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Manager's Budget Message

Fiscal Year 2017-2018

Adopted Budget

To: The Beaufort County Board of Commissioners

Date: June 13, 2017

Presented is the FY 2017-2018 Adopted Annual Budget for Beaufort County. The Manager's Recommended Budget was presented on May 15th, budget workshops were held during the weeks of May 22nd and 29th. This document reflects the adjustments made to the Manager's Recommended Budget during the Board of Commissioners' budget workshops. A summary of these adjustments is below. A public hearing on the revised annual budget was held at the Board's regular meeting on June 12th. After receiving public comments the Board adopted the FY 17-18 budget and budget ordinance.

General Fund

Revenue Changes

Fund Balance Change:	
Additional Fund Balance Appropriation	\$ 650,459

Expenditure Changes

Budget reductions and changes:	
Reduce funding to NC Estuarium	\$ (20,000)
Shift direct funding from Belhaven Library to BHM	(1,000)
Reduce debt service (new debt payments begin Oct 2017)	(87,000)
	Subtotal
	\$ (108,000)

Expansion:	
2% Cost of Living Adjustment (COLA)	\$ 305,127
Benefits associated with GF Cola	87,000
Increase Public School funding (for technology needs)	125,000
Fund Capital Reserve for voting machines	55,000
DSS foster care position	44,799
EMS pay for certification	31,000
EMS vehicle locator modems	25,880
Historic Bath Foundation	25,000
Agape Dental Clinic (one-time)	25,000
Animal Control additional part-time funding	13,653
Boys and Girls Club additional funding (one-time)	10,000

BHM Library (funding for Bath and Belhaven libraries)	6,000
Police Activities League (PAL)	<u>5,000</u>

Subtotal	\$ 758,459
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Expenditure Changes	Total	\$ 650,459
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Water Fund

Revenue Changes

Fund Balance changes:

Reduce addition to fund balance – District I	\$ 2,329
Reduce addition to fund balance – District II	3,141
Reduce addition to fund balance – District III	3,277
Reduce addition to fund balance – District IV	3,525
Reduce addition to fund balance – District V	1,386
Appropriate fund balance – District VI	4,194
Appropriate fund balance – District VII	<u>2,177</u>

Total	\$ 20,029
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Expenditure Changes

Expansion:

2% COLA – District I	\$ 2,329
2% COLA – District II	3,141
2% COLA – District III	3,277
2% COLA – District IV	3,525
2% COLA – District V	1,386
2% COLA – District VI	4,194
2% COLA – District VII	<u>2,177</u>

Total	\$ 20,029
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Fire and EMS Service District Taxes

Fire

Northside Fire Service District \$0.0375 per \$100 valuation
 Chocowinity Township Fire Protection District \$0.04 per \$100 valuation

Fire and EMS Combined

Richland Fire and Rescue District \$0.0635 per \$100 valuation

EMS

Chocowinity Township Rescue District \$0.05 per \$100 valuation
 Chocowinity Municipal Rescue District \$0.05 per \$100 valuation

**COUNTY OF BEAUFORT, NORTH CAROLINA
FY 2017-2018 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Beaufort County, North Carolina as follows:

SECTION 1. Appropriations and estimated revenues in the amount of \$60,037,351 are hereby adopted in the General Fund for the operation of the county government and all governmental activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

The adoption of the General Fund Budget in the amount of \$60,037,351 is hereby distributed amongst the following Functional Areas as indicated below:

• General Government	\$5,781,173
• Human Services	\$17,051,422
• Community Services	\$1,833,110
• Education	\$17,676,000
• Public Safety	\$11,522,275
• Debt Service	\$2,851,321
• Transfers	\$297,050
• Contingency	\$25,000
• Financed Capital	\$3,000,000

SECTION 2. There is hereby levied a tax at the rate of fifty-five cents (\$0.55) per one hundred dollars (\$100) valuation of property as listed for taxes on January 1, 2017 for the purpose of raising the revenue listed as “Ad-valorem taxes-2017” in the General Fund. This rate is based on an estimated total valuation of \$5,993,448,679 and a collection rate of 97.87 percent for real property and 99.6 percent for motor vehicles.

SECTION 3. A residential solid waste fee of \$145 per year is imposed under NCGS 153A-292 for the fiscal year beginning July 1, 2017 and ending June 30, 2018, on all residences, including mobile homes, single and multi-family dwellings, churches and other non-profit organizations, located in Beaufort County on January 1, 2017. Such fee, to be added to the 2017 property tax bill, is payable in the same manner as property taxes, and, in the case of nonpayment, may be collected in any manner by which delinquent personal or real property taxes can be collected.

SECTION 4. Certain increases in fees and rates are hereby levied for the fiscal year beginning July 1, 2017 and ending June 30, 2018 as shown in the Fee Schedule portion of the appendix contained within the “2017-2018 Beaufort County Annual Budget” document and as follows:

- 1) Water District I (Washington Township). An increase in the monthly water rates of 3% respectively for residential and commercial users.
- 2) Water District II (Long Acre West). An increase in the monthly water rates of 3% respectively for residential and commercial users.
- 3) Water District III (Long Acre East). An increase in the monthly water rates of 3% respectively for residential and commercial users.

- 4) Water District IV (Bath Township). An increase in the monthly water rates of 3% respectively for residential and commercial users.
- 5) Water District V (Pantego Township). An increase in the monthly water rates of 3% respectively for residential and commercial users.
- 6) Water District VI (Chocowinity Township). An increase in the monthly water rates of 3% respectively for residential and commercial users.
- 7) Water District VII (Richland Township). An increase in the monthly water rates of 3% respectively for residential and commercial users.

SECTION 5. There is also levied a tax of 4.0 cents (\$0.04) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Chocowinity Township Fire Protection District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$958,776,159 and an estimated collection rate of 97.48 percent. There is appropriated to the Chocowinity Township Fire District the estimated sum of \$336,462 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Chocowinity Fire District.

SECTION 6. There is also levied a tax of 6.35 cents (\$0.0635) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Richland Fire and Rescue District for fire and rescue protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$1,421,725,110 and an estimated collection rate of 97.48 percent. There is appropriated to the Richland Township Fire and Rescue District the estimated sum of \$880,045 for use by the Fire and Rescue District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Richland Township Fire and Rescue District.

SECTION 7. There is also levied a tax of 3.75 cents (\$0.0375) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Northside Fire Service District for fire protection. This rate is based on an estimated total valuation of property for purpose of taxation of \$2,610,614,143 and an estimated collection rate of 97.48 percent. There is appropriated to the Northside Fire Service District the estimated sum of \$954,310 for use by the Fire District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to Northside Fire Service District.

SECTION 8. There is also levied a tax of 5.0 cents (\$.05) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Bath Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of \$871,460,812 and an estimated collection rate of 97.48 percent for purpose of taxation. There is appropriated to the EMS Service District the estimated sum of \$424,750 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to this joint Township's EMS Service District.

SECTION 9. There is also levied a tax of 5.0 cents (\$.05) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Beaufort County Washington Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$391,567,501 and an estimated collection rate of 97.48 percent. There is appropriated to the Beaufort County Washington Township EMS Service District the estimated sum of \$190,850 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Washington Township EMS Service District.

SECTION 10. There is also levied a tax of 3.5 cents (\$0.035) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the Beaufort County Long Acre Township (*includes Broad Creek and Pinetown EMS*). This rate is based on an estimated total valuation of property for purpose of taxation of \$895,539,011 and an estimated collection rate of 97.48 percent. There is appropriated to the Beaufort County Long Acre Township EMS Service District the estimated sum of \$305,540 for use by the District in such manner and for such expenditures as is permitted by law.

SECTION 11. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in Chocowinity Township and within the municipal areas of the Town of Chocowinity. The rate of 5.0 cents is based on an estimated total valuation of property for purpose of taxation of \$1,029,837,627 (Chocowinity Twsp \$956,386,664 and Town of Chocowinity \$73,450,964) and an estimated collection rate of 97.48%. There is appropriated to the Chocowinity Township Rescue District the estimated sum of \$501,943 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Chocowinity Rescue.

SECTION 12. There is also levied a tax of 5.0 cents (\$0.05) per \$100 valuation effective fiscal year beginning July 1, 2017 on all property in the unincorporated areas of the Pantego Township EMS Service District for Emergency Medical Services. This rate is based on an estimated total valuation of property for purpose of taxation of \$340,274,928 and an estimated collection rate of 97.48 percent. There is appropriated to the Pantego Township EMS Service District the sum of \$165,850 for use by the District in such manner and for such expenditures as is permitted by law from the proceeds of this tax and any other revenues otherwise occurring to the Pantego Township EMS Service District.

SECTION 13. Appropriations and estimated revenues in the amount of \$511,566 are included in the E-911 Services Fund for the operation of E911 activities for the fiscal year.

SECTION 14. Appropriations and estimated revenues in the amount of \$168,400 are included in the Drug Seizure Fund for the restricted spending needs of law enforcement support.

SECTION 15. Appropriations and estimated revenues in the amount of \$162,050 are included in the Tax Revaluation Fund for setting aside annual appropriations for the octennial revaluation.

SECTION 16. Appropriations and estimated revenues in the amount of \$80,000 are included in the Economic Development Fund to pay obligations related to industrial and economic development.

SECTION 17. Appropriations and estimated revenues in the amount of \$934,297 are hereby adopted for the County Water District I – Washington Township for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 18. Appropriations and estimated revenues in the amount of \$1,024,986 are hereby adopted for the County Water District II – Long Acre West for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 19. Appropriations and estimated revenues in the amount of \$1,173,627 are hereby adopted for the County Water District III – Long Acre East for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 20. Appropriations and estimated revenues in the amount of \$1,312,386 are hereby adopted for the County Water District IV – Bath Township for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 21. Appropriations and estimated revenues in the amount of \$593,182 are hereby adopted for the County Water District V – Pantego Township for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 22. Appropriations and estimated revenues in the amount of \$1,508,733 are hereby adopted for the County Water District VI – Chocowinity Township for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 23. Appropriations and estimated revenues in the amount of \$790,954 are hereby adopted for the County Water District VII – Richland Township for the operation of this water district and its activities for the fiscal year beginning July 1, 2017.

SECTION 24. Appropriations and estimated revenues in the amount of \$3,225,894 are hereby adopted for the County Solid Waste Fund for operations and activities for the fiscal year beginning July 1, 2017.

SECTION 25. Appropriations may be amended throughout the year as follows. The Finance Officer is hereby authorized to move money within a single department between lines items. The Finance Officer, with the approval of the County Manager, may move money between Functional Areas. Transfers between Functional Areas must be reported to the Board at their next regularly scheduled meeting. Only the Board may transfer monies between funds or increase the overall total budget amount.

NORTH CAROLINA
BEAUFORT COUNTY

I, Katie Mosher, Clerk to the Board of Commissioners, do hereby certify that the above is a true and verified copy of a resolution adopted by said Board in session on Monday, June 12, 2017.

s/ Katie Mosher

Katie Mosher
Clerk to the Board

Approved Budget Schedule 2017-2018

Scheduled Week Of	Status	Budget Task
01/23/17		Budget packets distributed to Management Team
01/23/17		Outside Agency budget requests distributed
02/06/17		Budgetary & strategic planning retreat with Board (2/9/17 & 2/10/17)
03/06/17		Preliminary revenue estimates
03/06/17		Outside Agency budget requests submitted to Finance
03/06/17		Continuation budgets submitted to Finance
03/13/17		Expansion budgets submitted to Finance
03/13/17		Budget compiled by Finance
03/27/17		Budget review with Manager (scheduled over 2 weeks)
04/17/17		Finalize revenue estimates - Finance
05/15/17		Manager's recommended budget presented to Board (special meeting on 05/15/17)
05/15/17		Budget available for public viewing at Clerk's office and posted on web site
05/22/17		Commissioner's budget questions/clarification to Manager (please submit before 5/8/17)
05/22/17		Budget workshops with Board (scheduled over 2 weeks, see below)
05/22/17		Advertise public hearing for budget
06/12/17		Public hearing- budget (regular meeting on 06/12/17)
06/19/17		Budget adopted (special called meeting on 06/19/17)
06/19/17		Budget posted to web site

Budget workshop meetings with Board

May 22, 2017 General Fund
 May 23, 2017 General Fund and Enterprise Funds
 May 30, 2017 Service Expansion - County & Outside Agencies
 June 1, 2017 Finalize Budget

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BEAUFORT COUNTY FUND STRUCTURE

Governmental funds are used to account for Beaufort County's general governmental activities. Governmental funds include:

General Fund- The General Fund is the general operating fund of the County. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue resources are ad valorem taxes, sales taxes, Federal and State grants and various other taxes and licenses. The primary expenditures are for education, human services, public safety and general government services.

Special Revenue Fund- Special Revenue Funds account for specific revenue sources (other than expendable trusts or major capital projects), that are legally restricted to expenditures for specified purposes. The County has the following Special Revenue Funds: Tax Revaluation Fund, Emergency Telephone System, Fire & Rescue Tax Districts, Economic Development Fund, and State/Federal Seized Funds.

Capital Projects Funds- Capital Projects Funds account for financial resources to be used for the acquisition and construction of major capital assets (other than those financed by enterprise funds and trust funds). Currently, the County maintains multiple Capital Project Funds: Hazard Mitigation, Economic/Industrial Development, Courthouse Capital Improvements, and the Radio System Project.

Enterprise Funds- Enterprise Funds account for those operations financed and operated in a manner similar to a private business where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Beaufort County has two enterprise funds, the County Water System and the Solid Waste Operations.

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BASIS OF BUDGETING

During the year, all funds of the County are accounted for on the budgetary basis, which is the "modified accrual" basis of accounting. Revenues are recognized when they become measurable and available as net current assets to be used to pay liabilities of the current period. Primary revenue sources treated as susceptible to accrual under the modified accrual basis include sales taxes which are considered "measurable" when both due and in the hands of the County or intermediary collecting governments; interest, and federal and state financial assistance.

Expenditures are generally recognized when the related fund liability is incurred. Capital outlays and payments of principal on long-term debt are considered to be expenditures. Depreciation is not considered to be an expenditure, and interest on long-term debt is recognized only when paid.

All Enterprise Funds are converted to the accrual basis of accounting at year-end. Under the accrual basis, revenues are recognized when they are earned, regardless of the measurement and availability criteria used in the modified accrual basis. Expenses are recognized when they are incurred. The conversion generally involves the accrual of interest expense and compensated absences, the provision for depreciation expense, and adjusting capital outlays and debt service outlays, including issue costs, to the accrual basis. Agency Fund assets and liabilities are accounted for on a modified accrual basis.

AMENDMENTS TO THE BUDGET ORDINANCE

Except as otherwise restricted by law, the governing board may amend the budget ordinance at any time after the ordinance's adoption in any manner, so long as the ordinance, as amended, continues to satisfy the requirements of G.S. 159-8 and 159-13. However, no amendment may increase or reduce a property tax levy or in any manner alter a property taxpayer's liability unless the board is ordered to do so by a court of competent jurisdiction or by a State agency having the power to compel the levy of taxes by the Board.

According to state statute, the governing board by appropriate resolution or ordinance may authorize the budget officer to transfer moneys from one appropriation to another within the same fund subject to such limitations and procedures as it may prescribe. Any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes (G.S. 159-15). Beaufort County's budget is adopted on the functional level. Intra-departmental transfers (from one line item to another within the same department) are submitted by departments to the Finance Officer or the County Manager for approval. The Finance Officer or County Manager are allowed to approve transfers between departments that do not increase the overall budget and must report them to the Board at the next meeting. Appropriations that revise the total expenditures for the fund or that change the functional appropriations must be approved by the governing board.

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Beaufort County Financial Policies

The following financial guidelines are recommended for adoption by the Board of Commissioners. These guidelines were developed based on previous actions the Board has communicated to staff as well as what the County has tried to informally operate within over the past ten years. At no time can the current Board of Commissioners bind a future Board with guidelines, but these below will provide staff with a guide in planning for the financial health of the county. Policies such as these also show financial foresight on the part of the staff and the elected body and often help maintain or strengthen our bond rating as well comfort potential purchasers of bonds we may sell for future capital projects.

A. Fund Balance Management Policy:

The Fund Balance Management Policy is intended to address the needs of Beaufort County, in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's General Fund Balance to provide the capacity to:

- 1) Provide sufficient cash flow for daily financial needs,
- 2) Secure and maintain investment grade bond ratings,
- 3) Offset significant economic downturns or revenue shortfalls, and
- 4) Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's Governmental Funds will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted - amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed - amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
 - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
 - b. Limitation imposed at highest level and requires same action to remove or modify
 - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned - amounts that are not reported in any other classification.

Available Fund Balance used to calculate the comparison as a percentage of expenditures uses Restricted, Committed, Assigned and Unassigned in the equation. Only Nonspendable is removed from total fund balance at year end for the calculation.

Unassigned Fund Balance - General Fund-

Beaufort County adopts a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than Aa3 (Moody's Investor Services) and A+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Beaufort County therefore adopts a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **available** fund balance in the General Fund of 35% percent of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties.
2. To the extent that the General Fund **available** fund balance exceeds 35% percent, the balances may be utilized with Board's approval to fund approved capital projects or pay down outstanding County debt.
3. The County adopts a budget and revenue spending policy providing for programs with multiple revenue sources. The County Manager will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The County Manager has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.
4. Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance, if a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.

B. Investment Policy

This policy applies to all investments of Beaufort County except authorized petty cash accounts and trust funds administered by the Chief Financial Officer. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Annual Audited Financial Statement. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Annual Audited Financial Statement.

OBJECTIVES

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

RESPONSIBILITY

In accordance with N.C. General Statutes, the Chief Financial Officer is charged with the responsibility of cash management and investment. The Chief Financial Officer is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies. The standard of prudence to be used by the Chief Financial Officer shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." This standard of prudence shall be applied in the context of managing the overall portfolio. The Chief Financial Officer, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Chief Financial Officer or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

STATUTORY AUTHORIZATION

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments that can be utilized by Beaufort County:

1. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
2. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks,
3. Obligations of the State of North Carolina.
4. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
5. Deposits at interest or purchase of certificates of deposit with any bank in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
6. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

REPORTING

The Chief Financial Officer at anytime should be make available a portfolio report showing investments. The report should include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report should also show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the investments.

C. Debt Management Policy

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's other financial policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

Purpose and Type of Debt

1. incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
 - a) Construction of new School and County facilities
 - b) Renovation and repair of existing School and County facilities
 - c) Acquisition of real property (land and/or buildings)
 - d) Construction or expansion of Public Utilities.
 - e) Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
 - a) General Obligation Bonds
 - b) Bond Anticipation Notes
 - c) Installment Purchase Agreements (private placement)
 - d) Limited Obligation Bonds
 - e) Revenue Bonds (when applicable)

Terms and Limits

1. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
2. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
3. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
4. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.
5. The County will not issue tax or revenue anticipation notes.

6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.
7. The County will maintain its debt at no greater than 2% of the assessed valuation of taxable property.
8. The County's annual debt service will always be equal to or less than 15% of General Fund expenditures.

Current Outstanding Debt

Beaufort County's outstanding bonded debt is comprised of debt incurred from the issuance of general obligation bonds. General Obligation bonds require the voter approval because they pledge the taxing power of the County.

As of June 30, 2012 the total outstanding General Obligation bond debt for the Beaufort County General Fund was \$25,295,000. This debt was incurred entirely for school construction in 2005, 2006, and 2007.

Total other outstanding tax supported debt for the Beaufort County General Fund as of June 30, 2012 was \$6,544,838. This debt was made up of energy savings contract borrowing, community college construction project, and Dept of Commerce borrowing on the Industry Ready II building.

The North Carolina General Statutes set a legal limit on the amount of debt that can be issued by a local unit of government. NCGS 159-55 sets the legal net debt limit at 8% of the County's assessed values. As of June 30, 2012 Beaufort County's net debt is 0.53% of assessed valuation. This limit is well below the statutory requirement, but staff recommends the policy of no more than 2% as the County's debt limitation. In a review of 21 counties in our state that fit our peer county designation the average debt to assessed valuation was 0.654%.

The Debt Per Capita is a measure used to compare the debt burdens of counties and other local governments. As of June 30, 2012 Beaufort County had a Debt Per Capita of \$657. In a review of 21 counties in our state that fit within our population range the average Debt Per Capita was \$798.

D. Fees and User Charges

1. As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.
2. The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.
3. Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

E. Tax Rate

1. In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures so that long term planning will prevent sudden unplanned increases to the rate.

2. The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.
3. The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

F. Competitive Employment

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

BEAUFORT COUNTY
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
Animal Control	4	4	4	4	4	4
Building Maintenance	2	2	2	3	3	3
Communications	12	13	13	18	18	18
County Manager	4	5	4	4	4	4
Economic Development	2	2	2	2	2	2
Elections	2	3	3	3	3	3
Emergency Management	2	2	2	2	3	3
Emergency Medical Services	-	1	27	27	34	34
Finance	5	5	6	7	7	7
Health Department	41	41	41	41	44	44
Human Resources	-	-	3	3	3	3
Inspections	3	-	-	-	-	-
Jail	21	20	20	20	20	20
Land Records	2	-	-	-	-	-
Planning	-	-	7	7	7	7
Register of Deeds	5	5	5	5	5	5
Sheriff	53	57	59	59	59	59
Social Services	108	110	115	117	117	118
Soil and Water Conservation	2	2	2	2	2	2
Tax Assessor	8	8	10	10	10	10
Tax Collector	6	6	7	7	7	7
Veterans	1	1	1	1	1	1
Water Department	25	25	27	28	28	28
Grand Total	308	319	360	370	381	382

Increase of 11 positions from FY 16/17 to FY 17/18 is explained as follows.

- 4 Intermediate EMTs approved by Board of Commissioners beginning July 1, 2017 to cover Washington Township.
- 4 Paramedic positions approved by Board of Commissioners beginning July 1, 2017 to cover Washington Township.
- 3 Health Department Nurse positions approved by the Board of Commissioners to cover health care management at the Jail.
- 1 Emergency Medical Services Director changed to Emergency Services Director (position simply moved from EMS Division to EM Division). No overall increase in number of positions.

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**BEAUFORT COUNTY SALARY PLAN
2017 - 2018**

GRADE	NEW MIN	NEW MID	NEW MAX	POSITION TITLE	LOCATION DESC				
5	19,911	23,895	27,880	CHORE PROVIDER	SOCIAL SERVICES				
				NUTRITION SITE PROGRAM SUPERVISOR	SOCIAL SERVICES				
8	24,592	29,510	34,429	COMMUNITY HEALTH ASSISTANT	HEALTH				
				COMMUNITY SOCIAL SERVICE ASSISTANT	SOCIAL SERVICES				
				ADMINISTRATIVE SPECIALIST	EMERGENCY MEDICAL				
				HOUSEKEEPER	SOCIAL SERVICES				
				MEDICAL RECORDS ASSISTANT III	HEALTH				
				PROCESSING ASSISTANT III	HEALTH				
9	26,152	31,380	36,611	EMT INTERMEDIATE	EMERGENCY MEDICAL				
				FOREIGN LANGUAGE INTERPRETER	HEALTH				
				PRACTICAL NURSE I	HEALTH				
				ACCOUNTING CLERK IV	HEALTH				
10	27,711	33,252	38,795	ACCOUNTING CLERK IV	SOCIAL SERVICES				
				ADMINISTRATIVE SUPPORT SPECIALIST	SHERIFF				
				ANIMAL CONTROL OFFICER	ANIMAL CONTROL				
				DEPUTY REGISTER OF DEEDS	REGISTER OF DEEDS				
				DISTRIBUTION MECHANIC	WATER				
				INCOME MAINTENANCE CASEWORKER I	SOCIAL SERVICES				
				MEDICAL RECORDS ASSISTANT IV	HEALTH				
				METER READER	WATER				
				PROCESSING ASSISTANT IV	SOCIAL SERVICES				
				PROCESSING ASSISTANT IV	HEALTH				
				11	29,271	35,124	40,979	ADMINISTRATIVE SECRETARY II	HEALTH
								ELECTIONS SPECIALIST	ELECTIONS
								HUMAN RESOURCES ASSISTANT	HUMAN RESOURCES
								LEAD METER READER	WATER
MAINTENANCE TECHNICIAN	PUBLIC BUILDINGS								
MEDICAL OFFICE ASSISTANT	HEALTH								
PLANNING CUSTOMER SERVICE REPRESENTATIVE	PLANNING								
SENIOR DISTRIBUTION MECHANIC	WATER								
SR UTILITY CUSTOMER SERVICE REPRESENTATIVE	WATER								
TAX CUSTOMER SERVICE REPRESENTATIVE	TAX ADMINISTRATION								
TAX CUSTOMER SERVICE REPRESENTATIVE	TAX COLLECTIONS								
WATER TREATMENT PLANT OPERATOR	WATER								
12	30,830	36,994	43,162	ACCOUNTING TECHNICIAN II	SOCIAL SERVICES				
				ACCOUNTING TECHNICIAN II	WATER				
				ACCOUNTING/PERMIT TECHNICIAN	PLANNING				
				ACCOUNTING/PERMIT TECHNICIAN	PUBLIC BUILDINGS				
				ADMINISTRATIVE ASSISTANT I	ECON DEVELOPMENT				
				ADMINISTRATIVE ASSISTANT I	SOCIAL SERVICES				
				ADMINISTRATIVE ASSISTANT I	SOIL CONSERVATION				
				ADMINISTRATIVE ASSISTANT I	HEALTH				
				COMPUTER SUPPORT TECHNICIAN II	SOCIAL SERVICES				
				DEPUTY TAX COLLECTOR II	TAX COLLECTIONS				
				EMERGENCY MGMT PLANNING MITIGATION SPEC.	EMERGENCY MGMT				
				FOREIGN LANGUAGE INTERPRETER II	SOCIAL SERVICES				
				FOREIGN LANGUAGE INTERPRETER II	HEALTH				
				INCOME MAINTENANCE CASEWORKER II	SOCIAL SERVICES				
				SENIOR TAX CUSTOMER SERVICE REP.	TAX ADMINISTRATION				
				TELECOMMUNICATOR	COMMUNICATIONS				

**BEAUFORT COUNTY SALARY PLAN
2017 - 2018**

GRADE	MIN	MID	MAX	POSITION TITLE	LOCATION DESC
13	32,391	38,868	45,346	ACCOUNTS PAYABLE TECHNICIAN	FINANCE
				FINANCE TECHNICIAN	FINANCE
				HUMAN RESOURCES TECHNCIAN	HUMAN RESOURCES
				DEPUTY DIRECTOR OF ELECTIONS	ELECTIONS
				PAYROLL TECHNICIAN	FINANCE
				PRACTICAL NURE II	HEALTH
				TELECOMMUNICATOR SHIFT SUPERVISOR	COMMUNICATIONS
14	33,950	40,739	47,529	ACCOUNTING TECHNICIAN III	HEALTH
				ADMINISTRATIVE ASSISTANT II	SOCIAL SERVICES
				ASSISTANT REGISTER OF DEEDS	REGISTER OF DEEDS
				COMMUNITY EMPLOYMENT CASE MANAGER	SOCIAL SERVICES
				DETENTION OFFICER	JAIL
				DETENTION OFFICER SUPERVISOR	JAIL
				DETENTION TRANSPORT OFFICER (SWORN)	JAIL
				PARAMEDIC	EMERGENCY MEDICAL
				INCOME MAINTENANCE CASEWORKER III	SOCIAL SERVICES
				INCOME MAINTENANCE INVESTIGATOR II	SOCIAL SERVICES
				INCOME MAINTENANCE SUPERVISOR I	SOCIAL SERVICES
				LAND RECORDS SPECIALIST	PLANNING
				MAINTENANCE TECHNICIAN/TREATMENT OPERATOR	WATER
				NUTRITIONIST I	HEALTH
WATER QUALITY TECHNICIAN	WATER				
15	35,509	42,609	49,712	APPRAISER	TAX ADMINISTRATION
				BUSINESS PERSONAL PROPERTY APPR	TAX ADMINISTRATION
				DEPUTY BAILIFF	SHERIFF
				DEPUTY	SHERIFF
				DEPUTY SRO	SHERIFF
				DEPUTY (CIVIL PROCESS)	SHERIFF
				DEPUTY- ELECTRONIC HOUSE ARREST	SHERIFF
				DISTRICT RESOURCE SPECIALIST	SOIL CONSERVATION
				FIRE MARSHALL/INSPECTOR PT	EMERGENCY MGMT.
				ADMINISTRATIVE ASSISTANT III	SOCIAL SERVICES
16	37,070	44,482	51,897	CORPORAL	SHERIFF
				CORPORAL BAILIFF	SHERIFF
				CORPORAL SRO	SHERIFF
				DISTRIBUTION SYSTEM SUPERVISOR	WATER
				INCOME MAINTENANCE SUPERVISOR II	SOCIAL SERVICES
				INVESTIGATOR	SHERIFF
				LEAD PARAMEDIC	EMERGENCY MEDICAL
				MEDICAL LABORATORY TECHNICIAN II	HEALTH
				PARALEGAL	SOCIAL SERVICES
				PUBLIC HEALTH EDUCATION SPECIALIST	HEALTH
				VETERANS SERVICE OFFICER	VETERANS
WATER TREATMENT PLANT SUPERVISOR	WATER				
17	38,627	46,353	54,078	BUILDING CODES INSPECTOR I	PLANNING
				CHIEF ANIMAL CONTROL OFFICER	ANIMAL CONTROL
				COMPUTER SYSTEM ADMINISTRATOR I	SOCIAL SERVICES
				NUTRITIONIST II	HEALTH
				OFFICE MANAGER	SHERIFF

**BEAUFORT COUNTY SALARY PLAN
2017 - 2018**

GRADE	MIN	MID	MAX	POSITION TITLE	LOCATION DESC
18	40,188	48,225	56,262		
				ACCOUNTING SPECIALIST I	FINANCE
				DIRECTOR OF COMMUNICATION & 911 SERVICES	COMMUNICATIONS
				HUMAN RESOURCES DIRECTOR - SHERIFF	SHERIFF
				INCOME MAINTENANCE SUPERVISOR III	SOCIAL SERVICES
				FIRE/EMERGENCY MANAGEMENT OPERATIONS CHIEF	EMERGENCY MEDICAL
				SOCIAL WORKER II	SOCIAL SERVICES
				SOCIAL WORKER II	HEALTH
19	41,748	50,096	58,446	SR. LAND RECORDS SPECIALIST	PLANNING
				TELECOMMUNICATIONS SUPERVISOR	COMMUNICATIONS
				ADMINISTRATIVE OFFICER II	SOCIAL SERVICES
				COMPUTER SYSTEMS ADMINISTRATOR II	SOCIAL SERVICES
				LEAD BUILDING INSPECTOR	PLANNING
				MAINTENANCE COORDINATOR	MAINTENANCE
				NUTRITIONIST III	HEALTH
				SERGEANT	SHERIFF
20	43,305	51,967	60,565	SERGEANT INVESTIGATIONS	SHERIFF
				ASSISTANT TAX COLLECTOR	TAX COLLECTIONS
				SOCIAL WORKER III	SOCIAL SERVICES
				DEPUTY TAX ASSESSOR	TAX ADMINISTRATION
				HUMAN SERVICES PLANNER/EVALUATOR III	HEALTH
				INCOME MAINTENANCE ADMINISTRATOR I	SOCIAL SERVICES
				SOCIAL WORKER INVESTIGATION & TREATMENT	SOCIAL SERVICES
				PUBLIC HEALTH NURSE I	HEALTH
21	44,868	53,839	62,811	ACCOUNTING SPECIALIST II	FINANCE
				EDUCATION COORDINATOR	SOIL CONSERVATION
				ENVIRONMENTAL HEALTH SPECIALIST	HEALTH
				FISCAL UTILITIES MANAGER	WATER
				FIRST SERGEANT INVESTIGATIONS	SHERIFF
				FIRST SERGEANT NARCOTICS	SHERIFF
				PURCHASING AGENT	FINANCE
				STAFF ACCOUNTANT	FINANCE
22	46,426	55,710	64,995	PUBLIC HEALTH NURSE II	HEALTH
23	47,985	57,582	67,179	CHIEF DETENTION OFFICER	JAIL
				ENVIRONMENTAL HEALTH PROGRAM SPECIALIST	HEALTH
				LIEUTENANT DEPUTY SHERIFF	SHERIFF
				LIEUTENANT DETENTION CENTER	JAIL
				LIEUTENANT INVESTIGATIONS	SHERIFF
				PUBLIC HEALTH NURSE III	HEALTH
				SOCIAL WORK SUPERVISOR III	SOCIAL SERVICES
				WATER SYSTEM MANAGER	WATER
24	49,544	59,453	69,362	CAPTAIN	JAIL
				CAPTAIN INVESTIGATIONS	SHERIFF
				CAPTAIN PATROL	SHERIFF
				CLERK TO BOARD/ADMIN ASST TO COUNTY MANAGER	COUNTY MANAGER
				DIRECTOR OF ELECTIONS	ELECTIONS
				EMERGENCY MANAGEMENT DIRECTOR	EMERGENCY MGMT.
				PUBLIC HEALTH NURSE SUPERVISOR I	HEALTH

**BEAUFORT COUNTY SALARY PLAN
2017 - 2018**

GRADE	MIN	MID	MAX	POSITION TITLE	LOCATION DESC
26	52,664	63,197	73,730	SOCIAL WORK PROGRAM ADMINISTRATOR I	SOCIAL SERVICES
27	54,223	65,067	75,912	BUSINESS OFFICER I PUBLIC HEALTH NURSE SUPERVISOR II	HEALTH HEALTH
28	55,783	66,941	78,096	COUNTY SOC SERVICES PROGRAM ADMINISTRATOR II ENVIRONMENTAL HEALTH SUPERVISOR II MAJOR PUBLIC HEALTH NURSE DIRECTOR I	SOCIAL SERVICES HEALTH SHERIFF HEALTH
30	58,901	70,682	82,462	HUMAN RESOURCES MANAGER DEPUTY FINANCE DIRECTOR REGISTER OF DEEDS TAX COLLECTOR	HUMAN RESOURCES FINANCE REG DEEDS TAX COLLECTIONS
33	63,582	76,298	89,014	ATTORNEY I	SOCIAL SERVICES
35	66,700	80,040	93,381	CHIEF DEPUTY SHERIFF EMERGENCY MEDICAL DIRECTOR RISK MANAGER PHYSICIAN EXTENDER II PLANNING DIRECTOR	SHERIFF EMERGENCY MEDICAL COUNTY MANAGER HEALTH PLANNING
38	71,379	85,656	99,930	COUNTY SOCIAL SERVICES DIRECTOR LOCAL HEALTH DIRECTOR	SOCIAL SERVICES HEALTH DEPARTMENT
40	74,499	89,398	104,297	TAX ASSESSOR	TAX ADMINISTRATION
45	82,297	98,754	115,215	FINANCE DIRECTOR SHERIFF	FINANCE SHERIFF
49	88,538	106,242	121,517	PUBLIC WORKS DIRECTOR ECONOMIC DEVELOPMENT DIRECTOR	WATER ECON DEVELOPMENT
73	125,977	151,172	181,407	COUNTY MANAGER	COUNTY MANAGER

**SUMMARY OF REVENUES
GENERAL FUND**

REVENUES BY MAJOR FUND SOURCE	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18
	Actual	Original	Amended	Recommended	Approved
Property Taxes	\$31,398,267	\$32,599,293	\$32,600,293	\$ 33,107,096	\$33,107,096
Sales and Other Taxes	8,294,864	8,556,529	8,556,529	8,970,778	8,970,778
Restricted & Intergovernmental Revenues	12,851,758	12,513,944	13,171,865	11,674,752	11,674,752
Licenses, Fees and Other Revenues	4,031,526	2,116,049	2,214,235	5,139,885	5,139,885
Investment Earnings & Operating Transfers In	99,633	75,000	75,000	100,000	100,000
Appropriated Fund Balance	-	919,975	3,106,838	394,381	1,044,840
Total Revenues	\$56,676,048	\$56,780,790	\$59,724,760	\$ 59,386,892	\$60,037,351

Property Taxes:

Counties in North Carolina are prohibited from imposing taxes unless specifically authorized by the General Assembly. State lawmakers have allowed counties to raise revenue through the property tax, which generates approximately 56% of the revenue for Beaufort County government.

The formula for expected revenue is based on the underlying value of the property taxed. The estimated value for fiscal year 2017-2018 is based on a total taxable valuation of \$5,996,448,679.

Assumptions: The estimated net taxable value for 2017-2018 including motor vehicles is \$5,996,448,679. With a tax rate of 55¢ and a collection rate of 97.87% for real/personal property and a collection rate of 99.6% for motor vehicles, the projected current year total property tax revenue is \$32,304,871 using the following formula:

Real/Personal - \$5,541,144,004 multiplied by .55 multiplied by .9787 multiplied by .01 equals \$29,827,147
Registered Motor Vehicles - \$452,304,675 multiplied by .55 multiplied by .996 multiplied by .01 equals \$2,477,724

PROPERTY TAXES	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18
	Actual	Original	Amended	Recommended	Approved
Current Year	\$29,882,261	\$31,748,257	\$31,748,257	\$ 32,304,871	\$32,304,871
Prior Years	1,294,674	653,395	653,395	632,575	632,575
Penalties & Interest	221,332	197,641	198,641	169,650	169,650
Total	\$31,398,267	\$32,599,293	\$32,600,293	\$ 33,107,096	\$33,107,096

Sales and Other Taxes:

Sales tax revenues are received by the County from the State of North Carolina based on per capita or point of sale distributions. The County’s Article 39 (1%) local sales tax is utilized in its entirety for general fund operations. Article 40 (commonly known as “school’s ½ cent”) sales taxes were initiated in part to help fund local school capital projects, with a mandatory transfer of 30% of these revenues to the schools restricted capital fund. Article 42, (commonly known as “schools additional ½ cent”) sales taxes were also initiated in part to help fund local school capital outlay projects, with a mandatory transfer of 60% of these revenues to the schools for capital. Sales tax revenues are up for the current fiscal year and with the law changes surrounding distribution and taxing authority on service labor and anticipated growth, we have budgeted sales tax revenue 4.25% higher than FY 16/17 levels.

Other taxes include register of deeds state excise tax, scrap tire disposal tax, white goods disposal tax, and rental vehicle tax.

SALES & OTHER TAXES & LICENSES	FY 15/16 Actual	FY 16/17 Original	FY 16/17 Amended	FY 17/18 Recommended	FY 17/18 Approved
County 1% (Article 39)	\$3,349,726	\$3,725,305	\$ 3,725,305	\$ 3,676,343	\$3,676,343
Article 40	2,668,045	2,560,030	2,560,030	2,866,033	2,866,033
Article 42	1,961,025	2,115,794	2,115,794	2,147,598	2,147,598
Article 44 (GS 105-524)	151	-	-	117,104	117,104
Beer and Wine Licenses	3,317	3,400	3,400	3,400	3,400
State Excise Tax - Register of Deeds	130,385	27,000	127,000	135,000	135,000
Rental Vehicle Receipts	22,421	25,000	25,000	25,300	25,300
Scrap Tire Disposal Tax	129,194	-	-	-	-
White Goods Disposal Tax	30,600	-	-	-	-
Total	\$8,294,864	\$8,556,529	\$ 8,556,529	\$ 8,970,778	\$8,970,778

Intergovernmental Revenues:

Restricted and Unrestricted Intergovernmental revenues consist of funds from state and federal sources. Grant funds are received for general fund operations such as emergency management, soil and water, and public safety. Separate funds are received by the Department of Social Services and Department of Health from both state and federal Sources, detailed in the department’s expenditure budget.

Intergovernmental revenues are difficult to project from year to year. Grantee agencies, such as the state and federal government often tie funding to a certain match, or reduce funding levels in subsequent years in hopes that local governments will assume funding of the program.

RESTRICTED & INTERGOVERNMENTAL REVENUES	FY 15/16 Actual	FY 16/17 Original	FY 16/17 Amended	FY 17/18 Recommended	FY 17/18 Approved
	Beer & Wine Tax	\$ 150,678	\$ 163,000	\$ 163,000	\$ 163,000
FEMA-Disaster Payment	-	-	-	200,000	200,000
ABC Tax Distributions	155,320	145,000	145,000	140,000	140,000
DWI Fines - State Roads Act	4,774	5,000	5,000	6,000	6,000
Federal and State Grants	11,664,053	10,919,560	11,577,481	9,834,252	9,834,252
Court Costs	60,916	60,000	60,000	50,000	50,000
Lottery Proceeds	450,000	450,000	450,000	450,000	450,000
EMS GF Tax Revenues	366,017	771,384	771,384	831,500	831,500
Total	\$12,851,758	\$12,513,944	\$13,171,865	\$ 11,674,752	11,674,752

Licenses, Fees, and Other General Fund Revenues:

Revenues in the licenses, fees, and other category encompass a wide range of non-tax revenue sources. This category is important to the overall financial strength of the County because it includes revenue from self-supporting general governmental activities, such as building inspections, register of deeds fees, animal control fees, EMS service fees, etc. Fees appropriately fund some functions of Beaufort County government, because they apply to a certain group of citizens, such as development-related services (building permits, planning fees, etc.). Ideally, the fees should fund the direct cost of the service.

LICENSES, FEES AND OTHER REVENUES	FY 15/16 Actual	FY 16/17 Original	FY 16/17 Amended	FY 17/18	FY 17/18
				Recommended	Approved
Advalorem Tax Collection Fees	\$ 104,805	\$ 105,500	\$ 105,500	\$ 107,000	\$ 107,000
Animal Control Fees	38,581	42,000	42,000	39,000	39,000
Building & Inspection Fees	96,942	112,400	112,400	102,000	102,000
Cable Franchise Fees	127,633	129,500	129,500	130,000	130,000
Deputy Travel Reimbursement	83,134	80,000	80,000	80,300	80,300
Donations/Contributions	4,125	33,500	33,500	6,750	6,750
DSS Aging Program	4,908	5,250	5,250	3,200	3,200
DSS Repayments	18,214	12,838	12,838	13,290	13,290
Election/Candidate Fees	20,289	-	-	20,330	20,330
EMS Franchise Fees	1,200	25,000	25,000	3,600	3,600
EMS Rescue Fees	-	459,000	459,000	425,000	425,000
Environmental Health Fees	52,765	49,100	49,100	52,000	52,000
Health Fees	197,194	206,388	202,846	208,588	208,588
Hospital Share of Service	21,685	21,562	21,562	21,562	21,562
Insurance Proceeds	51,222	-	37,618	35,000	35,000
Land Records Fees	365	-	-	250	250
Miscellaneous	46,049	2,000	66,110	3,000	3,000
NC Health Choice	14,350	11,000	11,000	14,200	14,200
Register of Deeds - Miscellaneous	184,753	186,000	186,000	189,500	189,500
Rents	379,041	269,946	269,946	274,250	274,250
Sale of Fixed Assets	60,696	25,000	25,000	25,000	25,000
School Resource Officer	254,866	194,865	194,865	194,865	194,865
Sheriff's Fees	100,668	100,000	100,000	111,000	111,000
Solid Waste Fees	1,959,885	-	-	-	-
Tax Department Fees	68,347	34,000	34,000	62,000	62,000
Refunding Proceeds	120,954	-	-	-	-
Vending Concessions	18,855	11,200	11,200	18,200	18,200
Installment Note Proceeds	-	-	-	3,000,000	3,000,000
Total Licenses, Fees & Other	\$ 4,031,526	\$ 2,116,049	\$ 2,214,235	\$ 5,139,885	\$ 5,139,885

Sales, services and other revenues were forecast with input from department managers, grant sources and historical data. Each revenue category was considered separately and forecast from a zero base. Installment proceeds in the amount of \$3,000,000 are included as a revenue source to finance major capital improvements in FY 2017-2018.

Investment Earnings and Transfers In:

Investment Earnings are projected to increase due to changes in the County’s investment portfolio that occurred in FY 16-17 and the anticipation of continued slow interest rate increases by the Federal Reserve.

INVESTMENT EARNINGS & TRANSFERS FROM OTHER FUNDS	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18
	Actual	Original	Amended	Recommended	Approved
Investment Earnings	\$ 20,213	\$ 15,000	\$ 15,000	\$ 100,000	\$ 100,000
Transfer from Capital Project Funds					
Transfer from Seized Funds					
Transfer from Economic Dev Fund	79,420	-	-	-	-
Transfer From Hurricane Fund	-	60,000	60,000	-	-
Total Investment Earnings and Transfers In	\$ 99,633	\$ 75,000	\$ 75,000	\$ 100,000	\$ 100,000

GENERAL FUND APPROPRIATED FUND BALANCE

In FY 2017-18, 0.7% of the general fund expenditures or \$394,381 of the fund balance is recommended for appropriation to fund services. The necessity of having a fund balance is to provide adequate cash flow given the erratic revenue cycle of the County's operations. According to the North Carolina Local Government Commission, a local government entering a fiscal year with less than 8% unassigned fund balance available will not have adequate resources to meet its obligations until it begins receiving property taxes.

In March 2013, the Beaufort County Board of Commissioners adopted a fund balance management policy. That policy was established to ensure that the County maintained an adequate fund balance in the County's General Fund to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

The policy reads that the "County will strive to maintain an available fund balance in the General Fund of 35% of budgeted general fund operating expenditures each fiscal year. This is substantially higher than the 8% minimum required by the Local Government Commission but in line with peer counties."

In July 2016 Moody's Investor's Service assigned an "Aa3" rating to Beaufort County for its \$10.4 million General Obligation Refunding School Bonds, Series 2012. In December 2015 Standard & Poor's Ratings Services raised its rating on the County's general obligation debt to "AA-" from "A+" and listed the outlook as "stable

Fiscal Year Ending	Unassigned Fund Balance	Percentage of Expenditures	Fund Balance Target Policy
Estimated June 30, 2018	14,505,965	25.72%	35%
Estimated June 30, 2017	14,897,346	25.21%	35%
June 30, 2016	18,195,534	31.29%	35%
June 30, 2015	19,318,500	35.85%	35%
June 30, 2014	19,120,857	37.01%	35%
June 30, 2013	15,962,287	30.80%	35%
June 30, 2012	12,705,818	25.11%	20%
June 30, 2011	\$11,166,580	19.88%	20%

Assumptions: The County estimated the fund balance available for appropriation using the audited financial statements for FY ended June 30, 2016 and estimated operating results of FY 2016-17. Based on the estimate, the County will exceed the minimum 8% requirement and will have sufficient resources to meet obligations prior to receiving the property tax revenues in December 2017.

Actual FY 15-16	Original FY 16-17	Amended FY 16-17	Recommended FY 17-18	Approved FY 17-18
\$0	\$919,975	\$3,106,838	\$394,381	\$1,044,840

SUMMARY OF GENERAL FUND EXPENDITURES

GENERAL FUND	Page	BUDGET		BUDGET		BUDGET		BUDGET		% CHANGE	% CHANGE
		FY 2015/2016	FY 2016/2017	FY 2016/2017	FY 2016/2017	FY 2017-2018	FY 2017-2018	FY 16-17 ORIGINAL	FY 16-17 ORIGINAL	vs. FY 17-18	vs. FY 17-18
		ACTUAL	ESTIMATE	ORIGINAL	REVISED	RECOMMENDED	APPROVED	RECOMMENDED	RECOMMENDED	RECOMMENDED	
Governing Body	29	1,235,773	372,064	372,064	372,064	391,552	394,050		5.2%		5.2%
County Administration	31	394,904	426,639	454,978	461,940	454,823	462,138		0.0%		-1.5%
Finance	33	515,760	567,387	606,257	606,257	607,358	616,929		0.2%		0.2%
Human Resources	35	147,656	149,231	194,695	194,695	202,563	205,754		4.0%		4.0%
Tax Assessor	37	986,001	704,959	747,890	747,890	695,449	704,954		-7.0%		-7.0%
Tax Collector	39	553,533	608,199	587,195	587,195	617,349	623,510		5.1%		5.1%
Court Facilities	41	227,435	406,682	327,200	408,038	297,700	297,700		-9.0%		-27.0%
Elections	43	332,640	348,821	315,932	340,932	392,777	396,546		24.3%		15.2%
Register of Deeds	45	372,094	333,207	316,796	316,796	340,609	345,047		7.5%		7.5%
Maintenance, Buildings, & Grounds	47	1,241,482	1,527,273	1,350,111	1,519,076	1,277,066	1,280,720		-5.4%		-15.9%
Debt Service	49	2,825,125	2,643,972	2,643,972	2,643,972	2,938,321	2,851,321		11.1%		11.1%
Non-Departmental	53	-	461,589	485,996	439,296	453,825	453,825		-6.6%		3.3%
Transfers to Other Funds	55	630,204	2,505,674	526,275	2,505,674	242,050	297,050		-54.0%		-90.3%
Contingency	56	-	25,000	25,000	25,000	25,000	25,000		0.0%		0.0%
Social Services	57	12,345,088	13,302,289	13,380,111	13,985,573	12,272,604	12,453,909		-8.3%		-12.2%
Health Department	79	3,372,748	3,542,960	3,528,197	3,713,518	3,944,122	3,991,328		11.8%		6.2%
Veteran's Assistance	101	56,013	57,266	58,268	58,268	59,534	60,556		2.2%		2.2%
Area Mental Health & Transportation	103	398,503	478,104	469,750	469,750	545,629	545,629		16.2%		16.2%
Cooperative Extension	105	217,660	307,144	296,571	297,571	252,450	252,450		-14.9%		-15.2%
Soil/Water Conservation	109	100,664	143,919	147,528	148,879	144,022	146,129		-2.4%		-3.3%
Youth Services	113	225,243	214,628	214,628	214,628	209,628	219,628		-2.3%		-2.3%
Outside Agencies	115	414,595	431,170	433,970	435,870	424,370	464,370		-2.2%		-2.6%
Economic Development	117	296,403	283,609	281,283	283,609	281,211	284,187		0.0%		-0.8%
Planning	119	527,468	465,016	468,515	468,515	459,158	466,346		-2.0%		-2.0%
Beaufort County Public Schools	121	15,033,163	15,291,623	15,291,623	15,291,623	14,918,000	15,043,000		-2.4% *		-2.4%
Beaufort County Community College	125	3,224,169	2,513,126	2,513,126	2,513,126	2,633,000	2,633,000		4.8% **		4.8%
Sheriff	129	4,877,039	5,148,269	5,012,109	5,012,109	5,170,681	5,233,237		3.2%		3.2%
Jail	131	1,777,867	2,037,733	1,862,885	1,862,885	1,830,357	1,845,775		-1.7%		-1.7%
E-911 Communications	133	858,261	1,017,406	1,188,340	1,188,340	1,185,391	1,213,028		-0.2%		-0.2%
Emergency Medical Services	137	896,239	1,890,279	1,787,714	1,787,714	2,237,034	2,324,375		25.1%		25.1%
Emergency Management	139	250,579	214,708	222,310	221,793	339,173	344,662		52.6%		52.9%
Animal Control	141	316,167	310,347	316,114	316,114	338,871	355,983		7.2%		7.2%
Forestry Services	143	125,405	151,715	151,715	116,715	151,715	151,715		0.0%		30.0%
Other Emergency Services	145	823,299	201,672	201,672	219,672	53,500	53,500		-73.5%		-75.6%
TOTAL GENERAL FUND		\$ 55,599,180	\$ 59,083,680	\$ 56,780,790	\$ 59,775,097	\$ 56,386,892	\$ 57,037,351		-0.7%		-5.7%

FY 17-18 Financed Capital totaling \$3,000,000

BC Public Schools Projects	659,700	659,700
BCCC Projects	165,000	165,000
Beaufort County Projects	2,175,300	2,175,300
Total	\$ 2,999,000	\$ 2,999,000

*The recommended funding for FY 2017/2018 for BC Public Schools totals \$15,577,700 once financed capital projects are added, bringing the percentage change to a 1.9% increase when compared to the FY 2016-2017 total funding amount.

**The recommended funding for FY 2017/2018 for BCCC totals \$2,798,000 once financed capital projects are added, bringing the percentage change to a 11.3% increase when compared to the FY 2016-2017 total funding amount.

SUMMARY - OTHER GOVERNMENTAL FUNDS

E-911 Telephone System Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ 145,497	\$ 1,737,283	\$ 1,737,283	\$ 511,566	\$ 511,566	\$ 511,566
Expenditures	\$ 254,119	\$ 1,737,283	\$ 1,737,283	\$ 511,566	\$ 511,566	\$ 511,566

Seized Drug Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ 18,239	\$ 15,500	\$ 15,500	\$ 168,400	\$ 168,400	\$ 168,400
Expenditures	\$ 7,687	\$ 15,500	\$ 15,500	\$ 168,400	\$ 168,400	\$ 168,400

Fire/Rescue Tax Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ 1,475,272	\$ 1,540,000	\$ 1,540,000	\$ 1,521,500	\$ 2,170,817	\$ 2,170,817
Expenditures	\$ 1,475,272	\$ 1,540,000	\$ 1,540,000	\$ 1,521,500	\$ 2,170,817	\$ 2,170,817

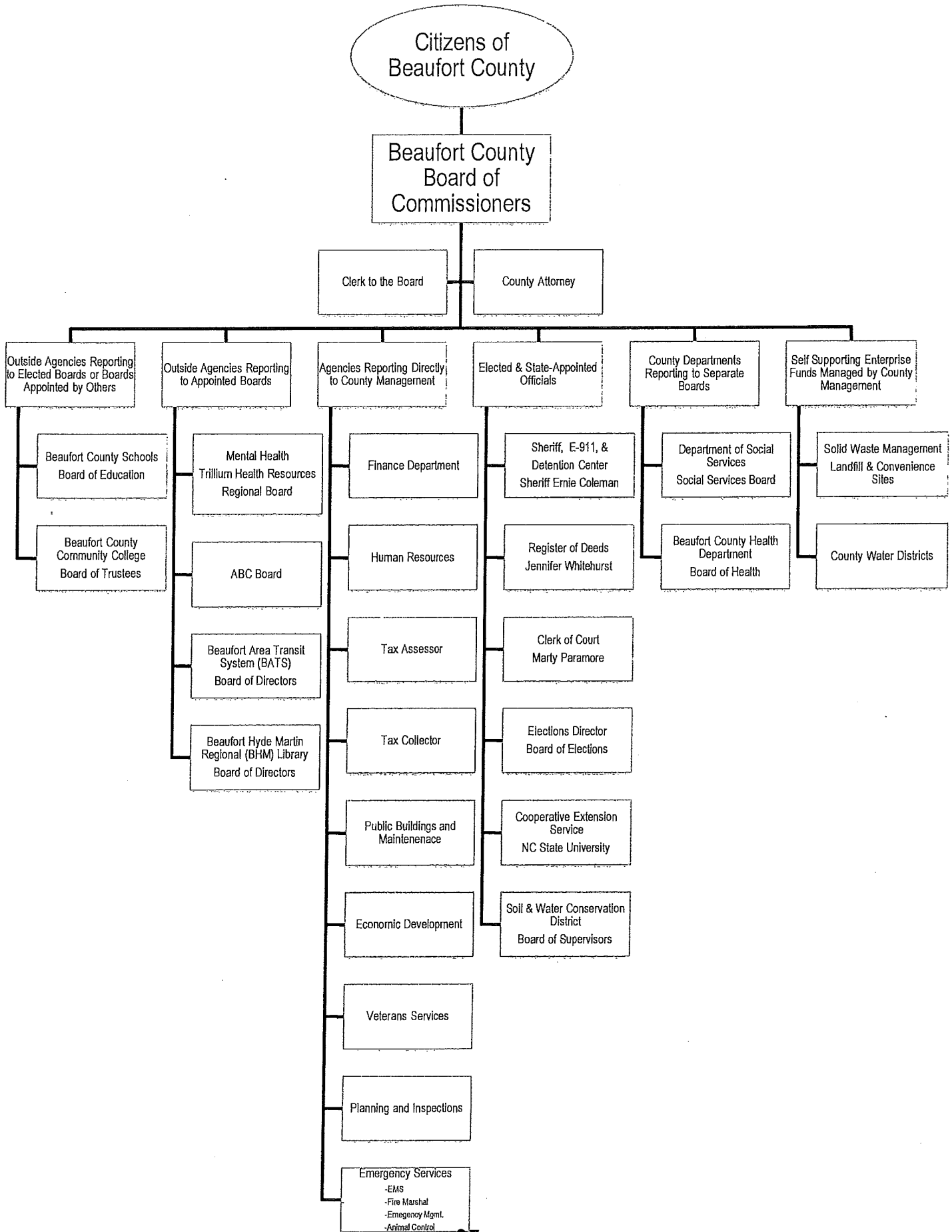
EMS Tax Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ 1,119,242	\$ 1,353,384	\$ 1,353,384	\$ 1,438,350	\$ 1,588,933	\$ 1,588,933
Expenditures	\$ 1,119,242	\$ 1,353,384	\$ 1,353,384	\$ 1,438,350	\$ 1,588,933	\$ 1,588,933

Tax Revaluation Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ 897,000	\$ 149,500	\$ 149,500	\$ 162,050	\$ 162,050	\$ 162,050
Expenditures	\$ 897,000	\$ 149,500	\$ 149,500	\$ 162,050	\$ 162,050	\$ 162,050

Economic Development Fund	BUDGET		BUDGET		BUDGET	
	FY 2015/2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2017-2018	FY 2017-2018
	ACTUAL	ORIGINAL	AMENDED	RECOMMENDED	APPROVED	
Revenues	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
Expenditures	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000

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Beaufort County Government Organizational Chart



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GOVERNING BODY – BOARD OF COUNTY COMMISSIONERS

The seven (7) member Board of County Commissioners is the official policy-making body for Beaufort County Government. The Chairman, presiding officer of the Board, serves as the official and ceremonial leader of the County and as a voting member of the Board. The Chairman, Frankie Waters, and the Vice-Chairman, Jerry Langley, were selected by the other Board members at the December 2016 regular meeting and will serve one (1) year terms in these capacities. The Board selects a new Chairman and Vice-Chairman each year. Each Board member is elected at-large under a limited-voting election process for a term of four (4) years. Partisan elections are held in even-numbered years and terms of office are staggered so that every two (2) years either three (3) or four (4) seats are up for election. All official actions of the Board are made at public meetings, generally held on the first Monday of each month beginning at 5:30 PM in the County Commissioners' meeting room located in the Beaufort County Administration Building. Each meeting has an agenda and the public is allowed an opportunity to make comments to the Board. The Board also conducts special meetings and work sessions on the County's budget and other issues of special interest.

Frankie Waters, Chairman of the Board
Katie Mosher, Clerk to the Board

Beaufort County Administration
121 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-0079
Fax: (252) 946-7722
Email: katie.mosher@co.beaufort.nc.us

<u>Current Members of the Board</u>	<u>Term Expires</u>
Frankie Waters, Chairman	December 2018
Jerry Langley, Vice-Chairman	December 2020
Ron Buzzeo, Commissioner	December 2018
Ed Booth, Commissioner	December 2018
Jerry Evans, Commissioner	December 2020
Hood Richardson, Commissioner	December 2020
Gary Brinn, Commissioner	December 2020

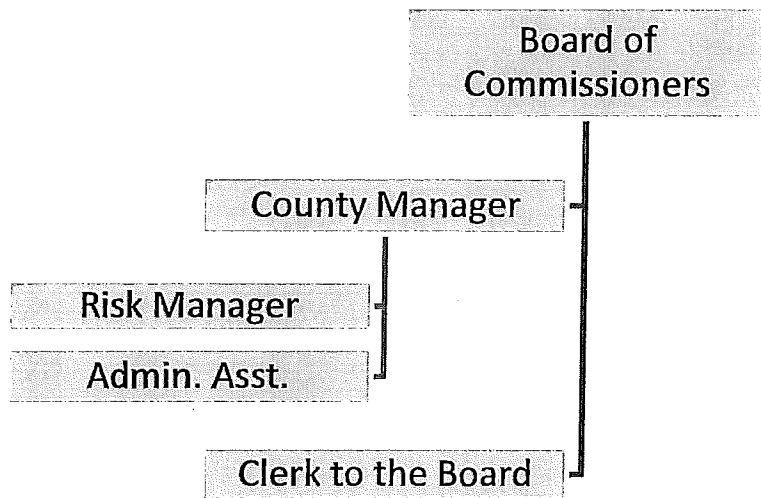
GOVERNING BOARD	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 126,486	\$ 129,407	\$ 129,407	\$ 129,960	\$ 132,283
Benefits	9,721	10,057	10,057	10,127	10,302
Operating	626,960	232,600	232,600	251,465	251,465
Capital Outlay	472,606	0	0	0	0
Total	\$ 1,235,773	\$ 372,064	\$ 372,064	\$ 391,552	\$ 394,050

GOVERNING BOARD

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
BOARD SALARY	\$ 102,421	\$ 87,416	\$ 112,686	\$ 115,607	\$ 115,607	\$ 115,607	\$ 116,160	\$ 116,160	\$ 118,483
BOARD TRAVEL ALLOWANCE	13,800	21,260	13,800	13,800	13,800	13,800	13,800	13,800	13,800
FICA 6.2%	6,578	7,407	7,776	8,023	8,023	8,023	8,060	8,060	8,202
HOSPITALIZATION-EMPLOYEE	5,300	1,792	-	-	-	-	-	-	-
MEDICARE 1.45%	1,539	1,733	1,818	1,852	1,852	1,852	1,885	1,885	1,918
LIFE INSURANCE-EMPLOYEE	159	136	127	182	182	182	182	182	182
WORKERS COMPENSATION INSURANCE	-	424	507	600	600	600	800	800	800
PROF.SERVICE-AUDIT/ACCOUNTING	-	-	72,083	-	-	-	-	-	-
PROFESSIONAL SERVICE-LEGAL	-	-	106,683	94,000	94,000	94,000	94,000	94,000	94,000
PROFESSIONAL SERVICES-ENGINEER	-	-	37,600	-	-	-	-	-	-
PROF. SERVICES-ADMINISTRATIVE	-	-	-	40,000	44,000	44,000	44,000	44,000	44,000
VIDEO/AUDIO SERVICES	30,450	28,128	28,680	27,000	27,000	27,000	28,000	28,000	28,000
FOOD AND PROVISIONS	-	-	2,995	2,000	2,000	2,000	2,500	2,500	2,500
OFFICE SUPPLIES	2,855	8,329	2,198	2,000	2,000	2,000	1,000	1,000	1,000
APPRECIATION LUNCHEON-EMP.	3,959	4,578	3,840	-	-	-	-	-	-
PROFESSIONAL DEVELOPMENT	18,847	34,967	33,428	35,000	31,000	31,000	31,000	31,000	31,000
POSTAGE	-	64	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	-	-	82,479	-	-	-	600	600	600
LEGAL ADVERTISING	-	-	789	1,000	1,000	1,000	1,000	1,000	1,000
VIDEO/AUDIO EQUIPMENT	-	2,660	2,240	-	-	-	-	-	-
INSURANCE AND BONDS	-	-	240,034	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	6,562	6,994	13,303	31,000	31,000	31,000	41,000	42,065	42,065
MIS FEES	-	-	100	-	-	-	-	-	-
LAND PURCHASE	-	-	472,606	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	-	-	-	6,500	6,500	6,500
	\$ 192,470	\$ 205,888	\$ 1,235,773	\$ 372,064	\$ 372,064	\$ 372,064	\$ 390,487	\$ 391,552	\$ 394,050

COUNTY ADMINISTRATION

County Administration includes the County Manager, the Clerk to the Board, an Administrative Assistant and the Risk Manager. The County Manager and the Clerk to the Board are both appointed directly by the Board of Commissioners and serve at their discretion. The major duties of the department include supervising and coordinating the activities of the County-funded departments and agencies. This role differs based on the reporting relationships between the department or agency and the Board of Commissioners. For example, departments or agencies may report to separately appointed boards, the department manager may be elected, or the department manager may be appointed by the State. The organizational chart in the Governing Body section of the budget document lists these agencies and describes the relationships. The County Manager is generally responsible for the following functions: ensuring that all ordinances and policies of the Board are implemented; making recommendations on business matters; recommending an annual budget and keeping the Board informed on the County's financial condition.



Brian M. Alligood, County Manager
 Katie Mosher, Clerk to the Board

Beaufort County Administration
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 Washington, North Carolina 27889

Phone: (252) 946-0079
 Fax: (252) 946-7722
 Email: brian.alligood@co.beaufort.nc.us
katie.mosher@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
3	3	4	4	4	4

ADMINISTRATION	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 245,602	\$ 327,303	\$ 327,303	\$ 320,190	\$ 326,434
Benefits	56,115	77,675	77,675	78,608	79,679
Operating	93,187	50,000	56,962	56,025	56,025
Capital Outlay	0	0	0	0	0
Total	\$ 394,904	\$ 454,978	\$ 461,940	\$ 454,823	\$ 462,138

COUNTY MANAGER

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 254,974	\$ 292,550	\$ 236,859	\$ 320,303	\$ 320,303	\$ 299,605	\$ 312,190	\$ 312,190	\$ 318,434
SALARIES-OVERTIME	1,881	6,858	2,744	1,000	1,000	2,500	2,000	2,000	2,000
TRAVEL ALLOWANCE (CO. MANAGER)	6,000	4,240	6,000	6,000	6,000	6,000	6,000	6,000	6,000
FICA 6.2%	15,525	17,984	14,723	20,293	20,293	19,105	19,480	19,480	19,867
LOC. GOV. EMP. RETIREMENT	18,160	17,087	16,173	23,294	23,294	22,340	23,564	23,564	24,033
HOSPITALIZATION-EMPLOYEE	26,492	26,440	16,907	22,812	22,812	21,780	24,620	24,620	24,620
MEDICARE 1.45%	3,737	4,263	3,443	4,746	4,746	4,470	4,556	4,556	4,646
LIFE INSURANCE-EMPLOYEE	116	105	76	104	104	95	104	104	104
WORKERS COMPENSATION INSURANCE	-	(10,325)	1,268	1,800	1,422	1,422	1,500	1,500	1,500
401(K) EMPLOYER CONTRIBUTION	3,853	3,625	4,792	6,426	6,426	6,035	6,284	6,284	6,409
PROF.SERVICE-AUDIT/ACCOUNTING	48,687	51,337	-	-	-	-	-	-	-
PROFESSIONAL SERVICE-DRUG TEST	1,855	2,985	-	-	-	-	-	-	-
PROFESSIONAL SERVICE-ARCH/ENG	25,787	18,150	-	-	-	-	-	-	-
PROF. SERVICES-ADMINISTRATIVE	27,180	42,792	50,554	15,000	21,962	12,000	12,000	12,000	12,000
OFFICE SUPPLIES	8,761	7,832	3,472	5,000	5,000	3,000	3,500	3,500	3,500
SERVICE AWARDS/EMPLOYEE FAIRS	1,440	1,779	-	-	-	-	-	-	-
PROFESSIONAL DEVELOPMENT	42,236	29,462	8,101	8,000	8,000	8,000	8,000	8,000	8,000
TRAVEL-FUEL	623	103	93	200	200	100	100	100	100
TELEPHONE	14,111	10,686	6,349	10,500	10,500	10,000	10,000	10,000	10,000
POSTAGE	9,807	(6,472)	16,999	-	-	100	-	-	-
PRINTING	839	-	-	1,500	1,226	500	500	500	500
MAINT/REPAIR-EQUIPMENT	105	2,355	276	1,000	1,000	500	500	500	500
ADVERTISING	525	1,100	180	1,000	1,000	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	80,851	75,759	942	-	-	-	500	500	500
LEGAL ADVERTISING	1,150	5,048	26	-	-	-	-	-	-
TEMPORARY EMP.SERVICES	1,944	3,933	759	-	652	800	-	-	-
EQUIPMENT PURCHASE	9,497	2,956	1,517	3,000	3,000	2,087	3,000	3,000	3,000
CONTRACTS-MAINTENANCE	-	-	-	-	-	3,200	3,600	3,600	3,600
INSURANCE AND BONDS	262,992	247,336	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	9,634	7,080	2,650	3,000	3,000	3,000	3,000	3,000	3,000
SAEFETY SUPPLIES	-	-	-	-	-	-	100	100	100
SAFETY TESTING	-	-	-	-	-	-	3,000	3,000	3,000
SAFETY TRAINING	-	-	-	-	-	-	3,000	3,000	3,000
SAFETY EQUIPMENT	-	-	-	-	-	-	3,500	3,500	3,500
SAFETY DUES	-	-	-	-	-	-	225	225	225
CAPITAL OUTLAY-EQUIPMENT	12,437	7,431	-	-	-	-	-	-	-
CAPITAL OUTLAY-ADMIN-117 W 3RD	-	23,391	-	-	-	-	-	-	-
	\$ 891,197	\$ 897,869	\$ 394,904	\$ 454,978	\$ 461,940	\$ 426,639	\$ 454,823	\$ 454,823	\$ 462,138

FINANCE

The County Finance Department is committed to efficiently and effectively administering the fiscal affairs of the County in compliance with Federal, State, and Local regulations, policies, and practices while adhering to generally accepted accounting principles. The Department provides management with fiscal information and analysis so the local government can make prudent financial decisions.

Finance is responsible for issuing all of the county's disbursements in strict compliance with budget ordinances adopted by the governing board, maintaining all records concerning bonded debt and other obligations of the County, supervising the investment of public funds, and maintaining internal controls.

Anita C. Radcliffe, Finance Director
Sharon Rose, Deputy Finance Director

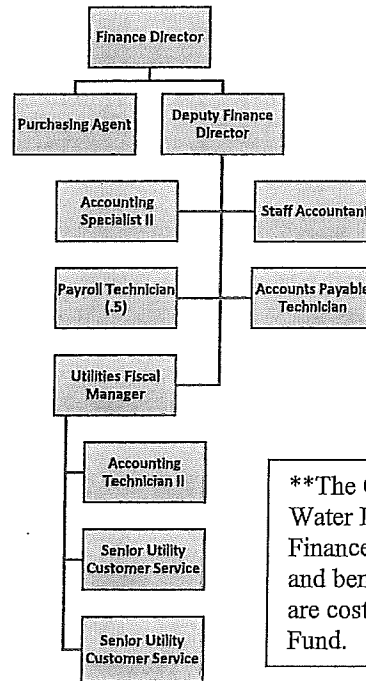
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sharon.rose@co.beaufort.nc.us



**The Customer Service division of the Water Department is now part of the Finance Department, however the salary and benefit expenses for these positions are cost allocated directly to the Water Fund.

FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
5	5	7	7	11**	11**

FINANCE	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 344,188	\$ 406,395	\$ 411,395	\$ 409,874	\$ 418,021
Benefits	84,005	108,247	100,673	118,574	119,998
Operating	87,567	91,615	94,189	78,910	78,910
Capital Outlay	0	0	0	0	0
Total	\$ 515,760	\$ 606,257	\$ 606,257	\$ 607,358	\$ 616,929

FINANCE DEPARTMENT

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 259,912	\$ 256,164	\$ 325,111	\$ 400,595	\$ 355,595	\$ 331,900	\$ 395,874	\$ 395,874	\$ 403,791
SALARIES-OVERTIME	3,352	13,900	2,544	2,500	2,500	5,000	2,500	2,500	2,500
SALARIES-PART TIME	-	4,081	16,534	3,300	53,300	48,000	11,500	11,500	11,730
FICA 6.2%	15,162	16,315	20,280	25,196	24,622	23,865	25,412	25,412	25,917
LOC. GOV. EMP. RETIREMENT	18,613	19,094	22,117	29,043	27,043	24,430	29,880	29,880	30,472
HOSPITALIZATION-EMPLOYEE	26,277	24,633	30,183	39,921	34,921	36,140	49,240	49,240	49,240
MEDICARE 1.45%	3,546	3,816	4,743	5,893	5,893	5,585	5,943	5,943	6,061
UNEMPLOYMENT INS-ALL CO.EX.DSS	104,918	20,210	13,044	-	-	-	-	-	-
LIFE INSURANCE-EMPLOYEE	144	119	140	182	182	130	182	182	182
WORKERS COMPENSATION INSURANCE	-	1,171	1,522	1,560	1,799	1,799	1,960	1,960	1,960
401(K) EMPLOYER CONTRIBUTION	3,949	4,039	6,544	8,012	8,012	6,710	7,917	7,917	8,126
PROF.SERVICE-AUDIT/ACCOUNTING	46,175	48,398	-	55,000	55,000	55,000	55,000	55,000	55,000
OFFICE SUPPLIES	4,937	5,330	6,453	5,000	5,000	6,500	5,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	3,212	600	1,475	5,000	5,000	4,200	5,000	5,000	5,000
TELEPHONE	-	269	2,854	3,805	3,805	2,200	2,200	2,200	2,200
POSTAGE	1,891	5,891	2,827	-	-	-	-	-	-
PRINTING	1,397	-	154	1,200	1,200	1,060	1,200	1,200	1,200
MAINT/REPAIR-EQUIPMENT	12,366	15,265	12,661	-	-	23	-	-	-
ADVERTISING	-	459	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	5,196	788	2,348	2,000	2,000	1,588	2,000	2,000	2,000
MUNIS-ASP	35,900	48,152	29,553	-	-	-	-	-	-
TEMPORARY EMP.SERVICES	-	4,727	12,144	-	2,335	2,335	-	-	-
EQUIPMENT PURCHASE	-	-	2,271	3,000	3,000	5,872	1,500	1,500	1,500
CONTRACT SERVICES	-	-	-	14,950	14,950	5,000	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	95	-	260	100	100	50	50	50	50
	\$ 547,044	\$ 493,418	\$ 515,760	\$ 606,257	\$ 606,257	\$ 567,387	\$ 607,358	\$ 607,358	\$ 616,929

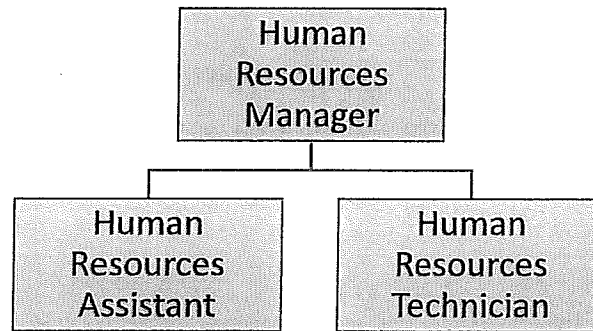
HUMAN RESOURCES

The Human Resources Department provides comprehensive Human Resources services and guidance to County departments in the development, implementation and administration of policies and procedures. Human Resources is responsible for promoting equal employment opportunities, recruitment, selection and screening of potential employees, maintaining employee personnel records, administering employee benefit programs, employee relations, maintaining classification and compensation systems; ensuring adherence to personnel policies, procedures and laws, training and development and position control.

Deloris Creasman, Human Resources Manager
 Kathy Dickinson, Human Resources Assistant
 Vacant – Human Resources Technician

Beaufort County
 121 West Third Street
 Washington, North Carolina

Phone: (252) 946-0079
 Fax: (252) 946-7722
 Email: deloris.creasman@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
1	2	3	3	3	3

Note: ½ Position remains currently under Finance Budget, established in July 1998, but performs as Health Benefit Representative and assists with other HR functions.

HUMAN RESOURCES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 96,132	\$ 134,994	\$ 134,994	\$ 136,884	\$ 139,618
Benefits	26,570	40,001	40,001	42,029	42,486
Operating	24,954	19,700	19,700	23,650	23,650
Capital Outlay	0	0	0	0	0
Total	\$ 147,656	\$ 194,695	\$ 194,695	\$ 202,563	\$ 205,754

HUMAN RESOURCES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ -	\$ -	\$ 93,617	\$ 134,794	\$ 134,794	\$ 98,000	\$ 136,684	\$ 136,684	\$ 139,418
SALARIES-OVERTIME	-	-	2,515	200	200	350	200	200	200
FICA 6.2%	-	-	5,781	8,370	8,370	6,000	8,487	8,487	8,656
LOC. GOV. EMP. RETIREMENT	-	-	6,489	9,787	9,787	7,500	10,266	10,266	10,471
HOSPITALIZATION-EMPLOYEE	-	-	10,973	17,109	17,109	11,350	18,465	18,465	18,465
MEDICARE 1.45%	-	-	1,352	1,957	1,957	1,500	1,985	1,985	2,024
LIFE INSURANCE-EMPLOYEE	-	-	52	78	78	52	78	78	78
WORKERS COMPENSATION INSURANCE	-	-	846	900	900	598	1,300	1,300	1,300
401(K) EMPLOYER CONTRIBUTION	-	-	1,923	2,700	2,700	2,000	2,748	2,748	2,792
PROFESSIONAL SERVICE-MEDICAL	-	-	5,280	3,000	3,000	3,800	5,400	5,400	5,400
PROFESSIONAL SERVICES=ENGINEER	-	-	6,970	5,000	5,000	5,000	5,600	5,600	5,600
OFFICE SUPPLIES	-	-	1,242	500	500	800	1,200	1,200	1,200
SERVICE AWARDS/EMPLOYEE FAIRS	-	-	1,640	2,400	2,400	2,400	2,400	2,400	2,400
PROFESSIONAL DEVELOPMENT	-	-	39	1,500	1,500	200	1,500	1,500	1,500
TELEPHONE	-	-	1,015	600	600	1,181	1,100	1,100	1,100
POSTAGE	-	-	124	-	-	-	-	-	-
PRINTING	-	-	-	100	100	-	100	100	100
ADVERTISING	-	-	5,238	2,000	2,000	5,000	2,000	2,000	2,000
COMPUTER SOFTWARE/SUPPORT	-	-	408	500	500	500	500	500	500
EQUIPMENT PURCHASE	-	-	1,963	1,500	1,500	1,800	1,300	1,300	1,300
CONTRACT SERVICES	-	-	-	1,500	1,500	1,000	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	-	-	190	200	200	200	250	250	250
	\$ -	\$ -	\$ 147,656	\$ 194,695	\$ 194,695	\$ 149,231	\$ 202,563	\$ 202,563	\$ 205,754

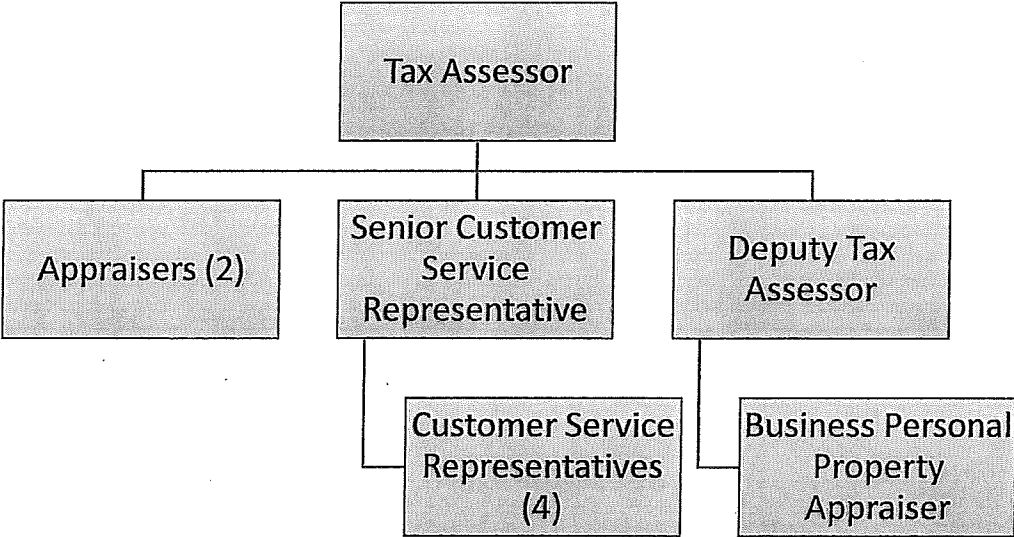
TAX ASSESSOR

The Tax Assessor Department exists for the listing, appraisal and assessment of taxes on real and personal property as required by North Carolina General Statutes. This generates the primary source of revenue to fund general county services. The department also determines in which municipal district property is found and assesses the value. The tax assessor is responsible for placing a value on all property and keeping a list of current owners. Digital property maps are maintained in the department.

Bobby R. Parker, Tax Assessor

Beaufort County Tax Assessor
 220 North Market Street
 Post Office Box 160
 Washington, North Carolina 27889

Phone: (252) 946 7981
 Fax: (252) 940-6151
 Email: bobby.parker@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
10	10	10	10	10	10

TAX ASSESSOR	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 378,306	\$ 410,712	\$ 410,712	\$ 415,738	\$ 423,853
Benefits	110,385	126,700	126,700	133,111	134,501
Operating	497,310	210,478	210,478	146,600	146,600
Capital Outlay	0	0	0	0	0
Total	\$ 986,001	\$ 747,890	\$ 747,890	\$ 695,449	\$ 704,954

TAX ASSESSOR

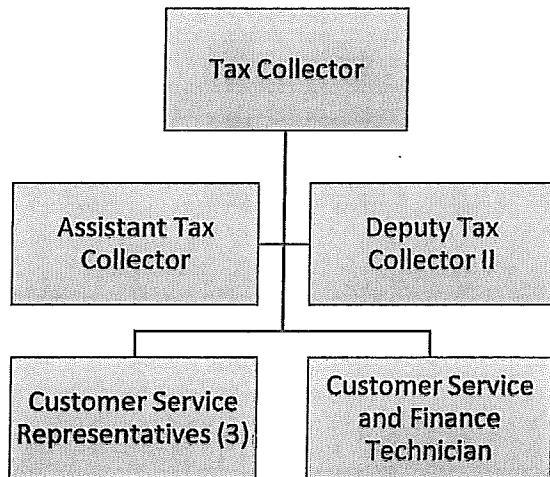
	2014	2015	2016	2017	2017	2017	2018	2018	2018
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	ESTIMATES	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ 647,190	\$ 671,102	\$ 366,257	\$ 400,712	\$ 400,712	\$ 396,229	\$ 405,738	\$ 405,738	\$ 413,853
SALARIES-OVERTIME	11,585	18,500	10,599	10,000	10,000	8,500	8,500	10,000	10,000
SALARIES-PART TIME	2,328	6,200	1,450	-	-	-	-	-	-
FICA 6.2%	38,747	42,884	22,475	25,464	25,464	25,093	25,683	25,776	26,279
LOC. GOV. EMP. RETIREMENT	46,575	42,138	25,438	29,777	29,777	29,343	31,068	31,180	31,789
HOSPITALIZATION-EMPLOYEE	83,504	73,716	49,753	57,030	57,030	55,357	61,550	61,550	61,550
MEDICARE 1.45%	9,062	8,141	5,256	5,955	5,955	5,869	6,006	6,030	6,146
LIFE INSURANCE-EMPLOYEE	451	377	206	260	260	222	260	260	260
WORKERS COMPENSATION INSURANCE	-	4,599	5,328	5,328	5,328	1,818	1,818	2,000	2,000
401(K) EMPLOYER CONTRIBUTION	9,269	8,313	7,256	8,214	8,214	7,928	8,285	8,315	8,477
AUDIT RECOVERY SERVICES	20,401	5,558	-	5,000	5,000	-	-	-	-
PROFESSIONAL SERVICE-LEGAL	93,184	145,754	-	-	-	-	-	-	-
DMV COLLECTION FEES	67,590	99,281	-	-	-	-	-	-	-
REAPPRAISAL SERVICES	-	-	150	-	-	-	-	-	-
DEBT SETOFF PROGRAM IMPLEMENT.	10,427	7,894	-	-	-	-	-	-	-
TELECHECK SERVICES	9,838	9,836	1,411	-	-	-	-	-	-
TAX-FORECLOSURES	10,909	54,391	34,495	-	-	-	-	-	-
OFFICE SUPPLIES	10,966	14,195	3,856	3,000	3,000	3,000	3,000	4,000	4,000
PROFESSIONAL DEVELOPMENT	15,671	10,561	7,871	10,000	10,000	10,000	10,000	10,000	10,000
TRAVEL-FUEL	2,138	1,234	621	800	800	600	800	600	600
TELEPHONE	9,670	22,021	3,498	1,000	1,000	1,800	1,000	1,800	1,800
POSTAGE	28,284	38,965	22,786	25,000	25,000	22,000	22,000	20,000	20,000
PRINTING	10,752	5,692	9,947	10,000	10,000	10,000	10,000	10,000	10,000
MAINT/REPAIR-EQUIPMENT	17,088	9,532	8,427	200	200	200	200	200	200
MAINT/REPAIR-VEHICLE	140	2,113	2,302	2,500	2,500	2,500	2,500	2,500	2,500
FREIGHT	925	128	63	-	-	-	-	-	-
ADVERTISING	31,597	23,760	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	215,500	324,060	371,211	132,500	132,500	115,000	150,000	85,000	85,000
LEGAL ADVERTISING	633	3,534	3,939	4,000	4,000	4,000	4,000	3,500	3,500
TEMPORARY EMP. SERVICES	93,478	89,124	14,352	-	-	-	-	-	-
EQUIPMENT PURCHASE	13,478	5,787	-	-	-	-	-	1,500	1,500
CONTRACT SERVICES	-	-	-	10,650	10,650	5,000	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	340	470	245	500	500	500	500	500	500
TAX REFUNDS-BCBC APPROVAL	3,448	-	6,810	-	-	-	-	-	-
REFUND DEBT SETOFF CHARGES	135	-	-	-	-	-	-	-	-
CAPITAL OUTLAY-EQUIPMENT	12,787	-	-	-	-	-	-	-	-
	\$ 1,528,090	\$ 1,749,860	\$ 986,001	\$ 747,890	\$ 747,890	\$ 704,959	\$ 757,908	\$ 695,449	\$ 704,954

TAX COLLECTOR

The Beaufort County Tax Collections Office is dedicated to serving the citizens with the utmost respect while delivering outstanding service and providing accurate information. We are committed to collecting revenue on all taxable property located in Beaufort County as governed by the North Carolina Machinery Act. We strive to collect all outstanding taxes using the remedies available under the general statutes.

The Beaufort County Tax Office is responsible for the collection of all property taxes levied by Beaufort County and the municipalities of Aurora, Bath, Belhaven, Chocowinity, Pantego, Washington, and Washington Park. Also collected are taxes for multiple County Fire and Rescue Districts along with Fire Districts for Northside, Chocowinity, and Richlands.

The Tax Collectors Office is solely responsible for the collection of taxes and fees. Also, included in this group are: beer and wine licenses, drainage taxes, and solid waste fees. Any questions regarding listing, billing, and assessed values are directed to the Tax Assessor's Office. The Tax Collector's Office maintains a high collection rate. At the close of the year June 30, 2016 the combined collection rate for all taxes was 98.0%.



Wyndele H. Kinion, Tax Collector

Beaufort County Tax Collector
 220 Market Street
 Post Office Box 633
 Washington, North Carolina 27889

Phone: (252) 946-2922
 Fax: (252) 940-6153
 Email: wyn.kinion@co.beaufort.nc.us

FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
6	6	7	7	7	7

TAX COLLECTOR	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 242,470	\$ 260,044	\$ 260,044	\$ 264,005	\$ 269,265
Benefits	75,696	84,051	84,051	88,544	89,445
Operating	235,368	243,100	243,100	264,800	264,800
Capital Outlay	0	0	0	0	0
Total	\$ 553,533	\$ 587,195	\$ 587,195	\$ 617,349	\$ 623,510

TAX COLLECTOR

	2014	2015	2016	2017	2017	2017	2018	2018	2018
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	ESTIMATES	REQUESTED	RECOMMENDED	APPROVED
SALARIES	\$ -	\$ -	\$ 240,868	\$ 258,044	\$ 258,044	\$ 258,044	\$ 263,005	\$ 263,005	\$ 268,265
SALARIES-OVERTIME	-	-	1,602	2,000	2,000	2,000	2,000	1,000	1,000
FICA 6.2%	-	-	13,712	16,123	16,123	16,123	16,430	16,369	16,694
LOC. GOV. EMP. RETIREMENT	-	-	16,367	18,853	18,853	18,853	19,875	19,800	20,195
HOSPITALIZATION-EMPLOYEE	-	-	37,674	39,921	39,921	39,921	43,085	43,085	43,085
MEDICARE 1.45%	-	-	3,207	3,771	3,771	3,771	3,843	3,828	3,904
LIFE INSURANCE-EMPLOYEE	-	-	171	182	182	182	182	182	182
WORKERS COMPENSATION INSURANCE	-	-	-	1,500	1,500	1,500	1,500	1,200	1,200
401(K) EMPLOYER CONTRIBUTION	-	-	4,564	5,201	5,201	5,201	5,300	5,280	5,385
DMV COLLECTION FEES	-	-	98,240	97,000	97,000	104,500	97,000	105,000	105,000
TAX-FORECLOSURES	-	-	87,580	90,000	90,000	105,000	105,000	105,000	105,000
OFFICE SUPPLIES	-	-	6,507	7,500	7,500	3,500	7,500	3,500	3,500
TRAVEL REIMBURSEMENT	-	-	4,028	5,000	5,000	5,000	5,000	4,000	4,000
TRAVEL-FUEL	-	-	193	100	100	100	100	100	100
TELEPHONE	-	-	345	500	500	1,400	800	1,400	1,400
POSTAGE	-	-	5,050	5,000	5,000	500	5,000	500	500
PRINTING	-	-	-	2,000	2,000	2,000	2,000	3,800	3,800
MAINT/REPAIR-EQUIPMENT	-	-	3,523	-	-	-	-	-	-
ADVERTISING	-	-	25,161	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	-	-	1,428	2,000	2,000	2,000	2,000	2,000	2,000
LEGAL ADVERTISING	-	-	-	25,000	25,000	25,704	29,000	26,000	26,000
TEMPORARY EMP.SERVICES	-	-	3,312	-	-	-	-	-	-
EQUIPMENT PURCHASE	-	-	-	2,000	2,000	2,000	2,000	1,500	1,500
CONTRACT SERVICES	-	-	-	5,300	5,300	10,700	9,000	10,700	10,700
DUES & SUBSCRIPTIONS	-	-	-	200	200	200	200	100	100
	\$ -	\$ -	\$ 553,533	\$ 587,195	\$ 587,195	\$ 608,199	\$ 619,820	\$ 617,349	\$ 623,510

COURT FACILITIES

The Court Facilities budget provides funds for certain expenses of court operations. Facility fees are collected by the courts as part of the court fees and distributed to the counties. Beaufort County receives approximately \$125,000 annually to help offset the cost of providing court facilities. In accordance with the North Carolina General Statutes, "funds derived from the facilities fees shall be used exclusively by the county for providing, maintaining, and constructing adequate courtroom and related judicial facilities, including: adequate space and furniture for judges, district attorneys, public defenders and other personnel of the Office of Indigent Defense Services, magistrates, juries, and other court related personnel; office space, furniture and vaults for the clerk; jail and juvenile detention facilities; free parking for jurors; and a law library (including books) if one has heretofore been established or if the governing body hereafter decides to establish one."

Brian M. Alligood, County Manager
Anita Radcliffe, Finance Director

121 West Third Street
Washington, North Carolina 27889

Phone: (252) 946-0079

Fax: (252) 946-7722

Email: brian.alligood@co.beaufort.nc.us

This budget includes \$12,500 to be managed by the Clerk of Court for minor maintenance and furniture/fixture needs. This will allow the Clerk to work with the judges and other court personnel to determine small purchasing priorities. The Clerk will comply with the County's Purchasing Policy and submit requests directly to the Finance Director. The ongoing maintenance and repair of the building structure will continue to be managed and paid from the Public Buildings budget.

COURT FACILITIES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Benefits	0	0	0	0	0
Operating	189,435	327,200	327,200	297,700	297,700
Capital Outlay	38,000	0	80,838	0	0
Total	\$ 227,435	\$ 327,200	\$ 408,038	\$ 297,700	\$ 297,700

COURT FACILITIES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
JURY COMMISSION	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
ADMINISTRATIVE SERVICES	-	-	58,241	-	-	-	-	-	-
OFFICE SUPPLIES	531	356	671	-	-	-	800	800	800
COURTHOUSE OPERATIONS	-	-	-	12,500	12,500	11,000	12,500	12,500	12,500
UTILITIES-COURTHOUSE (2/3)	88,883	91,617	87,338	83,000	83,000	94,600	94,600	93,000	93,000
MAINT/REPAIR-COURTHOUSE	1,400	712	5,293	50,000	50,000	38,400	50,000	10,000	10,000
EQUIPMENT PURCHASE	5,796	983	13,592	-	-	-	-	-	-
OFFICE RENT	31,800	40,200	24,300	32,700	32,700	32,400	32,400	32,400	32,400
CONTRACT SERVICES	-	-	-	145,000	145,000	145,000	145,000	145,000	145,000
CAPITAL OUTLAY-EQUIPMENT	-	-	38,000	-	80,838	81,282	-	-	-
	\$ 128,411	\$ 133,867	\$ 227,435	\$ 327,200	\$ 408,038	\$ 406,682	\$ 339,300	\$ 297,700	\$ 297,700

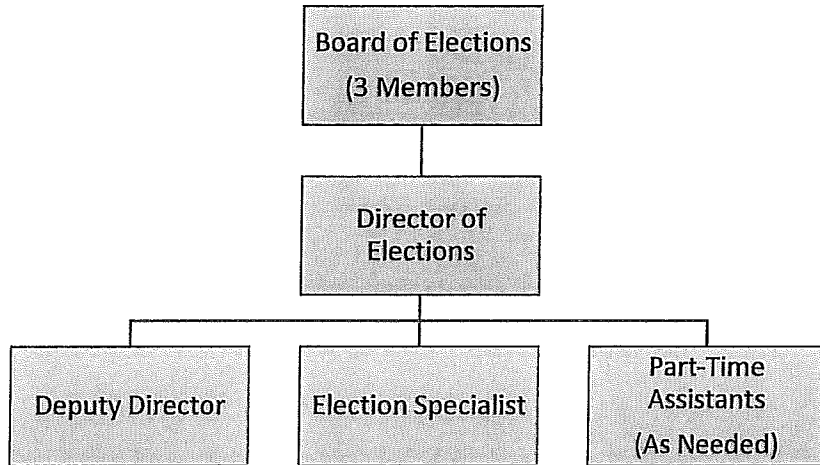
BOARD OF ELECTIONS

The Beaufort County Board of Elections is responsible for conducting all elections held in Beaufort County. Locally, the office administers State election laws. The Board's principal functions include establishing election precincts and voting sites, appointing and training precinct officials, preparing and distributing ballots, voting equipment, canvassing and certifying the ballots cast in elections, and investigating any voting irregularities. The office maintains voter registration for Beaufort County and provides public information on voters and elections. The office is also responsible for campaign reporting for county candidates and audits those reports. Each County in North Carolina has a Board of Elections. It is a three person board which is appointed every two years by the State Board of Elections. The Director is recommended by the County Board for appointment by the State Board of Elections.

Jay McRoy, Chairman
 John B. Tate III, Secretary
 Thomas S. Payne III, Member
 Kellie Harris Hopkins, Director
 Anita Bullock Branch, Deputy Director
 Scott Sheppard, Elections Specialist

Beaufort County Board of Elections
 1308 Highland Drive, Suite 104
 Post Office Box 1016
 Washington, North Carolina 27889

Phone: (252) 946-2321
 Fax: (252) 974-2962
 Email: Beaufort.boe@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
2	2	3	3	3	3

BOARD OF ELECTIONS	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 136,495	\$ 153,316	\$ 153,316	\$ 175,895	\$ 179,173
Benefits	37,709	41,171	41,171	45,102	45,593
Operating	157,988	120,995	145,995	171,780	171,780
Capital Outlay	0	0	0	0	0
Total	\$ 332,192	\$ 315,482	\$ 340,482	\$ 392,777	\$ 396,546

BOARD OF ELECTIONS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 90,611	\$ 118,195	\$ 123,470	\$ 126,476	\$ 126,476	\$ 126,476	\$ 125,939	\$ 125,939	\$ 128,458
SALARIES-OVERTIME	4,038	6,505	6,540	6,000	6,000	9,900	12,000	12,000	12,000
SALARIES-PART TIME	24,348	8,527	6,486	20,840	20,840	5,000	37,956	37,956	38,715
FICA 6.2%	7,034	7,905	8,065	9,506	9,506	9,506	10,905	10,905	11,109
LOC. GOV. EMP. RETIREMENT	6,557	8,582	8,750	9,605	9,605	9,605	10,345	10,345	10,534
HOSPITALIZATION-EMPLOYEE	10,600	15,236	16,459	17,109	17,109	17,109	18,465	18,465	18,465
MEDICARE 1.45%	1,645	1,849	1,886	2,223	2,223	2,223	2,550	2,550	2,598
LIFE INSURANCE-EMPLOYEE	58	73	79	78	78	78	78	78	78
WORKERS COMPENSATION INSURANCE	121	386	448	450	450	450	679	700	700
401(K) EMPLOYER CONTRIBUTION	822	1,243	2,470	2,650	2,650	2,650	2,759	2,759	2,809
PROFESSIONAL SERVICE-LEGAL	-	-	1,345	1,500	26,500	26,500	2,500	2,500	2,500
ELECTION WORKERS/POLL HOLDERS	27,054	47,288	51,570	26,250	26,250	43,325	43,400	44,960	44,960
OFFICE SUPPLIES	4,221	3,570	5,276	5,000	5,000	5,500	7,000	7,000	7,000
PROFESSIONAL DEVELOPMENT	8,568	10,056	12,942	12,000	12,000	14,000	21,800	21,800	21,800
TRAVEL-FUEL	99	192	97	200	200	60	300	300	300
TELEPHONE	3,624	4,011	5,108	2,910	2,910	3,630	5,400	3,780	3,780
POSTAGE	1,358	5,845	1,367	6,000	6,000	5,000	6,000	1,000	1,000
PRINTING	18,910	11,348	16,698	12,705	12,705	12,705	21,740	21,740	21,740
MAINT/REPAIR-EQUIPMENT	13,008	11,595	16,288	7,200	6,300	6,300	12,300	3,100	3,100
FREIGHT	-	-	75	-	-	-	350	-	-
ADVERTISING	-	-	-	700	700	-	700	-	-
COMPUTER SOFTWARE/SUPPORT	23,481	25,267	25,724	26,450	26,450	27,969	28,350	37,550	37,550
LEGAL ADVERTISING	1,626	536	3,949	3,000	3,000	1,000	4,360	4,360	4,360
EQUIPMENT PURCHASE	1,708	8,840	11,635	12,000	12,900	12,899	12,000	12,000	12,000
RENT-OFFICE SPACE	1,736	5,151	5,793	1,460	1,460	2,296	3,550	3,550	3,550
RENTAL EQUIPMENT	-	-	-	1,000	1,000	-	2,800	2,800	2,800
CONTRACT SERVICES	-	-	-	2,300	2,300	4,320	4,320	4,320	4,320
DUES & SUBSCRIPTIONS	150	30	120	320	320	320	320	320	320
	\$ 251,377	\$ 302,231	\$ 332,640	\$ 315,932	\$ 340,932	\$ 348,821	\$ 398,866	\$ 392,777	\$ 396,546

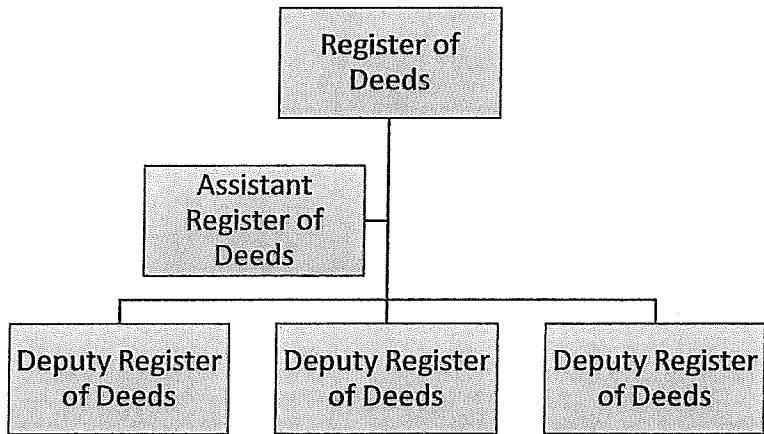
REGISTER OF DEEDS OFFICE

The Register of Deeds Office is the official custodian of all records presented to the office for recording. The scope of records encompasses all real estate, vital records, military discharges, and notary public. The office compiles and maintains an index of recorded instruments for inspection. Staff members are responsible for issuing certified and non-certified copies of all instruments contained in the office, such as birth, delayed birth, death, marriage, military discharge, and real estate records. Staff assists the general public in locating such records and helps them navigate the online system. Other responsibilities include administering the oath of office to Beaufort County Notary Publics as well as issuance of marriage licenses. Employees are cross-trained to complete the four (4) major jobs performed each day with each having individual tasks assigned. All policies, procedures, and fees for this office are governed by a number of North Carolina General Statutes.

Jennifer Leggett Whitehurst, Register of Deeds

Beaufort Co. Register of Deeds,
 Beaufort Co. Courthouse
 Rm. 101, 112 East Second St
 Post Office Box 514
 Washington, North Carolina 27889

Phone: (252) 946-2323
 Fax: (252) 976-7938
 Email: Jennifer.Whitehurst@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
5	5	5	5	5	5

REGISTER OF DEEDS	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 182,261	\$ 189,708	\$ 189,708	\$ 189,909	\$ 193,697
Benefits	58,732	64,506	64,506	67,274	67,924
Operating	131,101	62,582	62,582	83,426	83,426
Capital Outlay	0	0	0	0	0
Total	\$ 372,094	\$ 316,796	\$ 316,796	\$ 340,609	\$ 345,047

REGISTER OF DEEDS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 183,479	\$ 186,231	\$ 182,061	\$ 189,408	\$ 189,408	\$ 189,489	\$ 189,409	\$ 189,409	\$ 193,197
SALARIES-OVERTIME	132	129	201	300	300	300	500	500	500
R.O.D.-SUPP. RET.- GS 161-50.2	3,685	3,054	4,015	3,800	3,800	3,800	3,800	3,800	3,800
FICA 6.2%	10,716	10,916	10,543	11,762	11,762	11,762	11,774	11,774	12,009
LOC. GOV. EMP. RETIREMENT	12,981	13,176	12,303	13,754	13,754	13,754	14,243	14,243	14,527
HOSPITALIZATION-EMPLOYEE	26,501	26,887	26,087	28,515	28,515	28,515	30,775	30,775	30,775
MEDICARE 1.45%	2,506	2,553	2,466	2,751	2,751	2,751	2,754	2,754	2,809
LIFE INSURANCE-EMPLOYEE	146	137	118	130	130	130	130	130	130
WORKERS COMPENSATION INSURANCE	-	781	909	1,000	930	930	930	850	850
401(K) EMPLOYER CONTRIBUTION	2,497	2,534	3,201	3,794	3,794	3,794	3,798	3,798	3,874
OFFICE SUPPLIES	12,757	14,763	9,614	15,000	15,000	15,000	16,000	15,000	15,000
PROFESSIONAL DEVELOPMENT	1,763	1,656	1,331	2,300	2,370	3,000	2,500	2,500	2,500
TELEPHONE	1,243	1,152	1,148	1,200	1,200	1,200	1,200	1,200	1,200
POSTAGE	1,206	897	314	1,000	1,000	-	1,000	100	100
RECORDS MANAGEMENT-MICROFILM	2,380	1,216	1,012	3,000	3,000	3,000	3,000	1,500	1,500
AUTOMATION/RESTORATION 10%	37,726	34,845	75,327	-	-	10,100	10,100	10,300	10,300
MAINT/REPAIR-EQUIPMENT	2,163	2,032	896	1,500	1,500	1,000	1,000	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	30,081	31,257	33,170	34,257	34,257	34,257	38,500	38,500	38,500
EQUIPMENT PURCHASE	-	-	4,561	-	-	-	-	-	-
CONTRACT SERVICES	2,220	1,841	2,493	3,000	3,000	10,100	5,000	12,151	12,151
DUES & SUBSCRIPTIONS	400	325	325	325	325	325	325	325	325
EQUIPMENT LEASE	-	-	-	-	-	-	7,600	-	-
	\$ 334,580	\$ 336,381	\$ 372,094	\$ 316,796	\$ 316,796	\$ 333,207	\$ 344,338	\$ 340,609	\$ 345,047

MAINTENANCE, BUILDINGS AND GROUNDS

The Maintenance, Buildings and Grounds Department is responsible for the maintenance and ground work for twenty-two County owned buildings. It is the goal of the Department to provide a safe, clean working environment for fellow County employees, Beaufort County residents, and all visitors. County staff and various independent contractors are utilized to achieve this goal.

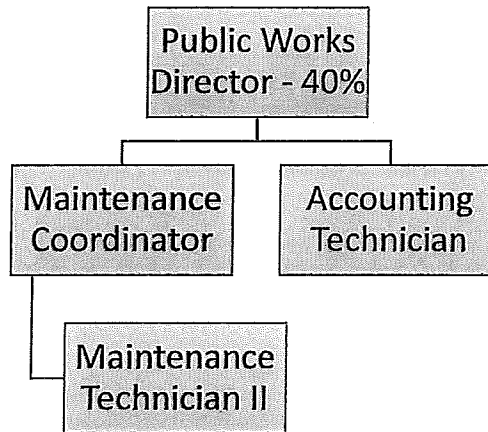
Christina Smith, Public Works Director
 Les Woolard, Maintenance Coordinator
 Annette Clemmons, Accounting Technician
 Randy Moore, Maintenance Technician

Maintenance Shop
 123 West 3rd Street
 Washington, North Carolina 27889

Phone: (252) 946-9624
 Fax: (252) 940-6159
 E-mail: Christina.smith@co.beaufort.nc.us

Planned major capital improvement projects proposed to be financed for 10 years, include the following:

- Generator at Seaboard Building (est. \$115,000)
- First Bank Building – remodel (est. \$490,300)
- Courthouse – other improvements (est. \$500,000)
- Communication Tower – reinforce (est. \$100,000)
- Courthouse Annex – complete roof replacement (est. \$195,000)
- Old Jail Building – partial roof replacement (est. \$90,000)
- Oakland Building – roof replacement of low slope sectors (est. \$105,000)
- Seaboard Building – complete roof replacement (est. \$418,000)
- Pave parking lot at Tideland Building (est. \$105,000)
- Pave County Attorney parking lot (est. \$24,000)
- Modular unit at landfill (est. \$33,000)



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
1.4	2.4	2.4	3.4	3.4	3.4

MAINTENANCE	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 119,765	\$ 152,641	\$ 152,641	\$ 156,531	\$ 159,586
Benefits	32,227	45,274	45,274	47,785	48,384
Operating	1,089,490	1,129,050	1,297,044	1,072,750	1,072,750
Capital Outlay	0	23,146	24,117	0	0
Capital Outlay – Financed	0	0	0	2,175,300	2,175,300
Total	\$ 1,241,482	\$ 1,350,111	\$ 1,519,076	\$ 3,452,366	\$ 3,456,020

MAINTENANCE, BUILDINGS & GROUNDS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 69,870	\$ 115,168	\$ 118,237	\$ 150,641	\$ 148,641	\$ 134,882	\$ 152,731	\$ 152,731	\$ 155,786
SALARIES-OVERTIME	-	4,749	1,528	2,000	4,000	4,719	3,800	3,800	3,800
FICA 6.2%	4,284	7,335	7,199	9,464	9,464	8,299	9,705	9,705	9,894
LOC. GOV. RETIREMENT	4,940	8,478	8,084	11,067	11,067	10,233	11,740	11,740	11,969
HOSPITALIZATION-EMPLOYEE	7,420	12,906	13,167	19,390	19,390	16,166	20,927	20,927	20,927
MEDICARE 1.45%	1,002	1,715	1,684	2,213	2,213	1,941	2,270	2,270	2,314
LIFE INSURANCE-EMPLOYEE	41	63	63	88	88	71	88	88	88
WORKERS COMPENSATION INSURANCE	-	4,395	5,074	5,200	5,200	3,659	3,850	3,500	3,500
401(K) EMPLOYER CONTRIBUTION	696	1,441	2,030	3,052	3,052	2,418	3,131	3,055	3,192
PROFESSIONAL SERVICE-MEDICAL	-	-	19,700	-	21,800	21,800	-	-	-
ENGINEERING	-	-	-	20,000	20,000	10,750	15,000	43,000	43,000
JANITORIAL SUPPLIES	22,900	20,760	24,531	26,000	26,000	20,606	27,000	25,000	25,000
UNIFORMS	-	-	-	-	1,700	750	1,200	1,200	1,200
OFFICE SUPPLIES	1,480	1,428	1,606	1,500	1,500	899	1,000	1,000	1,000
SUPPLIES - SMALL TOOLS	-	-	-	1,000	1,000	1,000	4,500	1,000	1,000
PROFESSIONAL DEVELOPMENT	111	48	207	4,500	3,329	1,000	4,500	3,000	3,000
TRAVEL-FUEL	411	1,300	866	1,000	1,000	1,100	2,100	1,800	1,800
TELEPHONE	1,269	1,580	1,749	1,800	1,800	2,481	3,000	2,500	2,500
POSTAGE	100	14	3	50	50	50	100	50	50
UTILITIES - ALL COUNTY BUILDINGS	283,971	309,507	271,984	318,000	317,000	353,108	382,400	345,200	345,200
PRINTING	907	-	-	100	100	-	100	-	-
MAINT/REPAIR-BUILDINGS	432,206	273,916	306,017	327,000	473,665	449,228	341,000	184,000	184,000
MAINT/REPAIR-EQUIPMENT	4,989	11,505	5,185	6,500	6,500	5,500	6,500	6,500	6,500
MAINT/REPAIR-HVAC	86,846	149,713	134,874	150,000	150,000	177,713	170,000	150,000	150,000
MAINT/REPAIR-VEHICLE	493	118	94	500	500	500	500	500	500
MAINT/REPAIR-LANDFILL	875	-	44	-	-	-	-	-	-
FREIGHT	270	109	85	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	-	-	-	-	-	-	3,000	-	-
LEGAL ADVERTISING	-	-	114	-	-	-	1,000	-	-
EQUIPMENT PURCHASE	-	279	3,133	-	-	-	-	4,500	4,500
CONTRACTS-MAINTENANCE	341,358	324,712	314,223	265,900	265,900	275,000	393,000	300,000	300,000
CAPITAL OUTLAY-EQUIPMENT	-	-	-	-	-	-	115,000	-	-
CAPITAL OUTLAY-VEHICLES	-	-	-	23,146	24,117	23,400	-	-	-
	\$ 1,266,436	\$ 1,251,239	\$ 1,241,482	\$ 1,350,111	\$ 1,519,076	\$ 1,527,273	\$ 1,679,142	\$ 1,277,066	\$ 1,280,720

DEBT SERVICE SUMMARY

GENERAL FUND

- **Beaufort County strictly adheres to the requirements set forth by the Local Government Bond Act (G.S. Chapter 159). G.S. 159-55 provides that the net General Obligation debt of the County not exceed 8 percent of the appraised value of property subject to taxation. As of the most recent audited financial statements dated June 30, 2016 the County had a legal debt margin of \$443,753,161.**

Percentage of tax supported debt to Appraised Value of Property is **.38%**

Total G/F Debt per Capita as of June 30, 2017 **\$463**

G/F GO Debt per Capita as of June 30, 2017 **\$361**

- **The County currently holds a rating of Aa3 from Moody's and a AA- from Standard and Poor's.**

The following table shows the budgeted principal and interest payments for fiscal year 2017-2018 for the General Fund.

Category of Debt	Principal	Interest
Schools	\$ 1,667,000	\$ 542,569
BCCC Allied Health Building	71,862	103,857
Energy Savings Equipment Installment Purchase Contracts	150,000	34,987
3rd Street Building Installment Purchase Contract	12,396	7,650
Proposed 2017-2018 Installment Financing	195,443	65,557
Total G/F Debt Service 2017-2018	\$ 2,096,701	\$ 754,620

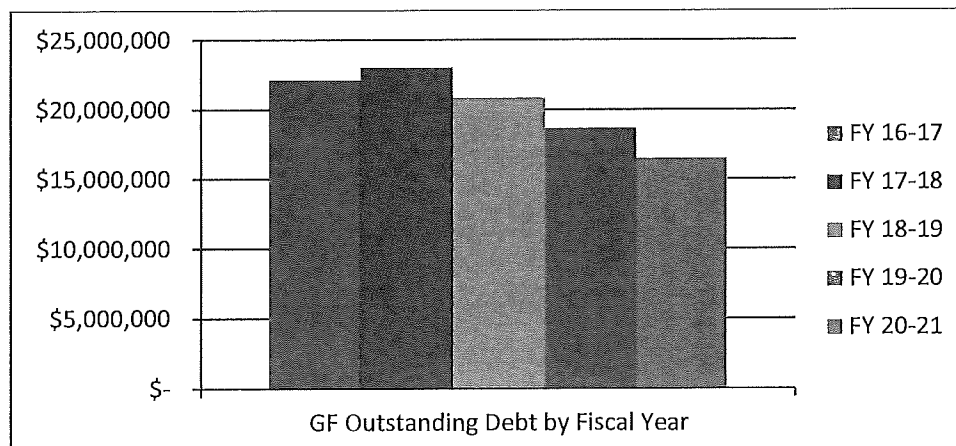
DEBT SERVICE – GENERAL FUND

Overview: Beaufort County has various sources of revenues, which are used to retire debt obligations. The current sources of revenue are restricted portions of sales tax revenues, lottery proceeds, and non-restricted intergovernmental revenues. At present, the County uses several different types of financing, including general obligation bonds, installment purchase contracts, and bond refundings.

GO or General Obligation Debt is issued by the County and pledges the full faith and credit of the County. Therefore, GO bonds must be approved by the citizens of a jurisdiction and are guaranteed by future tax revenue. The most important County obligation is for payment of GO debt. **Refunded GO bonds** represent general obligation bonds that are refinanced to obtain a lower net interest cost.

Installment Purchase (referred to as a 160A-20), is a lease purchase in which the item or items purchased serve as collateral. There is no public approval necessary and these instruments are generally used for smaller projects due to the low issuance cost. Installment purchase contracts with a term greater than 59 months require approval by the North Carolina Local Government Commission. The term of these notes is generally shorter than GO bonds.

<i>General Fund Outstanding Debt</i>	Balances At Fiscal Year End				
	As of 6/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021
GO School Bonds – Series 2006	\$ 450,000	\$ 0	\$ 0	\$ 0	\$ 0
GO School Bonds – Series 2008	3,850,000	3,500,000	3,150,000	2,800,000	2,450,000
Refunded GO School Bonds – Series 2012	8,745,000	7,920,000	7,100,000	6,280,000	5,480,000
Refunded GO School Bonds – Series 2015	4,205,000	4,163,000	3,673,000	3,189,000	2,712,000
Installment Purchase – 2015 Energy Contract	1,707,000	1,557,000	1,398,000	1,231,000	1,055,000
USDA Installment Purchase – Health Bldg.	2,967,333	2,895,471	2,821,095	2,744,115	2,664,441
Installment Purchase – 117 W. 3 rd Street Bldg.	194,297	181,901	168,993	155,552	141,555
Installment Purchase – Major Capital	0	2,804,843	2,537,716	2,262,465	1,978,841
Total Outstanding G/F Debt	\$22,118,630	\$23,022,215	\$20,848,804	\$18,662,132	\$ 16,481,837



DEBT SERVICE REQUIRMENTS – GENERAL FUND

Debt Service Requirements

Issue Year	Final Pay Date	Debt Description	Actual Fiscal Year 2016-2017	Budget Fiscal Year 2017-2018	Budget Fiscal Year 2018-2019	Interest Rate	Type
Nov 2006	Nov 2017	GO School Bonds – Series 2006	\$ 475,425	\$ 458,213	\$ 0	3.65%-4.0%	GO Bond
Feb 2008	Feb 2028	GO School Bonds – Series 2008	495,600	485,100	473,900	3.0%-3.7%	GO Bond
Aug 2012	April 2028	Refunded GO School Bonds – Series 2012	1,164,200	1,134,300	1,104,550	2.0%-5.0%	GO Bond
Nov 2015	Nov 2027	Refunded GO School Bonds – Series 2015	131,848	131,956	574,237	2.15%	GO Bond
Nov 2015	Aug 2026	Installment Purchase – 2015 Energy Contract	181,134	184,987	190,652	2.132%	Installment
May 2013	June 2043	USDA Installment Purchase – Health Bldg.	175,718	175,718	175,718	3.5%	Installment
Nov 2014	Oct 2029	Installment Purchase – 117 W. 3 rd Street Bldg.	20,047	20,047	20,048	4%	Installment
2017	2027	Installment Purchase – Major Capital	0	261,000	348,000	Unknown	Installment
		Total Payments by Fiscal Year	\$ 2,643,972	\$ 2,851,321	\$ 2,887,105		

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NON-DEPARTMENTAL

The Non-Departmental cost center accounts for expenditures within the General Fund that apply to all departments and that cannot be easily attributed to a specific division. The expenditures below show zero expense in FY 15/16 because the costs have historically been placed in various divisions within the General Fund in the past.

	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
State Unemployment Insurance	\$ 0	\$ 20,000	\$ 44,630	\$ 50,000	\$ 50,000
FLSA Law Impact	0	67,390	21,890	25,000	25,000
Employee Assistance Program	0	6,606	6,606	6,325	6,325
Insurance & Bonds	0	235,000	208,916	200,000	200,000
IT Support/Software	0	123,000	123,000	120,500	120,500
Postage	0	30,000	30,000	32,000	32,000
Employee Luncheon	0	4,000	4,254	5,000	5,000
Phone System Study	0	0	0	15,000	15,000
Total	\$ 0	\$ 485,996	\$ 439,296	\$ 453,825	\$ 453,825

NON-DEPARTMENTAL

	2014	2015	2016	2017	2017	2017	2018	2018	2018
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	REVISED BUDGET	ESTIMATES	REQUESTED	RECOMMENDED	APPROVED
UNEMPLOYMENT INS-NON-DEPARTMNT	\$ -	\$ -	\$ -	\$ 20,000	\$ 44,630	\$ 44,630	\$ 50,000	\$ 50,000	\$ 50,000
FLSA LAW IMPACT	-	-	-	67,390	21,890	25,320	25,000	25,000	25,000
EMPLOYEE ASSISTANCE PROGRAM	-	-	-	6,606	6,606	6,138	6,325	6,325	6,325
APPRECIATION LUNCHEON-EMP.	-	-	-	4,000	4,254	4,254	5,000	5,000	5,000
POSTAGE	-	-	-	30,000	30,000	31,500	32,000	32,000	32,000
IT-COMPUTER SOFTWARE/SUPPORT	-	-	-	123,000	123,000	118,000	120,500	120,500	120,500
PHONE SYSTEM STUDY	-	-	-	-	-	-	15,000	15,000	15,000
INSURANCE AND BONDS	-	-	-	235,000	208,916	185,931	200,000	200,000	200,000
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	45,816	-	-	-
	\$ -	\$ -	\$ -	\$ 485,996	\$ 439,296	\$ 461,589	\$ 453,825	\$ 453,825	\$ 453,825

TRANSFERS TO OTHER FUNDS

Certain governmental activities are accounted for in funds other than the General Fund because of statutory requirements or because of the need for multi-year accounting. This category records transfers/contributions to these funds from the County's General Fund.

Transfer to Tax Revaluation Fund - Annual required contribution to set aside funds for tax revaluation. A contribution of \$162,050 is needed for FY 17/18 which consists of a final allocation of \$18,400 for the current reappraisal and \$143,650 for the FY 2026 revaluation.

Transfer to Economic Development Fund - This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities. A contribution of \$80,000 is needed for FY 17/18 which consists of \$35,000 for the Committee of 100 – Industry Ready Building Payment and \$45,000 for the Airport Tax Grant with the City of Washington.

	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Transfer to Tax Revaluation	\$ 149,500	\$ 149,500	\$ 149,500	\$ 162,050	\$ 162,050
Transfer to Economic Dev.	256,449	0	0	80,000	80,000
Transfer to Capital Projects	224,255	376,775	2,287,850	0	0
Transfer to Special Revenue Funds	0	0	68,324	0	0
Transfer to Capital Reserve Funds	0	0	0	0	55,000
Total	\$ 630,204	\$ 526,275	\$ 2,505,674	\$ 242,050	\$ 297,050

CONTINGENCY

The General Fund Contingency appropriation allows for unexpected needs that change departmental, function or program budgets. The movement of funds to a department or program requires a Board approved budget ordinance amendment. North Carolina General Statute (N.C.G.S. 159-13(b)(3) restricts the “contingencies” to 5% of all other appropriations in the fund, or approximately \$2,967,534 based on the recommended budget. The amount recommended for contingency in FY 2017-2018 is well below the limit.

During Fiscal-Year 2016-2017, the Board amended the contingency appropriations as shown in the table below:

Shown as of May 1, 2017:

General Contingency

Date	Description/Action	Amount	Balance
7/1/2016	Beginning Balance		\$25,000
5/1/2017	Animal Control Truck Replacement	(25,000)	\$ 0

Contingency Summary

Actual Contingency Utilized during FY 2015-2016	Original Budget 2016-2017	Total 2016-2017 Contingency Amendments	Remaining 2016-2017 Contingency Budget	Recommended Budget 2017-2018	Approved Budget 2017-2018
\$25,000	\$25,000	\$(25,000)	\$0	\$25,000	\$25,000

DEPARTMENT OF SOCIAL SERVICES

The Beaufort County Department of Social Services is 1 of 100 county administered social service agencies. It's enabling authority lies within NCGS §108A-25, and related statutes. The agency is mandated to provide an array of human supportive services that are authorized and funded, in part, by federal and state legislatures. Social service programs enable economically disadvantaged families to meet basic survival needs, and provide opportunities for families to gain self-sufficiency through employment. Other DSS programs focus on the protection, prevention, and remediation of abuse, neglect, dependency, and/or exploitation of children and adults.

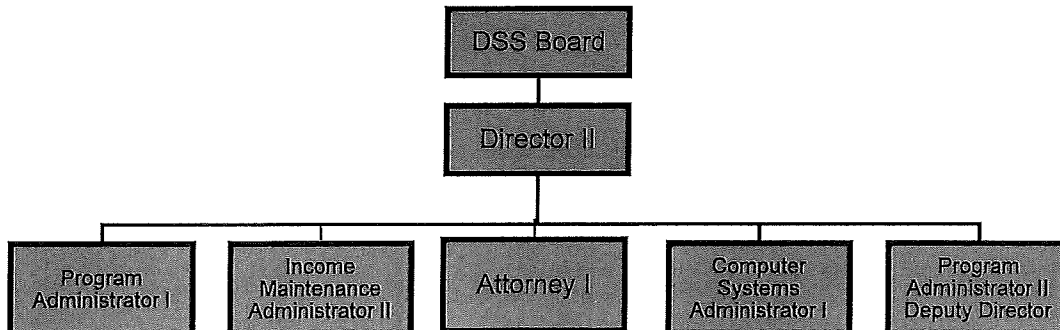
Sonya A. Toman, MSW
Director

Beaufort County Department of
Social Services
632 West Fifth Street
Post Office Box 1358
Washington, North Carolina 27889

Phone: (252) 975-5500
Fax: (252) 975-5555
Email: sonya.toman@beaufordss.com

The department's services are subdivided into three primary service program areas: 1) Public Assistance Programs; 2) Family Services [Child Welfare and Adult Services]; and, 3) Child Support Enforcement. The Public Assistance (PA) programs include: Food & Nutrition Services (FNS), Family & Children (FC-MA) and Adult Medicaid (A-MA), Work First Employment (WF), Emergency Assistance (EA) and General Assistance (GA), Child Day Care (CDC) and Non-Emergency Medicaid Transportation (N-Em MA Trans). Adult and Child Welfare Services include Child Protective Services (CPS), CW Foster Care, Adoptions, Adult Guardianship, Protective Payee, Personal Care Services, and Case Management. Child Support Enforcement services help establish parental responsibility and financial support obligations to ensure child support collections and disbursements. Currently all of these programs are included in the operations of the Department of Social Services with the exception of Child Support Services. These services are contracted to a private company. We do include these costs in our budget to pull down federal and state reimbursement for this program.

Social Services	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	4,099,722	4,524,724	4,501,757	4,460,524	4,592,912
Benefits	1,245,178	1,453,109	1,443,358	1,465,265	1,514,182
Operating	6,972,761	7,402,278	8,040,458	6,346,815	6,346,815
Capital Outlay	27,427	0	0	0	0
Total	12,345,088	13,380,111	13,985,573	12,272,604	12,453,909



The Department of Social Services achievements for each Fiscal Year are defined by our Leading by Results Goals. Below are the Fiscal Year 2017 Leading by Results achievements:

Goal I: Children and Families will be safe and healthy in stable environments				
Goal/Indicators	Current Data '16-17	15-16	Data Story	Data Source
<p>1.1 The agency will make Child Protective Services assessment case decisions in line with policy, with a goal of 70% of investigative assessments completed over 30 days and 50% of the family assessments completed over 45 days.</p>	<p>93%IA 46%FA</p>	<p>66% IA 59.7% FA</p>	<p>When reports of abuse, neglect or dependency are received, the Director of a county social services agency is charged with conducting a prompt and thorough assessment of the allegations in accordance with NC GS 7B-302. NCDSS policy states that Child Protective Services assessment case decisions will be made within 30 days for an investigative assessment of within 45 days for a family assessment, or there will be documentation in the record to reflect the rationale to extend the CPS Assessment beyond the required time frames. The state average for investigative assessments is 63% completed in over 30 days and for family assessments, 37.6% completed in over 45 days.</p>	<p>CYA-004</p>
<p>1.2 The agency will provide 95% timeliness In processing for all Medicaid and/or NC Health Choice applications.</p>	<p>97%</p>	<p>91%</p>	<p>Workers are working diligently to ensure applications are processed within processing time standards. Overdue cases that show up on the overdue reports are due to problem cases with NCFAST tickets, clients are over the resource limit and time must be allotted for reduction of resources, and incorrect due date calculations within NCFAST. In addition, NCFAST does not recognize weekends when considering due dates for applications. Many glitches have been improved within the system to improve percentages but counties are unable to meet 100% at this time.</p>	<p>Daily Reports Available within NCFAST and a manual tracking log developed by the agency.</p>

<p>1.3 The agency will have 100% of children NOT abused/neglected by a foster parent or facility staff member while in the custody of Beaufort County DSS.</p>	<p>100%</p>	<p>100%</p>	<p>Among all the children in foster care during the 12-month reporting period, what percentage of this total DOES NOT have a substantiated report of abuse and/or neglect where the perpetrator was a foster parent or facility staff member.</p>	<p>UNC Website, Child Welfare in North Carolina (Current CFSR Measures, Round 2 data).</p>
<p>1.4 The aim of the Agency is to provide child care to 100% of eligible children whose parents/caretaker are employed using every possible dollar received, continuing to report on the number of children served and those on a waiting list due to secondary education.</p>	<p>We will have a 100% spending co-efficient in all our daycare funds.</p>	<p>We will have a 97% spending co-efficient in all our daycare funds.</p>	<p>The outcome is limited by available funding. We are continuing to work through the waiting list with 24 children remaining, all of which have been called in to apply for services. The rate at which we can add children has been determined by the State. If we are unable to serve a family based on funding a waiting list will be kept for eligible children.</p>	<p>Reimbursement Summary Report</p>
<p>1.5 Of the cases receiving prevention services, less than 30% will be involved in CPS service within a six-month period following the end of prevention services.</p>	<p>35%</p>	<p>New Goal</p>	<p>When a case is brought to the attention of the agency through prevention services, the prevention social worker attempts to work with the family on a voluntary basis to put supports in place. These cases typically do not exceed six months working with the family. If a family decides that they no longer want to have the service, the case is closed. This is very different from child protective services, where the family cannot choose to opt out of the service.</p>	<p>Prevention Worker's Case Log and CPS Intake List, Manually Tracked and Reviewed.</p>

<p>1.6 The agency will ensure 90% accuracy of all Medicaid applications and recertifications for Medicaid and Health Choice.</p>	<p>88%</p>	<p>New Goal</p>	<p>Workers have faced many challenges with the implementation of NCFAST. In addition to NCFAST, the addition of policy changes has allowed workers to face additional challenges in determining eligibility. The implementation of the Affordable Care Act has also, complicated the processing which can lead workers to question eligibility decisions within NCFAST. The Modified Adjusted Gross Income (MAGI) methodology which is used to determine countable household income has caused barriers in determining eligibility. Focusing on the accuracy of applications and recertifications will allow us to provide the citizens in our county with the best possible outcomes for families. Previous state goals for accuracy was 90% for Medicaid and Health Choice.</p>	<p>Second Party in House Reviews.</p>
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Goal II: Children in the agency's custody will achieve safety, permanence and success as adults				
Goal/Indicators	Current Data '16-17	15-16	Data Story	Data Source
<p>2.1 Of all children discharged from foster care to reunification in the year who had been in foster care for 8 days or longer, the agency will have 65% of children who are reunified in less than 12 months from the date of the latest removal.</p>	52%	69.57%	<p>This is an area that we are putting a lot of focus on. The National percentile is 75.2% or more, NC is performing at 59.26% and Beaufort County is at 69.57%. This data is greatly impacted by our court partners in that that sometimes continuances occur that are beyond our control. This delays permanence in reunification for our children.</p>	<p>UNC Website, Child Welfare in North Carolina (Current CFSR Measures, Round 2 data, Measure C1-1).</p>
<p>2.2 Of all the children who were discharged from foster care to a finalized adoption in the year, the agency will have 35% of all the children who were discharged in less than 24 months from the date of the latest removal from the home.</p>	36%	<p>Our final number for the year is 22.2%. This number would be higher if not for appeals in court that involve sibling groups. We have been at 55% in the past.</p>	<p>The national standard for "Adoption within 24 Months" is 36.6% or more. Currently NC is performing at 35.45% and Beaufort County is at 22.2%. This data could be skewed due to a large sibling group and is not indicative of efforts made to continue improvements in this area. In the fiscal year 2015-2016, the children's services section finalized 17 special needs adoptions. The hard work of the children's services social workers resulted in BCDSS applying for and receiving \$98,400 through the Adoption Promotion Fund. These funds are still being used to enhance the agency's adoption program. We are unable to apply for more funding until we spend these funds. These funds cannot be used to fund positions, but they can be used to pay for part time employees that can assist in promoting the adoptions program.</p>	<p>UNC Website, Child Welfare in North Carolina (Current CFSR Measures, Round 2 data, Measure C2-1).</p>

<p>2.3 50% of eligible youth in DSS custody will sign a CARS agreement.</p>	<p>50%</p>	<p>New Goal</p>	<p>When children in DSS custody turn 18, they can sign an agreement with the agency, a Contractual Agreement for Residential Services (CARS). If a youth signs this agreement, they can remain in a foster home or other residential placement up to age 21. The youth must remain in school, and follow the rules of the foster home to be eligible for this service. As we know, most children are not ready to take full responsibility for their lives at age 18, and this gives a child the ability to remain with their foster parents and have the support of a social worker through age 21</p>	<p>Will be tracked in house.</p>
<p>Goal III: Economically Disadvantaged Children, Families, and Adults will become appropriately self-sufficient</p>				
<p>Goal/Indicators</p>	<p>Current Data '16-17</p>	<p>15-16</p>	<p>Data Story</p>	<p>Data Source</p>
<p>3.1 The agency will assist 16 Work First participants in obtaining employment.</p>	<p>23</p>	<p>17</p>	<p>In FY 2015-2016 the goal was to have 11 individuals begin employment which occurred. Based on this success we have increased this number to 16. Success will be based on individuals that apply for services and because of participation in the program could obtain sustainable employment.</p>	<p>NCXPTR Work First Participant Progress Report- Data Warehouse</p>
<p>3.2 The agency will refer 100% of Work First participants who do not have a high school diploma or GED to BCCC for assessing their readiness and ability to successfully complete these tasks.</p>	<p>100%</p>	<p>100%</p>	<p>When appropriate the Mutual Responsibility Agreement, (MRA) will reflect this activity as a part of their Work First activities. If it is determined that other issues are impacting their ability to be successful in obtaining a GED or high school diploma the agency will make the appropriate referral to other resources, such as vocational rehabilitation or like services for further evaluation and assistance. This information will also be tracked via the MRA.</p>	<p>Family Support Services Monthly Activities Report</p>

<p>3.3 The agency will ensure the percentage of Work First participants who return to Work First within the first 6 months will remain below 35%.</p>	<p>8%</p>	<p>Data is currently unavailable</p>	<p>This data can be pulled from Data Warehouse. Currently BCDSS is showing around 30% recidivism rate</p>	<p>Data Warehouse Report</p>
<p>3.4 The Agency will provide 95% timeliness processing for all Food & Nutrition Services Cases.</p>	<p>99%</p>	<p>97%</p>	<p>Cases are being processed within processing guidelines. Supervisors are utilizing reports available within NCFAST daily to ensure timely processing. Overdue cases that show up as overdue are due to cases that are pending beyond 25 days and information has not been provided by the client. In addition, NCFAST does not recognize weekends when considering due dates for applications. Many glitches have been improved within the system to improve percentages as well as improving county processes but counties are unable to meet 100% at this time. The requirement by USDA is 95%.</p>	<p>Weekly Reports provided by NC FAST</p>
<p>3.5 The Agency will provide clients with satisfactory customer service in a timely manner, as well as treat clients with dignity and respect.</p>	<p>90%</p>	<p>80%</p>	<p>Clients should be served in a timely manner to meet their needs and concerns.</p>	<p>Client Complaints and Customer satisfaction survey</p>
<p>3.6 The agency will approve 50% of Food and Nutrition Services applications the same day that the application is taken.</p>	<p>32%</p>	<p>New Goal</p>	<p>Counties across the state are reaching towards same day processing for applications for Food and Nutrition Services. Workers are going the extra mile to assist individuals in obtaining necessary information to process applications. This will enable clients to receive benefits sooner as well as allowing fewer applications to pend beyond 25 days which would cause untimeliness processing by the county. For April and May 2016, the current percentage is 41%.</p>	<p>Worker Detail Report in NC FAST</p>

Goal IV: Aged and Disabled adults will be safe, healthy, and live in stable and least restrictive settings				
Goal/Indicators	Current Data '16-17	15-16	Data Story	Data Source
4.1 The agency will have less than 15% aged and/or disabled adults who are repeat victims of confirmed abuse, neglect, or exploitation.	18%	16%	Adults that are determined to be able to perceive and understand his/her current situation have the capacity to refuse to consent to the provision of protective services. Once the adult indicates that they do not want intervention from the social worker/agency all efforts to assist the adult must stop and the social worker must close the case. Because these adults can choose to sign themselves out of services these individuals are often repeatedly reported to Adult Protective Services. These reports must be screened in if they in fact that meet the APS criteria, therefore repeated reports are often made and accepted.	Abuse and neglect log - Report No. APS180-1
4.2 The agency will have zero aged and/or disabled adults who have been abused, neglected or exploited while living in a licensed facility.	100%	96.40%	The agency has the duty to evaluate all abuse, neglect and exploitation that meet the state's criteria in all licensed facilities in which they act as the caretaker for the adult. The evaluation will be conducted in the same manner as any APS report received in the agency. For this fiscal year, there have been no APS reports made on the aged and/or disabled adults who live in a licensed facility in this county.	Report No. APS 120-1
4.3 The agency will fill and sustain 85% of all allocated Community Alternative Program (CAP) slots, which will ensure the most appropriate and least restrictive living arrangements for this population.	94%	90%	CAP/DA supplements rather than replaces the formal and informal services and supports already available to an individual. CAP/DA services are intended for situations where no household member, relative, caregiver, landlord, community/volunteer agency, or third party payer is able or willing to meet the needs of the recipient. Recipients are referred by personal care agencies, skilled nursing agencies, hospitals and medical providers, nursing facilities, community partners, and family or friends of the recipient.	Aging/Adult monthly report

<p>4.4 Adult services will complete psychological evaluations on 20% of disabled adults in our custody to assess their candidacy for restoration.</p>	<p>7%</p>	<p>New Goal</p>	<p>The adult services unit currently has 25 adult wards. The adult and aging unit works as a team to support these adult wards through programs offered through BCDSS and throughout the community. The guardianship social workers working directly with these individuals work to ensure that these dependent disabled adults assist in making decisions about their lives to the extent that they can do so. The social workers transition our dependent disabled adults to community living when possible. The social workers provide these adults with supports and services to promote their independence. When the ward demonstrates their ability to make appropriate decisions and a psychological evaluation states that the client's is mentally competent, the agency the petitions the court for restoration of competency.</p>	<p>Aging/Adult monthly report</p>
<p>Goal V: The agency will efficiently use resources while maintaining the highest fiscal integrity</p>				
<p>Goal/Indicators</p>	<p>Current Data '16-17</p>	<p>15-16</p>	<p>Data Story</p>	<p>Data Source</p>
<p>5.1 The agency will draw down 100% of its budgeted federal and state funds.</p>	<p>100%</p>	<p>100%</p>	<p>Most funds are capped and are split between Federal, State & County. We will pay special attention to the Home and Community Block Grant Funds - review the reports monthly and adjust as needed.</p>	<p>RPT XS 335 and XS337, XS 411</p>
<p>5.2 The agency will collect \$60,000 of its substantiated overpayment claims enforced by the Program Integrity Investigator.</p>	<p>\$92,410 as of March 31, 2017</p>	<p>\$145,082.68 as of June 2016</p>	<p>We continue to see issues with our EPICS system and glitches as it related to the interception of tax monies. We saw a comparable number for FY 16 compared to FY 15 despite having this position vacant for three months. The person hired in this position also had to receive training prior to working cases.</p>	<p>EPICS collections report in NCXPTR</p>
<p>5.3 The agency will experience less than 20% employee turnover during the FY</p>	<p>4% - as of April 26, 2017</p>	<p>4% - as of May 16, 2016</p>	<p>We strive to create a positive work environment. Employees have opportunity to participate in establishing agency goals. (Track Retirement Separately) - 4 Retirements</p>	<p>Internal Personnel Database</p>

<p>5.4 The agency will ensure that there are no major/significant findings from the single county audit of our agency.</p>	<p>100%</p>	<p>99%</p>	<p>Fiscal Integrity is reinforced by separation of duties insuring accountability in all fiscal functions. Eligibility determination is also reinforced by separation of duties to ensure accountability and policy implementation.</p>	<p>Auditors' Report</p>
<p>5.5 The IT Department will schedule 100% of system upgrades and maintenance during non-working hours.</p>	<p>100%</p>	<p>New Goal</p>	<p>Multiple applications need to be updated or upgraded periodically. Most of these upgrades require restart of servers and other network devices which would force the disconnection of users for undetermined lengths of time. Upgrades are provided by outside vendors, and in some cases, are performed by the vendor. We determine the necessity of the upgrade and when the upgrade occurs. Directly following major upgrades, there is an extensive period of testing and evaluating the successful performance of the application. We also deploy silent software upgrades that do not affect the users while they are working.</p>	<p>Internal Log Report Email Correspondence s Outlook Calendar Appointments</p>
<p>5.6 The IT Department will follow a 5-year maximum rotation schedule for Computers and Laptops for the employees of Beaufort County Department of Social Services.</p>	<p>22 computers have been replaced this year all of the replacements have been less than 5 years old</p>	<p>New Goal</p>	<p>In past years, we have followed a 5-year rotation schedule for our computers and laptops. With the changes and advancements in technology, this has been a good practice that has alleviated issues with compatibility and performance. This was proven with the implementation of NC FAST in 2014, when we did not have to deal with compatibility issues as did many others in the State of NC. With our paperless processes, it's essential to have the proper equipment and system resources for our employees to be productive and efficient.</p>	<p>Internal IT Access Database</p>

<p>5.7 The IT Department will be responsive to reports of computer related issues or other requests at a maximum of 1 hour within the control of BCDSS IT.</p>	<p>100%</p>	<p>New Goal</p>	<p>When a computer hardware or software fails, the computer will be repaired or the employee will be given a replacement. We keep older computers, as replacements if they are compatible with the programs used by our employees. With our paperless document management system, along with other online programs, it is essential for productivity that our users have reliable hardware and software. Although we work hard to resolve issues promptly, we may not have control in the resolution of certain problems when the State or other vendors are involved.</p>	<p>Internal Problem Log Spreadsheet</p>
<p>Goal VI: The agency will contribute to the development of effective community partnerships to identify and understand social issues and prevent social problems.</p>				
<p>6.1 The agency will ensure 100% active staff participation on all interagency teams, committees, workgroups, etc.</p>	<p>100%</p>	<p>100%</p>	<p>As we receive requests from workgroups and committees staff are assigned or volunteer to serve.</p>	

These Leading by Results Goals are reviewed and monitored throughout the year by the Department of Social Services Board and DSS Administrative staff. At the end of each fiscal year, the Department of Social Services Board, its Director, and Leadership Team review the outcomes and goals from the previous fiscal year. Upon review of these outcomes and goals, discussion is held. We evaluate and talk over determining factors as to why some goals were and/or were not met. We assess needs and trends in order to meet these in the next fiscal year. The group decides if all the goals retain their importance in order to be tracked, if other goals supersede any previous objectives in order of importance, and if other goals need to be added. This process continues to allow for goals and targets to be focused upon in the implementation of our programs that will be beneficial for all citizens who are served through our agency if these goals are met. At the current time, we are evaluating the level of achievement of our FY '17 goals.

DSS – INFORMATION AND TECHNOLOGY SERVICES

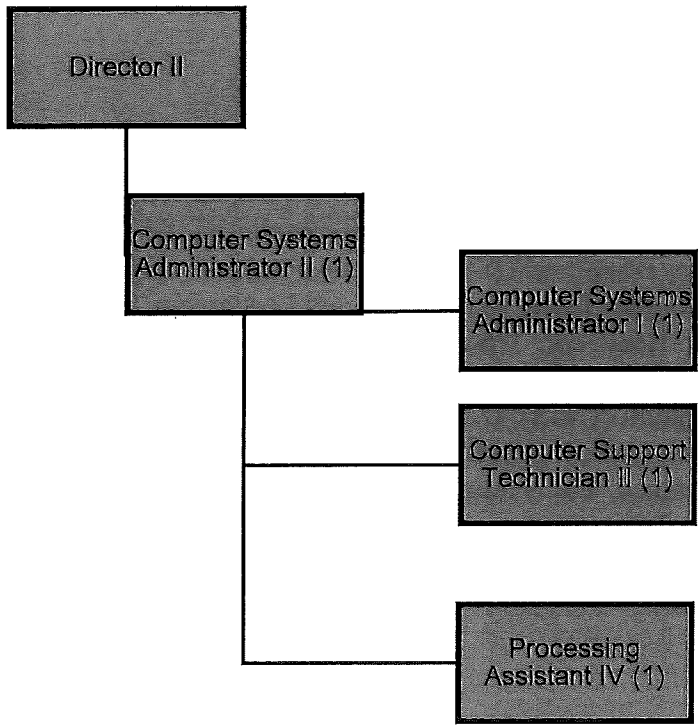
The IT department is responsible for the operation of all agency servers, computers, hardware, network systems, and applications for DSS and Child Support. IT staff provides all employees with technical assistance and access to multiple systems, local and state; as well as, provides training for staff in security and multiple computer programs. The Computer Systems Administrator I provides technical assistance to the Beaufort County Manager’s Office and other county offices. IT staff assists DSS and Child Support employees in a way that will empower them to be more efficient and successful in their jobs with the use of technology. We also advocate technology needs for the benefit of our employees and the clients they serve.

Lucinda Roebuck, Computer Systems Administrator II

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FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
4	4	4	4	4



Projects & Accomplishments

- Cloud Backup Solution: The Barracuda Backup installation was completed in February 2016. We have retention policies set to control what is backed up, where it is backed up, and how long it is retained. Daily and weekly backups are stored on the appliance on-site. Monthly and yearly backups are stored in the cloud.
- VPN – Virtual Private Network: The VPN installation was completed April 2016. Prior to the install, NC ITS managed our VPN and we relied on them to add our users for VPN access. That was a long process and took days and sometimes weeks. Now we give VPN access to users very quickly.
- Compass Reporting: Compass Reporting installation was completed March 2016. This reporting tool produces reports generated from Compass that are helpful for supervisors, management and IT staff. Shortly after the install, we partnered with a Northwoods manager and software engineer to improve the reports and added quite a few reports.
- Digital Signage for the lobby: The digital signage was setup and installed May 2016. Program information is played for the clients to view.

DSS – MANAGEMENT, ADMINISTRATIVE, LEGAL, AND FISCAL

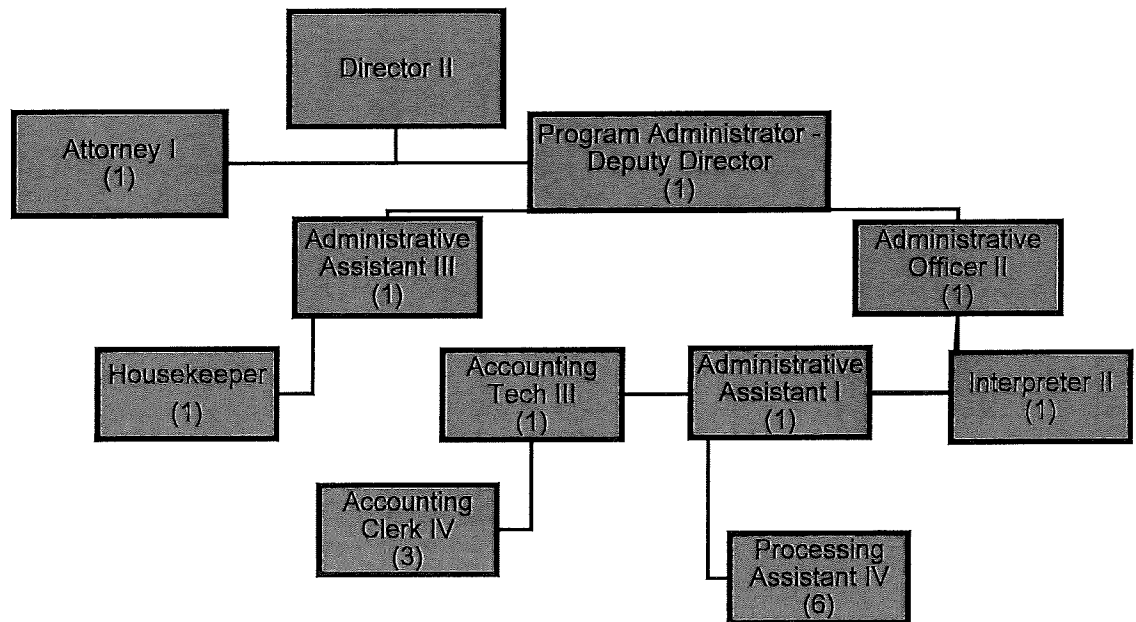
This division is comprised of the following units. The legal unit handles all legal matters for the agency. The obligations primarily fall in the realm of adult and child protective services. The Fiscal Unit monitors and distributes finances and maintains internal controls of the agency. The Administrative unit is comprised of our processing assistants who are responsible for the dissemination of client information to staff and are also the primary contact for consumers contacting the agency.

Sonya A. Toman, MSW
 Director

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FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
18	18	18	19	18



Projects & Accomplishments

- **NeoGov:** We implemented NeoGov to assist in screening and acceptance of applications for open positions in our agency. This has drastically reduced the amount of paper applications, as this process is now totally online and provides efficiency in identifying, selecting candidates for interviews, and filling positions within the agency.
- **Reimbursement System:** Beaufort County was chosen by our Local Business Liaison with the State of North Carolina Department of Health and Human Services to be one of ten counties across the state to pilot the new North Carolina County Reimbursement Ledger Suite which will take the place of our current Maximus Ledger Suite. This is a very meticulous and painstaking method of reporting expenditures for state and federal reimbursement each month. We will be able to provide input at the ground level on system recommendations.
- **MOE Revenue:** We obtained \$209,643 in Work First Cash as additional revenue and project this number to be higher for FY 16-17. This revenue offsets the County Maintenance of Effort funds. This ensured that we were not at risk of having our federal allocation that is allowable by statute for not meeting Maintenance of Effort.
- **Revenue:** We claimed all our projected revenues for the previous fiscal year.
- **Administrative Unit:** In comparison to this time last fiscal year the number of visitors logged at our reception desk has increased by 5,600 to 37,171. The admin unit consists of two Processing Assistants at the front desk and three Processing Assistants who manage the Switchboard as well as route all incoming mail and faxes. Thanks to the Compass automation, all members of this unit can access data for clients and can identify to which worker that the client needs to be transferred or where documents need to be processed. This unit also works with Program Integrity.
- **Child Care:** A total of \$2,621,796.35 in Child Care revenues were disbursed to Beaufort County. Roughly 90% of these funds remain in Beaufort County for job creation in Child Care Centers and support families to retain employment. Approximately \$2,359,616.72 were paid to centers in Beaufort County. Additional Child Care Revenue was \$401,253.
- **Food and Nutrition Revenue:** Approximately \$14,652,014 in Food and Nutrition benefits were distributed to citizens of Beaufort County. These benefits remain in the local economy and help to support business and jobs.
- **Medicaid Revenue:** Approximately \$54,988,970.65 in Medicaid benefits were distributed to citizens of Beaufort County. Medicaid Transportation accounted for \$557,676.55 of these which remain in the local economy and help support medical facilities, local medical providers, transportation providers, and assist in the creation of jobs in the community as well as ensure the health and well-being of individuals within Beaufort County.
- **Custodian/Housekeeper:** The addition of this staff member has helped insure that our building is safe and clean for our clients and employees, limiting the chance of accidents caused by maintenance issues. This leads to greater client and employee satisfaction, helping to meet goals.

DSS – PUBLIC ASSISTANCE SERVICES AND PROGRAM INTEGRITY

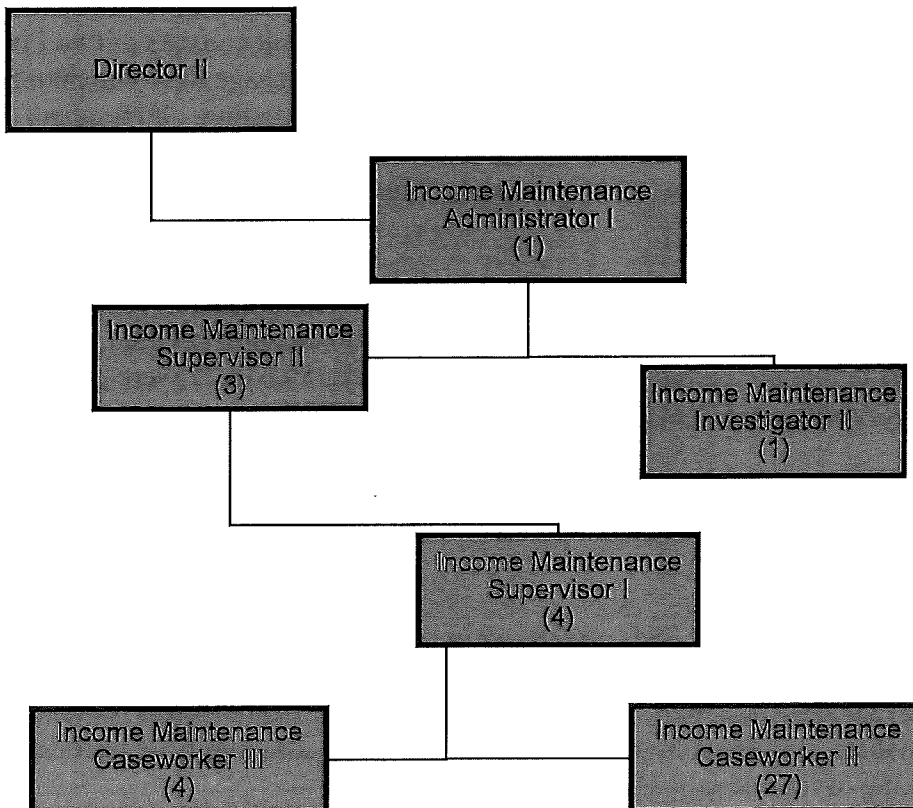
The Beaufort County Department of Social Services provides public assistance to low income families. Types of public assistance that are available include, Food and Nutrition Services, Medicaid, Non-Emergency Medical Transportation, Crisis intervention, Work First Family Assistance and Low Income Energy Assistance. Public Assistance allows many of our families throughout Beaufort County to have access to nutritious foods and medical assistance, which often enables many families to become self- sufficient.

Amy Alligood, Income Maintenance Administrator II

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FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
40	40	38	39	40



Projects & Accomplishments

- **USDA Requirements:**

North Carolina has worked very hard during the last year to accomplish the USDA requirement of processing Food and Nutrition Services applications within the required 95% timeliness rate. The state could have faced penalties and loss of funding without reaching this goal. Below you will find the timeliness rate for North Carolina as of December 30, 2016. Although the state has met the goal they are continuing to monitor counties by providing weekly reports of applications processed timely. Beaufort County continues to work hard by monitoring reports daily to ensure applications are processed timely within USDA requirements.

- **Hurricane Matthew:**

Following Hurricane Matthew, Beaufort County was declared a disaster county. A total of 2,169 applications were taken over a 5-day period. Disaster Food and Nutrition Services were only for individuals that were not already receiving Food and Nutrition Services.

Due to Hurricane Matthew, many Food and Nutrition Services recipients lost electricity which caused food that was purchased with their EBT card to be lost. There were 2,414 individuals who requested replacement benefits, all benefits were keyed by Supervisors within a week.

- **North Carolina Families Accessing Services through Technology (NCFAST):**

NCFAST was implemented in 2012. Since 2012 Income Maintenance has faced many challenges and has overcome many hurdles with this new system. Although many issues have been corrected, we continue to see latency issues that cause workload concerns for line staff as well as supervisors.

In 2017 additional programs will be implemented within NCFAST, such as Childcare as well as Energy Programs, which is the Crisis Intervention Program and the Low-Income Energy Assistance Program. In previous years, the implementation of new programs within the system has caused new glitches, with programs already implemented.

We are continuously looking at ways to improve our agency processes to prepare for these challenges. We strive to continue to provide services to the citizens of Beaufort County in a timely manner as well as focusing on accuracy as well.

DSS – ADULT, CHILD AND FAMILY SUPPORT SERVICES

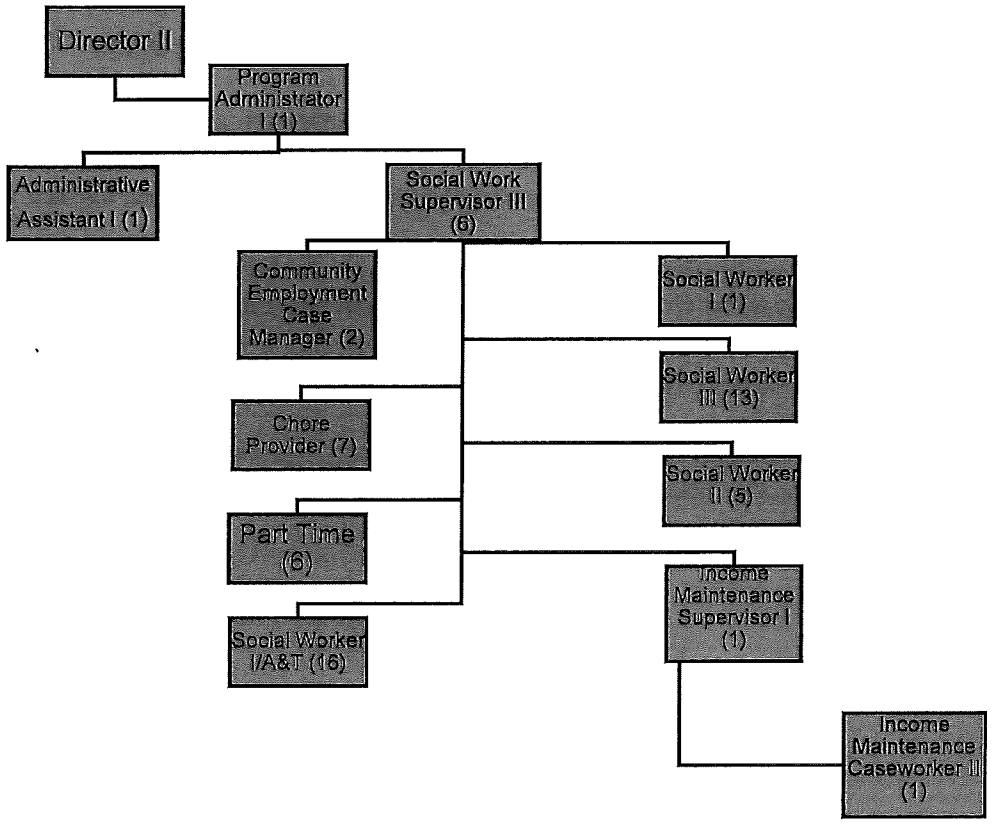
The Adult, Child, and Family Support Services Section provides services to individuals and families in need of basic support to ensure the safety and well-being of all Beaufort County residents. This is accomplished by working with adults, children, and families to provide supportive services to keep families together and in their homes whenever possible. This section provides a myriad of services designed to keep adults, families, and children safe.

Laurel Miller, MSW,
 Social Work Program Administrator I

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FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
48	49	56	60	60



Projects & Accomplishments

- Preparation for NC Fast for Child Care and Child Welfare: Training for staff and supporting providers as we move into this system has been essential to ensure success as we prepare for this conversion. Child Care has begun the transition and our agency is well-prepared. The child care providers will be entering the information previously submitted to DSS in paper form directly to the state via NC Tracks. Child Welfare is scheduled to be implemented into NC Fast in 2018 and we have been participating in meetings and seminars to help build the product for use by the state's social workers.
- Traverse Project with Northwoods: Our staff worked with Northwoods to design a product that can analyze a case for specific detailed data. This system provides a snapshot of information related to a person, case or topic in a matter of seconds for high level overview of the case or cases. Because of our participation in this, the product is available to Beaufort County DSS free of charge for this fiscal year.
- Child Welfare Services: Our agency is surpassing federal outcome measures in the areas of recurrence of maltreatment, maltreatment in foster care, reunification in less than 12 months, re-entry into foster care, and placement stability. We currently have 35 licensed foster homes and have finalized 8 adoptions.
- Our waiting list for Child Care is currently 95 and we are serving 597 children.
- Adult & Aging: Beaufort County DSS has encountered several complex cases this fiscal year in the Adult and Aging Division. We continue to face challenges dealing with the young mentally ill clients. Building relationships with these clients require special skills that are very different from the frail elderly clients that traditionally are served in adult services. Many of these young adults are homeless and lack family support. The social workers rely on creative solutions to help create stability for these young adults.

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SOCIAL SERVICES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SOCIAL SERVICES-ADMINISTRATION									
SALARIES	\$ 3,581,198	\$ 3,750,640	\$ 3,860,917	\$ 4,225,561	\$ 4,202,592	\$ 4,113,126	\$ 4,229,000	\$ 4,229,000	\$ 4,358,664
SALARIES-OVERTIME	92,987	79,332	66,931	90,000	90,000	144,918	90,000	90,000	90,000
SALARIES-OVERTIME-HURRICANE	-	-	-	-	22,969	22,969	-	-	-
SALARIES-PART TIME	8,939	8,808	9,196	10,200	10,200	9,436	10,200	10,200	10,404
BOARD SALARY	2,254	2,549	2,587	5,000	5,000	3,300	5,000	5,000	5,000
FICA 6.2%	213,477	222,227	226,320	268,500	268,500	248,550	262,477	262,477	277,785
LOC. GOV. EMP. RETIREMENT	259,768	270,778	265,131	313,418	313,418	300,510	317,188	317,188	335,655
HOSPITALIZATION-EMPLOYEE	534,031	548,597	563,452	638,736	638,736	594,062	683,205	683,205	689,360
MEDICARE 1.45%	49,926	51,972	52,929	62,795	62,795	58,129	61,408	61,408	64,966
LIFE INSURANCE-EMPLOYEE	2,704	2,559	2,577	3,071	3,071	2,596	2,834	2,834	2,860
WORKERS COMPENSATION INSURANCE	54,903	75,630	70,174	76,758	76,758	70,000	61,323	61,323	61,323
401(K) EMPLOYER CONTRIBUTION	42,393	44,969	68,535	86,534	86,534	77,271	84,584	84,584	89,508
PROFESSIONAL SERVICE-LEGAL	57,124	7,848	7,123	10,000	7,500	7,419	7,000	7,000	7,000
ADMINISTRATIVE SERVICES	-	-	8,030	38,000	24,000	24,861	25,000	25,000	25,000
VOLUNTEER RECEPTION	885	950	488	1,500	1,500	1,500	1,500	1,500	1,500
OFFICE SUPPLIES	9,726	15,736	11,267	23,000	23,000	23,000	22,000	22,000	22,000
DSS MISC.-DONATED FUNDS	-	-	-	-	-	388	-	-	-
PROFESSIONAL DEVELOPMENT	14,844	24,272	26,273	28,000	31,000	28,365	28,000	28,000	28,000
TRAVEL-CLIENT TRANSPORTATION	140,573	151,284	159,322	155,000	166,000	157,055	160,000	160,000	160,000
TELEPHONE	52,442	50,326	80,765	92,354	92,354	90,943	94,400	94,400	94,400
POSTAGE	28,689	14,940	22,515	30,000	22,500	24,373	28,500	28,500	28,500
UTILITIES-SOCIAL SERVICES	50,137	50,062	53,764	60,452	60,452	49,470	65,000	65,000	65,000
PRINTING	858	1,153	1,279	1,500	1,500	1,540	1,500	1,500	1,500
RECORDS MANAGEMENT-MICROFILM	7,633	9,548	7,294	10,790	6,790	3,910	8,000	8,000	8,000
MAINT/REPAIR-BUILDINGS	34	23,814	44,644	49,500	49,500	49,500	45,500	45,500	45,500
MAINT/REPAIR-EQUIPMENT	734	-	104	3,000	3,000	84	1,200	1,200	1,200
FREIGHT	134	1,217	1,092	1,500	1,500	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	248,921	209,366	267,155	230,767	230,767	230,767	240,000	240,000	240,000
LEGAL ADVERTISING	438	1,514	3,147	7,000	7,000	6,000	6,000	6,000	6,000
TEMPORARY EMP.SERVICES	101,035	164,946	82,573	40,000	40,000	36,000	72,109	72,109	72,109
INTERPRETER-LANGUAGE LINE	-	-	233	5,500	5,500	1,147	3,000	3,000	3,000
TRAINING/SCHOOL COSTS	10,816	18,152	20,609	29,500	29,500	16,386	20,000	20,000	20,000
CONTRACT-FOOD STAMP ISSUANCE	12,672	15,361	14,912	16,500	16,500	15,000	15,000	15,000	15,000
EQUIPMENT PURCHASE	121,367	23,968	154,290	89,315	89,315	89,315	109,695	109,695	109,695
RENTAL EQUIPMENT	49,765	38,105	28,128	28,000	28,000	15,505	19,200	19,200	19,200
DUES & SUBSCRIPTIONS	1,865	1,545	1,824	3,300	3,300	3,058	2,300	2,300	2,300
BANK SERVICE FEES	16,298	15,053	14,600	20,000	20,000	12,829	15,000	15,000	15,000
CAPITAL OUTLAY-EQUIPMENT	-	-	27,427	-	-	-	-	-	-
	\$ 5,769,572	\$ 5,897,221	\$ 6,227,607	\$ 6,755,051	\$ 6,741,051	\$ 6,533,282	\$ 6,797,123	\$ 6,797,123	\$ 6,975,429

STATE IN-HOME/AGING SERVICES

SALARIES	\$ 147,433	\$ 142,552	\$ 144,692	\$ 171,013	\$ 148,046	\$ 151,869	\$ 103,074	\$ 103,074	\$ 105,135
SALARIES-OVERTIME	-	-	-	-	100	165	300	300	300
SALARIES-OVERTIME-HURRICANE	-	-	-	-	600	1,026	-	-	-
SALARIES-PART TIME	7,812	16,223	15,400	22,950	22,250	14,000	22,950	22,950	23,409
FICA 6.2%	9,332	9,554	9,569	12,501	11,077	9,752	7,832	7,832	7,988
LOC. GOV. EMP. RETIREMENT	10,424	10,078	9,767	14,617	12,952	11,220	9,474	9,474	9,663
HOSPITALIZATION-EMPLOYEE	44,667	43,293	41,609	45,624	39,921	37,000	31,775	31,775	31,822
MEDICARE 1.45%	2,182	2,234	2,238	2,924	2,591	2,281	1,832	1,832	1,868
LIFE INSURANCE-EMPLOYEE	185	157	157	356	330	144	130	130	130
WORKERS COMPENSATION INSURANCE	-	4,570	-	6,225	6,225	6,225	5,000	5,000	5,000
401(K) EMPLOYER CONTRIBUTION	2,019	2,088	2,894	4,033	3,433	3,061	2,526	2,526	2,577
MEDICAL-CARE MGMT/AIDE IMMUN.	510	670	830	1,500	1,500	874	1,500	1,500	1,500
PROF. SERVICES MEDICAL-AGING	-	985	609	15,000	15,000	8,271	8,000	8,000	8,000
PROF. SERV.-GUARDIANSHIP	12,425	19,190	15,580	20,000	20,000	12,000	20,000	20,000	20,000
PURCHASED MEALS	86,484	70,112	122,837	172,000	172,000	106,816	130,000	130,000	130,000
MEDICAL SUPPLIES	62,869	41,102	25,151	50,000	50,000	1,761	25,000	25,000	25,000
TRAVEL-CLIENT TRANSPORTATION	29,983	4,554	22,389	30,000	29,500	23,551	30,000	30,000	30,000
ELDERLY TRANSPORTATION-ETAP	35,182	55,523	58,720	50,000	56,422	77,896	50,000	50,000	50,000
FREIGHT	-	129	-	-	-	-	-	-	-
SPECIAL PROJECTS	361	294	297	500	500	489	500	500	500
CONTRACTS-MAINTENANCE	-	-	-	-	32,718	18,066	86,000	86,000	86,000
WASHINGTON SENIOR CENTER	32,000	5,292	-	12,000	-	-	-	-	-
	\$ 483,868	\$ 428,602	\$ 472,739	\$ 631,243	\$ 625,165	\$ 486,467	\$ 535,893	\$ 535,893	\$ 538,892

WORK FIRST

PROF.SERVICES DRUG/MENTAL TEST	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
PRO.SERVICES-COUNSEL/ASSESSMENT	-	-	-	2,000	2,000	-	1,000	1,000	1,000
PROFESSIONAL DEVELOPMENT	10,368	7,290	8,221	25,000	25,000	8,615	10,500	10,500	10,500
OTHER SUPPORTIVE SERVICES	652	824	1,990	10,000	10,000	3,689	5,000	5,000	5,000
CHILD ONLY SUPPORTIVE SERVICES	1,007	500	781	25,000	25,000	-	10,000	10,000	10,000
FS E&T	-	-	-	2,500	2,500	-	-	-	-
ESC CONTRACT-WORK FIRST	32,000	32,000	32,000	32,000	32,000	54,857	35,000	35,000	35,000
JOB PREP/EDUC/TRAINING	60	-	-	1,500	1,500	1,500	1,500	1,500	1,500
	\$ 44,087	\$ 40,614	\$ 42,992	\$ 101,000	\$ 101,000	\$ 68,661	\$ 64,500	\$ 64,500	\$ 64,500

IV-D CHILD SUPPORT ENFORCEMENT

PROF.SERVICE-IV-D CONTRACT	\$ 793,229	\$ 820,992	\$ 850,102	\$ 879,901	\$ 879,901	\$ 869,109	\$ 907,722	\$ 907,722	\$ 907,722
	\$ 793,229	\$ 820,992	\$ 850,102	\$ 879,901	\$ 879,901	\$ 869,109	\$ 907,722	\$ 907,722	\$ 907,722

SPECIAL ASSISTANCE

COUNTY SHARE OF ASSISTANCE	\$ 565,983	\$ 544,935	\$ 582,853	\$ 577,051	\$ 577,051	\$ 576,680	\$ 640,000	\$ 640,000	\$ 640,000
	\$ 565,983	\$ 544,935	\$ 582,853	\$ 577,051	\$ 577,051	\$ 576,680	\$ 640,000	\$ 640,000	\$ 640,000

FOSTER CARE

DRUG TEST	\$ 4,802	\$ 5,509	\$ 7,075	\$ 5,500	\$ 5,500	\$ 5,500	\$ 7,200	\$ 7,200	\$ 7,200
MEDICAL (FOSTER CARE)	2,209	814	1,743	10,000	10,000	5,709	6,600	6,600	6,600
GENERAL ASSISTANCE	18,116	19,321	18,659	20,500	20,500	14,284	20,500	20,500	20,500
INDEPENDENT LIVING	9,274	4,323	805	15,177	15,177	15,177	16,646	16,646	16,646
ADOPTION ASSISTANCE IV-B	54,775	67,007	62,166	94,621	94,621	70,183	87,500	87,500	87,500
FOSTER CARE-STATE	103,055	64,120	96,922	94,438	108,438	111,304	114,000	114,000	114,000
FOSTER CARE-IV-E/TEA	192,298	143,437	228,980	213,801	253,801	240,844	325,000	325,000	325,000
ADOPT.ASSIST.IV-E & VENDOR PMT	41,897	109,767	131,407	124,316	124,316	128,478	145,000	145,000	145,000
SPECIAL ADOPTION INCENT. FUND	35,913	23,040	22,183	5,000	93,177	30,495	50,000	50,000	50,000
	\$ 462,339	\$ 437,338	\$ 569,941	\$ 583,353	\$ 725,530	\$ 621,974	\$ 772,446	\$ 772,446	\$ 772,446

MEDICAL ASSISTANCE

TRAVEL-CLIENT TRANSPORTATION	\$ 513,644	\$ 557,677	\$ 608,261	\$ 600,000	\$ 600,000	\$ 581,152	\$ 400,000	\$ 400,000	\$ 400,000
CO. SHARE OF ASSIST./MEDICAID	1,278	19,577	1,140	35,000	35,000	35,000	35,000	35,000	35,000
	\$ 514,923	\$ 577,254	\$ 609,402	\$ 635,000	\$ 635,000	\$ 616,152	\$ 435,000	\$ 435,000	\$ 435,000

ENERGY ASSISTANCE

AFDC-EA (ENERGY ASSISTANCE)	\$ -	\$ 2,356	\$ 16,753	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
CIP-CRISIS INTERVENTION PROG.	215,290	208,242	166,654	236,170	221,964	221,964	219,865	219,865	219,865
PROGRESS ENERGY-FORMERLY CP&L	3,677	7,880	7,819	11,848	11,848	11,848	9,603	9,603	9,603
SHARE THE WARMTH	-	-	-	92	92	92	92	92	92
ENERGY ASSISTANCE-LIEAP	339,942	304,400	241,465	236,170	221,964	221,964	219,865	219,865	219,865
ENERGY ASSISTANCE-TANF	20,331	29,282	37,667	45,000	45,000	30,000	45,000	45,000	45,000
	\$ 579,239	\$ 552,160	\$ 470,358	\$ 532,780	\$ 500,868	\$ 485,868	\$ 494,425	\$ 494,425	\$ 494,425

ALL COUNTY FUNDS

GENERAL ASSISTANCE	\$ 5,918	\$ 5,699	\$ 6,911	\$ 6,000	\$ 6,000	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000
	\$ 5,918	\$ 5,699	\$ 6,911	\$ 6,000	\$ 6,000	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000

HCCBG-AGING

Contributions - Home Delivered Meals	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Contributions - Congregate Meals	-	-	-	-	2,500	-	2,500	2,500	2,500
Contributions - Travel	-	-	-	-	1,000	-	1,000	1,000	1,000
Contributions - Aide	-	-	-	-	200	-	200	200	200

AID TO THE BLIND

County Share of Assistance - Blind	\$ 6,835	\$ 6,835	\$ 6,495	\$ 6,495	\$ 6,495	\$ 6,495	\$ 6,495	\$ 6,495	\$ 6,495
Blind Center	4,000	-	-	4,000	4,000	-	4,000	4,000	4,000

CHILD DAY CARE

FSA	\$ 1,882,774	\$ 2,211,923	\$ 2,246,123	\$ 2,293,237	\$ 2,793,757	\$ 2,701,601	\$ 1,350,800	\$ 1,350,800	\$ 1,350,800
NON-FSA	5,551	152,817	1,076	125,000	125,000	80,000	125,000	125,000	125,000
SMART START	254,200	257,056	258,490	250,000	258,555	250,000	125,000	125,000	125,000
	\$ 2,142,525	\$ 2,621,796	\$ 2,505,689	\$ 2,668,237	\$ 3,177,312	\$ 3,031,601	\$ 1,600,800	\$ 1,600,800	\$ 1,600,800

TOTALS	\$ 11,372,517	\$ 11,933,445	\$ 12,345,088	\$ 13,380,111	\$ 13,985,573	\$ 13,302,289	\$ 12,272,604	\$ 12,272,604	\$ 12,453,909
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PUBLIC HEALTH DEPARTMENT

Beaufort County Public Health's mission is to promote, protect, and enhance the quality of life of our population by providing accessible quality public health services and education in order to improve the wellness of the community within a healthy environment. Services include: Prenatal Care, Communicable Disease Control, Immunizations, WIC, Family Planning, Pregnancy Care Management, Care Coordination for Children, Tuberculosis, Breast and Cervical Cancer Control, HIV/STD, Health Education, Public Health Preparedness, Vital Records and Environmental Health.

The Public Health Department is staffed with registered nurses, social workers, nutritionists, registered sanitarians, health educators, and administrative support personnel. The Department is overseen by an eleven member Board of Health consisting of a County Commissioner, Physician, Dentist, Optometrist, Veterinarian, Registered Nurse, Engineer, Pharmacist and three members of the general public. Local funding comprises 43% of the Public Health Department's total proposed budget of \$3,991,328. The rest of the Department's budget is from billable services and State and Federal sources.

James Madson, RN, MPH,
Health Director

Beaufort County Health Department
1436 Highland Drive
Washington, North Carolina 27889

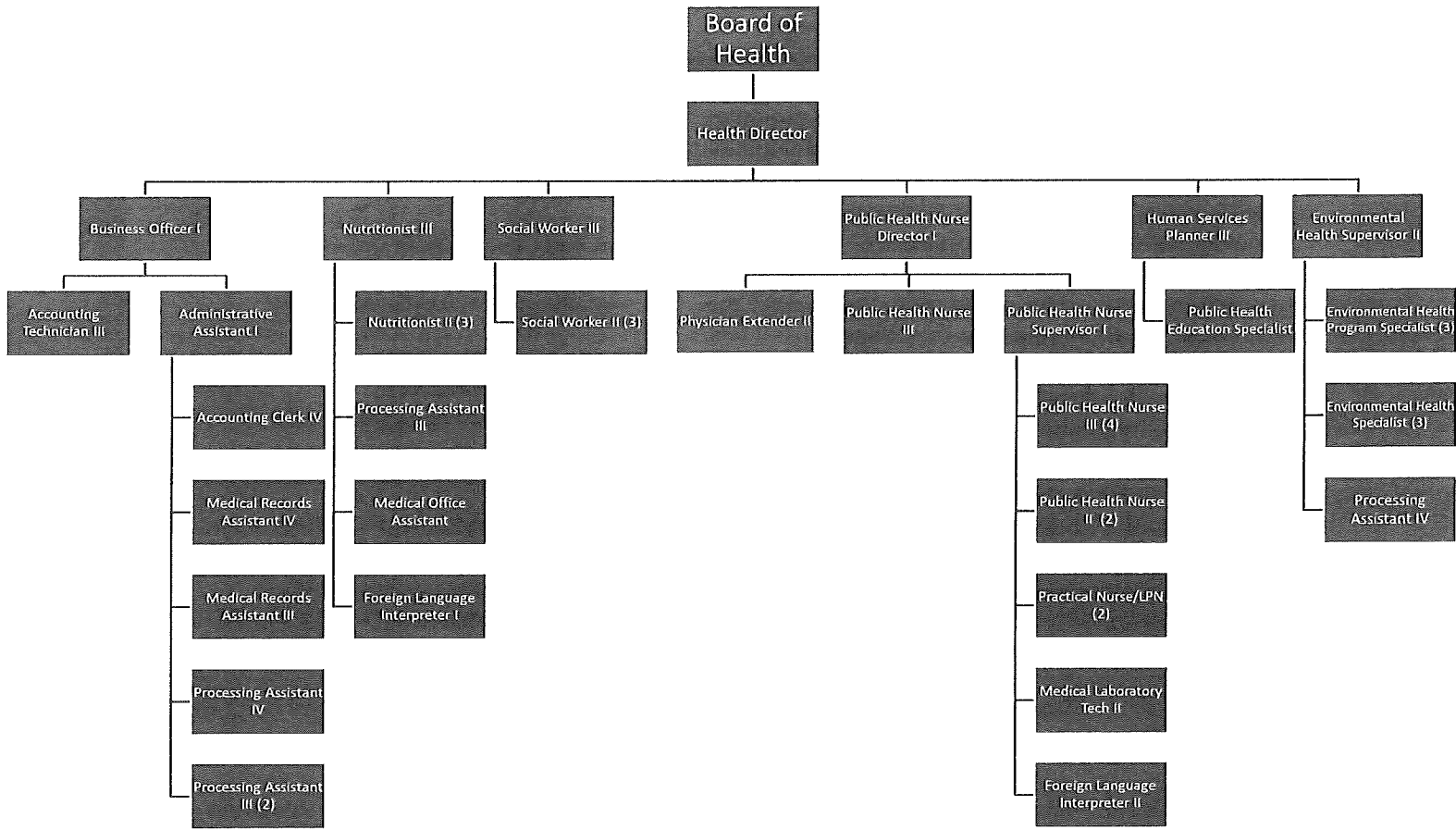
Phone: (252) 946-1902

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COST CENTERS

Cost Center Name	Customer Group	Revenues
General Administration	Administrative Support for Dept.	State
Immunizations	Entire Population	State, Fees/Insurance, Medicaid
Sexually Transmitted Diseases	Entire Population	State & Medicaid
Tuberculosis	Entire Population	State, Fees/Insurance, Medicaid
Preparedness & Response	Entire Population	State
Breast and Cervical Cancer	Women (Ages 40-64)	State
Adult Health	Adult Population	Medicaid & Fees/Insurance
Disaster	Entire Population	None
Health Promotion	Entire Population	State
Child Health	Children	State, Medicaid
Maternal Health	Pregnant Women	State, Fees/Insurance, Medicaid
Family Planning	Women (childbearing age)	State, Fees/Insurance, Medicaid
Jail Health	Inmate Population	Fees
Healthy Living	Entire Population	Medicaid & Fees/Insurance
WIC	Women and Children	Federal
Pregnancy Care Management	Pregnant Women	Medicaid
Care Coordination for Children	Children	Medicaid
Environmental Health	Entire Population	State & Fees
AIDS Control	Entire Population	State



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
41	41	41	41	44	44

PUBLIC HEALTH REVENUES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
State Health	854,598	804,240	984,836	807,443	807,443
Federal Health	999,665	926,322	927,466	996,615	996,615
Sales and Service	250,125	255,548	255,698	437,873	437,873
Miscellaneous	36,075	22,486	32,400	15,631	15,631
Total	2,140,463	2,008,596	2,200,400	2,257,562	2,257,562

PUBLIC HEALTH EXPENDITURES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	1,821,486	1,892,422	1,892,496	2,019,292	2,059,614
Benefits	518,115	569,929	569,929	628,645	635,529
Operating	1,033,147	1,065,846	1,251,093	1,296,185	1,296,185
Capital Outlay	0	0	0	0	0
Total	3,372,748	3,528,197	3,713,518	3,944,122	3,991,328

PUBLIC HEALTH

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-GENERAL									
SALARIES	\$ 6,667	\$ 7,200	\$ 7,872	\$ 8,052	\$ 8,052	\$ 9,123	\$ 8,089	\$ 8,089	\$ 8,252
BOARD SALARY	1800	1450	1275	2200	2200	1350	2200	2200	2200
FICA 6.2%	391	420	456	500	500	530	501	501	512
LOC. GOV. EMP. RETIREMENT	465	505	528	585	585	665	607	607	619
HOSPITALIZATION-EMPLOYEE	364	426	663	1077	1077	1625	1137	1137	1135
MEDICARE 1.45%	91	98	107	116	116	79	117	117	120
LIFE INSURANCE-EMPLOYEE	4	4	5	0	0	5	5	5	5
WORKERS COMPENSATION INSURANCE	34525	35068	28034	28034	28034	25411	25500	25500	25500
401(K) EMPLOYER CONTRIBUTION	84	95	144	161	161	161	162	162	165
PROFESSIONAL SERVICE-MEDICAL	8583	8755	8930	9109	9109	9109	9291	9291	9291
PROFESSIONAL SERVICE	0	128	75	0	0	0	0	0	0
EDUCATIONAL SUPPLIES	430	96	267	0	0	0	0	0	0
MEDICAL SUPPLIES	3639	2862	3278	3658	3658	3600	5022	5022	5022
OFFICE SUPPLIES	10835	8073	9630	9480	9480	9480	9480	9480	9480
HEALTH ACCREDITATION	2750	2750	2750	2750	2750	2750	2750	2750	2750
TRAVEL REIMBURSEMENT	6399	7678	9154	9060	9060	8500	8610	8610	8610
TRAVEL-FUEL	1034	853	778	2000	1000	700	1500	1000	1000
TELEPHONE	16459	16658	18056	17889	19889	19889	21560	23360	23360
POSTAGE	5266	4600	5535	6900	5900	5200	6900	5900	5900
UTILITIES-HEALTH DEPT.	30381	35494	29884	35000	35000	37500	37000	36000	36000
PRINTING	1946	745	211	750	750	500	600	600	600
BUILDINGS MAINT/REPAIR	0	0	3340	0	0	0	0	0	0
MAINT/REPAIR-EQUIPMENT	1929	1205	1247	2000	2000	2000	2175	2175	2175
MAINT/REPAIR-VEHICLE	1004	877	2747	2000	2000	950	2000	1500	1500
FREIGHT	161	248	216	0	0	0	0	0	0
ADVERTISING	4326	0	750	500	500	100	500	500	500
COMPUTER SOFTWARE/SUPPORT	82783	50007	55487	54533	54533	54533	56884	56884	56884
TEMPORARY EMP.SERVICES	3585	4050	5055	6000	6000	5340	6000	6000	6000
INTERPRETER-LANGUAGE LINE	450	633	361	600	600	150	360	360	360
EQUIPMENT PURCHASE	84	12722	0	0	0	0	0	0	0
INFRASTRUCTURE EQUIP./SUPPLIES	0	0	0	0	85429	85429	0	0	0
RENTAL EQUIPMENT	6452	5607	4615	4743	4743	4743	4743	4743	4743
CONTRACT SERVICES	1518	1511	1141	924	924	924	924	924	924
INSURANCE AND BONDS	5141	5508	5320	5587	5587	5586	6145	6145	6145
DUES & SUBSCRIPTIONS	7141	6822	7300	9977	9977	8000	9692	9692	9692
	\$ 246,688	\$ 223,150	\$ 215,209	\$ 224,185	\$ 309,614	\$ 303,932	\$ 230,454	\$ 229,254	\$ 229,444

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-IMMUNIZATION									
SALARIES	\$ 132,231	\$ 124,369	\$ 124,533	\$ 132,949	\$ 132,949	\$ 147,904	\$ 129,816	\$ 129,816	\$ 132,412
SALARIES-PART TIME	2411	2450	2864	2590	2590	2247	2712	2712	2767
FICA 6.2%	7896	7407	7376	8404	8404	8726	8217	8217	8382
LOC. GOV. EMP. RETIREMENT	9384	8899	8538	9639	9639	10937	9736	9736	9931
HOSPITALIZATION-EMPLOYEE	17918	16103	16195	17816	17816	18847	18791	18791	18791
MEDICARE 1.45%	1847	1732	1725	1966	1966	2041	1922	1922	1960
LIFE INSURANCE-EMPLOYEE	91	79	76	78	78	79	78	78	78
401(K) EMPLOYER CONTRIBUTION	1700	1675	2330	2659	2659	2646	2596	2596	2648
EDUCATIONAL SUPPLIES	0	10092	0	105	105	0	105	105	105
MEDICAL SUPPLIES	53729	82150	109738	130314	130314	129000	132114	132114	132114
OFFICE SUPPLIES	211	147	233	240	240	181	240	240	240
TRAVEL REIMBURSEMENT	529	0	615	36	36	9	623	623	623
	\$ 227,947	\$ 255,104	\$ 274,224	\$ 306,796	\$ 306,796	\$ 322,617	\$ 306,950	\$ 306,950	\$ 310,051

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HIV - STD									
SALARIES	\$ 120,465	\$ 130,164	\$ 146,651	\$ 146,618	\$ 146,618	\$ 121,071	\$ 150,511	\$ 150,511	\$ 153,521
SALARIES-OVERTIME	90	0	0	0	0	0	0	0	0
SALARIES-PART TIME	1807	1849	2308	2343	2343	2022	2343	2343	2390
FICA 6.2%	7172	7704	8619	9235	9235	7149	9477	9477	9666
LOC. GOV. EMP. RETIREMENT	8528	9268	9982	10629	10629	8966	11288	11288	11514
HOSPITALIZATION-EMPLOYEE	16281	16827	19002	19648	19648	15440	20723	20723	20723
MEDICARE 1.45%	1677	1802	2016	2159	2159	1672	2216	2216	2261
LIFE INSURANCE-EMPLOYEE	82	82	88	84	84	65	84	84	84
401(K) EMPLOYER CONTRIBUTION	1548	1747	2723	2933	2933	2173	3010	3010	3070
PROFESSIONAL SERVICE-MEDICAL	2100	10930	11771	18291	21291	14000	15231	15231	15231
EDUCATIONAL SUPPLIES	167	1037	2000	76	76	0	84	84	84
MEDICAL SUPPLIES	5164	7726	6721	10095	10095	7800	10091	10091	10091
OFFICE SUPPLIES	211	633	468	240	240	181	240	240	240
TRAVEL REIMBURSEMENT	643	591	1022	864	994	441	1892	1892	1892
	\$ 165,935	\$ 190,360	\$ 213,371	\$ 223,215	\$ 226,345	\$ 180,979	\$ 227,190	\$ 227,190	\$ 230,767

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-T.B.									
SALARIES	\$ 50,641	\$ 42,651	\$ 45,262	\$ 44,004	\$ 44,004	\$ 40,756	\$ 47,223	\$ 47,223	\$ 48,167
SALARIES-PART TIME	1249	1004	1115	1110	1110	854	1110	1110	1132
FICA 6.2%	3041	2548	2683	2797	2797	2416	2997	2997	3056
LOC. GOV. EMP. RETIREMENT	3616	3064	3108	3191	3191	3031	3542	3542	3613
HOSPITALIZATION-EMPLOYEE	6906	5561	5918	5897	5897	4726	6220	6220	6220
MEDICARE 1.45%	711	596	628	655	655	565	701	701	714
LIFE INSURANCE-EMPLOYEE	35	27	27	26	26	22	26	26	26
401(K) EMPLOYER CONTRIBUTION	656	577	848	880	880	735	944	944	963
PROFESSIONAL SERVICE-MEDICAL	773	1508	1220	1910	1910	926	2868	2868	2868
EDUCATIONAL SUPPLIES	0	0	177	0	0	0	97	97	97
MEDICAL SUPPLIES	1122	3055	2645	3222	3222	2200	4275	4275	4275
OFFICE SUPPLIES	211	147	216	240	240	181	240	240	240
TRAVEL REIMBURSEMENT	597	1648	1570	2067	2067	584	2236	2236	2236
TELEPHONE	484	287	0	0	0	0	0	0	0
DUES & SUBSCRIPTIONS	0	0	60	60	60	60	60	60	60
	\$ 70,041	\$ 62,674	\$ 65,477	\$ 66,059	\$ 66,059	\$ 57,056	\$ 72,539	\$ 72,539	\$ 73,667

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-PREPAREDNESS & RESPONSE									
SALARIES	\$ 45,501	\$ 41,501	\$ 47,227	\$ 41,196	\$ 41,196	\$ 42,913	\$ 44,777	\$ 44,777	\$ 45,673
FICA 6.2%	2667	2422	2735	2554	2554	2493	2776	2776	2832
LOC. GOV. EMP. RETIREMENT	3171	2913	3165	2987	2987	3126	3358	3358	3425
HOSPITALIZATION-EMPLOYEE	6053	5288	6013	5521	5521	5387	5823	5823	5823
MEDICARE 1.45%	624	567	640	598	598	583	649	649	662
LIFE INSURANCE-EMPLOYEE	31	26	28	26	26	23	26	26	26
401(K) EMPLOYER CONTRIBUTION	576	549	864	824	824	757	896	896	913
EDUCATIONAL SUPPLIES	0	580	595	360	360	360	500	500	500
OFFICE SUPPLIES	0	0	1238	1250	1229	1200	1250	1250	1250
EBOLA SUPPLIES	0	0	1005	0	5000	5000	0	0	0
TRAVEL REIMBURSEMENT	0	1584	440	528	549	549	528	528	528
FREIGHT	0	85	38	0	0	0	0	0	0
EBOLA EQUIPMENT	0	0	5817	0	0	0	0	0	0
	\$ 58,621	\$ 55,516	\$ 69,803	\$ 55,844	\$ 60,844	\$ 62,391	\$ 60,583	\$ 60,583	\$ 61,632

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
BREAST/CERVICAL CANCER PREV.									
SALARIES	\$ 34,886	\$ 29,254	\$ 24,533	\$ 27,151	\$ 27,151	\$ 30,484	\$ 25,210	\$ 25,210	\$ 25,715
SALARIES-OVERTIME	387	0	0	0	0	0	0	0	0
SALARIES-PART TIME	250	187	233	123	123	213	247	247	252
FICA 6.2%	2084	1718	1434	1691	1691	1784	1578	1578	1610
LOC. GOV. EMP. RETIREMENT	2476	2067	1660	1969	1969	2236	1891	1891	1929
HOSPITALIZATION-EMPLOYEE	4751	3752	3154	3639	3639	3854	3838	3838	3838
MEDICARE 1.45%	487	402	335	395	395	417	369	369	377
LIFE INSURANCE-EMPLOYEE	24	18	15	17	17	16	17	17	17
401(K) EMPLOYER CONTRIBUTION	448	390	453	543	543	541	504	504	514
PROFESSIONAL SERVICE-MEDICAL	26821	36849	21504	34170	43170	43170	11475	11475	11475
EDUCATIONAL SUPPLIES	199	197	194	300	300	300	300	300	300
MEDICAL SUPPLIES	0	39	21	0	0	0	0	0	0
OFFICE SUPPLIES	105	74	108	120	120	91	120	120	120
TRAVEL REIMBURSEMENT	647	429	113	195	195	195	637	637	637
DUES & SUBSCRIPTIONS	0	60	0	60	60	60	60	60	60
	\$ 73,567	\$ 75,436	\$ 53,755	\$ 70,373	\$ 79,373	\$ 83,361	\$ 46,246	\$ 46,246	\$ 46,844

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
ADULT HEALTH SERVICES									
SALARIES	\$ 42,565	\$ 56,917	\$ 80,168	\$ 84,263	\$ 84,263	\$ 76,347	\$ 83,534	\$ 83,534	\$ 85,204
SALARIES-OVERTIME	0	0	0	0	74	16	0	0	0
SALARIES-PART TIME	1136	1047	1184	1233	1233	761	863	863	880
FICA 6.2%	2562	3378	4709	5301	5301	4483	5233	5233	5338
LOC. GOV. EMP. RETIREMENT	3045	4070	5452	6109	6109	5623	6265	6265	6390
HOSPITALIZATION-EMPLOYEE	5828	7405	10376	11292	11292	9702	11910	11910	11910
MEDICARE 1.45%	599	790	1101	1240	1240	1048	1224	1224	1248
LIFE INSURANCE-EMPLOYEE	30	36	48	46	46	41	45	45	45
401(K) EMPLOYER CONTRIBUTION	552	769	1487	1685	1685	1363	1671	1671	1704
PROFESSIONAL SERVICE-MEDICAL	74	552	292	201	794	428	547	547	547
PROFESSIONAL SERVICES-DSS TEST	0	1220	4192	4210	4210	4210	5750	5750	5750
EDUCATIONAL SUPPLIES	0	0	300	0	0	0	0	0	0
MEDICAL SUPPLIES	783	1378	831	2079	1679	700	2051	2051	2051
OFFICE SUPPLIES	211	147	216	240	240	181	240	240	240
MISC GRANT SUPPLIES	0	0	0	0	150	150	0	0	0
TRAVEL REIMBURSEMENT	0	0	1314	1566	1566	1300	1273	1273	1273
DUES & SUBSCRIPTIONS	0	0	0	60	60	60	60	60	60
	\$ 57,383	\$ 77,709	\$ 111,669	\$ 119,525	\$ 119,942	\$ 106,413	\$ 120,666	\$ 120,666	\$ 122,640

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH DISASTER									
SALARIES	\$ 405	\$ 836	\$ -	\$ -	\$ -	\$ 7,641	\$ -	\$ -	\$ -
SALARIES-OVERTIME	1737	1621	0	0	0	12503	0	0	0
FICA 6.2%	125	144	0	0	0	1172	0	0	0
LOC. GOV. EMP. RETIREMENT	150	173	0	0	0	1465	0	0	0
HOSPITALIZATION-EMPLOYEE	273	315	0	0	0	2427	0	0	0
MEDICARE 1.45%	29	34	0	0	0	274	0	0	0
LIFE INSURANCE-EMPLOYEE	1	2	0	0	0	10	0	0	0
401(K) EMPLOYER CONTRIBUTION	28	32	0	0	0	352	0	0	0
	\$ 2,748	\$ 3,157	\$ -	\$ -	\$ -	\$ 25,845	\$ -	\$ -	\$ -

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH PROMOTION									
SALARIES	\$ 5,986	\$ 15,426	\$ 21,818	\$ 18,913	\$ 18,913	\$ 18,992	\$ 22,389	\$ 22,389	\$ 22,836
SALARIES-OVERTIME	0	0	29	0	0	0	0	0	0
SALARIES-PART TIME	0	47	48	0	0	0	49	49	50
FICA 6.2%	351	902	1266	1173	1173	1103	1391	1391	1419
LOC. GOV. EMP. RETIREMENT	417	1086	1467	1371	1371	1383	1679	1679	1713
HOSPITALIZATION-EMPLOYEE	786	1973	2798	2534	2534	2383	2673	2673	2673
MEDICARE 1.45%	82	211	296	274	274	258	325	325	332
LIFE INSURANCE-EMPLOYEE	4	10	13	9	9	10	8	8	8
401(K) EMPLOYER CONTRIBUTION	75	205	400	378	378	335	448	448	457
PROJECT LAZARUS	0	0	4952	0	0	0	0	0	0
EDUCATIONAL SUPPLIES	7751	3020	6432	875	585	549	1000	1000	1000
MISC GRANT ED. SUPPLIES		2444	2037	0	8893	8893	11000	11000	11000
OFFICE SUPPLIES	75	74	149	355	355	325	355	355	355
SUPPLIES-H. PROMOTION GRANTS	0	2499	2500	0	0	0	0	0	0
EDUCATIONAL SUPPLIES GRANT	2625	0	0	3000	0	0	0	0	0
TRAVEL REIMBURSEMENT	379	1023	281	300	300	149	409	409	409
FREIGHT	69	247	122	0	0	0	0	0	0
ADVERTISING	0	4650	10000	13000	7397	7397	8174	8174	8174
TEMP HEALTHY CAROLINIANS	21406	0	0	0	0	0	0	0	0
EQUIPMENT PURCHASE	4037	10504	6017	0	0	0	0	0	0
	\$ 44,044	\$ 44,320	\$ 60,625	\$ 42,182	\$ 42,182	\$ 41,778	\$ 49,900	\$ 49,900	\$ 50,426

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
CHILD HEALTH									
SALARIES	\$ 9,186	\$ 7,133	\$ 15,333	\$ 7,864	\$ 7,864	\$ 10,447	\$ 14,487	\$ 14,487	\$ 14,776
FICA 6.2%	538	416	886	488	488	607	898	898	916
LOC. GOV. EMP. RETIREMENT	640	501	1027	570	570	761	1087	1087	1108
HOSPITALIZATION-EMPLOYEE	1212	909	1965	1054	1054	1314	1112	1112	1112
MEDICARE 1.45%	126	97	207	114	114	142	210	210	214
LIFE INSURANCE-EMPLOYEE	6	4	9	8	8	6	7	7	7
401(K) EMPLOYER CONTRIBUTION	116	94	280	157	157	184	290	290	296
PRO SERVICES-SCHL NURSE GRANT	250000	250000	250000	250000	250000	250000	250000	250000	250000
FC-PROFESSIONAL SERVICES	0	79438	72301	69854	69854	35403	0	0	0
CHILD FATALITY PREVENTION TEAM	408	427	454	558	558	558	565	565	565
HEALTHY BEGINNINGS	0	0	0	0	72382	72382	72268	72268	72268
EDUCATIONAL SUPPLIES	45	259	0	0	0	0	0	0	0
FC-EDUCATIONAL SUPPLIES	5181	0	928	3401	3401	1794	0	0	0
MEDICAL SUPPLIES	0	0	0	0	100	75	0	0	0
FC-COMPUTER SOFTWARE SUPPORT	299	1042	735	729	729	729	0	0	0
FC-OFFICE SUPPLIES	499	500	1940	2000	2000	1947	0	0	0
FC-TRAVEL	213	4104	3939	2310	2310	1409	0	0	0
TELEPHONE	0	54	0	0	0	0	0	0	0
FC-TELEPHONE	117	2416	595	650	650	249	0	0	0
FC-MAINT/REPAIR BUILDING	14272	687	0	0	0	0	0	0	0
FC-EQUIPMENT	7877	0	0	0	0	0	0	0	0
	\$ 290,736	\$ 348,082	\$ 350,600	\$ 339,757	\$ 412,239	\$ 378,005	\$ 340,924	\$ 340,924	\$ 341,262

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
MATERNAL HEALTH									
SALARIES	\$ 230,101	\$ 215,979	\$ 221,918	\$ 234,065	\$ 234,065	\$ 228,924	\$ 231,222	\$ 231,222	\$ 235,847
SALARIES-OVERTIME	0	122	0	0	0	0	0	0	0
SALARIES-PART TIME	2644	1902	2175	1973	1973	1649	1985	1985	2025
FICA 6.2%	13642	12723	12968	14634	14634	13398	14459	14459	14749
LOC. GOV. EMP. RETIREMENT	16220	15304	15018	16970	16970	16797	17342	17342	17689
HOSPITALIZATION-EMPLOYEE	30957	27791	28592	31367	31367	28957	33083	33083	33083
MEDICARE 1.45%	3190	2976	3033	3422	3422	3133	3382	3382	3449
LIFE INSURANCE-EMPLOYEE	157	135	132	134	134	122	134	134	134
401(K) EMPLOYER CONTRIBUTION	2943	2884	4097	4682	4682	4067	4624	4624	4717
PROFESSIONAL SERVICE-MEDICAL	30287	30758	29076	33772	33772	27200	33188	33188	33188
EDUCATIONAL SUPPLIES	221	189	418	193	193	184	193	193	193
TARGETED INFANT MORTALITY	0	0	54380	43771	47271	47271	47248	47248	47248
MEDICAL SUPPLIES	9531	7938	7774	10775	12372	8200	9455	9455	9455
OFFICE SUPPLIES	1018	513	648	720	720	545	720	720	720
TRAVEL REIMBURSEMENT	431	799	717	1210	1210	740	1626	1626	1626
PRINTING	28	0	0	0	0	0	0	0	0
FREIGHT	18	37	10	0	0	0	0	0	0
EQUIPMENT	0	0	1568	0	920	753	0	0	0
DUES & SUBSCRIPTIONS	225	160	155	270	270	170	340	340	340
	\$ 341,612	\$ 320,211	\$ 382,680	\$ 397,958	\$ 403,975	\$ 382,108	\$ 399,001	\$ 399,001	\$ 404,463

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-FAMILY PLANNING									
SALARIES	\$ 217,253	\$ 211,578	\$ 208,841	\$ 220,956	\$ 220,956	\$ 215,797	\$ 217,676	\$ 217,676	\$ 222,030
SALARIES-OVERTIME	51	0	0	0	0	0	0	0	0
SALARIES-PART TIME	3028	2869	3187	2960	2960	2878	3021	3021	3081
FICA 6.2%	12914	12514	12270	13883	13883	12705	13683	13683	13957
LOC. GOV. EMP. RETIREMENT	15355	15055	14209	16019	16019	15929	16326	16326	16652
HOSPITALIZATION-EMPLOYEE	29303	27335	27045	29610	29610	27466	31230	31230	31230
MEDICARE 1.45%	2765	2927	2870	3247	3247	2971	3201	3201	3264
LIFE INSURANCE-EMPLOYEE	148	133	125	132	132	116	132	132	132
401(K) EMPLOYER CONTRIBUTION	2787	2838	3876	4419	4419	3858	4354	4354	4441
PROFESSIONAL SERVICE-MEDICAL	11733	11419	10622	12178	12178	10100	10931	10931	10931
EDUCATIONAL SUPPLIES	150	82	353	526	526	207	427	427	427
MEDICAL SUPPLIES	56315	34229	54444	53250	52611	41000	52403	52403	52403
OFFICE SUPPLIES	634	472	648	720	720	545	720	720	720
PRINTING	26	0	0	0	0	0	0	0	0
FREIGHT	23	10	45	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	2169	2169	0	0	0
DUES & SUBSCRIPTIONS	72	0	0	0	0	0	0	0	0
	\$ 352,558	\$ 321,460	\$ 338,536	\$ 357,900	\$ 359,430	\$ 335,742	\$ 354,104	\$ 354,104	\$ 359,268

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
JAIL HEALTH									
SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,800	\$ 70,800	\$ 72,216
FICA 6.2%	0	0	0	0	0	0	4390	4390	4477
LOC. GOV. EMP. RETIREMENT	0	0	0	0	0	0	5310	5310	5417
HOSPITALIZATION-EMPLOYEE	0	0	0	0	0	0	11079	11079	11079
MEDICARE 1.45%	0	0	0	0	0	0	1027	1027	1048
LIFE INSURANCE-EMPLOYEE	0	0	0	0	0	0	47	47	48
401(K) EMPLOYER CONTRIBUTION	0	0	0	0	0	0	1416	1416	1444
PROFESSIONAL SERVICE-MEDICAL	0	0	0	0	0	0	26000	26000	26000
MEDICAL SUPPLIES	0	0	0	0	0	0	18000	18000	18000
TELEPHONE	0	0	0	0	0	0	1800	1800	1800
COMPUTER SOFTWARE/SUPPORT	0	0	0	0	0	0	752	752	752
INSURANCE AND BONDS	0	0	0	0	0	0	1451	1451	1451
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,072	\$ 142,072	\$ 143,732

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTHY LIVING CLINIC									
SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,200	\$ 47,200	\$ 48,144
FICA 6.2%	0	0	0	0	0	0	2927	2927	2984
LOC. GOV. EMP. RETIREMENT	0	0	0	0	0	0	3540	3540	3611
HOSPITALIZATION-EMPLOYEE	0	0	0	0	0	0	7386	7386	7386
MEDICARE 1.45%	0	0	0	0	0	0	684	684	698
LIFE INSURANCE-EMPLOYEE	0	0	0	0	0	0	31	31	30
401(K) EMPLOYER CONTRIBUTION	0	0	0	0	0	0	944	944	964
PROFESSIONAL SERVICE-MEDICAL	0	0	0	0	0	0	187200	187200	187200
MEDICAL SUPPLIES	0	0	0	0	0	0	12000	12000	12000
INSURANCE AND BONDS	0	0	0	0	0	0	1329	1329	1329
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 263,241	\$ 263,241	\$ 264,346

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-WIC									
SALARIES	\$ 246,420	\$ 257,130	\$ 263,409	\$ 266,409	\$ 266,409	\$ 271,855	\$ 263,394	\$ 263,394	\$ 268,662
SALARIES-OVERTIME	149	326	56	50	50	38	0	0	0
SALARIES-PART TIME	12744	0	0	0	0	0	0	0	0
FICA 6.2%	15200	15028	15247	16521	16521	15796	16330	16330	16657
LOC. GOV. EMP. RETIREMENT	18070	18073	17656	19318	19318	19806	19755	19755	20150
HOSPITALIZATION-EMPLOYEE	34453	32799	33612	35708	35708	34131	37662	37662	37662
MEDICARE 1.45%	3555	3515	3566	3864	3864	3694	3819	3819	3896
LIFE INSURANCE-EMPLOYEE	175	160	156	154	154	144	154	154	154
401(K) EMPLOYER CONTRIBUTION	3279	3405	4816	5330	5330	4796	5268	5268	5373
BREASTFEEDING SERVICES	477	536	625	750	750	750	650	650	650
EDUCATIONAL SUPPLIES	1003	565	515	750	750	750	800	800	800
MEDICAL SUPPLIES	4580	5972	1954	4550	4550	4550	4500	4500	4500
OFFICE SUPPLIES	2735	2809	2173	3400	3400	3400	3000	3000	3000
TRAVEL REIMBURSEMENT	806	3380	2041	2200	2200	1900	1350	1350	1350
TELEPHONE	853	868	748	842	842	842	944	944	944
POSTAGE	1151	409	284	500	500	250	1000	1000	1000
PRINTING	225	125	101	290	290	140	250	250	250
MAINT/REPAIR-BUILDINGS	1933	0	1415	0	0	0	0	0	0
FREIGHT	213	348	138	0	0	0	0	0	0
ADVERTISING	0	124	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	5188	5245	6238	5829	5829	5829	6167	6167	6167
TEMPORARY EMP.SERVICES	0	12879	11403	11960	13104	13104	13104	13104	13104
RENTAL EQUIPMENT	736	736	61	0	0	0	0	0	0
CONTRACT SERVICES	243	233	291	180	180	180	180	180	180
DUES & SUBSCRIPTIONS	326	340	380	400	400	370	400	400	400
	\$ 354,512	\$ 365,002	\$ 366,883	\$ 379,005	\$ 380,149	\$ 382,325	\$ 378,727	\$ 378,727	\$ 384,899

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
PREGNANCY CARE MANAGEMENT									
SALARIES	\$ 89,259	\$ 91,712	\$ 102,396	\$ 117,594	\$ 117,594	\$ 107,904	\$ 109,121	\$ 109,121	\$ 111,303
SALARIES-OVERTIME	0	14	587	0	0	0	0	0	0
FICA 6.2%	5233	5353	5957	7291	7291	6271	6766	6766	6901
LOC. GOV. EMP. RETIREMENT	6346	6439	6901	8525	8525	7862	8184	8184	8348
HOSPITALIZATION-EMPLOYEE	11902	11699	13177	15759	15759	13539	16621	16621	16621
MEDICARE 1.45%	1480	1252	1393	1705	1705	1467	1582	1582	1614
LIFE INSURANCE-EMPLOYEE	60	57	60	61	61	57	61	61	61
401(K) EMPLOYER CONTRIBUTION	1166	1214	1883	2352	2352	1903	2182	2182	2226
EDUCATIONAL SUPPLIES	130	0	0	0	0	0	0	0	0
OFFICE SUPPLIES	378	1502	0	175	175	175	175	175	175
TRAVEL REIMBURSEMENT	323	2156	312	584	584	412	625	625	625
TRAVEL-FUEL	228	114	76	150	150	126	150	150	150
TELEPHONE	1070	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	2575	3476	4142	4642	4642	4642	1927	1927	1927
EQUIPMENT PURCHASE	0	2179	0	0	0	0	0	0	0
	\$ 120,150	\$ 127,166	\$ 136,884	\$ 158,838	\$ 158,838	\$ 144,358	\$ 147,394	\$ 147,394	\$ 149,951

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
CARE COORDINATION FOR CHILDREN									
SALARIES	\$ 84,435	\$ 83,227	\$ 72,763	\$ 72,279	\$ 72,279	\$ 70,900	\$ 73,374	\$ 73,374	\$ 74,842
SALARIES-OVERTIME	0	77	0	0	0	0	0	0	0
FICA 6.2%	4949	4863	4211	4481	4481	4119	4549	4549	4640
LOC. GOV. EMP. RETIREMENT	5884	5848	4876	5240	5240	5165	5503	5503	5613
HOSPITALIZATION-EMPLOYEE	11229	10619	9278	9686	9686	8898	10216	10216	10216
MEDICARE 1.45%	1157	1137	985	1048	1048	963	1064	1064	1085
LIFE INSURANCE-EMPLOYEE	57	52	43	50	50	38	50	50	50
401(K) EMPLOYER CONTRIBUTION	1068	1102	1331	1445	1445	1251	1467	1467	1497
EDUCATIONAL SUPPLIES	75	0	0	0	0	0	0	0	0
OFFICE SUPPLIES	316	270	0	175	175	175	175	175	175
TRAVEL REIMBURSEMENT	162	188	542	584	584	70	842	842	842
TRAVEL-FUEL	228	114	76	150	150	126	150	150	150
TELEPHONE	673	0	0	0	0	0	0	0	0
COMPUTER SOFTWARE/SUPPORT	1281	1272	1410	1093	1093	1093	1157	1157	1157
EQUIPMENT	0	1280	0	0	0	0	0	0	0
	\$ 111,514	\$ 110,047	\$ 95,516	\$ 96,231	\$ 96,231	\$ 92,797	\$ 98,547	\$ 98,547	\$ 100,267

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
ENVIRONMENTAL HEALTH									
SALARIES	\$ 390,510	\$ 399,667	\$ 390,345	\$ 416,634	\$ 416,634	\$ 401,547	\$ 426,887	\$ 426,887	\$ 435,425
SALARIES-OVERTIME	205	199	868	1,000	1,000	1,000	1,000	1,000	1,000
SALARIES-PART TIME	34	1,180	-	4,375	4,375	2,000	4,375	4,375	4,463
FICA 6.2%	22,905	23,409	22,640	26,165	26,165	23,453	26,800	26,800	27,335
LOC. GOV. EMP. RETIREMENT	27,230	28,152	26,216	30,281	30,281	29,403	32,090	32,090	32,730
HOSPITALIZATION-EMPLOYEE	51,986	51,087	49,875	55,832	55,832	50,660	58,888	58,888	58,888
MEDICARE 1.45%	5,357	5,475	5,295	6,120	6,120	5,485	6,268	6,268	6,394
LIFE INSURANCE-EMPLOYEE	263	249	231	242	242	214	244	244	244
WORKERS COMPENSATION INSURANCE	13,171	13,172	13,365	13,365	13,365	1,868	13,365	13,000	13,000
401(K) EMPLOYER CONTRIBUTION	4,941	5,304	7,152	8,353	8,353	7,118	8,558	8,558	8,728
EDUCATIONAL SUPPLIES	747	180	1,985	3,092	3,092	3,050	3,092	3,092	3,092
OFFICE SUPPLIES	3,308	3,482	2,784	2,439	2,439	2,430	2,439	2,439	2,439
FIELD SUPPLIES	1,576	2,504	1,439	2,674	3,845	3,845	2,674	2,674	2,674
MOSQUITO SUPPLIES	9,239	11,318	4,789	11,700	6,100	4,100	9,700	9,700	9,700
TRAVEL REIMBURSEMENT	4,931	3,567	2,778	4,850	4,850	4,850	4,850	4,850	4,850
TRAVEL-FUEL	10,123	8,141	5,519	8,500	8,500	6,365	8,500	8,500	8,500
TELEPHONE	5,777	5,851	5,653	6,122	6,122	6,122	6,122	6,122	6,122
POSTAGE	683	688	687	682	682	682	682	682	682
PRINTING	499	300	262	300	300	300	300	300	300
BUILDINGS MAINT/REPAIR	-	-	4,236	-	-	-	-	-	-
MAINT/REPAIR-EQUIPMENT	1,000	1,158	522	1,000	1,000	1,000	1,000	1,000	1,000
MAINT/REPAIR-VEHICLE	5,574	4,808	7,886	5,993	5,993	4,993	5,993	5,993	5,993
MOSQUITO CONTROL-OPERATING EXP	1,517	506	20	3,510	3,510	2,000	3,510	3,510	3,510
FREIGHT	130	200	278	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	23,910	24,846	25,354	25,602	25,602	25,602	25,602	25,602	25,602
EQUIPMENT PURCHASE	3,813	859	6,827	-	5,600	5,600	-	-	-
RENTAL EQUIPMENT	2,428	2,423	3,047	3,216	3,216	3,216	3,216	3,216	3,216
CONTRACT SERVICES	374	382	253	180	180	180	180	180	180
DUES & SUBSCRIPTIONS	500	500	500	550	550	550	550	550	550
CAPITAL OUTLAY-VEHICLES	-	24,839	-	-	-	-	-	-	-
	\$ 592,731	\$ 624,445	\$ 590,807	\$ 642,777	\$ 643,948	\$ 597,634	\$ 656,885	\$ 656,520	\$ 666,617

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
HEALTH-AIDS CONTROL									
SALARIES	\$ 33,569	\$ 33,978	\$ 32,487	\$ 33,518	\$ 33,518	\$ 32,562	\$ 33,677	\$ 33,677	\$ 34,350
FICA 6.2%	1,968	1,984	1,880	2,078	2,078	1,892	2,088	2,088	2,130
LOC. GOV. EMP. RETIREMENT	2,212	2,385	2,177	2,430	2,430	2,372	2,526	2,526	2,576
HOSPITALIZATION-EMPLOYEE	4,476	4,329	4,146	4,492	4,492	4,087	4,738	4,738	4,738
MEDICARE 1.45%	460	464	440	486	486	442	488	488	498
LIFE INSURANCE-EMPLOYEE	23	21	19	21	21	17	21	21	21
401(K) EMPLOYER CONTRIBUTION	385	449	594	670	670	574	674	674	687
EDUCATIONAL SUPPLIES	2,100	1,820	2,099	1,110	1,110	1,100	1,045	1,045	1,045
MEDICAL SUPPLIES	2,199	1,524	2,071	2,000	2,000	2,000	4,172	4,172	4,172
OFFICE SUPPLIES	200	193	197	200	200	200	345	345	345
TRAVEL REIMBURSEMENT	403	249	278	475	475	300	418	418	418
FREIGHT	86	82	273	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	-	42	45	72	72	72	72	72	72
	\$ 48,082	\$ 47,520	\$ 46,709	\$ 47,552	\$ 47,552	\$ 45,619	\$ 50,264	\$ 50,264	\$ 51,052

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VETERANS' SERVICES

The Veteran Service Officer assists veteran residents with accessing eligibility requirements, applying, and maintenance associated with VA Programs which include Disability Compensation, Disability Pension, Dependents and Survivor's Benefits, Disability and Indemnity Compensation, Death Pension, the VA Civilian Health and Medical Program, the Montgomery GI Bill, the Veterans Educational Assistance Program, Vocational Rehabilitation and Employment, Loan Guaranty, Life Insurance, and Burial Benefits.

Karen Melton, Veteran's Services Officer

Beaufort County Veteran's Services
1308 Highland Drive, Suite 104
Washington, North Carolina 27889

Phone: (252) 946-8016

Fax: (252) 975-1726

Email: karen.melton@co.beaufort.nc.us

Veteran's Service Officer

FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
1	1	1	1	1	1

VETERAN'S SERVICE	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 42,754	\$ 43,609	\$ 43,609	\$ 43,609	\$ 44,481
Benefits	11,630	12,227	12,227	13,660	13,810
Operating	1,628	2,432	2,432	2,265	2,265
Capital Outlay	0	0	0	0	0
Total	\$ 56,013	\$ 58,268	\$ 58,268	\$ 59,534	\$ 60,556

VETERANS' SERVICES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 41,297	\$ 41,916	\$ 42,754	\$ 43,609	\$ 43,609	\$ 43,609	\$ 43,609	\$ 43,609	\$ 44,481
FICA 6.2%	2,521	2,567	2,619	2,704	2,704	2,704	2,704	2,704	2,758
LOC. GOV. EMP. RETIREMENT	2,920	2,964	2,886	3,162	3,162	3,162	3,271	3,271	3,336
HOSPITALIZATION-EMPLOYEE	5,300	5,377	5,486	5,703	5,703	5,703	6,155	6,155	6,155
MEDICARE 1.45%	590	600	612	632	632	632	632	632	645
LIFE INSURANCE-EMPLOYEE	29	27	26	26	26	26	26	26	26
WORKERS COMPENSATION INSURANCE	-	176	203	225	225	193	200	200	200
401(K) EMPLOYER CONTRIBUTION	206	210	427	872	872	412	872	872	890
OFFICE SUPPLIES	203	289	632	840	840	300	300	300	300
PROFESSIONAL DEVELOPMENT	-	-	-	325	325	150	150	500	500
POSTAGE	-	869	366	120	120	325	325	-	-
DUES & SUBSCRIPTIONS	-	-	-	50	50	50	50	50	50
COMPUTER/SOFTWARE SUPPORT	-	-	-	-	-	-	-	300	300
CONTRACT SERVICES	-	-	-	-	-	-	-	915	915
	\$ 53,066	\$ 54,995	\$ 56,013	\$ 58,268	\$ 58,268	\$ 57,266	\$ 58,294	\$ 59,534	\$ 60,556

AREA MENTAL HEALTH & TRANSPORTATION

In North Carolina public services for the treatment of mental illness, developmental disabilities, and substance abuse are a shared responsibility of the state and local governments. Both levels of government provide and fund services, and both make policies governing service provision. However, state government dominates the policy arena and allocates the majority of funds spent on services. In turn, public services are delivered primarily at the community level through a network of service providers managed and monitored by local governments or units of local government called area authorities (the short term used for area mental health, developmental disabilities, and substance abuse authorities) and county programs (the short term used for county mental health, developmental disabilities, and substance abuse programs).

Area authorities and county programs are the governance and administrative structures available to counties for carrying out their legal responsibility to provide publicly funded mental health, developmental disabilities, and substance abuse (MH/DD/SA) services. Although the North Carolina General Assembly has designated and defined these structures, determined their powers and duties, and their relationship to county government, it is up to each county to choose a particular structure, establish it either singly or jointly with other counties, approve its business plan, fund it, and monitor its performance.

Every county must provide mental health, developmental disabilities, and substance abuse services through either an area authority or county program (G.S. 122C-115(a)). Beaufort County has chosen the multi-county authority option provided by Trillium Health Resources.

Beaufort County also provides funding for the Beaufort County Developmental Center (BCDC). BCDC offers services for Beaufort County children and adults with a broad range of intellectual and developmental disabilities. The services include adult day support, day activity, vocational development and job placement services, residential programming and housing, and childcare.

BCDC also serves as the County's "lead" transportation provider. This is done through Beaufort Area Transit System (BATS) to provide specialized medical transportation for the elderly, disabled and economically disadvantaged.

AREA MENTAL HEALTH & TRANSPORTATION	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
BATS	\$ 73,750	\$ 88,750	\$ 88,750	\$ 141,250	\$ 141,250
BC Developmental Ctr.	55,000	55,000	55,000	55,000	55,000
BCDC Elderly/Handicap	24,902	25,000	25,000	27,983	27,983
NCDOT Rural Grant	71,252	65,000	65,000	80,196	80,196
Trillium Health	156,599	157,000	157,000	157,000	157,000
Alcohol Treatment	17,000	17,000	17,000	19,200	19,200
CJP – Passages	0	62,000	62,000	65,000	65,000
Total	\$ 398,503	\$ 469,750	\$ 469,750	\$ 545,629	\$ 545,629

AREA MENTAL HEALTH & TRANSPORTATION

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 RECOMMENDED	2018 APPROVED
BEAUFORT AREA TRAN.SYSTEM-BATS	\$ 50,000	\$ 73,750	\$ 73,750	\$ 88,750	\$ 88,750	\$ 88,750	\$ 141,250	\$ 141,250
BC DEVELOPMENTAL CENTER	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
BCDC-NC ELDERLY/HAND.TRANS.	26,405	24,818	24,902	25,000	25,000	24,902	27,983	27,983
NC DOT-RURAL GENERAL PUBLIC	81,219	62,067	71,252	65,000	65,000	71,252	80,196	80,196
CJP - PASSAGES	-	-	-	62,000	62,000	62,000	65,000	65,000
E.C. BEHAVIORAL HEALTH	156,599	156,599	156,599	-	-	-	-	-
E.C.B.H.-ALCOHOL TREATMENT	17,000	17,000	17,000	17,000	17,000	19,200	19,200	19,200
TRILLIUM HEALTH RESOURCES	-	-	-	157,000	157,000	157,000	157,000	157,000
	\$ 386,223	\$ 389,234	\$ 398,503	\$ 469,750	\$ 469,750	\$ 478,104	\$ 545,629	\$ 545,629

COOPERATIVE EXTENSION

The Cooperative Extension Service is a partnership between the County, North Carolina State University and North Carolina A&T State University that exists to bring research based information to help improve the quality of life in Beaufort County. This assistance is provided in the areas of family and consumer science education, 4-H and youth development, and agriculture.

Accomplishments:

Beaufort County farmers and agribusinesses receive great value from extension programs. Whether the platform involves one-on-one problem-solving, winter educational meetings, or large scale field day events, we strive to deliver educational programs which benefit agriculture in the county and region. We work hard to educate growers and landowners about environmental stewardship, and the proper use of fertilizers and pesticides, in order to protect individual and publically-owned properties and waters. Our on-farm demonstration program brings new technologies to light, so farmers can decide if implementation is feasible and profitable. We represent the only source of unbiased, research-based information available to growers in an industry that represents over \$120,000,000 each year to the county economy.

Homeowners in Beaufort County rely on Extension Agents for educational programs related to vegetable gardens and landscapes. With so many products available commercially, questions about product selection and use for various disease and insect issues in the yard are addressed each year with advice specific to our growing conditions and climate. In addition, variety selection for grasses, trees, and shrubs are aided through consultation with our knowledgeable staff, which includes our highly trained "Master Gardener" volunteers. The safe and environmentally-sound use of pesticides and fertilizers is a major part of our work in consumer and commercial horticulture.

As an informal educational program 4-H is open to all young people in Beaufort County between the ages of 5 through 18. Trained volunteers serve as mentors and coaches as they guide youth and develop new skills while having fun learning through over 260 areas of 4-H curriculum. The Beaufort County 4-H Program is a real asset to Beaufort County. For over 100 years, 4-H has been working to produce well-rounded, productive, and responsible citizens. 4-H embodies many program areas, including traditional community 4-H clubs and project clubs, special interest programs, 4-H camps and school enrichment curricula.

Goals, Targets, and Performance Objectives:

We hope to continue our strong agricultural, Family and Consumer Science, and 4-H programs in the county and region. Working with our County Advisory Council, we will identify those issues most important to our clientele and county government officials, and work to address them in the best manner.

In agriculture, we will host a major wheat field day here in the county this year, as well as smaller educational events as situations arise. We will expand our on-farm test program to include soybean variety trials with our already established corn and wheat efforts. We will also be involved in two large regional field day events in Hyde and Washington Counties.

Our Family and Consumer Science position has been vacant for some time, but will be filled this year. Programming efforts toward "foods and nutrition" education for consumers across Beaufort County will begin once the position is filled.

Rod Gurganus, Extension Director

Beaufort County Cooperative Extension
155-A Airport Road
Washington, North Carolina 27889

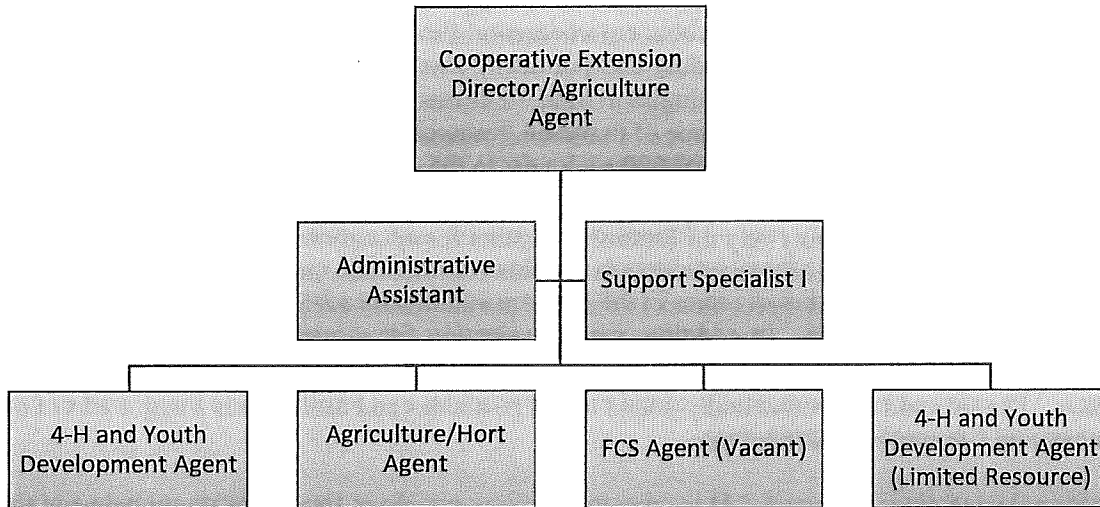
Phone: (252) 946-0111

Fax: (252) 975-5887

Email: rod_gurganus@ncsu.edu

Efforts toward consumer horticulture education will continue to grow. We will focus additional energies toward the development of educational programs and technical assistance for commercial landscapers. The Master Gardener program will be training new volunteers.

Beaufort County 4-H agents will be pushing to grow 4-H Club participation throughout the county this year. Our goals will be to help eliminate barriers to youth participation in 4-H, to engage 4-H teens to meet local programming needs, and to have an increase in youth and adult involvement in the local, county, district, state and national 4-H events and activities.



COOPERATIVE EXTENSION	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Benefits	0	0	0	0	0
Operating	217,660	236,570	236,668	252,450	252,450
Capital Outlay	0	60,000	60,903	0	0
Total	\$ 217,660	\$ 296,571	\$ 297,571	\$ 252,450	\$ 252,450

COOPERATIVE EXTENSION

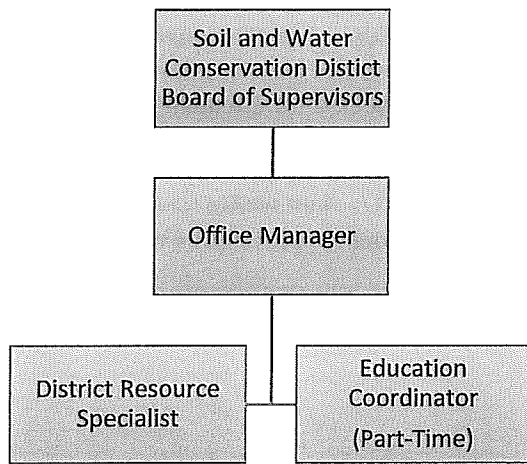
	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
NCSU-PERSONNEL CONTRACT	\$ 161,566	\$ 134,203	\$ 180,352	\$ 199,100	\$ 199,100	\$ 209,960	\$ 214,000	\$ 214,000	\$ 214,000
OFFICE SUPPLIES	4,577	6,103	4,867	6,000	6,000	5,000	6,000	5,000	5,000
PROFESSIONAL DEVELOPMENT	5,894	4,282	6,560	5,821	5,821	5,821	7,000	7,000	7,000
TRAVEL-FUEL	107	-	95	2,500	2,292	1,500	3,000	2,000	2,000
TELEPHONE	3,912	4,159	2,720	2,600	2,600	2,600	2,600	2,600	2,600
MAINT/REPAIR-FARM SERV. BLDG	-	-	-	2,000	1,863	1,863	2,000	2,000	2,000
MAINT/REPAIR-EQUIPMENT	2,421	3,262	4,403	2,000	3,000	2,085	2,000	2,000	2,000
MAINT/REPAIR-VEHICLE	-	-	-	2,500	1,505	2,500	2,500	2,500	2,500
FREIGHT	151	87	-	-	-	-	-	-	-
TEMPORARY EMP.SERVICES	-	9,988	4,214	-	200	192	200	200	200
VOLUNTARY AG DISTRICT	169	52	-	100	100	26	100	100	100
4-H PROGRAM SUPPORT	-	-	3,258	3,250	3,250	3,250	3,250	3,250	3,250
EQUIPMENT PURCHASE	3,732	6,338	-	-	-	-	3,200	-	-
RENTAL EQUIPMENT	6,620	10,554	10,461	1,400	1,500	1,500	2,460	3,660	3,660
CONTRACT SERVICES	-	-	-	8,500	8,500	9,087	7,200	7,200	7,200
LIAB.INS.-AGENTS	100	100	100	170	170	170	170	170	170
DUES & SUBSCRIPTIONS	680	570	630	630	767	687	770	770	770
CAPITAL OUTLAY-EQUIPMENT	-	25,327	-	-	-	-	-	-	-
CAPITAL OUTLAY-VEHICLES	-	-	-	60,000	60,903	60,903	-	-	-
	\$ 189,930	\$ 205,026	\$ 217,660	\$ 296,571	\$ 297,571	\$ 307,144	\$ 256,450	\$ 252,450	\$ 252,450

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SOIL AND WATER CONSERVATION DISTRICT

The Beaufort Soil and Water Conservation District is a governmental subdivision of the State, a public body corporate and politic, organized in accordance with the provisions of Chapter 139 of the General Statutes of North Carolina. Under this law, the District has the responsibility of conserving soil, water, and related natural resources within the District's boundary. This is accomplished by assisting landowners/operators with the installation of best management practices offered through state and federal programs. The District's Board is made up of five Supervisors; three elected by the general population and two appointed by the Soil and Water Conservation Commission as recommended by the District's Board of Supervisors. The District's Board of Supervisors meets monthly, excluding July and August, on the third Monday at 7:00 P.M. Annual and long range plans of conservation and development within the District's boundaries are developed and carried out with the assistance of local, state, and federal agencies. A conservation education program is coordinated and executed for Grades K-12 through local public and private schools as well as home schools. Opportunities to conduct adult education and outreach on available programs to assist landowners, farmers, and the general public are also offered. District staff members consist of one Office Manager, one District Resource Specialist, and one part time Education Coordinator.

Ann L. Williams, Office Manager
 Agricultural Center
 155C Airport Road
 Washington, North Carolina 27889
 Phone: (252) 946-4989, Ext. 3 or 101
 Fax: None
 Email: ann.williams@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
2	2	2	2	2	2

SOIL AND WATER	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 61,529	\$ 90,099	\$ 90,099	\$ 90,200	\$ 92,003
Benefits	16,505	25,515	25,515	26,724	27,028
Operating	22,630	31,914	33,265	27,098	27,098
Capital Outlay	0	0	0	0	0
Total	\$ 100,664	\$ 147,528	\$ 148,879	\$ 144,022	\$ 146,129

SOIL AND WATER CONSERVATION DISTRICT

For Fiscal Year 2017: The District was allocated \$61,970 through its Agriculture Cost Share Program (ACSP). Thirteen applications were received for various best management practices. Six of those applications were approved for contracts assisting local landowners/operators with the removal of lagoon biosolids, water control structures, livestock exclusion, land smoothing, conservation tillage, and cover crops. The District was also allocated \$8,944 through the Agricultural Water Resources Assistance Program (AgWRAP). Three applications were received requesting assistance with the purchase and installation of water wells for irrigation and livestock watering. Two landowners/operators were approved for contracts for irrigation wells. The District will support a project administered through NC State University with \$2,500 provided through the Agricultural Input Management Program (AIM). The nutrient recycling trial and demonstration will take place on a Beaufort County farm. The North Carolina General Assembly passed the Disaster Recovery Act of 2016 on December 15, 2016. The Disaster Recovery Program was established to assist landowners who suffered devastating impacts from Hurricane Matthew, Tropical Storms Julia and Hermine, and the western wildfires. Applications were submitted by the District to assist local Drainage Districts with the removal of vegetative stream debris. The District was awarded \$224,997 to assist four of the Drainage Districts. One landowner was assisted with the closure of four inactive swine lagoons with grant funds awarded to the District by the NC Foundation for Soil and Water Conservation through the Environmental Enhancement Grants Program. The District's Annual Dan Windley Environmental Field Days event was held November 1-4, 2016 for the county's fifth grade students. Poster and Essay contests for the County's third through sixth graders have been completed. The Coastal Envirothon competition was held on March 21, 2017. Eleven middle school and high school teams from Beaufort County represented the District. Six teams qualified for competition at the North Carolina Envirothon held April 28-29, 2017. The Resource Conservation Workshop will be held June 25-30, 2017. Two Beaufort County students have been selected for attendance.

The District's FY 2018 goals and objectives will be similar to those accomplished in FY 2017. Program allocations are anticipated after July 1, 2017. The District's revision of their FY 2018 Strategy Plan and FY 2018 Business Plan has begun. Educational opportunities will be provided as well.

SOIL AND WATER CONSERVATION

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 67,434	\$ 68,446	\$ 50,131	\$ 78,849	\$ 78,849	\$ 78,624	\$ 78,625	\$ 78,625	\$ 80,198
SALARIES-OVERTIME	212	75	250	-	-	57	-	100	100
SALARIES-PART TIME	11,683	11,865	11,149	11,250	11,250	11,475	11,475	11,475	11,705
FICA 6.2%	4,829	4,891	3,746	5,586	5,586	5,586	5,586	5,586	5,704
LOC. GOV. EMP. RETIREMENT	4,783	4,844	3,401	5,588	5,588	5,588	5,897	5,897	6,022
HOSPITALIZATION-EMPLOYEE	10,600	10,755	7,774	11,406	11,406	11,406	12,310	12,310	12,310
MEDICARE 1.45%	1,129	1,144	876	1,306	1,306	1,306	1,306	1,306	1,334
LIFE INSURANCE-EMPLOYEE	58	55	35	52	52	52	52	52	52
WORKERS COMPENSATION INSURANCE	-	1,158	1,332	1,400	1,400	1,400	1,400	450	450
401(K) EMPLOYER CONTRIBUTION	694	702	674	1,577	1,577	1,577	1,573	1,573	1,606
OFFICE SUPPLIES	2,028	1,608	2,827	2,000	2,000	2,000	2,000	2,000	2,000
PROFESSIONAL DEVELOPMENT	2,937	1,270	2,908	12,500	12,500	9,000	8,948	6,000	6,000
TRAVEL-FUEL	697	653	258	500	500	500	500	500	500
TELEPHONE	1,374	1,404	1,454	1,500	1,500	2,163	2,832	2,700	2,700
POSTAGE	-	711	226	-	-	-	-	-	-
PRINTING	1,776	1,694	1,539	900	900	500	500	400	400
MAINT/REPAIR-EQUIPMENT	-	58	114	500	500	-	500	300	300
MAINT/REPAIR-VEHICLE	-	-	-	500	500	500	1,145	500	500
FREIGHT	91	143	105	-	-	-	-	-	-
ADVERTISING	-	79	30	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	1,674	565	450	460	460	-	-	450	450
LEGAL ADVERTISING	-	-	504	200	200	105	200	100	100
INFORMATION/EDUCATION COSTS	5,885	6,510	6,408	5,000	5,000	5,000	8,900	6,500	6,500
EQUIPMENT PURCHASE	995	2,590	200	800	2,151	2,151	-	1,500	1,500
CONTRACT SERVICES	2,301	2,416	2,536	2,854	2,854	3,018	3,496	3,300	3,300
DUES & SUBSCRIPTIONS	1,788	1,778	1,741	1,800	1,800	1,671	1,898	1,898	1,898
COUNTY BEAVER BOUNTY PROGRAM	-	240	-	1,000	1,000	240	1,000	500	500
	\$ 122,967	\$ 125,652	\$ 100,664	\$ 147,528	\$ 148,879	\$ 143,919	\$ 150,143	\$ 144,022	\$ 146,129

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YOUTH SERVICES

This cost center is used to account for programs geared toward Beaufort County youth. Some expenditures listed below are pass through grant funds while others are funded with general fund dollars.

JCPC Program - This program is funded by the NC Department of Public Safety, Adult Correction and Juvenile Justice. These funds pass through Beaufort County for the purpose of assessing needs of youth in the community, giving particular attention to the needs of status offenders on a continuing basis. These funds assist in planning and administering community based alternatives to training schools and delinquency prevention programs. The following area agencies currently receive funding through JCPC: Purpose of God Annex, Cornerstone, Pamlico Pals, and 4-H. A 10% local match is required.

Boys & Girls Club - The Boys & Girls Club is a national organization of local chapters that provide after-school programs for area youth, focusing on academic success, good character & citizenship, and healthy lifestyles.

Pamlico Pals - Pamlico Pals is a local one-on-one volunteer program. It is a community mentoring initiative that matches adult mentors from the area with at-risk and court involved youth, ages 7-17. The adult and youth agree to spend at least 8 hours a month for one year participating in appropriate group activities and outings in which the youth learn group skills such as communication, problem solving and collaboration.

	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
JCPC Program	\$ 183,243	\$ 167,628	\$ 167,628	\$ 167,628	\$ 167,628
Boys & Girls Club	40,000	45,000	45,000	40,000	50,000
Pamlico Pals	2,000	2,000	2,000	2,000	2,000
Total	\$ 225,243	\$ 214,628	\$ 214,628	\$ 209,628	\$ 219,628

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OUTSIDE AGENCIES

The Outside Agencies cost center accounts for appropriations made from the General Fund to support non-profit agencies and other appropriations authorized by the Board of Commissioners. Agencies are required to request funding annually and appropriations are reviewed annually by County staff and the Board for continued funding. New agencies can submit a funding request as part of the service expansion process each year. Similarly, existing agencies that request funds in excess of the amount they received in the prior year are required to submit a service expansion of the additional amount.

A spreadsheet listing each agency and/or appropriation is attached. The spreadsheet shows prior appropriations, current requests, and recommended appropriations for the FY 17-18.

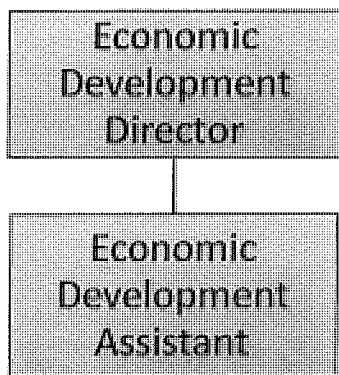
OUTSIDE AGENCIES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Appropriations	\$ 414,595	\$ 433,970	\$ 435,870	\$ 424,370	\$ 464,370

OUTSIDE AGENCIES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
AURORA RECREATION	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
BATH RECREATION	4,271	4,271	4,271	6,000	6,000	6,000	6,000	6,000	6,000
BELHAVEN RECREATION	10,800	10,800	-	10,800	10,800	10,800	10,800	10,800	10,800
CHOCOWINITY RECREATION	7,200	7,200	7,200	10,000	10,000	7,200	7,200	7,200	7,200
PANTEGO RECREATION	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950	4,950
WASHINGTON RECREATION	-	15,732	15,732	20,000	20,000	20,000	580,554	20,000	20,000
WASHINGTON PARK RECREATION	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620
BROWN LIBRARY	7,800	7,800	7,800	7,800	7,800	7,800	281,282	7,800	7,800
BELHAVEN LIBRARY (BHM)	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
AURORA FOSSIL MUSEUM	2,000	-	2,000	2,000	2,000	2,000	40,000	2,000	2,000
BELHAVEN MEMORIAL MUSEUM	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
SOUTHERN ALBEMARLE ASSOCIATION	-	-	-	800	800	800	-	-	-
WASHINGTON SENIOR CENTER	-	-	-	20,000	20,000	20,000	130,147	20,000	20,000
WASHINGTON CHAMBER OF COMMERCE	1,500	1,500	1,500	1,500	1,500	1,500	-	-	-
BELHAVEN CHAMBER OF COMMERCE	-	1,000	1,000	1,000	1,000	1,000	10,000	-	-
AURORA CHAMBER OF COMMERCE	-	-	1,000	1,000	1,000	1,000	-	-	-
ARTS OF THE PAMLICO	10,000	10,000	20,000	20,000	20,000	20,000	34,000	20,000	20,000
B-H-M LIBRARY	201,500	201,500	202,500	202,500	202,500	202,500	212,000	202,500	208,500
LITERACY VOLUNTEERS	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
HWY 17 TRANSPORTATION ASSOC.	20,000	20,000	23,000	20,000	20,000	20,000	25,000	20,000	20,000
CITIZENS ON SOUTHSIDE TOGETHER	2,000	2,000	2,000	2,000	2,000	2,000	3,000	2,000	2,000
EAGLES WINGS	-	-	-	2,000	2,000	2,000	5,000	2,000	2,000
RUTHS HOUSE	-	2,500	2,500	5,000	5,000	5,000	15,000	2,500	2,500
NC ESTUARUM	-	35,000	35,000	35,000	35,000	35,000	35,000	35,000	15,000
PUNGO HOSPITAL CAUSE	-	9,728	-	-	-	-	-	-	-
CORNERSTONE	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000
TOURISM PROMOTION	-	-	18,100	15,000	16,900	15,000	15,000	15,000	15,000
PANTEGO ACADEMY HIST. MUSEUM	-	-	1,000	1,000	1,000	1,000	3,500	1,000	1,000
HIGHER HEIGHTS HUMAN SVS	-	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000
ZION SHELTER	-	-	12,500	10,000	10,000	10,000	10,000	10,000	10,000
VOA SITE (UTILITIES)	-	14,880	16,922	-	-	-	-	-	-
SENIOR CLUB OF BELHAVEN	-	-	-	-	-	-	2,500	-	-
CITY OF WASHINGTON AQUATIC CTR.	-	-	-	-	-	-	211,709	-	-
HISTORIC BATH FOUNDATION	-	-	-	-	-	-	75,000	-	25,000
BEAUFORT COUNTY PALS	-	-	-	-	-	-	35,000	-	5,000
FOOD BANK OF THE ALBEMARLE	-	-	-	-	-	-	2,500	-	-
WASHINGTON HARBOR DISTRICT ALLIANCE	-	-	-	-	-	-	12,000	-	-
AGAPE	-	-	-	-	-	-	150,000	-	25,000
	\$ 282,641	\$ 359,481	\$ 414,595	\$ 433,970	\$ 435,870	\$ 431,170	\$ 1,952,762	\$ 424,370	\$ 464,370

ECONOMIC DEVELOPMENT

The Economic Development Director, with the support of the Economic Development Assistant: oversees strategic planning for the economic development of Beaufort County; identifies plans, develops and markets specific projects to meet strategic economic development objectives; leads the effort to identify and recruit new industries; serves as initial contact for potential industries and businesses considering a new location or expansion; shows sites/buildings and arranges meetings with local ED allies; researches land/buildings and coordinates contacts for property; serves as liaison during plant or facility construction; investigates infrastructure and utility needs; works with various groups to ensure the availability of an adequate, well trained workforce for businesses; develops marketing tools for the economic development of the County including brochures, flyers and websites; collaborates with business, state, regional and local allies.



Martyn B. Johnson, Director
Sharon Digness, Assistant

Skills Center
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Washington, North Carolina 27889

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FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
2	2	2	2	2	2

ECONOMIC DEVELOPMENT	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 133,605	\$ 131,993	\$ 131,993	\$ 131,993	\$ 134,533
Benefits	31,827	33,303	33,303	34,524	34,960
Operating	123,003	115,987	118,313	114,694	114,694
Capital Outlay	7,968	0	8,000	0	0
Total	\$ 296,403	\$ 281,283	\$ 283,609	\$ 281,211	\$ 284,187

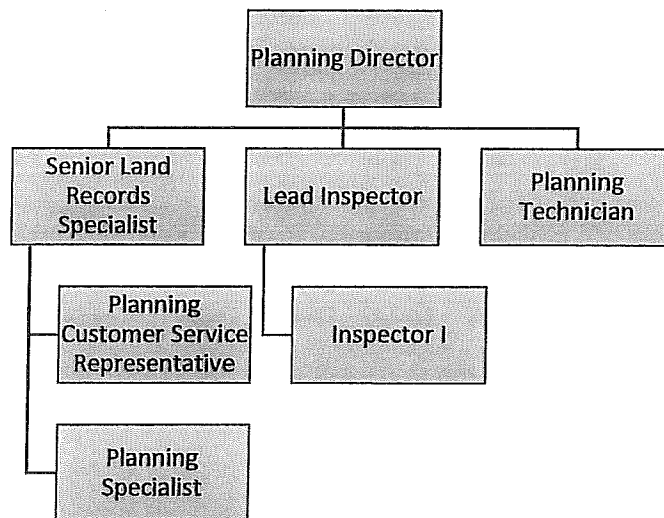
ECONOMIC DEVELOPMENT

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 133,096	\$ 103,290	\$ 124,380	\$ 126,993	\$ 126,993	\$ 126,993	\$ 126,993	\$ 126,993	\$ 129,533
SALARIES - PART-TIME	-	-	4,225	-	-	-	-	-	-
TRAVEL ALLOWANCE	6,000	3,958	5,000	5,000	5,000	5,000	5,000	5,000	5,000
FICA 6.2%	8,121	6,482	8,038	8,184	8,184	8,184	8,184	8,184	8,341
LOC. GOV. EMP. RETIREMENT	9,410	7,303	8,396	9,207	9,207	9,207	9,524	9,524	9,715
HOSPITALIZATION-EMPLOYEE	10,152	9,859	10,973	11,406	11,406	11,406	12,310	12,310	12,310
MEDICARE 1.45%	1,899	1,516	1,880	1,914	1,914	1,914	1,914	1,914	1,951
LIFE INSURANCE-EMPLOYEE	58	46	52	52	52	52	52	52	52
WORKERS COMPENSATION INSURANCE	746	695	1,175	1,200	1,200	1,200	1,200	600	600
401(K) EMPLOYER CONTRIBUTION	1,997	1,549	2,488	2,540	2,540	2,540	2,540	2,540	2,591
PROFESSIONAL SERVICES	16,000	-	2,513	-	-	-	-	5,000	5,000
OFFICE SUPPLIES	2,180	1,286	2,012	1,000	2,079	2,079	2,079	2,000	2,000
PROFESSIONAL DEVELOPMENT	3,527	3,574	11,394	12,168	13,415	13,415	13,415	-	-
PROFESSIONAL DEVELOPMENT	-	-	-	2,500	2,500	2,500	2,500	4,500	4,500
TELEPHONE	1,432	1,080	4,276	6,540	6,540	6,540	5,340	6,200	6,200
POSTAGE	1,352	737	512	300	300	300	300	200	200
PRINTING	8,566	8,975	9,639	750	750	750	3,750	750	750
ADVERTISING/PROMOTIONS	5,531	25,392	7,607	10,021	10,021	10,021	12,521	10,000	10,000
COMPUTER SOFTWARE/SUPPORT	6,506	10,529	4,840	1,500	1,500	1,500	2,136	2,136	2,136
CONTRACTS-MAINTENANCE	6,713	13,119	6,110	20,000	20,000	20,000	20,000	15,000	15,000
DUES & SUBSCRIPTIONS	1,916	1,325	1,666	1,200	1,200	1,200	1,500	1,500	1,500
CAPITAL OUTLAY	-	-	7,968	-	-	-	-	-	-
ECONOMIC DEVELOPMENT INCENTIVES	-	-	-	-	-	-	-	8,000	8,000
SKILLS CENTER - RENT	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708	21,708
SKILLS CENTER - MAINTENANCE	9,720	4,555	25,037	15,000	15,000	15,000	15,000	15,000	15,000
SKILLS CENTER - UTILITIES	20,801	23,846	24,514	22,100	22,100	22,100	22,100	22,100	22,100
	\$ 277,432	\$ 250,825	\$ 296,403	\$ 281,283	\$ 283,609	\$ 283,609	\$ 290,066	\$ 281,211	\$ 284,187

PLANNING

The Planning Department is comprised of the County Planner, Building Inspections, and Land Records. The county planner provides taxpayers with technical assistance on a wide range of planning issues including land use, subdivision and mobile home/travel trailer park developments, and environmental regulations. Planning Department staff provides advisory and administrative support to the County Commissioners and Planning Board members. Building inspection staff facilitates the permitting process of commercial and residential construction and renovation. Staff conducts field inspections of all building and structures and work therein for which a permit of any kind has been issued to compliance with N.C. State Building Codes. Land Records staff provides a wide range of services related to property ownership and mapping including: management of the County's cadastral and geographic information system (GIS) mapping programs and databases, interpretation of legal property ownership documents such as wills, deeds, etc. in administering tax listings, producing GIS maps for county agencies and the public, and aid the general public and professional community with inquiries, record reviews, and date requests.

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 220 N. Market Street
 Washington, North Carolina 27889
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 Fax: (252) 940-6154
 Email: seth.laughlin@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
0	7	7	7	7	7

PLANNING	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 310,595	\$ 306,820	\$ 306,820	\$ 306,821	\$ 312,957
Benefits	86,056	91,955	91,955	95,887	96,939
Operating	102,282	69,740	69,740	56,450	56,450
Capital Outlay	28,534	0	0	0	0
Total	\$ 527,468	\$ 468,515	\$ 468,515	\$ 459,158	\$ 466,346

PLANNING

	2014	2015	2016	2017	2017	2017	2018	2018	2018
	ACTUALS	ACTUALS	ACTUALS	ORIGINAL	REVISED	ESTIMATES	REQUESTED	RECOMMENDED	APPROVED
				BUDGET	BUDGET				
SALARIES	\$ -	\$ 65,000	\$ 310,595	\$ 306,820	\$ 306,820	\$ 306,820	\$ 306,621	\$ 306,621	\$ 312,757
SALARIES-OVERTIME	-	-	-	-	-	701	200	200	200
FICA 6.2%	-	4,030	18,251	19,023	19,023	19,023	19,023	19,023	19,403
LOC. GOV. EMP. RETIREMENT	-	4,596	20,965	22,244	22,244	22,244	23,012	23,012	23,472
HOSPITALIZATION-EMPLOYEE	-	5,592	36,612	39,921	39,921	39,921	43,085	43,085	43,085
MEDICARE 1.45%	-	943	4,268	4,449	4,449	4,449	4,449	4,449	4,538
LIFE INSURANCE-EMPLOYEE	-	29	171	182	182	182	182	182	182
WORKERS COMPENSATION INSURANCE	-	273	3,383	3,400	3,400	3,400	3,400	1,400	1,400
401(K) EMPLOYER CONTRIBUTION	-	975	5,788	6,136	6,136	6,136	6,136	6,136	6,259
PROF SERV MIDEAST PLANNING	63,745	30,625	17,513	-	-	-	-	-	-
911 ADDRESSING CONTRACT	147,000	8,500	-	-	-	-	-	-	-
PROFESSIONAL SERVICE-GRANT	-	1,900	2,000	-	-	-	-	-	-
ADMINISTRATIVE SERVICES	-	-	-	5,000	5,000	-	5,000	-	-
UNIFORMS	-	-	-	800	800	800	800	300	300
OFFICE SUPPLIES	-	953	4,218	4,800	4,800	4,800	4,800	3,700	3,700
PROFESSIONAL DEVELOPMENT	-	-	1,610	5,000	5,000	5,000	5,000	4,500	4,500
TRAVEL-FUEL	-	-	4,197	4,200	4,200	5,000	4,200	5,000	5,000
TELEPHONE	-	1,358	21,763	16,640	16,640	16,640	16,640	2,500	2,500
POSTAGE	-	31	63	-	-	-	-	-	-
PRINTING	-	-	-	100	100	100	100	100	100
MAINT/REPAIR-VEHICLE	-	-	1,118	2,000	2,000	2,000	2,000	1,500	1,500
ADVERTISING	-	319	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	-	11,835	13,102	16,100	16,100	16,100	18,300	20,000	20,000
LEGAL ADVERTISING	-	1,624	582	500	500	500	500	250	250
EQUIPMENT PURCHASE	-	5,111	3,918	1,000	1,000	1,000	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	-	50	340	200	200	200	200	200	200
MID-EAST COMMISSION	18,975	40,458	19,312	-	-	-	-	-	-
SOUTHERN ALBEMARLE ASSOCIATION	800	800	-	-	-	-	-	-	-
B.C.ROAD SIGN MAINTENANCE	4,010	7,104	9,162	10,000	10,000	10,000	10,000	10,000	10,000
LAND PURCHASE	-	-	28,534	-	-	-	-	-	-
ECON. DEV. COMMISSION	228,646	258,300	-	-	-	-	-	-	-
CONTRACT SERVICES	-	-	-	-	-	-	-	6,000	6,000
	\$ 463,175	\$ 450,404	\$ 527,468	\$ 468,515	\$ 468,515	\$ 465,016	\$ 474,648	\$ 459,158	\$ 466,346

BEAUFORT COUNTY PUBLIC SCHOOL SYSTEM

Although the public school system is primarily financed by the state, the average county allocates nearly a third of its funds for the operation of the public schools. These locally raised revenues are used principally to provide, equip, and maintain the physical plants for the schools and to supplement the state's support of the operating budget.

Local administrative units, and thus county commissioners, are required by statute to finance some areas of school operation. The General Statutes specify several categories that must be provided for mainly from local revenues:

Mr. Terry Williams, Chairman of the Board
 Dr. Don Phipps, Superintendent

Beaufort County Schools Central Services
 Building 1
 321 Smaw Road
 Washington, North Carolina 27889

Phone: (252) 946-6593
 Email: dphipps@beaufort.K12.nc.us

1. Buildings, furniture, and apparatus [G.S. 115C-521(b)]
2. Garage and maintenance equipment for school buses [G.S. 115C-249(e)]
3. Liability insurance [G.S. 115C-47(25)]
4. Maintenance of plant [G.S. 115C-521(c) to 115C-524]
5. Site acquisition (G.S. 115C-517)
6. Furnishing of superintendent's office (G.S. 115C-277)
7. School building supplies [G.S. 115C-522(c)]
8. Water supply and sewerage facilities [G.S. 115C-522(c)]

Counties may raise money for school construction through a general obligation school bond issue or through installment financing; school administrative units have no authority to issue bonds or otherwise borrow money for construction. Projects may also be paid for from current revenues, including county property taxes, local sales and use taxes, voter-approved supplemental property taxes, proceeds from the sale of capital assets, and other sources.

The county's budget ordinance should include at least two appropriations to each school administrative unit in the county: one to the local current expense fund and one to the capital outlay fund. The current expense fund includes instructional, support, and other operating expenditures of the school system. The capital outlay fund includes appropriations for site acquisition, new buildings, renovation of existing buildings, furnishings and equipment, new school buses, activity buses, and other vehicles. The board of county commissioners may make lump-sum appropriations to these two funds. Or it may allocate all or part of its appropriations to particular purposes or functions - as defined in a chart of accounts promulgated by the State Board - in the current expense funds or to specific projects in the capital outlay fund. The Beaufort County Board of Commissioners has historically provided lump-sum appropriations to the two funds.

BEAUFORT COUNTY SCHOOL SYSTEM	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Current Expense	\$ 13,233,163	\$ 14,300,984	\$ 14,354,523	\$ 14,587,005	\$ 14,587,005
Capital Outlay - Cash	1,800,000	990,639	937,100	330,995	455,995
Capital Outlay - Financed	0	0	0	659,700	659,700
Total	\$ 15,033,163	\$ 15,291,623	\$ 15,291,623	\$ 15,577,700	\$ 15,702,700

Proposed Local Budget

for Fiscal Year 2018

Estimated Expenditures:

FY '17 Current Budget

Additional Request for FY '18

Instructional Initiatives

Career & College Promise Textbooks

Instructional Personnel ELA Coach - HS

NON - Instructional Initiatives

Coaching Supplement Increase

Local Impact of Legislative Actions:

5% Local Salary Increase

10% Increase in Health Insurance Costs

Class Size Reduction (5)

TOTAL PROJECTED EXPENDITURES:

Current Budget

14,906,044.00

Proposed Budget

14,906,044.00

60,000.00

62,475.00

122,475.00

34,015.00

365,522.00

69,042.00

250,000.00

14,906,044.00

15,747,098.00

684,564.00

Projected Revenues:

County Appropriation

Fund Balance Appropriation

Fines & Forfeitures

TOTAL PROJECTED REVENUES:

14,300,984.00

339,044.00

266,016.00

14,906,044.00

15,372,098.00

100,000.00

275,000.00

15,747,098.00

FY '18 Proposed Budget:

FY '17 Original Budget:

Proposed Increase:

Proposed % Increase:

15,747,098.00

14,906,044.00

841,054.00

5.6%

Beaufort County Schools
Prior Year Budget RESOLUTION Comparisons
 for Fiscal Year 2018

Current Expense:	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
County Appropriation	12,435,150.00	11,995,150.00	12,195,150.00	12,469,417.02	12,669,163.31	13,233,163.00	14,300,984.00	15,372,098.00
Fines & Forfeitures	373,063.67	350,330.87	320,165.00	323,251.00	419,704.00	326,016.00	266,016.00	275,000.00
Other Sources	-	115,765.86	25,000.00	13,865.00	16,316.70	13,283.00	-	-
RESTRICTED Fund Balance	214,339.86	201,893.97	53,007.18	27.38	200.00	-	-	-
Fund Balance Appropriation	25,000.00	28,389.00	946,155.00	786,088.96	753,223.00	1,085,813.18	339,044.21	100,000.00
	13,047,552.53	12,691,529.70	13,539,477.18	13,592,649.36	13,858,607.01	14,658,275.18	14,906,044.21	15,747,098.00

BCS's Portion LEIS Charter Schools:

County Appropriation	12,435,150.00	11,995,150.00	12,195,150.00	12,469,417.02	12,669,163.31	13,233,163.00	14,300,984.00	15,372,098.00
Fines & Forfeitures	373,063.67	350,330.87	320,165.00	323,251.00	419,704.00	326,016.00	266,016.00	275,000.00
Charter School Payments	(366,106.80)	(392,727.25)	(449,406.20)	(452,793.00)	(497,835.93)	(603,204.59)	(809,163.97)	(869,160.98)
	12,442,106.87	11,952,753.62	12,065,908.80	12,339,875.02	12,591,031.38	12,955,974.41	13,757,836.03	14,777,937.02

*** are projections on Total Pupils 7111, 395 are Charter Schools

Capital Outlay:

County Appropriation	1,503,066.00	476,060.00	476,000.00	1,100,000.00	2,253,742.25	1,800,000.00	937,100.00	2,143,420.00
Lottery Proceeds	-	488,664.00	486,060.00	-	-	-	-	-
Fund Balance Appropriation	92,188.44	166,315.90	328,767.70	674,679.77	-	1,839,703.10	1,378,983.16	900,000.00
	1,595,254.44	1,131,039.90	1,290,827.70	1,774,679.77	2,253,742.25	3,639,703.10	2,316,083.16	3,043,420.00

Summary of County Appropriations:

Current Expense	12,808,213.67	12,345,480.87	12,515,315.00	12,792,668.02	13,088,867.31	13,559,179.00	14,567,000.00	15,647,098.00
Capital Outlay	1,503,066.00	964,724.00	962,060.00	1,100,000.00	2,253,742.25	1,800,000.00	937,100.00	2,143,420.00
TOTAL	14,311,279.67	13,310,204.87	13,477,375.00	13,892,668.02	15,342,609.56	15,359,179.00	15,504,100.00	17,790,518.00

Change from PRIOR Year:

	(1,001,074.80)	167,170.13	415,293.02	1,449,941.54	16,569.44	144,921.00	2,286,418.00
Increases in Charter Schools Payments:	(26,620.45)	(56,678.95)	(3,386.80)	(45,042.93)	(105,368.66)	(205,959.38)	(59,997.01)

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BEAUFORT COUNTY COMMUNITY COLLEGE

The State and the counties served by a community college share the duty of paying for the college. By statute, the State pays for salaries and other costs of administration, instructional services, and support services (called current operations expenses). The State pays for furniture, equipment, and library books, and, when the appropriations are made by the General Assembly, provides matching funds (to be paired with local funds) to buy land and to construct buildings (collectively called the plant fund). The counties served by community colleges must pay for maintenance and repairs to buildings and equipment, rent, utilities, costs of custodians, insurance, and legal fees. In addition, acquisition of land, erection and alteration of buildings, purchase and maintenance of vehicles, and maintenance of grounds are local responsibilities.

Laura Staton, Board of Trustees Chair
 Dr. Barbara Tansey, President

Beaufort County Community College
 5337 US Highway 264 East
 Washington, North Carolina 27889

Phone: (252) 940-6201
 Email: Barbara.Tansey@BeaufortCCC.edu

While the State provides the majority of the funds needed by community colleges for operating expenses, the counties in the administrative area of a community college provide the appropriations that permit the college to do the following:

- acquire land
- erect and alter buildings
- maintain buildings and grounds
- purchase and maintain vehicles
- acquire and maintain equipment necessary for the upkeep of buildings and grounds
- purchase furniture and equipment that is not provided by state funds for administrative and instructional purposes
- pay the salaries of custodians and maintenance workers; pay for fuel, water, power, and telephones
- rent land and buildings
- pay for insurance for buildings and their contents, motor vehicles, workers' compensation for employees paid by county funds, and other necessary insurance
- pay tort claims that result from the negligence of employees
- pay the cost of bonding employees for the protection of local funds and property
- pay legal fees in connection with local administration and operation of the college

Statutes permit, but do not require, the Commissioners to allocate all or part of an appropriation by purpose, function, or project, within guidelines provided by the State Board of Community Colleges through its uniform budget manual. Counties may combine all their appropriations into one lump; make one appropriation for current operations and one for capital; or allocate by purpose. If by purpose, the Board of Trustees is bound by the allocation. The Beaufort County Board of Commissioners has historically provided lump-sum appropriations to the current expense and capital funds.

COMMUNITY COLLEGE	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended
Current Expense	\$ 2,373,126	\$ 2,373,126	\$ 2,464,126	\$ 2,515,000
Capital Outlay – Cash	851,043	140,000	49,000	118,000
Capital Outlay – Financed	0	0	0	165,000
Total	\$ 3,224,169	\$ 2,513,126	\$ 2,513,126	\$ 2,798,000

Beaufort County Community College

County Budget Request for Fiscal Year 2018

Summary with Prior Year Approved Budgets:

Year	Current	Capital	Total	Variance	Percent Change
2015	\$ 2,270,934	\$ 605,578	\$ 2,876,512	\$ 387,109	15.6%
2016	\$ 2,373,126	\$ 640,000	\$ 3,013,126	\$ 136,614	4.7%
2017	\$ 2,464,126	\$ 49,000	\$ 2,513,126	\$ (500,000)	-16.6%
2018	\$ 2,515,000	\$ 283,000	\$ 2,798,000	\$ 284,874	11.3%

- We are requesting a (11.3%) increase or \$284,874 more than our previous year's approved budget. The increase is associated with both our Current (\$50,874) and Capital (\$234,000) budget.
- A more detailed breakdown of this projection is shown on the next three pages.

Revision Date: April 4, 2017

BEAUFORT COUNTY SHERIFF'S OFFICE

The Sheriff is the chief law enforcement officer of his or her county. The Beaufort County Sheriff's Office is the largest and most dynamic law enforcement agency in the county. Sheriff Ernie Coleman and his staff of dedicated professionals provide law enforcement services to all of Beaufort County's residents.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy

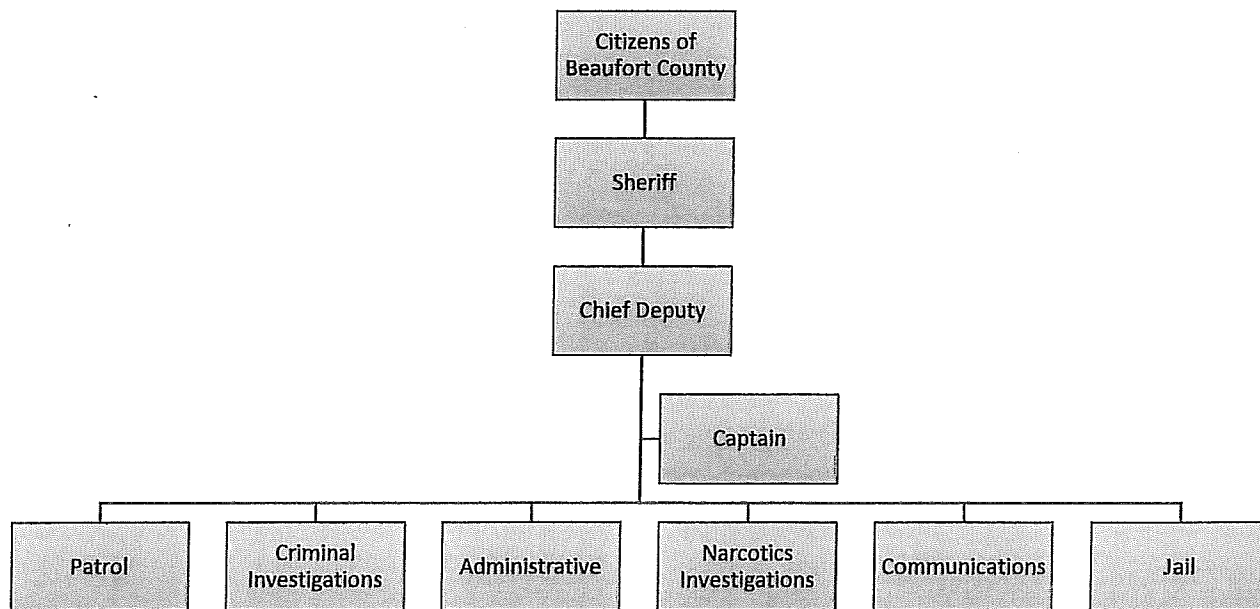
Beaufort County Sheriff's Office
 210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

Our Mission: *To be the Best Sheriff's Office in this State*

How we will accomplish this mission:

- We will serve all citizens equally and without regard to race, sex, religion or socioeconomic standing.
- We will strive for constant improvement in all areas of operation.
- We will train and prepare to meet any law enforcement need or any other need for service that may arise within our jurisdiction.
- We will be as friendly, helpful, courteous and respectful as possible in our dealings with others.
- We will never forget that we derive our strength from those we serve.



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
86	90	92	97	97	97

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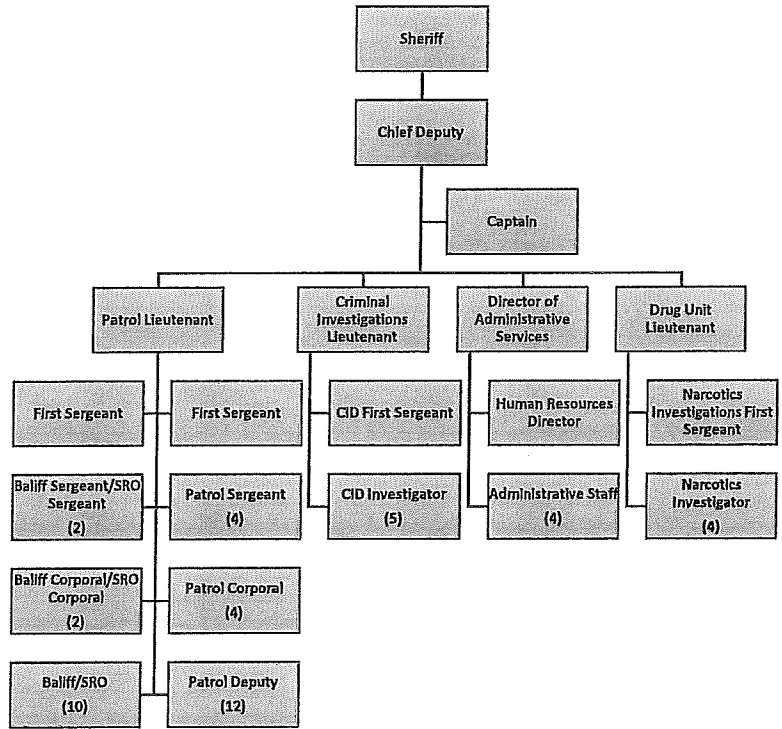
SHERIFF'S OFFICE – ADMINISTRATIVE AND OPERATIONS

The Beaufort County Sheriff's Office Administrative and Operations budget is comprised of the Administrative Office Staff and Sworn Positions that run the day-to-day functions of the office as well as the enforcement sections. Each role is different, but essential to the overall success of the Office and critical to the overall safety of our county. The Administrative Office, Patrol Division, and Investigations (Criminal and Drug Unit) make up this section.

Beaufort County Sheriff's Office
 Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
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FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
53	57	59	59	59	59

SHERIFF'S OFFICE	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 2,667,546	\$ 2,772,275	\$ 2,772,275	\$ 2,799,295	\$ 2,851,281
Benefits	937,595	998,819	998,819	995,743	1,006,313
Operating	877,910	998,804	998,804	1,015,643	1,015,643
Capital Outlay	393,988	242,211	242,211	360,000	360,000
Total	\$ 4,877,039	\$ 5,012,109	\$ 5,012,109	\$ 5,170,681	\$ 5,233,237

SHERIFF - ADMINISTRATIVE AND OPERATIONS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 2,265,447	\$ 2,284,278	\$ 2,388,474	\$ 2,537,275	\$ 2,537,275	\$ 2,537,275	\$ 2,554,295	\$ 2,554,295	\$ 2,605,381
SALARIES-OVERTIME	197,719	200,438	233,508	200,000	200,000	275,000	200,000	200,000	200,000
FITNESS INCENTIVE	-	-	-	20,000	20,000	11,000	15,000	-	-
SALARIES-PART TIME	35,262	44,038	45,564	35,000	35,000	42,000	50,000	45,000	45,900
LEO SEPARATION ALLOWANCE	66,316	100,546	104,706	80,750	80,750	80,750	75,334	75,334	75,334
401(K) 5% LEO EMPLR SUPP. RET.	114,154	113,646	121,171	125,862	125,862	125,862	116,010	116,010	118,330
FICA 6.2%	150,857	155,563	163,456	176,888	176,888	176,888	178,537	178,227	181,450
LOC. GOV. EMP. RETIREMENT	12,733	14,941	13,404	15,952	15,952	15,952	17,558	17,558	17,909
RETIREMENT-LEO 4.78% LOC. GOV.	166,207	168,145	173,273	204,180	204,180	204,180	191,416	191,416	195,244
HOSPITALIZATION-EMPLOYEE	283,007	292,577	318,036	347,883	347,883	347,883	369,300	369,300	369,300
MEDICARE 1.45%	35,281	36,382	38,228	41,369	41,369	41,369	41,755	41,682	42,436
LIFE INSURANCE-EMPLOYEE	1,570	1,405	1,465	1,534	1,534	1,570	1,534	1,534	1,534
WORKERS COMPENSATION INSURANCE	126,342	113,790	116,275	120,000	120,000	120,000	126,342	110,000	110,000
401(K) EMPLOYER CONTRIBUTION	2,602	3,052	3,855	4,401	4,401	4,401	4,682	4,682	4,776
ELECTRONIC HOUSE ARREST	16,588	29,431	33,598	30,000	30,000	38,669	40,000	35,000	35,000
K-9 KENNEL CARE SUPPLIES	-	-	-	2,860	2,860	2,000	2,000	2,000	2,000
UNIFORMS	53,871	64,757	73,923	70,000	70,000	60,000	70,000	70,000	70,000
EDUCATION/PROMOTION	-	-	-	4,450	4,450	4,000	4,000	4,000	4,000
VEHICLE TAGS (RENEW/REPLACE)	120	132	162	150	150	150	156	156	156
OFFICE SUPPLIES	10,003	12,799	15,481	10,500	10,500	12,500	12,500	12,500	12,500
BENEVOLENT DONATIONS-EXPENSE	3,164	1,373	2,754	-	-	3,500	5,000	5,000	5,000
LAW ENFORCEMENT SUPPLIES	38,649	43,008	36,094	40,000	40,000	35,000	40,000	40,000	40,000
PROFESSIONAL DEVELOPMENT	19,023	14,856	14,185	30,000	30,000	25,000	30,000	15,000	15,000
TRAVEL-FUEL	180,715	127,283	74,875	75,000	75,000	118,000	100,000	120,000	120,000
TELEPHONE	57,358	49,140	46,004	55,000	55,000	52,000	50,000	50,000	50,000
POSTAGE	2,748	3,608	1,184	3,500	3,500	500	1,000	500	500
PRINTING	394	2,060	1,162	1,000	1,000	500	1,000	1,000	1,000
MAINT/REPAIR-EQUIPMENT	15,429	3,526	1,402	2,500	2,500	3,000	3,000	3,000	3,000
MAINT/REPAIR-VEHICLE	140,369	173,955	200,046	150,000	150,000	180,000	180,000	150,000	150,000
FREIGHT	-	18	260	-	-	20	-	-	-
ADVERTISING	423	2,319	364	1,000	1,000	1,000	1,000	1,000	1,000
COMPUTER SOFTWARE/SUPPORT	23,286	17,832	75,865	100,000	100,000	60,000	105,000	85,000	85,000
LEGAL ADVERTISING	50	-	-	-	-	-	-	-	-
TEMPORARY EMP.SERVICES	-	-	-	-	-	8,000	-	-	-
TRAINING/SCHOOL COSTS	15,784	15,325	13,348	-	-	-	-	-	-
FITNESS INCENTIVE	16,568	19,764	14,470	-	-	-	-	12,000	12,000
LAW ENFORCEMENT INFORMATION	70,000	43,125	67,126	70,000	70,000	70,000	125,000	125,000	125,000
EQUIPMENT PURCHASE	51,673	28,920	26,919	90,000	90,000	90,000	90,000	90,000	90,000
STORAGE RENT	13,775	13,775	13,775	27,000	27,000	25,000	26,882	26,882	26,882
RENTAL EQUIPMENT	24,705	24,826	31,170	30,000	30,000	22,500	25,000	15,000	15,000
CONTRACTS-MAINTENANCE	48,233	62,153	15,560	62,000	62,000	71,000	31,000	31,000	31,000
DUES & SUBSCRIPTIONS	5,013	723	1,907	3,844	3,844	3,800	1,605	1,605	1,605
CAPITAL OUTLAY-EQUIPMENT	-	79,308	17,695	-	-	-	-	-	-
CAPITAL OUTLAY-VEHICLES	71,257	247,256	376,294	242,211	242,211	278,000	360,000	360,000	360,000
LAW ENFORCEMENT TRANSPORTS	-	-	-	-	-	-	-	10,000	10,000
	\$ 4,336,692	\$ 4,610,074	\$ 4,877,039	\$ 5,012,109	\$ 5,012,109	\$ 5,148,269	\$ 5,245,906	\$ 5,170,681	\$ 5,233,237

SHERIFF'S OFFICE - JAIL

North Carolina General Statute 162-22 states "the Sheriff shall have the care and custody of the jail in his county; and shall be, or appoint, the keeper thereof." The Beaufort County Jail is integral to our government's public safety function and is an absolutely necessary element of the local criminal justice system.

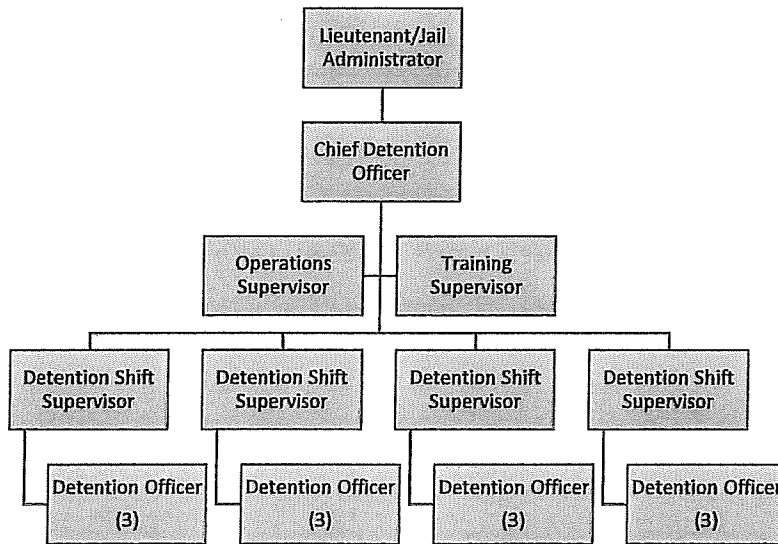
Beaufort County Sheriff's Office
 Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Kathryn Bryan, Lieutenant/ Jail Administrator

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us

Our jail serves five basic purposes:

- To receive and process people arrested and taken into custody by law enforcement.
- To hold accused law violators to ensure their appearance at trial.
- To hold offenders convicted of lesser offenses- usually misdemeanor, but also low-level felonies- as a court-ordered sanction.
- To hold individuals remanded by the court for civil contempt.
- To hold offenders for other jurisdictions or those awaiting transfer to a prison or other facilities.



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
21	20	20	20	20	20

JAIL	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 759,954	\$ 804,993	\$ 804,993	\$ 841,953	\$ 857,792
Benefits	232,670	260,022	258,022	279,138	278,717
Operating	705,097	797,870	799,870	709,266	709,266
Capital Outlay	80,146	0	0	0	0
Total	\$ 1,777,867	\$ 1,862,885	\$ 1,862,885	\$ 1,830,357	\$ 1,845,775

SHERIFF - JAIL

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 655,006	\$ 671,958	\$ 707,523	\$ 744,993	\$ 744,993	\$ 740,000	\$ 766,953	\$ 766,953	\$ 782,292
SALARIES-OVERTIME	59,308	31,973	52,431	35,000	35,000	87,000	50,000	50,000	50,000
FITNESS INCENTIVE	-	-	1,314	7,000	5,000	4,600	5,000	-	-
SALARIES-PART TIME	-	-	-	25,000	25,000	-	25,000	25,000	25,500
401(K) 5% LEO EMPLR SUPP. RET.	1,548	1,269	5,737	-	-	3,054	3,060	3,060	3,121
FICA 6.2%	42,723	41,771	45,371	49,910	49,910	49,910	52,201	52,201	53,183
LOC. GOV. EMP. RETIREMENT	48,313	47,973	43,553	53,711	53,711	53,711	58,556	61,730	59,653
RETIREMENT-LEO 4.78% LOC. GOV.	2,254	1,876	8,203	-	-	5,000	5,049	5,049	5,150
HOSPITALIZATION-EMPLOYEE	98,802	101,864	106,077	119,763	119,763	120,000	129,255	129,255	129,255
MEDICARE 1.45%	9,991	9,769	10,611	11,672	11,672	11,672	12,208	12,208	12,438
LIFE INSURANCE-EMPLOYEE	511	478	481	520	520	520	520	520	520
WORKERS COMPENSATION INSURANCE	45,509	44,209	38,054	40,000	40,000	40,000	40,000	35,000	35,000
401(K) EMPLOYER CONTRIBUTION	8,718	8,672	11,323	17,446	17,446	17,446	15,115	15,115	15,397
PROFESSIONAL SERVICE-MEDICAL	241,574	197,464	189,149	260,000	260,000	260,000	153,000	153,000	153,000
JANITORIAL SUPPLIES	39,909	59,710	35,458	48,000	48,000	43,500	48,000	48,000	48,000
UNIFORMS	8,322	7,754	9,436	12,000	12,000	10,000	12,000	12,000	12,000
INMATE MEALS	238,687	257,679	217,662	236,520	236,520	236,520	225,000	200,000	200,000
SUPPLIES	30,423	15,587	20,904	15,000	15,000	18,000	20,000	20,000	20,000
PROFESSIONAL DEVELOPMENT	3,883	3,888	2,785	13,000	13,000	6,000	20,000	20,000	20,000
TELEPHONE	1,647	1,544	1,567	1,600	1,600	2,500	2,500	2,500	2,500
POSTAGE-INMATE	1,200	1,121	326	700	700	-	500	500	500
PRINTING	784	733	1,205	-	-	-	-	-	-
MAINT/REPAIR-JAIL	114,116	33,427	27,244	10,000	8,500	1,500	10,000	10,000	10,000
MAINT/REPAIR-EQUIPMENT	9,377	1,109	10,669	15,000	6,900	1,500	40,000	20,000	20,000
TRAINING/SCHOOL COSTS	7,009	2,633	2,876	-	-	-	-	-	-
FITNESS INCENTIVE	1,649	-	1,787	-	-	-	-	5,000	5,000
EQUIPMENT PURCHASE	1,825	2,947	14,467	9,000	15,500	17,000	31,216	31,216	31,216
RENTAL EQUIPMENT	1,599	1,395	1,523	-	-	-	1,750	1,750	1,750
CONTRACT SERVICES	-	-	-	1,750	6,850	8,000	-	-	-
DUES & SUBSCRIPTIONS	195	96	25	300	300	300	300	300	300
CAPITAL OUTLAY-EQUIPMENT	2,066	-	80,146	-	-	-	-	-	-
INMATE SAFEKEEPING	607,477	78,131	129,961	135,000	135,000	300,000	150,000	150,000	150,000
	\$ 2,284,424	\$ 1,627,031	\$ 1,777,867	\$ 1,862,885	\$ 1,862,885	\$ 2,037,733	\$ 1,877,183	\$ 1,830,357	\$ 1,845,775

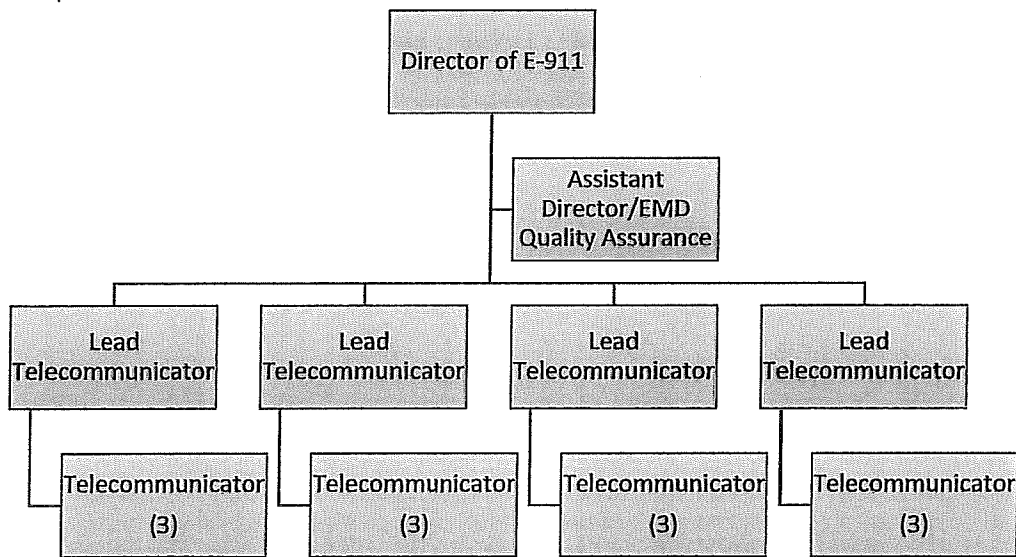
SHERIFF'S OFFICE - COMMUNICATIONS

The Beaufort County E-911 Communication Center provides Enhanced 911 services to the citizens of Beaufort County and serves as the public safety answering point (PSAP) for all emergency services calls within the County. The Center also provides emergency medical dispatch (EMD). EMD is a systematic program of handling medical calls. Trained telecommunicators, using approved EMD protocols, quickly and properly determine the nature and priority of the call, dispatch the appropriate response, then give the caller instructions to help treat the patient until the responding EMS unit arrives. The E-911 Center operates 24 hours a day, 7 days a week. The E-911 Center also serves as a link between the public and the various emergency services organizations. The Center provides dispatch services countywide to the Beaufort County Sheriff's Office, Aurora Police, Belhaven Police, and Chocowinity Police Departments, as well as 14 Fire Departments, 7 Rescue Squads/EMS, as well as an array of other related services.

Ernie Coleman, Sheriff
 Charlie Rose, Chief Deputy
 Vic Williams, Director of E-911 Center

210 North Market St.
 Washington, North Carolina 27889

Phone: (252) 946-7111
 Fax: (252) 946-0993
 Email: info@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Rec.	FY 17-18 Approved
12	13	13	18	18	18

COMMUNICATIONS	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 626,865	\$ 810,773	\$ 810,184	\$ 799,758	\$ 813,253
Benefits	174,740	228,767	228,767	240,321	254,463
Operating	56,655	148,800	149,389	145,312	145,312
Capital Outlay	0	0	0	0	0
Total	\$ 858,261	\$ 1,188,340	\$ 1,188,340	\$ 1,185,391	\$ 1,213,028

SHERIFF - COMMUNICATIONS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 360,553	\$ 398,521	\$ 484,477	\$ 660,773	\$ 660,184	\$ 504,000	\$ 649,758	\$ 649,758	\$ 662,753
SALARIES-OVERTIME	80,895	82,366	130,828	125,000	125,000	145,500	125,000	125,000	125,000
SALARIES-PART TIME	8,629	2,375	11,561	25,000	25,000	5,000	25,000	25,000	25,500
FICA 6.2%	26,537	28,504	37,789	50,268	50,268	50,268	49,585	49,585	50,422
LOC. GOV. EMP. RETIREMENT	31,205	33,999	41,405	47,906	47,906	47,906	48,732	48,732	59,081
HOSPITALIZATION-EMPLOYEE	57,894	62,737	74,522	102,654	102,654	102,654	116,945	116,945	116,945
MEDICARE 1.45%	6,206	6,666	8,838	11,756	11,756	11,756	11,596	11,596	11,792
LIFE INSURANCE-EMPLOYEE	321	285	347	468	468	468	468	468	468
WORKERS COMPENSATION INSURANCE	-	1,729	1,996	3,000	3,589	3,589	3,589	4,000	4,000
401(K) EMPLOYER CONTRIBUTION	5,659	5,710	11,839	15,715	15,715	15,715	12,995	12,995	15,755
UNIFORMS	3,169	6,227	1,863	10,000	10,000	10,000	10,000	8,000	8,000
OFFICE SUPPLIES	3,175	1,478	2,143	5,000	5,000	5,000	5,000	4,000	4,000
PROFESSIONAL DEVELOPMENT	1,123	1,725	3,456	20,500	20,500	13,800	20,500	15,000	15,000
TELEPHONE	6,751	5,918	5,688	8,800	8,800	7,050	24,750	24,750	24,750
MAINT/REPAIR-EQUIPMENT	326	460	433	5,000	5,000	1,000	5,000	2,500	2,500
FREIGHT	-	-	15	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	1,625	2,712	1,030	-	-	-	-	-	-
FITNESS INCENTIVE	1,453	416	456	5,000	5,000	1,200	5,000	2,000	2,000
RENTAL EQUIPMENT	3,390	3,585	4,153	-	-	1,000	-	-	-
CONTRACT SERVICES	2,829	3,226	35,423	86,000	86,000	86,000	82,362	82,362	82,362
DUES & SUBSCRIPTIONS	-	-	-	5,500	5,500	5,500	2,700	2,700	2,700
SOFTWARE MAINTENANCE							24,100	-	-
	\$ 601,738	\$ 648,638	\$ 858,261	\$ 1,188,340	\$ 1,188,340	\$ 1,017,406	\$ 1,223,080	\$ 1,185,391	\$ 1,213,028

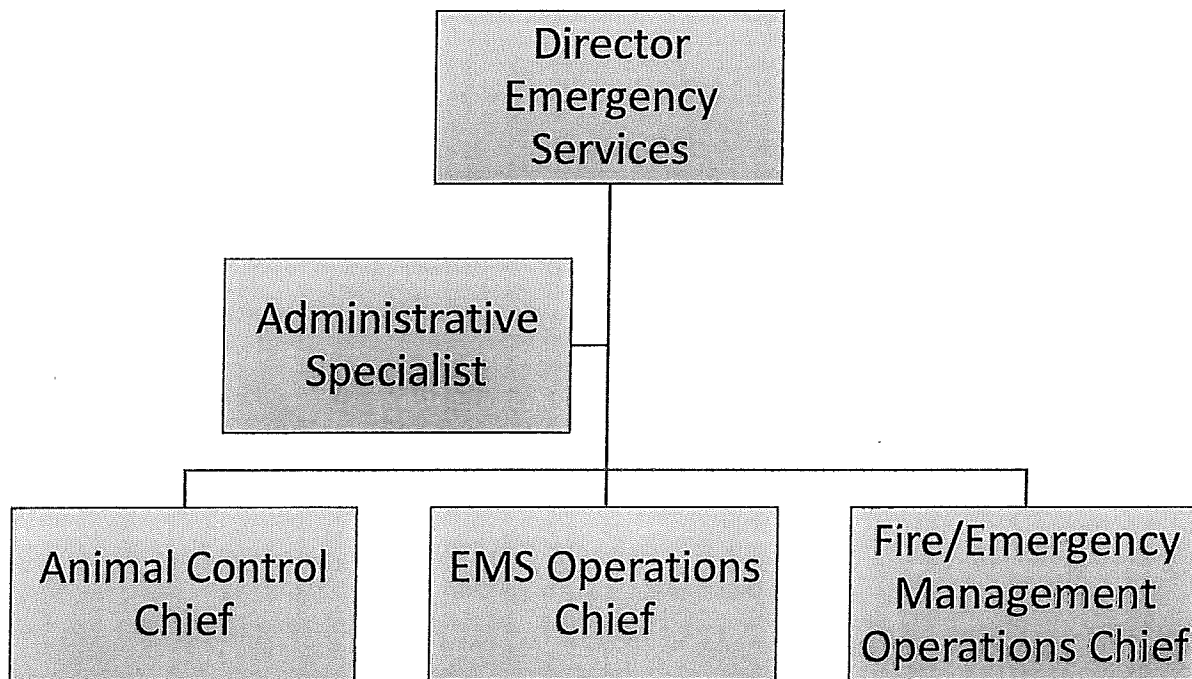
EMERGENCY SERVICES

The Emergency Services Department is comprised of Animal Control, Emergency Medical Services, and Fire/Emergency Management Divisions. It is our mission to serve the residents of Beaufort County through providing education, code enforcement, planning, coordination of emergency response to medical, natural, and manmade incidents, assistance with recovery operations, and coordinate longterm mitigation. We work closely with residents, local officials, local first responders, law enforcement, and state and federal resources to provide these services.

Carnie Hedgepeth, Director Emergency Services
Angie Chrismon, Administrative Specialist
Billy Lassiter, Animal Control Chief
Glenn Mercer, EMS Operations Chief
Vacant, Fire/Emergency Management Operations Chief

Beaufort County Emergency Services
1420 Highland Drive
Washington, NC 27889

Phone: 252-946-2046
Email: carnie.hedgepeth@co.beaufort.nc.us



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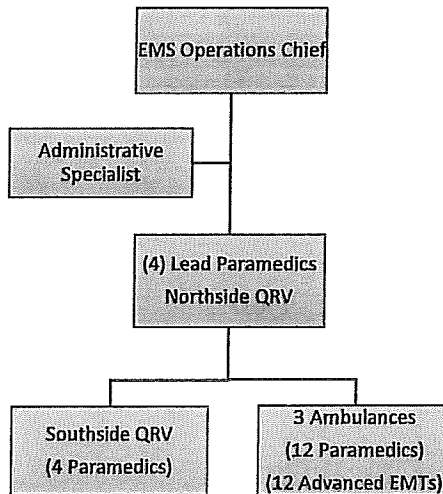
EMERGENCY MEDICAL SERVICES (EMS)

Beaufort County Emergency Medical Services (EMS) strives to provide the highest level of care to the citizens and visitors of Beaufort County in a professional and caring manner. The Department operates at the Emergency Medical Technician - Paramedic (EMT-P) level. This is the highest level of pre-hospital emergency medical care available in the State of North Carolina. Technicians staff one ambulance and two Quick Response Vehicles (QRVs) to respond to E-911 calls for service and provide basic and advanced life-support treatment. Patients are transported to the closest and most appropriate definitive and/or specialized care facility corresponding to their emergency medical needs. The Department also works to promote and educate the public about access to EMS. Through the Medical Director, the EMS Peer Review Committee and the EMS System Plan Oversight Committee, the department works to ensure that the requirements of the NC Office of EMS are met for the County EMS system. EMS is a division of the Beaufort County Emergency Services Department.

Carnie Hedgepeth, Director Emergency Services
 Glenn Mercer, EMS Operations Chief
 Angie Chrismon, Administrative Specialist

1420 Highland Dr.
 Washington, North Carolina 27889

Phone: (252) 940-6519
 Fax: (252) 975-6802
 Email: glenn.mercer@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
0	1	27	27	34	34

EMS	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 359,984	\$ 1,121,748	\$ 1,121,748	\$ 1,330,086	\$ 1,378,708
Benefits	106,537	355,716	339,216	433,763	446,602
Operating	120,842	302,750	321,250	366,685	366,685
Capital Outlay	308,877	7,500	5,500	106,500	132,380
Total	\$ 896,239	\$ 1,787,714	\$ 1,787,714	\$ 2,237,034	\$ 2,324,375

EMERGENCY MEDICAL SERVICES

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ -	\$ 10,476	\$ 312,436	\$ 891,748	\$ 891,748	\$ 851,000	\$ 1,075,086	\$ 1,075,086	\$ 1,123,108
SALARIES-OVERTIME	-	-	44,375	190,000	190,000	230,000	190,000	225,000	225,000
SALARIES-PART TIME	-	-	3,172	40,000	40,000	33,000	18,000	30,000	30,600
FICA 6.2%	-	648	21,331	69,548	69,548	69,548	79,551	82,465	85,480
LOC. GOV. EMP. RETIREMENT	-	741	23,929	81,327	81,327	81,327	96,231	99,756	103,403
HOSPITALIZATION-EMPLOYEE	-	896	49,072	165,387	148,887	130,000	209,270	209,270	209,270
MEDICARE 1.45%	-	152	4,989	16,265	16,265	16,265	18,605	19,286	19,991
LIFE INSURANCE-EMPLOYEE	-	2	154	754	754	754	884	884	884
WORKERS COMPENSATION INSURANCE	-	-	2,537	85,000	54,000	54,000	54,000	75,000	75,000
401(K) EMPLOYER CONTRIBUTION	-	157	7,063	22,435	22,435	22,435	25,662	22,102	27,574
PROFESSIONAL SERVICE-MEDICAL	-	-	-	10,000	10,000	-	-	500	500
UNIFORMS	-	-	6,697	3,250	3,250	3,250	10,000	10,000	10,000
MEDICAL SUPPLIES	-	-	29,343	55,000	55,000	55,000	60,000	70,000	70,000
OFFICE SUPPLIES	-	-	13,799	4,500	4,500	3,300	4,500	3,500	3,500
PROFESSIONAL DEVELOPMENT	-	-	698	8,000	3,600	-	6,000	6,000	6,000
TRAVEL-FUEL	-	-	4,997	10,500	20,500	22,000	30,000	30,000	30,000
TELEPHONE	-	60	4,826	5,250	5,250	5,250	6,000	6,000	6,000
POSTAGE	-	-	302	-	-	-	-	-	-
UTILITIES	-	-	-	14,700	14,700	17,000	17,000	10,000	10,000
PRINTING	-	-	-	-	2,604	1,500	2,604	500	500
MAINT/REPAIR-BUILDINGS	-	-	2,661	-	-	400	1,000	1,000	1,000
MAINT/REPAIR-EQUIPMENT	-	-	28	4,000	4,000	8,000	8,000	8,000	8,000
MAINT/REPAIR-VEHICLE	-	-	5,274	4,000	10,400	12,400	16,000	16,000	16,000
FREIGHT	-	-	116	-	-	-	-	-	-
ADVERTISING	-	-	57	-	500	500	500	500	500
COMPUTER SOFTWARE/SUPPORT	-	204	3,675	1,500	4,200	3,200	4,200	3,200	3,200
TEMPORARY EMP.SERVICES	-	-	10,046	-	-	-	10,000	-	-
EQUIPMENT PURCHASE	-	-	5,196	15,000	8,696	10,000	10,000	4,200	4,200
OFFICE RENT	-	-	6,962	32,400	32,400	42,500	42,500	38,785	38,785
RENTAL EQUIPMENT	-	-	23,629	49,200	49,200	49,200	55,000	50,000	50,000
CONTRACTS-MAINTENANCE	-	-	-	-	37,500	50,000	50,000	31,500	31,500
DUES & SUBSCRIPTIONS	-	-	-	450	950	950	950	2,000	2,000
CAPITAL OUTLAY-EQUIPMENT	-	-	100,000	7,500	5,500	7,500	10,000	6,500	32,380
CAPITAL OUTLAY-VEHICLES	-	-	208,877	-	-	110,000	110,000	100,000	100,000
	\$ -	\$ 13,335	\$ 896,239	\$ 1,787,714	\$ 1,787,714	\$ 1,890,279	\$ 2,221,543	\$ 2,237,034	\$ 2,324,375

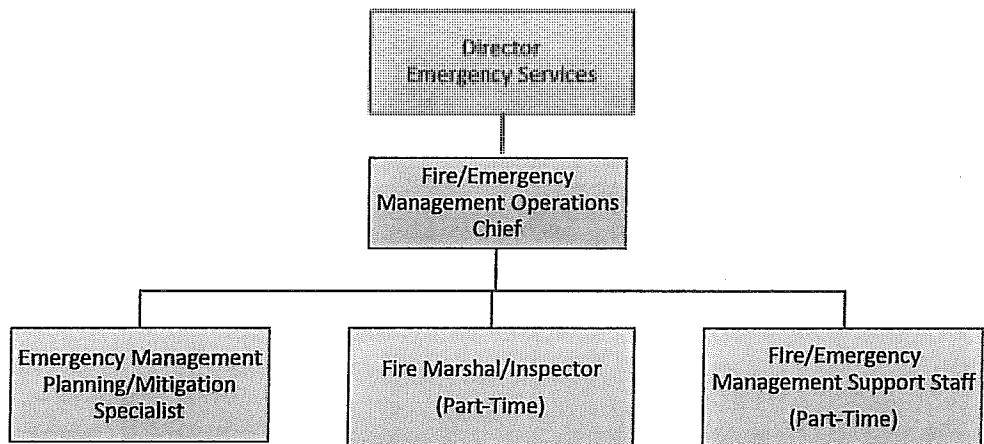
EMERGENCY MANAGEMENT

In accordance with NC GS 166A-19.15, the Emergency Management Coordinator performs administrative and advisory work in coordinating and directing the County's emergency management program. The Coordinator is responsible for developing and coordinating plans for disaster situations, for keeping the public informed as to what should be done in case of an emergency, and for training the community's disaster organizations in emergency services, NIMS policies and operations. He also provides technical assistance to fire departments throughout the County in areas dealing with funding, fire prevention, equipment, and training. The EM Specialist assists the EM Director in all areas listed above and coordinates all office and Emergency Operations Center (EOC) activities. The Fire Marshal/Fire Inspector is a part-time position that conducts all building fire inspections within the County's jurisdiction and is responsible for assisting fire chiefs in fire investigations. Emergency Management is a division of the Beaufort County Emergency Services Department.

Carnie Hedgepeth, Director Emergency Services
 Vacant, Fire/Emergency Management Operations Chief
 Lisa Williams, EM Planning/Mitigation Specialist
 Curtis Avery, Fire Marshal/Inspector

Beaufort County Emergency Management
 1420 Highland Drive
 Washington, NC 27889

Phone: 252-946-2046
 Email: carnie.hedgepeth@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
2	2	2	2	3	3

EMERGENCY MANAGEMENT	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 114,783	\$ 113,580	\$ 113,580	\$ 216,184	\$ 220,478
Benefits	26,123	30,680	30,680	59,839	61,034
Operating	78,588	69,580	69,333	50,950	50,950
Capital Outlay	31,085	8,200	8,200	12,200	12,200
Total	\$ 250,579	\$ 222,310	\$ 221,793	\$ 339,173	\$ 344,662

EMERGENCY MANAGEMENT

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 110,206	\$ 108,545	\$ 113,345	\$ 84,959	\$ 84,959	\$ 112,167	\$ 199,184	\$ 199,184	\$ 203,168
SALARIES-OVERTIME	3,982	1,217	1,438	2,000	2,000	6,000	1,500	1,500	1,500
SALARIES-PART TIME	2,415	-	-	26,621	26,621	9,000	15,500	15,500	15,810
FICA 6.2%	6,566	5,968	6,246	7,042	7,042	7,042	12,969	12,969	13,670
LOC. GOV. EMP. RETIREMENT	5,875	5,820	5,681	8,235	8,235	8,235	15,089	15,089	15,350
HOSPITALIZATION-EMPLOYEE	10,600	10,755	10,973	11,406	11,406	11,406	24,620	24,620	24,620
MEDICARE 1.45%	1,536	1,396	1,461	1,647	1,647	1,647	3,033	3,033	3,197
LIFE INSURANCE-EMPLOYEE	69	82	79	78	78	78	104	104	104
WORKERS COMPENSATION INSURANCE	-	4,663	5,370	5,500	5,500	5,500	-	1,000	1,000
401(K) EMPLOYER CONTRIBUTION	1,246	1,235	1,683	2,272	2,272	2,272	4,024	4,024	4,093
OFFICE SUPPLIES	4,212	3,706	4,005	3,450	3,450	3,105	3,450	3,450	3,450
PROFESSIONAL DEVELOPMENT	1,523	2,363	4,384	3,500	3,500	3,500	3,500	3,500	3,500
TRAVEL-FUEL	4,525	3,910	3,594	4,300	4,300	4,300	4,300	4,300	4,300
TELEPHONE	14,845	14,984	14,776	5,100	5,100	5,218	5,318	5,300	5,300
POSTAGE	450	581	220	-	-	138	100	100	100
PRINTING	3,620	2,866	3,459	1,000	1,000	900	900	500	500
MAINT/REPAIR-BUILDINGS	304	-	4,438	200	200	200	200	200	200
MAINT/REPAIR-EQUIPMENT	7,235	21,786	8,319	10,000	10,000	-	7,000	4,000	4,000
MAINT/REPAIR-VEHICLE	2,849	2,179	2,932	2,500	2,500	2,500	2,500	2,000	2,000
FREIGHT	-	327	25	-	-	-	-	-	-
ADVERTISING	391	1,163	876	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	4,075	5,410	3,574	6,800	6,800	-	6,800	6,800	6,800
LEGAL ADVERTISING	-	-	-	-	-	500	1,500	500	500
TEMPORARY EMP. SERVICES	-	-	-	3,000	3,000	-	3,000	-	-
FEMA APPLICATIONS	-	-	-	1,200	1,200	-	-	-	-
EQUIPMENT PURCHASE	-	9,644	21,037	8,000	7,483	7,500	7,500	4,000	4,000
CONTRACT SERVICES	-	-	-	13,500	13,500	13,500	13,500	13,500	13,500
DUES & SUBSCRIPTIONS	2,690	109	1,580	1,800	1,800	1,800	1,800	1,800	1,800
CAPITAL OUTLAY-EQUIPMENT	14,497	-	-	8,200	8,200	8,200	12,200	12,200	12,200
CAPITAL OUTLAY-VEHICLES	-	27,054	31,085	-	-	-	-	-	-
	\$ 203,713	\$ 235,762	\$ 250,579	\$ 222,310	\$ 221,793	\$ 214,708	\$ 349,591	\$ 339,173	\$ 344,662

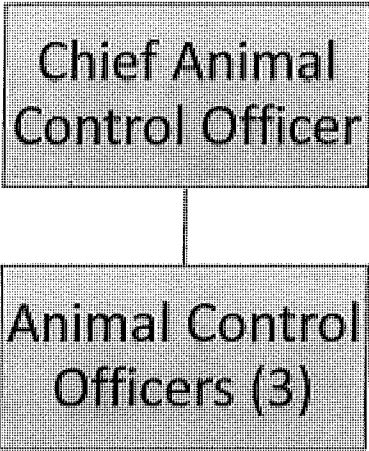
ANIMAL CONTROL

Animal control assists the public related to animal bites, stray and injured animals, as well as dangerous and rabid animals. Staff picks up stray, sick/injured, feral, and /or unwanted and trapped domestic animals. The Officers investigate complaints from citizens concerning animal welfare and cruelty. The Department euthanizes dangerous/vicious animals in a safe, humane manner and incinerates remains for multiple agencies. Animal Control operates the County Animal Shelter. It is open six days a week for adoption services and officers are on call for emergencies at all times. Staff transports adopted animals to local veterinary offices for treatment. They also vaccinate and care for all animals located at the facility. Animal Control is a division of the Beaufort County Emergency Services Department.

Carnie Hedgepeth, Director Emergency Services
 Billy Lassiter, Chief Animal Control Officer

Beaufort County Animal Control
 3931 US Hwy 264 East
 Washington, North Carolina 27889

Phone: (252) 946-4517
 Fax: (252) 946-6731
 Email: animal.control@co.beaufort.nc.us



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
4	4	4	4	4	4

ANIMAL CONTROL	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 155,143	\$ 161,248	\$ 161,248	\$ 172,055	\$ 186,691
Benefits	42,676	50,166	50,166	54,266	56,742
Operating	118,348	104,700	104,700	112,550	112,550
Capital Outlay	0	0	0	0	0
Total	\$ 316,167	\$ 316,114	\$ 316,114	\$ 338,871	\$ 355,983

ANIMAL CONTROL

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SALARIES	\$ 118,700	\$ 110,484	\$ 108,618	\$ 125,748	\$ 125,748	\$ 120,190	\$ 123,255	\$ 123,255	\$ 125,720
SALARIES-OVERTIME	22,616	22,183	21,224	23,000	23,000	23,800	23,200	23,000	23,000
SALARIES-PART TIME	20,684	29,086	25,300	12,500	12,500	19,700	25,800	25,800	37,971
FICA 6.2%	9,835	9,827	9,453	9,997	9,997	10,148	10,680	10,680	11,575
LOC. GOV. EMP. RETIREMENT	9,987	9,347	8,756	11,690	11,690	10,440	12,919	12,919	14,002
HOSPITALIZATION-EMPLOYEE	21,201	17,029	19,627	22,812	22,812	19,140	24,620	24,620	24,620
MEDICARE 1.45%	2,300	2,298	2,211	2,338	2,338	2,375	2,498	2,498	2,707
LIFE INSURANCE-EMPLOYEE	116	84	81	104	104	94	104	104	104
WORKERS COMPENSATION INSURANCE	-	2,034	2,339	4,000	6,820	6,820	6,820	9,100	9,100
401(K) EMPLOYER CONTRIBUTION	1,810	1,849	2,548	3,225	3,225	2,405	3,445	3,445	3,734
PROFESSIONAL SERVICE-VETERINAR	1,681	116	64	500	1,065	2,000	2,000	1,500	1,500
SNIP	-	-	-	-	-	-	-	5,000	5,000
SHELTER KENNEL CARE SUPPLIES	7,069	7,159	3,977	7,000	7,000	6,000	7,200	6,000	6,000
UNIFORMS	2,749	3,151	1,614	2,500	2,500	2,500	2,500	2,500	2,500
MEDICAL SUPPLIES	8,647	15,050	18,721	17,000	17,000	18,000	18,000	19,000	19,000
OFFICE SUPPLIES	8,200	5,802	2,443	3,000	3,000	2,200	2,500	2,500	2,500
PROFESSIONAL DEVELOPMENT	1,060	1,294	877	4,000	4,000	3,500	4,000	4,000	4,000
TRAVEL-FUEL	13,436	9,051	7,444	9,000	9,000	7,500	9,000	7,000	7,000
TELEPHONE	4,912	7,331	6,046	7,000	7,000	4,800	5,000	6,000	6,000
POSTAGE	-	122	163	-	-	-	-	-	-
UTILITIES-ANIMAL CONTROL	38,009	32,955	26,071	26,000	26,000	30,300	30,300	30,000	30,000
MAINT/REPAIR-BUILDINGS	1,437	6,667	16,822	8,000	4,615	2,500	3,000	2,500	2,500
MAINT/REPAIR-EQUIPMENT	3,375	2,327	1,743	500	500	500	500	500	500
MAINT/REPAIR-VEHICLE	4,664	1,163	2,909	3,000	3,000	2,500	3,000	3,000	3,000
FREIGHT	69	-	-	-	-	-	-	-	-
ADVERTISING	-	-	-	100	100	-	100	100	100
COMPUTER SOFTWARE/SUPPORT	3,046	988	5,748	1,000	1,000	-	-	-	-
LEGAL ADVERTISING	-	1,280	366	-	-	-	-	-	-
TEMPORARY EMP.SERVICES	-	-	12,278	-	-	-	-	-	-
EQUIPMENT PURCHASE	5,576	5,986	4,180	5,000	5,000	5,000	7,400	5,500	5,500
DUMPSTER RENTAL	3,819	3,646	3,545	3,800	3,800	4,450	4,450	4,750	4,750
RENTAL EQUIPMENT	1,239	1,073	1,000	500	500	985	1,000	1,000	1,000
CONTRACT SERVICES	-	-	-	2,800	2,800	2,500	2,500	2,600	2,600
CAPITAL OUTLAY	-	-	-	-	-	-	30,000	-	-
	\$ 316,236	\$ 309,383	\$ 316,167	\$ 316,114	\$ 316,114	\$ 310,347	\$ 365,791	\$ 338,871	\$ 355,983

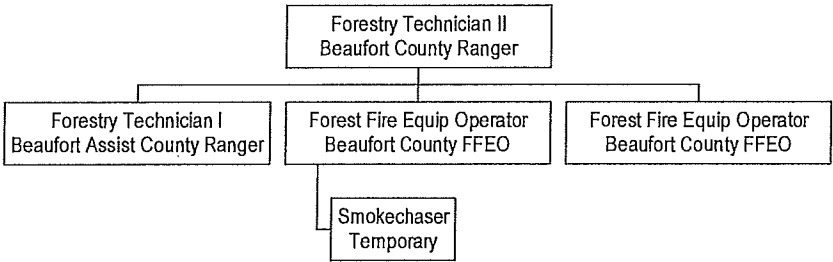
FORESTRY ADMINISTRATION

DESCRIPTION: The North Carolina Forest service mission is to protect, manage and promote forest resources for the citizens of North Carolina. We envision a county with healthy trees and forest that provide essential environmental, economic and social benefits served by a professional workforce recognized as a leader in forest protection, emergency response, resource management and environmental education. Our services are provided in three (3) basic areas: **Forest Management:** we can provide the citizens of Beaufort County with writing woodland management plans, with recommendations for timber sales, tree planting, thinning's, site preparation, insect and disease management and maintain water quality. **Forest Fire Control:** prevention of forest fires through I&E programs at local schools, conducting hazard reduction burns for landowners and fire suppression for all brush and woodland fires. **All Risk Management:** Upon request our agency is available to provide assistants to local state and county emergency management officials during hurricanes, floods, tornados, missing persons, etc.

Jim Linson, County Ranger

NC Forestry Service, Beaufort County
7542 Hwy 264 East
Washington, North Carolina 27889

Phone: (252) 946-3944
Fax: (252) 964-8644
Email: jim.linson@ncagr.gov



FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18
4	4	4	4	4

FORESTRY	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Benefits	0	0	0	0	0
Operating	125,405	151,715	116,715	151,715	151,715
Capital Outlay	0	0	0	0	0
Total	\$ 125,405	\$ 151,715	\$ 116,715	\$ 151,715	\$ 151,715

All expenditures for the NC Forest Service are funded at a rate of 60% by the state of North Carolina and 40% by Beaufort County under Cooperative agreement.

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OTHER EMERGENCY SERVICES

This service area represents the County's contribution to the general operating budgets of other agencies that provide emergency services within Beaufort County. An explanation of the proposed expenditures are listed:

- **Sidney Dive Team** – The Sidney Dive Team is a specialized technical dive team provides diving rescue and recovery operations. The Team provides services in Beaufort County but will also respond to other areas of North Carolina to provide assistance if needed. Beaufort County assists in funding the Team with \$10,000 each year.
- **Volunteer Fire Department Safety House** – The Fire Safety House provides a hands-on learning tool that prepares children for the unexpected and frightening experiences of a fire. Demonstrations are conducted by firefighters and experienced volunteers. The County assists in funding the House with \$3,500 each year.
- **Medical Examiner** – Medical examiners are charged with investigating suspicious deaths in the County. Statewide this accounts for almost 15% of all deaths. Funding in this line item is designated to pay for these services.

OTHER EMERGENCY SERVICES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
City of Washington	\$ 151,149	\$ 154,172	\$ 154,172	\$ 0	\$ 0
White Oak Ambulance	600,000	0	0	0	0
Sidney Dive Team	10,000	10,000	10,000	10,000	10,000
VFD Fire Safety House	3,500	3,500	3,500	3,500	3,500
Medical Examiner	58,650	34,000	52,000	40,000	40,000
Total	\$ 823,299	\$ 201,672	\$ 219,672	\$ 53,500	\$ 53,500

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SPECIAL REVENUES

Special Revenue Funds- Special Revenue Funds account for specific revenue sources that are legally restricted to expenditures for specified purposes.

- E-911 Telephone System – This fund is used to account for revenues and expenses associated with the County’s PSAP system.
- State/Federal Seized Funds – This fund is used to account for revenues and expenses associated with seized drug funds received from the State and Federal government.
- Fire & Rescue Tax Districts – This fund is used to account for tax collections and distributions to the County Fire and Rescue/EMS districts.
- Tax Revaluation Reserve Fund – North Carolina G.S. 153-A-150 mandates that counties set aside funds to finance the octennial reappraisal of real property. Each year a county must appropriate funds to the reappraisal reserve fund in an amount that will accumulate enough to finance the next reappraisal. Once placed in the fund, the monies are restricted for that purpose. The 2018 reappraisal cost is estimated at a total price of \$1,064,900. The current available balance is \$1,046,500. A contribution of \$162,050 is needed for FY 17/18 which consists of a final allocation of \$18,400 for the current reappraisal and \$143,650 for the FY 2026 revaluation.
- Economic Development Fund – This fund is used to account for specific funds associated with economic development such as the Airport Tax Grant with the City of Washington and for the recruitment of industries to Beaufort County. Appropriations are made annually for the Tax Grant and as needed for recruitment opportunities.

SPECIAL REVENUES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
E-911 Revenues					
E-911 Surcharge	145,497	156,668	156,668	189,185	189,185
E-911 State Grant	0	1,005,615	1,005,615	0	0
E-911 FB Appropriated	0	575,000	575,000	322,381	322,381
E-911 Total Revenues	145,497	1,737,283	1,737,283	511,566	511,566
Seized Funds Revenues					
Unauthorized Substance Tax	10,286	7,500	7,500	10,400	10,400
Miscellaneous Income	7,953	8,000	8,000	8,000	8,000
Appropriated Fund Balance	0	0	0	150,000	150,000
Seized Funds Total Revenues	18,239	15,500	15,500	168,400	168,400
Fire Tax District Revenues					
Richlands Fire/Rescue Tax	534,860	600,000	600,000	540,500	880,045
Chocowinity Fire Tax	239,480	240,000	240,000	243,000	336,462
Northside Fire Tax	700,932	700,000	700,000	738,000	954,310
Total Fire Tax Revenues	1,475,272	1,540,000	1,540,000	1,521,500	2,170,817
EMS Tax District Revenues					
Bath Township EMS Tax	111,215	418,384	418,384	424,750	424,750
Chocowinity Township EMS Tax	316,962	315,000	315,000	326,300	466,143
Chocowinity Municipal EMS Tax	24,200	24,000	24,000	25,060	35,800
Long Acre Township EMS Tax	300,202	300,000	300,000	305,540	305,540
Washington Township EMS Tax	150,567	157,000	157,000	190,850	190,850
Pantego Township EMS Tax	216,096	139,000	139,000	165,850	165,850
Total EMS Tax Revenues	1,119,242	1,353,384	1,353,384	1,438,350	1,588,933
Tax Revaluation Fund Revenues					
Transfer from General Fund	149,500	149,500	149,500	162,050	162,050
Appropriated Fund Balance	747,500	0	0	0	0
Total Revaluation Fund Revenues	897,000	149,500	149,500	162,050	162,050
Economic Development Fund Revenues					
Transfer from General Fund	0	0	0	80,000	80,000

SPECIAL REVENUE EXPENDITURES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
E-911 Expenditures					
Training	5,578	0	0	0	0
E-911 Services	65,060	52,500	52,500	82,700	82,700
Telephone	25,416	60,208	60,208	80,080	80,080
Software Maintenance	70,598	114,193	114,193	46,146	46,146
Hardware Maintenance	20,271	1,510,382	1,510,382	2,244	2,244
Furniture	0	0	0	3,237	3,237
Capital	67,196	0	0	297,159	297,159
E-911 Total Exp.	254,119	1,737,283	1,737,283	511,566	511,566
Seized Funds Expenditures					
Seized Funds – Equipment	7,687	15,500	15,500	168,400	168,400
Transfer to General Fund	0	0	0	0	0
Seized Funds Total Exp.	7,687	15,500	15,500	168,400	168,400
Fire Tax District Expenditures					
Richlands Fire/Rescue Tax	534,446	600,000	600,000	540,000	879,230
Chocowinity Fire Tax	238,535	240,000	240,000	242,000	334,922
Northside Fire Tax	698,142	700,000	700,000	735,000	950,430
DMV Collection Fees (All Districts)	4,149	0	0	4,500	6,235
Total Fire Tax Exp.	1,475,272	1,540,000	1,540,000	1,521,500	2,170,817
EMS Tax District Expenditures					
Pamlico Beach EMS	33,144	35,000	35,000	35,000	35,000
Bath Community EMS to GF	77,337	383,384	383,384	389,000	389,000
Chocowinity Township EMS	315,692	315,000	315,000	325,000	464,285
Chocowinity Municipal EMS	24,148	24,000	24,000	25,000	35,714
Broad Creek EMS	229,393	230,000	230,000	232,000	232,000
Pinetown EMS	69,296	70,000	70,000	72,000	72,000
Washington Township EMS to GF	149,748	157,000	157,000	190,000	190,000
Pantego Township EMS to GF	216,269	139,000	139,000	165,000	165,000
DMV Collection Fees (All Districts)	4,215	0	0	5,350	5,934
Total EMS Tax Exp.	1,119,242	1,353,384	1,353,384	1,438,350	1,588,933
Tax Revaluation Fund Expenditures					
Transfer to Revaluation Project Fund	897,000	149,500	149,500	18,400	18,400
To Fund Balance for 2026 Reval	0	0	0	143,650	143,650
Total Reval Fund Exp.	897,000	149,500	149,500	162,050	162,050
Economic Development Fund Expenditures					
Committee of 100 – Industry Ready Bldg. Payment	0	0	0	35,000	35,000
Airport Grant – City of Washington	0	0	0	45,000	45,000
Total Economic Development Exp.	0	0	0	80,000	80,000

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EMERGENCY TELEPHONE SYSTEM FUND (ETSF)

Description: The original intention of the Emergency Telephone System Fund was to make Enhanced 911 (E-911) services available for all Beaufort County residents and visitors. This critical service allows telecommunicators to identify the caller's location without the caller verbally explaining the location of the incident. The County E-911 Center is also Wireless Phase II compliant, which allows telecommunicators to see wireless phone caller location information by utilizing the GIS mapping system.

History: In 1989 the General Assembly authorized counties and cities to impose a charge on telephone subscribers to pay for certain costs associated with E-911 services. The charge was collected by the local telephone company and remitted to the county or city. The funds were used either for non-recurring costs of establishing an E-911 system, such as the lease or purchase of equipment, or to pay charges associated with the continued operation of fixed-end equipment and charges imposed by the telephone company for the operation of the service.

On September 25, 1998, the General Assembly approved Senate Bill 1242, establishing the Enhanced 911 Wireless Fund and the North Carolina Wireless 911 Board. The objective of the act was to provide for an enhanced wireless 911 system for the use of personal cellular communications services and other wireless telephone customers in response to the mandate by the FCC in Docket 94-102. On July 27, 2007, the General Assembly revised NCGS 62A, creating a 911 Board with responsibility for both wireline and wireless 911 in North Carolina and a single, statewide service charge per connection for any type of voice communication service provider effective January 1, 2008. The service charge was initially set at \$0.70, but as noted below, is currently \$0.60.

The proceeds from this service charge are deposited into a fund administered by the North Carolina 911 Board. The 911 Board monitors the revenues generated by the service charge. If the 911 Board determines that the rate produces revenue in excess of the amount needed, the 911 Board must reduce the rate. The reduced rate must ensure full cost recovery for voice communications service providers and for primary PSAPs over a reasonable period of time. A change in the amount of the rate becomes effective only on July 1 of any given year. During the 2010 fiscal year the 911 Board determined a reduction in the service charge from \$0.70 to \$0.60 would provide sufficient revenue, and implemented that change effective July 1, 2010.

Current and future considerations:

Back-up PSAPs – During the 2014 legislative session, S797 (911 Board/Back-up PSAPs) originated out of the Joint Legislative Oversight Committee on Information Technology following reports of several hours of 911 system outages in various counties across the state. The legislation provides that a Primary Public Safety Answering Point (PSAP) “must have a plan and means for 911 call-taking in the event 911 calls cannot be received and processed in the primary PSAP.” Back-up PSAP is defined as “the capability to operate as part of the 911 System and all other features of its associated primary PSAP.” The term also includes a “PSAP that receives 911 calls only when they are transferred from the primary PSAP or on an alternate routing basis when calls cannot be completed to the primary PSAP.”

The back-up PSAP requirement does not mandate that each primary PSAP have a separate brick and mortar facility to serve as its back-up. The requirement may be satisfied through the use of another PSAP or simply a plan that provides some means for rerouting 911 calls. Failure to comply with this requirement may result in the 911 Board's decision to reduce, suspend or terminate 911 Fund distributions to the primary PSAP made on or after July 1, 2016. The back-plan deadline was extended to July 01, 2017. Currently I have an email for the approval of our back up plan. We're now tweaking the plan due to additional information on how will do the back up for CAD and save quite a bit of money. Were on track baring no delays by the NC 9-1-1 Board staff to have our plane implemented by the July 01,2017 required date.

Next Generation 911 – Next Generation 911 (NG911) is the next evolution of the E-911 system. NG911 will enhance the 911 system to create a faster, more flexible, resilient, and scalable system that allows 911 to keep up with communication technology used by the public. Put simply, NG911 is an Internet Protocol (IP)-based system that allows digital information (e.g., voice, photos, videos, text messages) to flow seamlessly from the public, through the 911 network, and on to emergency responders. While the technology to implement NG911 systems is available now, the transition to NG911 involves much more than just new computers. Implementing NG911 will include activities of many people, who will coordinate efforts to plan and deploy a continually evolving system of hardware, software, standards, policies, protocols and training.

E-911

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATE	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
E911 SURCHARGE	\$ 211,232	\$ 187,867	\$ 145,497	\$ 156,668	\$ 156,668	\$ 161,761	\$ 189,185	\$ 189,185	\$ 189,185
E911 GRANT	-	-	-	1,005,615	1,005,615	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	-		575,000	179,001	322,381	322,381	322,381
EMERGENCY PHONE SYSTEM	\$ 211,232	\$ 187,867	\$ 145,497	\$ 1,162,283	\$ 1,737,283	\$ 340,762	\$ 511,566	\$ 511,566	\$ 511,566
IMPLEMENTAL FUNCTIONS	\$ 20,067	\$ 20,269	\$ 79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELEPHONE	25,441	63,376	25,417	60,208	60,208	60,208	80,080	80,080	80,080
E911 SERVICES	66,983	67,120	65,060	52,500	52,500	5,000	82,700	82,700	82,700
HARDWARE MAINTENANCE	58,905	5,479	20,271	1,510,382	1,510,382	15,000	2,244	2,244	2,244
SOFTWARE MAINTENANCE	24,127	14,704	70,598	114,193	112,193	112,193	46,146	46,146	46,146
TRAINING/SCHOOL COSTS	1,440	5,170	5,499	-	2,000	2,728	-	-	-
FURNITURE	-	4,592	-	-	-	-	3,237	3,237	3,237
CAPITAL OUTLAY-EQUIPMENT	-	-	67,196	-	-	145,633	297,159	297,159	297,159
EMERGENCY PHONE SYSTEM	\$ 196,963	\$ 180,710	\$ 254,119	\$ 1,737,283	\$ 1,737,283	\$ 340,762	\$ 511,566	\$ 511,566	\$ 511,566

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WATER

The Beaufort County Water Department (BCWD) consists of seven independent water districts. These Districts were formed at different times with the first created in 1989. Each District is a separate legal entity; however, they are all governed by the Beaufort County Board of Commissioners. The water districts currently serve approximately 12,000 customers. On the north side of the river, majority of the water is purchased from the City of Washington. On the south side of the river, BCWD operates two water treatment plants.

While each district must have a separate budget, day to day operations are managed as one business unit. The salaries, utility costs, vehicles costs, and other operational costs are divided among the seven districts based on customer allocation.

In the past few years, BCWD has concentrated on repairing and maintaining existing equipment. Much time and effort has been invested into identifying, reviewing, and documenting the System's strengths and weaknesses. It is BCWD's goal to establish procedures and systems that will improve the overall operation of the System.

As previously presented, the debt service for the seven water districts increases greatly each year from 2015 to 2018. In order to service the debt and meet other financial obligations of the water districts, a 3% rate adjustment is recommended as part of the FY 17/18 budget. Other fees such as tap fees, service fees, and required customer deposit amounts are also recommended to increase to recoup actual costs of service and keep fees in line with neighboring water systems. Details on these recommended changes can be found in the appendixes.

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Erick Jennings, Water Systems Manager

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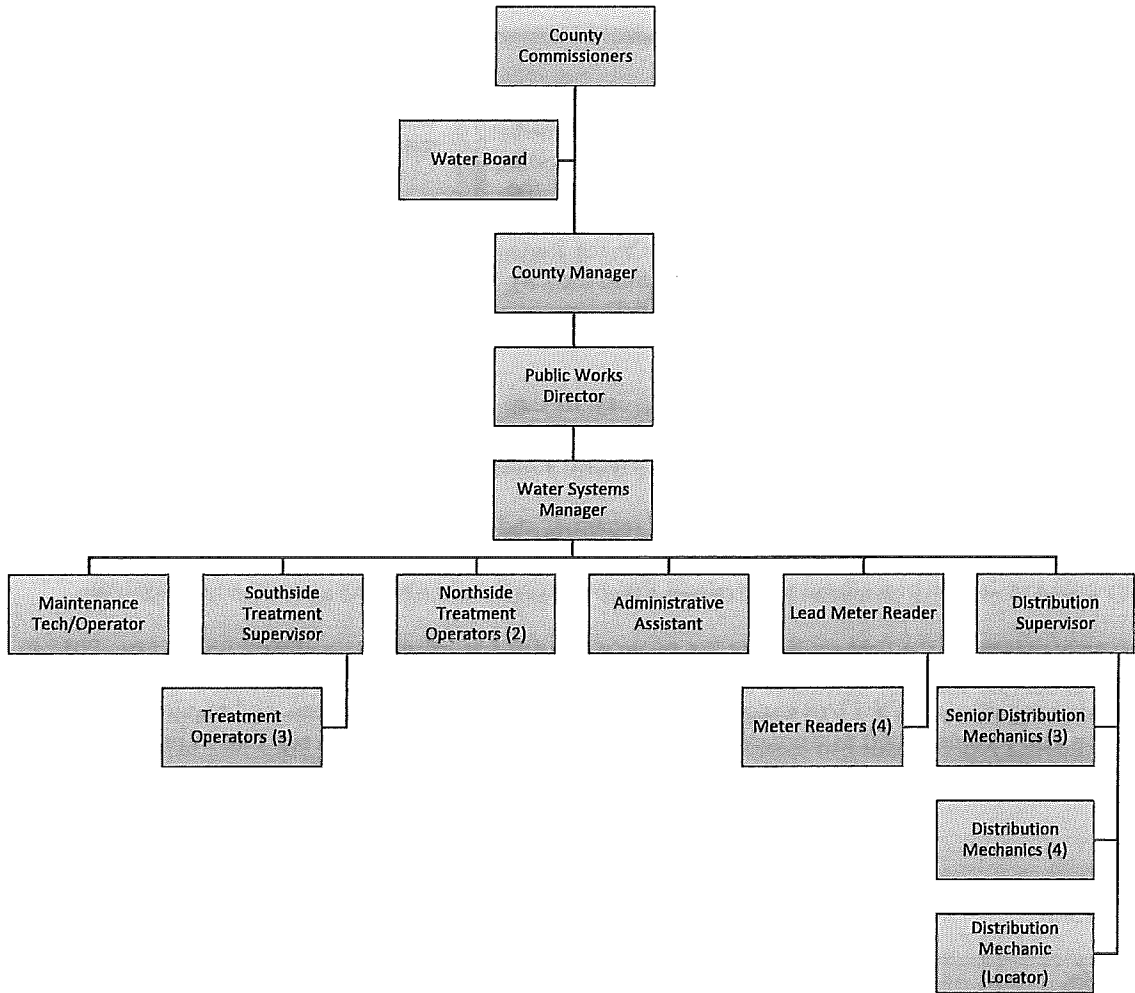
FULL-TIME POSITIONS AUTHORIZED

FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Recommended	FY 17-18 Approved
25.6	25.6	27.6	28.6	24.6**	24.6**

** The Customer Service division of the Water Department is now part of the Finance Department; however, the salary and benefit expenses for these positions are cost allocated directly to the Water Fund.

WATER REVENUES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Water District I	\$ 814,510	\$ 844,137	\$ 844,137	\$ 934,297	\$ 934,297
Water District II	897,502	948,763	948,763	1,024,986	1,024,986
Water District III	1,038,061	1,092,690	1,092,690	1,173,627	1,173,627
Water District IV	1,157,834	1,244,733	1,244,733	1,312,386	1,312,386
Water District V	509,456	538,799	538,799	593,182	593,182
Water District VI	1,311,844	1,666,102	1,666,102	1,504,539	1,508,733
Water District VII	651,245	801,827	801,827	788,777	790,954
Total	\$ 6,380,452	\$ 7,137,051	\$ 7,137,051	\$ 7,331,794	\$ 7,338,165

WATER EXPENSES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 872,700	\$ 970,073	\$ 970,073	\$ 1,001,434	\$ 1,021,463
Benefits	270,599	327,776	327,776	362,063	362,063
Operating	2,063,907	2,308,799	2,308,799	2,390,448	2,390,448
Debt Service	1,925,064	2,289,471	2,289,471	2,713,161	2,713,161
Fund Balance Reserve	0	353,426	389,037	530,187	516,529
Capital Outlay	27,436	887,506	851,895	334,500	334,500
Total	\$ 5,159,705	\$ 7,137,051	\$ 7,137,051	\$ 7,331,794	\$ 7,338,165



BEAUFORT COUNTY WATER DISTRICTS
ADDITIONAL FY2018 BUDGET INFORMATION

Debt Payment Summary

Year	District I	District II	District III	District IV	District V	District VI	District VII	Total	Increase
2015	\$ 190,262.75	\$ 138,150.00	\$ 204,323.63	\$ 279,450.00	\$ 165,050.74	\$ 544,731.26	\$ 194,175.00	\$ 1,716,143.38	\$ -
2016	\$ 245,262.50	\$ 153,150.00	\$ 207,683.87	\$ 294,350.00	\$ 179,014.70	\$ 641,431.26	\$ 204,175.00	\$ 1,925,067.33	\$ 208,923.95
2017	\$ 245,262.50	\$ 152,850.00	\$ 182,750.00	\$ 463,950.00	\$ 257,678.64	\$ 642,231.26	\$ 313,975.00	\$ 2,258,697.40	\$ 333,630.07
2018	\$ 370,262.50	\$ 277,400.00	\$ 332,300.00	\$ 478,250.00	\$ 263,792.60	\$ 645,781.26	\$ 345,375.00	\$ 2,713,161.36	\$ 454,463.96
2019	\$ 370,262.50	\$ 321,800.00	\$ 370,700.00	\$ 474,850.00	\$ 226,331.26	\$ 641,781.26	\$ 339,175.00	\$ 2,744,900.02	\$ 31,738.66
2020	\$ 375,062.50	\$ 319,200.00	\$ 377,300.00	\$ 476,250.00	\$ 227,131.26	\$ 647,581.26	\$ 342,975.00	\$ 2,765,500.02	\$ 20,600.00

Decision was made during FY2016 Budget Workshop to increase rates 3% until 2018.

A 3% rate increase in all districts. Approximately \$1.00 per bill for the first 2,000 gallons.

	2014 Rate	2015 Increase	2015 Rate	2016 Increase	2016 Rate	2017 Increase	Current Rate 2017	2018 Increase	2018 Rate
District I	32.00	2.00%	32.64	3.00%	33.62	3.00%	34.63	3.00%	35.67
District II	25.08	0.00%	25.08	3.00%	25.83	3.00%	26.61	3.00%	27.40
District III	27.84	1.25%	28.19	3.00%	29.03	3.00%	29.90	3.00%	30.81
District IV	33.20	1.75%	33.78	3.00%	34.79	3.00%	35.84	3.00%	36.91
District V	34.92	1.25%	35.36	3.00%	36.42	3.00%	37.51	3.00%	38.64
District VI	27.84	1.25%	28.19	3.00%	29.03	3.00%	29.90	3.00%	30.81
District VII	32.00	0.00%	32.00	3.00%	32.96	3.00%	33.95	3.00%	34.97

Revenue Summary

	Actual			Estimated	
	2014 Revenue	2015 Revenue	2016 Revenue	2017 Est. Revenue	2018 Increase
Rate Change	—	Various	3%	3%	3% and Fee Increases
District I	\$ 764,772.98	\$ 790,125.88	\$ 814,509.71	\$ 845,881.83	\$ 934,296.54
District II	\$ 912,806.06	\$ 884,100.66	\$ 897,501.60	\$ 930,966.64	\$ 1,024,986.42
District III	\$ 1,023,606.58	\$ 1,006,865.38	\$ 1,038,060.63	\$ 1,076,736.76	\$ 1,173,626.68
District IV	\$ 1,111,871.73	\$ 1,117,238.67	\$ 1,157,834.33	\$ 1,209,175.25	\$ 1,312,386.08
District V	\$ 510,895.88	\$ 505,313.73	\$ 509,456.12	\$ 544,000.41	\$ 593,181.83
District VI	\$ 1,197,461.17	\$ 1,218,416.45	\$ 1,311,844.30	\$ 1,296,223.51	\$ 1,508,733.00
District VII	\$ 649,370.53	\$ 656,952.69	\$ 651,245.00	\$ 701,204.19	\$ 790,954.00
TOTAL	\$ 6,170,784.93	\$ 6,179,013.46	\$ 6,380,451.69	\$ 6,604,188.59	\$ 7,338,164.55
Increase		\$ 8,228.53	\$ 201,438.23	\$ 223,736.90	\$ 733,975.96

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WATER DISTRICTS

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT I:									
SALARIES	\$ 83,609	\$ 82,292	\$ 81,729	\$ 102,366	\$ 102,366	\$ 94,414	\$ 107,163	\$ 107,163	\$ 109,492
SALARIES-OVERTIME	10,443	11,546	11,381	9,195	9,195	12,203	9,304	9,304	9,304
SALARIES-PART TIME	-	-	1,763	772	772	-	-	-	-
FICA 6.2%	5,461	5,534	5,536	6,965	6,965	6,200	7,221	7,221	7,221
LOC. GOV. EMP. RETIREMENT	6,530	6,547	6,281	8,145	8,145	7,815	8,735	8,735	8,735
HOSPITALIZATION-EMPLOYEE	12,832	12,821	13,103	18,888	18,888	15,712	22,906	22,050	22,050
MEDICARE 1.45%	1,277	1,294	1,295	1,618	1,618	1,450	1,689	1,689	1,689
UNEMPLOYMENT INS-WATER DEPT.	804	-	-	886	886	-	-	-	-
LIFE INSURANCE-EMPLOYEE	71	65	60	82	82	72	83	83	83
WORKERS COMPENSATION INSURANCE	5,356	5,454	4,784	6,612	4,162	4,162	6,663	4,421	4,421
401(K) EMPLOYER CONTRIBUTION	1,267	1,271	1,742	2,247	2,247	1,921	2,329	2,329	2,329
PROF.SERVICE-AUDIT/ACCOUNTING	1,131	-	199	1,448	948	405	1,570	407	407
PROFESSIONAL SERVICE-ENG/TEST	1,446	21,970	9,549	3,474	3,474	579	1,279	1,279	1,279
UNIFORMS	234	409	1,483	2,652	2,652	2,652	2,717	2,717	2,717
SUPPLIES-MAINT./REPAIR	29,537	4,249	2,623	2,316	2,316	2,316	2,326	2,326	2,326
VEHICLE TAGS (RENEW/REPLACE)	-	-	90	-	-	-	-	-	-
OFFICE SUPPLIES	892	3,687	726	463	463	463	465	465	465
SUPPLIES-TREATMENT	-	9,448	14,462	2,710	10,210	7,883	8,277	8,277	8,277
SUPPLIES-DISTRIBUTION	-	9,826	11,738	11,580	10,080	11,580	12,159	12,159	12,159
WATER PURCHASE	110,002	114,339	112,589	87,600	87,600	112,893	127,290	122,810	122,810
TRAVEL REIMBURSEMENT	466	366	447	1,737	1,737	1,266	1,745	1,745	1,745
TRAVEL-FUEL	9,882	8,157	6,053	6,369	6,369	6,369	7,560	7,560	7,560
TELEPHONE	3,351	3,593	4,382	5,524	4,724	4,724	5,234	5,234	5,234
POSTAGE	6,859	7,015	7,348	7,874	7,874	8,138	7,908	7,908	7,908
UTILITIES-W.D. I	11,643	12,510	15,306	16,880	13,484	11,727	13,000	13,000	13,000
PRINTING	157	169	62	58	87	87	116	116	116
MAINT/REPAIR-BUILDINGS	8,824	884	4,034	3,821	3,363	3,253	4,000	4,000	4,000
MAINT/REPAIR-TREATMENT	-	347	2,055	5,790	5,790	2,029	5,000	5,000	5,000
MAINT/REPAIR-DISTRIBUTION	-	-	9,556	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	6,323	6,323	1,737	930	1,512	1,512
MAINT/REPAIR-WATER TANKS	-	707	-	18,528	18,528	8,685	18,608	18,608	18,608
MAINT/REPAIR-EQUIPMENT	3,239	1,257	728	-	1,031	1,320	1,396	1,396	1,396
MAINT/REPAIR-VEHICLE	-	3,175	5,535	3,821	3,821	4,516	3,402	3,402	3,402
FREIGHT	133	146	159	-	-	-	-	-	-
ADVERTISING	68	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	9,989	9,322	8,286	9,727	9,727	8,774	13,491	10,020	10,020
LEGAL ADVERTISING	222	142	(723)	151	151	151	174	174	174
TEMPORARY EMP.SERVICES	-	787	2,435	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	186	340	-	-	-	-	-	-
WATER BILLING SERVICE	1,981	1,994	2,036	2,316	2,316	2,949	3,140	3,140	3,140
EQUIPMENT PURCHASE	6,258	1,097	1,285	2,606	2,606	2,606	2,326	2,326	2,326
EQUIPMENT PURCHASE-TREATMENT	-	993	54	600	600	172	600	600	600
EQUIPMENT PURCHASE-DISTRIBUTIO	-	226	143	-	-	-	-	-	-
RENTAL EQUIPMENT	-	2,285	2,742	4,076	4,076	3,474	4,094	4,094	4,094
CONTRACTS-MAINTENANCE	17,370	2,319	869	6,952	6,952	5,008	5,815	10,756	10,756
CONTRACTS-LANDSCAPE	-	3,037	4,308	4,748	4,748	5,679	6,513	6,120	6,120
CONTRACTS-TESTING SERVICES	-	2,710	2,818	4,111	3,311	3,357	3,000	3,000	3,000
CONTRACTS-BORING SERVICES	-	2,878	4,684	2,316	2,316	2,300	2,300	2,300	2,300
PERMITS	432	427	531	637	637	520	520	520	520
INSURANCE AND BONDS	4,200	9,313	8,922	9,611	8,477	8,477	9,537	9,249	9,249
CREDIT CARD FEES (BANK CHARGE)	747	1,712	2,713	2,432	6,068	4,637	4,885	4,885	4,885
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	202	201	581	581	389	465	465	465
CAPITAL OUTLAY-EQUIPMENT	-	-	-	161,709	161,709	75,778	109,027	23,793	23,793
CAPITAL OUTLAY-VEHICLES	-	4,918	2,985	5,501	5,501	5,750	15,119	15,119	15,119
PRINCIPAL-BOND	-	-	-	-	-	-	125,000	125,000	125,000
PRINCIPAL H-LRX-F-11-1735	-	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000
INTEREST-BOND	178,476	190,263	190,263	190,263	190,263	190,263	190,263	190,263	190,263
NCDOT RELOCATION PROJECTS	-	-	-	1,158	-	-	930	930	930
TO WATER DISTRICT FUND BALANCE	-	-	-	27,109	27,109	27,109	-	80,893	78,564
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	223	-	-	-
CONTINGENCY	-	-	-	5,789	5,789	-	5,815	2,734	2,734
	\$ 535,189	\$ 563,886	\$ 626,690	\$ 844,137	\$ 844,137	\$ 739,187	\$ 949,089	\$ 934,297	\$ 934,297

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT II:									
SALARIES	125,316	123,344	122,748	139,847	139,847	132,891	144,481	144,481	147,622
SALARIES-OVERTIME	15,645	17,298	17,253	12,561	12,561	16,888	12,544	12,544	12,544
SALARIES-PART TIME	-	-	2,641	1,055	1,055	-	-	-	-
FICA 6.2%	8,185	8,302	8,325	9,515	9,515	8,721	9,736	9,736	9,736
LOC. GOV. EMP. RETIREMENT	9,785	9,814	9,431	11,126	11,126	10,979	11,777	11,777	11,777
HOSPITALIZATION-EMPLOYEE	20,016	32,438	32,567	25,803	25,803	37,262	30,883	29,729	29,729
MEDICARE 1.45%	1,914	1,942	1,947	2,225	2,225	2,040	2,277	2,277	2,277
UNEMPLOYMENT INS-WATER DEPT.	1,204	-	-	1,210	1,210	-	-	-	-
LIFE INSURANCE-EMPLOYEE	113	127	105	110	110	96	113	113	113
WORKERS COMPENSATION INSURANCE	8,024	8,171	7,168	9,033	5,686	5,686	8,983	5,959	5,959
401(K) EMPLOYER CONTRIBUTION	1,899	1,904	2,614	3,069	3,069	2,704	3,140	3,140	3,140
PROF.SERVICE-AUDIT/ACCOUNTING	1,696	-	298	1,978	1,978	554	2,117	549	549
PROFESSIONAL SERVICE-ENG/TEST	1,668	32,745	14,306	4,746	4,746	791	1,725	1,725	1,725
UNIFORMS	351	612	2,221	3,623	3,623	3,623	3,663	3,663	3,663
SUPPLIES-MAINT./REPAIR	44,252	6,365	3,930	3,164	3,164	3,164	3,136	3,136	3,136
VEHICLE TAGS (RENEW/REPLACE)	-	-	135	-	-	-	-	-	-
OFFICE SUPPLIES	1,337	5,523	1,088	633	633	633	627	627	627
SUPPLIES-TREATMENT	-	14,155	20,454	3,702	3,702	2,761	2,899	2,899	2,899
SUPPLIES-DISTRIBUTION	-	14,721	17,584	15,820	15,820	15,820	16,611	16,611	16,611
WATER PURCHASE	172,260	179,050	176,311	172,865	172,865	176,786	171,558	165,519	165,519
TRAVEL REIMBURSEMENT	698	548	670	2,373	2,373	1,745	2,352	2,352	2,352
TRAVEL-FUEL	14,805	12,221	9,071	8,701	8,701	8,701	10,192	10,192	10,192
TELEPHONE	5,021	5,516	6,558	7,546	6,446	6,446	7,056	7,056	7,056
POSTAGE	10,276	10,510	11,624	10,758	10,758	11,058	10,662	10,662	10,662
UTILITIES-W.D. II	17,555	18,287	18,939	19,360	17,860	17,047	18,000	18,000	18,000
PRINTING	235	253	93	79	119	118	157	157	157
MAINT/REPAIR-BUILDINGS	13,221	561	6,257	5,221	5,221	5,337	4,000	4,000	4,000
MAINT/REPAIR-TREATMENT	-	520	710	7,910	7,910	625	5,000	5,000	5,000
MAINT/REPAIR-DISTRIBUTION	-	-	4,683	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	8,638	8,638	2,373	1,254	2,038	2,038
MAINT/REPAIR-WATER TANKS	-	1,060	-	25,312	25,312	11,865	25,088	25,088	25,088
MAINT/REPAIR-EQUIPMENT	4,853	1,839	12,048	-	1,409	1,803	1,882	1,882	1,882
MAINT/REPAIR-VEHICLE	-	4,756	8,292	5,221	5,221	6,171	4,586	4,586	4,586
FREIGHT	199	218	253	-	-	-	-	-	-
ADVERTISING	101	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	14,965	13,967	12,413	13,289	13,289	12,035	18,189	13,504	13,504
LEGAL ADVERTISING	332	213	205	206	206	206	235	235	235
TEMPORARY EMP.SERVICES	-	1,179	3,649	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	278	510	-	-	-	-	-	-
WATER BILLING SERVICE	2,968	2,987	3,050	3,164	3,164	3,491	4,234	4,234	4,234
EQUIPMENT PURCHASE	9,375	1,644	1,926	3,560	3,560	3,560	3,136	3,136	3,136
EQUIPMENT PURCHASE-TREATMENT	-	1,488	81	600	600	180	600	600	600
EQUIPMENT PURCHASE-DISTRIBUTIO	-	338	214	-	-	-	-	-	-
RENTAL EQUIPMENT	-	3,423	4,108	5,569	5,569	4,746	5,519	5,519	5,519
CONTRACTS-MAINTENANCE	26,023	3,474	1,302	9,495	9,495	7,592	7,840	11,019	11,019
CONTRACTS-LANDSCAPE	-	4,550	6,454	6,486	6,486	7,758	8,781	8,248	8,248
CONTRACTS-TESTING SERVICES	-	4,061	4,222	5,616	5,616	4,242	3,100	3,100	3,100
CONTRACTS-BORING SERVICES	-	342	1,114	3,164	3,164	2,000	2,600	2,600	2,600
PERMITS	627	644	536	870	870	520	520	520	520
INSURANCE AND BONDS	6,292	13,953	13,366	13,131	12,700	12,700	12,858	12,466	12,466
CREDIT CARD FEES (BANK CHARGE)	1,120	2,564	4,065	3,322	8,292	6,335	6,586	6,586	6,586
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	302	301	792	792	532	627	627	627
CAPITAL OUTLAY-EQUIPMENT	-	-	-	37,968	37,968	103,524	146,954	32,067	32,067
CAPITAL OUTLAY-VEHICLES	-	7,368	4,472	7,514	7,514	7,855	20,384	20,384	20,384
PRINCIPAL-BOND	-	-	15,000	15,000	15,000	15,000	140,000	140,000	140,000
INTEREST-BOND	121,391	138,150	138,150	137,850	137,850	137,850	137,400	137,400	137,400
NC DOT RELOCATION/PROJECTS	-	-	-	1,582	1,541	-	1,254	1,254	1,254
TO WATER DISTRICT FUND BALANCE	-	-	-	148,474	148,474	148,474	-	112,304	109,163
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	265	-	-	-
CONTINGENCY	-	-	-	7,907	7,907	-	7,840	3,685	3,685
	\$ 663,721	\$ 713,726	\$ 735,461	\$ 948,763	\$ 948,763	\$ 973,553	\$ 1,045,156	\$ 1,024,986	\$ 1,024,986

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT III:									
SALARIES	\$ 126,161	\$ 124,170	\$ 123,321	\$ 144,885	\$ 144,885	\$ 134,607	\$ 150,747	\$ 150,747	\$ 154,024
SALARIES-OVERTIME	15,770	17,436	17,188	13,013	13,013	17,427	13,088	13,088	13,088
SALARIES-PART TIME	-	-	2,662	1,093	1,093	-	-	-	-
FICA 6.2%	8,241	8,358	8,354	9,858	9,858	8,842	10,158	10,158	10,158
LOC. GOV. EMP. RETIREMENT	9,852	9,881	9,479	11,527	11,527	11,144	12,288	12,288	12,288
HOSPITALIZATION-EMPLOYEE	19,511	19,040	19,781	26,733	26,733	22,355	32,223	31,019	31,019
MEDICARE 1.45%	1,927	1,955	1,953	2,306	2,306	2,068	2,376	2,376	2,376
UNEMPLOYMENT INS-WATER DEPT.	1,213	-	-	1,254	1,254	-	-	-	-
LIFE INSURANCE-EMPLOYEE	109	102	95	114	114	99	117	117	117
WORKERS COMPENSATION INSURANCE	8,088	8,236	7,225	9,359	5,890	5,890	9,372	6,217	6,217
401(K) EMPLOYER CONTRIBUTION	1,912	1,917	2,629	3,197	3,197	2,740	3,277	3,277	3,277
PROF.SERVICE-AUDIT/ACCOUNTING	1,709	-	301	2,049	2,049	574	2,209	573	573
PROFESSIONAL SERVICE-ENG/TEST	1,674	33,007	14,420	4,917	4,917	820	1,800	1,800	1,800
UNIFORMS	353	617	2,239	3,753	3,753	3,753	3,822	3,822	3,822
SUPPLIES-MAINT./REPAIR	44,605	6,416	3,961	3,278	3,278	3,278	3,272	3,272	3,272
VEHICLE TAGS (RENEW/REPLACE)	-	-	136	-	-	-	-	-	-
OFFICE SUPPLIES	1,348	5,567	1,096	656	656	656	654	654	654
SUPPLIES-TREATMENT	-	14,268	20,501	3,838	3,838	2,882	3,026	3,026	3,026
SUPPLIES-DISTRIBUTION	-	14,838	18,808	16,390	16,390	16,390	17,210	17,210	17,210
WATER PURCHASE	168,632	175,279	172,597	179,205	179,205	173,062	178,992	172,691	172,691
TRAVEL REIMBURSEMENT	704	552	676	2,459	2,459	1,803	2,454	2,454	2,454
TRAVEL-FUEL	14,923	12,318	9,134	9,015	9,015	9,015	10,634	10,634	10,634
TELEPHONE	5,061	5,425	6,612	7,818	6,618	6,618	7,362	7,362	7,362
POSTAGE	10,358	10,594	11,114	11,145	11,145	11,502	11,125	11,125	11,125
UTILITIES-W.D. III	17,374	17,974	21,681	21,025	21,025	26,578	28,000	28,000	28,000
PRINTING	237	255	94	82	123	123	164	164	164
MAINT/REPAIR-BUILDINGS	13,326	1,255	6,170	5,409	5,409	4,623	4,000	4,000	4,000
MAINT/REPAIR-TREATMENT	-	525	631	8,195	8,195	784	5,000	5,000	5,000
MAINT/REPAIR-DISTRIBUTION	-	-	4,690	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	8,949	8,949	2,459	1,309	2,127	2,127
MAINT/REPAIR-WATER TANKS	-	1,068	-	26,224	26,224	12,293	26,176	26,176	26,176
MAINT/REPAIR-EQUIPMENT	4,892	1,855	1,100	-	1,459	1,868	1,963	1,963	1,963
MAINT/REPAIR-VEHICLE	-	4,794	8,358	5,409	5,409	6,393	4,785	4,785	4,785
FREIGHT	200	220	265	-	-	-	-	-	-
ADVERTISING	102	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	15,084	14,078	12,512	13,768	13,768	12,453	18,978	14,089	14,089
LEGAL ADVERTISING	335	215	206	213	213	213	245	245	245
TEMPORARY EMP.SERVICES	-	1,189	3,678	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	280	514	-	-	-	-	-	-
WATER BILLING SERVICE	2,992	3,010	3,075	3,278	3,278	5,491	4,417	4,417	4,417
EQUIPMENT PURCHASE	9,450	1,657	1,941	3,688	3,688	3,688	3,272	3,272	3,272
EQUIPMENT PURCHASE-TREATMENT	-	1,499	82	600	600	181	600	600	600
EQUIPMENT PURCHASE-DISTRIBUTIO	-	341	215	-	-	-	-	-	-
RENTAL EQUIPMENT	-	3,450	4,140	5,769	5,769	4,917	5,759	5,759	5,759
CONTRACTS-MAINTENANCE	26,231	4,302	1,312	9,841	9,841	7,089	8,180	11,063	11,063
CONTRACTS-LANDSCAPE	-	4,586	6,505	6,720	6,720	8,037	9,162	8,605	8,605
CONTRACTS-TESTING SERVICES	-	4,093	4,255	5,818	5,818	4,556	3,500	3,500	3,500
CONTRACTS-BORING SERVICES	-	1,245	2,270	3,278	3,278	3,200	3,500	3,500	3,500
PERMITS	614	638	536	901	901	520	520	520	520
INSURANCE AND BONDS	6,342	14,064	13,473	13,604	12,801	12,801	13,415	13,006	13,006
CREDIT CARD FEES (BANK CHARGE)	1,129	2,585	4,097	3,442	8,592	6,563	6,871	6,871	6,871
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	305	303	823	823	551	654	654	654
CAPITAL OUTLAY-EQUIPMENT	-	-	-	74,947	39,336	107,254	153,323	33,456	33,456
CAPITAL OUTLAY-VEHICLES	-	7,427	4,508	7,785	7,785	8,138	21,268	21,268	21,268
PRINCIPAL-BOND	5,000	10,000	15,000	15,000	15,000	15,000	165,000	165,000	165,000
PRINCIPAL-CLEANWATER LOAN	24,300	24,300	24,300	24,300	24,300	24,300	-	-	-
INTEREST-BOND	288,682	31,025	168,050	167,750	167,750	167,750	167,300	167,300	167,300
INTEREST-CLEANWATER LOAN	3,174	1,774	335	335	335	335	-	-	-
NC DOT RELOCATION/PROJECTS	-	22,000	-	1,639	461	-	1,309	1,309	1,309
TO WATER DISTRICT FUND BALANCE	-	-	-	177,843	213,454	213,454	-	169,224	165,947
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	237	-	-	-
CONTINGENCY	-	-	-	8,193	8,193	-	8,180	3,845	3,845
	\$ 861,612	\$ 651,985	\$ 768,579	\$ 1,092,690	\$ 1,092,690	\$ 1,097,374	\$ 1,143,056	\$ 1,173,627	\$ 1,173,627

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT IV:									
SALARIES	\$ 130,106	\$ 128,060	\$ 127,188	\$ 155,758	\$ 155,758	\$ 144,124	\$ 162,172	\$ 162,172	\$ 165,697
SALARIES-OVERTIME	16,240	17,956	17,700	13,995	13,995	18,623	14,080	14,080	14,080
SALARIES-PART TIME	-	-	2,741	1,175	1,175	-	-	-	-
FICA 6.2%	8,497	8,619	8,615	10,598	10,598	9,465	10,928	10,928	10,928
LOC. GOV. EMP. RETIREMENT	10,159	10,189	9,775	12,392	12,392	11,929	13,219	13,219	13,219
HOSPITALIZATION-EMPLOYEE	20,105	19,620	20,384	28,740	28,740	23,958	34,665	33,370	33,370
MEDICARE 1.45%	1,987	2,016	2,015	2,479	2,479	2,213	2,556	2,556	2,556
UNEMPLOYMENT INS-WATER DEPT.	1,250	-	-	1,348	1,348	-	-	-	-
LIFE INSURANCE-EMPLOYEE	112	103	98	122	122	107	126	126	126
WORKERS COMPENSATION INSURANCE	8,329	8,482	7,440	10,061	10,061	6,332	10,083	6,687	6,687
401(K) EMPLOYER CONTRIBUTION	1,972	1,977	2,712	3,420	3,420	2,932	3,525	3,525	3,525
PROF.SERVICE-AUDIT/ACCOUNTING	1,760	-	310	2,203	2,203	617	2,376	616	616
PROFESSIONAL SERVICE-ENG/TEST	1,694	33,991	18,025	5,286	5,286	881	1,936	1,936	1,936
UNIFORMS	364	635	2,305	4,036	4,036	4,036	4,111	4,111	4,111
SUPPLIES-MAINT./REPAIR	45,935	6,607	4,079	3,524	3,524	3,524	3,520	3,520	3,520
VEHICLE TAGS (RENEW/REPLACE)	-	-	140	-	-	-	-	-	-
OFFICE SUPPLIES	1,388	5,733	1,129	705	705	705	704	704	704
SUPPLIES-TREATMENT	-	14,694	21,155	4,125	4,125	4,125	4,331	4,331	4,331
SUPPLIES-DISTRIBUTION	-	15,281	18,254	17,620	17,620	17,620	18,501	18,501	18,501
WATER PURCHASE	175,960	182,896	180,098	192,640	192,640	180,583	192,523	185,745	185,745
TRAVEL REIMBURSEMENT	725	569	696	2,643	2,643	1,931	2,640	2,640	2,640
TRAVEL-FUEL	15,368	12,686	8,542	9,691	9,691	9,691	11,440	11,440	11,440
TELEPHONE	5,212	5,587	6,812	8,405	7,130	7,130	7,920	7,920	7,920
POSTAGE	10,667	10,910	11,067	11,982	11,982	12,419	11,968	11,968	11,968
UTILITIES-W.D. IV	18,181	18,809	14,783	16,425	11,993	9,295	10,000	10,000	10,000
PRINTING	244	262	97	88	132	132	176	176	176
MAINT/REPAIR-BUILDINGS	13,724	5,657	6,232	5,815	5,815	4,968	4,000	4,000	4,000
MAINT/REPAIR-TREATMENT	-	540	614	8,810	8,810	1,376	5,000	5,000	5,000
MAINT/REPAIR-DISTRIBUTION	-	-	861	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	9,621	9,621	2,643	1,408	2,288	2,288
MAINT/REPAIR-WATER TANKS	-	1,100	-	28,192	28,192	13,215	28,160	28,160	28,160
MAINT/REPAIR-EQUIPMENT	5,038	2,081	1,133	-	1,569	2,009	2,112	2,112	2,112
MAINT/REPAIR-VEHICLE	-	4,937	8,608	5,815	5,815	6,872	5,148	5,148	5,148
FREIGHT	206	227	248	-	-	-	-	-	-
ADVERTISING	105	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	15,534	14,498	12,885	14,801	14,801	13,363	20,416	15,154	15,154
LEGAL ADVERTISING	345	221	210	229	229	229	264	264	264
TEMPORARY EMP.SERVICES	-	1,224	3,787	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	289	529	-	-	-	-	-	-
WATER BILLING SERVICE	3,081	3,100	3,166	3,524	3,524	4,691	4,752	4,752	4,752
EQUIPMENT PURCHASE	9,731	1,707	1,999	3,965	3,965	3,965	3,520	3,520	3,520
EQUIPMENT PURCHASE-TREATMENT	-	1,544	1,385	600	600	183	600	600	600
EQUIPMENT PURCHASE-DISTRIBUTIO	-	351	222	-	-	-	-	-	-
RENTAL EQUIPMENT	-	3,553	4,264	6,202	6,202	5,286	6,195	6,195	6,195
CONTRACTS-MAINTENANCE	27,013	3,606	1,352	10,579	10,579	7,621	8,800	11,144	11,144
CONTRACTS-LANDSCAPE	-	4,723	6,699	7,224	7,224	8,640	9,856	9,256	9,256
CONTRACTS-TESTING SERVICES	-	4,215	4,382	6,255	6,255	4,672	3,000	3,000	3,000
CONTRACTS-BORING SERVICES	-	1,155	2,223	3,524	3,524	3,500	4,000	4,000	4,000
PERMITS	699	667	537	969	969	520	520	520	520
INSURANCE AND BONDS	6,531	14,484	13,874	14,625	13,183	13,183	14,432	13,989	13,989
CREDIT CARD FEES (BANK CHARGE)	1,162	2,662	4,220	3,700	9,236	7,055	7,392	7,392	7,392
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	314	312	853	853	592	704	704	704
CAPITAL OUTLAY-EQUIPMENT	-	-	-	106,677	106,677	115,303	164,920	35,985	35,985
CAPITAL OUTLAY-VEHICLES	-	7,649	4,642	8,373	8,373	8,748	22,880	22,880	22,880
PRINCIPAL-BOND	-	5,000	20,000	190,000	190,000	190,000	210,000	210,000	210,000
INTEREST-BOND	119,828	411,675	274,350	274,350	274,350	274,350	268,250	268,250	268,250
NC DOT RELOCATION/PROJECTS	-	-	-	1,762	1,762	-	1,408	1,408	1,408
TO WATER DISTRICT FUND BALANCE	-	-	-	-	-	-	-	132,258	128,733
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	218	-	-	-
CONTINGENCY	-	-	-	8,807	8,807	-	8,800	4,135	4,135
	\$ 679,251	\$ 1,002,861	\$ 864,892	\$ 1,244,733	\$ 1,244,733	\$ 1,165,574	\$ 1,330,037	\$ 1,312,386	\$ 1,312,386

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT V:									
SALARIES	\$ 56,378	\$ 55,497	\$ 55,123	\$ 61,265	\$ 61,265	\$ 57,555	\$ 63,763	\$ 63,763	\$ 65,149
SALARIES-OVERTIME	7,016	7,758	7,647	5,502	5,502	7,424	5,536	5,536	5,536
SALARIES-PART TIME	-	-	1,184	462	462	-	-	-	-
FICA 6.2%	3,681	3,734	3,732	4,168	4,168	3,780	4,297	4,297	4,297
LOC. GOV. EMP. RETIREMENT	4,401	4,414	4,235	4,875	4,875	4,763	5,197	5,197	5,197
HOSPITALIZATION-EMPLOYEE	8,696	8,488	8,818	11,304	11,304	-	13,630	13,120	13,120
MEDICARE 1.45%	861	873	873	975	975	-	1,005	1,005	1,005
UNEMPLOYMENT INS-WATER DEPT.	540	-	-	530	530	884	989	-	-
LIFE INSURANCE-EMPLOYEE	47	43	42	48	48	41	50	50	50
WORKERS COMPENSATION INSURANCE	3,599	3,665	3,214	3,957	3,957	2,491	3,964	2,631	2,631
401(K) EMPLOYER CONTRIBUTION	855	857	1,175	1,345	1,345	1,172	1,386	1,386	1,386
PROF.SERVICE-AUDIT/ACCOUNTING	761	-	134	866	866	243	934	242	242
PROFESSIONAL SERVICE-ENG/TEST	1,300	14,685	9,693	2,079	2,079	347	761	761	761
UNIFORMS	157	274	996	1,588	1,588	1,588	1,617	1,617	1,617
SUPPLIES-MAINT./REPAIR	19,845	2,855	1,762	1,386	1,386	1,386	1,384	1,384	1,384
VEHICLE TAGS (RENEW/REPLACE)	-	-	61	-	-	-	-	-	-
OFFICE SUPPLIES	600	2,477	488	277	277	277	277	277	277
SUPPLIES-TREATMENT	-	6,348	9,324	1,625	1,625	1,625	1,706	1,706	1,706
SUPPLIES-DISTRIBUTION	-	7,249	7,886	6,930	6,930	6,930	7,277	7,277	7,277
WATER PURCHASE	76,987	80,022	78,798	75,790	75,790	79,010	75,756	73,089	73,089
TRAVEL REIMBURSEMENT	313	246	301	1,040	1,040	766	1,038	1,038	1,038
TRAVEL-FUEL	6,640	5,481	4,946	3,812	3,812	3,812	4,498	4,498	4,498
TELEPHONE	2,251	2,659	2,940	3,306	2,806	2,806	3,114	3,114	3,114
POSTAGE	4,608	4,714	5,415	4,712	4,712	4,824	4,706	4,706	4,706
UTILITIES-W.D. V	7,970	8,245	6,991	7,700	5,307	5,221	6,000	6,000	6,000
PRINTING	105	113	42	35	52	52	69	69	69
MAINT/REPAIR-BUILDINGS	5,929	2,553	3,469	2,287	2,287	1,946	6,000	6,000	6,000
MAINT/REPAIR-TREATMENT	-	233	511	3,465	3,465	331	5,000	5,000	5,000
MAINT/REPAIR-DISTRIBUTION	-	-	1,040	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	3,784	3,784	1,040	554	900	900
MAINT/REPAIR-WATER TANKS	-	475	-	11,088	11,088	5,198	11,072	11,072	11,072
MAINT/REPAIR-EQUIPMENT	2,176	819	489	-	617	790	830	830	830
MAINT/REPAIR-VEHICLE	-	2,133	3,719	2,287	2,287	2,703	2,024	2,024	2,024
FREIGHT	89	98	126	-	-	-	-	-	-
ADVERTISING	45	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	6,711	6,264	5,567	5,821	5,821	5,278	8,027	5,963	5,963
LEGAL ADVERTISING	149	96	131	90	90	90	104	104	104
TEMPORARY EMP.SERVICES	-	529	1,636	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	125	229	-	-	-	-	-	-
WATER BILLING SERVICE	1,331	1,339	1,368	1,386	1,386	1,390	1,868	1,868	1,868
EQUIPMENT PURCHASE	4,204	737	864	1,559	1,559	1,559	1,384	1,384	1,384
EQUIPMENT PURCHASE-TREATMENT	-	667	37	600	600	163	600	600	600
EQUIPMENT PURCHASE-DISTRIBUTIO	-	152	96	-	-	-	-	-	-
RENTAL EQUIPMENT	-	1,535	1,842	2,439	2,439	2,079	2,436	2,436	2,436
CONTRACTS-MAINTENANCE	11,671	1,558	584	4,161	4,161	2,997	3,460	10,450	10,450
CONTRACTS-LANDSCAPE	-	2,041	2,894	2,841	2,841	3,398	3,875	3,642	3,642
CONTRACTS-TESTING SERVICES	-	1,821	1,893	2,460	2,460	2,709	3,000	3,000	3,000
CONTRACTS-BORING SERVICES	-	154	1,777	1,386	1,386	1,200	1,300	1,300	1,300
PERMITS	229	292	527	381	520	520	520	520	520
INSURANCE AND BONDS	2,822	1,409	5,994	5,752	5,695	5,695	5,674	5,505	5,505
CREDIT CARD FEES (BANK CHARGE)	502	1,150	1,823	1,455	3,632	2,775	2,906	2,906	2,906
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	136	135	347	347	233	277	277	277
CAPITAL OUTLAY-EQUIPMENT	-	-	-	16,632	16,632	45,349	64,884	14,160	14,160
CAPITAL OUTLAY-VEHICLES	-	3,304	2,006	3,292	3,292	3,441	8,996	8,996	8,996
PRINCIPAL-BOND	-	-	15,000	95,000	95,000	95,000	105,000	105,000	105,000
PRINCIPAL-CLEANWATER LOAN	0	32,226	32,226	32,226	32,226	32,226	32,225	32,225	32,225
INTEREST-BOND	121,165	128,681	128,681	128,681	128,681	128,681	125,531	125,531	125,531
INTEREST-CLEANWATER LOAN	5,180	4,144	3,108	3,109	3,109	3,109	1,036	1,036	1,036
NC DOT RELOCATION/PROJECTS	-	-	-	693	693	-	554	554	554
TO WATER DISTRICT FUND BALANCE	-	-	-	-	-	-	-	35,508	34,122
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	86	-	-	-
CONTINGENCY	-	-	-	-	-	-	3,460	1,627	1,627
	\$ 369,816	\$ 415,367	\$ 433,593	\$ 538,799	\$ 538,799	\$ 536,983	\$ 611,551	\$ 593,182	\$ 593,182

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT VI:									
SALARIES	\$ 154,314	\$ 151,884	\$ 150,847	\$ 185,550	\$ 185,550	\$ 171,514	\$ 192,948	\$ 192,948	\$ 197,142
SALARIES-OVERTIME	19,273	21,309	21,006	16,667	16,667	22,173	16,752	16,752	16,752
SALARIES-PART TIME	-	-	3,253	1,400	1,400	-	-	-	-
FICA 6.2%	10,079	10,223	10,217	12,625	12,625	11,263	13,001	13,001	13,001
LOC. GOV. EMP. RETIREMENT	12,050	12,086	11,593	14,765	14,765	14,197	15,728	15,728	15,728
HOSPITALIZATION-EMPLOYEE	23,855	23,279	24,183	34,236	34,236	28,525	41,243	39,702	39,702
MEDICARE 1.45%	2,357	2,391	2,390	2,952	2,952	2,634	3,041	3,041	3,041
UNEMPLOYMENT INS-WATER DEPT.	1,483	-	-	1,606	1,606	-	-	-	-
LIFE INSURANCE-EMPLOYEE	134	124	116	145	145	128	150	150	150
WORKERS COMPENSATION INSURANCE	9,885	10,066	8,830	11,985	7,544	7,544	11,996	7,957	7,957
401(K) EMPLOYER CONTRIBUTION	2,339	2,345	3,216	4,075	4,075	3,490	4,194	4,194	4,194
PROF.SERVICE-AUDIT/ACCOUNTING	2,088	-	367	2,624	2,624	735	2,827	733	733
PROFESSIONAL SERVICE-ENG/TEST	52,049	40,339	18,749	6,297	6,297	1,050	9,303	9,303	9,303
UNIFORMS	432	754	2,736	4,807	4,807	4,807	4,892	4,892	4,892
SUPPLIES-MAINT./REPAIR	54,513	7,841	4,842	4,198	4,198	4,198	4,188	4,188	4,188
VEHICLE TAGS (RENEW/REPLACE)	-	-	166	-	-	-	-	-	-
OFFICE SUPPLIES	1,646	6,803	1,340	840	840	840	838	838	838
SUPPLIES-TREATMENT	-	17,780	25,643	70,000	85,426	107,591	112,971	112,971	112,971
SUPPLIES-DISTRIBUTION	-	18,134	21,662	20,990	20,690	20,690	21,725	21,725	21,725
WATER PURCHASE	21,768	22,626	22,280	21,900	21,900	22,340	20,881	20,146	20,146
TRAVEL REIMBURSEMENT	860	675	826	3,149	3,149	2,299	3,141	3,141	3,141
TRAVEL-FUEL	18,239	15,055	11,213	11,545	9,573	11,545	13,611	13,611	13,611
TELEPHONE	6,185	6,630	8,038	10,012	8,487	7,487	9,423	9,423	9,423
POSTAGE	12,659	12,947	13,712	14,273	14,273	12,669	14,239	14,239	14,239
UTILITIES-W.D. VI	60,986	62,316	67,627	74,270	68,270	65,539	68,000	68,000	68,000
PRINTING	565	312	115	105	157	157	209	209	209
MAINT/REPAIR-BUILDINGS	16,286	776	10,122	6,927	4,927	5,896	7,000	7,000	7,000
MAINT/REPAIR-TREATMENT	-	641	23,853	10,495	10,495	4,210	40,000	40,000	40,000
MAINT/REPAIR-DISTRIBUTION	-	-	1,022	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	11,461	6,843	3,149	1,675	2,722	2,722
MAINT/REPAIR-WATER TANKS	-	1,305	-	33,584	33,584	15,743	33,504	33,504	33,504
MAINT/REPAIR-EQUIPMENT	5,978	12,115	1,579	-	1,869	2,393	2,513	2,513	2,513
MAINT/REPAIR-VEHICLE	-	5,859	10,215	6,927	6,927	8,186	6,125	6,125	6,125
FREIGHT	245	269	323	-	-	-	-	-	-
ADVERTISING	125	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	18,435	17,205	15,292	17,632	17,632	16,596	24,290	18,034	18,034
LEGAL ADVERTISING	409	263	313	273	273	273	314	314	314
TEMPORARY EMP.SERVICES	-	1,453	4,495	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	343	628	-	-	-	-	-	-
WATER BILLING SERVICE	3,656	3,679	3,758	4,198	4,198	5,280	5,654	5,654	5,654
EQUIPMENT PURCHASE	11,549	2,025	2,244	4,723	4,723	4,006	4,188	4,188	4,188
EQUIPMENT PURCHASE-TREATMENT	-	1,832	14,528	12,500	12,500	2,489	15,500	15,500	15,500
EQUIPMENT PURCHASE-DISTRIBUTIO	-	417	263	-	-	-	-	-	-
RENTAL EQUIPMENT	-	4,217	5,060	7,388	7,388	6,297	7,371	7,371	7,371
CONTRACTS-MAINTENANCE	32,058	4,280	1,604	12,599	12,599	9,078	10,470	11,361	11,361
CONTRACTS-LANDSCAPE	-	5,605	7,950	8,606	8,606	10,293	13,326	11,015	11,015
CONTRACTS-TESTING SERVICES	-	5,002	5,201	7,451	7,451	6,861	8,200	8,200	8,200
CONTRACTS-BORING SERVICES	-	2,072	5,379	4,198	4,198	2,000	3,500	3,500	3,500
PERMITS	1,033	3,048	1,053	1,154	1,943	1,943	1,943	1,943	1,943
INSURANCE AND BONDS	7,751	17,188	16,466	17,422	15,645	15,645	17,171	16,648	16,648
CREDIT CARD FEES (BANK CHARGE)	1,379	3,159	5,008	4,408	11,004	8,405	8,795	8,795	8,795
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	372	370	1,055	1,055	705	838	838	838
CAPITAL OUTLAY-EQUIPMENT	-	-	-	293,091	293,091	137,356	42,718	42,823	42,823
CAPITAL OUTLAY-VEHICLES	-	9,077	5,509	9,970	9,970	10,422	27,222	27,222	27,222
PRINCIPAL-BOND	-	165,000	210,000	215,000	215,000	215,000	225,000	225,000	225,000
PRINCIPAL H-LRX-F-11-1741	-	-	55,000	55,000	55,000	55,000	55,000	55,000	55,000
INTEREST-BOND	359,085	379,731	376,426	376,432	376,432	376,432	365,781	365,781	365,781
NC DOT RELOCATION/PROJECTS	-	-	-	2,099	-	-	1,675	1,675	1,675
HURRICANE MATTHEW EXPENSES	-	-	-	-	-	260	-	-	-
CONTINGENCY	-	-	-	10,493	10,493	-	10,470	4,921	4,921
	925,749	1,092,852	1,218,629	1,666,102	1,666,102	1,447,333	1,525,544	1,504,539	1,508,733

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
DISTRICT VII:									
SALARIES	\$ 92,817	\$ 91,355	\$ 90,731	\$ 94,325	\$ 94,325	\$ 89,140	\$ 100,160	\$ 100,160	\$ 102,337
SALARIES-OVERTIME	11,595	12,820	12,637	8,475	8,475	11,555	8,696	8,696	8,696
SALARIES-PART TIME	-	-	1,957	712	712	-	-	-	-
FICA 6.2%	6,062	6,149	6,145	6,420	6,420	5,858	6,749	6,749	6,749
LOC. GOV. EMP. RETIREMENT	7,249	7,269	6,973	7,505	7,505	7,381	8,164	8,164	8,164
HOSPITALIZATION-EMPLOYEE	14,351	14,005	14,550	17,405	17,405	14,720	21,410	20,610	20,610
MEDICARE 1.45%	1,418	1,438	1,437	1,505	1,505	1,370	1,578	1,578	1,578
UNEMPLOYMENT INS-WATER DEPT.	892	-	-	816	-	-	-	-	-
LIFE INSURANCE-EMPLOYEE	81	75	71	74	74	65	78	78	78
WORKERS COMPENSATION INSURANCE	5,947	6,056	5,312	6,093	3,835	3,835	6,227	4,128	4,128
401(K) EMPLOYER CONTRIBUTION	1,407	1,411	1,934	2,075	2,075	1,816	2,177	2,177	2,177
PROF.SERVICE-AUDIT/ACCOUNTING	1,256	-	221	1,334	1,334	373	1,467	380	380
PROFESSIONAL SERVICE-ENG/TEST	1,495	24,268	10,722	3,201	3,201	534	13,196	13,196	13,196
UNIFORMS	260	454	1,646	2,444	2,444	2,444	2,539	2,539	2,539
SUPPLIES-MAINT./REPAIR	32,793	4,717	2,912	2,134	2,134	2,134	2,174	2,174	2,174
VEHICLE TAGS (RENEW/REPLACE)	-	-	100	-	-	-	-	-	-
OFFICE SUPPLIES	1,001	4,094	806	427	427	427	435	435	435
SUPPLIES-TREATMENT	-	10,491	15,552	25,000	33,034	33,534	35,211	35,211	35,211
SUPPLIES-DISTRIBUTION	-	10,910	13,032	10,670	9,312	10,312	10,828	10,828	10,828
TRAVEL REIMBURSEMENT	517	406	497	1,601	1,601	1,188	1,631	1,631	1,631
TRAVEL-FUEL	10,972	9,360	6,727	5,869	4,369	5,869	7,066	7,066	7,066
TELEPHONE	3,721	3,988	4,902	5,090	3,590	3,590	4,892	4,892	4,892
POSTAGE	7,421	7,790	7,255	7,256	7,256	6,389	7,392	7,392	7,392
UTILITIES-W. D. VII	35,755	32,008	30,712	30,200	30,200	31,672	33,000	33,000	33,000
PRINTING	174	187	69	53	79	80	109	109	109
MAINT/REPAIR-BUILDINGS	9,798	697	9,152	3,521	2,021	3,021	4,000	4,000	4,000
MAINT/REPAIR-TREATMENT	-	5,074	6,136	5,335	3,835	3,830	24,900	24,900	24,900
MAINT/REPAIR-DISTRIBUTION	-	-	615	-	-	-	-	-	-
MAINT/REPAIR-SCADA	-	-	-	5,826	-	1,601	870	1,412	1,412
MAINT/REPAIR-WATER TANKS	-	785	734	17,072	17,072	8,003	17,392	17,392	17,392
MAINT/REPAIR-EQUIPMENT	3,597	1,827	1,606	-	950	1,216	1,304	1,304	1,304
MAINT/REPAIR-VEHICLE	-	3,525	6,146	3,521	3,521	4,161	3,179	3,179	3,179
FREIGHT	147	162	220	-	-	-	-	-	-
ADVERTISING	75	-	-	-	-	-	-	-	-
COMPUTER SOFTWARE/SUPPORT	11,090	10,351	9,199	8,963	8,963	8,501	12,609	9,356	9,356
LEGAL ADVERTISING	246	158	(485)	139	139	139	163	163	163
TEMPORARY EMP.SERVICES	-	273	2,704	-	-	-	-	-	-
TRAINING/SCHOOL COSTS	-	206	378	-	-	-	-	-	-
WATER BILLING SERVICE	2,200	2,214	2,261	2,134	2,134	2,642	2,935	2,935	2,935
EQUIPMENT PURCHASE	6,948	1,219	1,471	2,401	2,401	2,401	2,174	2,174	2,174
EQUIPMENT PURCHASE-TREATMENT	-	1,102	17	6,000	6,000	20,020	20,000	20,000	20,000
EQUIPMENT PURCHASE-DISTRIBUTIO	-	251	158	-	-	-	-	-	-
RENTAL EQUIPMENT	-	2,537	3,044	3,756	3,756	3,201	3,826	3,826	3,826
CONTRACTS-MAINTENANCE	19,285	2,575	965	6,407	4,392	4,615	5,435	10,706	10,706
CONTRACTS-LANDSCAPE	-	3,372	4,783	4,375	4,375	5,232	6,087	5,714	5,714
CONTRACTS-TESTING SERVICES	-	3,009	3,129	3,788	7,788	5,602	8,200	8,200	8,200
CONTRACTS-BORING SERVICES	-	954	1,053	2,134	2,134	1,200	1,600	1,600	1,600
PERMITS	1,033	2,489	1,045	587	1,943	1,943	1,943	1,943	1,943
INSURANCE AND BONDS	4,663	10,340	9,906	8,856	9,412	9,412	8,913	8,636	8,636
CREDIT CARD FEES (BANK CHARGE)	830	1,900	3,013	2,241	5,592	4,272	4,565	4,565	4,565
DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	825	223	534	534	358	435	435	435
CAPITAL OUTLAY-EQUIPMENT	-	-	-	148,976	148,976	69,823	22,175	22,216	22,216
CAPITAL OUTLAY-VEHICLES	-	5,461	3,314	5,071	5,071	5,298	14,131	14,131	14,131
PRINCIPAL-BOND	-	-	10,000	120,000	120,000	120,000	155,000	155,000	155,000
INTEREST-BOND	181,755	194,174	194,175	194,175	194,175	194,175	190,375	190,375	190,375
NC DOT RELOCATION/PROJECTS	-	-	-	-	-	-	870	870	870
HURRICANE MATTHEW EXPENSES	-	-	-	-	132	-	-	-	-
CONTINGENCY	-	-	-	5,331	5,331	-	5,435	2,553	2,553
	\$ 478,850	\$ 504,730	\$ 511,862	\$ 801,827	\$ 801,827	\$ 715,084	\$ 793,695	\$ 788,777	\$ 790,954

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SOLID WASTE

Beaufort County currently contracts with Republic Services to provide disposal of the County's solid waste. Republic Services handles approximately 14,500 tons of waste annually and employs approximately 45 employees in Beaufort County. Republic Services maintains eleven convenience sites throughout the County and a transfer station on Flanders Filters Road. Attendants are present at all sites to direct and maintain the sites, but all convenience centers are self-service.

Christina Smith, Public Works Director
Annette Clemmons, Accounting Technician

Solid Waste
123 W. 3rd Street
Washington, North Carolina 27889

Phone: (252) 946-9624
Fax: (252) 940-6159
Email: Christina.smith@co.beaufort.nc.us

The County also maintains an active vegetative debris landfill, a scrap tire recycling area, and an inactive MSW landfill. Tar Landing Company is contracted to operate and maintain these functions.

The Public Works Director and an Accounting technician manage these contracts and issues related to Solid Waste; however personnel costs historically have not been contained in the Solid Waste budget.

SOLID WASTE REVENUES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Solid Waste Fee	\$ 1,958,569	\$ 3,093,285	\$ 3,093,285	\$ 3,121,500	\$ 3,121,500
Scrap Disposal Tax	129,194	88,000	88,000	66,000	66,000
White Goods Tax	30,600	26,000	26,000	21,000	21,000
G/F Transfer - Subsidy	1,189,488	0	0	0	0
Scrap Disposal Grant	0	0	0	17,394	17,394
Total	\$ 3,307,851	\$ 3,207,285	\$ 3,207,285	\$ 3,225,894	\$ 3,225,894

SOLID WASTE EXPENSES	FY 15-16 Actual	FY 16-17 Original	FY 16-17 Amended	FY 17-18 Recommended	FY 17-18 Approved
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Benefits	0	0	0	0	0
Operating	3,132,909	3,207,285	3,207,285	3,221,460	3,221,460
Capital Outlay	0	0	0	0	0
Contingency	0	0	0	4,434	4,434
Total	\$ 3,132,909	\$ 3,207,285	\$ 3,207,285	\$ 3,225,894	\$ 3,225,894

SOLID WASTE

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ORIGINAL BUDGET	2017 REVISED BUDGET	2017 ESTIMATES	2018 REQUESTED	2018 RECOMMENDED	2018 APPROVED
SOLID WASTE-LANDFILL CONTRACT	\$ 54,038	\$ 44,000	\$ 48,400	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TELEPHONE	604	557	558	600	600	560	600	565	565
MAINT/REPAIR-BUILDINGS	4,250	-	-	60,000	60,000	-	20,000	11,000	11,000
MAINT/REPAIR-EQUIPMENT	-	646	-	2,500	2,500	-	-	500	500
MAINT/REPAIR-LANDFILL	98,108	42,510	45,460	50,000	50,000	42,000	68,000	68,000	68,000
SOLID WASTE TRANSFER/STATION	580,565	585,582	650,475	600,000	600,000	661,500	681,345	657,600	657,600
SOLID WASTE IN-COUNTY TRANSFER	720,883	710,937	690,794	695,000	695,000	695,000	699,000	690,795	690,795
SCRAP TIRE DISPOSAL	100,973	100,120	95,480	95,000	95,000	96,500	102,000	98,000	98,000
COMPUTER SOFTWARE/SUPPORT	1,169	1,115	5,000	2,500	2,500	2,500	2,500	2,500	2,500
REGIONAL LANDFILL	912,502	930,784	1,008,536	985,000	985,000	1,026,000	1,057,000	1,019,650	1,019,650
CONVENIENCE SITES - SSS	438,225	453,671	462,735	462,000	462,000	469,500	467,000	467,000	467,000
RECYCLING-AVOIDANCE FEES	110,194	125,617	102,577	122,625	122,625	141,900	145,000	145,000	145,000
WHITE GOODS DISPOSAL	26,600	28,361	22,894	30,000	30,000	6,500	7,000	7,000	7,000
TRANSFER TO GF - DEBT SERVICE	-	-	-	-	-	-	-	3,850	3,850
CONTINGENCY	-	-	-	52,060	52,060	-	-	4,434	4,434
	\$ 3,048,111	\$ 3,023,900	\$ 3,132,909	\$ 3,207,285	\$ 3,207,285	\$ 3,191,960	\$ 3,299,445	\$ 3,225,894	\$ 3,225,894

Return Check Fee

Definition/Comments – Administration fee for processing a check that has been returned and not paid by the drawer's financial institution as in accordance with G.S. 506, 25-3-512.

Fees Charged - \$25

Revenue code – 10-0600-433100

Tax Collection Fee

Definition/Comments – Administration fee in the amount of 2% charged to municipalities and other taxing authorities for collecting and distributing real and personal taxes.

Fees Charged – 2%

Copies – Administration Office

Definition/Comments – 10 or less non-certified copies are free of charge. After 10 pages, it is \$0.10 per page.

Fees Charged – First 10 copies – free
After 10 copies - \$0.10 per copy

Revenue Code – 10-0600-489000

Elections

Data Disks (any data put on a disk)	\$10.00
Registration Lists	\$.03 per page
All other copies (except registration lists)	\$.10 per page
Reimbursement for municipal elections	Actual Costs

**Anything under \$1.00 is not charged.

Beaufort County

Emergency Management, Fire Marshal & Emergency Services

Fire Inspection Fee for Business

\$25.00 per inspection

Some require annual and some require inspections every three years as established in the Fire Code.

Revenue Code – 10-0300-433300

**Beaufort County
Schedule of EMS Fees
Effective 2-7-17**

Fee Description	Revised Fee
ALS1 Emergency	\$ 525.00
ALS2 Emergency	\$ 750.00
BLS Emergency	\$ 440.00
Mileage	\$ 11.73
Specialty Care	\$ 859.83
Treat - No Transport	\$ 150.00

Beaufort County Animal Control Fee Schedule 2017-2018

Description		Fee	Code
Citations			
Animal Cruelty:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Abandonment:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Tethering Violation:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Teasing or Molesting Animals:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Feeding or Harboring	1 st Offense	\$ 50.00	100400-438000
Stray Animals:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Nuisance:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Collar & Identification:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Livestock at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	
Fowl at Large:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Dangerous Dog	1 st Offense	\$100.00	100400-438000
Violation:	2 nd Offense	\$150.00	
	3 rd Offense	\$200.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Failure to Vaccinate	1 st Offense	\$ 50.00	100400-438000
For Rabies:	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Interference:	1 st Offense	\$ 50.00	100400-438000
	2 nd Offense	\$ 75.00	
	3 rd Offense	\$150.00	
	4 th Offense	\$250.00	
	5 th Offense	\$500.00	

Impoundment and Boarding

Cat or Dog	\$25.00 impoundment per animal	100400-438000
	\$ 8.00 per day boarding per animal	100400-438000

Rabies Vaccine

Cat or Dog	\$10.00 1 year vaccination only	100400-438000
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Beaufort County Animal Control Fee Schedule 2017-2018

<u>Description</u>		<u>Fee</u>	<u>Code</u>
Adoption			
Cat	Altered	\$20.00	100400-438000
	Unaltered	\$55.00	100000-325000
Dog	Altered	\$20.00	100400-438000
	Unaltered	\$75.00	100000-325000



Beaufort County Public Health Department

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 WASHINGTON NC 27889

Fee Schedule FY 2017-2018

Definition/Comments – Fees for health department clinical and environmental health services

Clinical Service Fees:

CPT	Description	Fee
11981	Insertion Drug Implant Device	\$200.00
11982	Remove Drug Implant Device	\$210.00
11983	Removal w// Reinsertion of Implant Device	\$300.00
2000F	Blood Pressure Monitoring (Inc. referral & follow up)	Flat Fee \$10.00
36415	Venipuncture	\$8.00
57150	Condylomata treatment	\$60.00
57170	Diaphragm Fitting	\$100.00
58300	IUD Insertion	\$100.00
58301	IUD Removal	\$110.00
59025	Fetal Non-Stress Test	\$48.00
59425	AntePartum Care 4-6 Visits	\$1,200.00
59426	AntePartum Care 7+	\$2,300.00
59430	Post-Partum Care	\$115.00
80076-90	Hepatic Function	**\$8.00
81003	Urinalysis w/o Microscope Automated	\$8.00
81025	Pregnancy Test - Urine	\$18.00
82120	Amine Test	\$6.00
82270	Fecal Occult Blood	\$11.00
82947	Glucose – Venous	\$12.00
82950	Glucose – 1HR	\$14.00
82951	Glucose Tolerance Test	\$27.00
82952	GTT 4th Specimen	\$12.00
82962	Glucose – Monitoring Device	\$10.00
83036	Hemoglobin (Hb) A1c	\$6.50
83655	Lead Blood (Adult)	\$4.00
85018	Hemoglobin	\$8.00



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85025-90	CBC with Differential	**\$4.00
86317-90	Hepatitis B Surface Antibody (Hepatitis B Titer)	**\$50.00
86382	Rabies Titer	\$45.00
86580	TB Skin Test	Flat Fee \$16.00
86592	RPR	\$10.00
86735-90	Mumps Titer (MMR Immunity Profile)	**\$10.00
86762-90	Rubella Titer (MMR Immunity Profile)	**\$10.00
86765-90	Measles Titer (MMR Immunity Profile)	**\$10.00
86787-90	Varicella Titer	**\$12.00
86850-90	Antibody Screening	**\$8.00
86900-90	Blood Typing ABO	**\$12.00
87086-90	Urine Culture	**\$10.00
87150-90	Group B Beta Strep	**\$47.00
87210	Wet Mount	\$12.00
88175-90	Pap Smear (Non-Medicaid Only)	\$22.00
90460	Immunization first component, with counseling	\$21.00
90461	Immunization additional components, with coun.	\$11.00
90471	Immunization Update 1 Unit	\$22.50
90471EP	Immunization Update 1 Unit (Children)	\$22.50
90472	Immunization Update 2+ Units (use w/ 90471)	\$15.00
90472EP	Immunization Update 2+ Units (use w/90471) Children	\$15.00
90473EP	Immunization Administration - Oral Vaccine	*\$12.00
90474EP	Immunization Administration - Oral & Injectable	*\$8.00
90633	Hepatitis A	\$33.00
90636	Twinrix (Hepatitis A / Hepatitis B)	\$102.00
90648	HIB	\$30.00
90649	Gardasil/HPV	\$215.00
90651	Gardasil 9	\$185.00
90657	Influenza	\$12.50
90658	Influenza – (3yr and above)	\$12.50
90685	Influenza	\$12.50
90686	Influenza	\$12.50
90662	Influenza High Dose	\$43.00
90670	Pneumococcal Prevnar	\$182.00
90675	Rabies – Intramuscular (pre/post)	\$235.00
90680	Rotavirus	\$110.00



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90696	Kinrix (Dtap/IPV)	\$55.00
90698	Pentacel (Dtap/IPV/Hib)	\$90.00
90700	DTaP	\$28.00
90707	MMR (Mumps, Measles, Rubella)	\$76.00
90710	MMRV (Mumps, Measles, Rubella, Varicella)	\$125.00
90713	IPV	\$33.00
90714	Td (Tetanus)	\$35.00
90715	Tdap	\$45.00
90716	Varicella	\$129.00
90732	Pneumococcal	\$90.00
90734	Meningococcal	\$130.00
90744	Hepatitis B Pediatric	\$25.00
90746	Hepatitis B (Adult)	\$65.00
90782	Injection	\$20.00
96372	Injection - 17P	*22.50
97802	Medical Nutrition, Initial Assess. & Intervention	\$35.00
97803	Medical Nutrition, Individual, Subsequent	\$30.00
97804	Medical Nutrition, Group 2 or more	\$20.00
99000	Specimen Collection & Handling	\$12.00
99201	Office Visit I	\$72.00
99202	Office Visit II	\$107.00
99203	Office Visit III	\$152.00
99204	Office Visit IV	\$224.00
99205	Office Visit V	\$281.00
99211	Office Visit I	\$40.00
99212	Office Visit II	\$66.00
99213	Office Visit III	\$91.00
99214	Office Visit IV	\$141.00
99215	Office Visit V	\$210.00
99384	Office Visit 12-17 YR	\$195.00
99385	Office Visit 18-39 YR	\$192.00
99386	Office Visit 40-64 YR	\$229.00
99387	Office Visit 64+ YR	\$247.00
99394	Office Visit 12-17 YR	\$168.00
99395	Office Visit 18-39 YR	\$163.00
99396	Office Visit 40-64 YR	\$182.00



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99397	Office Visit 64+ YR	\$201.00
99401	Preventive Med. Counseling 15 Minutes	\$40.00
99402	Preventive Med Counseling 30 Minutes	\$75.00
99406	Tobacco Cessation Counseling (3-10 min)	\$14.00
99407	Tobacco Cessation Counseling (10+ min)	\$25.00
99501	Maternal Assessment Home Visit	*70.00
99502	Newborn Assessment Home Visit	*\$65.00
G0008	Medicare/BCBS Influenza Admin Fee	\$22.50
G0009	Medicare/BCBS Pneum. Admin Fee	\$22.50
G0010	Medicare/BCBS Hepatitis B Admin Fee	\$22.50
G0108	Diabetes Outpatient Self-Management Individual	\$55.00
G0109	Diabetes Outpatient Self-Management Group 2 or more	\$25.00
G0270	Medical Nutrition Therapy; Reassess Individual	\$35.00
G0271	Medical Nutrition Therapy; Reassess Group	\$20.00
J1050	Depo Provera	\$0.43/unit
J1050UD	Depo Provera	\$0.13/unit
J2790	Rhogam Injection	\$114.00
J3490	17P	*\$20/unit
J7300	Paraguard	\$430.00
J7300UD	Paraguard	\$241.21
J7298	Mirena	\$744.00
J7298UD	Mirena	\$247.97
J7307	Nexplanon	\$714.00
J7307UD	Nexplanon	\$356.72
LU102	Completion of Record of Tuberculosis Screening	N/C
LU201	Repeat Pap (Report Only)	N/C
LU402	Medicaid Co-Pay for Adult Immunizations	Flat Fee \$3.00
S0280	Completion Pregnancy Risk Screening (Pregnancy Medical Home)	\$50.00
S0281	Postpartum Clinic Visit (Pregnancy Medical Home)	\$150.00
S9442	Childbirth Education Class	\$10.00/Hour
S9465	Diabetic Management Program, Dietitian Visit	\$40.00
S9470	Nutritional Counseling, Dietitian Visit	\$40.00
S4993	Birth Control Pills (per pack)	\$6.00
S4993UD	Birth Control Pills (per pack)	\$3.09
T1001	MC Skilled Nurse Home Visit (15 minutes per unit)	*\$40/Unit
T1002	TB Control Treatment (15 minutes per unit)	*\$93.00/Unit



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T1002	STD Control Treatment (15 minutes per unit)	*\$93.00/Unit
N/A	Return Check Fee	\$25.00
N/A	Urine Drug Screen	\$30.00
N/A	Oral Fluid Drug Screen	\$25.00
N/A	Hair Drug Screen	\$75.00
N/A	RabPak	\$60.00
N/A	Minority Diabetes Prevention Program Fee	\$10.00
10060	Incision & Drainage Abscess Simple/Single	\$140.00
10120	Incision & Removal Foreign Body Subcutaneous Tissue Simple	\$118.95
10121	Incision & Removal Foreign Body Subcutaneous Tissue complicated	\$191.00
10140	Incision & Drainage Hematoma Seroma/Fluid Collection	\$122.00
11055	Paring/Cutting Benign Hyperkeratotic Lesion single	\$36.00
11056	Paring/Cutting Benign Hyperkeratotic Lesion (2-4)	\$44.00
11100	Biopsy Skin Subcutaneous (including simple closure) single lesion	\$76.00
11101	Biopsy Skin Subcutaneous each additional lesion	\$25.00
11200	Removal Skin Tags Multiple Fibro-cutaneous Tags Any Area up to and including 15 lesions	\$60.00
11201	Removal Skin Tags Multiple Fibro-cutaneous Tags Any Area each additional 10 lesions	\$19.00
1123F	Advance Care Planning discussed and documented advance care plan or surrogate decision maker documented in the medical record	\$0.00
11300	Shaving Skin Lesion single Trunk/Arm/Leg 0.5cm or less than	\$50.00
11301	Shaving Skin Lesion single Trunk/Arm/Leg 0.6-1.0 cm	\$68.00
11302	Shaving Skin Lesion single Trunk/Arm/Leg 1.1-2.0 cm	\$82.00
11303	Shaving Skin Lesion single Trunk/Arm/Leg >2 cm	\$96.00
11305	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.5 cm or less	\$51.00
11306	Shaving Skin Lesion single Scalp/Neck/Head/Feet/ Genitalia 0.6-1.0 cm	\$71.00
11307	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia 1.1-2.0 cm	\$84.00
11308	Shaving Skin Lesion single Scalp/Neck/Head/Feet/Genitalia >2cm	\$94.00
11310	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/ Mucous membrane 0.5 cm or less than	\$62.00
11311	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 0.6-1.0 cm	\$79.00
11312	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/Mucous membrane 1.1-2.0 cm	\$91.00
11313	Shaving Skin Lesion single Face/Ear/Eyelid/Nose/Lips/mucous membrane >2.0 cm	\$114.00
11400	Excision Benign Lesion including margins, except Skin Tag Trunk/Arms/Leg 0.5 Cm or less	\$84.00



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11401	Excision Benign Lesion including margins, except Skin Tag Trunk/Arms/Leg L 0.6-1.0 cm	\$103.00
11402	Excision Benign Lesion including margins, except Skin Tag Trunk/Arms/Leg 1.1-2.0 cm	\$115.00
11403	Excision Benign Lesion including margins ,except Skin Tag Trunk/Arms/Leg 2.1-3.0 cm	\$133.00
11404	Excision Benign Lesion including margins ,except Skin Tag Trunk/Arms/Leg 3.1-4.0 cm	\$151.00
11406	Excision Benign Lesion including margins ,except Skin Tag Trunk/Arms/Leg >4.0	\$214.00
11420	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet Genitalia 0.5 or less	\$85.00
11421	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet Genitalia 0.6-1.0 cm	\$111.00
11422	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet/Genitalia 1.1-2.0 cm	\$123.00
11423	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet/Genitalia 2.1 -3.0 cm	\$144.00
11424	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet /Genitalia 3.1-4.0 cm	\$166.00
11426	Excision Benign Lesion including margins, except Skin Tag Scalp/Neck/Hands/Feet /Genitalia >4.0 cm	\$239.00
11440	Excision Benign Lesion including Margins except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane 0.5 cm or less	\$93.00
11441	Excision Benign Lesion including Margins except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane 0.6-1.0 cm	\$118.00
11442	Excision Benign Lesion including Margin except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane 1.1-2.0 cm	\$133.00
11443	Excision Benign Lesion including Margins except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane 2.1-3.0cm	\$160.00
11444	Excision Benign Lesion including Margins except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane 3.1-4.0 cm	\$202.00
11446	Excision Benign Lesion including Margins except skin tag, Face/Ears/Eyelids/Nose/Lips/Mucous Membrane >4.0 cm	\$276.00
11600	Excision Malignant Lesion Trunk/Arm/Leg 0.5 Cm or less	\$129.00
11601	Excision Malignant Lesion Trunk/Arm/Leg 0.6-1.0 cm	\$160.00
11602	Excision Malignant Lesion Trunk/Arm/Leg 1.1-2.0 cm	\$176.00
11603	Excision Malignant Lesion Trunk/Arm/Leg 2.1-3.0 cm	\$200.00
11604	Excision Malignant Lesion Trunk/Arm/Leg 3.1-4.0 cm	\$221.00
11606	Excision Malignant Lesion Trunk/Arm/Leg >4.0 cm	\$312.00
11620	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia 0.5 cm or less	\$132.00
11621	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia 0.6-1.0 cm	\$161.00
11622	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia 1.1-2.0 cm	\$183.00



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11623	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia 2.1-3.0 cm	\$214.00
11624	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia 3.0-4.0 cm	\$241.00
11626	Excision Malignant Lesion Scalp/Neck/Hands/Feet/Genitalia >4.0 cm	\$293.00
11640	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips 0.5 cm or less	\$138.00
11641	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips 0.6-1.0 cm	\$170.00
11642	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips 1.1-2.0 cm	\$196.00
11643	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips 2.1-.3.0 cm	\$231.00
11644	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips 3.1-.4.0 cm	\$285.00
11646	Excision Malignant Lesion Face/Ears/Eyelids/Nose/Lips >4.0 cm	\$377.00
11730	Avulsion Nail Plate Partial Or complete Simple/Single	\$88.00
11740	Evacuation Subungual Hematoma	\$58.00
11750	Excision Nail Matrix partial or complete for Permanent Removal	\$158.00
12001	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.5 cm or less	\$130.83
12002	Simple Repair of superficial wounds of Scalp/Neck/Axillae/Genitalia/Trunk (including hands and feet) 2.6-7.5 cm	\$149.00
12011	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.5cm or less	\$140.00
12013	Simple Repair of superficial wounds Face/Ears/Eyelids/Nose /Lips/Mucous membrane 2.6-5.0 cm	\$182.00
12031	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.5 cm or less	\$177.00
12032	Repair Intermediate wounds of Scalp/Axillae/Trunk/Extremities 2.6-7.5 Cm	\$235.00
12041	Repair Intermediate Neck/Hands/Feet/external Genitalia 2.5 or less	\$181.00
12042	Repair Intermediate Neck/Hands/Feet/external Genitalia 2.6-7.5 cm	\$210.00
12051	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&Mucous membrane 2.5 cm or less	\$216.00
12052	Repair Intermediate Face/Ears/Eyelids/Nose/Lips&Mucous membrane 2.6-5.0 cm	\$220.00
16000	Initial Treatment 1st Degree Burn Local	\$62.53
16020	Dressing/Debridement of partial thickness burns, initial or subsequent, small less than 5% of body surface area	\$100.00
17000	Destruction Premalignant Lesion 1st	\$66.00
17003	Destruction Premalignant Lesion, second through 14 lesions	\$10.00
17110	Destruction Benign Lesions Up To 14	\$120.00



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17111	Destruction Benign Lesions 15 or more lesions	\$126.00
17250	Chemical Cauterization Granulation Tissue	\$80.00
20526	Injection Therapeutic Carpal Tunnel	\$76.00
20552	Injection Single/Multiple Trigger Point 1 -2 muscles	\$60.00
20600	Arthrocentesis Aspiration and or/Injection Small Joint/Bursa without ultrasound guidance	\$58.00
20605	Arthrocentesis Aspiration/and or Injection Intermediate Joint/Bursa without ultrasound guidance	\$60.00
20610	Arthrocentesis Aspiration and or Injection Major Joint/Bursa without ultrasound guidance	\$70.00
29105	Application of Long Arm Splint Shoulder to Hand	\$62.00
29125	Application of Short Arm Splint Forearm to Hand	\$48.00
29130	Application of Finger Splint Static	\$46.00
30300	Removal Foreign Body Intranasal Office Type Procedure	\$193.48
3044F	Most Recent Hemoglobin A1c Level < 7.00%	\$0.00
3045F	Most Recent Hemoglobin A1c Level Gt 7.0-	\$0.00
51701	Insertion of Non-indwelling Bladder Catheter	\$74.46
57410	Pelvic Examination under anesthesia (other than Local)	\$0.00
58100	Endometrial Biopsy With or without Endo-cervical biopsy Without cervical dilation any method	\$86.00
65205	Removal Foreign Body , eternal eye, Conjunctival Superficial	\$64.00
69200	Removal of Foreign body from external Auditor Cana without Anesthesia	\$136.00
69210	Removal Impacted Cerumen requiring Instrumentation , unilateral	\$88.25
80048	Basic Metabolic Panel Calcium Total	\$40.00
80050	General Health Panel	\$15.00
80051	Electrolyte Panel	\$9.00
80053	Comprehensive Metabolic Panel	\$52.00
80061	Lipid Panel	\$45.06
80069	Renal Function Panel	\$35.00
80074	Acute Hepatitis Panel	\$0.00
80156	Drug Screen Quantitative Carbamazepine Test	\$0.00
80164	Drug Screen Quantitative Dipropylacetic Acid	\$0.00
80178	Drug Screen Quantitative Lithium	\$0.00
80198	Drug Screen Quantitative Theophylline	\$40.00
81000	Urinalysis Dip Stick/Tablet Reagent Non-Automated with microscopy	\$10.00
81001	Urinalysis Dip Stick/Tablet Reagent Automated with Microscopy	\$10.00
81002	Urinalysis Dip Stick/Tablet Reagent Non-Automated Without microscopy	\$7.50



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81220	Cystic fibrosis transmembrane conductance regulator Gene Analysis Common Variants	\$0.00
81374	HLA class typing Low Resolution One Antigen Equivalent	\$0.00
81406	Molecular Pathology Procedure Level 7	\$0.00
82040	Albumin Serum ,Plasma or Whole Blood	\$7.00
82043	Albumin Urine or other source quantitative each specimen	\$0.00
82105	Alpha-Fetoprotein Serum	\$0.00
82150	Assay Of Amylase	\$0.00
82247	Bilirubin Total	\$14.00
82248	Bilirubin Direct	\$7.00
82274	Blood Occult by Fecal Hemoglobin Determination by immunoassay, qualitative, feces 1-3 simultaneous determinations	\$0.00
82306	Vitamin D, 25 Hydroxy Includes Fractions If Performed	\$0.00
82310	Calcium Total	\$7.00
82374	Carbon Dioxide Bicarbonate	\$7.00
82435	Chloride, Blood	\$6.00
82465	Cholesterol Serum/Whole Blood ,Total	\$12.00
82550	Creatinine, Kinase Total	\$0.00
82565	Creatinine, Blood	\$7.00
82607	Cyanocobalamin Vitamin B-12	\$20.00
82670	Assay Of Estradiol	\$0.00
82672	Assay Of Estrogens Total	\$0.00
82677	Assay Of Estriol	\$0.00
82728	Assay Of Ferritin	\$18.00
82731	Fetal Fibronectin Cervicovaginal Secretions Semi-quantitative	\$0.00
82746	Assay Of Folic Acid Serum	\$19.00
82948	Glucose Blood Reagent Strip	\$8.74
83001	Gonadotropin Follicle Stimulating Hormone	\$0.00
83018	Heavy Metal Quantitative Each	\$0.00
83020	Hemoglobin Fractionation/Quantitation Electrophoresis	\$0.00
83525	Assay Of Insulin, Total	\$0.00
83540	Assay Of Iron	\$9.00
83550	Iron Binding Capacity	\$12.00
83690	Assay Of Lipase	\$0.00
83718	Lipoprotein Direct Measurement High Density Cholesterol	\$11.00
84075	Assay Of Phosphatase Alkaline	\$7.00
84132	Potassium Serum ,Plasma or Whole Blood	\$6.00



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84144	Assay Of Progesterone	\$0.00
84146	Assay Of Prolactin	\$0.00
84152	Assay Of Prostate Specific Antigen (PSA)Complexed	\$0.00
84153	Assay Of Prostate Specific Antigen(PSA), Total	\$0.00
84155	Protein except Refractometry Serum Plasma or whole blood	\$5.00
84295	Sodium, Serum Plasma Or Whole Blood	\$7.00
84402	Assay Of Testosterone Free	\$0.00
84403	Assay Of Testosterone Total	\$0.00
84436	Assay Of Thyroxine Total	\$8.00
84439	Assay Of Free Thyroxine	\$12.00
84442	Assay Of Thyroxine Binding Globulin	\$0.00
84443	Assay Of Thyroid Stimulating Hormone (TSH)	\$21.00
84450	Transferase Aspartate Amino (AST) (SGOT)	\$7.28
84460	Transferase Alanine Amino (Alt) (SGPT)	\$7.00
84478	Assay Of Triglycerides	\$8.00
84479	Thyroid Hormone(T3 or T4) Uptake or Thyroid Hormone Binding ratio	\$8.00
84480	Assay Of Triiodothyronine T3 Total Tt3	\$19.00
84520	Assay Of Urea Nitrogen Quantitative	\$5.00
84550	Assay Of Blood/Uric Acid	\$0.00
84681	Assay Of C-Peptide	\$0.00
84702	Gonadotropin Chorionic Quantitative	\$12.22
84703	Gonadotropin Chorionic Qualitative	\$20.18
85007	Blood Count Smear Microscopic exam With /Manual Differential WBC count	\$11.00
85008	Blood Count Smear Microscopic W/O Manual Differential WBC count	\$9.42
85027	Blood Count Complete Automated	\$17.49
85045	Blood Count Reticulocyte Automated	\$6.00
85245	Clotting Factor VII VW factor, ristocetin cofactor	\$0.00
85246	Clotting Factor VIII VW Factor Antigen	\$0.00
85420	Fibrinolytic Factors &Inhibitors , plasminogen, except antigenic assay	\$0.00
85610	Prothrombin Time	\$0.00
85651	Sedimentation Rate RBC Non-Automated	\$9.42
85652	Sedimentation Rate RBC Automated	\$7.40
85730	Thromboplastin Time Partial Plasma/Whole	\$0.00
86003	Allergen Specific IgE Quantitative /Semiquantative each allergen	\$0.00
86038	Antinuclear Antibodies (ANA)	\$0.00



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86140	C-Reactive Protein	\$0.00
86141	C-Reactive Protein High Sensitivity	\$0.00
86200	Cyclic Citrullinated Peptide(CCP) Antibody	\$0.00
86225	DNA Antibody Native/Double Stranded	\$32.23
86280	Hemagglutination Inhibition Test (HAI)	\$0.00
86308	Heterophile Antibodies, Screen	\$23.00
86336	Inhibin A	\$0.00
86341	Islet Cell Antibody	\$0.00
86376	Microsomal Antibodies ,Each	\$0.00
86430	Rheumatoid Factor ,Qualitative	\$0.00
86431	Rheumatoid Factor, Quantitative	\$0.00
86593	Syphilis Test Quantitative	\$0.00
86615	Antibody Bordetella	\$0.00
86618	Antibody Borrelia Burgdorferi (Lyme Disease)	\$0.00
86677	Antibody Helicobacter Pylori	\$0.00
86695	Antibody Herpes Simplex Type 1	\$17.00
86696	Antibody Herpes Simplex Type 2	\$25.00
86706	Hepatitis B Surf Antibody (HBsAb)	\$0.00
86753	Antibody Protozoa, not elsewhere specified	\$0.00
86800	Thyroglobulin Antibody	\$0.00
86803	Hepatitis C Antibody	\$0.00
86870	Antibody Identification RBC antibodies each panel for each serum technique	\$0.00
86901	Blood Typing Serologic Rh (D)	\$4.00
86904	Blood Typing antigen screening for compatible unit using patient serum, per unit screened	\$0.00
87040	Culture Bacterial Blood Aerobic With isolation and presumptive identification of isolates	\$0.00
87045	Culture Bacterial, Stool Aerobic with isolation and preliminary examination , salmonella and shigella species	\$0.00
87046	Culture Bacteria Stool Aerobic additional pathogens, isolation and presumptive identification of isolates, each plate	\$0.00
87070	Culture Bacteria , any other source except urine,blood or stool with isolation and presumptive identification of isolates	\$17.00
87081	Culture Presumptive Pathogenic Organisms Screening only	\$18.16
87088	Culture bacterial, with isolation and presumptive identification of each isolate,urine	\$23.00
87110	Culture Chlamydia Any Source	\$0.00
87164	Dark Field Exam Any Source, includes specimen collection	\$9.00



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87177	Ova & Parasites Direct Smears Concentration	\$0.00
87184	Susceptibility Study Antimicrobial Disk per plate	\$19.00
87205	Smear Primary Source with interpretation Gram/Giemsa Stain for bacteria, fungi or cell types	\$17.00
87209	Smear Primary Source Complex Special Stain Ova & Parasite	\$0.00
87220	Tissue examination by KOH Slide from sample of skin, hair nails for fungi or ectoparasite ova or mites (scabies)	\$11.43
87329	Infectious agent antigen detection by immunoassay technique EIA Giardia	\$0.00
87340	Infectious agent antigen detection by immunoassay technique EIA Hep B surface antigen (HBeAg)	\$0.00
87389	Infectious agent antigen detection by immunoassay technique EIA W/Hiv-1 & Hiv-2 Antibody	\$0.00
87420	Infectious agent antigen detection by immunoassay technique EIA Respiratory Syncytial Virus	\$32.96
87427	Infectious agent antigen detection by immunoassay technique EIA Shiga-Like Toxin	\$0.00
87491	Infectious Agent detection by nucleic acid Chlamydia Trachomatis Amplified Probe technique	\$0.00
87522	Infectious Agent detection by nucleic acid Hepatitis C Quantification includes Reverse Transcription when performed	\$0.00
87528	Infectious Agent detection by nucleic acid Herpes Simplx Virus Direct Probe T	\$0.00
87591	Infectious Agent detection by nucleic acid Neisseria Gonorrhoeae Amplified Probe	\$0.00
87801	Infectious Agent detection by nucleic acid Multiple Organisms Amplified Probe	\$0.00
87804	Infectious Agent detection by immunoassay with direct optical observation Influenza	\$0.00
87850	Infectious Agent detection by immunoassay with direct optical observation Neisseria Gonorrhoeae	\$14.00
87880	Infectious Agent detection by immunoassay with direct optical observation Streptococcus Group A	\$32.96
90378	Respiratory Syncytial Virus, monoclonal antibody recombinant intramuscular use 50 Mg	\$0.00
90772	Theraputic Prop Diaj Injec	\$39.73
92002	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment , program, intermediate new patient	\$56.00
92012	Ophthalmological Medical exam and evaluation with initiation of diagnostic and treatment , Intermediate Established patient	\$59.00
92499	Unlisted Ophthalmological Service/Procedure	\$0.00
92551	Screening Test Pure Tone Air Only	\$19.29
92567	Tympanometry	\$32.00
92587	Distortion Product Evoked Otoacoustic Emissions, limited evaluation with interpretation and report	\$64.59



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93000	Electrocardiogram Routine Ecg W/Least 12 Leads with interpretation and report	\$24.00
93040	Rhythm ECG 1-3 Leads With Interpretation and report	\$11.00
93041	Rhythm ECG 1-3 Leads tracing only without Interpretation and report	\$10.00
93770	Determination Of Venous Pressure	\$7.00
93784	Ambulatory Blood Pressure W/Tape&/Disk 24/> Hr or longer including recording scanning analysis, interpretation and report Analysis interpretation and report	\$57.00
93880	Duplex Scan Extracranial Arteries Complete Bilateral Study	\$500.00
93882	Duplex Scan Extracranial Arteries Unilateral or Limited study	\$600.00
93971	Duplex-Scan extremity Veins including responses to compression and other maneuvers Unilateral/ or Limited Study	\$450.00
93990	Duplex Scan Hemodialysis Access	\$400.00
94010	Spirometry expiratory flow rate measurements, with or without maximal voluntary ventilation	\$27.00
94060	Bronchodilation Responsiveness Spirometry Pre & Post-Bronchodilator Administration	\$47.00
94640	Pressurized/ Non-pressurized Inhalation Treatment	\$25.35
94664	Demo&/Evaluation Of Patient Utilization of Generator/Nebulizer/Inhaler	\$39.00
94760	Noninvasive Ear/Pulse Oximetry, for oxygen saturation Single Determination	\$4.50
95115	Professional services for allergen immunotherapy ,not including provision of allergenic extracts, single injection	\$13.00
95117	Professional services for allergen immunotherapy ,not including provision of allergenic extracts,2 or more injections	\$20.00
96101	Psychological Testing Per hour , includes administration interpret and report	\$81.00
96110	Developmental Screen With/Scoring & Documentation, per standardized instrument	\$13.24
96111	Developmental Testing W/Interpretation & Report	\$121.00
96160	Administration Of Patient-Focused Health	\$17.28
96360	Iv Infusion Hydration Initial 31 Min-1 Hour	\$46.00
96361	Iv Infusion Hydration Each Additional Hour	\$14.00
98960	Education & Training Self-Management non-physician, using standardized curriculum face to face , each 30 minutes individual patient	\$25.00
98961	Education & Training Self-Management Non physician 2-4 patients	\$15.00
99024	Postop Follow Up Visit Related To Origin	\$73.65
99058	Service Provided Emergency Basis In Office , which disrupts other scheduled office services, in addition to basic service	\$19.00
99070	Supplies & Materials Provided By the physician or QHP over and above those usually included with the office visit or other services related	\$10.00



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99080	Special Reports such as insurance forms, more than the information conveyed in the usual communications or standard reporting form	\$36.05
99173	Screening Test of Visual Acuity Quantitative bilateral	\$21.00
99354	Prolong Svc Office O/P Dir Contact 1st Hr	\$75.00
99381	Initial Preventive Medicine New Patient age younger than 1 year	\$140.00
99382	Initial Preventive Medicine New Pt Age 1- 4 years	\$140.00
99383	Initial Preventive Medicine New Pt Age 5-11 years	\$140.00
99391	Periodic Preventive Med Established Patient age younger than 1 year	\$140.00
99392	Periodic Preventive Med Est Patient 1-4years	\$140.00
99393	Periodic Preventive Med Est Patient 5-11 years	\$140.00
99408	Alcohol/Substance Screen & Intervention 15-30 minutes	\$31.00
99409	Alcohol/Substance Screen & Intervention greater than 30 minutes	\$61.00
99455	Work Related or medical disability examination by the treating physician	\$101.00
Flag1	Metronidazole 500mg	\$0.00
G0103	Prostate cancer Screening (PSA) prostate specific antigen test	\$55.69
G0179	Physician Recertification for Medicare covered home health services	\$0.00
G0180	Physician Certification for Medicare home health services	\$0.00
G0402	Initial Preventive physical Exam face to face	\$239.00
G0438	Annual wellness visit includes personalized prevention plan of service , Initial Visit	\$239.00
G0439	Annual wellness visit includes personalized prevention plan of service , subsequent Visit	\$175.00
G8417	BMI is documented above normal parameters and a follow up plan is documented	\$0.00
G8419	BMI is documented outside normal parameters no follow up plan is document, no reason given	\$0.00
G8420	BMI is documented within normal parameters and no follow up plan is required	\$0.00
G8427	Eligible clinician attests to documenting in the medical record they obtained, updated or reviewed the patient's current medications	\$0.00
G8428	Current Meds Not Document	\$0.00
G8430	Eligible clinician attests to documenting in the medical record the patient is not eligible for a current list of medications being obtained, updated or reviewed by the clinician	\$0.00
G8431	Screening for depression is documented with follow up plan documented	\$0.00
G8433	Screening for depression not completed, documented reason	\$0.00
G8509	Pain assessment documented as positive using a standardized tool, follow up plan not documented, reason not given	\$0.00
G8510	Screening for is documented as negative , follow up not required	\$0.00
G8511	Screening for is documented as positive , follow up not documented	\$0.00



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	reason not given	
G8730	Pain assessment documented as positive using standardized tool and follow up plan is documented	\$0.00
G8731	Pain assessment using a standardized tool is documented is negative no follow up required	\$0.00
G8732	No Documentation Of Pain assessment reason not given	\$0.00
G8752	Systolic Blood pressure Less 140	\$0.00
G8753	Systolic Blood pressure > Or = 140	\$0.00
G8754	Diastolic Blood pressure Less 90	\$0.00
G8755	Diastolic Blood pressure > Or = 90	\$0.00
G8783	Normal blood pressure reading documented, follow up not required	\$0.00
G8938	BMI is documented as being outside normal limits follow up plan is not documented, documentation the patient is not eligible	\$0.00
G8939	Pain Assessment Documented as positive , follow up plan not documented, documentation the patient is not eligible	\$0.00
G8950	Pre-hypertensive or hypertensive blood pressure reading documented, follow up documented	\$0.00
G8952	Prehypertensive or hypertensive blood pressure reading documented, follow up not documented , reason not given	\$0.00
J0561	Penicillin G Benzathine Injection	\$4.00
J0696	Ceftriaxone Sodium Injection	\$20.00
J0702	Betamethasone Acetate & Sod Phosphate	\$1.13
J1020	Methylprednisolone 20 Mg Injection	\$2.50
J1030	Methylprednisolone 40 Mg Injection	\$4.50
J1040	Methylprednisolone 80 Mg Injection	\$9.50
J1094	Injection Dexamethasone Acetate	\$1.16
J1100	Dexamethasone Sodium Phosphate	\$0.45
J1200	Diphenhydramine Hcl Injection	\$1.00
J1725	Hydroxyprogesterone Caproate	\$0.00
J1815	Insulin Injection	\$0.50
J1885	Ketorolac Tromethamine Injection	\$0.50
J1940	Furosemide Injection	\$0.50
J2001	Lidocaine Injection	\$0.50
J2550	Promethazine Hcl Injection	\$1.50
J2930	Methylprednisolone Injection	\$3.00
J3250	Trimethobenzamide Hcl Injection	\$4.50
J3301	Triamcinolone Acet Injection Not otherwise specified	\$1.50
J3410	Hydroxyzine Hcl Injection	\$1.14
J3420	Vitamin B12 Injection	\$0.50



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J7030	Normal Saline Solution Infusion	\$1.00
J7042	5% Dextrose/Normal Saline	\$0.50
J7060	5% Dextrose/Water	\$1.50
J7120	Ringers Lactate Infusion	\$1.00
J7613	Albuterol Non-Comp Unit	\$32.00
Ldcou	Lead Counseling	\$0.00
S0317	Test Or Lab Results Only	\$0.00
S9445	Non Billable Health Ed Contact	\$0.00
T1003	Non Billable Tb Lpn Contact	\$0.00
S9455	Diabetic Management Program	\$40.00
96160	Administration of patient focused health risk assessment instrument ,with scoring and documentation per standardized instrument	

*Medicaid Billing only; UD modifiers indicate Medicaid Billing only

**These fees only charged to Self-Pay and Insurance (Lab Vendor bills Medicaid directly)

Environmental Health Service Fees:

Description	Fee
Site Evaluation for Wastewater System (Improvements Permit or Denial for new sites, 1 acre or less)	\$75.00
Revisit for Site not ready for inspection (new or existing lot evaluations)	\$25.00
Construction Authorization/ Operation Permit for new installation	\$75.00
Permit Revision (If site plan or design flow changes)	\$75.00
Wastewater System Repair Permit (requested by owner)	\$50.00
Wastewater System Repair Permit (by complaint Investigation)	\$75.00
Existing System Re-use Inspection	\$50.00
Letter of Authorization for Mobile Home Park Site	\$20.00
Operation Permits for systems under Management Entity	
Less than 480 gallons per day	\$60.00
Greater than 480 gallons per day (valid for 5 years)	\$120.00
Contractor Re-Inspection for Denied	\$50.00



Beaufort County Public Health Department

TELEPHONE: 252.946.1902
 FAX: 252.946.8430

EMAIL: BCHealth@bchd.net
www.bchd.net

1436 HIGHLAND DRIVE
 WASHINGTON NC 27889

Installations	
Water Sample	
Bacteriological (required well inspection)	\$40.00
Chemical	\$75.00
Pesticide	\$75.00
Petroleum	\$75.00
Lead	\$40.00
Nitrates	\$75.00
New Private Drinking Water Well Permit (includes sampling and inspections required)	\$200.00
Swimming Pool Annual Permit (per pool)	\$100.00
Swimming Pool Plan Review (for new or remodel)	\$150.00
Tattoo Artist Annual Fee	\$200.00
Limited Food Service Establishment Permit Annual Fee (calendar year)	\$75.00
Temporary Food Establishment Fee (per event)	\$75.00
Food Safety Manager's Course: Class Instruction, Textbook, and Exam	\$140.00
Food Safety Manager's Course: Class Instruction & Exam (No Textbook)	\$110.00
Food Safety Manager's Course: Review & Exam Only	\$75.00
Food Establishment Plan Review	\$100.00
Engineered Option Permit Fee	30% of Cumulative total for Improvements Permit, Construction Authorization, and Operation Permits

Reference – NC GS §130A-39; Consolidated Agreement

Revenue Codes – Clinical Services have various revenue codes based on source and program (Restricted Federal Health 10-0221-XXXXXX and Sales and Service 10-0400-XXXX). Environmental Health fees utilize revenue codes 10-0400-447510 and 10-0400-447530.

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BEAUFORT COUNTY PLANNING AND INSPECTIONS

220 N MARKET STREET
WASHINGTON, NC 27889

Phone 252/946-7182
Fax 252/940-6154

Public Notice

Effective January 6, 1998, Beaufort County implemented the following changes in the Building Inspections Department:

1. Construction Permits may now be paid in full or in part by each contractor.
2. Building Permit/Inspection Fee Schedule will be as follows:

New Building Inspection Fee Schedule

Residential & Commercial -New and Additions

	Heated	Unheated
Building & Insulation	.09	.05
Electrical	.03	.02
Plumbing	.03	.02
HVAC	.03	.02

Home Owner Recovery Fee \$10.00

Other Permits:

Mobile Homes

Singlewides	\$75.00
Doublewides	\$100.00
Triplewides & Modulars	same as per stick built
Fema Setup(Flood Zone)	\$25.00 in addition to regular permit

Solar Farms	\$.25 per panel
Insulation only	\$30.00
Open Sheds, Piers	\$30.00
Signs	\$30.00
Temp. or Pole Service	\$30.00
Change of Service	\$30.00
Large Agricultural Bldgs	Electrical Permit only: .03 x sq.ft.
Building & Fire Inspect Combined	\$75.00
Minimum Fee	\$30.00

Re-inspection fee- Additional inspections made necessary due to failure to comply with code requirements or the job not being ready when an inspection is requested will be charged a fee of \$30.00 payable prior to the final inspection being made.

Any questions please call the Beaufort County Department of Building Inspections at 252/946-7182 between the hours of 7:30am and 4:30pm

Subdivision Fees

Major subdivision: <i>Greater than 10 lots</i>	Preliminary \$50.00	Final \$50.00
<i>Greater than 50 lots</i>	\$50.00	\$100.00
Minor subdivision	Preliminary \$25.00	Final \$50.00

Mobile Home Park/Travel Trailer Fees

Major MHP or Travel Trailer Park:	\$50.00
Minor MHP or Travel Trailer Park:	\$75.00

Printing Fees

25" x "25 or larger:	\$5.00
8 ½" x 11"	\$1.00

Register of Deeds

FEES SCHEDULE – EFFECTIVE OCTOBER 1, 2011 as set by State of North Carolina

Recording Real Estate Instruments

- Instruments except deeds of trust and mortgages \$26.00 first 15 pages /\$4 each add'l page
- Deeds of trust and mortgages \$56.00 first 15 pages / \$4 each add'l page
- Plats \$21.00 each sheet
- Nonstandard document \$25.00
- Multiple instruments as one, each \$10.00
- Satisfaction instruments No fee
- Add'l subsequent instrument index reference for assignments, each \$10.00

UCC Records

- One or two pages in writing \$38.00
- More than two pages in writing \$45.00 up to 10 pages / \$2 each page over 10
- Response to written request for information \$38.00
- Copy of statement \$ 2.00 each page

Vital Records (Birth/Death/DD214/Notary/Marriages)

- Marriage license \$60.00
- Delayed marriage certificate, with one certified copy \$30.00
- Application or license correction w/one certified copy \$20.00
- Marriage license certified copy \$10.00
- Recording military discharge No fee
- Military discharge certified copy as authorized No fee
- Birth certificate certified copy \$10.00
- Death certificate certified copy \$10.00
- Notary public oath \$10.00
- Delayed Birth certificate (after one year or more) \$20.00
- Birth record amendment \$10.00
- Death record amendment \$10.00
- Legitimations \$10.00

Other Services

- Comparing copy for certification \$ 5.00
- Certified copies unless statute otherwise provides \$ 5.00 first page, \$2 each add'l page
- Uncertified copies \$.25 -\$ 1.00 depending on the size of paper used.



BEAUFORT COUNTY WATER DEPT

Effective: July 1, 2017

Tap-On Fee	
3/4" Meter (Short Service – 60 LF or less)	\$ 800.00
3/4" Meter (Long Service – 61 LF or more)	\$1,600.00
1" Meter (Short Service – 60 LF or less)	\$1,000.00
1" Meter (Long Service – 61 LF or more)	\$1,800.00
Meters larger than one inch- cost plus 20% with a minimum of	\$3,000.00
Deposit	
3/4" Meter	\$ 100.00
1" Meter	\$ 100.00
2" Meter	\$ 200.00
Change of Occupancy Fee	\$ 50.00
Reconnect Fee	\$ 50.00
Late Fee	greater of \$4.00 or 4% of outstanding balance
Meter Test	
3/4" Meter	\$ 50.00
1" Meter	\$ 100.00
Tampering Fee	
1 st Occurrence	\$ 100.00 + cost of repairs plus 20%
2 nd Occurrence	\$ 200.00 + Cost of repairs plus 20%
3 rd Occurrence	\$ 200.00. Tap removed. Must open new account to reconnect.
Move Meter	
Existing tap re-used	\$ 400.00 + cost of service line greater than 20LF feet plus 20%
New tap required	
3/4" Meter (Short Service – 60 LF or less)	\$ 550.00
3/4" Meter (Long Service – 61 LF or more)	\$ 1,650.00
Returned Check Fee	\$ 25.00
Hydrant Meter	\$ 32.00/month \$6.70 per 1,000 gallons
Hydrant Meter Replacement (whole meter or part of meter or damage)	Replacement cost plus 20%
Copies	(1-10 copies free) then \$0.10

BEAUFORT COUNTY WATER DEPT

RATE SCHEDULE

Effective: July 1, 2017

DISTRICT I – WASHINGTON TOWNSHIP

- A. Rural Residential
First 2,000 \$35.67 Minimum
All over 2,000 \$5.95/1,000 Gallons
- B. Rural Commercial
First 2,000 \$44.58 Minimum
All over 2,000 \$6.31/1,000 Gallons

DISTRICT II – LONG ACRE EAST

- A. Rural Residential
First 2,000 \$27.40 Minimum
All over 2,000 \$5.74/1,000 Gallons
- B. Rural Commercial
First 2,000 \$31.23 Minimum
All over 2,000 \$7.01/1,000 Gallons

- C. Washington Park Residential
All Washington Park Customers receive a \$4.75 credit on minimum bill.

DISTRICT III – LONG ACRE EAST

- A. Rural Residential
First 2,000 \$30.81 Minimum
All Over 2,000 \$5.13/1,000 Gallons
- B. Rural Commercial
First 2,000 \$38.51 Minimum
All over 2,000 \$5.45/1,000 Gallons

DISTRICT IV – BATH TOWNSHIP

- A. Rural Residential
First 2,000 \$36.91 Minimum
All over 2,000 \$6.15/1,000 Gallons
- B. Rural Commercial
First 2,000 \$46.16 Minimum
All over 2,000 \$6.54/1,000 Gallons

DISTRICT V – PANTEGO TOWNSHIP

- A. Rural Residential
First 2,000 \$38.64 Minimum
All over 2,000 \$6.43/1,000 Gallons
- B. Rural Commercial
First 2,000 \$48.31 Minimum
All over 2,000 \$6.84/1,000 Gallons

DISTRICT VI – CHOCOWINITY TOWNSHIP

- A. Rural Residential
First 2,000 \$30.81 Minimum
All over 2,000 \$5.13/1,000 Gallons
- B. Rural Commercial
First 2,000 \$38.51 Minimum
All over 2,000 \$5.45/1,000 Gallons

DISTRICT VII – RICHLAND TOWNSHIP

- A. Rural Residential
First 2,000 \$34.97 Minimum
All Over 2,000 \$5.83/1,000 Gallons
- B. Rural Commercial
First 2,000 \$43.71 Minimum
All over 2,000 \$6.20/1,000 Gallons



Beaufort County Sheriff's Office
Fee Schedule

Service Description	Amount
Civil Paper Service	\$30
Pistol Purchase Permit Application	\$5
Additional Purchase Permits	\$5/each
Concealed Weapons Permit	
	New \$80
	Renewal \$75
Fingerprinting	\$10