	1,500
104120	531000 PROFESSIONAL DEVELOPMENT	10,106	8,804	5,233	175	8,000	8,000	500	8,000	8,000	8,000
104120	531007 TRAVEL-FUEL	189	344	346	152	600	600	300	600	600	600
104120	532100 TELEPHONE	12,696	11,619	10,954	7,955	11,000	11,000	13,300	9,000	13,000	13,000
104120	532500 POSTAGE	-	-	-	-	-	-	-	-	-	-
104120	534100 PRINTING	159	287	159	-	300	300	100	300	300	300
104120	535200 MAINT/REPAIR-EQUIPMENT	752	334	433	55	750	750	100	750	750	750
104120	538000 COMPUTER SOFTWARE/SUPPORT	1,387	1,104	1,232	1,276	1,200	1,200	1,200	1,200	1,200	1,200
104120	539300 TEMPORARY EMP. SERVICES	2,894	-	28,719	23,770	-	23,200	23,140	-	-	-
104120	540000 EQUIPMENT PURCHASE	2,763	1,579	1,297	435	1,500	1,500	1,500	1,500	1,500	1,500
104120	544000 CONTRACT SERVICES	3,774	3,727	3,915	4,040	3,750	3,750	4,400	4,400	4,400	4,400
104120	549100 DUES & SUBSCRIPTIONS	2,509	2,597	2,736	2,698	3,000	3,000	3,000	3,000	3,000	3,000
104120	549911 SAFETY SUPPLIES	-	221	737	179	500	500	500	500	500	500
104120	549912 SAFETY TESTING	2,000	1,898	-	1,365	2,000	2,000	2,000	2,000	2,000	2,000
104120	549913 SAFETY TRAINING	1,872	3,099	1,597	-	5,000	5,000	500	5,000	5,000	5,000
104120	549914 SAFETY EQUIPMENT	-	647	9	-	-	-	-	-	-	-
104120	549915 SAFETY DUES	660	630	255	255	650	650	650	650	650	650
TOTAL	COUNTY N TOTALS	\$ 444,608	\$ 455,990	\$ 450,581	\$ 360,250	\$ 480,741	\$ 486,005	\$ 458,757	\$ 484,750	\$ 488,750	\$ 496,910

FINANCE

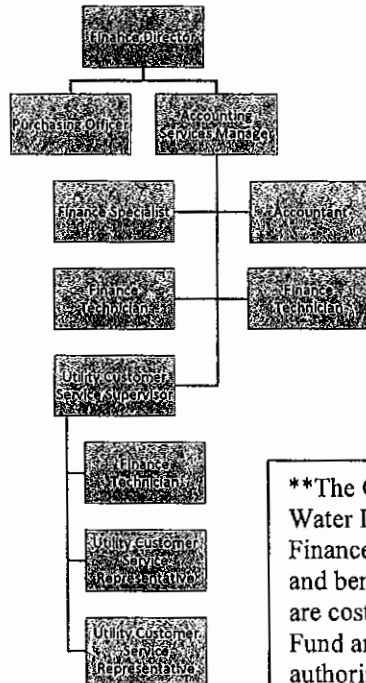
The County Finance Department is committed to efficiently and effectively administering the fiscal affairs of the County in compliance with Federal, State, and Local regulations, policies, and practices while adhering to generally accepted accounting principles. The Department provides management with fiscal information and analysis so the local government can make prudent financial decisions.

Anita C. Radcliffe, Finance Director
 Sharon Rose, Accounting Services Manager

Beaufort County Financial Services
 132 W. 2nd Street
 Washington, North Carolina 27889

Phone: (252) 946-7721
 Fax: (252) 631-0806
 Email: anita.radcliffe@co.beaufort.nc.us
sharon.rose@co.beaufort.nc.us

Finance is responsible for issuing all of the county's disbursements in strict compliance with budget ordinances adopted by the governing board, maintaining all records concerning bonded debt and other obligations of the County, supervising the investment of public funds, and maintaining internal controls.



**The Customer Service division of the Water Department is now part of the Finance Department, however the salary and benefit expenses for these positions are cost allocated directly to the Water Fund and are included in the total authorized positions for Water Department.

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
7	7	7**	7**	7**	7**

FINANCE	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 434,418	\$ 430,518	\$ 441,794	\$ 450,486	\$ 460,173
Benefits	129,179	138,759	138,759	142,176	144,073
Operating	74,726	70,075	72,025	71,075	71,075
Capital	-	-	-	-	-
Totals	\$ 638,323	\$ 639,352	\$ 652,578	\$ 663,737	\$ 675,321

FINANCE DEPARTMENT

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 402,906	\$ 411,866	\$ 433,229	\$ 302,597	\$ 428,718	\$ 439,994	\$ 380,284	\$ 448,686	\$ 448,686	\$ 458,373
SALARIES-OVERTIME	1,884	467	1,189	483	1,800	1,800	600	1,800	1,800	1,800
SALARIES-PART TIME	24,809	-	-	33,723	-	-	47,677	-	-	-
FICA 6.2%	24,178	22,947	24,433	19,105	24,660	24,660	24,277	27,930	27,930	28,489
LOC. GOV. EMP. RETIREMENT	30,602	32,162	39,132	30,884	43,943	43,943	38,836	51,355	51,355	52,382
HOSPITALIZATION-EMPLOYEE	47,380	48,991	49,970	35,335	54,344	54,344	38,467	46,039	46,039	46,039
MEDICARE 1.45%	5,655	5,367	5,714	4,476	5,900	5,900	5,686	6,532	6,532	6,663
LIFE INSURANCE-EMPLOYEE	176	176	184	142	196	196	172	210	210	210
WORKERS COMPENSATION INSURANCE	1,319	1,451	1,058	1,025	1,100	1,100	1,025	1,100	1,100	1,100
401(K) EMPLOYER CONTRIBUTION	8,096	8,247	8,688	6,062	8,616	8,616	8,260	9,010	9,010	9,190
PROF.SERVICE-AUDIT/ACCOUNTING	55,000	55,000	56,750	55,700	53,750	55,700	55,700	53,750	53,750	53,750
OFFICE SUPPLIES	2,683	3,878	2,949	2,748	3,000	3,000	3,000	3,000	3,000	3,000
PROFESSIONAL DEVELOPMENT	1,768	3,436	1,803	116	4,000	4,000	1,000	5,000	5,000	5,000
TELEPHONE	2,560	1,868	1,563	1,183	1,500	1,500	1,500	1,500	1,500	1,500
PRINTING	1,988	1,249	1,259	1,240	1,275	1,275	1,240	1,275	1,275	1,275
COMPUTER SOFTWARE/SUPPORT	4,438	1,967	1,987	1,987	1,500	1,500	1,987	2,000	2,000	2,000
LEGAL ADVERTISING	96	-	-	-	-	-	-	-	-	-
EQUIPMENT PURCHASE	1,406	2,784	5,616	-	1,500	1,500	1,500	1,500	1,500	1,500
CONTRACT SERVICES	5,100	4,260	2,799	2,784	3,500	3,500	2,800	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	50	50	-	-	50	50	50	50	50	50
TOTALS	\$ 622,094	\$ 606,166	\$ 638,323	\$ 499,590	\$ 639,352	\$ 652,578	\$ 614,061	\$ 663,737	\$ 663,737	\$ 675,321

HUMAN RESOURCES

The Human Resources Department provides comprehensive Human Resources services and guidance to County departments in the development, implementation and administration of policies and procedures. Human Resources is responsible for promoting equal employment opportunities, recruitment, selection and screening of potential employees, maintaining employee personnel records, administering employee benefit programs, employee relations, maintaining classification and compensation systems, ensuring adherence to personnel policies, procedures and laws, training and development, and position control.

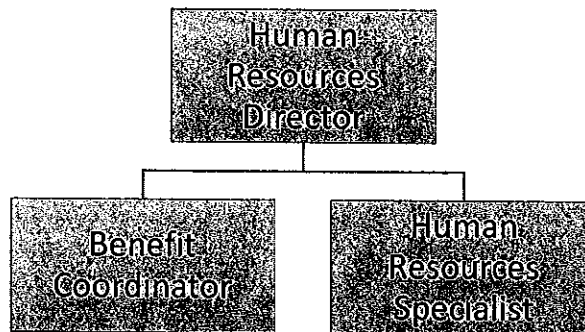
Deloris Creasman, Human Resources Director

Beaufort County Human Resources
121 West Third Street
Washington, North Carolina

Phone: (252) 946-0079

Fax: (252) 946-7722

Email: deloris.creasman@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
3	3	3	3	3	3

HUMAN RESOURCES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 139,099	\$ 139,281	\$ 150,134	\$ 156,939	\$ 160,078
Benefits	44,777	48,741	48,741	53,487	54,149
Operating	35,517	32,400	32,900	32,380	32,380
Capital	-	-	-	-	-
Totals	\$ 219,393	\$ 220,422	\$ 231,775	\$ 242,806	\$ 246,607

HUMAN RESOURCES

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 104,831	\$ 130,734	\$ 139,099	\$ 116,900	\$ 138,781	\$ 150,134	\$ 148,789	\$ 156,439	\$ 156,439	\$ 159,578
SALARIES-OVERTIME	176	-	-	-	500	-	-	500	500	500
FICA 6.2%	6,208	7,578	8,087	6,827	8,635	8,635	8,691	9,730	9,730	9,925
LOC. GOV. EMP. RETIREMENT	7,939	10,197	12,532	11,912	14,207	14,207	15,162	17,891	17,891	18,249
HOSPITALIZATION-EMPLOYEE	12,275	16,816	18,959	15,815	20,379	20,379	19,964	19,731	19,731	19,731
MEDICARE 1.45%	1,452	1,772	1,891	1,600	2,020	2,020	2,036	2,276	2,276	2,322
LIFE INSURANCE-EMPLOYEE	50	67	73	63	84	84	80	90	90	90
WORKERS COMPENSATION INSURANCE	565	622	453	439	630	630	630	630	630	630
401(K) EMPLOYER CONTRIBUTION	2,100	2,615	2,782	2,338	2,786	2,786	2,976	3,139	3,139	3,202
PROFESSIONAL SERVICE-MEDICAL	4,746	3,154	7,249	4,262	7,500	5,880	5,880	5,880	5,880	5,880
PROFESSIONAL SERVICES	6,459	8,191	20,789	11,181	15,000	15,000	15,000	15,000	15,000	15,000
OFFICE SUPPLIES	1,235	1,835	1,411	1,400	2,655	2,655	2,655	2,655	1,500	1,500
SERVICE AWARDS/EMPLOYEE FAIRS	2,330	1,612	1,292	1,657	2,400	2,400	2,400	2,400	2,400	2,400
PROFESSIONAL DEVELOPMENT	159	1,322	296	1,400	1,000	1,500	1,500	1,500	1,500	1,500
TELEPHONE	1,360	918	963	768	900	900	900	900	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	480	720	648	648	970	970	970	970	700	700
EQUIPMENT PURCHASE	2,932	-	741	2,120	500	2,120	2,120	2,100	2,100	2,100
CONTRACT SERVICES	1,273	1,265	1,909	1,880	1,225	1,225	1,225	1,225	2,050	2,050
DUES & SUBSCRIPTIONS	209	189	219	219	250	250	250	250	250	250
	\$ 156,779	\$ 189,607	\$ 219,393	\$ 181,429	\$ 220,422	\$ 231,775	\$ 231,228	\$ 243,306	\$ 242,806	\$ 246,607

TAX ASSESSOR

The County Assessor's Office (CAO) exists for the listing, appraisal, and assessment of taxes on real and personal property as defined and required by North Carolina General Statutes. These functions of the CAO generate the primary source of revenue to fund general county services. The CAO is also responsible for assisting in the review of property tax exemption and deferral programs that are set forth by the state and assesses values to properties based on their municipal jurisdiction. The Land Records division of the CAO is responsible for maintaining tax maps, as well as additional GIS-related functions within the county. The Assessor acts as Clerk to Board of County Commissioners while they are carrying out their duties as the Board of Equalization and Review, and aids in carrying out the public meetings of that body.

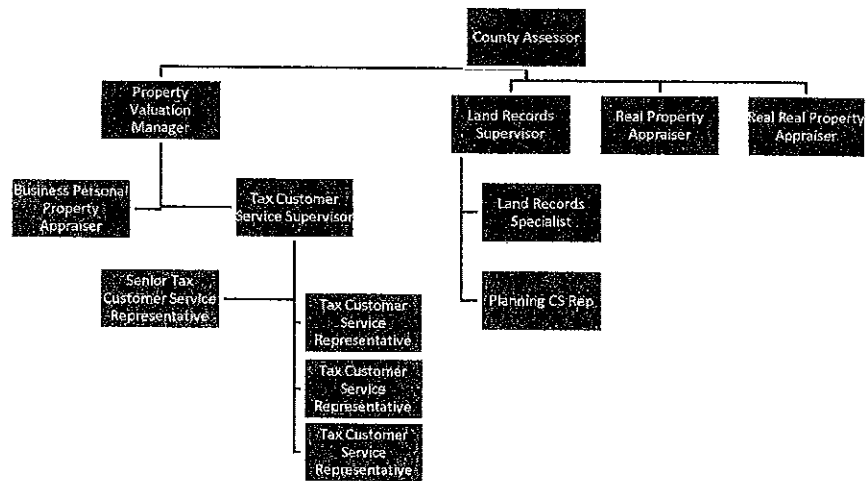
Lloyd T. Salter, Tax Assessor

Beaufort County Tax Assessor
 220 North Market Street
 Post Office Box 160
 Washington, North Carolina 27889

Phone: (252) 946 7981

Fax: (252) 940-6151

Email: lloyd.salter@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
10	13	13	13	13	15

TAX ASSESSOR	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 551,208	\$ 561,007	\$ 599,137	\$ 615,055	\$ 736,975
Benefits	182,353	203,533	203,533	219,913	258,790
Operating	168,562	179,100	188,600	187,800	192,050
Capital	-	-	-	-	20,000
Totals	\$ 902,123	\$ 943,640	\$ 991,270	\$ 1,022,768	\$ 1,207,815

TAX ASSESSOR

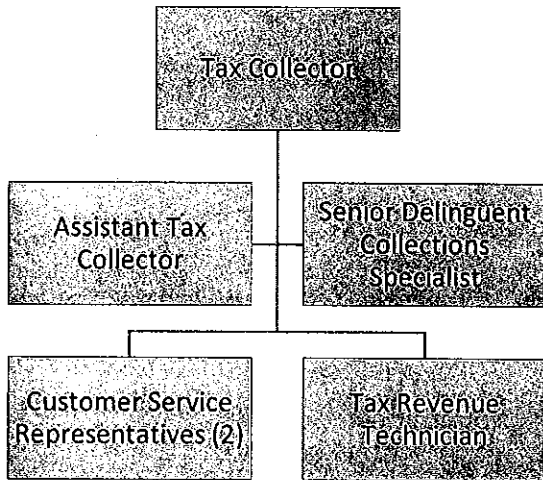
	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 382,197	\$ 528,363	\$ 543,069	\$ 506,462	\$ 551,007	\$ 590,137	\$ 630,845	\$ 610,055	\$ 610,055	\$ 731,975
SALARIES-OVERTIME	7,379	6,641	6,589	2,440	10,000	9,000	9,000	10,000	5,000	5,000
SALARIES-PART TIME	1,925	1,175	1,550	-	-	-	-	-	-	-
FICA 6.2%	23,080	31,252	32,180	30,010	34,782	34,782	36,268	38,443	38,443	46,002
LOC. GOV. EMP. RETIREMENT	29,451	41,730	49,520	51,843	57,223	57,223	62,687	70,686	70,686	84,585
HOSPITALIZATION-EMPLOYEE	53,991	70,933	78,498	68,417	88,309	88,309	83,971	85,501	85,501	98,655
MEDICARE 1.45%	5,398	7,309	7,526	7,052	8,135	8,135	8,516	8,991	8,991	10,758
LIFE INSURANCE-EMPLOYEE	208	295	307	281	364	364	357	390	390	450
WORKERS COMPENSATION INSURANCE	1,884	2,695	3,329	1,903	3,500	3,500	3,500	3,500	3,500	3,500
401(K) EMPLOYER CONTRIBUTION	7,771	10,700	10,993	10,178	11,220	11,220	12,307	12,401	12,401	14,840
AUDIT RECOVERY SERVICES	8	21	38	21	-	-	-	-	-	-
DEBT SETOFF PROGRAM IMPLEMENT.	2,006	-	-	-	-	-	-	-	-	-
OFFICE SUPPLIES	2,792	5,357	3,269	2,799	3,000	3,000	3,000	6,000	3,000	3,000
PROFESSIONAL DEVELOPMENT	9,495	12,006	11,361	10,440	13,000	13,000	13,000	13,000	13,000	13,000
TRAVEL-FUEL	765	999	1,263	541	1,000	1,000	1,000	1,000	1,000	1,000
TELEPHONE	1,983	1,357	1,704	1,120	2,000	2,000	2,000	2,000	2,000	2,000
POSTAGE	18,601	19,146	19,179	15,062	20,000	20,000	20,000	21,000	21,000	21,000
PRINTING	9,367	11,455	10,138	8,046	10,500	11,700	11,700	12,000	12,000	12,000
MAINT/REPAIR-EQUIPMENT	-	121	-	-	100	100	100	1,000	1,000	1,000
MAINT/REPAIR-VEHICLE	210	1,217	707	110	1,000	1,000	1,000	1,000	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	86,550	104,873	108,472	107,342	115,000	112,340	112,340	115,000	115,000	115,000
LEGAL ADVERTISING	3,188	3,923	3,651	3,336	3,600	4,600	4,600	3,500	3,500	3,500
LEGAL	-	-	-	-	-	-	-	1,000	1,000	1,000
TEMPORARY SERVICES	-	-	-	-	-	8,500	-	-	-	-
EQUIPMENT PURCHASE	220	1,966	341	4,458	4,500	5,960	4,458	4,500	7,500	11,750
CONTRACT SERVICES	6,123	6,340	5,239	5,510	5,000	5,000	5,005	-	6,000	6,000
DUES & SUBSCRIPTIONS	255	330	345	165	400	400	400	400	800	800
TAX REFUNDS-BCBC APPROVAL	-	6,489	2,855	-	-	-	-	-	-	-
CAPITAL OUTLAY-EQUIPMENT	11,866	-	-	-	-	-	-	-	-	-
CAPITAL OUTLAY-VEHICLES	-	16,699	-	-	-	-	-	-	-	20,000
TOTALS	\$ 666,713	\$ 893,392	\$ 902,123	\$ 837,536	\$ 943,640	\$ 991,270	\$ 1,026,054	\$ 1,021,368	\$ 1,022,768	\$ 1,207,815

TAX COLLECTOR

The Beaufort County Tax Collections Office is dedicated to serving the citizens with the utmost respect while delivering outstanding service and providing accurate information. We are committed to collecting revenue on all taxable property located in Beaufort County as governed by the North Carolina Machinery Act. We strive to collect all outstanding taxes using the remedies available under the general statutes.

The Beaufort County Tax Office is responsible for the collection of all property taxes levied by Beaufort County and the municipalities of Aurora, Bath, Belhaven, Chocowinity, Pantego, Washington, and Washington Park. Also collected are taxes for multiple County Fire and Rescue Districts along with Fire Districts for Northside, Chocowinity, and Richlands.

The Tax Collectors Office is solely responsible for the collection of taxes and fees. Also, included in this group are beer and wine licenses, drainage taxes, and solid waste fees. Any questions regarding listing, billing, and assessed values are directed to the Tax Assessor's Office. The Tax Collector's Office maintains a high collection rate. At the close of the year June 30, 2020 the combined collection rate for all taxes was 98.10%.



Wyndele H. Kinion, Tax Collector

Beaufort County Tax Collector
 220 Market Street
 Post Office Box 633
 Washington, North Carolina 27889

Phone: (252) 946-2922
 Fax: (252) 940-6153
 Email: wyn.kinion@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
7	7	6	6	6	6

TAX COLLECTOR	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 250,312	\$ 251,183	\$ 273,859	\$ 286,437	\$ 292,166
Benefits	83,245	91,786	91,786	100,937	102,143
Operating	258,001	238,050	238,050	254,250	254,250
Capital	-	-	-	-	-
Totals	\$ 591,558	\$ 581,019	\$ 603,695	\$ 641,624	\$ 648,559

TAX COLLECTOR

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 257,324	\$ 244,794	\$ 250,219	\$ 210,484	\$ 249,683	\$ 272,359	\$ 268,567	\$ 284,937	\$ 284,937	\$ 290,666
SALARIES-OVERTIME	1,598	59	93	210	1,500	1,500	1,500	1,500	1,500	1,500
FICA 6.2%	14,675	13,681	13,748	11,842	15,573	15,573	10,598	17,759	17,759	18,114
LOC. GOV. EMP. RETIREMENT	19,574	19,099	22,551	21,470	25,621	25,621	19,236	32,654	32,654	33,307
HOSPITALIZATION-EMPLOYEE	38,724	36,743	37,918	31,620	40,758	40,758	28,488	39,462	39,462	39,462
MEDICARE 1.45%	3,432	3,200	3,215	2,789	3,642	3,642	3,561	4,153	4,153	4,236
LIFE INSURANCE-EMPLOYEE	167	150	158	133	168	168	170	180	180	180
WORKERS COMPENSATION INSURANCE	1,319	1,244	907	878	1,000	1,000	1,000	1,000	1,000	1,000
401(K) EMPLOYER CONTRIBUTION	4,995	4,897	4,748	3,897	5,024	5,024	4,915	5,729	5,729	5,844
DMV COLLECTION FEES	105,147	113,329	124,682	98,841	115,000	115,000	115,000	115,000	125,000	125,000
DEBT SETOFF PROGRAM IMPLEMENT.	-	-	282	-	-	-	-	-	-	-
TAX-FORECLOSURES	97,921	56,074	81,005	86,093	75,000	75,000	90,000	80,000	80,000	80,000
OFFICE SUPPLIES	2,358	3,572	2,890	1,480	3,000	3,000	3,000	3,000	3,000	3,000
PROFESSIONAL DEVELOPMENT	4,983	2,229	-	750	3,000	3,000	3,500	3,000	3,000	3,000
TRAVEL-FUEL	-	-	-	-	100	100	100	100	-	-
TELEPHONE	1,423	935	941	876	1,000	1,000	1,000	1,000	1,000	1,000
POSTAGE	772	1,052	615	1,783	500	500	2,000	500	800	800
PRINTING	4,306	3,860	3,617	230	3,800	3,800	3,800	3,800	3,800	3,800
ADVERTISING	-	-	-	165	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	6,782	2,229	1,512	1,512	2,050	2,050	2,050	2,050	2,050	2,050
LEGAL ADVERTISING	25,704	25,704	25,704	-	25,500	25,500	25,500	25,500	25,500	25,500
EQUIPMENT PURCHASE	220	-	8,656	-	-	-	-	6,400	5,000	5,000
CONTRACT SERVICES	8,638	8,421	8,022	4,437	9,000	9,000	9,000	9,000	5,000	5,000
DUES & SUBSCRIPTIONS	-	-	75	75	100	100	100	100	100	100
TOTALS	\$ 600,062	\$ 541,272	\$ 591,558	\$ 479,565	\$ 581,019	\$ 603,695	\$ 593,085	\$ 636,824	\$ 641,624	\$ 648,559

COURT FACILITIES

The Court Facilities budget provides funds for certain expenses of court operations. Facility fees are collected by the courts as part of the court fees and distributed to the counties. Beaufort County receives approximately \$100,000 annually to help offset the cost of providing court facilities. In accordance with the North Carolina General Statutes, "funds derived from the facilities fees shall be used exclusively by the county for providing, maintaining, and constructing adequate courtroom and related judicial facilities, including: adequate space and furniture for judges, district attorneys, public defenders and other personnel of the Office of Indigent Defense Services, magistrates, juries, and other court related personnel; office space, furniture and vaults for the clerk; jail and juvenile detention facilities; free parking for jurors; and a law library (including books) if one has heretofore been established or if the governing body hereafter decides to establish one."

Brian M. Alligood, County Manager
Anita Radcliffe, Finance Director

121 West Third Street
Washington, North Carolina 27889

Phone: (252) 946-0079

Fax: (252) 946-7722

Email: brian.alligood@co.beaufort.nc.us

This budget includes \$12,500 to be managed by the Clerk of Court for minor maintenance and furniture/fixture needs. This will allow the Clerk to work with the judges and other court personnel to determine small purchasing priorities. The Clerk will comply with the County's Purchasing Policy and submit requests directly to the Finance Director. The ongoing maintenance and repair of the building structure will continue to be managed and paid from the Public Buildings budget.

COURT FACILITIES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
Operating	262,441	278,600	278,600	270,450	270,450
Capital	-	-	-	-	-
Totals	\$ 262,441	\$ 278,600	\$ 278,600	\$ 270,450	\$ 270,450

COURT FACILITIES

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
JURY COMMISSION	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950
OFFICE SUPPLIES	71	47	434	-	-	-	-	-	-	-
COURTHOUSE OPERATIONS	13,239	4,661	10,544	5,593	12,500	12,500	12,500	12,500	12,500	12,500
UTILITIES-COURTHOUSE	101,474	105,097	98,799	82,035	108,150	108,150	95,000	105,000	105,000	105,000
MAINT/REPAIR-COURTHOUSE	2,733	6,000	6,160	377	10,000	10,000	10,000	5,000	5,000	5,000
OFFICE RENT	32,700	16,500	-	-	-	-	-	-	-	-
CONTRACT SERVICES	131,937	137,915	143,554	145,000	145,000	145,000	140,000	145,000	145,000	145,000
TOTALS	\$ 285,104	\$ 273,170	\$ 262,441	\$ 235,955	\$ 278,600	\$ 278,600	\$ 260,450	\$ 270,450	\$ 270,450	\$ 270,450

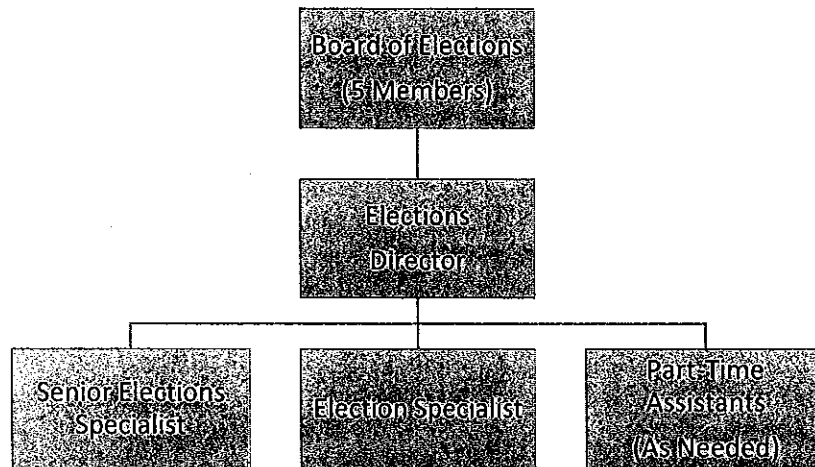
BOARD OF ELECTIONS

The Beaufort County Board of Elections is responsible for conducting all elections held in Beaufort County. Locally, the office administers State election laws. The Board's principal functions include establishing election precincts and voting sites, appointing and training precinct officials, preparing and distributing ballots, voting equipment, canvassing and certifying the ballots cast in elections, and investigating any voting irregularities. The office maintains voter registration for Beaufort County and provides public information on voters and elections. The office is also responsible for campaign reporting for county candidates and audits those reports. Each County in North Carolina has a Board of Elections. It is a five-person board which is appointed every two years by the State Board of Elections. The Director is recommended by the County Board for appointment by the State Board of Elections.

Thomas S. Payne III, Chairman
 John B. Tate III, Secretary
 Watsi Sutton, Member
 Ranee Singleton, Member
 Jason Williams, Member
 Kellie Harris Hopkins, Director
 Anita Bullock Branch, Senior Elections Specialist
 Josh Jobe, Elections Specialist

Beaufort County Board of Elections
 1308 Highland Drive, Suite 104
 Post Office Box 1016
 Washington, North Carolina 27889

Phone: (252) 946-2321
 Fax: (252) 974-2962



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
3	3	3	3	3	3

ELECTIONS	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 160,029	\$ 203,161	\$ 238,398	\$ 181,129	\$ 185,367
Benefits	48,406	54,463	54,463	55,272	56,014
Operating	165,325	123,745	166,393	138,759	138,759
Capital	-	-	-	-	-
Totals	\$ 373,760	\$ 381,369	\$ 459,254	\$ 375,160	\$ 380,140

ELECTIONS

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 126,436	\$ 127,899	\$ 136,241	\$ 116,720	\$ 135,199	\$ 149,436	\$ 149,436	\$ 143,932	\$ 143,932	\$ 148,170
SALARIES-OVERTIME	6,340	11,124	9,597	28,884	12,000	12,000	28,884	12,000	12,000	12,000
SALARIES-PART TIME	9,621	36,039	14,192	46,762	55,962	55,962	46,662	30,994	25,197	25,197
CARES ACT-POLL WORKER BONUS	-	-	-	-	-	21,000	28,785	-	-	-
FICA 6.2%	8,339	10,862	10,304	12,115	12,596	12,596	12,596	11,589	11,230	11,493
LOC. GOV. EMP. RETIREMENT	9,969	10,685	13,111	13,547	15,014	15,014	15,014	17,776	17,776	18,132
HOSPITALIZATION-EMPLOYEE	17,166	17,374	18,959	16,124	20,379	20,379	20,379	19,731	19,731	19,731
MEDICARE 1.45%	1,950	2,540	2,410	2,833	2,946	2,946	2,946	2,710	2,626	2,687
LIFE INSURANCE-EMPLOYEE	71	69	79	73	84	84	84	90	90	90
WORKERS COMPENSATION INSURANCE	565	622	453	439	500	500	500	700	700	700
401(K) EMPLOYER CONTRIBUTION	2,637	2,740	3,090	2,656	2,944	2,944	2,944	3,119	3,119	3,181
PROFESSIONAL SERVICE-LEGAL	33,303	13,598	2,380	-	2,500	2,500	-	2,500	-	-
ELECTION WORKERS/POLL HOLDERS	29,048	36,013	57,467	41,839	21,525	21,525	41,839	45,350	30,125	30,125
OFFICE SUPPLIES	2,850	6,209	7,901	4,045	7,000	7,000	6,500	7,000	7,000	7,000
COVID 19 SUPPLIES-GRANT	-	-	-	3,003	-	12,648	12,648	-	-	-
ELECTION DAY VOTING COVID COST	-	-	-	-	-	10,000	10,000	-	-	-
PROFESSIONAL DEVELOPMENT	11,601	16,055	13,004	4,120	18,500	18,500	5,000	18,500	18,500	18,500
TRAVEL-FUEL	115	176	262	84	100	100	84	300	200	200
TELEPHONE	4,748	5,104	6,169	4,036	4,764	4,764	764	5,790	5,160	5,160
POSTAGE	412	612	523	612	1,000	1,000	1,000	1,000	1,000	1,000
PRINTING	5,912	14,242	15,444	13,508	12,080	12,080	13,508	20,760	13,760	13,760
MAINT/REPAIR-EQUIPMENT	3,016	1,242	95	150	2,500	2,500	151	5,000	-	-
COMPUTER SOFTWARE/SUPPORT	33,410	31,348	40,021	32,522	34,550	34,550	32,000	38,050	35,550	35,550
LEGAL ADVERTISING	3,335	1,787	4,574	1,433	3,500	3,500	1,433	9,330	7,730	7,730
EQUIPMENT PURCHASE	-	4,543	2,138	-	6,000	6,000	6,000	12,000	5,000	5,000
EQUIPMENT-COVID-19	-	-	-	19,881	-	20,000	20,000	-	-	-
RENT-OFFICE SPACE	1,720	4,055	5,935	3,070	3,550	3,550	3,370	9,980	6,430	6,430
RENTAL EQUIPMENT	1,895	2,022	3,998	1,634	1,200	1,200	1,634	3,300	2,200	2,200
CONTRACT SERVICES	4,401	4,661	4,979	6,010	4,536	4,536	4,536	5,664	5,664	5,664
DUES & SUBSCRIPTIONS	220	335	435	360	440	440	360	440	440	440
TOTALS	\$ 319,082	\$ 361,957	\$ 373,760	\$ 376,461	\$ 381,369	\$ 459,254	\$ 469,057	\$ 427,605	\$ 375,160	\$ 380,140

REGISTER OF DEEDS OFFICE

The Register of Deeds Office is the official custodian of all records presented to the office for recording. The scope of records encompasses all real estate, vital records, military discharges, and notary public. The office compiles and maintains an index of recorded instruments for inspection. Staff members are responsible for issuing certified and non-certified copies of all instruments contained in the office, such as birth, delayed birth, death, marriage, military discharge, and real estate records. Staff assists the general public in locating such records and helps them navigate the online system. Other responsibilities include administering the oath of office to Beaufort County Notary Publics as well as issuance of marriage licenses. Employees are cross-trained to complete the four (4) major jobs performed each day with each having individual tasks assigned. All policies, procedures, and fees for this office are governed by a number of North Carolina General Statutes.

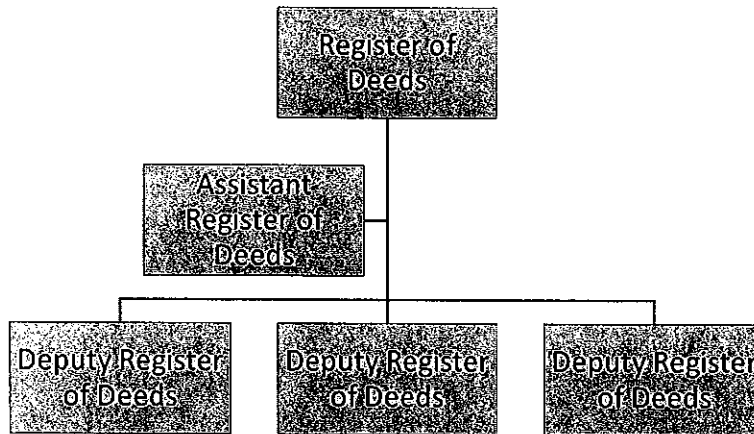
Jennifer Leggett Whitehurst, Register of Deeds

Beaufort Co. Register of Deeds,
 Beaufort Co. Courthouse
 Rm. 101, 112 East Second St
 Post Office Box 514
 Washington, North Carolina 27889

Phone: (252) 946-2323

Fax: (252) 976-7938

Email: Jennifer.Whitehurst@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
5	5	5	5	5	5

REGISTER OF DEEDS	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 201,948	\$ 201,195	\$ 214,435	\$ 217,635	\$ 221,988
Benefits	73,049	79,092	79,092	83,894	84,810
Operating	91,438	109,033	109,033	108,048	108,048
Capital	-	-	-	-	-
Totals	\$ 366,436	\$ 389,320	\$ 402,560	\$ 409,577	\$ 414,846

REGISTER OF DEEDS

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS						
SALARIES	\$ 191,067	\$ 197,060	\$ 201,756	\$ 161,035	\$ 200,995	\$ 214,235	\$ 217,435	\$ 217,435	\$ 217,435	\$ 221,788
SALARIES-OVERTIME	199	232	192	177	200	200	200	200	200	200
R.O.D.-SUPP. RET.- GS 161-50.2	3,928	3,849	3,871	3,391	4,000	4,000	4,000	4,000	4,000	4,000
FICA 6.2%	11,205	11,563	11,716	9,105	12,474	12,474	12,474	13,493	13,493	13,763
LOC. GOV. EMP. RETIREMENT	14,460	15,389	18,194	16,427	20,522	20,522	20,522	24,810	24,810	25,306
HOSPITALIZATION-EMPLOYEE	28,463	30,619	31,599	25,314	33,965	33,965	33,965	32,885	32,885	32,885
MEDICARE 1.45%	2,620	2,704	2,743	2,195	2,917	2,917	2,917	3,153	3,153	3,216
LIFE INSURANCE-EMPLOYEE	111	123	132	109	140	140	140	150	150	150
WORKERS COMPENSATION INSURANCE	942	1,037	756	732	1,050	1,050	1,050	1,050	1,050	1,050
401(K) EMPLOYER CONTRIBUTION	3,527	3,945	4,039	3,224	4,024	4,024	4,024	4,353	4,353	4,440
OFFICE SUPPLIES	14,492	10,037	11,425	12,292	12,500	12,500	12,500	12,500	12,500	12,500
PROFESSIONAL DEVELOPMENT	1,024	2,471	814	325	3,000	3,000	500	3,000	3,000	3,000
TELEPHONE	2,523	1,980	1,797	1,605	1,630	1,630	1,825	1,900	2,100	2,100
POSTAGE	112	112	112	49	300	300	300	300	150	150
RECORDS MANAGEMENT-MICROFILM	993	1,383	2,161	1,111	2,150	2,150	2,000	2,000	2,000	2,000
AUTOMATION/RESTORATION 10%	-	11,510	21,960	1,253	22,615	22,615	23,280	23,500	23,500	23,500
MAINT/REPAIR-EQUIPMENT	90	847	-	210	500	500	500	500	500	500
COMPUTER SOFTWARE/SUPPORT	36,404	35,225	24,099	24,756	30,613	30,613	29,000	30,973	30,973	30,973
EQUIPMENT PURCHASE	-	5,152	6,401	-	-	-	-	20,000	20,000	20,000
EQUIPMENT PURCHASE-AUTOMATION	-	10,866	6,766	-	21,000	21,000	-	-	-	-
CONTRACT SERVICES	11,275	13,121	15,579	12,081	14,400	14,400	16,024	17,000	13,000	13,000
DUES & SUBSCRIPTIONS	325	325	325	325	325	325	325	325	325	325
CAPITAL OUTLAY-EQUIPMENT	-	16,060	-	-	-	-	-	-	-	-
TOTALS	\$ 323,760	\$ 375,611	\$ 366,436	\$ 275,716	\$ 389,320	\$ 402,560	\$ 382,981	\$ 413,527	\$ 409,577	\$ 414,846

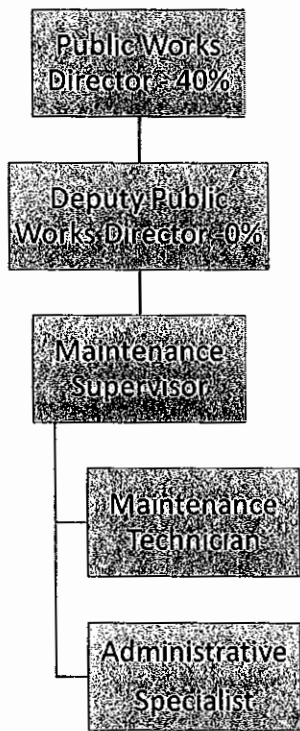
FACILITIES MAINTENANCE

The Facilities Maintenance Division of the Public Works Department is responsible for planning, management, and performance of maintenance and improvement activities for nineteen County owned properties. It is the goal of the personnel to provide a safe, clean working environment for County employees, and clean, welcoming facilities and grounds for all Beaufort County residents and visitors. Three full-time county employees and various independent contractors are utilized to achieve this goal.

Christina Smith, Public Works Director
 West Overman, Deputy Public Works Director
 Todd Taylor, Maintenance Coordinator

Maintenance Shop
 123 West 3rd Street
 Washington, North Carolina 27889

Phone: (252) 946-9624
 E-mail: todd.taylor@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
3	3	3	3	3	3

PUBLIC BUILDINGS	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 154,097	\$ 180,273	\$ 159,857	\$ 184,863	\$ 188,561
Benefits	47,342	59,347	53,637	62,938	63,665
Operating	1,049,161	1,082,172	1,167,891	1,107,101	1,107,101
Capital	89,489	-	517,954	-	-
Totals	\$ 1,340,089	\$ 1,321,792	\$ 1,899,339	\$ 1,354,902	\$ 1,359,326

PUBLIC BUILDINGS

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
SALARIES	\$ 154,238	\$ 153,001	\$ 133,832	\$ 97,490	\$ 156,826	\$ 128,410	\$ 122,631	\$ 161,417	\$ 161,417	\$ 165,114
SALARIES-OVERTIME	2,927	1,497	9,010	13,922	3,800	16,800	20,000	3,800	3,800	3,800
SALARIES-PART TIME	8,209	8,363	11,256	10,354	19,647	14,647	15,000	19,647	19,647	19,647
FICA 6.2%	9,780	9,680	9,291	7,222	11,177	11,177	8,801	11,462	11,462	11,691
LOC. GOV. EMP. RETIREMENT	11,882	12,051	12,855	11,176	16,384	16,384	13,816	18,835	18,835	19,212
HOSPITALIZATION-EMPLOYEE	20,020	19,263	16,855	12,476	22,417	16,707	15,736	22,362	22,362	22,362
MEDICARE 1.45%	2,287	2,264	2,173	1,710	2,614	2,614	2,081	2,681	2,681	2,795
LIFE INSURANCE-EMPLOYEE	85	81	68	36	92	92	73	102	102	102
WORKERS COMPENSATION INSURANCE	3,681	3,388	3,633	4,192	3,450	3,450	4,192	4,192	4,192	4,192
401(K) EMPLOYER CONTRIBUTION	2,764	2,703	2,465	2,194	3,213	3,213	2,714	3,304	3,304	3,370
PROFESSIONAL SERVICE-MEDICAL	10,860	-	-	-	-	-	-	-	-	-
ENGINEERING	24,900	1,913	4,724	8,476	10,000	10,000	10,000	10,000	10,000	10,000
JANITORIAL SUPPLIES	23,331	17,610	23,757	24,955	25,000	25,000	24,965	25,000	25,000	25,000
UNIFORMS	-	-	330	1,048	1,800	1,800	1,500	1,800	1,800	1,800
OFFICE SUPPLIES	993	671	954	97	1,000	1,000	200	500	500	500
SUPPLIES - SMALL TOOLS	726	1,872	1,193	1,132	5,300	5,300	5,300	5,300	5,300	5,300
PROFESSIONAL DEVELOPMENT	884	1,743	1,149	760	4,000	4,000	1,200	4,000	4,000	4,000
TRAVEL-FUEL	2,139	2,090	1,487	727	2,000	2,000	1,250	1,500	1,500	1,500
TELEPHONE	2,446	2,465	2,405	1,927	2,880	2,880	2,500	2,750	2,750	2,750
POSTAGE	-	-	60	-	50	50	25	25	25	25
UTILITIES-COURTHOUSE	102,783	105,159	98,799	82,035	94,000	94,000	94,752	100,000	100,000	100,000
UTILITIES-AG.BLDING (C. ANNEX)	15,432	16,247	12,962	12,298	14,411	14,411	14,466	15,000	15,000	15,000
UTILITIES-OLD JAIL	7,199	7,254	9,163	7,440	10,924	10,924	9,276	10,000	10,000	10,000
UTILITIES-OAKLAND BLDG.	23,151	23,765	22,813	20,010	25,208	25,208	27,211	28,000	28,000	28,000
UTILITIES-ADMIN.BUILDING	9,345	13,978	9,266	7,787	10,083	10,083	8,553	9,000	9,000	9,000
UTILITIES-SEABOARD BLDG.	42,186	37,861	44,839	29,977	51,109	51,109	41,509	42,000	42,000	42,000
UTILITIES-AURORA SENIOR CENTER	-	-	1,384	1,196	1,530	1,530	1,579	1,600	1,600	1,600
UTILITIES-TIDELAND BUILDING	86,550	86,778	82,869	67,651	89,610	89,610	89,241	90,000	90,000	90,000
UTILITIES-FARM SERVICES BLDG	23,915	23,751	25,445	20,529	25,828	25,828	26,836	26,900	26,900	26,900
UTILITIES-MAINT.BUILDING	6,224	6,861	4,929	4,210	5,287	5,287	5,689	5,700	5,700	5,700
UTILITIES-EMERGENCY MGT	5,776	6,005	6,339	5,022	7,054	7,054	6,664	6,700	6,700	6,700
UTILITIES-FIRST BANK BUILDING	9,137	10,675	12,683	12,196	13,682	13,682	14,546	15,000	15,000	15,000
UTILITIES-HORNE BUILDING	1,882	8,380	6,884	5,498	7,422	7,422	6,459	6,500	6,500	6,500
UTILITIES-BATH COMMUNITY EMS	-	-	-	-	3,500	3,500	300	3,248	3,248	3,248
MAINT/REPAIR-BUILDINGS	-	-	-	124,794	-	123,971	123,852	-	-	-
MAINT/REPAIR-COURTHOUSE	10,802	6,932	8,704	3,369	12,000	12,000	3,500	12,000	14,400	14,400
MAINT/REPAIR-COURTHOUSE ANNEX	7,272	9,575	7,141	1,954	5,000	5,000	3,875	6,000	6,000	6,000
MAINT/REPAIR-OLD JAIL	1,610	152	236	1,744	3,000	3,000	2,000	6,000	3,600	3,600
MAINT/REPAIR-OAKLAND BLDG.	3,663	242	1,753	4,765	4,500	4,500	5,000	4,000	5,400	5,400
MAINT/REPAIR-ADMIN.BUILDING	1,436	1,355	582	430	3,000	3,000	1,000	12,250	3,600	3,600
MAINT/REPAIR-SEABOARD BLDG.	5,051	5,128	8,084	90	5,500	5,500	500	8,000	6,600	6,600
MAINT/REPAIR-TIDELAND MENTAL	70,892	79,654	84,283	100,119	92,511	101,011	97,450	92,500	121,213	121,213
MAINT/REPAIR-HEALTH DEPT.	4,626	20,751	2,803	22,600	15,500	15,500	24,000	16,000	18,600	18,600
MAINT/REPAIR-FARM SERV.BLDG	5,504	2,157	20,203	1,717	4,000	4,000	2,000	12,400	4,800	4,800
MAINT/REPAIR-DSS BUILDING	6,733	5,459	17,666	4,336	6,000	6,000	4,800	10,350	7,200	7,200
MAINT/REPAIR-MAINT. BUILDING	1,048	628	485	752	2,500	2,500	750	22,000	3,000	3,000
MAINT/REPAIR-EMERGENCY MGT	4,261	1,504	274	472	3,500	3,500	800	2,000	4,200	4,200
MAINT/REPAIR-ANIMAL CONTROL	9,408	7,327	1,811	3,704	4,500	4,500	4,500	20,000	5,400	5,400
MAINT/REPAIR-JAIL	33,434	5,606	24,444	25,886	10,000	6,106	35,000	3,500	7,327	7,327
MAINT/REPAIR-FRANCISCO BLDG	4,075	-	315	82	2,000	2,000	200	750	2,400	2,400
MAINT/REPAIR-FIRST BANK BLDG	652	28,135	2,701	6,938	4,000	4,000	7,042	2,000	2,400	2,400
MAINT/REPAIR-HORNE BUILDING	5,206	53,312	261	685	2,000	2,000	1,000	2,000	2,400	2,400
MAINT/REPAIR-BATH COMM. EMS	-	-	-	-	500	500	350	500	600	600
MAINT/REPAIR-EQUIPMENT	6,908	5,614	7,692	4,192	5,000	5,000	5,000	5,000	5,000	5,000
MAINT/REPAIR-HVAC	114,626	127,196	141,099	100,831	152,500	118,142	108,142	152,500	152,500	152,500
MAINT/REPAIR-VEHICLE	89	1,350	717	1,379	1,800	1,800	1,680	1,700	1,700	1,700
COMPUTER SOFTWARE/SUPPORT	-	960	864	-	-	-	864	960	960	960
EQUIPMENT PURCHASE	1,497	2,000	4,190	1,322	5,000	5,000	5,000	17,000	8,000	8,000
CONTRACT SERVICES	270,308	294,319	338,419	310,760	326,183	317,683	316,000	333,878	309,278	309,278
CAPITAL OUTLAY-EQUIPMENT	26,180	54,085	73,238	-	-	-	-	-	-	-
CAPITAL OUTLAY - BUILDINGS	-	-	16,250	504,844	-	517,954	497,038	-	-	-
TOTALS	\$ 1,211,015	\$ 1,300,841	\$ 1,340,089	\$ 1,703,517	\$ 1,321,792	\$ 1,899,339	\$ 1,850,410	\$ 1,401,611	\$ 1,354,902	\$ 1,359,326

DEBT SERVICE SUMMARY

GENERAL FUND

- **Beaufort County strictly adheres to the requirements set forth by the Local Government Bond Act (G.S. Chapter 159). G.S. 159-55 provides that the net General Obligation debt of the County not exceed 8 percent of the appraised value of property subject to taxation. As of the most recent audited financial statements dated June 30, 2020 the County had a legal debt margin of \$451,984,399.**

Percentage of tax supported debt to Appraised Value of Property is .21%

Total G/F Debt per Capita as of June 30, 2020 **\$357**

G/F GO Debt per Capita as of June 30, 2020 **\$259**

- **The County currently holds a rating of Aa3 from Moody's and a AA+ from Standard and Poor's.**

The following table shows the budgeted principal and interest payments for fiscal year 2021-2022 for the General Fund.

Category of Debt	Principal	Interest
2021 GO Refunding	\$ 1,170,000	\$ 48,214
BCCC Allied Health Building	82,463	93,256
Energy Savings Equipment Installment Purchase Contracts	185,000	20,734
3rd Street Building Installment Purchase Contract	14,574	5,470
2021 GO Refunding 2021A	65,000	99,205
2021 GO Refunding 2021B	490,000	29,121
17/18 Capital Imp. Installment Financing	344,258	27,282
Total G/F Debt Service 2021-2022	\$ 2,351,295	\$ 323,282

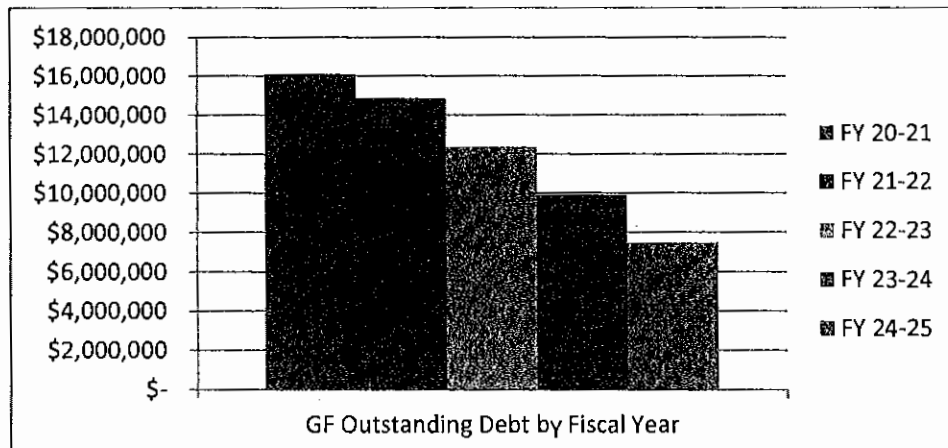
DEBT SERVICE – GENERAL FUND

Overview: Beaufort County has various sources of revenues, which are used to retire debt obligations. The current sources of revenue are restricted portions of sales tax revenues, lottery proceeds, and non-restricted intergovernmental revenues. At present, the County uses several different types of financing, including general obligation bonds, installment purchase contracts, and bond refundings.

GO or General Obligation Debt is issued by the County and pledges the full faith and credit of the County. Therefore, GO bonds must be approved by the citizens of a jurisdiction and are guaranteed by future tax revenue. The most important County obligation is for payment of GO debt. **Refunded GO bonds** represent general obligation bonds that are refinanced to obtain a lower net interest cost.

Installment Purchase (referred to as a 160A-20), is a lease purchase in which the item or items purchased serve as collateral. There is no public approval necessary and these instruments are generally used for smaller projects due to the low issuance cost. Installment purchase contracts with a term greater than 59 months require approval by the North Carolina Local Government Commission. The term of these notes is generally shorter than GO bonds.

<i>General Fund Outstanding Debt</i>	Balances At Fiscal Year End				
	As of 6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025
Refunded GO School Bonds	9,807,000	9,285,000	7,555,000	5,870,000	4,225,000
Installment Purchase – 2015 Energy Contract	1,055,000	870,000	675,000	470,000	255,000
Installment Purchase – BCCC Bldg.	2,669,249	2,488,520	2,287,297	2,081,747	1,871,775
Installment Purchase – 117 W. 3 rd Street Bldg.	141,556	126,982	111,805	96,000	79,543
Installment Purchase – Major Capital	2,436,630	2,092,372	1,743,971	1,391,377	1,034,538
Total Outstanding G/F Debt	\$16,109,435	\$14,862,874	\$ 12,373,073	\$9,909,124	\$7,465,856



DEBT SERVICE REQUIRMENTS – GENERAL FUND

Debt Service Requirements

Issue Year	Final Pay Date	Debt Description	Actual Fiscal Year 2020-2021	Budget Fiscal Year 2021-2022	Budget Fiscal Year 2022-2023	Interest Rate	Type
Jul 2017	Feb 2028	Refunded GO School Bonds – Series 2017	\$ 436,603	\$ 0	\$ 0	2.22%	GO Bond
Aug 2012	April 2028	Refunded GO School Bonds – Series 2012	1,035,350	0	0	2.0%-5.0%	GO Bond
Nov 2015	Nov 2026	Refunded GO School Bonds – Series 2015	540,436	0	0	2.15%	GO Bond
May 2021	June 2028	Refunded GO School Bonds	0	1,901,540	1,849,560	1.23%-1.48%	GO Bond
Nov 2015	Aug 2026	Installment Purchase – 2015 Energy Contract	200,603	205,734	211,653	2.132%	Installment
June 2021	June 2033	Installment Purchase – BCCC Bldg.	175,718	252,113	252,113	2.13%	Installment
Nov 2014	Oct 2029	Installment Purchase – 117 W. 3 rd Street Bldg.	20,044	20,044	20,047	4%	Installment
May 2018	Apr 2028	Installment Purchase -- Major Capital	371,540	371,540	371,540	1.2%	Installment
		Total Payments by Fiscal Year	\$ 2,780,294	\$ 2,750,971	\$2,628,518		

DEBT SERVICE

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
DEBT ISSUANCE EXPENSE	\$ 81,795	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PRINCIPAL-BCCC	71,861	74,377	82,280	-	79,674	79,674	79,674	82,463	82,463	198,691
PRINCIPAL-2006 SCHOOL BOND \$9	450,000	-	-	-	-	-	-	-	-	-
PRINCIPAL-2008 SCHOOL BOND \$7	350,000	-	-	-	-	-	-	-	-	-
PRINCIPAL-ENERGY STUDY	150,000	159,000	167,000	140,000	176,000	176,000	176,000	185,000	185,000	185,000
PRINCIPAL-117 W 3RD ST BLDG	12,396	12,908	13,441	11,624	13,996	13,996	13,996	14,574	14,574	14,574
PRINCIPAL-2012 REFUNDING	825,000	820,000	820,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
PRINCIPAL-2015 REFUNDING	42,000	490,000	484,000	477,000	477,000	477,000	477,000	-	-	-
PRINCIPAL-2017 REFIN-08 SCHOOL	67,000	379,000	377,000	373,000	373,000	373,000	373,000	370,000	370,000	370,000
PRINCIPAL-FY 17/18 CAPITAL	-	-	-	283,187	340,164	340,164	340,164	344,258	344,258	344,258
PRINCIPAL - 2021 GO REFUNDING 2021A	-	-	-	-	-	-	-	65,000	65,000	65,000
PRINCIPAL - 2021 GO REFUNDING 2021B	-	-	-	-	-	-	-	490,000	490,000	490,000
INTEREST-BCCC	103,857	101,341	98,738	-	96,045	96,045	96,045	93,256	93,256	53,442
INTEREST-2006 SCHOOL BOND \$9	8,213	-	-	-	-	-	-	-	-	-
INTEREST-2008 SCHOOL BOND \$7	11,200	-	-	-	-	-	-	-	-	-
INTEREST-ENERGY STUDY	34,986	31,651	28,281	20,751	24,604	24,604	24,604	20,734	20,734	20,734
INTEREST-117 W 3RD ST BLDG	7,651	7,139	6,606	5,082	6,048	6,048	6,048	5,470	5,470	5,470
INTEREST-2012 REFUNDING	309,300	284,550	251,750	235,350	235,350	235,350	235,350	40,000	40,000	40,000
INTEREST-2015 REFUNDING	89,956	84,237	73,767	63,436	63,436	63,436	63,436	-	-	-
INTEREST-2017 REF. 08 SCHOOL	43,211	80,386	71,972	63,603	63,603	63,603	63,603	8,214	8,214	8,214
INTEREST-FY 17/18 CAPITAL	6,955	39,419	35,422	26,430	31,377	31,377	31,377	27,282	27,282	27,282
INTEREST - 2021 REFUNDING 2021A	-	-	-	-	-	-	-	99,205	99,205	99,205
INTEREST - 2021 REFUNDING 2021B	-	-	-	-	-	-	-	29,121	29,121	29,121
TOTALS	\$ 2,665,381	\$ 2,564,009	\$ 2,510,257	\$ 2,499,463	\$ 2,780,297	\$ 2,780,297	\$ 2,780,297	\$ 2,674,577	\$ 2,674,577	\$ 2,750,991

NON-DEPARTMENTAL

The Non-Departmental cost center accounts for expenditures within the General Fund that apply to all departments and that cannot be easily attributed to a specific division.

NON-DEPARTMENTAL	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
State Unemployment Insurance	\$ 8,006	\$ 10,000	\$ 10,000	\$ 11,000	\$ 11,000
FLSA Law Impact	5,160	5,000	1,115	5,000	5,000
Employee Assistance Program	6,138	6,138	6,138	6,138	6,138
Employee Luncheon	5,367	5,000	5,000	6,000	6,000
Covid-19 Supplies	82,043	-	105,530	-	-
Postage	30,191	38,000	38,000	40,000	40,000
IT Software and Support	201,777	197,000	197,000	212,896	212,896
Broad Band Engagement Study	50,000	-	-	-	-
Insurance and Bonds	178,408	185,000	185,000	246,000	246,000
Capital Outlay	57,276	60,000	138,383	100,000	100,000
Hurricane Dorian Expense	13,638	-	-	-	-
Longevity					195,000
Metal Building	-	-	-	500,000	-
Totals	\$ 638,004	\$ 506,138	\$ 686,166	\$ 1,127,034	\$ 822,034

NON-DEPARTMENTAL

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
UNEMPLOYMENT INS-NON-DEPARTMNT	\$ 11,564	\$ 10,441	\$ 8,006	\$ 11,167	\$ 10,000	\$ 10,000	\$ 11,167	\$ 11,000	\$ 11,000	\$ 11,000
FLSA LAW IMPACT	15,388	2,731	5,160	2,863	5,000	1,115	2,864	5,000	5,000	5,000
EMPLOYEE ASSISTANCE PROGRAM	6,138	6,138	6,138	6,138	6,138	6,138	6,138	6,138	6,138	6,138
APPRECIATION LUNCHEON-EMP.	5,107	5,904	5,367	4,601	5,000	5,000	4,601	6,000	6,000	6,000
COVID-19 SUPPLIES-FEMA	-	-	82,043	97,407	-	105,530	105,530	-	-	-
POSTAGE	37,197	38,355	30,191	30,954	38,000	38,000	38,000	38,000	40,000	40,000
IT-COMPUTER SOFTWARE/SUPPORT	115,727	152,577	201,777	143,980	197,000	197,000	197,000	212,896	212,896	212,896
PHONE SYSTEM STUDY	13,611	-	-	-	-	-	-	-	-	-
BROAD BAND ENG. STUDY	-	-	50,000	-	-	-	-	-	-	-
INSURANCE AND BONDS	190,996	180,625	178,408	219,743	185,000	185,000	215,216	235,000	246,000	246,000
CAPITAL OUTLAY-EQUIPMENT	-	79,781	57,276	69,227	60,000	68,480	69,227	-	100,000	100,000
CAPITAL OUTLAY - BUILDINGS	-	-	-	69,651	-	69,903	69,651	-	-	-
PAYMENT TO VIDANT	41,000	-	-	-	-	-	-	-	-	-
LAND PURCHASE	235,088	-	-	-	-	-	-	-	-	-
HURRICANE FLORENCE EXPENSE	-	256,771	-	-	-	-	-	-	-	-
HURRICANE DORIAN EXPENSE	-	-	13,638	-	-	-	-	-	-	-
LDNGEVITY	-	-	-	-	-	-	-	-	-	195,000
METAL BUILDING	-	-	-	-	-	-	500,000	500,000	500,000	-
TOTALS	\$ 671,816	\$ 733,323	\$ 638,004	\$ 655,731	\$ 506,138	\$ 686,166	\$ 1,219,394	\$ 1,014,034	\$ 1,127,034	\$ 822,034

TRANSFERS TO OTHER FUNDS

Certain governmental activities are accounted for in funds other than the General Fund because of statutory requirements or because of the need for multi-year accounting. This category records transfers/contributions to these funds from the County's General Fund.

Transfer to the Tax Revaluation Fund - Annual required contribution to set aside funds for tax revaluation.

Transfer to the Economic Development Fund - This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities. A contribution of \$45,000 is needed for FY 21/22 for the Airport Tax Grant with the City of Washington.

Transfer to the Broad Creek Capital Project Fund – Year 5 of 5 set aside to accumulate funds for voting machine replacement.

Transfer to the Facility Improvements Capital Project Fund – This fund is used to accumulate dollars for facility improvements. A county-wide facility study was completed in 2017 that identified \$28,467,221 in needed improvements over the next 20 years which is an average of \$1,423,361 per year.

TRANSFERS TO OTHER FUNDS	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
To the Revaluation Fund	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050
To the Economic Development Fund	80,000	80,000	80,000	45,000	45,000
To the Facility Improvements Capital Project Fund	820,650	575,000	575,000	575,000	575,000
To the Capital Reserve Fund	55,000	55,000	55,000	55,000	55,000
To the Jail Locking System Improvement Fund	785,710	-	-	-	-
Totals	\$ 1,903,410	\$ 872,050	\$ 872,050	\$ 837,050	\$ 837,050

TRANSFERS TO OTHER FUNDS

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
TO REVALUATION FUND	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050	\$ 162,050
TRANSFER TO FUND 11 EDC	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	45,000	45,000
TRANSFER TO FAC/CAP IMPR FUND	-	-	575,000	329,350	575,000	575,000	329,350	575,000	575,000	575,000
TRANSFER TO FUND 27 CAP RESERV	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
TRANSFER TO SOLID WASTE/LDFILL	-	160,000	-	-	-	-	-	-	-	-
TRANSFER TO CAPITAL PROJECT FD	3,152,372	1,535,300	-	-	-	-	-	-	-	-
TRANSFER TO SPECIAL REVENUE FD	8,567	-	-	-	-	-	-	-	-	-
TRANSFER TO FUND 146	-	-	785,710	-	-	-	-	-	-	-
TRANSFER TO RADIO CPF	-	131,941	-	-	-	-	-	-	-	-
TRANSFER CPF 149	-	5,000	-	-	-	-	-	-	-	-
TRANSFER TO IMPROVEMENT CPF	-	-	245,650	-	-	-	-	-	-	-
TOTAL	\$ 3,457,989	\$ 2,129,291	\$ 1,903,410	\$ 626,400	\$ 872,050	\$ 872,050	\$ 626,400	\$ 872,050	\$ 837,050	\$ 837,050

CONTINGENCY

The General Fund Contingency appropriation allows for unexpected needs that change departmental, function or program budgets. The movement of funds to a department or program requires a Board approved budget ordinance amendment. North Carolina General Statute (N.C.G.S. 159-13(b)(3) restricts the "contingencies" to 5% of all other appropriations in the fund, or approximately \$3,118,366 based on the recommended budget. The amount recommended for contingency in FY 2021-2022 is well below the limit.

CONTINGENCY	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
Operating	-	221,854	213,354	455,042	-
Capital	-	-	-	-	-
Totals	\$ -	\$ 221,854	\$ 213,354	\$ 455,042	\$ -

CONTINGENCY

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ 221,854	\$ 213,354	\$ 455,042	\$ 455,042	\$ 455,042	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ 221,854	\$ 213,354	\$ 455,042	\$ 455,042	\$ 455,042	\$ -

DEPARTMENT OF SOCIAL SERVICES

The Beaufort County Department of Social Services is one of 100 county administered social service agencies. It's enabling authority lies within NCGS §108A-25, and related statutes. The agency is mandated to provide an array of human supportive services that are authorized and funded, in part, by federal and state legislatures. Social service programs enable economically disadvantaged families to meet basic survival needs and provide opportunities for families to gain self-sufficiency through employment. Other DSS programs focus on the protection, prevention, and remediation of abuse, neglect, dependency, and/or exploitation of children and adults.

Melanie B. Corprew
Director

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500

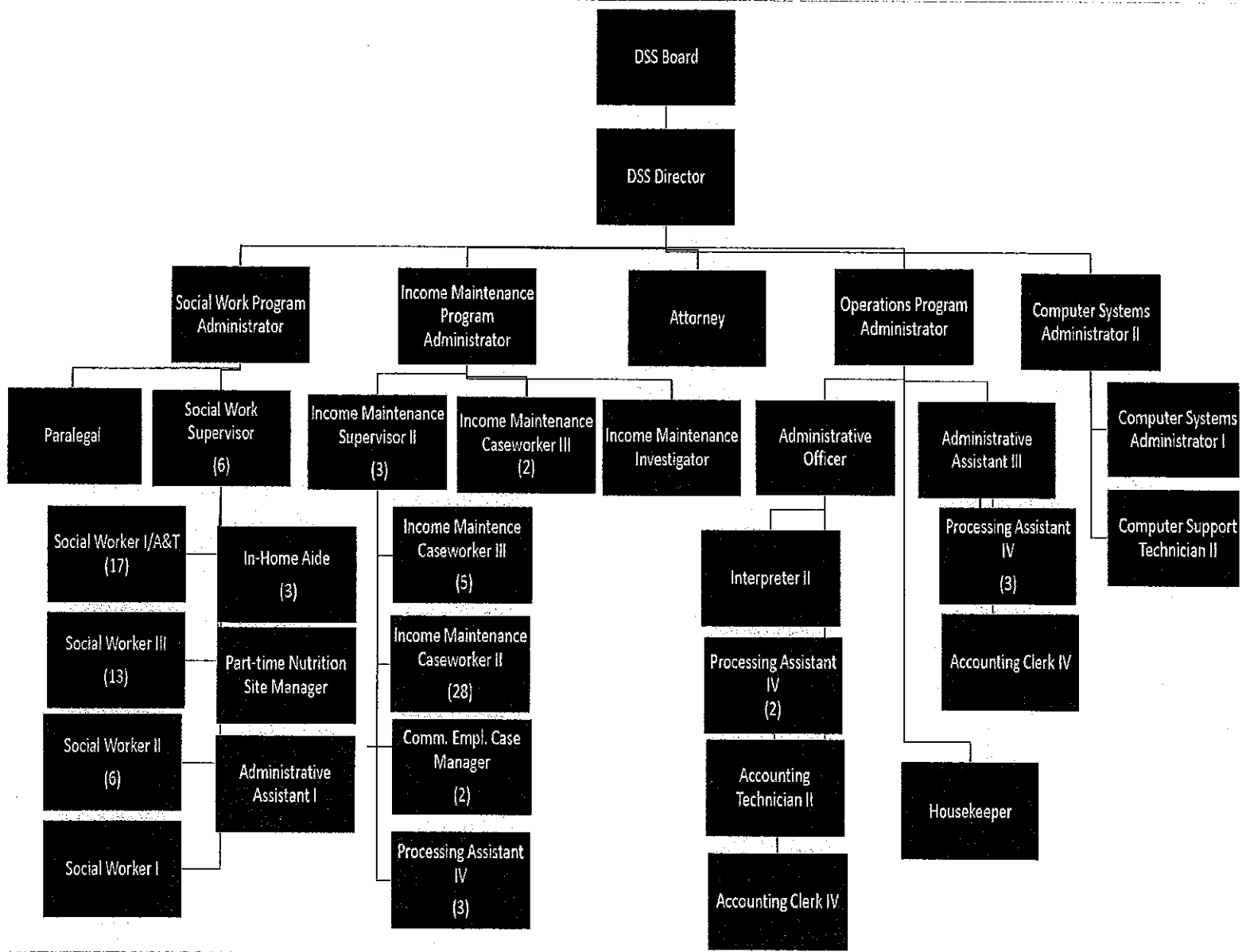
Fax: (252) 975-5555

Email: melanie.corprew@beaufortdss.com

The department's services are subdivided into three primary service program areas: 1) Public Assistance Programs; 2) Family Services [Child Welfare and Adult Services]; and, 3) Child Support Enforcement. The Public Assistance (PA) programs include: Food & Nutrition Services (FNS), Family & Children (FC-MA) and Adult Medicaid (A-MA), Work First Employment (WF), Emergency Assistance (EA) and General Assistance (GA), Child Day Care (CDC) and Non-Emergency Medicaid Transportation (NEMT). Adult and Child Welfare Services include Child Protective Services (CPS), CW Foster Care, Adoptions, Adult Guardianship, Protective Payee, Personal Care Services, and Case Management. Child Support Enforcement services help establish parental responsibility and financial support obligations to ensure child support collections and disbursements. Currently all these programs are included in the operations of the Department of Social Services with the exception of Child Support Services. These services are contracted to a private company. We do include these costs in our budget to pull down federal and state reimbursement for this program.

The county dollar represents 43% of the Department of Social Services' total proposed budget of \$11,968,386. The remainder of the Department's budget is provided by billable services and State and Federal funding sources.

SOCIAL SERVICES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 4,492,539	\$ 4,661,817	\$ 4,831,627	\$ 5,085,763	\$ 5,244,475
Benefits	1,551,742	1,760,472	1,737,861	1,882,605	1,922,653
Operating	4,184,104	4,528,297	5,084,904	5,000,018	4,998,704
Capital	-	-	-	-	-
Totals	\$ 10,228,385	\$ 10,950,586	\$ 11,654,392	\$ 11,968,386	\$ 12,165,832



Full Time Positions Authorized

FY 18	FY 19	FY 20	FY 21	FY 22 Requested	FY 22 Approved
115	115	115	115	111	112

In fiscal year 2019 Departments of Social Services were required to enter into a Memorandum of Understanding with North Carolina Department of Health and Human Services (NC DHHS) and certain performance measures were set forth in this agreement. Failure to meet these measures may result in NC DHHS withholding state and federal funding to Beaufort County Department of Social Services.

Beaufort County DSS – Monthly Statistics – 2020							
		July 2020	Aug. 2020	Sept. 2020	Oct. 2020	Nov. 2020	Dec. 2020
<i>Adult Services</i>							
AS 1	The County will complete 95% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	92% Unmet	93% Unmet	100% Met	100% Met	100% Met	100% Met
AS 2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	0% Unmet	75% Unmet	100% Met	100% Met	100% Met	100% Met
AS 3	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	100% Met	100% Met	No appli- cations	100% Met	No appli- cations	100% Met
AS 4	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met
<i>Child Care Assistance Services</i>							
CC 1	The County will process 95% of Child Care Subsidy applications within 30 calendar days of the application date.	100% Met	100% Met	100% Met	100% Met	100% Met	85.71% Unmet
<i>Child Welfare Services</i>							
CWS 1	The County will initiate 95% of all screened-in reports within required time frames.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met
CWS 2	For all children who were victims of maltreatment during a twelve-month period, no more than 9.1% received a subsequent finding of maltreatment.	8.66% Met	5.85% Met	9.43% Unmet	10.27% Unmet	10.7% Unmet	10.7% Unmet
CWS 3	The County will ensure that 95% of all foster youth have face-to-face visits by the social worker each month.	97.56% Met	99.19% Met	96.64% Met	97.66% Met	95.12% Met	No info available
CWS 4	The County will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.	34.12% Unmet	38.2% Unmet	31.33% Unmet	21.88% Unmet	40.86% Met	41.67% Met
CWS 5	The County will provide leadership for ensuring that of children who enter foster care in a 12-month who were discharged within 12 months to reunification, kinship care, or guardianship, no more than 8.3% re-enter foster care within 12 months of their discharge.	0% Met	0% Met	0% Met	0% Met	0% Met	0% Met
CWS 6	The County will provide leadership for ensuring that of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1000 days of foster care will not exceed 4.1.	3.27% Met	2.65% Met	3.01% Met	3.24% Met	3.4% Met	2.75% Met

Energy Programs							
EP 1	The County will process 95% of Crisis Intervention Program (CIP) applications within one (1) business day for applicants with no heat or cooling source.	100% Met	84.38% Unmet	43.75% Unmet	85.71% Unmet	76.19% Unmet	88.57% Unmet
EP 2	The County will process 95% of Crisis Intervention Program (CIP) applications within two (2) business days of the application date for applicants who have a heating or cooling source.	100% Met	96.33% Met	97.33% Met	100% Met	98.21% Met	99.38% Met
Food and Nutrition Services							
FNS 1	The County will process 95% of expedited FNS applications within 4 calendar days from the date of application.	95.24% Met	100% Met	96.3% Met	97.47% Met	94.2% Unmet	92.59% Unmet
FNS 2	The County will process 95% of regular FNS applications within 25 days from the date of application.	98.65% Met	96.7% Met	98.98% Met	96.24% Met	96.36% Met	95.76% Met
FNS 3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	100% Met	100% Met	100% Met	99.48% Met	95.71% Met	100% Met
FNS 4	The County will ensure that 90% of Program Integrity claims are established within 180 days of the date of discovery.	100% Met	88.89% Unmet	100% Met	92.31% Met	0% Unmet	88.24% Unmet
Work First							
WF 1	The County will collect documentation from 50% of all work-eligible individuals that demonstrates completion of the required number of hours of federally countable work activities.	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	No info available
WF 2	The County will collect documentation from 90% of two-parent families with Work Eligible individuals that verifies that they have completed the required number of hours of federally countable work activities.	0% Unmet	0% Unmet	0% Unmet	0% Unmet	0% Unmet	No info available
WF 3	The County will process 95% of Work First applications within 45 days of receipt.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met
WF 4	The County will process 95% of Work First recertifications no later than the last day of the current recertification period.	100% Met	100% Met	100% Met	100% Met	100% Met	100% Met

Beginning in January 2021 the MOU was modified slightly and some of the performance measures became “growth measures” while the others remain “mandated” performance measures.

Beaufort County DSS – Monthly Statistics – 2021			
Mandated Performance Requirements			
		Jan. 2021	Feb. 2021
Energy Programs			
1	The County will process 95% of Crisis Intervention Program (CIP) applications, with no heat or cooling source, within one (1) business day from the date of application or date all verification is received, whichever comes first.	90.48% Unmet	87.88% Unmet
2	The County will process 95% of Crisis Intervention Program (CIP) applications, that have heat or cooling source with a past due or final notice, within two (2) business days from the date of application or date all verification is received, whichever comes first.	97.83% Met	98.77% Met
Work First			
1	The County will process 95% of Work First applications within 45 days of receipt.	100% Met	100% Met
2	The County will process 95% of Work First recertifications within 60 calendar days prior to the last day of the current certification period.	100% Met	100% Met
Food and Nutrition Services			
1	The County will process 95% of expedited FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 7th calendar day from the date of application.	95.12% Met	97.83% Met
2	The County will process 95% of regular FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 30th calendar day from the date of application.	91.76% Unmet	98.7% Met
3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	99.15% Met	98.46% Met
Child Welfare - Foster Care			
1	The County will ensure that 95% of all foster youth have a face-to-face visit with the social worker each month.	98.31% Met	100% Met

Adult Protective Services (APS)			
1	The County will complete 85% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	93% Met	93% Met
2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	100% Met	100% Met
Special Assistance (SA)			
1	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	100% Met	100% Met
2	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	100% Met	100% Met
Growth Measures			
		Jan. 2021	Feb. 2021
Child Welfare - Foster Care			
1	The County will initiate 95% of all screened-in reports within required time frames.	100% Met	100% Met
2	For all children who were victims of maltreatment during a twelve-month period, no more than 9.1% received a subsequent finding of maltreatment.	9.29% Unmet	7.84% Met
3	The County will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.	39.82% Unmet	27.27% Unmet
4	The County will provide leadership for ensuring that of children who enter foster care in a 12-month period who were discharged within 12 months to reunification, kinship care, or guardianship, no more than 8.3% re-enter foster care within 12 months of their discharge.	0% Met	0% Met
5	The County will provide leadership for ensuring that of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1,000 days of foster care will not exceed 4.1%.	2.71% Met	3.18% Met

DSS – MANAGEMENT, ADMINISTRATIVE, LEGAL, AND FISCAL

This division is comprised of the following units. The legal unit handles all legal matters for the agency. The obligations primarily fall in the realm of adult and child protective services. The Fiscal Unit monitors and distributes finances and maintains internal controls of the agency. The Administrative unit is comprised of our processing assistants who are responsible for the dissemination of client information to staff and are also the primary contact for consumers contacting the agency.

Melanie B. Corprew
Director

Kelly Smith
Operations Program Administrator

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500

Fax: (252) 975-5555

Email: melanie.corprew@beaufordss.com
kelly.smith@beaufordss.com

DSS – INFORMATION AND TECHNOLOGY SERVICES

The IT department is responsible for the operation of all agency servers, computers, hardware, network systems, and applications for DSS and Child Support. IT staff provides all employees with technical assistance and access to multiple systems, local and state; as well as, provides training for staff in security and multiple computer programs. The Computer Systems Administrator I provides technical assistance to the Beaufort County Manager's Office and other county offices. IT staff assists DSS and Child Support employees in a way that will empower them to be more efficient and successful in their jobs with the use of technology. We also advocate technology needs for the benefit of our employees and the clients they serve.

Derrick Leggett, Computer Systems
Administrator II

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500

Fax: (252) 975-5555

Email: derrick.leggett@beaufordss.com

DSS – PUBLIC ASSISTANCE SERVICES AND PROGRAM INTEGRITY

The Beaufort County Department of Social Services provides public assistance to low income families. Types of public assistance that are available include, Food and Nutrition Services, Medicaid, Non-Emergency Medical Transportation, Crisis intervention, Work First Family Assistance and Low-Income Energy Assistance. Public Assistance allows many of our families throughout Beaufort County to have access to nutritious foods and medical assistance, which often enables many families to become self- sufficient.

Amy Alligood,
Income Maintenance Administrator I

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: amy.alligood@beaufordss.com

DSS – ADULT, CHILD AND FAMILY SUPPORT SERVICES

The Adult, Child, and Family Support Services Section provides services to individuals and families in need of basic support to ensure the safety and well-being of all Beaufort County residents. This is accomplished by working with adults, children, and families to provide supportive services to keep families together and in their homes whenever possible. This section provides a myriad of services designed to keep adults, families, and children safe.

Lori Leggett, MSW,
Deputy Director

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: lori.leggett@beaufordss.com

DSS

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
SOCIAL SERVICES-ADMINISTRATION										
SALARIES	\$ 4,179,700	\$ 4,182,715	\$ 4,260,019	\$ 3,536,307	\$ 4,476,387	\$ 4,624,046	\$ 4,470,040	\$ 4,925,783	\$ 4,925,783	\$ 5,082,968
SALARIES-OVERTIME	56,989	118,628	113,445	60,839	85,000	85,000	76,836	93,500	93,500	93,500
SALARIES-OVERTIME-COVID	-	-	-	10,488	-	-	10,488	-	-	-
SALARIES-PART TIME	9,402	9,896	10,969	8,026	10,612	10,612	10,264	11,390	11,390	11,390
BOARD EXPENSE	3,219	3,347	3,312	2,464	5,000	5,000	3,250	5,000	5,000	5,000
FICA 6.2%	243,135	246,253	251,265	208,166	261,964	259,411	263,143	311,374	311,374	321,138
LOC. GOV. EMP. RETIREMENT	320,291	335,504	394,010	367,607	465,262	461,059	464,492	571,229	571,229	589,156
HOSPITALIZATION-EMPLOYEE	619,471	662,601	671,102	559,954	781,195	767,609	705,815	749,778	749,778	756,355
MEDICARE 1.45%	56,861	57,592	58,843	49,104	66,294	65,696	61,963	72,821	72,821	75,104
LIFE INSURANCE-EMPLOYEE	2,580	2,596	2,678	2,411	3,108	3,052	3,070	3,270	3,270	3,300
WORKERS COMPENSATION INSURANCE	53,105	52,570	43,864	47,987	43,864	43,074	47,987	47,987	47,987	47,987
401(K) EMPLOYER CONTRIBUTION	76,601	79,012	81,637	67,686	91,227	90,402	85,145	100,215	100,215	103,360
PROFESSIONAL SERVICE-LEGAL	5,842	19,970	23,981	19,434	25,000	25,000	30,792	31,000	31,000	31,000
ADMINISTRATIVE SERVICES	18,146	15,478	19,775	14,875	20,000	20,000	11,508	20,000	20,000	20,000
VOLUNTEER RECEPTION	1,424	1,132	1,443	-	1,500	1,500	1,500	1,500	1,500	1,500
OFFICE SUPPLIES	19,442	20,950	17,023	13,979	22,000	22,000	22,000	22,000	22,000	22,000
DSS MISC.-DONATED FUNDS	4,117	2,771	3,322	2,775	5,500	5,500	5,000	5,500	5,500	5,500
CARES COVID RESPONSE	-	-	-	99,463	-	126,476	126,476	-	-	-
PROFESSIONAL DEVELOPMENT	33,833	19,673	12,029	6,323	33,000	33,000	7,147	30,000	30,000	30,000
TRAVEL-CLIENT TRANSPORTATION	177,197	201,585	199,944	122,747	205,000	205,000	156,432	205,000	205,000	205,000
TELEPHONE	92,401	79,869	65,704	66,463	96,980	96,980	80,160	98,388	98,388	99,184
POSTAGE	22,591	21,962	23,482	22,662	23,500	23,500	23,500	23,500	23,500	23,500
UTILITIES-SOCIAL SERVICES	56,298	60,736	52,964	46,225	65,000	65,000	65,686	65,000	65,000	65,000
PRINTING	1,208	646	300	-	1,200	1,200	-	-	-	-
RECORDS MANAGEMENT-MICROFILM	9,599	5,819	4,930	4,011	6,000	6,000	5,000	6,000	6,000	6,000
MAINT/REPAIR-BUILDINGS	72,528	27,483	19,932	14,492	20,000	20,000	20,000	20,000	20,000	20,000
MAINT/REPAIR-EQUIPMENT	49	550	-	-	1,200	1,200	500	1,200	1,200	1,200
FREIGHT	-	10	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	226,191	195,113	221,666	265,221	253,036	268,036	267,000	260,666	260,666	266,116
LEGAL ADVERTISING	3,515	3,356	5,966	727	4,500	4,500	1,245	4,500	4,500	4,500
TEMPORARY EMP. SERVICES	64,335	93,406	69,934	31,389	83,000	73,666	41,343	70,000	70,000	70,000
INTERPRETER-LANGUAGE LINE	840	-	-	-	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	29,870	26,093	28,777	1,476	39,000	24,000	2,529	39,000	39,000	39,000
CONTRACT-EBT ISSUANCE	16,475	13,635	12,169	10,636	20,627	20,627	13,647	20,627	20,627	20,627
EQUIPMENT PURCHASE	87,633	84,578	92,387	98,875	85,186	99,601	99,601	84,115	84,115	86,555
RENTAL EQUIPMENT	19,248	17,891	13,666	9,950	12,000	12,000	11,131	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	1,879	2,609	2,449	1,559	3,014	3,014	2,339	3,014	3,014	3,014
BANK SERVICE FEES	9,170	4,563	4,773	989	10,000	10,000	2,000	3,500	3,500	3,500
CAPITAL OUTLAY-EQUIPMENT	13,207	92,069	-	-	-	-	-	-	-	-
CARES APS/CPS	-	-	-	68,677	-	69,113	79,601	-	-	-
TOTAL	\$ 6,608,394	\$ 6,762,463	\$ 6,787,760	\$ 5,843,987	\$ 7,326,156	\$ 7,662,362	\$ 7,278,630	\$ 7,918,857	\$ 7,918,857	\$ 8,124,454
STATE IN-HOME/AGING SERVICES										
SALARIES (Aging)	\$ 105,136	\$ 107,237	\$ 102,105	\$ 71,228	\$ 84,518	\$ 96,181	\$ 106,585	\$ 49,790	\$ 49,790	\$ 51,317
SALARIES-OVERTIME (Aging)	-	185	-	-	300	300	-	300	300	300
SALARIES-PART TIME (Aging)	11,975	7,823	2,689	-	-	-	-	-	-	-
FICA 6.2% (Aging)	6,831	6,667	6,030	4,082	6,284	6,284	6,234	3,106	3,106	3,201
LOC. GOV. EMP. RETIRE. (Aging)	7,948	8,379	9,197	7,258	8,651	8,651	10,862	5,710	5,710	5,884
HOSPITALIZATION-EMP. (Aging)	30,400	30,619	27,405	17,955	27,172	27,172	22,612	13,154	13,154	13,154
MEDICARE 1.45% (Aging)	1,598	1,559	1,410	968	1,470	1,470	1,466	726	726	748
LIFE INSURANCE-EMP (Aging)	102	93	88	64	112	112	81	60	60	60
WORKERS COMP INS (Aging)	4,386	11,067	2,173	1,669	2,173	2,173	1,669	2,173	2,173	2,173
401(K) EMPLOYER CONT (Aging)	2,102	2,148	2,042	1,424	1,696	1,696	2,136	1,002	1,002	1,033
MEIOICAL-CARE MGMT/AIDE IMMUN.	654	590	510	572	600	600	572	600	600	600
PROF. SERVICES MEDICAL-AGING	4,675	1,184	-	-	-	-	-	-	-	-
PROF. SERV/ADULT SERV GEN ASST	16,558	(5,782)	14,034	13,027	25,000	25,000	11,993	25,000	25,000	25,000
PURCHASED MEALS	125,530	123,065	139,177	130,127	130,000	130,000	130,058	130,000	130,000	130,000
MEDICAL SUPPLIES	1,921	783	-	1,488	3,000	3,000	1,488	3,000	3,000	3,000
TRAVEL-CLIENT TRANSPORTATION	23,119	25,347	17,886	9,913	30,000	30,000	8,000	30,000	30,000	30,000
ELDERLY TRANSPORTATION-ETAP	56,825	44,860	-	-	-	-	-	-	-	-
SPECIAL PROJECTS	320	316	347	-	500	500	-	500	500	500
CONTRACT SERVICES	103,470	123,861	130,482	111,156	153,523	153,523	153,523	224,183	224,183	214,183
Total	\$ 503,550	\$ 490,003	\$ 455,575	\$ 370,931	\$ 474,999	\$ 486,662	\$ 457,279	\$ 489,304	\$ 489,304	\$ 481,153
WORK FIRST										
PROF. SERVICES DRUG/MENTAL TEST	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ 500
PROFESSIONAL DEVEL/WORKFIRST	10,331	7,185	2,016	-	10,500	10,500	-	10,500	10,500	10,500
TRAVEL CLIENT TRANSPORTATION	-	-	36	-	-	-	-	-	-	-
OTHER SUPP. SERV. (200% POVERTY)	968	3,060	2,202	1,094	7,500	7,500	1,874	7,500	7,500	7,500
CHILD ONLY SUPPORTIVE SERVICES	7,710	6,986	-	-	8,000	8,000	-	8,000	8,000	8,000
ESC CONTRACT-WORK FIRST	35,000	41,900	48,900	48,900	48,900	48,900	48,900	48,900	48,900	48,900
EMERGENCY ASSISTANCE-TANF	-	8,173	8,307	-	13,000	13,000	1,000	13,000	13,000	13,000
TOTAL	\$ 54,009	\$ 67,305	\$ 61,425	\$ 50,030	\$ 88,400	\$ 88,400	\$ 51,774	\$ 88,400	\$ 88,400	\$ 88,400

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
IV-D CHILD SUPPORT ENFORCEMENT										
PROF.SERVICE-IV-D CONTRACT	\$ 946,182	\$ 872,658	\$ 879,210	\$ 684,854	\$ 780,000	\$ 780,000	\$ 822,480	\$ 885,600	\$ 885,600	\$ 885,600
IV-D BLOOD TESTS	3,386	2,301	3,325	1,679	5,000	5,000	2,287	5,000	5,000	5,000
IV-D FILING FEES	-	-	-	-	1,000	1,000	-	1,000	1,000	1,000
TOTAL	\$ 949,568	\$ 874,959	\$ 882,535	\$ 686,533	\$ 786,000	\$ 786,000	\$ 824,767	\$ 891,600	\$ 891,600	\$ 891,600
SPECIAL ASSISTANCE										
CO. SHARE ASST (SPECIAL ASST)	\$ 550,421	\$ 519,785	\$ 479,748	\$ 329,433	\$ 640,000	\$ 403,000	\$ 388,495	\$ 640,000	\$ 640,000	\$ 640,000
ADOPT.ASSIST.IV-E & VENDOR PMT	103	-	-	-	-	-	-	-	-	-
TOTAL	\$ 550,524	\$ 519,785	\$ 479,748	\$ 329,433	\$ 640,000	\$ 403,000	\$ 388,495	\$ 640,000	\$ 640,000	\$ 640,000
FOSTER CARE										
DRUG TEST	\$ 7,353	\$ 7,390	\$ 15,291	\$ 15,246	\$ 20,000	\$ 20,000	\$ 20,306	\$ 22,000	\$ 22,000	\$ 22,000
MEDICAL (FOSTER CARE)	2,274	1,161	1,147	324	6,600	6,600	1,000	4,600	4,600	4,600
GENERAL ASSISTANCE	18,410	56,293	23,708	12,349	35,000	35,000	10,000	35,000	35,000	35,000
INDEPENDENT LIVING LINKS	4,891	1,508	2,807	1,112	5,000	5,000	1,191	5,000	5,000	5,000
ADOPTION ASST IV-B& VENDOR PMT	64,834	60,982	67,325	47,455	87,500	87,500	56,901	87,500	87,500	87,500
FOSTER CARE-STATE	146,089	177,729	303,789	297,155	265,000	383,600	342,742	350,000	350,000	350,000
FOSTER CARE-IV-E	294,607	297,736	402,897	421,284	350,000	514,200	510,811	515,000	515,000	515,000
ADOPT.ASSIST.IV-E & VENDOR PMT	138,746	143,267	149,826	116,520	190,000	190,000	138,379	170,884	170,884	170,884
SPECIAL ADOPTION INCENT. FUND	39,313	29,891	22,912	13,650	-	85,594	13,195	72,399	72,399	72,399
TOTAL	\$ 716,516	\$ 775,957	\$ 989,702	\$ 925,095	\$ 959,100	\$ 1,327,494	\$ 1,094,525	\$ 1,262,383	\$ 1,262,383	\$ 1,262,383
MEDICAL ASSISTANCE										
TRAVEL-CLIENT MEDICAID TRANS	\$ 100,651	\$ 81,243	\$ 91,569	\$ 64,878	\$ 100,000	\$ 100,000	\$ 76,298	\$ 100,000	\$ 100,000	\$ 100,000
CO SHARE ASST. PI MEDI.CLAIMS	2,653	4,225	6,105	720	10,000	10,000	907	10,000	10,000	10,000
TOTAL	\$ 103,304	\$ 85,468	\$ 97,674	\$ 65,598	\$ 110,000	\$ 110,000	\$ 77,205	\$ 110,000	\$ 110,000	\$ 110,000
ENERGY ASSISTANCE										
CIP-CRISIS INTERVENTION PROG.	\$ 242,215	\$ 161,313	\$ 147,918	\$ 198,699	\$ 260,101	\$ 260,101	\$ 260,101	\$ 258,187	\$ 258,187	\$ 258,187
DUKE PROGRESS ENERGY NEIGHBOR	2,683	7,343	4,471	6,418	9,500	11,551	11,045	15,000	15,000	15,000
ENERGY ASSISTANCE-IEAP	243,100	311,901	292,175	267,383	260,101	270,101	260,101	258,187	258,187	258,187
COVID IEAP	-	-	-	212,492	-	212,492	212,492	-	-	-
ENERGY (EMERG.) ASSIST.-TANF	9,093	596	-	-	-	-	-	-	-	-
TOTAL	\$ 497,091	\$ 481,152	\$ 444,564	\$ 684,992	\$ 529,702	\$ 754,245	\$ 743,739	\$ 531,374	\$ 531,374	\$ 531,374
ALL COUNTY FUNDS										
GEN ASST-DDS,UNBODIES,NON-NEMT	23,970	30,547	19,364	5,904	25,000	25,000	18,000	25,000	25,000	25,000
TOTAL	\$ 23,970	\$ 30,547	\$ 19,364	\$ 5,904	\$ 25,000	\$ 25,000	\$ 18,000	\$ 25,000	\$ 25,000	\$ 25,000
AID TO THE BLIND										
CO. SHARE ASST SW FOR THE BLIND	6,639	6,970	7,572	7,740	7,704	7,704	7,740	7,943	7,943	7,943
B.C. BLIND CENTER	2,223	2,894	2,465	-	3,525	3,525	-	3,525	3,525	3,525
TOTAL	\$ 8,862	\$ 9,864	\$ 10,037	\$ 7,740	\$ 11,229	\$ 11,229	\$ 7,740	\$ 11,468	\$ 11,468	\$ 11,468
TOTAL	\$ 10,015,787	\$ 10,097,502	\$ 10,228,385	\$ 8,970,243	\$ 10,950,586	\$ 11,654,392	\$ 10,942,154	\$ 11,968,386	\$ 11,968,386	\$ 12,165,832

PUBLIC HEALTH DEPARTMENT

Beaufort County Public Health's mission is to promote, protect, and enhance the quality of life of our population by providing accessible quality public health services and education to improve the wellness of the community within a healthy environment.

Services include: Prenatal Care, Communicable Disease Control, Immunizations, WIC, Family Planning, Pregnancy Care Management, Care Coordination for Children, Tuberculosis Control, Breast and Cervical Cancer Control, HIV/STD, Health Education and Promotions, Public Health Preparedness, Vital Records, Environmental Health, Jail Health, Behavioral Health, and Healthy Living Clinic. The Public Health Department is staffed with registered nurses, social workers, nutritionists, registered sanitarians, health educators, and administrative support personnel. The Department is overseen by an eleven-member Board of Health consisting of a County Commissioner, Physician, Dentist, Optometrist, Veterinarian, Registered Nurse, Engineer, Pharmacist and three members of the general public.

Local funding comprises 45% of the Public Health Department's total proposed budget of \$4,411,584. The remainder of the Department's budget is supported by fees and insurance from billable services and State and Federal funding.

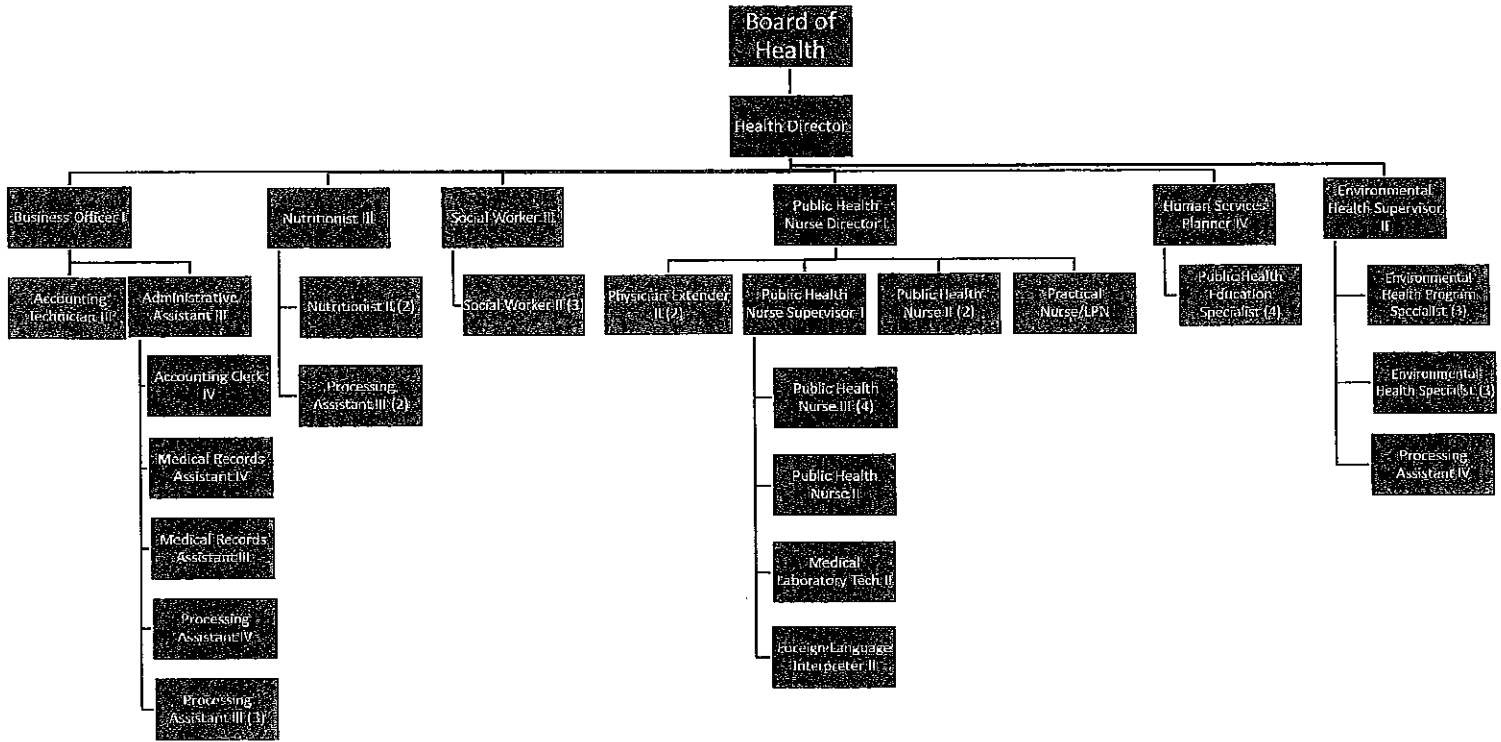
James Madson, RN, MPH,
Health Director

Beaufort County Health Department
1436 Highland Drive
Washington, North Carolina 27889

Phone: (252) 946-1902
Fax: (252) 946-8430
Email: James.Madson@bchd.net

COST CENTERS

Cost Center Name	Customer Group	Revenues
General Administration	Administrative Support for Department	State
Immunizations	Entire Population	State, Fees/Insurance, Medicaid
Sexually Transmitted Diseases	Entire Population	State & Medicaid
Tuberculosis	Entire Population	State, Fees/Insurance, Medicaid
Preparedness & Response	Entire Population	State
Breast and Cervical Cancer	Women (Ages 40-64)	State
Adult Health	Adult Population	Medicaid & Fees/Insurance
Disaster	Entire Population	None
Health Promotion	Entire Population	State
Child Health	Children	State, Medicaid
Maternal Health	Pregnant Women	State, Fees/Insurance, Medicaid
Family Planning	Women (childbearing age)	State, Fees/Insurance, Medicaid
Jail Health	Inmate Population	Fees
Behavioral Health	Adult Population	Medicaid & Fees/Insurance
Healthy Living	Entire Population	Medicaid & Fees/Insurance
WIC	Women and Children	Federal
Pregnancy Care Management	Pregnant Women	Medicaid
Care Coordination for Children	Children	Medicaid
Environmental Health	Entire Population	State & Fees
AIDS Control	Entire Population	State



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
44	44	44	45	47	47

PUBLIC HEALTH REVENUES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended
State Health	1,002,057	966,369	1,470,136	967,869
Federal Health	958,224	940,037	1,030,067	960,287
Sales and Service	279,096	376,395	708,051	376,395
Miscellaneous	142,990	168,962	278,962	143,153
County	1,685,612	1,788,305	2,520,960	1,963,880
Total	4,067,979	4,240,068	6,008,176	4,411,584

PUBLIC HEALTH EXPENDITURES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 2,140,262	\$ 2,235,322	\$ 2,415,884	\$ 2,408,525	\$ 2,456,970
Benefits	685,671	776,974	825,024	863,682	873,859
Operating	1,242,046	1,227,772	2,767,268	1,139,377	1,139,377
Capital	-	-	-	-	-
Totals	\$ 4,067,979	\$ 4,240,068	\$ 6,008,176	\$ 4,411,584	\$ 4,470,206

HEALTH

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-GENERAL										
SALARIES	\$ 9,063	\$ 9,856	\$ 106,644	\$ 13,966	\$ 10,345	\$ 90,479	\$ 16,759	\$ 11,009	\$ 11,009	\$ 59,454
SALARIES-OVERTIME	-	-	199	(68)	-	-	-	-	-	-
SALARIES-PART TIME	-	-	246	(246)	-	-	-	-	-	-
BOARD SALARY	1,100	1,175	1,250	1,100	2,200	1,375	1,425	2,200	2,200	2,200
FICA 6.2%	523	567	6,085	257	641	5,608	308	683	683	3,684
LOC. GOV. EMP. RETIREMENT	681	764	9,807	668	1,055	9,218	802	1,256	1,256	6,764
HOSPITALIZATION-EMPLOYEE	(1,054)	615	3,055	1,524	1,398	1,398	1,829	1,482	1,482	1,482
MEDICARE 1.45%	122	133	1,432	53	150	1,312	634	160	160	862
LIFE INSURANCE-EMPLOYEE	5	5	6	7	6	6	8	6	6	6
WORKERS COMPENSATION INSURANCE	21,971	20,999	25,877	19,231	25,877	19,232	19,231	25,877	25,877	25,877
401(K) EMPLOYER CONTRIBUTION	163	176	1,936	12	207	1,773	14	221	221	1,187
PROFESSIONAL SERVICE-MEDICAL	9,291	9,477	9,667	8,056	9,860	9,670	9,667	9,860	9,860	9,860
EDUCATIONAL SUPPLIES	-	1,062	-	-	-	-	-	-	-	-
MEDICAL SUPPLIES	5,631	4,478	4,424	4,079	5,265	5,265	5,100	5,265	5,265	5,265
OFFICE SUPPLIES	8,709	9,289	10,899	9,986	9,360	10,860	9,300	9,360	9,360	9,360
HEALTH ACCREDITATION	2,750	2,750	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250
PROFESSIONAL DEVELOPMENT	8,651	7,419	6,232	963	8,426	2,291	3,500	8,426	8,426	8,426
TRAVEL-FUEL	576	642	312	184	500	400	300	500	500	500
TELEPHONE	23,144	23,315	23,956	17,638	23,268	23,268	23,268	23,268	23,268	23,268
POSTAGE	6,318	8,014	7,158	7,029	7,000	8,165	7,000	7,000	7,000	7,000
UTILITIES-HEALTH DEPT.	37,827	38,733	38,976	37,122	38,000	38,000	41,000	40,000	40,000	40,000
PRINTING	460	428	345	552	600	600	400	600	600	600
MAINT/REPAIR-BUILDINGS	-	-	19,656	310	-	315	310	-	-	-
MAINT/REPAIR-EQUIPMENT	2,867	1,524	2,535	2,300	2,575	2,575	1,362	2,575	2,575	2,575
MAINT/REPAIR-VEHICLE	1,276	1,454	1,037	790	1,000	1,000	1,000	1,000	1,000	1,000
ADVERTISING	-	142	527	450	200	450	200	200	200	200
COMPUTER SOFTWARE/SUPPORT	56,705	67,874	67,348	70,222	67,965	75,108	73,411	73,132	73,132	73,132
TEMPORARY EMP.SERVICES	4,395	2,215	2,636	-	-	-	-	-	-	-
INTERPRETER-LANGUAGE LINE	643	542	223	306	540	540	300	540	540	540
EQUIPMENT PURCHASE	1,252	3,579	7,692	-	-	-	-	-	-	-
RENTAL EQUIPMENT	4,043	3,442	3,536	3,148	3,665	3,665	3,819	3,665	3,665	3,665
CONTRACT SERVICES	1,014	1,113	1,548	889	1,044	1,044	999	1,044	1,044	1,044
INSURANCE AND BONDS	5,533	7,879	8,825	8,340	10,149	8,340	8,340	10,149	10,149	10,149
DUES & SUBSCRIPTIONS	8,175	9,536	8,388	8,532	9,230	9,230	9,230	9,230	9,230	9,230
Totals	\$ 221,836	\$ 239,195	\$ 385,706	\$ 220,650	\$ 243,776	\$ 334,437	\$ 243,016	\$ 251,958	\$ 251,958	\$ 310,580

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
HEALTH-IMMUNIZATION										
SALARIES	\$ 123,090	\$ 120,164	\$ 136,469	\$ 343,697	\$ 128,369	\$ 430,083	\$ 419,364	\$ 145,758	\$ 145,758	\$ 145,758
SALARIES-OVERTIME	-	-	-	50,451	-	27,435	57,160	-	-	-
SALARIES-PART TIME	3,221	2,780	3,788	649	2,952	650	649	-	-	-
FICA 6.2%	7,292	7,076	8,033	22,520	8,142	27,855	26,928	9,037	9,037	9,037
LOC. GOV. EMP. RETIREMENT	9,494	9,529	12,539	39,982	13,094	49,472	47,828	16,616	16,616	16,616
HOSPITALIZATION-EMPLOYEE	16,669	15,961	18,419	45,686	16,833	57,138	55,271	19,626	19,626	19,626
MEDICARE 1.45%	1,705	1,655	1,884	5,327	1,904	6,575	6,360	2,113	2,113	2,113
LIFE INSURANCE-EMPLOYEE	67	64	81	215	73	273	265	85	85	85
401(K) EMPLOYER CONTRIBUTION	2,266	2,191	2,539	7,329	2,567	9,109	8,800	2,915	2,915	2,915
PROFESSIONAL SERVICES	-	-	12,520	548,945	-	645,982	622,142	-	-	-
EDUCATIONAL SUPPLIES	102	102	-	105	118	118	118	118	118	118
MEDICAL SUPPLIES	87,148	112,487	108,998	79,195	153,890	147,290	85,000	153,890	153,890	153,890
OFFICE SUPPLIES	154	163	237	202	240	240	240	240	240	240
GRANT SUPPLY	-	-	-	6,690	-	6,690	6,690	-	-	-
COVID-19 SUPPLIES	-	-	-	41,795	-	51,910	52,510	-	-	-
COVID VACCINE SUPPLIES	-	-	-	22,584	-	29,685	32,198	-	-	-
PROFESSIONAL DEVELOPMENT	319	9	657	401	1,139	1,139	750	1,139	1,139	1,139
TELEPHONE	-	-	-	2,745	-	3,113	-	-	-	-
COVID-OUTREACH/ADVERTISING	-	-	-	-	-	91,328	-	-	-	-
ADVERTISING	-	-	-	10,847	-	10,847	10,847	-	-	-
TEMPORARY EMPLOYEE-COVID 19	-	-	2,228	172,341	-	199,399	188,340	-	-	-
EQUIPMENT PURCHASE	3,905	-	1,912	-	-	-	-	-	-	-
COVID EQUIPMENT PURCHASE	-	-	-	46,145	-	419,379	-	-	-	-
Totals	\$ 255,432	\$ 272,184	\$ 310,302	\$ 1,447,851	\$ 329,321	\$ 2,215,710	\$ 1,621,461	\$ 351,537	\$ 351,537	\$ 351,537

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
HIV - STD										
SALARIES	\$ 120,418	\$ 124,596	\$ 120,792	\$ 87,896	\$ 131,536	\$ 101,536	\$ 103,014	\$ 140,731	\$ 140,731	\$ 140,731
SALARIES-OVERTIME	-	-	6	-	-	-	-	-	-	-
SALARIES-PART TIME	1,806	1,324	1,353	160	1,353	160	160	-	-	-
FICA 6.2%	7,053	7,245	7,008	5,020	8,239	6,239	5,888	8,725	8,725	8,725
LOC. GOV. EMP. RETIREMENT	9,187	9,761	10,914	8,914	13,417	10,417	10,458	16,043	16,043	16,043
HOSPITALIZATION-EMPLOYEE	16,142	16,363	15,944	10,182	17,775	11,475	12,072	18,950	18,950	18,950
MEDICARE 1.45%	1,649	1,694	1,642	1,188	1,927	1,427	1,393	2,041	2,041	2,041
LIFE INSURANCE-EMPLOYEE	65	66	69	48	77	77	60	83	83	83
401(K) EMPLOYER CONTRIBUTION	2,195	2,244	2,213	1,634	2,631	2,131	1,927	2,815	2,815	2,815
PROFESSIONAL SERVICE-MEDICAL	9,269	6,941	7,182	4,429	9,755	9,755	5,724	9,755	9,755	9,755
EDUCATIONAL SUPPLIES	90	55	142	324	344	344	300	344	344	344
MEDICAL SUPPLIES	8,563	7,496	8,941	5,822	9,935	9,935	7,000	9,935	9,935	9,935
OFFICE SUPPLIES	154	163	237	202	240	240	240	240	240	240
PROFESSIONAL DEVELOPMENT	208	-	785	275	2,595	2,595	900	2,595	2,595	2,595
Totals	\$ 176,799	\$ 177,949	\$ 177,225	\$ 126,094	\$ 199,824	\$ 156,331	\$ 149,136	\$ 212,257	\$ 212,257	\$ 212,257

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS						
HEALTH-T.B.										
SALARIES	\$ 39,691	\$ 43,983	\$ 42,005	\$ 27,432	\$ 47,294	\$ 32,294	\$ 36,797	\$ 50,501	\$ 50,501	\$ 50,501
SALARIES-PART TIME	1,053	1,408	1,451	220	1,476	220	220	-	-	-
FICA 6.2%	2,352	2,612	2,495	1,578	3,024	2,024	2,115	3,131	3,131	3,131
LOC. GOV. EMP. RETIREMENT	3,062	3,518	3,883	2,798	4,824	3,824	3,754	5,757	5,757	5,757
HOSPITALIZATION-EMPLOYEE	5,377	5,891	5,658	3,177	6,391	4,391	4,341	6,800	6,800	6,800
MEDICARE 1.45%	550	611	584	373	707	707	500	732	732	732
LIFE INSURANCE-EMPLOYEE	22	24	24	15	28	28	23	30	30	30
401(K) EMPLOYER CONTRIBUTION	731	809	787	513	946	946	693	1,010	1,010	1,010
PROFESSIONAL SERVICE-MEDICAL	869	477	432	415	1,144	1,144	700	1,144	1,144	1,144
EDUCATIONAL SUPPLIES	-	81	-	50	148	148	148	148	148	148
MEDICAL SUPPLIES	2,085	4,844	3,342	1,510	3,750	3,750	3,000	3,750	3,750	3,750
OFFICE SUPPLIES	156	163	237	202	240	240	240	240	240	240
PROFESSIONAL DEVELOPMENT	904	1,984	855	30	1,697	1,697	500	1,697	1,697	1,697
DUES & SUBSCRIPTIONS	60	60	-	-	60	60	60	60	60	60
Totals	\$ 56,910	\$ 66,465	\$ 61,753	\$ 38,313	\$ 71,729	\$ 51,473	\$ 53,091	\$ 75,000	\$ 75,000	\$ 75,000

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS						
HEALTH-PREPAREDNESS & RESPONSE										
SALARIES	\$ 33,050	\$ 30,423	\$ 53,369	\$ 63,504	\$ 38,637	\$ 81,365	\$ 72,691	\$ 47,629	\$ 47,629	\$ 47,629
SALARIES-OVERTIME	-	-	1,085	5,740	-	2,392	7,417	-	-	-
FICA 6.2%	1,908	1,751	3,112	3,952	2,395	5,071	4,519	2,953	2,953	2,953
LOC. GOV. EMP. RETIREMENT	2,484	2,359	4,869	7,005	3,941	8,996	8,011	5,430	5,430	5,430
HOSPITALIZATION-EMPLOYEE	4,362	3,969	7,176	7,986	5,107	10,390	9,224	6,413	6,413	6,413
MEDICARE 1.45%	446	409	731	935	560	1,197	1,068	691	691	691
LIFE INSURANCE-EMPLOYEE	17	16	32	38	22	49	46	28	28	28
401(K) EMPLOYER CONTRIBUTION	593	542	985	1,281	773	1,654	1,472	953	953	953
EDUCATIONAL SUPPLIES	132	464	484	-	-	-	-	-	-	-
OFFICE SUPPLIES	1,247	1,248	1,994	1,453	1,300	1,465	1,300	1,300	1,300	1,300
COVID-19 SUPPLIES	-	-	14,289	2,766	-	16,769	2,766	-	-	-
PROFESSIONAL DEVELOPMENT	840	797	-	-	731	566	150	731	731	731
MAINT/REPAIR-BUILDING-COVID19	-	-	5,343	-	-	-	-	-	-	-
COVID-19 ADVERTISING	-	-	140	122	-	123	122	-	-	-
TEMPORARY EMPLOYEE-COVID 19	-	-	420	-	-	-	-	-	-	-
EQUIPMENT-COVID-19	-	-	26,550	10,848	-	10,848	10,848	-	-	-
Totals	\$ 45,080	\$ 41,979	\$ 120,580	\$ 105,630	\$ 53,466	\$ 140,885	\$ 119,634	\$ 66,128	\$ 66,128	\$ 66,128

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
BREAST/CERVICAL CANCER PREV.										
SALARIES	\$ 25,943	\$ 31,815	\$ 29,986	\$ 21,427	\$ 36,948	\$ 26,948	\$ 24,959	\$ 39,491	\$ 39,491	\$ 39,491
SALARIES-PART TIME	640	1,224	821	121	1,107	122	121	-	-	-
FICA 6.2%	1,534	1,900	1,769	1,228	2,360	2,360	1,433	2,448	2,448	2,448
LOC. GOV. EMP. RETIREMENT	1,998	2,561	2,752	2,181	3,769	2,769	2,543	4,502	4,502	4,502
HOSPITALIZATION-EMPLOYEE	3,512	4,319	3,995	2,492	4,993	2,993	2,937	5,318	5,318	5,318
MEDICARE 1.45%	359	444	414	291	552	552	341	573	573	573
LIFE INSURANCE-EMPLOYEE	14	17	17	12	22	22	17	23	23	23
401(K) EMPLOYER CONTRIBUTION	478	589	558	400	739	739	470	790	790	790
PROFESSIONAL SERVICE-MEDICAL	45,474	43,350	37,778	26,459	43,775	44,025	44,025	34,775	34,775	34,775
EDUCATIONAL SUPPLIES	300	292	285	293	300	300	293	300	300	300
MEDICAL SUPPLIES	-	-	-	2	-	-	-	-	-	-
OFFICE SUPPLIES	77	82	118	101	120	120	120	120	120	120
PROFESSIONAL DEVELOPMENT	133	439	203	-	533	533	300	533	533	533
DUES & SUBSCRIPTIONS	60	60	60	-	60	60	60	60	60	60
Totals	\$ 80,520	\$ 87,093	\$ 78,757	\$ 55,007	\$ 95,278	\$ 81,543	\$ 77,619	\$ 88,933	\$ 88,933	\$ 88,933

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
ADULT HEALTH SERVICES										
SALARIES	\$ 63,975	\$ 86,779	\$ 62,354	\$ 53,426	\$ 73,897	\$ 69,897	\$ 64,657	\$ 77,785	\$ 77,785	\$ 77,785
SALARIES-OVERTIME	401	-	236	-	-	-	-	-	-	-
SALARIES-PART TIME	712	1,288	1,254	201	1,353	201	201	-	-	-
FICA 6.2%	3,752	5,066	3,668	3,067	4,666	4,666	6,735	4,823	4,823	4,823
LOC. GOV. EMP. RETIREMENT	4,894	6,827	5,704	5,426	7,537	7,537	6,571	8,867	8,867	8,867
HOSPITALIZATION-EMPLOYEE	8,627	11,465	8,332	6,177	9,986	7,986	7,581	10,474	10,474	10,474
MEDICARE 1.45%	878	1,185	859	725	1,092	1,092	884	1,128	1,128	1,128
LIFE INSURANCE-EMPLOYEE	34	46	36	29	43	43	38	46	46	46
401(K) EMPLOYER CONTRIBUTION	1,172	1,569	1,155	996	1,478	1,478	1,215	1,556	1,556	1,556
PROFESSIONAL SERVICE-MEDICAL	377	252	258	110	590	590	153	590	590	590
PROFESSIONAL SERVICES-DSS TEST	4,796	4,745	8,984	7,349	7,860	7,860	7,860	7,860	7,860	7,860
EDUCATIONAL SUPPLIES	-	90	110	-	200	352	200	200	200	200
MEDICAL SUPPLIES	1,036	637	1,239	228	2,040	2,040	500	2,040	2,040	2,040
OFFICE SUPPLIES	155	176	118	101	120	120	120	120	120	120
MISC. GRANT SUPPLIES	5,568	4,782	2,775	1,452	2,112	2,112	2,112	2,112	2,112	2,112
GENERAL DPP EDUCATIONAL SUPPLY	-	726	5,243	502	5,265	5,265	2,352	922	922	922
MEDICARE DPP EDUCATIONAL SUPPL	-	-	1,902	1,014	2,539	2,539	1,500	2,539	2,539	2,539
PROFESSIONAL DEVELOPMENT	721	425	519	-	660	508	150	660	660	660
TELEPHONE	-	-	100	100	600	600	200	600	600	600
DUES & SUBSCRIPTIONS	-	-	650	500	500	500	500	500	500	500
Totals	\$ 97,097	\$ 126,060	\$ 105,497	\$ 81,403	\$ 122,538	\$ 115,386	\$ 103,528	\$ 122,822	\$ 122,822	\$ 122,822

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
HEALTH-DISASTER										
SALARIES	\$ -	\$ 15,707	\$ 264	\$ 30	\$ -	\$ 30	\$ 30	\$ -	\$ -	\$ -
SALARIES-OVERTIME	-	8,583	4,385	-	-	-	-	-	-	-
FICA 6.2%	-	1,400	268	2	-	2	2	-	-	-
LOC. GOV. EMP. RETIREMENT	-	1,882	415	3	-	4	3	-	-	-
HOSPITALIZATION-EMPLOYEE	-	3,139	568	4	-	4	4	-	-	-
MEDICARE 1.45%	-	327	63	0	-	1	1	-	-	-
LIFE INSURANCE-EMPLOYEE	-	12	2	0	-	1	0	-	-	-
401(K) EMPLOYER CONTRIBUTION	-	432	84	1	-	1	1	-	-	-
Totals	\$ -	\$ 31,482	\$ 6,049	\$ 39	\$ -	\$ 43	\$ 40	\$ -	\$ -	\$ -

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
HEALTH PROMOTION										
SALARIES	\$ 47,130	\$ 68,016	\$ 77,591	\$ 61,074	\$ 72,630	\$ 74,223	\$ 72,497	\$ 109,378	\$ 109,378	\$ 109,378
SALARIES-OVERTIME	1,844	191	-	-	-	-	-	-	-	-
FICA 6.2%	2,823	3,925	4,448	3,485	4,503	4,966	4,141	6,781	6,781	6,781
LOC. GOV. EMP. RETIREMENT	3,683	5,287	6,935	6,183	7,408	7,813	7,648	12,469	12,469	12,469
HOSPITALIZATION-EMPLOYEE	6,494	8,853	10,195	6,978	9,815	8,774	8,406	14,728	14,728	14,728
MEDICARE 1.45%	660	918	1,042	825	1,053	1,395	979	1,586	1,586	1,586
LIFE INSURANCE-EMPLOYEE	26	36	44	33	42	57	41	64	64	64
401(K) EMPLOYER CONTRIBUTION	883	1,216	1,405	1,134	1,453	1,924	1,354	2,188	2,188	2,188
EDUCATIONAL SUPPLIES	286	913	1,298	405	683	683	680	683	683	683
MISC. GRANT-ED. SUPPLIES	7,532	10,067	5,430	-	4,339	-	-	5,250	5,250	5,250
MEDICAL SUPPLIES	-	-	375	755	750	750	750	750	750	750
OPIOID PREVENTION SUPPLIES	-	4,097	6,011	-	-	-	-	-	-	-
OPIOID MICROGRANT	-	-	3,991	-	-	-	-	-	-	-
OFFICE SUPPLIES	401	797	329	250	581	581	500	581	581	581
SUPPLIES-PREPARE FOR SUCCESS	-	7,070	97,612	65,717	116,946	84,655	84,655	59,061	59,061	59,061
PROFESSIONAL DEVELOPMENT	2,027	1,452	1,621	50	1,806	1,156	1,100	1,435	1,435	1,435
ADVERTISING	13,358	8,000	6,997	12,800	9,500	14,489	12,989	7,000	7,000	7,000
EQUIPMENT PURCHASE	1,028	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	503	384	504	504	504	504	504	504
Totals	\$ 88,177	\$ 120,837	\$ 225,829	\$ 160,073	\$ 232,013	\$ 201,970	\$ 196,244	\$ 222,458	\$ 222,458	\$ 222,458

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CHILD HEALTH										
SALARIES	\$ 8,628	\$ 8,383	\$ 7,391	\$ 7,167	\$ 10,557	\$ 10,557	\$ 8,333	\$ 11,009	\$ 11,009	\$ 11,009
SALARIES-OVERTIME	-	-	11	-	-	-	-	-	-	-
FICA 6.2%	498	482	425	409	655	655	477	683	683	683
LOC. GOV. EMP. RETIREMENT	649	650	661	724	1,077	1,077	844	1,255	1,255	1,255
HOSPITALIZATION-EMPLOYEE	1,140	1,094	965	811	1,141	1,141	958	1,482	1,482	1,482
MEDICARE 1.45%	116	113	99	97	153	153	113	160	160	160
LIFE INSURANCE-EMPLOYEE	5	4	4	4	5	6	7	6	6	6
401(K) EMPLOYER CONTRIBUTION	155	149	134	133	211	211	158	220	220	220
PRO SERVICES-SCHL NURSE GRANT	250,000	250,000	250,000	218,750	250,000	250,000	250,000	250,000	250,000	250,000
CHILD FATALITY PREVENTION TEAM	562	550	564	564	565	565	564	565	565	565
HEALTHY BEGINNINGS	72,340	72,296	72,578	56,137	72,522	72,522	72,522	72,028	72,028	72,028
MEDICAL SUPPLIES	-	-	-	356	470	470	356	470	470	470
ADVERTISING	-	-	-	-	150	150	-	150	150	150
Totals	\$ 334,092	\$ 333,722	\$ 332,831	\$ 285,151	\$ 337,506	\$ 337,507	\$ 334,331	\$ 338,028	\$ 338,028	\$ 338,028

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
BEHAVIORIAL HEALTH										
SALARIES	\$ -	\$ -	\$ -	\$ 18,618	\$ 63,251	\$ 25,251	\$ 21,551	\$ 67,733	\$ 67,733	\$ 67,733
FICA 6.2%	-	-	-	1,058	3,921	1,921	1,226	4,199	4,199	4,199
LOC. GOV. EMP. RETIREMENT	-	-	-	1,891	7,706	2,706	2,192	7,722	7,722	7,722
HOSPITALIZATION-EMPLOYEE	-	-	-	2,218	10,869	2,869	2,588	9,120	9,120	9,120
MEDICARE 1.45%	-	-	-	251	917	917	291	982	982	982
LIFE INSURANCE-EMPLOYEE	-	-	-	11	45	45	13	40	40	40
401(K) EMPLOYER CONTRIBUTION	-	-	-	344	1,511	1,511	3,586	1,355	1,355	1,355
PROFESSIONAL SERVICE	-	-	-	9,540	32,000	62,000	16,000	32,000	32,000	32,000
EDUCATIONAL SUPPLIES	-	-	-	500	500	500	500	500	500	500
OFFICE SUPPLIES	-	-	-	4,648	6,293	6,293	4,900	400	400	400
ADVERTISING	-	-	-	-	350	350	175	350	350	350
COMPUTER SOFTWARE/SUPPORT	-	-	-	3,555	3,555	3,555	3,555	-	-	-
EQUIPMENT PURCHASE	-	-	-	7,452	7,452	7,452	7,452	-	-	-
Totals	\$ -	\$ -	\$ -	\$ 50,085	\$ 138,370	\$ 115,370	\$ 64,029	\$ 124,401	\$ 124,401	\$ 124,401

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL	2021 REVISED	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
MATERNAL HEALTH										
SALARIES	\$ 214,543	\$ 224,007	\$ 212,201	\$ 162,523	\$ 229,079	\$ 196,079	\$ 191,028	\$ 245,083	\$ 245,083	\$ 245,083
SALARIES-OVERTIME	48	-	-	-	-	-	-	-	-	-
SALARIES-PART TIME	1,382	1,363	1,300	231	1,476	231	231	-	-	-
FICA 6.2%	12,462	12,966	12,251	9,286	14,295	12,795	8,696	15,195	15,195	15,195
LOC. GOV. EMP. RETIREMENT	16,234	17,470	19,077	16,467	23,366	21,866	15,254	27,939	27,939	27,939
HOSPITALIZATION-EMPLOYEE	28,522	29,315	27,867	18,572	30,956	25,956	17,629	33,001	33,001	33,001
MEDICARE 1.45%	2,915	3,032	2,870	2,198	3,343	3,343	2,053	3,554	3,554	3,554
LIFE INSURANCE-EMPLOYEE	114	118	120	87	133	133	85	144	144	144
401(K) EMPLOYER CONTRIBUTION	3,879	4,017	3,867	3,019	4,582	4,582	2,816	4,902	4,902	4,902
PROFESSIONAL SERVICE-MEDICAL	26,543	29,845	26,809	21,973	30,684	30,684	27,250	30,684	30,684	30,684
EDUCATIONAL SUPPLIES	530	1,991	194	216	245	245	200	245	245	245
TARGETED INFANT MORTALITY GRNT	46,334	46,371	40,414	41,915	38,909	41,315	41,315	33,570	33,570	33,570
MEDICAL SUPPLIES	7,692	15,843	6,492	5,109	8,228	8,046	7,000	8,228	8,228	8,228
OFFICE SUPPLIES	463	490	710	605	720	720	720	720	720	720
MINI GRANT SUPPLIES /EQUIPMENT	-	8,909	-	-	-	-	-	-	-	-
PROFESSIONAL DEVELOPMENT	184	1,336	912	-	1,453	53	50	1,453	1,453	1,453
EQUIPMENT PURCHASE	-	-	716	1,534	-	1,582	1,534	-	-	-
DUES & SUBSCRIPTIONS	308	316	230	270	280	280	280	280	280	280
CAPITAL OUTLAY EQUIPMENT	-	11,835	-	-	-	-	-	-	-	-
Totals	\$ 362,153	\$ 409,224	\$ 356,032	\$ 284,004	\$ 387,749	\$ 347,910	\$ 316,140	\$ 404,998	\$ 404,998	\$ 404,998

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
HEALTH-FAMILY PLANNING										
SALARIES	\$ 217,349	\$ 222,344	\$ 216,566	\$ 163,962	\$ 231,191	\$ 196,191	\$ 191,028	\$ 247,237	\$ 247,237	\$ 247,237
SALARIES-OVERTIME	-	229	-	-	-	-	-	-	-	-
SALARIES-PART TIME	2,084	1,327	1,463	250	1,476	250	250	-	-	-
FICA 6.2%	12,661	12,882	12,510	9,369	14,424	12,924	10,920	15,329	15,329	15,329
LOC. GOV. EMP. RETIREMENT	16,495	17,356	19,481	16,607	23,581	22,081	19,370	28,185	28,185	28,185
HOSPITALIZATION-EMPLOYEE	29,007	29,125	28,462	18,691	31,241	28,241	22,072	33,291	33,291	33,291
MEDICARE 1.45%	2,961	3,013	2,931	2,218	3,374	3,374	2,584	3,585	3,585	3,585
LIFE INSURANCE-EMPLOYEE	116	117	123	88	134	134	106	146	146	146
401(K) EMPLOYER CONTRIBUTION	3,943	3,990	3,948	3,044	4,624	4,624	3,567	4,945	4,945	4,945
PROFESSIONAL SERVICE-MEDICAL	10,287	9,485	9,941	9,197	11,348	11,348	11,000	11,348	11,348	11,348
EDUCATIONAL SUPPLIES	-	369	9,822	-	571	571	500	571	571	571
MEDICAL SUPPLIES	16,126	29,588	31,832	23,024	50,979	49,633	42,000	50,979	50,979	50,979
OFFICE SUPPLIES	462	590	740	1,950	720	2,066	2,066	720	720	720
ADVERTISING	-	-	5,345	-	-	-	-	-	-	-
EQUIPMENT PURCHASE	-	2,119	1,154	-	-	-	-	-	-	-
Totals	\$ 311,491	\$ 332,533	\$ 344,319	\$ 248,400	\$ 373,663	\$ 331,437	\$ 305,463	\$ 396,336	\$ 396,336	\$ 396,336

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS						
HEALTH-JAIL HEALTH										
SALARIES	\$ 110,732	\$ 173,298	\$ 154,356	\$ 120,701	\$ 177,233	\$ 150,833	\$ 148,906	\$ 189,557	\$ 189,557	\$ 189,557
SALARIES-OVERTIME	289	1,537	2,220	668	-	400	400	-	-	-
SALARIES-PART TIME	-	-	2,048	-	-	-	-	-	-	-
FICA 6.2%	6,399	10,059	9,178	7,008	10,988	9,988	8,696	11,753	11,753	11,753
LOC. GOV. EMP. RETIREMENT	8,349	13,553	14,169	12,299	18,077	16,577	15,254	21,609	21,609	21,609
HOSPITALIZATION-EMPLOYEE	14,793	22,719	20,718	14,016	22,877	19,877	17,629	25,524	25,524	25,524
MEDICARE 1.45%	1,497	2,353	2,150	1,655	2,570	2,570	2,053	2,749	2,749	2,749
LIFE INSURANCE-EMPLOYEE	58	92	89	66	99	99	85	112	112	112
401(K) EMPLOYER CONTRIBUTION	2,006	3,116	2,874	2,260	3,545	3,545	2,816	3,791	3,791	3,791
PROFESSIONAL SERVICE-MEDICAL	30,186	21,064	21,312	1,350	1,936	1,936	1,650	1,936	1,936	1,936
MEDICAL SUPPLIES	13,544	4,932	4,013	2,602	5,000	4,000	3,400	4,400	4,400	4,400
OFFICE SUPPLIES	1,274	1,747	1,891	1,572	1,200	1,600	1,000	1,200	1,200	1,200
TELEPHONE	724	1,291	1,285	1,512	1,200	1,800	1,775	1,800	1,800	1,800
COMPUTER SOFTWARE/SUPPORT	752	-	-	-	-	-	-	-	-	-
EQUIPMENT PURCHASE	2,152	-	-	-	-	-	-	-	-	-
INSURANCE AND BONDS	448	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	200	-	-	-	-	-	-	-	-	-
Totals	\$ 193,402	\$ 255,758	\$ 236,305	\$ 165,709	\$ 244,725	\$ 213,225	\$ 203,664	\$ 264,431	\$ 264,431	\$ 264,431

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
HEALTH-HEALTHY LIVING CLINIC										
SALARIES	\$ 19,793	\$ 29,879	\$ 36,554	\$ 66,710	\$ 57,285	\$ 81,072	\$ 80,403	\$ 61,271	\$ 61,271	\$ 61,271
SALARIES-OVERTIME	16	33	-	-	-	-	-	-	-	-
SALARIES-PART TIME	147	923	627	205	1,107	205	205	-	-	-
FICA 6.2%	1,150	1,774	2,130	3,818	3,621	4,641	4,603	3,799	3,799	3,799
LOC. GOV. EMP. RETIREMENT	1,501	2,390	3,323	6,771	5,843	8,236	8,171	6,985	6,985	6,985
HOSPITALIZATION-EMPLOYEE	2,650	4,007	4,906	7,734	6,403	9,502	9,444	8,250	8,250	8,250
MEDICARE 1.45%	269	415	499	903	846	1,095	1,088	888	888	888
LIFE INSURANCE-EMPLOYEE	10	16	21	37	27	46	47	36	36	36
401(K) EMPLOYER CONTRIBUTION	360	550	673	1,242	1,146	1,518	1,507	1,225	1,225	1,225
PROFESSIONAL SERVICE-MEDICAL	7,639	12,681	25,111	8,410	5,200	11,800	11,000	5,200	5,200	5,200
MEDICAL SUPPLIES	9,172	2,786	1,974	2,791	4,000	4,000	4,000	4,000	4,000	4,000
OFFICE SUPPLIES	-	-	237	202	240	240	240	240	240	240
EQUIPMENT PURCHASE	-	4,976	1,760	-	-	-	-	-	-	-
INSURANCE AND BONDS	1,152	-	-	-	-	-	-	-	-	-
Totals	\$ 43,860	\$ 60,429	\$ 77,815	\$ 98,823	\$ 85,718	\$ 122,355	\$ 120,708	\$ 91,894	\$ 91,894	\$ 91,894

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-WIC										
SALARIES	\$ 258,566	\$ 246,350	\$ 234,371	\$ 173,262	\$ 223,801	\$ 207,563	\$ 203,325	\$ 220,192	\$ 220,192	\$ 220,192
SALARIES-OVERTIME	176	-	378	690	-	1,150	950	-	-	-
FICA 6.2%	14,938	14,174	13,466	9,911	13,876	13,172	11,633	13,652	13,652	13,652
LOC. GOV. EMP. RETIREMENT	19,448	19,096	20,976	17,586	22,828	22,311	10,249	25,101	25,101	25,101
HOSPITALIZATION-EMPLOYEE	34,124	32,026	30,692	19,987	33,780	25,434	23,737	29,649	29,649	29,649
MEDICARE 1.45%	3,494	3,315	3,155	2,348	3,245	3,314	2,753	3,192	3,192	3,192
LIFE INSURANCE-EMPLOYEE	137	129	133	94	146	146	115	130	130	130
401(K) EMPLOYER CONTRIBUTION	4,642	4,391	4,249	3,221	4,476	4,571	3,798	4,404	4,404	4,404
BREASTFEEDING SERVICES	557	939	675	484	1,000	1,000	500	1,000	1,000	1,000
EDUCATIONAL SUPPLIES	412	917	2,687	708	1,000	1,000	850	200	200	200
MEDICAL SUPPLIES	4,382	3,813	2,654	127	3,300	5,588	2,000	1,400	1,400	1,400
OFFICE SUPPLIES	2,704	6,995	2,163	5,307	2,000	5,720	5,100	1,200	1,200	1,200
PROFESSIONAL DEVELOPMENT	513	406	982	590	1,000	1,000	590	1,000	1,000	1,000
TELEPHONE	922	872	929	1,887	950	2,870	2,620	1,464	1,464	1,464
POSTAGE	474	380	1,003	3,163	750	3,459	3,459	1,500	1,500	1,500
PRINTING	202	169	122	140	150	150	150	425	425	425
MAINT/REPAIR-BUILDINGS	-	-	-	7,552	-	7,998	7,552	-	-	-
ADVERTISING	-	1,577	199	7,131	425	7,296	6,939	800	800	800
COMPUTER SOFTWARE/SUPPORT	6,166	4,805	4,898	4,262	5,160	5,160	5,176	5,580	5,580	5,580
TEMPORARY EMP.SERVICES	2,208	-	2,319	18,480	-	20,634	13,344	-	-	-
EQUIPMENT	-	8,642	3,344	-	-	-	-	-	-	-
CONTRACT SERVICES	195	211	207	158	210	210	210	210	210	210
DUES & SUBSCRIPTIONS	654	354	554	374	350	374	350	375	375	375
Totals	\$ 354,914	\$ 349,559	\$ 330,154	\$ 277,462	\$ 318,447	\$ 340,120	\$ 305,400	\$ 311,474	\$ 311,474	\$ 311,474

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
PREGNANCY CARE MANAGEMENT										
SALARIES	\$ 528,898	\$ 112,335	\$ 106,127	\$ 84,356	\$ 116,123	\$ 104,123	\$ 101,105	\$ 124,217	\$ 124,217	\$ 124,217
SALARIES-PART TIME	9	-	-	-	-	-	-	-	-	-
FICA 6.2%	6,425	6,464	6,090	4,810	7,200	7,200	5,772	7,701	7,701	7,701
LOC. GOV. EMP. RETIREMENT	8,367	8,708	9,482	8,539	11,845	11,845	10,249	14,161	14,161	14,161
HOSPITALIZATION-EMPLOYEE	14,689	14,589	13,847	9,669	15,264	13,764	11,759	16,726	16,726	16,726
MEDICARE 1.45%	1,503	1,512	1,427	1,139	1,684	1,684	1,365	1,801	1,801	1,801
LIFE INSURANCE-EMPLOYEE	59	59	60	46	66	66	59	73	73	73
401(K) EMPLOYER CONTRIBUTION	1,998	2,002	1,922	1,565	2,322	2,322	1,887	2,484	2,484	2,484
OFFICE SUPPLIES	130	212	197	159	200	200	180	200	200	200
PROFESSIONAL DEVELOPMENT	295	190	651	170	400	400	275	400	400	400
TRAVEL-FUEL	286	212	160	33	260	260	70	260	260	260
COMPUTER SOFTWARE/SUPPORT	1,927	2,002	2,041	1,811	2,150	2,150	2,150	2,150	2,150	2,150
EQUIPMENT PURCHASE	-	427	-	1,763	-	1,800	-	-	-	-
Totals	\$ 564,586	\$ 148,713	\$ 142,003	\$ 114,060	\$ 157,514	\$ 145,814	\$ 134,872	\$ 170,173	\$ 170,173	\$ 170,173

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
CARE COORDINATION FOR CHILDREN										
SALARIES	\$ 76,078	\$ 70,150	\$ 68,292	\$ 58,088	\$ 70,941	\$ 70,141	\$ 69,659	\$ 75,871	\$ 75,871	\$ 75,871
FICA 6.2%	4,391	4,036	3,917	3,314	4,398	4,398	3,977	4,704	4,704	4,704
LOC. GOV. EMP. RETIREMENT	5,719	5,438	6,102	5,876	7,236	7,236	7,056	8,649	8,649	8,649
HOSPITALIZATION-EMPLOYEE	10,047	9,115	8,927	6,646	9,586	8,586	8,092	10,216	10,216	10,216
MEDICARE 1.45%	1,027	944	918	784	1,029	1,029	940	1,100	1,100	1,100
LIFE INSURANCE-EMPLOYEE	40	37	39	31	41	41	40	45	45	45
401(K) EMPLOYER CONTRIBUTION	1,366	1,250	1,237	1,077	1,419	1,419	1,302	1,517	1,517	1,517
MEDICAL SUPPLIES	-	-	-	7	-	-	-	-	-	-
OFFICE SUPPLIES	169	465	195	239	200	280	280	200	200	200
PROFESSIONAL DEVELOPMENT	386	-	716	(135)	400	320	100	400	400	400
TRAVEL-FUEL	286	212	160	33	260	260	70	260	260	260
COMPUTER SOFTWARE/SUPPORT	1,156	1,201	1,225	1,087	1,290	1,290	1,290	1,290	1,290	1,290
Totals	\$ 100,665	\$ 92,848	\$ 91,728	\$ 77,047	\$ 96,800	\$ 95,000	\$ 92,806	\$ 104,252	\$ 104,252	\$ 104,252

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
ENVIRONMENTAL HEALTH										
SALARIES	\$ 422,736	\$ 414,990	\$ 414,608	\$ 338,122	\$ 458,382	\$ 391,105	\$ 393,557	\$ 496,007	\$ 496,007	\$ 496,007
SALARIES-OVERTIME	512	3,818	2,341	292	2,000	2,000	750	2,000	2,000	2,000
SALARIES-PART TIME	-	1,377	541	2,039	4,375	4,375	2,600	4,375	4,375	4,375
FICA 6.2%	24,427	24,178	24,211	19,601	28,814	24,814	22,830	31,148	31,148	31,148
LOC. GOV. EMP. RETIREMENT	31,815	32,571	37,303	34,434	46,958	42,958	40,068	56,774	56,774	56,774
HOSPITALIZATION-EMPLOYEE	55,902	54,568	54,491	28,848	59,485	49,485	45,741	65,905	65,905	65,905
MEDICARE 1.45%	5,713	5,655	5,672	4,643	6,738	6,738	5,401	7,284	7,284	7,284
LIFE INSURANCE-EMPLOYEE	224	220	235	182	257	257	218	290	290	290
WORKERS COMPENSATION INSURANCE	409	4,275	8,176	3,227	8,176	3,227	3,227	8,176	8,176	8,176
401(K) EMPLOYER CONTRIBUTION	7,599	7,490	7,561	6,306	9,207	9,207	7,366	9,959	9,959	9,959
EDUCATIONAL SUPPLIES	2,834	3,485	2,040	1,052	3,092	2,230	3,000	3,092	3,092	3,092
OFFICE SUPPLIES	4,239	2,435	2,436	3,301	2,439	3,301	2,439	2,439	2,439	2,439
FIELD SUPPLIES	2,660	6,776	1,878	2,127	2,674	2,674	2,600	2,674	2,674	2,674
MOSQUITO SUPPLIES	1,396	62,278	2,496	1,100	-	1,500	1,200	1,500	1,500	1,500
PROFESSIONAL DEVELOPMENT	2,720	1,712	1,850	323	4,850	2,598	2,800	4,850	4,850	4,850
TRAVEL-FUEL	5,510	6,949	5,759	2,619	7,500	7,500	5,200	7,500	7,500	7,500
TELEPHONE	5,770	5,800	5,809	4,663	5,798	5,798	5,798	5,798	5,798	5,798
POSTAGE	683	682	682	677	682	682	682	682	682	682
PRINTING	97	300	283	217	300	300	300	300	300	300
MAINT/REPAIR-EQUIPMENT	1,406	538	411	692	1,000	1,000	1,000	1,000	1,000	1,000
MAINT/REPAIR-VEHICLE	8,107	4,677	2,597	3,971	5,000	5,000	3,800	5,000	5,000	5,000
MOSQUITO CONTROL-OPERATING EXP	-	17,903	167	56	3,510	2,010	2,000	3,510	3,510	3,510
COMPUTER SOFTWARE/SUPPORT	25,566	27,335	27,494	21,552	27,938	27,938	27,938	27,938	27,938	27,938
EQUIPMENT PURCHASE	390	11,294	19,934	4,597	-	5,207	-	-	-	-
RENTAL EQUIPMENT	3,626	4,468	4,677	3,676	5,116	5,116	5,025	5,116	5,116	5,116
CONTRACT SERVICES	165	130	135	104	138	138	138	138	138	138
DUES & SUBSCRIPTIONS	550	550	950	550	550	550	550	550	550	550
CAPITAL OUTLAY-EQUIPMENT	-	29,325	-	-	-	-	-	-	-	-
CAPITAL OUTLAY-VEHICLES	20,247	29,773	-	-	-	-	-	-	-	-
Totals	\$ 635,302	\$ 765,552	\$ 634,739	\$ 488,971	\$ 694,979	\$ 607,708	\$ 586,228	\$ 754,005	\$ 754,005	\$ 754,005

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
HEALTH-AIDS CONTROL										
SALARIES	\$ 29,572	\$ 34,222	\$ 33,320	\$ 23,495	\$ 36,948	\$ 34,948	\$ 31,562	\$ 39,491	\$ 39,491	\$ 39,491
FICA 6.2%	1,706	1,969	1,912	1,344	2,291	2,291	1,807	2,448	2,448	2,448
LOC. GOV. EMP. RETIREMENT	2,223	2,652	2,977	2,380	3,769	3,769	3,203	4,502	4,502	4,502
HOSPITALIZATION-EMPLOYEE	3,890	4,434	4,351	2,694	4,993	4,293	3,700	5,318	5,318	5,318
MEDICARE 1.45%	399	461	448	317	536	536	426	573	573	573
LIFE INSURANCE-EMPLOYEE	16	18	19	13	22	22	21	23	23	23
401(K) EMPLOYER CONTRIBUTION	531	610	603	438	739	739	593	790	790	790
EDUCATIONAL SUPPLIES	1,043	1,045	357	1,042	595	1,043	1,024	595	595	595
MEDICAL SUPPLIES	3,080	2,202	4,767	4,140	4,780	4,736	3,780	4,780	4,780	4,780
OFFICE SUPPLIES	361	188	532	821	700	823	823	700	700	700
PROFESSIONAL DEVELOPMENT	520	102	446	100	637	102	77	637	637	637
COMPUTER SOFTWARE/SUPPORT	72	96	96	82	150	150	150	150	150	150
EQUIPMENT PURCHASE	-	1,008	215	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	150	312	500	492	500	500	492	492	492
Totals	\$ 43,414	\$ 49,157	\$ 50,355	\$ 37,366	\$ 56,652	\$ 53,952	\$ 47,666	\$ 60,499	\$ 60,499	\$ 60,499
Totals	\$ 3,965,731	\$ 3,960,740	\$ 4,067,979	\$ 4,362,138	\$ 4,240,068	\$ 6,008,176	\$ 5,075,075	\$ 4,411,584	\$ 4,411,584	\$ 4,470,206

VETERANS' SERVICES

The Veteran Service Officer assists veteran residents with accessing eligibility requirements, applying, and maintenance associated with VA Programs which include Disability Compensation, Disability Pension, Dependents and Survivor's Benefits, Disability and Indemnity Compensation, Death Pension, the VA Civilian Health and Medical Program, the Montgomery GI Bill, the Veterans Educational Assistance Program, Vocational Rehabilitation and Employment, Loan Guaranty, Life Insurance, and Burial Benefits.

Jennie Haddock, Veteran's Services Officer

Beaufort County Veteran's Services
1308 Highland Drive, Suite 104
Washington, North Carolina 27889

Phone: (252) 946-8016

Fax: (252) 975-1726

Email: jennie.haddock@co.beaufort.nc.us

Veteran's Service Officer

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
1	1	1	1	1	1

VETERAN'S ASSISTANCE	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 46,277	\$ 46,276	\$ 47,417	\$ 41,306	\$ 42,132
Benefits	14,600	15,744	15,744	22,029	22,203
Operating	1,407	2,800	6,685	4,250	4,250
Capital	-	-	-	-	-
Totals	\$ 62,285	\$ 64,820	\$ 69,846	\$ 67,585	\$ 68,585

VETERAN'S ASSISTANCE

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
ASSISTANCE										
SALARIES	\$ 44,481	\$ 45,371	\$ 46,277	\$ 39,311	\$ 46,276	\$ 47,417	\$ 47,731	\$ 41,306	\$ 41,306	\$ 42,132
SALARIES-OVERTIME	-	-	-	110	-	-	110	-	-	-
FICA 6.2%	2,688	2,742	2,813	2,391	2,869	2,869	2,890	2,561	2,561	2,612
LOC. GOV. EMP. RETIREMENT	3,363	3,539	4,169	4,017	4,720	4,720	4,875	4,709	4,709	4,803
HOSPITALIZATION-EMPLOYEE	5,888	6,124	6,320	7,134	6,793	6,793	7,177	13,154	13,154	13,154
MEDICARE 1.45%	629	641	658	559	671	671	676	599	599	611
LIFE INSURANCE-EMPLOYEE	25	25	26	21	28	28	28	30	30	30
WORKERS COMPENSATION INSURANCE	188	207	151	146	200	200	146	150	150	150
401(K) EMPLOYER CONTRIBUTION	445	454	463	520	463	463	689	826	826	843
OFFICE SUPPLIES	-	-	87	761	500	500	500	700	500	500
PROFESSIONAL DEVELOPMENT	-	-	75	50	1,000	1,000	50	1,000	1,400	1,400
TRAVEL	-	-	-	-	-	-	-	-	300	300
MAINT/REPAIR-EQUIPMENT	78	-	-	-	-	-	-	-	-	-
ADVERTISING/PROMOTIONS	-	-	-	-	-	-	-	-	500	500
COMPUTER SOFTWARE/SUPPORT	336	336	216	216	300	300	300	300	300	300
EQUIPMENT PURCHASES	-	-	-	3,938	-	3,885	3,882	-	-	-
CONTRACT SERVICES	858	1,000	1,029	1,067	1,000	1,000	1,158	1,200	1,200	1,200
DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-	50	50
Totals	\$ 58,979	\$ 60,439	\$ 62,285	\$ 60,241	\$ 64,820	\$ 69,846	\$ 70,211	\$ 66,535	\$ 67,585	\$ 68,585

AREA MENTAL HEALTH & TRANSPORTATION

In North Carolina public services for the treatment of mental illness, developmental disabilities, and substance abuse are a shared responsibility of the state and local governments. Both levels of government provide and fund services, and both make policies governing service provision. However, state government dominates the policy arena and allocates the majority of funds spent on services. In turn, public services are delivered primarily at the community level through a network of service providers managed and monitored by local governments or units of local government called area authorities (the short term used for area mental health, developmental disabilities, and substance abuse authorities) and county programs (the short term used for county mental health, developmental disabilities, and substance abuse programs).

Area authorities and county programs are the governance and administrative structures available to counties for carrying out their legal responsibility to provide publicly funded mental health, developmental disabilities, and substance abuse (MH/DD/SA) services. Although the North Carolina General Assembly has designated and defined these structures, determined their powers and duties, and their relationship to county government, it is up to each county to choose a particular structure, establish it either singly or jointly with other counties, approve its business plan, fund it, and monitor its performance.

Every county must provide mental health, developmental disabilities, and substance abuse services through either an area authority or county program (G.S. 122C-115(a)). Beaufort County has chosen the multi-county authority option provided by Trillium Health Resources.

Beaufort County also provides funding for the Beaufort County Developmental Center (BCDC). BCDC offers services for Beaufort County children and adults with a broad range of intellectual and developmental disabilities. The services include adult day support, day activity, vocational development and job placement services, residential programming and housing, and childcare.

BCDC also serves as the County's "lead" transportation provider. This is done through Beaufort Area Transit System (BATS) to provide specialized medical transportation for the elderly, disabled and economically disadvantaged.

MENTAL HEALTH	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Beaufort Area Transit	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750
BC Developmental Center	55,000	55,000	55,000	55,000	55,000
BC Elderly/Handicap Transit	96,656	81,868	81,868	81,868	81,868
NCDOT Rural Grant Exp.	94,032	108,820	108,820	108,820	108,820
CJP Passages	36,907	50,000	50,000	50,000	50,000
ECBH Alcohol Treatment	22,053	20,000	20,000	20,000	20,000
Trillium Health Grant Exp.	157,000	157,000	157,000	157,000	157,000
Totals	\$ 655,398	\$ 666,438	\$ 666,438	\$ 666,438	\$ 666,438

MENTAL HEALTH

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
EAETH & RETARDATION										
BEAUFORT AREA TRAN.SYSTEM-BATS	\$ 141,250	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750	\$ 193,750
BC DEVELOPMENTAL CENTER	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
BCDC-NC ELDERLY/HAND.TRANS.	27,983	40,783	96,656	-	81,868	81,868	-	81,868	81,868	81,868
NC DOT-RURAL GENERAL PUBLIC	80,196	79,689	94,032	-	108,820	108,820	-	108,820	108,820	108,820
CJP - PASSAGES	48,757	62,833	36,907	26,671	50,000	50,000	34,000	50,000	50,000	50,000
E.C.B.H.-ALCOHOL TREATMENT	17,939	20,596	22,053	5,000	20,000	20,000	20,000	20,000	20,000	20,000
TRILLIUM HEALTH RESOURCES	157,000	157,000	157,000	117,750	157,000	157,000	157,000	157,000	157,000	157,000
Totals	\$ 528,125	\$ 609,651	\$ 655,398	\$ 398,171	\$ 666,438	\$ 666,438	\$ 459,750	\$ 666,438	\$ 666,438	\$ 666,438

Cooperative Extension

The Cooperative Extension Service is a partnership between the county, North Carolina State University and North Carolina A & T State University that exists to bring research based information to help improve the quality of life in Beaufort County. This assistance is provided in the areas of family and consumer science education, 4-H and youth development, and agriculture.

Accomplishments

Beaufort County farmers and agribusinesses receive great value from extension programs. Whether the platform involves one-on-one problem-solving, winter educational meetings, or large scale field day events, we strive to deliver educational programs which benefit agriculture in the county and region. We work hard to educate growers and landowners about environmental stewardship, and the proper use of fertilizers and pesticides, in order to protect individual and publicly-owned properties and waters. Our on-farm demonstration program brings new technologies to light, so farmers can decide if implementation is feasible and profitable. We represent the only source of unbiased, research-based information available to growers in an industry that represents over \$120,000,000 each year to the county economy.

Rod Gurganus, Extension Director

Beaufort County Cooperative Extension
155-A Airport Road
Washington, North Carolina 27889

Phone: (252) 946-0111

Fax: (252) 975-5887

Email: rod_gurganus@ncsu.edu

Family and Consumer Sciences (FCS) takes a holistic approach to the development of programming that is designed to improve the well-being of Beaufort County residents. The FCS Agent plans, implements and evaluates research-based educational programs tied to community needs and directed toward families and individuals. The core of Beaufort County FCS programs is nutrition, health, food safety, food preservation, and local foods systems. Thus, the Extension Agent with FCS responsibilities shares evidence-based programming in to improve the everyday knowledge and skills of families as it relates to selection, preparation and storage of safe, healthy food.

Homeowners in Beaufort County rely on Extension Agents for educational programs related to vegetable gardens and landscapes. With so many products available commercially, questions about product selection and use for various disease and insect issues in the yard are addressed each year with advice specific to our growing conditions and climate. In addition, variety selection for grasses, trees, and shrubs are aided through consultation with our knowledgeable staff, which includes our highly trained "Master Gardener" volunteers. The safe and environmentally-sound use of pesticides and fertilizers is a major part of our work in consumer and commercial horticulture.

As an informal educational program 4-H is open to all young people in Beaufort County between the ages of 5 through 18. Trained volunteers serve as mentors and coaches as they guide youth and develop new skills while having fun learning through over 260 areas of 4-H curriculum. The Beaufort County 4-H Program is a real asset to Beaufort County. For over 100 years, 4-H has been working to produce well-rounded, productive, and responsible citizens. 4-H embodies many program areas, including traditional community 4-H clubs and project clubs, special interest programs, 4-H camps and school enrichment curricula.

Goals, Targets, and Performance Objectives:

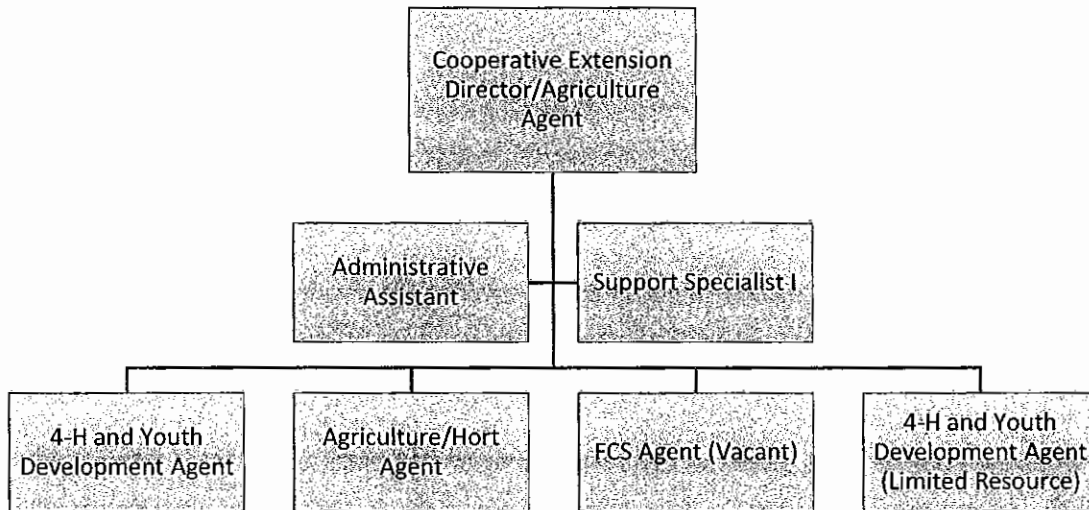
We will continue our strong Agricultural, Family and Consumer Science, and 4-H programs in the county and region. Working with our County Advisory Council, we will identify those issues most important to our clientele and county government officials, and work to address them in the best manner.

In agriculture, we will continue to offer educational meetings each winter for growers to maintain or acquire their pesticide applicator license. Other educational events will occur regarding topics related to agricultural crop production and environmental stewardship. We will maintain our on-farm testing and demonstration program for corn, cotton, soybeans, and wheat. We will also be involved in the annual Blackland Farm Managers Tour, which has grown to become the largest event of this kind in North Carolina. We will continue our efforts to help farmers identify problems related to pests and weather. We will continue to learn and implement advanced forms of communication with the farmers in the county, such as video and social media. We are also enhancing our efforts to educate the non-farming citizens of Beaufort County about agriculture, and its importance to the county.

Our Family and Consumer Science (FCS) program will continue to offer new classes to demonstrate nutritional eating and food safety. We will continue to upgrade our facilities and equipment to provide a better experience for participants. We will also continue to utilize video and social media to expand our audience and offer more convenience for those unable to attend a class in person. The FCS agent will continue to offer “train the trainer” opportunities for other agencies.

Efforts toward consumer horticulture education will continue to grow. We will focus additional energies toward the development of educational programs and technical assistance for commercial landscapers. The Master Gardener program will be training new volunteers. We are enhancing the demonstration garden to provide more outside “hands-on” opportunities for homeowners and gardeners to learn how to properly manage their lawns, landscapes, fruit trees, and vegetable gardens.

Beaufort County 4-H agents will be pushing to grow 4-H Club participation throughout the county this year. Our goals will be to help eliminate barriers to youth participation in 4-H, to engage 4-H teens to meet local programming needs, and to have an increase in youth and adult involvement in the local, county, district, state and national 4-H events and activities.



COOPERATIVE EXTENSION	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
Operating	254,725	255,129	255,129	269,854	289,631
Capital	-	-	-	-	-
Totals	\$ 254,725	\$ 255,129	\$ 255,129	\$ 269,854	\$ 289,631

COOPERATIVE EXTENSION

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	0	0	0	3,600	0	0	0	0	0	0
SALARIES-PART TIME	0	4,031	0	0	0	0	0	0	0	0
FICA 6.2%	0	250	0	223	0	0	0	0	0	0
MEDICARE 1.45%	0	58	0	52	0	0	0	0	0	0
NCSU-PERSONNEL CONTRACT	215,908	193,350	226,693	192,978	222,719	222,719	232,170	232,170	236,800	250,577
OFFICE SUPPLIES	4,820	4,830	4,560	4,296	5,000	5,000	5,000	5,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	6,715	6,872	4,870	2,495	7,000	6,500	7,000	7,000	7,000	7,000
TRAVEL-FUEL	2,077	2,290	1,891	839	2,000	2,000	2,000	2,000	2,000	2,000
TELEPHONE	2,409	1,926	1,789	1,117	1,900	1,900	1,600	1,900	1,900	1,900
MAINT/REPAIR-EQUIPMENT	1,568	673	763	341	1,000	1,000	1,000	1,500	1,500	1,500
MAINT/REPAIR-VEHICLE	1,483	1,474	382	1,045	1,500	1,500	1,500	1,000	1,500	1,500
TEMPORARY EMP.SERVICES	0	0	480	120	360	360	120	360	360	360
VOLUNTARY AG DISTRICT	0	0	0	52	100	100	100	104	104	104
4-H PROGRAM SUPPORT	2,982	3,187	3,758	890	3,250	3,250	3,250	3,250	3,250	3,250
EQUIPMENT PURCHASE	6,000	7,506	0	2,458	0	0	0	0	0	0
RENTAL EQUIPMENT	2,300	2,460	2,993	2,960	2,460	2,960	2,460	4,500	3,000	3,000
CONTRACT SERVICES	8,295	6,249	5,847	5,187	6,900	6,900	6,900	6,500	6,500	6,500
LIAB.INS.-AGENTS	170	170	170	170	170	170	170	170	170	170
DUES & SUBSCRIPTIONS	752	459	530	377	770	770	377	770	770	770
HORTICULTURE PROGRAM SUPPORT	0	0	0	0	0	0	0	0	0	2,000
FAMILY& CONSUMER SCIENCE PROGRAM SUPPORT	0	0	0	0	0	0	0	0	0	2,000
AGRICUKTURE PROGRAM SUPPORT	0	0	0	0	0	0	0	0	0	2,000
	255,478	235,786	254,725	219,200	255,129	255,129	263,647	266,224	269,854	289,631

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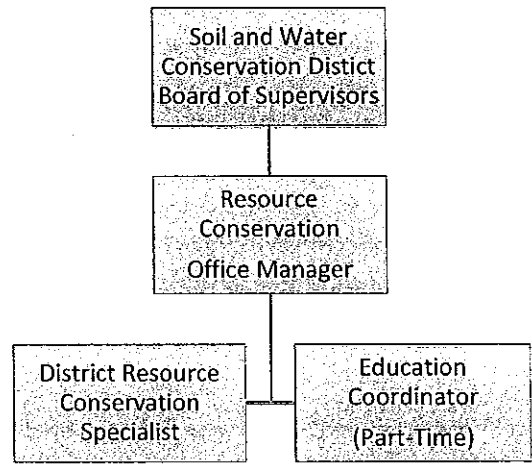
SOIL AND WATER CONSERVATION DISTRICT

The Beaufort Soil and Water Conservation District is a governmental subdivision of the State, a public body corporate and politic, organized in accordance with the provisions of Chapter 139 of the General Statutes of North Carolina. Under this law, the District has the responsibility of conserving soil, water, and related natural resources within the District's boundary. This is accomplished by assisting landowners/operators with the installation of best management practices offered through state and federal programs. The District's Board is comprised of five Supervisors: three elected by the general population and two appointed by the NC Soil and Water Conservation Commission on recommendation by the District's Board of Supervisors. The District's Board of Supervisors meet monthly, excluding July and August, on the third Monday at 6:00 P.M. Annual and long-range plans of conservation and development within the District's boundaries are developed and carried out with the assistance of local, state, and federal agencies. A conservation education program is coordinated and executed for Grades K-12 through local public and private schools as well as home schools. Opportunities to conduct adult education and outreach on available programs to assist landowners, farmers, and the public are also offered. District staff members consist of one Resource Conservation Office Manager, one District Resource Conservation Specialist, and one part-time Education Coordinator.

Ann L. Williams, Resource Conservation
Office Manager

Agricultural Center
155C Airport Road
Washington, North Carolina 27889

Phone: (252) 946-4989, Ext. 3 or 3371
Fax: None



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
2	2	2	2	2	2

SOIL & WATER CONSERVATION	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 91,705	\$ 95,336	\$ 99,220	\$ 98,940	\$ 103,468
Benefits	27,966	31,785	31,785	33,211	34,114
Operating	22,351	27,088	27,088	26,955	26,955
Capital	-	-	-	-	-
Totals	\$ 142,023	\$ 154,209	\$ 158,093	\$ 159,106	\$ 164,537

SOIL AND WATER CONSERVATION DISTRICT

For Program Year 2021-2022:

The District was initially allocated \$43,872 by the NC Soil and Water Conservation Commission through its Agriculture Cost Share Program (ACSP). A supplemental allocation, in the amount of \$117,970, was applied for with \$12,633 approved bringing the District's PY 2020-2021 allocation to \$56,505. Three cover crop applications were received. All were approved for contract by the District's Board of Supervisors. Other applications received were: two for long term no-till, two for water control structures, one for lagoon biosolids removal, two for crop residue management, one for cropland conversion, and one for a filter strip. The District's Board of Supervisors approved two of those applications for land smoothing contracts, one for a water control structure contract, and one for a lagoon biosolids removal contract. In total, seven best management practice contracts were approved with funds encumbering \$56,504.

The District was initially allocated \$7,857 by the NC Soil and Water Conservation Commission through the Agricultural Water Resources Assistance Program (AgWRAP). A supplemental allocation, in the amount of \$10,886, was applied for and approved bringing the District's PY 2020-2021 allocation to a total of \$18,743. Three applications were received requesting assistance with the purchase and installation of irrigation wells. All applications were approved for contracts by the District's Board of Supervisors encumbering \$18,743.

The District continues to work on stream debris removal projects. Phases I through IV of stream debris removal through the Disaster Recovery Act of 2016 have been completed. A total of 257,998 linear feet were cleared for a total of \$263,157. Contractors secured to accomplish the work were Three Deuces, Inc., and R.D.C. Debris Removal Construction LLC. Phase V, the final phase of the project, will include the removal of beaver and beaver dams from cleared waterways during the fall of 2021. Stream debris removal projects through the 2020 Watershed Restoration Project began in December 2020. Phase I of the project is underway with a total of 20,000 linear feet cleared thus far at a total cost of \$35,400. R.D.C. Debris Removal Construction LLC is accomplishing the work.

As a result of the COVID-19 Pandemic and ensuing restrictions, many of the District's FY 2020-2021 educational events were cancelled. Those events were the 2020 Annual Dan Windley Environmental Field Days event, the 2021 Coastal Envirothon Training Day, and the 2021 Resource Conservation Workshop. The District and partnering agencies hosted the first "virtual" competitions for the Areas 5 & 6 Coastal Envirothon and the NC Envirothon. The events were held on March 16, 2021 and April 16-17, 2021 respectively. Eleven middle school and high school teams, from Beaufort County, participated in the events. Proctors from the District and other Area 5 Soil and Water Conservation Districts were assigned teams to monitor throughout testing. The 2021 Poster and Essay contests, for Beaufort County students in Grades 3 through 6, were accomplished. Winning posters and essays at the District and Area 5 level were forwarded to the state competition. Beaufort County had several winners at the state level: a 1st place essay from a 6th grade student, a 1st place poster from a 4th grade student, and a 2nd place poster from a 5th grade student.

For FY 2021-2022, the District's goals and objectives will be like those prior to the COVID-19 Pandemic. If pandemic restrictions continue, the District is prepared to move forward with "virtual" opportunities. Program cost share allocations are anticipated after July 1, 2021. Revisions to the District's annual Strategy Plan, Business Plan, and Long-Range Plan will begin over the next few weeks. Educational opportunities will be provided as well.

SOIL/WATER CONSERVATION

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	79,616	72,038	79,257	68,425	83,059	86,943	86,041	86,419	86,419	90,947
SALARIES-OVERTIME	360	297	271	33	100	100	32	100	100	100
SALARIES-PART TIME	11,728	11,962	12,177	10,970	12,177	12,177	12,305	12,421	12,421	12,421
FICA 6.2%	5,531	4,869	5,385	4,758	5,911	5,911	6,304	6,134	6,134	6,410
LOC. GOV. EMP. RETIREMENT	6,046	5,642	7,165	6,966	8,482	8,482	8,761	9,863	9,863	10,343
HOSPITALIZATION-EMPLOYEE	11,278	9,714	12,121	10,543	13,586	13,586	13,310	13,154	13,154	13,154
MEDICARE 1.45%	1,294	1,139	1,280	1,113	1,252	1,252	1,474	1,435	1,435	1,500
LIFE INSURANCE-EMPLOYEE	50	40	48	38	56	56	49	60	60	60
WORKERS COMPENSATION INSURANCE	377	415	831	293	835	835	1,257	835	835	835
401(K) EMPLOYER CONTRIBUTION	1,164	1,004	1,136	999	1,663	1,663	1,663	1,730	1,730	1,812
OFFICE SUPPLIES	1,188	937	1,457	1,497	1,500	1,500	1,500	1,500	1,500	1,500
PROFESSIONAL DEVELOPMENT	3,201	1,960	4,049	291	5,900	3,982	422	8,505	8,505	8,505
TRAVEL-FUEL	904	379	1,003	545	1,200	1,200	1,045	1,200	1,200	1,200
TELEPHONE	2,813	2,639	3,202	2,805	3,100	3,100	3,472	3,552	3,300	3,300
PRINTING	207	106	202	0	250	250	250	250	200	200
MAINT/REPAIR-EQUIPMENT	0	0	0	0	300	300	0	300	200	200
MAINT/REPAIR-VEHICLE	397	131	365	336	700	700	395	700	500	500
COMPUTER SOFTWARE/SUPPORT	528	528	648	648	530	648	530	530	650	650
LEGAL ADVERTISING	166	0	-166	169	100	100	169	175	0	0
INFORMATION/EDUCATION COSTS	6,195	6,173	4,163	1,388	6,500	6,249	2,739	7,745	6,500	6,500
EQUIPMENT PURCHASE	1,277	2,395	2,481	2,614	1,500	3,001	2,614	2,370	0	0
CONTRACT SERVICES	2,965	3,267	3,600	4,142	3,600	4,150	4,129	4,000	2,800	2,800
DUES & SUBSCRIPTIONS	1,597	1,153	1,298	1,148	1,558	1,558	1,148	1,631	1,400	1,400
COUNTY BEAVER BOUNTY PROGRAM	120	70	50	140	350	350	70	350	200	200
GRANT PROJ. ADFFP-15-09 EXPENSE	870	1,070	0	0	0	0	0	0	0	0
Totals	139,869	127,928	142,023	119,861	154,209	158,093	149,679	164,959	159,106	164,537

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YOUTH SERVICES

This cost center is used to account for programs geared toward Beaufort County youth. Some expenditures listed below are pass through grant funds while others are funded with general fund dollars.

JCPC Program - This program is funded by the NC Department of Public Safety, Adult Correction and Juvenile Justice. These funds pass through Beaufort County for the purpose of assessing needs of youth in the community, giving particular attention to the needs of status offenders on a continuing basis. These funds assist in planning and administering community-based alternatives to training schools and delinquency prevention programs. The following area agencies currently receive funding through JCPC: Purpose of God Annex, Cornerstone, Pamlico Pals, and 4-H. A 10% local match is required.

Boys & Girls Club - The Boys & Girls Club is a national organization of local chapters that provide after-school programs for area youth, focusing on academic success, good character & citizenship, and healthy lifestyles.

Pamlico Pals - Pamlico Pals is a local one-on-one volunteer program. It is a community mentoring initiative that matches adult mentors from the area with at-risk and court involved youth, ages 7-17. The adult and youth agree to spend at least 8 hours a month for one year participating in appropriate group activities and outings in which the youth learn group skills such as communication, problem solving and collaboration.

YOUTH SERVICES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Pamlico Pals	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Boys & Girls Club	40,000	40,000	40,000	40,000	40,000
JCPC	200,888	204,187	239,187	205,454	205,454
Totals	\$ 242,888	\$ 246,187	\$ 281,187	\$ 247,454	\$ 247,454

YOUTH SERVICES

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
PAMLICO PALS	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
BOYS/GIRLS CLUB	50,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
CBA-COMMUNITY BASED ALTERN.	166,617	166,840	200,077	195,823	204,187	239,187	239,187	239,187	205,454	205,454
REPAY CBA-PRIOR YEAR	868	(811)	811	-	-	-	-	-	-	-
Totals	\$ 219,485	\$ 208,029	\$ 242,888	\$ 237,823	\$ 246,187	\$ 281,187	\$ 281,187	\$ 281,187	\$ 247,454	\$ 247,454

OUTSIDE AGENCIES

The Outside Agencies cost center accounts for appropriations made from the General Fund to support non-profit agencies and other appropriations authorized by the Board of Commissioners. Agencies are required to request funding annually and appropriations are reviewed annually by County staff and the Board for continued funding. New agencies can submit a funding request as part of the service expansion process each year. Similarly, existing agencies that request funds in excess of the amount they received in the prior year are required to submit a service expansion of the additional amount.

A spreadsheet listing each agency and/or appropriation is attached. The spreadsheet shows prior appropriations, current requests, and recommended appropriations for the FY 21-22.

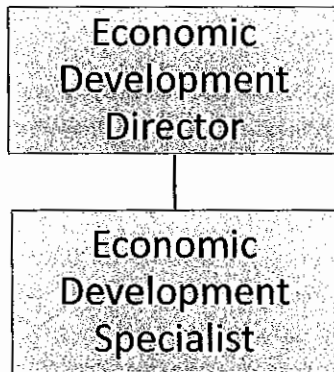
OUTSIDE AGENCIES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Appropriations	\$ 424,402	\$ 445,201	\$ 480,196	\$ 445,201	\$ 447,922

OUTSIDE AGENCIES

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
TOWN OF AURORA APPROPRIATION	\$ -	\$ -	\$ -	\$ 18,583	\$ -	\$ 18,583	\$ 18,583	\$ -	\$ -	\$ -
TOWN OF PANTEGO APPROPRIATION	-	-	-	6,413	-	6,412	6,413	-	-	-
AURORA RECREATION	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
BATH RECREATION	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
BELHAVEN RECREATION	-	-	-	-	10,800	10,800	10,800	10,800	10,800	10,800
CHOCOWINITY RECREATION	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200
PANTEGO RECREATION	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950
WASHINGTON RECREATION	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
WASHINGTON PARK RECREATION	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620
BROWN LIBRARY	7,800	-	-	-	-	-	-	-	-	-
AURORA FOSSIL MUSEUM	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
BELHAVEN MEMORIAL MUSEUM	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
WASHINGTON SENIOR CENTER	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
BC ARTS COUNCIL	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
B-H-M LIBRARY	208,500	216,300	221,631	221,631	221,631	221,631	221,631	221,631	221,631	224,852
LITERACY VOLUNTEERS	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
HWY 17 TRANSPORTATION ASSOC.	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
CITIZENS ON SOUTHSIDE TOGETHER	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
EAGLES WINGS	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
RUTHS HOUSE	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
NC ESTUARIUM	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
CORNERSTONE	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
TOURISM PROMOTION	5,500	10,000	5,001	-	15,000	15,000	15,000	15,000	15,000	15,000
PANTEGO ACADEMY HIST. MUSEUM	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
HIGHER HEIGHTS HUMAN SVS	20,000	10,000	-	-	-	-	-	-	-	-
ZION SHELTER	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
BLACKBEARD TRICENTENNIAL	-	5,000	-	-	-	-	-	-	-	-
HISTORIC BATH FOUNDATION	25,000	25,000	-	-	-	-	-	-	-	-
INNER BANKS STEM CENTER	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
AGAPE	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
OPEN DOOR COMMUNITY CENTER	-	5,000	-	-	-	-	-	-	-	-
P.S. JONES ALUMNI PARK	-	5,000	-	-	-	-	-	-	-	-
2ND JUDICAL DIST. RECOV. COURT	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
BFT/HYDE PTR FOR CHILDREN	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
JOHN A WILKINSON BUILDING	-	-	-	-	-	10,000	10,000	-	-	-
Totals	\$ 444,070	\$ 454,070	\$ 424,402	\$ 444,397	\$ 445,201	\$ 480,196	\$ 480,197	\$ 445,201	\$ 445,201	\$ 447,922

ECONOMIC DEVELOPMENT

Beaufort County Economic Development with the assistance of the Beaufort County Economic Development Advisory Board oversees: the strategic activities for the economic development of Beaufort County; identifies plans, develops and markets specific projects to meet economic development objectives; leads the effort to identify and recruit new industries; serves as initial contact for potential industries and businesses considering a new location or expansion; assists businesses with grant applications; works with SBC and SBTDC to assist small businesses with writing business plan; shows sites/buildings and arranges meetings with local ED allies; researches land/buildings and coordinates contacts for property; serves as liaison during plant or facility construction; investigates infrastructure and utility needs; works with various groups to ensure the availability of an adequate, well trained workforce for businesses; develops marketing tools for the economic development of the County including brochures, flyers and websites; collaborates with business, state, regional and local allies; maintains operates the Skills Center as a training and incubator space for Beaufort County and the Committee of 100.



Martyn B. Johnson, Director

Skills Center
705 Page Road
Washington, North Carolina 27889

Phone: (252) 946-3970
 Fax: (252) 946-0849
 Email: martyn.johnson@beaufortcdc.com
 Email: elizabeth.underwood@beaufortcdc.com

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
2	2	2	2	2	2

ECONOMIC DEVELOPMENT	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 140,802	\$ 144,734	\$ 147,254	\$ 146,105	\$ 159,922
Benefits	38,414	42,117	42,117	43,676	46,579
Operating	121,882	117,647	117,647	117,658	103,408
Capital	-	-	10,710	-	-
Totals	\$ 301,098	\$ 304,498	\$ 317,728	\$ 307,439	\$ 309,909

ECONOMIC DEVELOPMENT

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 129,533	\$ 132,123	\$ 135,802	\$ 112,413	\$ 139,734	\$ 142,254	\$ 141,105	\$ 141,105	\$ 141,105	\$ 154,922
TRAVEL ALLOWANCE	5,000	5,000	5,000	4,375	5,000	5,000	5,000	5,000	5,000	5,000
FICA 6.2%	8,038	8,200	8,492	7,087	8,974	8,974	9,059	9,059	9,059	9,916
LOC. GOV. EMP. RETIREMENT	9,793	10,306	12,235	11,455	14,258	14,258	16,086	16,086	16,086	17,661
HOSPITALIZATION-EMPLOYEE	11,776	12,248	12,639	9,745	13,586	13,586	13,154	13,154	13,154	13,154
MEDICARE 1.45%	1,880	1,918	1,986	1,658	2,099	2,099	2,119	2,119	2,119	2,319
LIFE INSURANCE-EMPLOYEE	50	47	44	42	56	56	60	60	60	60
WORKERS COMPENSATION INSURANCE	377	415	302	293	350	350	377	377	377	377
401(K) EMPLOYER CONTRIBUTION	2,591	2,643	2,716	2,200	2,794	2,794	2,822	2,822	2,822	3,092
ECONOMIC DEVELOP. RECRUITMENT	4,776	6,138	4,660	5,569	7,000	7,000	7,000	7,000	7,000	7,000
PROFESSIONAL SERVICES	4,420	4,696	2,111	-	39	39	-	-	-	-
OFFICE SUPPLIES	1,034	1,196	1,168	523	1,200	1,200	1,200	1,200	1,200	1,200
PROFESSIONAL DEVELOPMENT	4,383	2,474	2,424	4,639	4,500	4,500	4,500	4,500	4,500	4,500
TELEPHONE	6,409	6,098	6,314	5,772	6,150	6,150	6,500	6,150	6,500	6,500
POSTAGE	203	37	55	17	100	100	100	100	100	100
PRINTING	178	150	150	50	100	100	100	100	100	100
MAINTENANCE-OTHER	-	-	-	2,845	-	-	-	-	-	-
ADVERTISING/PROMOTIONS	9,721	9,799	7,329	4,378	8,000	8,000	8,000	8,000	8,000	8,000
COMPUTER SOFTWARE/SUPPORT	1,331	3,755	876	669	1,300	1,300	1,000	1,300	1,000	1,000
CONTRACT SERVICES	15,934	14,666	29,094	28,131	30,000	30,000	30,000	30,000	30,000	15,750
DUES & SUBSCRIPTIONS	1,298	2,044	1,748	2,748	2,550	2,550	2,550	2,550	2,550	2,550
CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-	10,710	-	-	-	-
SKILLS CENTER - RENT	21,708	21,708	21,708	18,090	21,708	21,708	21,708	21,708	21,708	21,708
SKILLS CENTER - MAINTENANCE	16,539	13,376	27,907	8,415	15,000	15,000	15,000	15,000	15,000	15,000
SKILLS CENTER - UTILITIES	17,503	15,545	16,337	15,983	20,000	20,000	20,000	20,000	20,000	20,000
	\$ 274,476	\$ 274,581	\$ 301,098	\$ 247,097	\$ 304,498	\$ 317,728	\$ 307,439	\$ 307,389	\$ 307,439	\$ 309,909

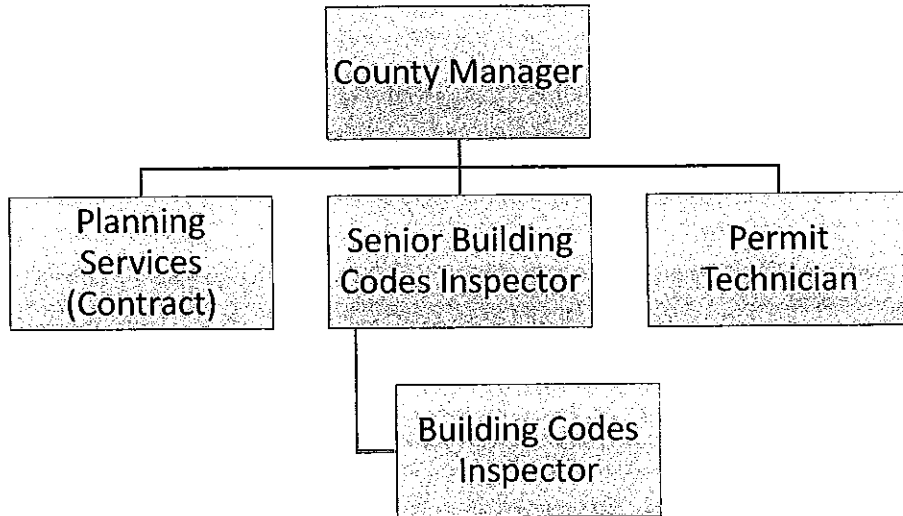
PLANNING

The Planning Department is comprised of County Planning and Building Inspections. Planning provides taxpayers with technical assistance on a wide range of planning issues including land use, subdivision and mobile home/travel trailer park developments, and environmental regulations. Staff provides advisory and administrative support to the County Commissioners and Planning Board members. Building inspection staff facilitates the permitting process of commercial and residential construction and renovation. Staff conducts field inspections of all building and structures and work therein for which a permit of any kind has been issued to compliance with N.C. State Building Codes.

Phyllis Richards, Accounting Permit Tech.
 Brandon Hayes, Senior Building Codes Inspector

220 N. Market Street
 Washington, North Carolina 27889

Phone: (252) 946-7182
 Fax: (252) 940-6154
 Email: phyllis.richards@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
7	3	3	3	3	3

PLANNING	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 131,892	\$ 128,105	\$ 134,112	\$ 134,995	\$ 137,695
Benefits	40,017	48,193	48,193	50,537	51,105
Operating	155,929	115,753	115,753	114,980	114,980
Capital	0	-	-	-	-
Totals	\$ 327,839	\$ 292,051	\$ 298,058	\$ 300,513	\$ 303,780

PLANNING

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 292,984	\$ 125,108	\$ 130,652	\$ 100,458	\$ 127,605	\$ 133,612	\$ 127,875	\$ 134,495	\$ 134,495	\$ 137,195
SALARIES-OVERTIME	689	295	1,240	-	500	500	500	500	500	500
FICA 6.2%	16,816	7,115	7,608	5,594	7,943	7,943	7,084	8,370	8,370	8,537
LOC. GOV. EMP. RETIREMENT	22,201	9,781	11,878	10,237	13,067	13,067	13,030	15,389	15,389	15,697
HOSPITALIZATION-EMPLOYEE	35,252	18,374	14,182	12,726	20,379	20,379	16,876	19,731	19,731	19,731
MEDICARE 1.45%	3,933	1,664	1,779	1,313	1,858	1,858	1,668	1,957	1,957	1,996
LIFE INSURANCE-EMPLOYEE	169	75	78	65	84	84	84	90	90	90
WORKERS COMPENSATION INSURANCE	565	622	2,233	439	2,300	2,300	2,451	2,300	2,300	2,300
401(K) EMPLOYER CONTRIBUTION	5,427	2,058	2,260	1,883	2,562	2,562	2,562	2,700	2,700	2,754
PROFESSIONAL SERVICES	-	892	12,985	75	10,000	10,000	10,000	10,000	10,000	10,000
PROF SERV MIDEAST PLANNING	-	60,000	60,425	60,001	60,000	60,000	60,000	60,000	60,000	60,000
PROFESSIONAL SERVICE-GRANT	13,000	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICE-BIKE PLAN	163	9,724	35,456	-	-	-	-	-	-	-
UNIFORMS	284	149	257	265	300	300	300	300	300	300
OFFICE SUPPLIES	3,477	922	991	668	1,000	1,000	1,000	1,500	1,500	1,500
PROFESSIONAL DEVELOPMENT	2,487	847	96	1,762	2,000	2,000	2,000	3,000	3,000	3,000
VEHICLE FUEL	4,974	4,750	4,247	1,995	4,800	4,800	4,800	4,800	4,800	4,800
TELEPHONE	3,066	2,189	2,023	1,725	2,100	2,100	2,100	2,100	2,100	2,100
POSTAGE	-	-	-	-	50	50	50	50	-	-
PRINTING	-	-	-	-	100	100	100	100	-	-
MAINT/REPAIR-VEHICLE	1,415	1,503	1,262	1,388	2,500	2,500	2,500	2,500	2,500	2,500
COMPUTER SOFTWARE/SUPPORT	26,003	8,793	9,968	9,068	7,873	8,420	8,420	8,420	9,100	9,100
LEGAL ADVERTISING	442	187	-	-	500	500	500	500	-	-
EQUIPMENT PURCHASE	154	-	4,606	-	-	-	-	-	-	-
CONTRACT SERVICES	20,443	6,333	6,543	6,691	6,400	6,400	6,400	9,000	7,500	7,500
DUES & SUBSCRIPTIONS	210	-	-	-	130	130	130	180	180	180
B.C.ROAD SIGN MAINTENANCE	15,894	11,171	17,070	4,279	18,000	17,453	17,453	14,000	14,000	14,000
Totals	\$ 470,047	\$ 272,553	\$ 327,839	\$ 220,632	\$ 292,051	\$ 298,058	\$ 287,883	\$ 301,983	\$ 300,513	\$ 303,780

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM

Although the public school system is primarily financed by the state, the average county allocates nearly half of its funds for the operation of the public schools. These locally raised revenues are used principally to provide, equip, and maintain the physical plants for the schools and to supplement the state's support of the operating budget.

Local administrative units, and thus county commissioners, are required by statute to finance some areas of school operation. The General Statutes specify several categories that must be provided for mainly from local revenues:

1. Buildings, furniture, and apparatus [G.S. 115C-521(b)]
2. Garage and maintenance equipment for school buses [G.S. 115C-249(e)]
3. Liability insurance [G.S. 115C-47(25)]
4. Maintenance of plant [G.S. 115C-521(c) to 115C-524]
5. Site acquisition (G.S. 115C-517)
6. Furnishing of superintendent's office (G.S. 115C-277)
7. School building supplies [G.S. 115C-522(c)]
8. Water supply and sewerage facilities [G.S. 115C-522(c)]

Counties may raise money for school construction through a general obligation school bond issue or through installment financing; school administrative units have no authority to issue bonds or otherwise borrow money for construction. Projects may also be paid for from current revenues, including county property taxes, local sales and use taxes, voter-approved supplemental property taxes, proceeds from the sale of capital assets, and other sources.

The county's budget ordinance should include at least two appropriations to each school administrative unit in the county: one to the local current expense fund and one to the capital outlay fund. The current expense fund includes instructional, support, and other operating expenditures of the school system. The capital outlay fund includes appropriations for site acquisition, new buildings, renovation of existing buildings, furnishings and equipment, new school buses, activity buses, and other vehicles. The board of county commissioners may make lump-sum appropriations to these two funds. Or it may allocate all or part of its appropriations to particular purposes or functions - as defined in a chart of accounts promulgated by the State Board - in the current expense funds or to specific projects in the capital outlay fund. The Beaufort County Board of Commissioners has historically provided lump-sum appropriations to the two funds.

Matthew Cheeseman, Superintendent
Mrs. Carolyn Walker, Chairman of the Board

Beaufort County Schools Central Services
Building 1
321 Smaw Road
Washington, North Carolina 27889

Phone: (252) 946-6593

BEAUFORT COUNTY SCHOOL SYSTEM	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Current Expense	\$ 14,767,140	\$ 14,587,140	\$ 14,587,140	\$ 14,587,140	\$ 14,587,140
School Planning	20,000	-	-	-	-
Capital Outlay - Cash	1,115,695	1,115,695	1,270,878	1,115,695	1,115,695
SRO Funding	-	-	-	603,600	603,600
Totals	\$ 15,902,835	\$ 15,702,835	\$ 15,858,018	\$ 16,306,435	\$ 16,306,435

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM

	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
SCHOOL PLANNING	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CURRENT EXPENSE	14,587,005	14,392,140	14,767,140	12,155,950	14,587,140	14,587,140	14,587,140	14,587,140	14,587,140	14,587,140
SRO FUNDING	-	765,362	-	-	-	-	-	603,600	603,600	603,600
CAPITAL OUTLAY	1,115,695	1,115,695	1,115,695	1,084,928	1,115,695	1,270,878	1,270,878	1,115,695	1,115,695	1,115,695
Totals	\$ 15,702,700	\$ 16,273,197	\$ 15,902,835	\$ 13,240,878	\$ 15,702,835	\$ 15,858,018	\$ 15,858,018	\$ 16,306,435	\$ 16,306,435	\$ 16,306,435

BEAUFORT COUNTY COMMUNITY COLLEGE

The State and the counties served by a community college share the duty of paying for the college. By statute, the State pays for salaries and other costs of administration, instructional services, and support services (called current operations expenses). The State pays for furniture, equipment, and library books, and, when the appropriations are made by the General Assembly, provides matching funds (to be paired with local funds) to buy land and to construct buildings (collectively called the plant fund). The counties served by community colleges must pay for maintenance and repairs to buildings and equipment, rent, utilities, costs of custodians, insurance, and legal fees. In addition, acquisition of land, erection and alteration of buildings, purchase and maintenance of vehicles, and maintenance of grounds are local responsibilities.

Dr. Robert Cayton, Board of Trustees Chair
Dr. David Loope, President

Beaufort County Community College
5337 US Highway 264 East
Washington, North Carolina 27889

Phone: (252) 940-6201
Email: Dave.Loope@BeaufortCCC.edu

While the State provides the majority of the funds needed by community colleges for operating expenses, the counties in the administrative area of a community college provide the appropriations that permit the college to do the following:

- acquire land
- erect and alter buildings
- maintain buildings and grounds
- purchase and maintain vehicles
- acquire and maintain equipment necessary for the upkeep of buildings and grounds
- purchase furniture and equipment that is not provided by state funds for administrative and instructional purposes
- pay the salaries of custodians and maintenance workers; pay for fuel, water, power, and telephones
- rent land and buildings
- pay for insurance for buildings and their contents, motor vehicles, workers' compensation for employees paid by county funds, and other necessary insurance
- pay tort claims that result from the negligence of employees
- pay the cost of bonding employees for the protection of local funds and property
- pay legal fees in connection with local administration and operation of the college

Statutes permit, but do not require, the Commissioners to allocate all or part of an appropriation by purpose, function, or project, within guidelines provided by the State Board of Community Colleges through its uniform budget manual. Counties may combine all their appropriations into one lump; make one appropriation for current operations and one for capital; or allocate by purpose. If by purpose, the Board of Trustees is bound by the allocation. The Beaufort County Board of Commissioners has historically provided lump-sum appropriates to the current expense and capital funds.

COMMUNITY COLLEGE	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Current Expense	\$ 2,697,118	\$ 2,697,118	\$ 2,697,118	\$ 2,794,143	\$ 2,794,143
Capital Outlay - Cash	240,000	240,000	240,000	706,000	706,000
Totals	\$ 2,937,118	\$ 2,937,118	\$ 2,937,118	\$ 3,500,143	\$ 3,500,143

BEAUFORT COUNTY COMMUNITY COLLEGE

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
CURRENT EXPENSE	\$ 2,515,000	\$ 2,606,500	\$ 2,697,118	\$ 2,247,598	\$ 2,697,118	\$ 2,697,118	\$ 2,697,118	\$ 2,794,143	\$ 2,794,143	\$ 2,794,143
CAPITAL OUTLAY	283,000	246,000	240,000	200,000	240,000	240,000	240,000	706,000	706,000	706,000
Totals	\$ 2,798,000	\$ 2,852,500	\$ 2,937,118	\$ 2,447,598	\$ 2,937,118	\$ 2,937,118	\$ 2,937,118	\$ 3,500,143	\$ 3,500,143	\$ 3,500,143

BEAUFORT COUNTY SHERIFF'S OFFICE

The Sheriff is the chief law enforcement officer of his or her county. The Beaufort County Sheriff's Office is the largest and most dynamic law enforcement agency in the county. Sheriff Ernie Coleman and his staff of dedicated professionals provide law enforcement services to all of Beaufort County's residents.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy

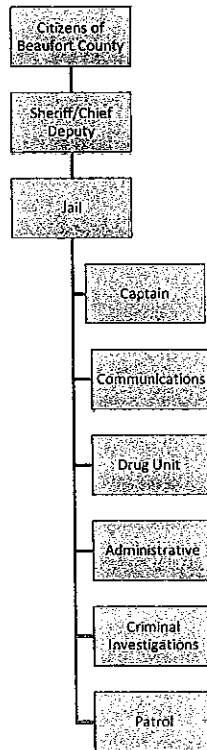
Beaufort County Sheriff's Office
 210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

Our Mission: *To be the Best Sheriff's Office in this State*

How we will accomplish this mission:

- We will serve all citizens equally and without regard to race, sex, religion or socioeconomic standing.
- We will strive for constant improvement in all areas of operation.
- We will train and prepare to meet any law enforcement need or any other need for service that may arise within our jurisdiction.
- We will be as friendly, helpful, courteous and respectful as possible in our dealings with others.
- We will never forget that we derive our strength from those we serve.



***Org Chart Changes are per Deputy Rose**

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 21-22	FY 21 -22 Recommended	FY 21-22
97	107	107	102	89	94

SHERIFF'S OFFICE – ADMINISTRATIVE AND OPERATIONS

The Beaufort County Sheriff's Office Administrative and Operations budget is comprised of the Administrative Office Staff and Sworn Positions that run the day-to-day functions of the office as well as the enforcement sections. Each role is different, but essential to the overall success of the Office and critical to the overall safety of our county. The Administrative Office, Patrol Division, and Investigations (Criminal and Drug Unit) make up this section.

Beaufort County Sheriff's Office
Ernie Coleman, Sheriff
Charlie Rose, Chief Deputy

210 North Market St.
Washington, North Carolina 27889

Phone: (252) 946-7111
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Email: info@co.beaufort.nc.us

SHERIFF	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 3,407,426	\$ 3,397,566	\$ 3,460,017	\$ 2,998,149	\$ 3,274,548
Benefits	1,248,317	1,401,829	1,401,829	1,255,503	1,353,419
Operating	1,125,019	1,004,225	1,026,851	1,019,432	1,019,432
Capital	360,017	200,000	216,000	200,000	200,000
Totals	\$ 6,140,779	\$ 6,003,620	\$ 6,104,697	\$ 5,473,084	\$ 5,847,399

SHERIFF

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	APPROVED
				ACTUALS	BUDGET	BUDGET			
SALARIES	\$ 2,511,188	\$ 2,740,905	\$ 3,055,488	\$ 2,609,367	\$ 3,147,566	\$ 3,210,017	\$ 3,305,630	\$ 2,723,149	\$ 2,999,548
SALARIES-OVERTIME	251,125	256,514	306,921	225,815	200,000	200,000	300,000	300,000	250,000
SALARIES-PART TIME	55,000	44,843	45,017	24,740	50,000	50,000	30,000	25,000	25,000
LEO SEPARATION ALLOWANCE	75,333	75,333	67,782	59,199	80,000	80,000	93,918	80,000	80,000
401(K) 5% LEO EMPLR SUPP. RET.	126,713	136,607	152,076	128,533	150,385	150,385	163,835	133,662	145,308
SHERIFF'S SUPPLEMENTAL PENSION	4,938	3,667	-	-	5,000	5,000	-	5,000	5,000
FICA 6.2%	169,970	183,605	203,971	170,791	210,649	210,649	217,381	192,953	210,189
LOC. GOV. EMP. RETIREMENT	17,201	20,685	29,173	26,933	34,666	34,666	32,760	38,450	38,562
RETIREMENT-LEO LOC. GOV.	209,075	232,233	295,276	278,659	329,344	329,344	355,191	323,463	355,319
HOSPITALIZATION-EMPLOYEE	319,503	340,507	366,691	319,946	427,959	427,959	404,323	348,581	381,466
MEDICARE 1.45%	39,751	42,939	47,703	39,943	49,265	49,265	50,841	45,126	49,157
LIFE INSURANCE-EMPLOYEE	1,379	1,448	1,613	1,489	1,764	1,764	1,909	1,590	1,740
WORKERS COMPENSATION INSURANCE	93,601	100,340	77,586	78,866	102,000	102,000	100,000	70,000	80,000
401(K) EMPLOYER CONTRIBUTION	4,550	5,301	6,447	5,286	10,797	10,797	6,431	6,678	6,678
ELECTRONIC HOUSE ARREST	26,876	31,747	27,021	29,875	40,000	35,000	30,000	40,000	30,000
K-9 KENNEL CARE SUPPLIES	1,782	577	-	-	-	-	-	-	-
UNIFORMS	73,770	100,644	86,179	88,895	62,706	94,706	110,000	125,000	62,706
EDUCATION/PROMOTION	2,801	3,266	3,369	3,686	4,000	4,000	4,000	5,000	4,000
VEHICLE TAGS (RENEW/REPLACE)	150	384	15	132	168	168	168	200	200
OFFICE SUPPLIES	15,796	16,924	18,829	17,631	12,000	30,000	18,000	15,000	15,000
BENEVOLENT DONATIONS-EXPENSE	4,630	2,839	3,940	6,770	1,000	1,000	7,000	1	1
LAW ENFORCEMENT SUPPLIES	33,551	37,644	35,142	41,931	40,000	40,000	45,000	40,000	40,000
PROFESSIONAL DEVELOPMENT	31,741	38,045	23,286	13,820	30,000	19,000	20,000	50,000	40,000
TRAVEL-FUEL	140,598	160,865	172,816	102,974	168,000	168,000	125,000	168,000	150,000
TELEPHONE	48,658	50,129	60,233	52,919	55,000	55,000	60,000	60,000	60,000
POSTAGE	1,327	1,356	961	357	1,500	1,500	1,000	1,500	1,500
PRINTING	991	1,785	995	769	1,500	1,500	1,000	1,500	1,500
MAINT/REPAIR-EQUIPMENT	4,087	2,629	3,754	7,692	3,500	19,500	3,500	10,000	5,000
MAINT/REPAIR-VEHICLE	164,956	152,228	200,834	135,031	150,000	150,000	185,000	200,000	150,000
ADVERTISING	778	536	(12)	268	1,000	1,000	500	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	82,513	150,350	131,809	129,392	160,000	160,000	132,000	160,000	160,000
FITNESS INCENTIVE	10,118	14,677	12,705	15,820	12,000	15,950	16,000	16,000	16,000
LAW ENFORCEMENT INFORMATION	95,626	82,101	94,490	44,572	100,000	73,000	70,000	150,000	125,000
EQUIPMENT PURCHASE	31,862	63,509	160,161	102,915	100,000	105,676	110,000	150,000	100,000
STORAGE RENT	22,375	22,632	22,632	22,632	23,772	23,772	24,000	60,000	30,000
RENTAL EQUIPMENT	18,134	22,573	21,097	20,793	20,000	20,000	20,000	18,000	18,000
CONTRACT SERVICES	736	18,804	26,006	634	16,736	6,736	16,000	8,182	8,182
INSURANCE AND BONDS	5,000	14,983	17,244	5,254	-	-	-	-	-
DUES & SUBSCRIPTIONS	1,402	1,089	1,514	841	1,343	1,343	1,343	1,343	1,343
CAPITAL OUTLAY-EQUIPMENT	6,070	-	-	14,874	-	16,000	-	-	200,000
CAPITAL OUTLAY-VEHICLES	354,771	511,078	360,017	166,716	200,000	200,000	200,000	400,000	-
Totals	\$ 5,060,424	\$ 5,688,323	\$ 6,140,779	\$ 4,996,760	\$ 6,003,620	\$ 6,104,697	\$ 6,261,730	\$ 5,974,378	\$ 5,847,399

SHERIFF'S OFFICE - JAIL

North Carolina General Statute 162-22 states "the Sheriff shall have the care and custody of the jail in his county; and shall be, or appoint, the keeper thereof." The Beaufort County Jail is integral to our government's public safety function and is an absolutely necessary element of the local criminal justice system.

Our jail serves five basic purposes:

- To receive and process people arrested and taken into custody by law enforcement.
- To hold accused law violators to ensure their appearance at trial.
- To hold offenders convicted of lesser offenses- usually misdemeanor, but also low-level felonies- as a court-ordered sanction.
- To hold individuals remanded by the court for civil contempt.
- To hold offenders for other jurisdictions or those awaiting transfer to a prison or other facilities.

Beaufort County Sheriff's Office
 Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Laquisha Latham, Chief Detention Officer

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

JAIL	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 998,462	\$ 961,455	\$ 981,686	\$ 966,430	\$ 996,759
Benefits	335,399	370,664	370,664	356,029	360,811
Operating	663,662	873,750	852,818	889,523	889,523
Capital	-	-	20,875	30,000	30,000
Totals	\$ 1,997,523	\$ 2,205,869	\$ 2,226,043	\$ 2,241,982	\$ 2,277,093

JAIL

	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 731,034	\$ 804,322	\$ 880,952	\$ 677,341	\$ 886,455	\$ 906,686	\$ 841,054	\$ 851,430	\$ 851,430	\$ 881,759
SALARIES-OVERTIME	89,230	85,152	100,565	67,936	50,000	50,000	100,000	50,000	90,000	90,000
SALARIES-PART TIME	8,026	19,392	16,945	8,917	25,000	25,000	7,500	25,000	25,000	25,000
401(K) 5% LEO EMPLR SUPP. RET.	3,927	3,757	4,349	1,372	3,500	3,500	1,372	-	-	-
FICA 6.2%	47,954	53,019	58,762	44,409	59,610	59,610	54,866	52,788	52,788	54,669
LOC. GOV. EMP. RETIREMENT	56,060	63,519	80,157	73,422	88,378	88,378	91,290	97,063	97,063	99,180
RETIREMENT-LEO LOC. GOV.	6,480	6,386	8,443	2,682	7,665	7,665	2,683	7,665	7,665	7,665
HOSPITALIZATION-EMPLOYEE	106,924	115,516	126,489	100,693	142,653	142,653	126,876	131,540	131,540	131,540
MEDICARE 1.45%	11,215	12,399	13,743	10,386	13,941	13,941	12,832	12,345	12,345	12,614
LIFE INSURANCE-EMPLOYEE	461	492	540	461	588	588	589	600	600	600
WORKERS COMPENSATION INSURANCE	31,346	36,589	28,312	28,796	37,000	37,000	32,000	37,000	37,000	37,000
401(K) EMPLOYER CONTRIBUTION	12,077	13,672	14,604	11,984	17,329	17,329	15,016	17,028	17,028	17,543
PROFESSIONAL SERVICE-MEDICAL	660,950	793	-	-	-	-	-	-	-	-
INMATE PRESCRIPTIONS	-	50,519	39,696	22,969	40,000	27,700	30,000	45,000	45,000	45,000
INMATE MENTAL HEALTH	-	24,600	24,600	12,300	25,000	35,800	25,000	25,000	25,000	25,000
INMATE OUT OF FACILITY SERVICES	-	227,952	212,357	87,521	200,000	200,000	125,000	200,000	200,000	200,000
MEDICAL STOP LOSS INSURANCE	-	31,761	34,725	33,878	35,000	35,000	35,000	35,000	35,000	35,000
JANITORIAL SUPPLIES	42,861	59,673	58,180	57,156	48,000	63,000	60,000	60,000	60,000	60,000
UNIFORMS	11,246	16,925	6,597	12,785	10,000	13,500	12,000	20,000	15,000	15,000
INMATE MEALS	170,199	173,022	116,167	157,552	225,000	220,000	125,000	200,000	200,000	200,000
SUPPLIES	23,164	25,805	24,336	20,832	20,000	25,000	24,000	25,000	25,000	25,000
PROFESSIONAL DEVELOPMENT	11,409	7,593	7,156	-	20,000	550	5,000	20,000	20,000	20,000
TELEPHONE	3,563	2,930	3,170	2,163	3,500	3,500	3,000	3,500	3,500	3,500
POSTAGE-INMATE	-	-	-	-	500	500	-	500	500	500
MAINT/REPAIR-JAIL	9,047	2,554	9,062	6,574	10,000	7,500	7,000	10,000	10,000	10,000
MAINT/REPAIR-EQUIPMENT	6,692	20,923	14,945	2,856	10,000	10,000	5,000	10,000	10,000	10,000
FITNESS INCENTIVE	1,551	4,500	756	-	4,500	393	1,000	4,500	4,500	4,500
EQUIPMENT PURCHASE	30,343	6,711	8,960	4,253	20,000	8,125	8,000	50,000	20,000	20,000
RENTAL EQUIPMENT	1,597	662	149	-	1,750	1,750	1,500	1,750	1,750	1,750
CONTRACT SERVICES	134	-	-	-	-	-	-	13,773	13,773	13,773
INSURANCE DEDUCTIBLES	-	6,596	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	233	262	315	-	500	500	500	500	500	500
CAPITAL OUTLAY-EQUIPMENT	-	7,100	-	20,875	-	20,875	20,875	-	30,000	30,000
SAFEKEEPING	482,414	212,324	78,573	70,206	200,000	200,000	125,000	100,000	100,000	100,000
SAFEKEEPING-CAPACITY	-	167,444	22,332	-	-	-	-	100,000	100,000	100,000
TRAVEL-INMATE TRANSFER	-	-	1,586	-	-	-	-	10,000	-	-
Totals	\$ 2,560,136	\$ 2,264,864	\$ 1,997,523	\$ 1,540,319	\$ 2,205,869	\$ 2,226,043	\$ 1,898,953	\$ 2,216,982	\$ 2,241,982	\$ 2,277,093

SHERIFF'S OFFICE - COMMUNICATIONS

The Beaufort County E-911 Communication Center provides Enhanced 911 services to the citizens of Beaufort County and serves as the public safety answering point (PSAP) for all emergency services calls within the County. The E-911 Center operates 24 hours a day, 7 days a week. The E-911 Center also serves as a link between the public and the various emergency services organizations. The Center provides dispatch services countywide to the Beaufort County Sheriff's Office, Aurora Police, Belhaven Police, and Chocowinity Police Departments, as well as 14 Fire Departments, 7 Rescue Squads/EMS, as well as an array of other related services.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Victoria Van Nortwick, Interim
 Director of E-911 Center

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993

EMERGENCY COMMUNICATIONS	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 717,181	\$ 798,229	\$ 818,907	\$ 811,551	\$ 839,482
Benefits	231,937	283,778	283,778	284,528	289,043
Operating	150,227	210,458	177,565	289,971	289,971
Capital	-	-	-	-	-
Totals	\$ 1,099,345	\$ 1,292,465	\$ 1,280,250	\$ 1,386,050	\$ 1,418,496

EMERGENCY COMMUNICATIONS

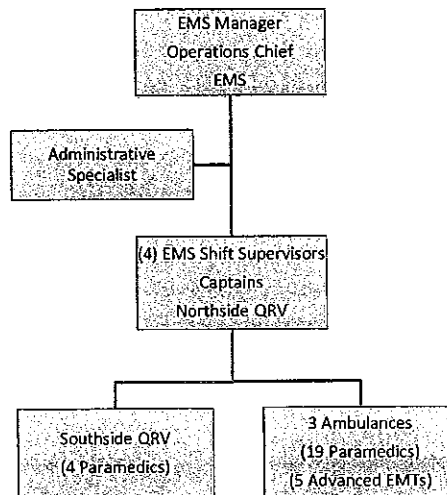
	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	AS OF 4/30/2021 ACTUALS	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
SALARIES	\$ 593,521	\$ 558,884	\$ 593,565	\$ 528,800	\$ 663,229	\$ 683,907	\$ 653,059	\$ 671,551	\$ 671,551	\$ 699,482
SALARIES-OVERTIME	143,394	132,028	115,937	83,581	125,000	125,000	125,000	125,000	125,000	125,000
SALARIES-PART TIME	2,134	-	7,679	4,582	10,000	10,000	5,000	15,000	15,000	15,000
FICA 6.2%	44,583	41,263	42,585	36,681	49,490	49,490	45,684	50,006	50,006	51,738
LOC. GOV. EMP. RETIREMENT	55,665	53,891	63,909	62,385	80,399	80,399	77,883	90,807	90,807	92,866
HOSPITALIZATION-EMPLOYEE	106,113	100,226	98,465	81,438	122,274	122,274	102,471	111,809	111,809	111,809
MEDICARE 1.45%	10,427	9,650	9,959	8,579	11,574	11,574	10,687	11,695	11,695	12,100
LIFE INSURANCE-EMPLOYEE	399	363	358	343	476	476	445	480	480	480
WORKERS COMPENSATION INSURANCE	3,391	3,732	2,720	2,635	3,800	3,800	3,500	3,800	3,800	3,800
401(K) EMPLOYER CONTRIBUTION	13,984	13,397	13,942	12,244	15,765	15,765	15,287	15,931	15,931	16,250
UNIFORMS	4,095	279	4,131	-	1,000	1,000	500	1,000	1,000	1,000
OFFICE SUPPLIES	3,330	1,775	539	4,030	5,000	5,000	4,000	5,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	18,103	10,749	7,942	153	12,000	4,000	18,000	25,000	25,000	25,000
TELEPHONE	2,615	1,923	6,874	10,311	6,000	6,000	10,000	30,000	30,000	30,000
E911 SERVICES	(7,230)	-	-	-	-	-	-	-	-	-
MAINT/REPAIR-EQUIPMENT	2,172	1,492	2,170	153	2,500	2,500	1,500	2,500	2,500	2,500
SOFTWARE MAINTENANCE	-	22,000	38,733	13,205	42,000	27,000	35,000	42,685	42,685	42,685
TRAINING/SCHOOL COSTS	-	760	-	-	-	-	-	-	-	-
FITNESS INCENTIVE	1,503	3,033	2,866	3,627	3,000	4,107	3,700	4,200	4,200	4,200
EQUIPMENT PURCHASE	695	-	-	968	1,600	1,600	1,500	26,670	26,670	26,670
RENTAL EQUIPMENT	-	2,845	5,880	-	-	-	-	-	-	-
MAINTENANCE CONTRACTS	58,584	71,730	80,728	103,477	136,258	125,258	115,000	148,901	148,901	148,901
DUES & SUBSCRIPTIONS	1,006	2,651	364	370	1,100	1,100	1,100	4,015	4,015	4,015
Totals	\$ 1,058,479	\$ 1,032,672	\$ 1,099,345	\$ 957,562	\$ 1,292,465	\$ 1,280,250	\$ 1,239,316	\$ 1,386,050	\$ 1,386,050	\$ 1,418,496

EMERGENCY MEDICAL SERVICES (EMS)

Beaufort County Emergency Medical Services (EMS) strives to provide the highest level of care to the citizens and visitors of Beaufort County in a professional and caring manner. The Department operates at the Emergency Medical Technician - Paramedic (EMT-P) level. This is the highest level of pre-hospital emergency medical care available in the State of North Carolina. Technicians staff three ambulances and two Quick Response Vehicles (QRVs) to respond to E-911 calls for service and provide basic and advanced life-support treatment. Patients are transported to the closest and most appropriate definitive and/or specialized care facility corresponding to their emergency medical needs. The Department also works to promote and educate the public about access to EMS. Through the Medical Director, the EMS Peer Review Committee and the EMS System Plan Oversight Committee, the department works to ensure that the requirements of the NC Office of EMS are met for the County EMS system. EMS is a division of the Beaufort County Office of Emergency Services.

Camie Hedgepeth, Director Emergency Services
 Chris Newkirk, Deputy Director Emergency Services
 Jeffrey Hibbard, EMS Manager
 Angie Chrismon, Administrative Specialist

1420 Highland Dr.
 Washington, North Carolina 27889
 Phone: (252) 940-6512
 Fax: (252) 975-6802



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
34	34	34	34	34	34

EMERGENCY MEDICAL SERVICES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 1,717,643	\$ 1,637,027	\$ 1,738,329	\$ 1,784,867	\$ 1,788,852
Benefits	546,865	617,529	617,529	660,707	660,708
Operating	343,994	392,500	404,769	353,045	353,045
Capital	38,916	18,000	39,701	298,000	298,000
Totals	\$ 2,647,418	\$ 2,665,056	\$ 2,800,328	\$ 3,096,619	\$ 3,100,604

EMERGENCY MEDICAL SERVICES

	2018	2019	2020	AS OF	ORIGINAL	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	BUDGET	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 1,103,102	\$ 1,171,389	\$ 1,212,893	\$ 1,036,344	\$ 1,185,815	\$ 1,287,117	\$ 1,335,825	\$ 1,333,655	\$ 1,333,655	\$ 1,337,640
SALARIES-OVERTIME	323,010	401,812	437,728	234,360	360,000	360,000	360,000	360,000	360,000	360,000
SALARIES-PART TIME	26,632	40,032	67,022	75,827	91,212	91,212	91,212	91,212	91,212	91,212
FICA 6.2%	85,912	95,045	101,399	79,621	101,496	101,496	101,535	110,662	110,662	110,662
LOC. GOV. EMP. RETIREMENT	107,771	122,587	146,309	127,145	157,673	157,673	164,502	193,076	193,076	193,076
HOSPITALIZATION-EMPLOYEE	171,303	180,133	184,239	162,294	237,755	237,755	204,882	230,195	230,195	230,195
MEDICARE 1.45%	20,092	22,228	23,714	18,699	23,737	23,737	23,827	25,881	25,881	25,881
LIFE INSURANCE-EMPLOYEE	798	824	828	784	952	952	101	1,020	1,020	1,020
WORKERS COMPENSATION INSURANCE	65,408	64,869	58,706	64,400	65,000	65,000	65,000	66,000	66,000	66,000
401(K) EMPLOYER CONTRIBUTION	26,906	29,801	31,670	23,530	30,916	30,916	30,407	33,873	33,873	33,873
PROFESSIONAL SERVICE	113	263	188	403	500	500	500	500	500	500
UNIFORMS	8,613	14,252	13,217	11,097	15,000	15,000	15,000	15,000	15,000	15,000
MEDICAL SUPPLIES	53,222	68,588	75,821	74,114	85,000	85,000	85,000	95,000	95,000	95,000
OFFICE SUPPLIES	6,662	5,176	4,871	2,513	5,500	2,500	5,000	5,500	5,500	5,500
PROFESSIONAL DEVELOPMENT	3,130	4,352	1,155	330	6,000	2,000	6,000	6,000	6,000	6,000
TRAVEL-FUEL	30,175	35,582	37,113	28,387	37,000	37,000	37,000	45,000	40,000	40,000
TELEPHONE	7,123	8,495	8,522	7,245	8,800	8,800	8,800	8,800	8,800	8,800
UTILITIES	10,502	10,650	11,080	10,271	16,000	16,000	12,100	15,000	16,000	16,000
PRINTING	2,089	2,546	2,313	1,920	3,000	3,000	3,000	2,000	3,000	3,000
MAINT/REPAIR-BUILDINGS	1,423	2,799	4,011	13,260	6,500	17,369	40,470	8,000	8,000	8,000
MAINT/REPAIR-EQUIPMENT	4,126	5,739	1,039	6,953	7,500	7,500	7,500	8,000	8,000	8,000
MAINT/REPAIR-VEHICLE	18,379	18,316	20,710	33,066	26,000	38,664	40,507	38,000	28,000	28,000
ADVERTISING	170	-	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	5,323	5,238	5,532	6,976	5,600	7,000	5,600	5,600	6,125	6,125
EQUIPMENT PURCHASE	40,931	8,336	9,416	19,705	21,500	21,500	21,500	12,800	12,800	12,800
OFFICE RENT	38,805	38,805	40,984	34,320	37,200	37,200	41,184	41,184	37,200	37,200
RENTAL EQUIPMENT	43,409	44,731	66,404	63,236	68,900	63,236	68,900	56,120	56,120	56,120
CONTRACT SERVICES	33,410	35,606	40,651	4,668	40,500	40,500	40,500	40,500	5,000	5,000
DUES & SUBSCRIPTIONS	480	1,056	968	891	2,000	2,000	2,000	2,000	2,000	2,000
CAPITAL OUTLAY-EQUIPMENT	-	-	-	39,551	18,000	39,701	18,000	20,000	20,000	20,000
CAPITAL OUTLAY-VEHICLES	101,038	231,362	38,916	-	-	-	-	240,000	278,000	278,000
	\$ 2,341,056	\$ 2,670,611	\$ 2,647,418	\$ 2,181,909	\$ 2,665,056	\$ 2,800,328	\$ 2,835,852	\$ 3,111,578	\$ 3,096,619	\$ 3,100,604

EMERGENCY MANAGEMENT

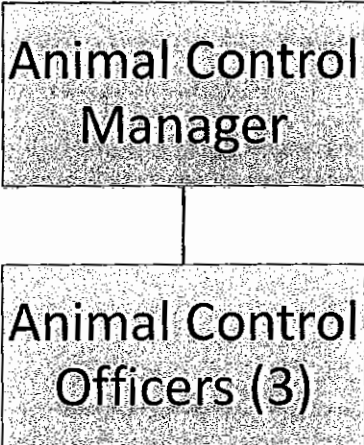
	2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
				ACTUALS	BUDGET	BUDGET				
SALARIES	\$ 201,345	\$ 221,042	\$ 216,071	\$ 187,335	\$ 222,514	\$ 230,758	\$ 236,988	\$ 226,385	\$ 226,385	\$ 231,327
SALARIES-OVERTIME	2,711	16,570	1,142	3,074	2,700	5,700	5,000	2,700	2,700	2,700
SALARIES-PART TIME	-	12,432	8,116	5,095	18,032	15,032	10,000	18,032	18,032	18,032
FICA 6.2%	10,899	13,719	12,192	10,767	15,081	15,081	13,864	15,321	15,321	15,627
LOC. GOV. EMP. RETIREMENT	13,114	14,407	16,473	16,745	20,033	20,033	20,814	22,831	22,831	23,288
HOSPITALIZATION-EMPLOYEE	23,313	23,458	23,464	21,086	27,172	27,172	26,619	26,308	26,308	26,308
MEDICARE 1.45%	2,549	3,209	2,851	2,518	3,527	3,527	3,245	3,583	3,583	3,655
LIFE INSURANCE-EMPLOYEE	95	98	98	95	112	112	122	120	120	120
WORKERS COMPENSATION INSURANCE	565	3,798	758	894	800	800	894	950	950	950
401(K) EMPLOYER CONTRIBUTION	3,469	3,694	3,657	3,287	3,928	3,928	4,085	4,005	4,005	4,085
OFFICE SUPPLIES	3,957	3,315	2,824	4,417	3,450	5,450	4,500	3,450	3,450	3,450
PROFESSIONAL DEVELOPMENT	2,339	3,107	2,630	808	4,500	2,500	3,000	4,500	4,500	4,500
TRAVEL-FUEL	7,338	17,187	11,182	7,844	8,000	8,000	7,500	9,600	9,000	9,000
TELEPHONE	6,168	8,499	7,552	6,069	7,000	7,000	7,000	7,000	7,000	7,000
POSTAGE	142	15	40	49	150	150	75	150	150	150
PRINTING	816	828	13	-	500	500	300	500	500	500
MAINT/REPAIR-BUILDINGS	99	29	477	-	500	500	500	500	500	500
MAINT/REPAIR-EQUIPMENT	8,614	5,875	5,194	5,045	7,800	7,800	7,800	7,800	7,800	7,800
MAINT/REPAIR-VEHICLE	1,509	2,064	2,676	2,332	4,000	4,000	3,000	4,000	4,000	4,000
FREIGHT	-	-	44	-	-	-	-	-	-	-
ADVERTISING	55	-	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	3,988	744	2,264	2,420	2,000	2,000	2,000	2,000	2,000	2,000
LEGAL ADVERTISING	-	333	680	-	-	-	500	500	-	-
TRAINING/SCHOOL COSTS	179	-	-	-	-	-	-	-	-	-
EQUIPMENT PURCHASE	8,933	23,287	58,479	4,936	9,000	9,000	9,000	9,000	9,000	9,000
CONTRACT SERVICES	12,461	17,682	17,647	15,502	18,550	18,550	15,500	18,550	17,680	17,680
DUES & SUBSCRIPTIONS	1,704	1,792	1,737	1,776	2,000	2,000	2,000	2,000	2,000	2,000
CAPITAL OUTLAY-EQUIPMENT	-	-	-	22,050	12,200	24,405	12,200	-	-	-
CAPITAL OUTLAY-VEHICLES	33,895	34,706	37,993	-	-	-	-	-	-	-
GRANT EXPENSES	-	-	-	22,475	-	22,475	22,475	-	-	-
Totals	\$ 350,257	\$ 431,888	\$ 436,252	\$ 346,619	\$ 393,549	\$ 436,473	\$ 418,981	\$ 389,785	\$ 387,815	\$ 393,672

ANIMAL CONTROL

Animal Control provides animal control services to the citizens of Beaufort County. Including but not limited to, animal bites, strays, injured, sick, diseased, dangerous, and rabid animals. Investigate citizen complaints of cruelty/neglect, abandonment, livestock, nuisance, tethering and rabies violations. The Department euthanizes dangerous/vicious animals in a safe, humane manner and incinerates remains for multiple agencies. Animal Control also operates the County Animal Shelter. Officers operate the animal shelter six days a week for adoption services. Animal Control Officers are on call 24/7 for emergencies. Staff transports adopted animals to local veterinary offices for spay/neuter and treatment. Staff also vaccinate/ medicate and care for all animals located at the facility. Animal Control is a division of the Beaufort County Emergency Services Department.

Camie Hedgepeth, Director Emergency Services
 Chris Newkirk, Deputy Director Emergency Services
 Billy Lassiter, Animal Control Manager

 Beaufort County Animal Control
 3931 US Hwy 264 East
 Washington, North Carolina 27889
 Phone: (252) 946-4517
 Fax: (252) 946-6731



FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
4	4	4	4	4	4

ANIMAL CONTROL	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 196,242	\$ 197,812	\$ 213,859	\$ 221,452	\$ 225,881
Benefits	57,420	64,047	64,047	71,050	71,872
Operating	94,384	102,250	102,250	104,520	104,520
Capital	-	-	22,500	30,000	30,000
Totals	\$ 348,046	\$ 364,109	\$ 402,656	\$ 427,022	\$ 432,273

ANIMAL CONTROL

	2018	2019	2020	AS OF	2021	2021	2022	2022	2022	
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 121,426	\$ 127,832	\$ 135,323	\$ 113,739	\$ 131,812	\$ 147,859	\$ 147,859	\$ 155,452	\$ 155,452	\$ 159,881
SALARIES-OVERTIME	19,680	26,901	25,017	18,541	25,000	25,000	25,000	25,000	25,000	25,000
SALARIES-PART TIME	33,637	38,334	35,902	28,561	41,000	41,000	41,000	41,000	41,000	41,000
FICA 6.2%	10,637	11,620	11,873	9,751	12,264	12,264	12,264	13,730	13,730	14,005
LOC. GOV. EMP. RETIREMENT	10,662	12,069	14,445	13,469	15,995	15,995	15,995	20,572	20,572	20,983
HOSPITALIZATION-EMPLOYEE	21,616	23,458	22,631	20,022	27,172	27,172	27,172	26,308	26,308	26,308
MEDI/CARE 1.45%	2,488	2,718	2,777	2,297	2,868	2,868	2,868	3,211	3,211	3,275
LIFE INSURANCE-EMPLOYEE	90	96	96	88	112	112	112	120	120	120
WORKERS COMPENSATION INSURANCE	3,459	4,824	2,390	3,294	2,500	2,500	3,294	3,500	3,500	3,500
401(K) EMPLOYER CONTRIBUTION	2,644	3,095	3,207	2,644	3,136	3,136	3,136	3,609	3,609	3,681
PROFESSIONAL SERVICE-VETERINAR	269	118	587	967	1,500	1,500	1,000	1,500	1,500	1,500
PROFESSIONAL SERVICES - SNIP	10,534	11,488	13,079	11,027	10,000	10,000	10,000	11,000	11,000	11,000
SHELTER KENNEL CARE SUPPLIES	4,707	4,797	3,969	4,556	5,000	5,000	5,500	5,000	5,000	5,000
UNIFORMS	2,025	1,889	2,240	2,238	2,000	2,200	1,850	2,000	2,000	2,000
MEDICAL SUPPLIES	17,652	13,975	15,353	6,419	18,000	13,300	10,000	18,000	18,000	18,000
OFFICE SUPPLIES	1,520	2,360	1,652	1,403	2,500	2,500	2,000	2,500	2,500	2,500
PROFESSIONAL DEVELOPMENT	3,157	3,282	1,566	58	4,000	1,600	3,000	4,000	4,000	4,000
VEHICLE-FUEL	6,930	8,383	10,064	6,653	10,000	10,000	6,500	10,000	10,000	10,000
TELEPHONE	5,707	5,185	4,827	3,965	5,250	5,250	5,500	5,500	5,500	5,500
POSTAGE	59	340	347	137	200	400	300	400	400	400
UTILITIES-ANIMAL CONTROL	28,940	28,199	26,028	22,467	29,000	29,000	29,000	29,000	28,000	28,000
MAINT/REPAIR-BUILDINGS	244	577	1,304	649	1,000	1,000	700	1,000	1,000	1,000
MAINT/REPAIR-EQUIPMENT	729	1,657	281	457	1,400	1,400	200	1,400	1,400	1,400
MAINT/REPAIR-VEHICLE	2,879	1,875	2,783	6,258	2,500	9,000	6,000	2,500	2,500	2,500
ADVERTISING	-	-	107	-	100	100	106	100	100	100
COMPUTER SOFTWARE/SUPPORT	1,296	1,152	1,068	1,238	1,100	1,300	200	1,100	1,100	1,100
EQUIPMENT PURCHASE	8,112	28,890	2,845	1,177	2,000	2,000	1,600	2,000	3,500	3,500
DUMPSTER RENTAL	3,821	882	1,283	1,062	1,500	1,500	1,500	1,500	1,500	1,500
RENTAL EQUIPMENT	1,138	1,131	935	762	1,200	1,200	1,220	1,220	1,220	1,220
CONTRACT SERVICES	2,552	3,030	4,066	3,592	4,000	4,000	4,000	4,300	4,300	4,300
CAPITAL OUTLAY-VEHICLES	32,887	-	-	-	-	22,500	2,500	30,000	30,000	30,000
	\$ 361,495	\$ 370,158	\$ 348,046	\$ 287,491	\$ 364,109	\$ 402,656	\$ 371,376	\$ 426,522	\$ 427,022	\$ 432,273

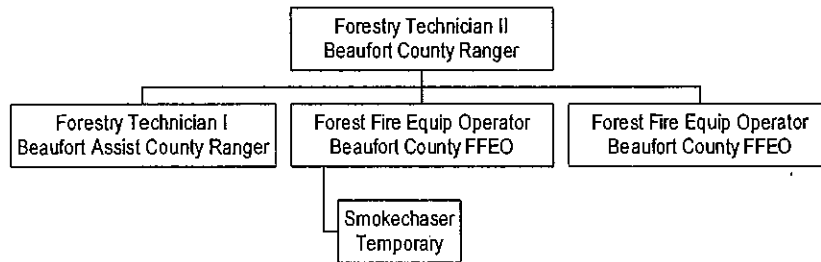
FORESTRY ADMINISTRATION

DESCRIPTION: The North Carolina Forest service mission is to protect, manage and promote forest resources for the citizens of North Carolina. We envision a county with healthy trees and forest that provide essential environmental, economic and social benefits served by a professional workforce recognized as a leader in forest protection, emergency response, resource management and environmental education. Our services are provided in three (3) basic areas: **Forest Management:** we can provide the citizens of Beaufort County with writing woodland management plans, with recommendations for timber sales, tree planting, thinning's, site preparation, insect and disease management and maintain water quality. **Forest Fire Control:** prevention of forest fires through I&E programs at local schools, conducting hazard reduction burns for landowners and fire suppression for all brush and woodland fires. **All Risk Management:** Upon request our agency is available to provide assistants to local state and county emergency management officials during hurricanes, floods, tornados, missing persons, etc.

Logan Matthews, County Ranger

NC Forestry Service, Beaufort County
7542 Hwy 264 East
Washington, North Carolina 27889

Phone: (252) 946-3944
Fax: (252) 964-8644
Email: logan.matthews@ncagr.gov



All expenditures for the NC Forest Service are funded at a rate of 60% by the state of North Carolina and 40% by Beaufort County under Cooperative agreement.

FORESTRY	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
Operating	126,560	159,840	159,840	169,634	169,634
Capital	-	-	-	-	-
Totals	\$ 126,560	\$ 159,840	\$ 159,840	\$ 169,634	\$ 169,634

FORESTRY

	2018	2019	2020	AS OF 4/30/2021	ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
NC FORESTRY SERV.-COUNTY SHARE	\$ 112,577	\$ 120,333	\$ 126,560	\$ 87,201	\$ 159,840	\$ 159,840	\$ 159,840	\$ 169,634	\$ 169,634	\$ 169,634
Totals	\$ 112,577	\$ 120,333	\$ 126,560	\$ 87,201	\$ 159,840	\$ 159,840	\$ 159,840	\$ 169,634	\$ 169,634	\$ 169,634

OTHER EMERGENCY SERVICES

This service area represents the County's contribution to the general operating budgets of other agencies that provide emergency services within Beaufort County. An explanation of the proposed expenditures are listed:

- **Sidney Dive Team** – The Sidney Dive Team is a specialized technical dive team provides diving rescue and recovery operations. The Team provides services in Beaufort County but will also respond to other areas of North Carolina to provide assistance if needed. Beaufort County assists in funding the Team with \$10,000 each year.
- **Volunteer Fire Department Safety House** – The Fire Safety House provides a hands-on learning tool that prepares children for the unexpected and frightening experiences of a fire. Demonstrations are conducted by firefighters and experienced volunteers. The County assists in funding the House with \$3,500 each year.
- **Medical Examiner** – Medical examiners are charged with investigating suspicious deaths in the County. Statewide this accounts for almost 15% of all deaths. Funding in this line item is designated to pay for these services.

OTHER EMERGENCY SERVICES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Sidney Dive Team	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 22,500
VFD Fire Safety House	3,500	3,500	3,500	3,500	3,500
Medical Examiner	29,200	55,000	55,000	55,000	55,000
Totals	\$ 42,700	\$ 68,500	\$ 68,500	\$ 68,500	\$ 81,000

OTHER EMERGENCY SERVICES

	2018	2019	2020	AS OF	ORIGINAL	REVISED	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	4/30/2021	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SIDNEY DIVE TEAM APPROPRIATION	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 22,500
VFD FIRE SAFETY HOUSE	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
PROFESSIONAL SERVICE-MEDICAL	56,250	55,350	29,200	29,100	55,000	55,000	55,000	55,000	55,000	55,000
Totals	\$ 69,750	\$ 68,850	\$ 42,700	\$ 42,600	\$ 68,500	\$ 68,500	\$ 68,500	\$ 68,500	\$ 68,500	\$ 81,000

SPECIAL REVENUES

Special Revenue Funds- Special Revenue Funds account for specific revenue sources that are legally restricted to expenditures for specified purposes.

- E-911 Telephone System – This fund is used to account for revenues and expenses associated with the County’s PSAP system.
- State/Federal Seized Funds – This fund is used to account for revenues and expenses associated with seized drug funds received from the State and Federal government.
- Fire & Rescue Tax Districts – This fund is used to account for tax collections and distributions to the County Fire and Rescue/EMS districts.
- Tax Revaluation Reserve Fund – North Carolina G.S. 153-A-150 mandates that counties set aside funds to finance the octennial reappraisal of real property. Each year a county must appropriate funds to the reappraisal reserve fund in an amount that will accumulate enough to finance the next reappraisal. Once placed in the fund, the monies are restricted for that purpose. The 2026 reappraisal cost is estimated at a total price of \$1,064,900. A contribution of \$162,050 is needed for the next eight years.
- Economic Development Fund – This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities.
- Capital Reserve Fund – This fund is used to account for transfers to the Capital Reserve Fund for future capital purchases such as Voting Machines for Elections.
- HCCBG Aging – This fund is used to account for the Home and Community Care Block Grant services, which are provided to eligible seniors in Beaufort County.
- Healthcare Reserve Fund – This fund is used to account for funds the County received when the trust accounts set up to account for trailing liabilities were closed years after the hospital was transferred to Vidant Health Systems.
- Facility/Capital Reserve Fund- This fund is used to account for transfers equal to \$.01 per \$100 tax valuation for facility/capital improvements.

- EMS Special Revenue Fund – This Fund is used to account for EMS billing related revenue and expenditures. Revenue in this fund will be generated from FCA Collections, Colleton Billing, and the NC Debt Setoff program. Expenditures will include fees for funds collected and pay outs to EMS agencies in which Beaufort County has collected billing funds.
- 4-H Special Revenue Fund – This Fund is used to account for Beaufort County Cooperative Extension programs operated out of these accounts include the (1) Beaufort County 4-H Livestock Show and Sale, (2) Summer Camping, (3) 4-H Clubs, and (4) 4-H Programming. The funds in these special lines are restricted funds. There is no county money in this account.
- Cooperative Extension Special Revenue Fund – This Fund is used to account for Beaufort County Cooperative Extension programs operated out of this account include (1) Agriculture Programming, (2) Horticulture Programming, (3) Master Gardeners, and (4) Family and Consumer Science Programming. The funds in these special lines are restricted funds. There is no county money in this account.
- DSS Representative Payee Special Revenue Fund – This fund is used to account The Department of Social Services serves as representative payee for our wards, Special Assistance In-Home clients and foster children. The funds in these special lines are restricted client funds. There is no county money in this account.

SPECIAL REVENUES

	FY 19-20 Actuals	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21.22 Approved
E-911 Revenues					
E-911 Surcharge	292,304	304,189	304,189	209,672	209,672
Appropriated Fund Balance	0	0	0	0	0
Interest Income	522	0	0	0	0
E-911 FB Appropriated	0	0	21,391	0	0
E-911 Total Revenues	292,826	304,189	325,580	209,672	209,672
Seized Funds Revenues					
Unauthorized Substance Tax	56,874	30,000	30,000	40,000	40,000
Investment Earnings	434	0	0	0	0
Miscellaneous Income	5,314	4,000	4,000	4,000	4,000
Appropriated Fund Balance	0	66,000	125,058	21,000	21,000
Seized Funds Total Revenues	62,622	100,000	159,058	65,000	65,000
Fire Tax District Revenues					
Richlands Fire/Rescue Tax	892,628	890,000	890,000	885,000	836,221
Chocowinity Fire Tax	377,155	368,000	368,000	376,000	376,000
Northside Fire Tax	976,135	948,000	948,000	978,000	978,000
Total Fire Tax Revenues	2,245,918	2,206,000	2,206,000	2,239,000	2,190,221
EMS Tax District Revenues					
Bath Township EMS Tax	398,387	387,000	387,000	395,000	395,000
Chocowinity Township EMS Tax	438,603	428,085	428,085	437,000	437,000
Chocowinity Municipal EMS Tax	34,253	48,000	48,000	35,000	35,000
Long Acre Township EMS Tax	299,315	295,000	295,000	299,000	299,000
Washington Township EMS Tax	207,573	200,000	200,000	200,000	200,000
Pantego Township EMS Tax	158,167	152,000	152,000	175,000	175,000
Pantego Municipal EMS Tax	11,728	15,000	15,000	8,300	8,300
Total EMS Tax Revenues	1,548,026	1,525,085	1,525,085	1,549,300	1,549,300
Tax Revaluation Fund Revenues					
Transfer from General Fund	162,050	162,050	162,050	162,050	162,050
Appropriated Fund Balance	0	0	0	0	0
Total Revaluation Fund Revenues	162,050	162,050	162,050	162,050	162,050
Economic Development Fund Revenues					
Duke Energy Site Readiness Grant	0	0	10,000	0	0
Transfer from General Fund	80,000	80,000	80,000	45,000	45,000
Total Economic Development Fund Revenues	80,000	80,000	90,000	45,000	45,000
Capital Reserve Fund Revenues					
Transfer from General Fund	55,000	55,000	55,000	55,000	55,000
HCCBG – Aging Revenues					
Home Delivered Meals–Contributions	841	1,500	1,500	1,500	1,500
Congregate Meals–Contributions	816	1,500	1,500	1,500	1,500
Transportation–Contributions	109	200	200	200	200
In Home Aide Services-Contributions	-216	50	50	50	50
Congregate Meals-Families 1 st	0	0	19,027	0	0
Home Delivered Meals- Families 1st	0	0	38,055	0	0
Interest Income	166	0	0	0	0
Fund Balance-Appropriated	0	12,325	12,325	12,667	12,667
Transfer from GF	0	0	0	0	0
Total HCCBG – Aging Revenues	1,716	15,575	72,657	15,917	15,917

	FY 19-20 Actuals	FY 20-21 Original	FY 20-21 Revised	FY 21-22 Recommended	FY 21-22 Approved
Healthcare Reserve Fund Revenues					
Investment Earnings	7,396	0	0	0	0
Loan Payments from General Fund	35,421	371,541	371,541	371,540	371,540
Total Health Care Reserve Fund Revenues	42,817	371,541	371,541	371,540	371,540
Facility/Capital Reserve Fund Revenues					
Transfer from General Fund	575,000	575,000	575,000	575,000	575,000
EMS Special Revenue Fund Revenues					
Agency Transport Collections	0	0	0	1,617,281	1,617,281
Debt Setoff Collections	0	0	0	17,185	17,185
SCA Collections	0	0	0	12,063	12,063
Medicaid Cost Settlement	0	0	0	500,000	500,000
Total EMS Special Revenue Fund Revenues	0	0	0	2,146,529	2,146,529
4-H Special Revenue Fund Revenues					
4-H Special Revenue Fund	0	0	0	33,723	33,723
Cooperative Extension Special Revenue Fund Revenues					
Cooperative Extension Special Revenue Fund	0	0	0	37,798	37,798
DSS Representative Payee Special Revenue Fund Revenues					
DSS Representative Payee Special Revenue Fund	0	0	0	149,452	149,452

E-911 Expenditures	FY 19-20 Actuals	FY 20-21 Original	FY 20-21 Revised	FY 21-22 Recommended	FY 21-22 Approved
Implemental Functions	31,023	60,000	80,891	83,894	83,894
Contingency	0	0	0	1,485	1,485
Telephone	65,514	89,000	89,000	81,680	81,680
Software Maintenance	27,664	60,000	60,500	0	0
Hardware Maintenance	13,861	20,000	20,000	27,247	27,247
Furniture	0	1,000	1,000	1,844	1,844
Capital	0	67,189	67,189	0	0
Back-up PSAP	0	2,000	2,000	0	0
Training	4,002	5,000	5,000	13,522	13,522
E-911 Total Exp.	14,064	304,189	325,580	209,672	209,672
Seized Funds Expenditures					
Equipment Purchase	2,695	100,000	142,783	65,000	65,000
Capital Outlay – Equipment	0	0	16,275	0	0
Seized Funds Total Exp.	2,695	100,000	159,058	65,000	65,000
Fire Tax District Expenditures					
Richlands Fire/Rescue Tax	891,909	888,800	888,800	882,000	833,221
Chocowinity Fire Tax	375,525	366,500	366,500	374,900	374,900
Northside Fire Tax	971,869	944,200	944,200	975,100	975,100
DMV Collection Fees (All Districts)	6,615	6,500	6,500	7,000	7,000
Total Fire Tax Exp.	2,245,918	2,206,000	2,206,000	2,239,000	2,190,221
EMS Tax District Expenditures					
Pamlico Beach EMS	35,000	35,000	35,000	10,000	10,000
Bath Community EMS to GF	362,204	351,000	351,000	385,000	385,000
Chocowinity Township EMS	436,722	426,500	426,500	437,000	437,000
Chocowinity Municipal EMS	34,186	47,900	47,900	35,000	35,000
Broad Creek EMS	229,114	225,000	225,000	230,000	230,000
Pinetown EMS	68,568	67,700	67,700	69,000	69,000
Washington Township EMS to GF	206,443	199,000	199,000	200,000	200,000
Pantego Township EMS to GF	157,600	151,500	151,500	168,000	168,000
Pantego Municipal EMS	11,677	14,515	14,515	8,300	8,300
DMV Collection Fees (All Districts)	6,512	6,970	6,970	7,000	7,000
Total EMS Tax Exp.	1,548,026	1,525,085	1,525,085	1,549,300	1,549,300
Tax Revaluation Fund Expenditures					
Transfer to Revaluation Project Fund	0	0	0	0	0
To Fund Balance for 2026 Reval	162,050	162,050	162,050	162,050	162,050
Total Reval Fund Exp.	162,050	162,050	162,050	162,050	162,050
Economic Development Fund Expend.					
Committee of 100 – Industry Ready Bldg. Pymt.	21,855	35,000	35,000	0	0
Airport Grant – City of Washington	45,760	45,000	415,000	45,000	45,000
Duke Energy Site Readiness Grant	0	0	10,000	0	0
Total Economic Development Exp.	67,615	80,000	90,000	45,000	45,000
Capital Reserve Fund Expenditures					
Voting Machine Capital Reserve Exp.	55,000	55,000	55,000	55,000	55,000

	FY 19-20 Actuals	FY 20-21 Original	FY 20-21 Revised	FY 21-22 Recommended	FY 21-22 Approved
HCCBG – Aging Expenditures					
In Home Aide Services	15,930	6,050	6,050	6,347	6,347
Home Delivered Meals Purchases	10,000	6,500	6,500	6,500	6,500
Congregate Meal Purchases	1,059	2,825	2,825	2,870	2,870
Congregate Meals - Families 1st	0	0	19,027	0	0
Home Delivered Meals - Families 1st	0	0	38,055	0	0
Transportation Expenses	720	200	200	200	200
Total HCCBG – Aging Exp.	27,709	15,575	72,657	15,917	15,917
Healthcare Reserve Fund Expenditures					
To Healthcare Fund Balance	0	371,541	371,541	371,540	371,540
Facility/ Capital Reserve Fund Expenditures					
Transfer to Capital Project Fund	575,000	575,000	575,000	575,000	575,000
EMS Special Revenue Fund Expenditures					
Collection Fees	0	0	0	115,000	115,000
Contracted Services	0	0	0	20,000	20,000
EMS District Payments	0	0	0	1,531,529	1,531,529
Medicaid Cost Settlement	0	0	0	480,000	480,000
Total EMS Special Revenue Fund Exp.	0	0	0	2,146,529	2,146,529
4-H Special Revenue Fund Expenditures					
4-H Special Revenue Fund	0	0	0	33,723	33,723
Cooperative Extension Special Revenue Fund Expenditures					
Cooperative Extension Special Revenue Fund	0	0	0	37,798	37,798
DSS Representative Payee Special Revenue Fund Expenditures					
DSS Representative Payee Special Revenue Fund	0	0	0	149,452	149,452

EMERGENCY TELEPHONE SYSTEM FUND (ETSF)

Description: The original intention of the Emergency Telephone System Fund was to make Enhanced 911 (E-911) services available for all Beaufort County residents and visitors. This critical service allows telecommunicators to identify the caller's location without the caller verbally explaining the location of the incident. The County E-911 Center is also Wireless Phase II compliant, which allows telecommunicators to see wireless phone caller location information by utilizing the GIS mapping system.

History: In 1989 the General Assembly authorized counties and cities to impose a charge on telephone subscribers to pay for certain costs associated with E-911 services. The charge was collected by the local telephone company and remitted to the county or city. The funds were used either for non-recurring costs of establishing an E-911 system, such as the lease or purchase of equipment, or to pay charges associated with the continued operation of fixed-end equipment and charges imposed by the telephone company for the operation of the service.

On September 25, 1998, the General Assembly approved Senate Bill 1242, establishing the Enhanced 911 Wireless Fund and the North Carolina Wireless 911 Board. The objective of the act was to provide for an enhanced wireless 911 system for the use of personal cellular communications services and other wireless telephone customers in response to the mandate by the FCC in Docket 94-102. On July 27, 2007, the General Assembly revised NCGS 62A, creating a 911 Board with responsibility for both wireline and wireless 911 in North Carolina and a single, statewide service charge per connection for any type of voice communication service provider effective January 1, 2008. The service charge was initially set at \$0.70, but as noted below, is currently \$0.60.

The proceeds from this service charge are deposited into a fund administered by the North Carolina 911 Board. The 911 Board monitors the revenues generated by the service charge. If the 911 Board determines that the rate produces revenue in excess of the amount needed, the 911 Board must reduce the rate. The reduced rate must ensure full cost recovery for voice communications service providers and for primary PSAPs over a reasonable period of time. A change in the amount of the rate becomes effective only on July 1 of any given year. During the 2010 fiscal year the 911 Board determined a reduction in the service charge from \$0.70 to \$0.60 would provide sufficient revenue, and implemented that change effective July 1, 2010.

Current and future considerations:

Back-up PSAPs – During the 2014 legislative session, S797 (911 Board/Back-up PSAPs) originated out of the Joint Legislative Oversight Committee on Information Technology following reports of several hours of 911 system outages in various counties across the state. The legislation provides that a Primary Public Safety Answering Point (PSAP) “must have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP.” Back-up PSAP is defined as “the capability to operate as part of the 911 System and all other features of its associated primary PSAP.” The term also includes a “PSAP that receives 911 calls only when they are transferred from the primary PSAP or on an alternate routing basis when calls cannot be completed to the primary PSAP.”

The back-up PSAP requirement does not mandate that each primary PSAP have a separate brick and mortar facility to serve as its back-up. The requirement may be satisfied through the use of another PSAP or simply a plan that provides some means for rerouting 911 calls. Failure to comply with this requirement may result in the 911 Board's decision to reduce, suspend or terminate 911 Fund distributions to the primary PSAP made on or after July 1, 2016. The Sheriff's Office is in the process of finalizing and submitting its back-up PSAP plan to the State.

Next Generation 911 – Next Generation 911 (NG911) is the next evolution of the E-911 system. NG911 will enhance the 911 system to create a faster, more flexible, resilient, and scalable system that allows 911 to keep up with communication technology used by the public. Put simply, NG911 is an Internet Protocol (IP)-based system that allows digital information (e.g., voice, photos, videos, text messages) to flow seamlessly from the public, through the 911 network, and on to emergency responders. While the technology to implement NG911 systems is available now, the transition to NG911 involves much more than just new computers. Implementing NG911 will include activities of many people, who will coordinate efforts to plan and deploy a continually evolving system of hardware, software, standards, policies, protocols and training.

E911

	2018	2019	2020	2021	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
REVENUES										
E911 SURCHARGE	\$ 189,186	\$ 229,761	\$ 292,304	\$ 202,793	\$ 304,189	\$ 304,189	\$ 304,189	\$ 209,672	\$ 209,672	\$ 209,672
APPROPRIATED FUND BALANCE	-	-	-	-	-	21,391	21,391	-	-	-
INVESTMENT EARNINGS	-	290	522	270	-	-	482	-	-	-
TOTALS	\$ 189,186	\$ 230,051	\$ 292,826	\$ 203,062	\$ 304,189	\$ 325,580	\$ 326,062	\$ 209,672	\$ 209,672	\$ 209,672
EXPENDITURES										
IMPLEMENTAL FUNCTIONS	\$ -	\$ 33,180	\$ 31,023	\$ 35,631	\$ 60,000	\$ 80,891	\$ 34,531	\$ 83,894	\$ 83,894	\$ 83,894
TELEPHONE	75,634	84,079	65,514	36,945	89,000	89,000	61,615	81,680	81,680	81,680
E911 SERVICES	8,212	-	-	-	-	-	-	-	-	-
HARDWARE MAINTENANCE	49,777	3,753	13,861	4,355	20,000	20,000	3,792	-	-	-
SOFTWARE MAINTENANCE	57,083	69,183	27,665	60,210	60,000	60,500	58,210	27,247	27,247	27,247
TRAINING/SCHOOL COSTS	850	-	4,002	1,770	5,000	5,000	1,890	13,522	13,522	13,522
FURNITURE	-	2,191	-	-	1,000	1,000	-	1,844	1,844	1,844
CAPITAL OUTLAY-EQUIPMENT	267,443	29,716	-	-	67,189	67,189	-	-	-	-
BACK-UP PSAP	-	-	-	-	2,000	2,000	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-	1,485	1,485	1,485
TOTALS	\$ 458,999	\$ 222,101	\$ 142,064	\$ 138,910	\$ 304,189	\$ 325,580	\$ 160,038	\$ 209,672	\$ 209,672	\$ 209,672

DRUG SEIZURES

	2018	2019	2020	2021	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
REVENUES										
UNAUTHORIZED SUBSTANCE TAX	\$ 27,704	\$ 17,694	\$ 56,874	\$ 32,296	\$ 30,000	\$ 30,000	\$ 42,000	\$ 40,000	\$ 40,000	\$ 40,000
INVESTMENT EARNINGS	-	504	434	119	-	-	180	-	-	-
MISCELLANEOUS INCOME	9,637	4,852	5,314	6,880	4,000	4,000	7,000	4,000	4,000	4,000
APPROPRIATED FUND BALANCE	-	-	-	-	66,000	125,058	-	21,000	21,000	21,000
TOTALS	\$ 37,341	\$ 23,050	\$ 62,622	\$ 39,294	\$ 100,000	\$ 159,058	\$ 49,180	\$ 65,000	\$ 65,000	\$ 65,000
EXPENDITURES										
EQUIPMENT PURCHASE	\$ 26,365	\$ 59,768	\$ 2,695	\$ 90,584	\$ 100,000	\$ 142,783	\$ 142,783	\$ 65,000	\$ 65,000	\$ 65,000
CAPITAL OUTLAY-EQUIPMENT	37,615	-	-	16,275	-	16,275	16,275	-	-	-
CAPITAL OUTLAY-VEHICLES	18,091	-	-	-	-	-	-	-	-	-
TOTALS	\$ 82,071	\$ 59,768	\$ 2,695	\$ 106,859	\$ 100,000	\$ 159,058	\$ 159,058	\$ 65,000	\$ 65,000	\$ 65,000

HCCBG - AGING

The Beaufort County Department of Social Services is the Lead Agency and a provider for Home and Community Care Block Grant services in Beaufort County. HCCBG services are provided to eligible seniors in Beaufort County with the goal of maintaining their independence and allowing them to remain in their own home. Recipients of HCCBG services have the opportunity to give monetary contributions for the services but are not required to do so. These contributions are used to expand HCCBG services.

HCCBG Services include:

- Congregate Nutrition and Home Delivered Meals – meal provided to an older adult, either in a group setting or to their home, that provides 1/3 of the recommended daily dietary allowance
- In-Home Aide – aide services provided to assist with essential home management, personal care and/or supervision to enable the older adult to remain in their own home
- Transportation – provides travel to and from a community resource such as medical appointments, the nutrition site, or other areas for older adults to access services and activities for daily living
- Information and Case Assistance – information about programs and services and how to obtain those services are provided to older adults and their families

HCCBG-AGING

	2018	2019	2020	2021	2021	2021	2022	2022	2022
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
REVENUES									
HOME DELIVERED MEALS-CONTRIBUT	\$ 2,192	\$ 1,143	\$ 841	\$ 1,500	\$ 1,500	\$ 500	\$ 1,500	\$ 1,500	\$ 1,500
CONGREGATE MEALS-CONTRIBUTIONS	2,006	1,556	816	1,500	1,500	800	1,500	1,500	1,500
TRANSPORTATION-CONTRIBUTIONS	164	163	109	200	200	-	200	200	200
IN HOME AIDE SERVICES-CONTRIBU	-	293	(216)	50	50	-	50	50	50
CONGREGATE MEALS-FAMILIES 1ST	-	-	-	-	19,027	-	-	-	-
HOME DELIVERED MEALS-FAM.1ST	-	-	-	-	38,055	-	-	-	-
INTEREST INCOME	-	-	166	-	-	-	-	-	-
FUND BALANCE-APPROPRIATED	-	-	-	12,325	12,325	-	12,667	12,667	12,667
	\$ 4,362	\$ 3,155	\$ 1,716	\$ 15,575	\$ 72,657	\$ 1,300	\$ 15,917	\$ 15,917	\$ 15,917
TRANSFER FROM GENERAL FUND									
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENSES									
IN HOME AIDE SERVICES	\$ 200	\$ 10,399	\$ 15,930	\$ 6,050	\$ 6,050	\$ 1,000	\$ 6,347	\$ 6,347	\$ 6,347
HOME DELIVERED MEAL PURCHASES	2,500	10,071	10,000	6,500	6,500	-	6,500	6,500	6,500
CONGREGATE MEAL PURCHASES	2,500	9,308	1,059	2,825	2,825	200	2,870	2,870	2,870
CONGREGATE MEALS-FAMILIES 1ST	-	-	-	-	19,027	-	-	-	-
HOME DELIVERED MEALS-FAM. 1ST	-	-	-	-	38,055	-	-	-	-
TRANSPORTATION EXPENSES	1,000	-	720	200	200	-	200	200	200
	\$ 6,200	\$ 29,778	\$ 27,709	\$ 15,575	\$ 72,657	\$ 1,200	\$ 15,917	\$ 15,917	\$ 15,917

EMS SPECIAL REVENUE FUND

Beginning in FY 21-22, General Accounting Standards Board Rules 84 and 87 state that representative payee funds must be accounted for as a Special Revenue Fund of the County that is annually budgeted. This fund will be specific for EMS billing related revenue and expenditures. Revenue in this fund will be generated from FCA Collections, Colleton Billing, and the NC Debt Setoff program. Expenditures will include fees for funds collected and pay outs to EMS agencies in which Beaufort County has collected billing funds.

4-H SPECIAL REVENUE FUND

Beginning in FY 21-22, General Accounting Standards Board Rules 84 and 87 state that certain funds must be accounted for as a Special Revenue Fund of the County and be annually budgeted. There will be eight new lines in the general ledger, four for special expenditures, and four for special revenue. Beaufort County Cooperative Extension programs operated out of these accounts include the (1) Beaufort County 4-H Livestock Show and Sale, (2) Summer Camping, (3) 4-H Clubs, and (4) 4-H Programming. The funds in these special lines are restricted funds. There is no county money in this account.

As an informal educational program 4-H is open to all young people in Beaufort County between the ages of 5 through 18. Trained volunteers serve as mentors and coaches as they guide youth and develop new skills while having fun learning through over 260 areas of 4-H curriculum. The Beaufort County 4-H Program is a real asset to Beaufort County. For over 100 years, 4-H has been working to produce well-rounded, productive, and responsible citizens. 4-H embodies many program areas, including traditional community 4-H clubs and project clubs, special interest programs, 4-H camps, 4-H Livestock Shows, and school enrichment curricula.

COOPERATIVE EXTENSION SPECIAL REVENUE FUND

Beginning in FY 21-22, General Accounting Standards Board Rules 84 and 87 state that certain funds must be accounted for as a Special Revenue Fund of the County and be annually budgeted. There will be eight new lines in the general ledger, four for special expenditures, and four for special revenue. Beaufort County Cooperative Extension programs operated out of this account include (1) Agriculture Programming, (2) Horticulture Programming, (3) Master Gardeners, and (4) Family and Consumer Science Programming. The funds in these special lines are restricted funds. There is no county money in this account.

Agriculture: Beaufort County farmers and agribusinesses receive great value from extension programs. Whether the platform involves one-on-one problem-solving, winter educational meetings, or large scale field day events, we strive to deliver educational programs which benefit agriculture in the county and region. We work hard to educate growers and landowners about environmental stewardship, and the proper use of fertilizers and pesticides, in order to protect individual and publically-owned properties and waters. Our on-farm demonstration program brings new technologies to light, so farmers can decide if implementation is feasible and profitable. We represent the only source of unbiased, research-based information available to growers in an industry that represents over \$120,000,000 each year to the county economy.

Horticulture and Master Gardeners: Homeowners in Beaufort County rely on Extension Agents for educational programs related to vegetable gardens and landscapes. With so many products available commercially, questions about product selection and use for various disease and insect issues in the yard are addressed each year with advice specific to our growing conditions and climate. In addition, variety selection for grasses, trees, and shrubs are aided through consultation with our knowledgeable staff, which includes our highly trained "Master Gardener" volunteers. The safe and environmentally-sound use of pesticides and fertilizers is a major part of our work in consumer and commercial horticulture.

Family and Consumer Sciences: Family and Consumer Sciences (FCS) takes a holistic approach to the development of programming that is designed to improve the well-being of Beaufort County residents. The FCS Agent plans, implements and evaluates research-based educational programs tied to community needs and directed toward families and individuals. The core of Beaufort County FCS programs is nutrition, health, food safety, food preservation, and local foods systems. Thus, the Extension Agent with FCS responsibilities shares evidence-based programming in to improve the everyday knowledge and skills of families as it relates to selection, preparation and storage of safe, healthy food.

DSS REPRESENTATIVE PAYEE SPECIAL REVENUE FUND

Beginning in FY 21-22, General Accounting Standards Board Rules 84 and 87 state that representative payee funds must be accounted for as a Special Revenue Fund of the County that is annually budgeted. There will be two new lines in the general ledger, a special expenditure, and a special revenue line. The Department of Social Services serves as representative payee for our wards, Special Assistance In-Home clients and foster children. The funds in these special lines are restricted client funds. There is no county money in this account.

CAPITAL PROJECTS

Capital Project Funds- Capital Project Funds are used to account for revenues and expenditures associated with large facility improvements and capital expenditures. The capital project fund is a multi-year fund in which the budgetary appropriations last the life of the project.

- **Capital Facility/Improvements Fund** – This fund is used to account for facility upgrades and improvements as well as other large capital needs of the County.

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Capital Project Funds	FY 19-20 Actuals	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21.22 Approved
Capital/Facility Improvements Fund Revenues					
Transfer from Capital Reserve Fund	575,000	575,000	575,000	575,000	575,000
Capital/Facility Improvements Expenditures					
Building Improvements	575,000	575,000	575,000	574,403	574,403
Contingency	0	0	0	597	597
Total Expenditures	575,000	575,000	575,000	575,000	575,000

FY22 Capital Fund Request

Expansion Request #	Description	Amount	Running Total
1	Tideland - Outpatient Roof	\$188,903.00	\$188,903.00
2	BCSO Interior Improvements	\$150,000.00	\$338,903.00
3	Maintenance Shop Exterior	\$65,000.00	\$403,903.00
4	CH Annex Window Replacement	\$80,500.00	\$484,403.00
5	Card Access - Admin,Maint,Seaboard,Annex	\$55,000.00	\$539,403.00
6	Fransisco Window Replacement & Paint	\$35,000.00	\$574,403.00
TOTAL		\$574,403.00	

WATER

Historically, Beaufort County Water has consisted of seven independent water districts. These Districts were formed at different times with the first created in 1989. Each District continues to be a separate legal entity. In the FY 18/19 budget, the seven districts were consolidated into one operational entity through an interlocal operating agreement. This created operational efficiencies and allows the system to charge a uniform rate. The transition to a uniform rate has been occurring the past few years and is forecasted to be complete in FY23.

In addition to the general maintenance and upkeep of the system, the Water Division of the Public Works Department is also in the midst of six capital improvement projects. These projects include the conversion from gas chlorine to liquid chlorine for disinfection purposes, the installation of stand-by generators, and the expansion and renovation of booster pump stations, valve stations, and treatment plants.

Christina Smith, Public Works Director
 West Overman, Public Works Deputy Director
 Erick Jennings, Water Systems Manager

111 West 2nd Street
 Washington, North Carolina 27889

Phone: (252) 975-0720

Fax: (252) 975-0489

Email: Christina.smith@co.beaufort.nc.us

West.overman@co.beaufort.nc.us

Erick.jennings@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Recommended	FY 21-22 Approved
28	28	28	27 **	27**	27**

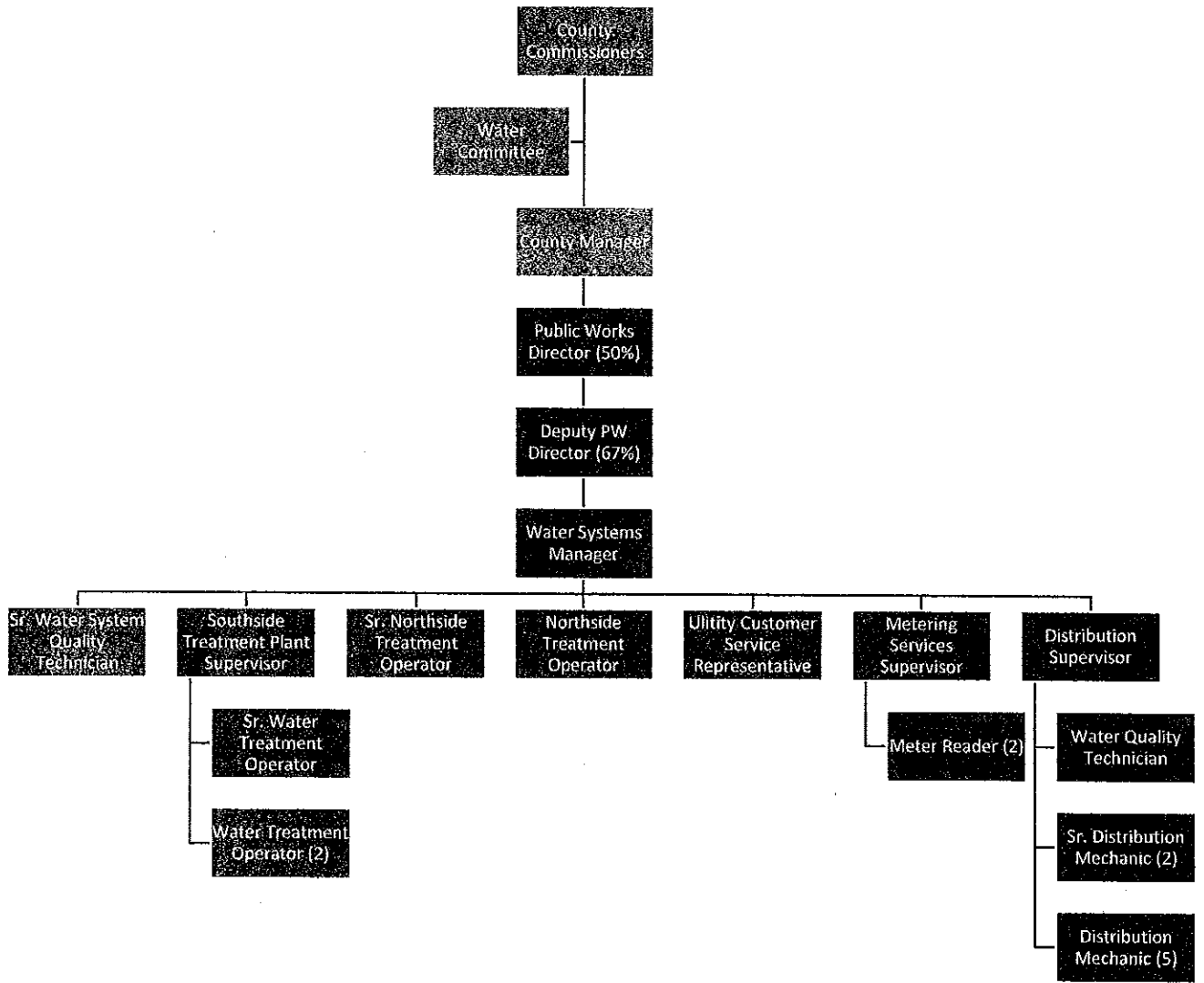
** The Customer Service division of the Water Department is now part of the Finance Department; however, the salary and benefit expenses for these positions are cost allocated directly to the Water Fund.

WATER REVENUES

FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
\$7,625,849	\$7,570,091	\$7,792,946	\$8,011,000	\$8,085,108

WATER EXPENSES

WATER	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 939,778	\$ 1,038,381	\$ 1,031,038	\$ 1,159,772	\$ 1,203,863
Benefits	578,496	437,519	423,588	470,064	475,081
Operating	4,463,189	2,808,621	2,884,769	3,088,145	3,113,145
Debit Service	1,488,861	3,181,570	3,181,570	3,109,665	3,109,665
Fund Balance Reserve	75,000	-	80,243	-	-
Contingency	-	50,000	50,000	22,366	22,366
Capital	-	54,000	141,738	160,988	160,988
Totals	\$ 7,545,324	\$ 7,570,091	\$ 7,792,946	\$ 8,011,000	\$ 8,085,108



BEAUFORT COUNTY WATER DISTRICT

	2018	2019	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ -	\$ 854,164	\$ 736,825	\$ 948,381	\$ 951,038	\$ 880,000	\$ 1,069,772	\$ 1,069,772	\$ 1,113,863
SALARIES-OVERTIME	-	76,297	47,022	80,000	80,000	65,000	80,000	80,000	80,000
SALARIES-PART TIME	-	2,324	-	10,000	-	-	10,000	10,000	10,000
COMPENSATED ABSENCES ADJ	-	17,068	-	-	-	-	-	-	-
FICA 6.2%	-	54,217	44,713	64,341	64,341	55,000	71,906	71,906	73,384
LOC. GOV. EMP. RETIREMENT	-	72,410	79,874	104,895	104,895	95,000	131,074	131,074	133,791
LGERS PENSION EXPENSE	-	93,709	-	-	-	-	-	-	-
LGERS CY CONTRIBUTIONS	-	(72,410)	-	-	-	-	-	-	-
HOSPITALIZATION-EMPLOYEE	-	173,531	145,418	204,945	189,945	175,000	198,428	198,428	198,428
OPEB EXPENSE	-	104,902	-	-	-	-	-	-	-
CY PREMIUMS PAID - OPEB	-	(24,496)	-	-	-	-	-	-	-
MEDICARE 1.45%	-	12,680	10,629	15,047	15,047	14,000	16,817	16,817	17,163
LIFE INSURANCE-EMPLOYEE	-	619	553	733	733	675	785	785	785
WORKERS COMPENSATION INSURANCE	-	36,020	28,059	26,990	28,059	28,059	28,059	28,059	28,059
401(K) EMPLOYER CONTRIBUTION	-	17,088	14,604	20,568	20,568	18,000	22,995	22,995	23,471
PROF.SERVICE-AUDIT/ACCOUNTING	-	3,229	42,554	3,500	68,500	23,000	3,500	3,500	3,500
PROFESSIONAL SERVICE-ENG/TEST	-	4,533	11,440	27,000	33,140	6,000	27,000	27,000	27,000
ADMINISTRATIVE COST TO GF	-	220,086	192,058	256,077	256,077	256,077	256,077	240,216	240,216
UNIFORMS	-	15,686	16,918	20,320	20,320	19,000	20,320	20,320	20,320
SUPPLIES-MAINT./REPAIR	-	16,078	12,745	20,548	20,548	20,548	20,000	20,000	20,000
OFFICE SUPPLIES	-	3,402	3,182	3,000	3,500	3,500	3,500	3,500	3,500
SUPPLIES-TREATMENT	-	137,983	173,079	168,717	183,017	183,017	174,420	174,420	174,420
SUPPLIES-DISTRIBUTION	-	119,824	157,973	145,000	170,607	145,000	145,000	195,000	195,000
WATER PURCHASE	-	895,058	715,621	845,000	845,000	1,053,335	955,000	955,000	955,000
PROFESSIONAL DEVELOPMENT	-	7,333	2,624	12,000	10,001	5,200	12,000	12,000	12,000
TRAVEL-FUEL	-	70,623	40,338	72,000	72,000	58,000	68,000	68,000	68,000
TELEPHONE	-	37,791	32,736	44,000	44,000	45,000	47,000	47,000	47,000
POSTAGE	-	66,922	50,392	68,000	68,000	66,400	68,400	68,400	68,400
UTILITIES	-	180,366	163,000	167,890	167,890	205,100	211,250	211,250	211,250
MAINT/REPAIR-BUILDINGS	-	27,133	55,311	58,086	55,361	55,210	51,615	51,615	51,615
MAINT/REPAIR	-	109,145	74,373	110,000	101,437	85,000	94,168	94,168	94,168
MAINT/REPAIR-SCADA	-	8,425	14,162	40,000	40,000	15,000	25,000	25,000	25,000
MAINT/REPAIR-WATER TANKS	-	162,544	168,410	168,410	168,410	168,410	172,620	172,620	172,620
MAINT/REPAIR-VEHICLE	-	29,358	30,400	30,000	30,000	27,000	30,000	30,000	30,000
COMPUTER SOFTWARE/SUPPORT	-	34,367	70,175	76,940	76,940	78,617	98,582	98,582	123,582
LEGAL ADVERTISING	-	1,592	-	1,200	1,200	-	1,000	1,000	1,000
TEMPORARY EMP.SERVICES	-	67,038	-	15,000	-	-	-	-	-
WATER BILLING SERVICE	-	18,984	17,086	20,000	20,000	23,310	24,010	24,010	24,010
EQUIPMENT PURCHASE	-	21,894	18,117	36,102	27,539	27,500	17,050	17,050	17,050
EQUIPMENT PURCHASE-TREATMENT	-	-	14,620	21,902	17,253	17,200	22,444	22,444	22,444
RENTAL EQUIPMENT	-	28,950	28,189	35,200	35,200	30,200	35,200	35,200	35,200
CONTRACT SERVICES	-	39,588	55,215	64,450	61,650	80,307	79,650	79,650	79,650
CONTRACTS-LANDSCAPE	-	43,628	48,818	50,000	50,000	50,000	50,000	50,000	50,000
CONTRACTS-TESTING SERVICES	-	22,749	30,000	30,000	30,000	30,000	33,000	33,000	33,000
CONTRACTS-BORING SERVICES	-	13,000	20,900	12,000	20,900	20,900	23,000	23,000	23,000
PERMITS	-	6,485	6,581	7,100	7,100	7,100	7,100	7,100	7,100
INSURANCE AND BONDS	-	114,591	178,674	119,379	119,379	178,674	184,034	204,000	204,000
INSURANCE DEDUCTIBLES	-	1,000	-	-	-	-	-	-	-
INSURANCE DEDUCTIBLES	-	-	-	2,000	2,000	-	2,000	2,000	2,000
CREDIT CARD FEES (BANK CHARGE)	-	45,330	44,671	46,000	46,000	58,545	60,300	60,300	60,300
DEPRECIATION EXPENSE	-	2,161,944	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	(89,757)	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	1,940	1,042	3,800	3,800	2,300	3,800	3,800	3,800
CAPITAL OUTLAY-EQUIPMENT	-	-	59,928	-	64,378	64,378	78,403	78,403	78,403
CAPITAL OUTLAY-VEHICLES	-	-	76,405	54,000	77,360	76,410	82,585	82,585	82,585
PROPOSED NEW DEBT SERVICE	-	-	-	-	-	-	-	97,740	97,740
PRINCIPAL H-LRX-F-11-1735	-	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000
PRINCIPAL H-LRX-F-11-1741	-	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000
PRINCIPAL BOND-WDI	-	-	-	140,000	140,000	140,000	150,000	-	-
PRINCIPAL BOND-WDII	-	-	-	200,000	200,000	200,000	200,000	-	-
PRINCIPAL BOND-WD III	-	-	-	230,000	230,000	230,000	230,000	-	-
PRINCIPAL BOND-WDIV	-	-	-	240,000	240,000	240,000	250,000	-	-
PRINCIPAL BOND-WDV	-	-	-	115,000	115,000	115,000	120,000	-	-
PRINCIPAL BOND-WDVI	-	-	-	250,000	250,000	250,000	265,000	-	-
PRINCIPAL BOND-WDVII	-	-	-	170,000	170,000	170,000	180,000	-	-
PRINCIPAL-BANK OF AMERICA	-	-	250,000	300,000	300,000	300,000	300,000	300,000	300,000
PRINCIPAL H-SRP-D-17-0090	-	-	-	-	-	4,029	4,029	4,029	4,029

		2018	2019	2020	AS OF	2021	2021	2021	2022	2022	2022
		ACTUALS	ACTUALS	ACTUALS	4/30/2021	ORIGINAL	REVISED	PROJECTED	REQUESTED	RECOMMENDED	APPROVED
607130	571331 PRINCIPAL H-SRP-D-17-0091	-	-	-	-	-	-	6,888	6,888	6,888	6,888
607130	571332 PRINCIPAL H-SRP-D-17-0085	-	-	-	-	-	-	4,121	4,121	4,121	4,121
	PRINCIPAL 2021 LOSBS REFUNDING	-	-	-	-	-	-	1,825,000	1,825,000	1,825,000	1,825,000
607130	572000 INTEREST-BOND	-	137,705	-	-	-	-	-	-	-	-
607130	572101 INTEREST-BOND-WDI	-	185,263	180,063	87,231	174,463	174,463	174,463	167,463	-	-
607130	572102 INTEREST-BOND-WDII	-	131,800	124,200	59,200	116,400	116,400	116,400	106,400	-	-
607130	572103 INTEREST-BOND-WDIII	-	160,700	152,300	71,650	143,300	143,300	143,300	131,800	-	-
607130	572104 INTEREST-BOND-WDIV	-	259,850	251,250	121,125	242,250	242,250	242,250	230,250	-	-
607130	572105 INTEREST-BOND-WDV	-	121,331	117,131	56,366	112,732	112,732	112,732	106,981	-	-
607130	572106 INTEREST-BOND-WDVI	-	356,781	347,581	168,891	337,782	337,782	337,782	325,281	-	-
607130	572107 INTEREST-BOND-WDVII	-	184,175	177,975	85,688	171,375	171,375	171,375	162,875	-	-
607130	572125 INTEREST-BANK OF AMERICA	-	123,011	138,351	107,591	128,268	128,268	128,268	118,175	118,175	118,175
	INTEREST 2021 LOSBS REFUNDING	-	-	-	-	-	-	643,712	643,712	643,712	643,712
607130	580009 NC DOT RELOCATION/PROJECTS	-	-	-	4,444	8,000	8,000	2,575	8,000	8,000	8,000
607130	598606 TO WATER DISTRICT PROJECT FUND	-	23,030	75,000	-	-	80,243	-	-	-	-
607130	599001 HURRICANE FLORENCE EXPENSE	-	6,166	-	-	-	-	-	-	-	-
607130	599002 HURRICANE DORIAN EXPENSE	-	-	9,707	-	-	-	-	-	-	-
607130	599003 HURRICANE ISAIAS	-	-	-	23	-	-	-	-	-	-
607130	599050 FUEL SPILL EXPENSES	-	220	-	-	-	-	-	-	-	-
607130	599100 CONTINGENCY	-	-	-	-	50,000	50,000	-	-	22,366	22,366
TDTAL	BEAUFOI Totals	\$ -	\$ 7,736,995	\$ 7,545,324	\$ 4,856,842	\$ 7,570,091	\$ 7,792,946	\$ 10,183,867	\$ 10,462,839	\$ 8,011,000	\$ 8,085,108

SOLID WASTE

Beaufort County currently contracts with Republic Services to provide disposal of the County's solid waste. Republic Services handles approximately 26,000 tons of waste annually and employs approximately 45 employees in Beaufort County. Republic Services maintains eleven convenience sites throughout the County and a transfer station on Flanders Filters Road. Attendants are present at all sites to direct and maintain the sites, but all convenience centers are self-service.

The County also maintains an active vegetative debris landfill, a scrap tire recycling area, and an inactive MSW landfill. Tar Landing Company is contracted to operate and maintain these functions.

The Public Works Director and an Accounting Technician manage these contracts and issues related to Solid Waste; and a small percentage of their salaries and benefits are allocated to Solid Waste beginning in FY 18/19.

Christina Smith, Public Works Director
West Overman, Deputy Public Works Director

Solid Waste
123 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-9624

Fax: (252) 940-6159

Email: Christina.Smith@co.beaufort.nc.us

SOLID WASTE REVENUES	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Total Revenues	\$ 3,931,577	\$ 3,946,161	\$ 3,950,124	\$ 4,083,733	\$ 4,302,912

SOLID WASTE	FY 19-20 Actual	FY 20-21 Original	FY 20-21 Amended	FY 21-22 Recommended	FY 21-22 Approved
Personnel	\$ 12,911	\$ 39,834	\$ 39,834	\$ 33,977	\$ 35,337
Benefits	3,381	11,144	11,144	9,994	10,137
Operating	3,595,067	3,895,183	3,899,146	4,027,409	4,245,085
Capital	-	-	-	-	-
Contingency	-	-	-	12,353	12,353
Totals	\$ 3,611,359	\$ 3,946,161	\$ 3,950,124	\$ 4,083,733	\$ 4,302,912

SOLID WASTE/LANDFILL

	2018	2019	2020	AS OF 4/30/2021	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2021 PROJECTED	2022 REQUESTED	2022 RECOMMENDED	2022 APPROVED
		ACTUALS	ACTUALS	ACTUALS						
SALARIES	\$ -	\$ 9,526	\$ 12,431	\$ 22,488	\$ 38,409	\$ 38,409	\$ 38,409	\$ 33,977	\$ 33,977	\$ 35,337
SALARIES-PART TIME	-	850	480	-	1,425	1,425	1,425	-	-	-
FICA 6.2%	-	628	776	1,250	2,470	2,470	2,470	2,107	2,107	2,149
LOC. GOV. EMP. RETIREMENT	-	743	1,120	2,292	3,918	3,918	3,918	3,873	3,873	3,950
HOSPITALIZATION-EMPLOYEE	-	612	1,077	2,047	3,395	3,395	3,395	2,828	2,828	2,828
MEDICARE 1.45%	-	147	182	307	578	578	578	493	493	503
LIFE INSURANCE-EMPLOYEE	-	3	4	8	15	15	15	13	13	13
401(K) EMPLOYER CONTRIBUTION	-	191	221	458	768	768	768	680	680	694
ADMINISTRATIVE COST TO GF	-	84,301	84,301	65,774	87,699	87,699	87,699	87,699	88,544	88,544
SOLID WASTE-LANDFILL CONTRACT	48,400	54,917	58,011	53,746	58,080	58,080	80,000	120,000	260,500	260,500
PROFESSIONAL DEVELOPMENT	-	-	301	368	1,000	1,000	750	1,000	1,000	1,000
TELEPHONE	350	257	264	252	265	265	2,125	6,300	6,300	6,300
UTILITIES	-	-	-	-	-	-	-	5,700	5,700	5,700
MAINT/REPAIR-BUILDINGS	2,883	717	-	-	115,000	115,000	100,000	25,000	50,000	50,000
MAINT/REPAIR-LANDFILL	57,713	110,109	10,420	120,432	65,000	128,963	177,000	117,000	117,000	117,000
SOLID WASTE TRANSFER/STATION	673,179	728,895	757,383	746,736	746,750	746,750	735,000	764,400	764,400	764,400
SOLID WASTE IN-COUNTY TRANSFER	708,336	769,531	703,999	712,050	730,270	730,270	754,000	769,080	769,080	769,080
SCRAP TIRE DISPOSAL	109,522	117,857	124,627	96,325	118,000	118,000	117,000	138,000	138,000	138,000
COMPUTER SOFTWARE/SUPPORT	2,000	2,463	2,000	2,000	2,500	2,500	3,500	2,500	4,000	4,000
REGIONAL LANDFILL	1,043,359	1,130,174	1,174,347	1,156,766	1,273,440	1,243,440	1,147,000	1,192,880	1,192,880	1,192,880
CONVENIENCE SITES	453,912	439,831	437,327	432,495	438,000	438,000	440,000	448,000	448,000	615,676
RECYCLING-AVOIDANCE FEES	180,450	236,837	177,242	125,592	199,820	169,820	154,000	165,000	165,000	165,000
WHITE GOODS DISPOSAL	6,287	8,429	8,998	8,755	8,755	8,755	8,200	8,755	8,755	8,755
CONTRACT SERVICES	-	94,218	6,500	1,500	50,000	50,000	5,500	7,500	7,500	57,500
INSURANCE AND BONDS	-	772	604	750	604	604	750	750	750	750
DEPRECIATION EXPENSE	1,177	1,002	827	-	-	-	-	-	-	-
TRANSFER TO SOLID WASTE CPF	-	51,700	-	-	-	-	-	-	-	-
HURRICANE DORIAN EXPENSE	-	-	47,916	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-	-	12,353	12,353
TOTALS	\$ 3,287,569	\$ 3,844,707	\$ 3,611,359	\$ 3,552,391	\$ 3,946,161	\$ 3,950,124	\$ 3,863,502	\$ 3,903,535	\$ 4,083,733	\$ 4,302,912

Administrative Charges to General Fund
Fiscal Year 2021-2022

Basis	General	General Percent Share	Water	Water Percent Share	Solid Waste	Solid Waste Percent Share	Total
1 Board	331,193	92.50%	17,902	5.00%	8,951	2.50%	358,047
2 Administration	452,094	92.50%	24,438	5.00%	12,219	2.50%	488,750
3 Human Resources	224,991	92.66%	17,815	7.34%	-	0.00%	242,806
4 Finance	521,954	78.64%	132,747	20.00%	9,036	1.36%	663,737
5 Information Technology	186,693	87.69%	24,019	11.28%	2,184	1.03%	212,896
6 Tax/Solid Waste Bills	13,097	50%	-	0.00%	13,097	50%	26,193
7 Tax/Solid Waste Collections	23,758	50%	-	0.00%	23,758	50%	47,516
8 Rent	-		23,295		19,300		42,595
Total	\$ 1,753,780		\$ 240,216		\$ 88,544		\$ 2,082,540

1 Based on estimated time spent on governance

2 Based on estimated Manager/Clerk/Safety Risk Manager's time

3 Based on the number of employees by fund

4 Based on the number of invoices paid by fund

5 Based on the number of computers by fund

6 Based on splitting actual cost of mailing annual bills 50/50

7 Based on 50% of one tax collection position

8 Based on \$15 sq. foot/yr. for Water; SW is based on avg. of rent paid to outside vendors for other convenience sites

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Return Check Fee

Definition/Comments – Administration fee for processing a check that has been returned and not paid by the drawer's financial institution as in accordance with G.S. 506, 25-3-512.

Fees Charged - \$25

Revenue code – 10-0600-433100

Tax Collection Fee

Definition/Comments – Administration fee in the amount of 2% charged to municipalities and other taxing authorities for collecting and distributing real and personal taxes.

Fees Charged – 2%

Copies – Administration Office

Definition/Comments – 10 or less non-certified copies are free of charge. After 10 pages, it is \$0.10 per page.

Fees Charged – First 10 copies – free
After 10 copies - \$0.10 per copy

Revenue Code – 10-0600-489000

Elections

Data Disks (any data put on a disk)	\$10.00
Registration Lists	\$.03 per page
All other copies (except registration lists)	\$.10 per page
Reimbursement for municipal elections	Actual Costs

**Anything under \$1.00 is not charged.

Beaufort County

Emergency Management, Fire Marshal & Emergency Services

Fire Inspection Fee for Business

\$25.00 per inspection

Some require annual and some require inspections every three years as established in the Fire Code.

Revenue Code – 10-0300-433300

Beaufort County
Schedule of Emergency Medical Service Fees
Effective 5-13-21

Fee Description	Revised Fee
ALS1 Emergency	\$ 670.00
ALS2 Emergency	\$ 975.00
BLS Emergency	\$ 450.00
Mileage	\$ 12.00
Specialty Care	\$ 1,150.00
Treat -- No Transport	\$ 150.00

Beaufort County Animal Control Fee Schedule 2021-2022

<u>Description</u>		<u>Fee</u>	<u>Code</u>
Citations			
Animal Cruelty:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Abandonment:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Tethering Violation:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Teasing or Molesting Animals:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Feeding or Harboring	1 st Offense	\$ 50.00	100400-438000
Stray Animals:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Nuisance:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Collar & Identification:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Livestock at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Fowl at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Dangerous Dog	1 st Offense	\$100.00	100400-438000
Violation:	2 nd Offense	\$150.00	
	3 rd Offense	\$200.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Failure to Vaccinate	1 st Offense	\$ 50.00	100400-438000
For Rabies:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Interference:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Impoundment and Boarding

Cat or Dog	\$25.00 impoundment per animal	100400-438000
	\$ 8.00 per day boarding per animal	100400-438000

Rabies Vaccine

Cat or Dog	\$10.00 1 year vaccination only	100400-438000
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Beaufort County Animal Control Fee Schedule 2021-2022

<u>Description</u>		<u>Fee</u>	<u>Code</u>
Adoption			
Cat	Altered	\$20.00	100400-438000
	Unaltered	\$55.00	100000-325000
Dog	Altered	\$20.00	100400-438000
	Unaltered	\$75.00	100000-325000



Beaufort County Health Department Fee Schedule FY 21/22

Definition/Comments – Fees for health department clinical and environmental health services

Clinical Service Fees:

- *Indicates Medicaid billing only; UD modifiers also indicate Medicaid billing only
- Outside labs identified with 90 modifier that have a fee associated are only billed to Self-Pay and Private Insurance clients (LabCorp bills Medicaid directly)

CPT	Description	Fee
0001A	1st dose COVID-19 Pfizer Vaccine Administration Fee	\$20.00
0002A	2nd dose COVID-19 Pfizer Vaccine Administration Fee	\$30.00
0011A	1st dose COVID-19 Moderna Vaccine Administration Fee	\$20.00
0012A	2nd dose COVID-19 Moderna Vaccine Administration Fee	\$30.00
0031A	Janssen COVID-19 Vaccine Administration Fee	\$30.00
10060	Incision & Drainage Abscess Simple/Single	\$159.00
10120	Incision & Removal Foreign Body Subcutaneous Tissue Simple	\$181.00
10121	Incision & Removal Foreign Body Subcutaneous Tissue complicated	\$302.00
10140	Incision & Drainage Hematoma Seroma/Fluid Collection	\$187.00
11055	Paring/Cutting Benign Hyperkeratotic Lesion single	\$45.00
11056	Paring/Cutting Benign Hyperkeratotic Lesion (2-4)	\$54.00
11100	Biopsy Skin Subcutaneous (including simple closure) single lesion	\$76.00
11101	Biopsy Skin Subcutaneous each additional lesion	\$25.00
11200	Removal Skin Tags Multiple Fibro- cutaneous Tags Any Area up to and including 15 lesions	\$96.00
11201	Removal Skin Tags Multiple Fibro-cutaneous Tags Any Area each additional 10 lesions	\$28.00
11300	Shaving Skin Lesion single Trunk/Arm/Leg 0.5cm or less than	\$87.00
11301	Shaving Skin Lesion single Trunk/Arm/Leg 0.6-1.0 cm	\$110.00
11302	Shaving Skin Lesion single Trunk/Arm/Leg 1.1-2.0 cm	\$124.00
11303	Shaving Skin Lesion single Trunk/Arm/Leg >2 cm	\$151.00
11305	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.5 cm or less	\$87.00
11306	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.6-1.0 cm	\$108.00
11307	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia 1.1-2.0 cm	\$124.00
11308	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia >2cm	\$132.00
11310	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/ Mucous membrane 0.5 cm or less than	\$105.00
11311	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 0.6-1.0 cm	\$116.00
11312	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 1.1-2.0 cm	\$139.00
11313	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/mucous membrane >2.0 cm	\$175.00
11730	Avulsion Nail Plate Partial Or complete Simple/Single	\$112.00
11740	Evacuation Subungual Hematoma	\$76.00
11750	Excision Nail Matrix partial or complete for Permanent Removal	\$231.00

11981	Insertion Drug Implant Device	\$226.00
11982	Remove Drug Implant Device	\$242.00
11983	Removal w// Reinsertion of Implant Device	\$354.00
12001	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.5 cm or less	\$189.00
12002	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.6-7.5 cm	\$227.00
12011	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.5cm or less	\$223.00
12013	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.6-5.0 cm	\$268.00
12031	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.5 cm or less	\$258.00
12032	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.6-7.5 Cm	\$337.00
12041	Repair Intermediate Neck/Hands/Feet/external Genitalia	\$286.00
12042	Repair Intermediate Neck/Hands/Feet/external Genitalia	\$328.00
12051	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&/Mucous membrane 2.5 cm or less	\$328.00
12052	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&/Mucous membrane 2.6-5.0 cm	\$350.00
16000	Initial Treatment 1st Degree Burn Local	\$98.00
16020	Dressing/Debridement of partial thickness burns, initial or subsequent, small less than 5% of body surface area	\$130.00
17000	Destruction Premalignant Lesion 1st	\$85.00
17003	Destruction Premalignant Lesion, second through 14 lesions	\$13.00
17110	Destruction Benign Lesions Up To 14	\$139.00
17111	Destruction Benign Lesions 15 or more lesions	\$156.00
17250	Chemical Cauterization Granulation Tissue	\$102.00
2000F	Blood Pressure Monitoring (Inc. referral & follow up)	Flat Fee \$10.00
20552	Injection Single/Multiple Trigger Point 1 -2 muscles	\$93.00
20600	Arthrocentesis Aspiration and or/Injection Small Joint/Bursa without ultrasound guidance	\$81.00
20605	Arthrocentesis Aspiration/and or Injection Intermediate Joint/Bursa without ultrasound guidance	\$90.00
20610	Arthrocentesis Aspiration and or Injection Major Joint/Bursa without ultrasound guidance	\$117.00
29105	Application of Long Arm Splint Shoulder to Hand	\$167.00
29125	Application of Short Arm Splint Forearm to Hand	\$120.00
29130	Application of Finger Splint Static	\$67.00
30300	Removal Foreign Body Intranasal Office Type Procedure	\$294.00
36415	Venipuncture	\$10.00
46900	Destruction of lesion(s), anus, simple	\$161.00
46924	Destruction of lesion(s), anus, extensive	\$360.00
51701	Insertion of Non-indwelling Bladder Catheter	\$99.00
54050	Destruction of lesion(s), male genitals, simple	\$99.00
54065	Destruction of lesion(s), male genitals, extensive	\$169.00
56501	Destruction of lesion(s), female genitals, simple	\$101.00
56515	Destruction of lesion(s), female genitals, extensive	\$172.00
57150	Condylomata treatment	\$86.00
57170	Diaphragm Fitting	\$120.00

58300	IUD Insertion	\$149.00
58301	IUD Removal	\$154.00
59025	Fetal Non-Stress Test	\$82.00
59425	AntePartum Care 4-6 Visits	\$1,200.00
59426	AntePartum Care 7+	\$2,300.00
59430	Post-Partum Care	\$202.00
65205	Removal Foreign Body , eternal eye, Conjunctival Superficial	\$82.00
69200	Removal of Foreign body from external Auditor Cana without Anesthesia	\$173.00
69210	Removal Impacted Cerumen requiring Instrumentation , unilateral	\$88.00
80048-90	Basic Metabolic Panel Calcium Total	\$40.00
80050-90	General Health Panel	\$15.00
80051-90	Electrolyte Panel	\$9.00
80053-90	Comprehensive Metabolic Panel	\$6.00
80061-90	Lipid Panel	\$45.06
80069-90	Renal Function Panel	\$35.00
80074-90	Acute Hepatitis Panel	\$21.00
80076-90	Hepatic Function	\$8.00
81000	Urinalysis Dip Stick/Tablet Reagent Non-Automated with microscopy	\$10.00
81001	Urinalysis Dip Stick/Tablet Reagent Automated with Microscopy	\$18.00
81002	Urinalysis Dip Stick/Tablet Reagent Non-Automated Without microscopy	\$7.50
81003	Urinalysis w/o Microscope Automated	\$8.00
81025	Pregnancy Test - Urine	\$18.00
82040-90	Albumin Serum ,Plasma or Whole Blood	\$7.00
82043-90	Albumin Urine or other source quantitative each specimen	\$7.00
82120	Amine Test	\$10.00
82150-90	Assay Of Amylase	\$5.00
82247-90	Bilirubin Total	\$14.00
82248-90	Bilirubin Direct	\$7.00
82274	Fecal Occult Blood	\$30.00
82306-90	Vitamin D, 25 Hydroxy Includes Fractions If Performed	\$15.00
82310-90	Calcium Total	\$7.00
82374-90	Carbon Dioxide Bicarbonate	\$7.00
82435-90	Chloride, Blood	\$6.00
82465-90	Cholesterol Serum/Whole Blood ,Total	\$12.00
82550-90	Creatinine, Kinase Total	\$5.00
82565-90	Creatinine, Blood	\$7.00
82607-90	Cyanocobalamin Vitamin B-12	\$20.00
82670-90	Assay Of Estradiol	\$5.00
82672-90	Assay Of Estrogens Total	\$5.00
82677-90	Assay Of Estriol	\$5.00
82728-90	Assay Of Ferritin	\$18.00
82746-90	Assay Of Folic Acid Serum	\$19.00
82947	Glucose – Venous	\$12.00
82948	Glucose Blood Reagent Strip	\$8.74
82950	Glucose – 1HR	\$21.00

82951	Glucose Tolerance Test	\$46.00
82952	GTT 4th Specimen	\$16.00
82962	Glucose – Monitoring Device	\$10.00
83001-90	Gonadotropin Follicle Stimulating Hormone	\$6.00
83002-90	Gonadotropin Luteinizing Hormone	\$24.00
83018-90	Heavy Metal Quantitative Each	\$5.00
83020-90	Hemoglobin Fractionation/Quantitation Electrophoresis	\$0.00
83036	Hemoglobin (Hb) A1c	\$20.00
83525-90	Assay Of Insulin, Total	\$5.00
83540-90	Assay Of Iron	\$9.00
83550-90	Iron Binding Capacity	\$12.00
83655	Lead Blood (Adult)	\$23.00
83690-90	Assay Of Lipase	\$4.00
83718-90	Lipoprotein Direct Measurement High Density Cholesterol	\$11.00
84075-90	Assay Of Phosphatase Alkaline	\$7.00
84132-90	Potassium Serum ,Plasma or Whole Blood	\$6.00
84144-90	Assay Of Progesterone	\$5.00
84146-90	Assay Of Prolactin	\$5.00
84152-90	Assay Of Prostate Specific Antigen (PSA)Complexed	\$5.00
84153-90	Assay Of Prostate Specific Antigen(PSA), Total	\$5.00
84155-90	Protein except Refractometry Serum Plasma or whole blood	\$5.00
84295-90	Sodium, Serum Plasma Or Whole Blood	\$7.00
84402-90	Assay Of Testosterone Free	\$30.00
84403-90	Assay Of Testosterone Total	\$30.00
84436-90	Assay Of Thyroxine Total	\$8.00
84439-90	Assay Of Free Thyroxine	\$12.00
84442-90	Assay Of Thyroxine Binding Globulin	\$5.00
84443-90	Assay Of Thyroid Stimulating Hormone (TSH)	\$21.00
84450-90	Transferase Aspartate Amino (AST) (SGOT)	\$7.28
84460-90	Transferase Alanine Amino (Alt) (SGPT)	\$7.00
84478-90	Assay Of Triglycerides	\$8.00
84479-90	Thyroid Hormone(T3 or T4) Uptake or Thyroid Hormone Binding ratio	\$8.00
84480-90	Assay Of Triiodothyronine T3 Total Tt3	\$19.00
84520-90	Assay Of Urea Nitrogen Quantitative	\$5.00
84550-90	Assay Of Blood/Uric Acid	\$3.00
84681-90	Assay Of C-Peptide	\$5.00
84702-90	Gonadotropin Chorionic Quantitative	\$12.22
84703-90	Gonadotropin Chorionic Qualitative	\$20.18
85007	Blood Count Smear Microscopic exam With /Manual Differential WBC count	\$11.00
85008	Blood Count Smear Microscopic W/O Manual Differential WBC count	\$13.00
85018	Hemoglobin	\$10.00
85025-90	CBC with Differential	\$4.00
85027	Blood Count Complete Automated	\$23.00
85045-90	Blood Count Reticulocyte Automated	\$6.00
85245-90	Clotting Factor VII VW factor, ristocetin cofactor	\$5.00

85246-90	Clotting Factor VIII VW Factor Antigen	\$5.00
85420-90	Fibrinolytic Factors & Inhibitors, plasminogen, except antigenic assay	\$5.00
85610-90	Prothrombin Time	\$6.00
85651-90	Sedimentation Rate RBC Non-Automated	\$9.42
85652-90	Sedimentation Rate RBC Automated	\$7.40
85730-90	Thromboplastin Time Partial Plasma/Whole	\$6.00
86003-90	Allergen Specific IgE Quantitative /Semiquantitative each allergen	\$5.00
86038-90	Antinuclear Antibodies (ANA)	\$4.00
86140-90	C-Reactive Protein	\$5.00
86141-90	C-Reactive Protein High Sensitivity	\$5.00
86200-90	Cyclic Citrullinated Peptide (CCP) Antibody	\$5.00
86225-90	DNA Antibody Native/Double Stranded	\$32.23
86280-90	Hemagglutination Inhibition Test (HAI)	\$5.00
86308-90	Heterophile Antibodies, Screen	\$23.00
86317-90	Hepatitis B Surface Antibody (Hepatitis B Titer)	\$50.00
86336-90	Inhibin A	\$5.00
86341-90	Islet Cell Antibody	\$5.00
86376-90	Microsomal Antibodies, Each	\$5.00
86382	Rabies Titer	\$55.00
86430-90	Rheumatoid Factor, Qualitative	\$5.00
86431-90	Rheumatoid Factor, Quantitative	\$5.00
86580	TB Skin Test	Flat Fee \$16.00
86592	RPR	\$10.00
86593-90	Syphilis Test Quantitative	\$0.00
86615-90	Antibody Bordetella	\$5.00
86618-90	Antibody Borrelia Burgdorferi (Lyme Disease)	\$5.00
86677-90	Antibody Helicobacter Pylori	\$5.00
86695-90	Antibody Herpes Simplex Type 1	\$17.00
86696-90	Antibody Herpes Simplex Type 2	\$25.00
86704-90	Hepatitis B Core Antibody (HBcAB); Total	\$6.00
86706-90	Hepatitis B Surf Antibody (HBsAb)	\$5.00
86735-90	Mumps Titer (MMR Immunity Profile)	\$10.00
86753-90	Antibody Protozoa, not elsewhere specified	\$5.00
86762-90	Rubella Titer (MMR Immunity Profile)	\$10.00
86765-90	Measles Titer (MMR Immunity Profile)	\$10.00
86787-90	Varicella Titer	\$12.00
86800-90	Thyroglobulin Antibody	\$5.00
86803-90	Hepatitis C Antibody	\$0.00
86850-90	Antibody Screening	\$8.00
86870-90	Antibody Identification RBC antibodies each panel for each serum technique	\$0.00
86900-90	Blood Typing ABO	\$12.00
86901-90	Blood Typing Serologic Rh (D)	\$4.00
86904-90	Blood Typing antigen screening for compatible unit using patient serum, per unit screened	\$0.00
87040-90	Culture Bacterial Blood Aerobic With isolation and presumptive identification of isolates	\$5.00

87045-90	Culture Bacterial, Stool Aerobic with isolation and preliminary examination , salmonella and shigella species	\$5.00
87046-90	Culture Bacteria Stool Aerobic additional pathogens, isolation and presumptive identification of isolates, each plate	\$5.00
87070-90	Culture Bacteria , any other source except urine,blood or stool with isolation and presumptive identification of isolates	\$17.00
87081-90	Culture Presumptive Pathogenic Organisms Screening only	\$18.16
87086-90	Urine Culture	\$10.00
87088-90	Culture bacterial, with isolation and presumptive identification of each isolate,urine	\$23.00
87110-90	Culture Chlamydia Any Source	\$0.00
87150-90	GroupB Beta Strep	\$47.00
87164-90	Dark Field Exam Any Source, includes specimen collection	\$9.00
87177-90	Ova & Parasites Direct Smears Concentration	\$5.00
87184-90	Susceptibility Study Antimicrobial Disk per plate	\$19.00
87205-90	Smear Primary Source with interpretation Gram/Giemsa Stain for bacteria, fungi or cell types	\$17.00
87209-90	Smear Primary Source Complex Special Stain Ova & Parasite	\$5.00
87210	Wet Mount	\$12.00
87220	Tissue examination by KOH Slide from sample of skin, hair nails for fungi or ectoparasite ova or mites (scabies)	\$16.00
87329-90	Infectious agent antigen detection by immunoassay technique EIA Giardia	\$5.00
87340-90	Infectious agent antigen detection by immunoassay technique EIA Hep B surface antigen (HBeAg)	\$4.00
87389-90	Infectious agent antigen detection by immunoassay technique EIA W/Hiv-1 & Hiv-2 Antibody	\$0.00
87420-90	Infectious agent antigen detection by immunoassay technique EIA Respiratory Syncytial Virus	\$32.96
87426	Infectious Agent Antigen Detection by Immunoassay	\$45.00
87427-90	Infectious agent antigen detection by immunoassay technique EIA Shiga-Like Toxin	\$5.00
87491-90	Infectious Agent detection by nucleic acid Chlamydia Trachomatis Amplified Probe technique	\$0.00
87522-90	Infectious Agent detection by nucleic acid Hepatitis C Quantification includes Reverse Transcription when performed	\$100.00
87528-90	Infectious Agent detection by nucleic acid Herpes Simplx Virus Direct Probe T	\$0.00
87591-90	Infectious Agent detection by nucleic acid Neisseria Gonorrhoeae Amplified Probe	\$0.00
87624-90	HPV High Risk Strain	\$30.00
87635	COVID-19 Testing	\$95.31
87801	Infectious Agent detection by nucleic acid Multiple Organisms Amplified Probe	\$92.00
87804	Infectious Agent detection by immunoassay with direct optical observation Influenza	\$22.00
87850-90	Infectious Agent detection by immunoassay with direct optical observation Neisseria Gonorrhoeae	\$14.00
87880	Infectious Agent detection by immunoassay with direct optical observation Streptococcus Group A	\$32.96
87902-90	Infectious agent genotype analysis by nucleic acid; Hepatitis C Virus	\$112.00
88175-90	Pap Smear (Non-Medicaid Only)	\$22.00

90378	Respiratory Syncytial Virus, monoclonal antibody recombinant intramuscular use 50 Mg	\$1,832.00
90460	Immunization first component, with counseling	\$21.00
90461	Immunization additional components, with coun.	\$11.00
90471	Immunization Update 1 Unit	\$22.50
90471EP	Immunization Update 1 Unit (Children)	\$22.50
90472	Immunization Update 2+ Units (use w/ 90471)	\$15.00
90472EP	Immunization Update 2+ Units (use w/90471) Children	\$15.00
90473 EP	Immunization Administration - Oral Vaccine	*\$12.00
90474 EP	Immunization Administration - Oral & Injectable	*\$8.00
90633	Hepatitis A	\$33.00
90636	Twinrix (Hepatitis A / Hepatitis B)	\$102.00
90648	HIB	\$30.00
90649	Gardasil/HPV	\$215.00
90651	Gardasil 9	\$220.00
90657	Influenza	\$12.50
90658	Influenza -- (3yr and above)	\$12.50
90662	Influenza High Dose	\$43.00
90670	Pneumococcal Prevnar	\$215.00
90675	Rabies -- Intramuscular (pre/post)	\$268.00
90680	Rotavirus	\$110.00
90685	Influenza	\$12.50
90686	Influenza	\$12.50
90687	Influenza	\$12.50
90688	Influenza	\$12.50
90696	Kinrix (Dtap/IPV)	\$55.00
90698	Pentacel (Dtap/IPV/Hib)	\$90.00
90700	DTaP	\$28.00
90707	MMR (Mumps, Measles, Rubella)	\$80.00
90710	MMRV (Mumps, Measles, Rubella, Varicella)	\$125.00
90713	IPV	\$33.00
90714	Td (Tetanus)	\$35.00
90715	Tdap	\$45.00
90716	Varicella	\$138.00
90732	Pneumococcal	\$115.00
90734	Meningococcal	\$130.00
90744	Hepatitis B Pediatric	\$25.00
90746	Hepatitis B (Adult)	\$65.00
90772	Theraputic Prop Diaj Injec	\$39.73
90782	Injection	\$20.00
90785	Interactive Add on	\$18.00
90791	Psychiatric Evaluation	\$129.00
90792	Psychiatric Evaluation with medical services	\$248.00
90832	Psychotherapy 16-37 min	\$95.00
90834	Psychotherapy 38-52 min	\$110.00
90837	Psychotherapy 53+ min	\$125.00

90839	Psychotherapy for crisis 30-74 min	\$145.00
90840	Psychotherapy for crisis, each additional 30 minutes beyond 74 min	\$95.00
90846	Family therapy without client	\$114.00
90847	Family therapy with client	\$135.00
90849	Group therapy (multi-family)	\$95.00
90853	Group therapy (other than of a multi-family group)	\$46.00
92002	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment , program, intermediate new patient	\$81.00
92012	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment , Intermediate Established patient	\$81.00
92551	Screening Test Pure Tone Air Only	\$22.00
92567	Tympanometry	\$35.00
92587	Distortion Product Evoked Otoacoustic Emissions, limited evaluation with interpretation and report	\$74.00
93000	Electrocardiogram Routine Ecg W/Least 12 Leads with interpretation and report	\$37.00
93040	Rhythm ECG 1-3 Leads With Interpretation and report	\$28.00
93041	Rhythm ECG 1-3 Leads tracing only without Interpretation and report	\$40.00
94010	Spirometry expiratory flow rate measurements, with or without maximal voluntary ventilation	\$47.00
94060	Bronchodilation Responsiveness Spirometry Pre & Post-Bronchodilator Administration	\$82.00
94640	Pressurized/ Non-pressurized Inhalation Treatment	\$31.00
94664	Demo&/Evaluation Of Patient Utilization of Generator/Nebulizer/Inhaler	\$39.00
94760	Noninvasive Ear/Pulse Oximetry, for oxygen saturation Single Determination	\$8.00
95115	Professional services for allergen immunotherapy ,not including provision of allergenic extracts, single injection	\$17.00
95117	Professional services for allergen immunotherapy ,not including provision of allergenic extracts,2 or more injections	\$23.00
96101	Psychological Testing Per hour , includes administration interpret and report	\$81.00
96110	Developmental Screen With/Scoring & Documentation, per standardized instrument	\$19.00
96111	Developmental Testing W/Interpretation & Report	\$121.00
96127	Brief emotional or behavior assessment	\$8.00
96160	Administration Of Patient-Focused Health	\$19.00
96372	Injection - 17P	*25.00
97802	Medical Nutrition, Initial Assess. & Intervention	\$38.00
97803	Medical Nutrition, Individual, Subsequent	\$34.00
97804	Medical Nutrition, Group 2 or more	\$25.00
98960	Education & Training Self-Management non-physician, using standardized curriculum face to face , each 30 minutes individual patient	\$25.00
98961	Education & Training Self-Management Non physician 2-4 patients	\$24.00
99000	Specimen Collection & Handling	\$14.00
99024	Postop Follow Up Visit Related To Origin	\$73.65
99058	Service Provided Emergency Basis In Office , which disrupts other scheduled office services, in addition to basic service	\$41.00
99070	Supplies & Materials Provided By the physician or QHP over and above those usually included with the office visit or other services related	\$15.00

99080	Special Reports such as insurance forms, more than the information conveyed in the usual communications or standard reporting form	\$36.05
99173	Screening Test of Visual Acuity Quantitative bilateral	\$21.00
99201	Office Visit I	\$72.00
99202	Office Visit II	\$110.00
99203	Office Visit III	\$161.00
99204	Office Visit IV	\$241.00
99205	Office Visit V	\$307.00
99211	Office Visit I	\$40.00
99212	Office Visit II	\$68.00
99213	Office Visit III	\$100.00
99214	Office Visit IV	\$153.00
99215	Office Visit V	\$224.00
99241	Office Consultation Level 1	\$110.00
99242	Office Consultation Level 2	\$178.00
99243	Office Consultation Level 3	\$230.00
99244	Office Consultation Level 4	\$331.00
99245	Office Consultation Level 5	\$414.00
99354	Prolong Svc Office O/P Dir Contact 1st Hr	\$116.00
99381	Initial Preventive Medicine New Patient age younger than 1 year	\$148.00
99382	Initial Preventive Medicine New Pt Age 1- 4 years	\$153.00
99383	Initial Preventive Medicine New Pt Age 5-11 years	\$153.00
99384	Office Visit 12-17 YR	\$195.00
99385	Office Visit 18-39 YR	\$199.00
99386	Office Visit 40-64 YR	\$230.00
99387	Office Visit 64+ YR	\$247.00
99391	Periodic Preventive Med Established Patient age younger than 1 year	\$140.00
99392	Periodic Preventive Med Est Patient 1-4years	\$142.00
99393	Periodic Preventive Med Est Patient 5-11 years	\$142.00
99394	Office Visit 12-17 YR	\$168.00
99395	Office Visit 18-39 YR	\$170.00
99396	Office Visit 40-64 YR	\$186.00
99397	Office Visit 64+ YR	\$202.00
99401	Preventive Med. Counseling 15 Minutes	\$45.00
99402	Preventive Med Counseling 30 Minutes	\$79.00
99406	Tobacco Cessation Counseling (3-10 min)	\$19.00
99407	Tobacco Cessation Counseling (10+ min)	\$37.00
99408	Alcohol/Substance Screen & Intervention 15-30 minutes	\$45.00
99409	Alcohol/Substance Screen & Intervention greater than 30 minutes	\$90.00
99411	Preventive Medicine Counseling Group 30 min	\$27.00
99412	Preventive Medicine Counseling Group 60 min	\$33.00
99441	Telephone evaluation and management service. 5-10 min. of medical discussion	\$43.00
99442	Telephone evaluation and management service. 11-20 min. of medical discussion	\$72.00
99443	Telephone evaluation and management service. 21-30 min. of medical discussion	\$105.00
99455	Work Related or medical disability examination by the treating physician	\$118.00

99499	CDL Exam	\$90.00
99501	Maternal Assessment Home Visit	*\$86.00
99502	Newborn Assessment Home Visit	*\$89.00
90471EP	Immunization Update 1 Unit (Children)	\$22.50
90472EP	Immunization Update 2+ Units (use w/90471) Children	\$15.00
D0145	Oral Evaluation for a patient under 3 years of age and counseling with primary caregiver	\$42.00
D1206	Topical application of fluoride varnish	\$19.00
G0008	Medicare/BCBS Influenza Admin Fee	\$22.50
G0009	Medicare/BCBS Pneum. Admin Fee	\$22.50
G0010	Medicare/BCBS Hepatitis B Admin Fee	\$22.50
G0103	Prostate cancer Screening (PSA) prostate specific antigen test	\$55.69
G0108	Diabetes Outpatient Self-Management Individual	\$55.00
G0109	Diabetes Outpatient Self-Management Group 2 or more	\$25.00
G0179	Physician Recertification for Medicare covered home health services	\$0.00
G0180	Physician Certification for Medicare home health services	\$0.00
G0270	Medical Nutrition Therapy; Reassess Individual	\$35.00
G0271	Medical Nutrition Therapy; Reassess Group	\$20.00
G0402	Initial Preventive physical Exam face to face	\$239.00
G0438	Annual wellness visit includes personalized prevention plan of service , Initial Visit	\$239.00
G0439	Annual wellness visit includes personalized prevention plan of service , subsequent Visit	\$175.00
G9873	1ST MDPP core session	\$27.50
G9874	4 MDPP core sessions attended	\$55.00
G9875	9 MDPP core sessions attended	\$99.00
G9876	2 MDPP core maintenance sessions attended in months 7-9; no weight loss	\$16.50
G9877	2 MDPP core maintenance sessions attended in months 10-12; no weight loss	\$16.50
G9878	2 MDPP core maintenance sessions attended in months 7-9; 5% weight loss	\$66.00
G9879	2 MDPP core maintenance sessions attended in months 10-12; 5% weight loss	\$66.00
G9880	5% weight loss in months 1-12	\$176.00
G9881	9% weight loss in months 1-24	\$27.50
G9882	2 MDPP ongoing maintenance sessions attended in months 13-15; maintained weight loss	\$55.00
G9883	2 MDPP ongoing maintenance sessions attended in months 16-18; maintained weight loss	\$55.00
G9884	2 MDPP ongoing maintenance sessions attended in months 19-21; maintained weight loss	\$55.00
G9885	2 MDPP ongoing maintenance sessions attended in months 22-24; maintained weight loss	\$55.00
G9890	Bridge payment	\$27.50
J0561	Penicillin G Benzathine Injection	\$4.00
J0696	Ceftriaxone Sodium Injection	\$20.00
J0702	Betamethasone Acetate & Sod Phosphate	\$1.13
J1020	Methylprednisolone 20 Mg Injection	\$2.50
J1030	Methylprednisolone 40 Mg Injection	\$4.50
J1040	Methylprednisolone 80 Mg Injection	\$9.50
J1050	Depo Provera	\$0.43/unit
J1050UD	Depo Provera	Acquisition
J1094	Injection Dexamethasone Acetate	\$1.16
J1100	Dexamethasone Sodium Phosphate	\$0.45

J1200	Diphenhydramine Hcl Injection	\$1.00
J1725	17P	*\$20/unit
J1885	Ketorolac Tromethamine Injection	\$0.50
J2001	Lidocaine Injection	\$0.50
J2550	Promethazine Hcl Injection	\$1.50
J2790	Rhogram Injection	\$114.00
J2930	Methylprednisolone Injection	\$3.00
J3250	Trimethobenzamide Hcl Injection	\$4.50
J3301	Triamcinolone Acet Injection Not otherwise specified	\$1.50
J3410	Hydroxyzine Hcl Injection	\$1.14
J3420	Vitamin B12 Injection	\$0.50
J7298	Mirena	\$744.00
J7298UD	Mirena	Acquisition
J7300	Paraguard	\$430.00
J7300UD	Paraguard	Acquisition
J7307	Nexplanon	\$714.00
J7307UD	Nexplanon	Acquisition
J7613	Albuterol Non-Comp Unit	\$32.00
LU102	Completion of Record of Tuberculosis Screening	N/C
LU201	Repeat Pap (Report Only)	N/C
LU402	Medicaid Co-Pay for Adult Immunizations	Flat Fee \$3.00
Q3014	Telemedicine Originating Site Facility Fee	\$40.00
S0280	Completion Pregnancy Risk Screening (Pregnancy Medical Home)	\$50.00
S0281	Postpartum Clinic Visit (Pregnancy Medical Home)	\$150.00
S4993	Birth Control Pills (per pack)	\$6.00
S4993UD	Birth Control Pills (per pack)	Acquisition
S9442	Childbirth Education Class	\$13.00/Hour
S9455	Diabetic Management Program	\$40.00
S9465	Diabetic Management Program, Dietitian Visit	\$40.00
S9470	Nutritional Counseling, Dietitian Visit	\$40.00
T1001	MC Skilled Nurse Home Visit (15 minutes per unit)	*\$128/Unit
T1002	TB Control Treatment (15 minutes per unit)	*\$93.00/Unit
T1002	STD Control Treatment (15 minutes per unit)	*\$93.00/Unit
N/A	RabPak	\$70.00
N/A	Minority Diabetes Prevention Program Fee	\$10.00
N/A	Return Check Fee	\$25.00
N/A	Urine Drug Screen	\$30.00
N/A	Oral Fluid Drug Screen	\$25.00
N/A	Hair Drug Screen	\$75.00
N/A	PPD Reading, Skin Test Performed by Other Facility	\$8.00

Environmental Health Service Fees

Description	Fee
Site Evaluation for Wastewater System (Improvements Permit or Denial for new sites, 1 acre or less)	\$125.00
Revisit for Site not ready for inspection (new or existing lot evaluations)	\$25.00
Construction Authorization/ Operation Permit for new installation	\$125.00
Permit Revision (If site plan or design flow changes)	\$100.00
Wastewater System Repair Permit (requested by owner)	\$50.00
Wastewater System Repair Permit (by complaint Investigation)	\$75.00
Existing System Re-use Inspection	\$75.00
Letter of Authorization for Mobile Home Park Site	\$30.00
Operation Permits for systems under Management Entity	
Less than 480 gallons per day	\$60.00
Greater than 480 gallons per day (valid for 5yrs)	\$120.00
Contractor Re-Inspection for Denied Installations	\$50.00
Water Samples	
Bacteriological (required well inspection)	\$40.00
Chemical	\$75.00
Pesticide	\$75.00
Petroleum	\$75.00
Lead	\$75.00
Nitrates	\$75.00
New Private Drinking Water Well Permit (includes sampling and inspections required)	\$250.00
Swimming Pool Annual Permit (per pool)	\$100.00
Swimming Pool Plan Review (for new or remodel)	\$150.00
Swimming Pool Revisit (for failure at initial permitting annually)	\$50.00
Swimming Pool Lighting Evaluation (annually for pools with night swimming)	\$50.00
Tattoo Artist (Annual Fee)	\$200.00
Limited Food Service Establishment Permit (Annual Fee - calendar year)	\$75.00
Temporary Food Establishment (per event)	\$75.00
Food Safety Manager's Course: Class Instruction, Textbook, and Exam	\$140.00
Food Safety Manager's Course: Class Instruction & Exam (No Textbook)	\$110.00
Food Safety Manager's Course: Review & Exam Only	\$75.00
Establishment Plan Review (new construction)	\$250.00
Establishment Plan Review (existing establishment with changes to facility or changes to establishments in transitional permitting requiring review)	\$150.00
Engineered Option Permit Fee	30% of Cumulative total for Improvements Permit, Construction Authorization, and Operation Permits

Reference – NC GS §130A-39; Consolidated Agreement

Revenue Codes – Clinical Services have various revenue codes based on source and program (Restricted Federal Health 100221-XXXXXX and Sales and Service 100400-XXXX). Environmental Health fees utilize revenue codes 100400-447510 and 100400-447530.

BEAUFORT COUNTY PLANNING AND INSPECTIONS

220 N MARKET STREET
WASHINGTON, NC 27889

Phone 252/946-7182
Fax 252/940-6154

Public Notice

Effective January 6, 1998, Beaufort County implemented the following changes in the Building Inspections Department:

1. Construction Permits may now be paid in full or in part by each contractor.
2. Building Permit/Inspection Fee Schedule will be as follows:

New Building Inspection Fee Schedule

Residential & Commercial -New and Additions

	Heated	Unheated
Building & Insulation	.09	.05
Electrical	.03	.02
Plumbing	.03	.02
HVAC	.03	.02
Open Sheds	.05	.05

Home Owner Recovery Fee \$10.00

Other Permits:

Mobile Homes

Singlewides	\$75.00
Doublewides	\$100.00
Triplewides & Modulars	same as per stick built
Fema Setup(Flood Zone)	\$25.00 in addition to regular permit

Solar Farms	\$ 0.25 per panel
Insulation only	\$30.00
Open Sheds, Piers	\$30.00
Signs	\$30.00
Temp. or Pole Service	\$30.00
Change of Service	\$30.00
Large Agricultural Bldgs	Electrical Permit only: .03 x sq.ft.
Building & Fire Inspect Combined	\$75.00
Minimum Fee	\$30.00

Re-inspection fee- Additional inspections made necessary due to failure to comply with code requirements or the job not being ready when an inspection is requested will be charged a fee of \$30.00 payable prior to the final inspection being made.

Subdivision Fees

Major subdivision: <i>Greater than 10 lots</i>	Preliminary \$50.00	Final \$50.00
<i>Greater than 50 lots</i>	\$50.00	\$100.00
Minor subdivision	Preliminary \$25.00	Final \$50.00

Mobile Home Park/Travel Trailer Fees

Major MHP or Travel Trailer Park:	\$50.00
Minor MHP or Travel Trailer Park:	\$75.00

Printing Fees

25" x "25 or larger:	\$5.00
8 ½" x 11"	\$1.00

Any questions please call the Beaufort County Department of Building Inspections at
252/946-7182 between the hours of 7:30am and 4:30pm

REGISTER OF DEEDS

FEES SCHEDULE – EFFECTIVE OCTOBER 1, 2011 as set by State of North Carolina

Recording Real Estate Instruments

- Instruments except deeds of trust and mortgages \$26.00 first 15 pages /\$4 each add'l page
- Deeds of trust and mortgages \$64.00 first 35 pages / \$4 each add'l page
- Plats \$21.00 each sheet
- Nonstandard document \$25.00
- Multiple instruments as one, each \$10.00
- Satisfaction instruments No fee
- Add'l subsequent instrument index reference for assignments, each \$10.00

UCC Records

- One or two pages in writing \$38.00
- More than two pages in writing \$45.00 up to 10 pages / \$2 each page over 10
- Response to written request for information \$38.00
- Copy of statement \$ 2.00 each page

Vital Records (Birth/Death/DD214/Notary/Marriages)

- Marriage license \$60.00
- Delayed marriage certificate, with one certified copy \$30.00
- Application or license correction w/one certified copy \$20.00
- Marriage license certified copy \$10.00
- Recording military discharge No fee
- Military discharge certified copy as authorized No fee
- Birth certificate certified copy \$10.00
- Death certificate certified copy \$10.00
- Notary public oath \$10.00
- Delayed Birth certificate (after one year or more) \$20.00
- Birth record amendment \$10.00
- Death record amendment \$10.00
- Legitimations \$10.00

Other Services

- Comparing copy for certification \$ 5.00
- Certified copies unless statute otherwise provides \$ 5.00 first page, \$2 each add'l page
- Uncertified copies \$.25 - \$ 1.00 depending on the size of paper used.

BEAUFORT COUNTY WATER DEPT

RATE SCHEDULE

Effective: July 1, 2021

DISTRICT I - WASHINGTON TOWNSHIP

- A. Rural Residential
First 2,000 \$38.21 Minimum
All over 2,000 \$6.95/1,000 Gallons

- B. Rural Commercial
First 2,000 \$45.68 Minimum
All over 2,000 \$6.95/1,000 Gallons

DISTRICT II - LONG ACRE EAST

- A. Rural Residential
First 2,000 \$36.46 Minimum
All over 2,000 \$6.95/1,000 Gallons

- B. Rural Commercial
First 2,000 \$42.85 Minimum
All over 2,000 \$7.16 /1,000 Gallons

- C. Washington Park Residential
All Washington Park Customers receive a \$4.75 credit on minimum bill.

DISTRICT III - LONG ACRE EAST

- A. Rural Residential
First 2,000 \$37.28 Minimum
All Over 2,000 \$6.80/1,000 Gallons

- B. Rural Commercial
First 2,000 \$44.34 Minimum
All over 2,000 \$6.95 /1,000 Gallons

DISTRICT IV - BATH TOWNSHIP

- A. Rural Residential
First 2,000 \$38.47 Minimum
All over 2,000 \$6.99/1,000 Gallons

- B. Rural Commercial
First 2,000 \$46.04 Minimum
All over 2,000 \$7.07/1,000 Gallons

DISTRICT V - PANTEGO TOWNSHIP

- A. Rural Residential
First 2,000 \$38.93 Minimum
All over 2,000 \$7.05/1,000 Gallons

- B. Rural Commercial
First 2,000 \$46.45 Minimum
All over 2,000 \$7.13/1,000 Gallons

DISTRICT VI - CHOCOWINITY TOWNSHIP

- A. Rural Residential
First 2,000 \$37.28 Minimum
All over 2,000 \$6.90/1,000 Gallons

- B. Rural Commercial
First 2,000 \$44.34 Minimum
All over 2,000 \$6.84/1,000 Gallons

DISTRICT VII - RICHLAND TOWNSHIP

- A. Rural Residential
First 2,000 \$38.05 Minimum
All Over 2,000 \$6.95/1,000 Gallons

- B. Rural Commercial
First 2,000 \$45.47 Minimum
All over 2,000 \$6.95/1,000 Gallons

BEAUFORT COUNTY WATER DEPT

Effective: July 1, 2021

Tap-On Fee	
3/4" Meter (Short Service – 60 LF or less)	\$ 800.00
3/4" Meter (Long Service – 61 LF or more)	\$1,600.00
1" Meter (Short Service – 60 LF or less)	\$1,000.00
1" Meter (Long Service – 61 LF or more)	\$1,800.00
Meters larger than one inch- cost plus 20% with a minimum of	\$3,000.00
Deposit	
3/4" Meter	\$ 100.00
1" Meter	\$ 100.00
2" Meter	\$ 200.00
Change of Occupancy Fee	\$ 50.00
Reconnect Fee	\$ 50.00
Late Fee	greater of \$4.00 or 4% of outstanding balance
Meter Test	
3/4" Meter	\$ 50.00
1" Meter	\$ 100.00
Tampering Fee	
1 st Occurrence	\$ 100.00 + cost of repairs plus 20%
2 nd Occurrence	\$ 200.00 + Cost of repairs plus 20%
3 rd Occurrence	\$ 200.00. Tap removed. Must open new account to reconnect.
Move Meter	
Existing tap re-used	\$ 400.00 + cost of service line greater than 20LF feet plus 20%
New tap required	
3/4" Meter (Short Service – 60 LF or less)	\$ 550.00
3/4" Meter (Long Service – 61 LF or more)	\$ 1,650.00
Returned Check Fee	\$ 25.00
Hydrant Meter	\$ 32.00/month \$6.70 per 1,000 gallons
Hydrant Meter Replacement (whole meter or part of meter or damage)	Replacement cost plus 20%
Copies	(1-10 copies free) then \$0.10

Service Description	Amount
Civil Paper Service	\$30
Pistol Purchase Permit Application	\$5
Additional Purchase Permits	\$5/each
Concealed Weapons Permit	
	New \$80
	Renewal \$75
Fingerprinting	\$10

FY2022 Solid Waste Fee Schedule

Disposal Fee

\$30.00 per ton

Annual Solid Waste Fee - Proposed

\$170 per household

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